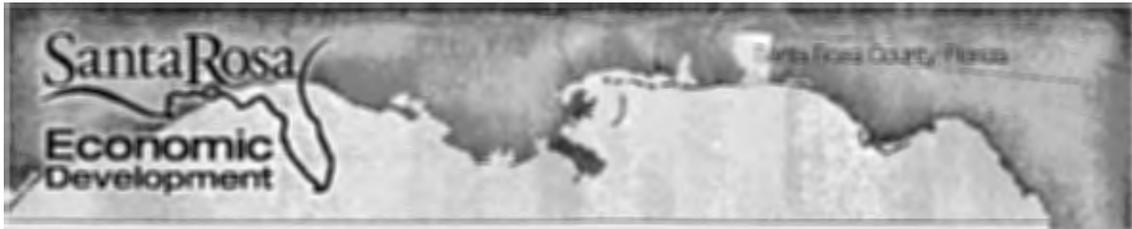


January 7, 2013

ECONOMIC DEVELOPMENT COMMITTEE

1. Discussion of Resolution designating Project Breeze as Qualified Target Industry (QTI) for Florida Tax Refund Program and Brownfield Redevelopment Bonus Refund programs pursuant to applicable State Statutes based on creating 200 jobs instead of original projection of 100 jobs.
2. Discussion of replacement of signage at Industrial Park and Peter Prince Airport.



①

To: Santa Rosa County Board of County Commissioners
From: Shannon Ogletree, Interim Director
Re: Recommendations associated with **Project Breeze**
Date: January 7, 2013

DISCUSSION

1. That the Board of County Commissioners re-discuss/re-approve the attached resolution for the State's Qualified Target Industry (QTI) Tax Refund Program and the Brownfield Redevelopment Bonus Refund and to provide the necessary match in the amount of \$120,000 for the QTI Program.
2. The Board of County Commissioners re-discuss/re-approve Project Breeze of the Santa Rosa County Super QTI in the amount of \$336,000 over a five-year payout schedule (amount is based upon Super QTI formula; average yearly amount \$67,200). The amount is based upon the company creating 200 FTEs and maintaining the 200 FTEs per year over the 5-year period. Yearly payout is after job creation is verified.

BACKGROUND

Santa Rosa EDO is working with a company referred to as **Project Breeze** who is interested in moving into an existing building in the Santa Rosa Industrial Park. The company would bring over a 3 year period, 200 jobs with an average wage rate in excess of 115% of the County's average wage rate.

Effective November 1, 2001 an updated listing of qualified target industries was developed by the State of Florida. The Qualified Target Industry Tax Refund program states, if a new business serves multi-state or international trade, and can show they fit

the criteria as a target industry there is a tax refund granted to the businesses by the State of Florida. Project Breeze classifies as a "Manufacturing" industry and, therefore, can qualify.

Attached is the resolution as required by the State indicating the company is qualified per statutes, supported by the County. It also states the County will provide a match for the QTI Refund in the amount of \$120,000.

Attached for you approval is the resolution as required by the State indicating the company is qualified per statutes, supported by the County. It also states the County will provide a match for the QTI Refund in terms of cash.

Super QTI information is located in the County Code Sec. 2-284 - Qualified Target Industry Incentive.

BUDGETARY IMPACT

\$120,000 for Qualified Target Industry Refund Match (paid out over 6-years)

\$336,000 for Super QTI (paid out over five-years)

PERSONNEL

EDO will complete and submit the QTI application along with the prospect to the State with attached resolution. EDO will also work other County departments to ensure implementation.

IMPLEMENTATION

EDO will take the lead to ensure coordination between the various departments and agencies.

**QUALIFIED TARGET INDUSTRY AND BROWNFIELD REDEVELOPMENT BONUS
REFUND TAX REFUND PROGRAM**

RESOLUTION NO. _____

A RESOLUTION BY THE GOVERNING BOARD OF SANTA ROSA COUNTY, FLORIDA, RECOMMENDING THAT PROJECT BREEZE, BE APPROVED AS A QUALIFIED APPLICANT FOR QUALIFIED TARGET INDUSTRY (QTI) PROGRAM AND AS A BROWNFIELD BONUS APPLICANT PURSUANT TO S.288.106, FLORIDA STATUTES; PROVIDING FOR LOCAL FINANCIAL SUPPORT; PROVIDING FOR AN EFFECTIVE DATE.

BE IT RESOLVED BY THE GOVERNING BOARD OF SANTA ROSA COUNTY, FLORIDA, as follows:

WHEREAS, the business under consideration is a manufacturing company that makes prefabricated homes, specifically **Project Breeze**; and

WHEREAS, **Project Breeze** is a manufacturing facility that will locate its operations in Milton, Florida; and

WHEREAS, **Project Breeze** is currently an established company that will hire up to 200 employees to fill positions; and

WHEREAS, **Project Breeze** will pay an average annual wage of \$35,105; and has been identified as a Target Industry Business pursuant to Section 288.106, Florida Statutes; and

WHEREAS, **SANTA ROSA COUNTY** has a Brownfield Area and **Project Breeze** will be locating within a Brownfield Area

WHEREAS, local participation is optional and understood for a Brownfield Area;

WHEREAS, The Board of County Commissioners of Santa Rosa County ; hereby acknowledges that local financial support of 20% of the total tax refund is required under the provisions of s.288.106, Florida Statutes, governing the State's Qualified Target Industry Tax Refund Program;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BOARD OF SANTA ROSA COUNTY FLORIDA, that the Board hereby recommends **Project Breeze**, be approved as a Qualified Target Industry and Brownfield Redevelopment Bonus Program pursuant to S.288.106, Florida Statutes.

BE IT FURTHER RESOLVED that the necessary local financial support for the Qualified Target Industry Tax Refund Program exists in the amount of \$120,000, which equals 20% of the total tax refund requested, and will be provided in the form of cash from the

Economic Development Franchise Fee granted to **Project Breeze** pursuant to s.196.1995, Florida Statutes.

BE IT FURTHER RESOLVED, that the Governing Board of **Santa Rosa County** has determined the basis of this project's average private sector wage commitment calculation shall be **115%** of Santa Rosa County's average annual wage.

This resolution shall take effect immediately upon its adoption.

DULY ADOPTED BY THE GOVERNING BOARD OF SANTA ROSA COUNTY, FLORIDA, this (Date) day of (Month), (Year).

ATTEST:

**SANTA ROSA COUNTY
BOARD OF COMMISSIONERS
SANTA ROSA COUNTY, FLORIDA**

Chairman

Clerk

STAMP AND SIGNATURE OF NOTARY

2

Hunter Walker

From: Roger Blaylock
Sent: Friday, December 21, 2012 2:45 PM
To: Hunter Walker
Subject: Fwd: Ind. Park & Peter Prince
FYI

Roger A. Blaylock, P.E.
Santa Rosa County Engineer

Sent from my iPhone

Begin forwarded message:

From: Kevin <signcrafter@bellsouth.net>
Date: December 21, 2012, 2:35:28 PM CST
To: Roger Blaylock <RogerB@santarosa.fl.gov>
Subject: Ind. Park & Peter Prince

Mr Blaylock,

After reviewing the cost difference between the construction of two versus three signs, I have determined that the price per sign on a quantity of three would be \$13,950. As I mentioned, if the commissioners would like to have the signs lighted I will add that at my cost which would be \$632 per sign.

Please let me know if you have any questions

Thank You & Merry Christmas

Kevin Arrant
Signcrafters of NW, FL
5273 Hwy 90 Pace, FL 32571
Phone 850.995.0010
Fax 850.995.9979
signcrafter@bellsouth.net

Email scanned by Check Point

Florida has a very broad Public Records Law. Virtually all written communications to or from Santa Rosa County Personnel are public records available to the public and media upon request. E-mail sent or received on the county system will be considered public and will only be withheld from disclosure if deemed confidential pursuant to State Law.

12/31/2012

SANTA ROSA INDUSTRIAL PARK

8031 ARMSTRONG	8031 ARMSTRONG
7932 ARMSTRONG	7932 ARMSTRONG
7400 ARMSTRONG	7400 ARMSTRONG
5687 ARMSTRONG	5687 ARMSTRONG
9845 ARMSTRONG	
6649 ARMSTRONG	6649 ARMSTRONG
7531 ARMSTRONG	7531 ARMSTRONG
7932 ARMSTRONG	7932 ARMSTRONG
7400 ARMSTRONG	7400 ARMSTRONG
5687 ARMSTRONG	5687 ARMSTRONG
9845 ARMSTRONG	9845 ARMSTRONG
7932 ARMSTRONG	7932 ARMSTRONG

SantaRosa
Economic
Development
623-0174



PETER PRINCE FIELD



January 7, 2013

ADMINISTRATIVE COMMITTEE

1. Discussion of Floodplain Variance for the Navarre Beach Sea Turtle Conservation Center, Inc. located at 8740 Gulf Blvd. Navarre Beach.
2. Discussion of proceeding with development/construction of Bagdad Mill Site project.
3. Discussion of use of Navarre Beach Park for the 29th Annual Fun Fest sponsored by Navarre Beach Area Chamber of Commerce April 26-27, 2013 and the Taste of Navarre Sunday April 28, 2013.
4. Discussion of contract with KontaktIntelligence.com, Inc. for executive recruitment services for Director of Economic Development Office.
5. Discussion of Joint Resolution of Disproportionately Impacted Counties regarding allocation formula for funds received under RESTORE Act.
6. Discussion of Agreement with City of Milton regarding operation of Optimist Park.
7. Discussion of Florida Division of Emergency Management for Hurricane Isaac Federally Funded Public Assistance Agreement (FEMA-4084-DR-Fl).
8. Public Hearing items scheduled for 9:30 a.m. Thursday, January 10, 2013:

Application and Resolution to the Florida Department of Transportation for three replacement vehicles in support of the transportation disadvantaged door-to-door public transportation program.



Santa Rosa County Development Services



1

Beckie Cato, AICP
Planning and Zoning Director

Tony Gomillion
Public Service Director

Rhonda C. Royals
Building Official

MEMORANDUM

TO: Mr. Hunter Walker, County Administrator
THRU: Tony Gomillion, Public Services Director
FROM: Rhonda Royals, Building Official *ROR*
SUBJECT: Floodplain Variance Request
DATE: December 20, 2012

RECOMMENDATION

Request the attached variance request be added to the administrative agenda for the January 7, 2013, Board of County Commissioners Committee Meeting regarding Navarre Beach Sea Turtle Conservation Center, Inc., located at 8740 Gulf Blvd, Navarre Beach, FL. Recommend granting variance since improvements will not create a nuisance or create additional flood heights.

BACKGROUND

A variance from Santa Rosa County Land Development Code Article 10 and 12, which requires Substantial Damage or Substantial Improvements to be documented and or elevated to meet the current elevation requirements. At the time of construction this structure was located on State of Florida property and was compliant with the current elevation requirement and flood zone based on the flood insurance rate map in effect at the time of construction. A base flood elevation of 6.0 feet mean sea level was required and the finished floor elevation of the structure is 8.33 feet. The flood maps have changed and the current elevation requirement is 11.0 feet above sea level. This makes the structure non-compliant. Santa Rosa County Land Development Code requires that all major structures on Navarre Beach be constructed with V-Zone requirements, which requires all buildings to be built on a piling or column foundation.

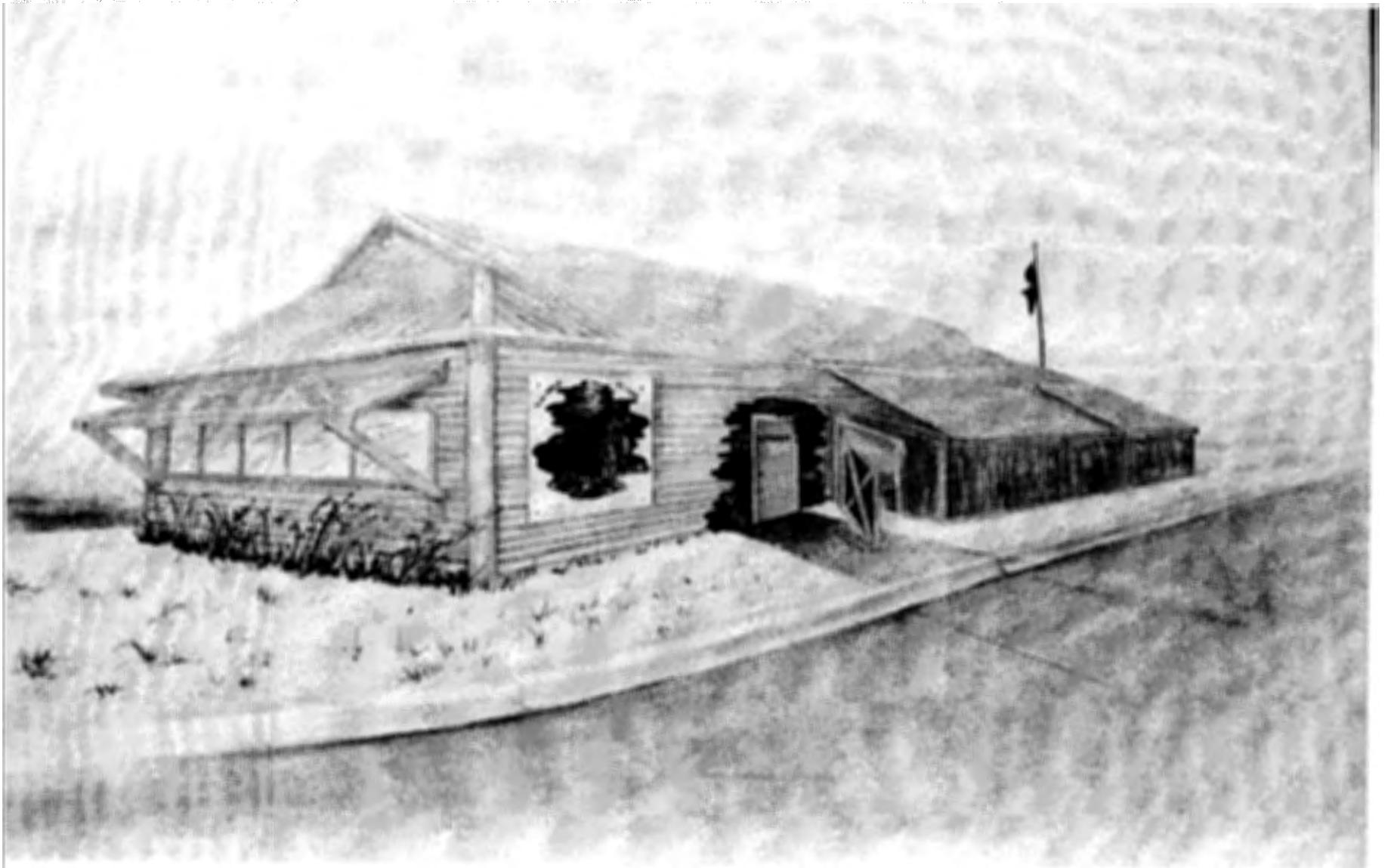
DISCUSSION

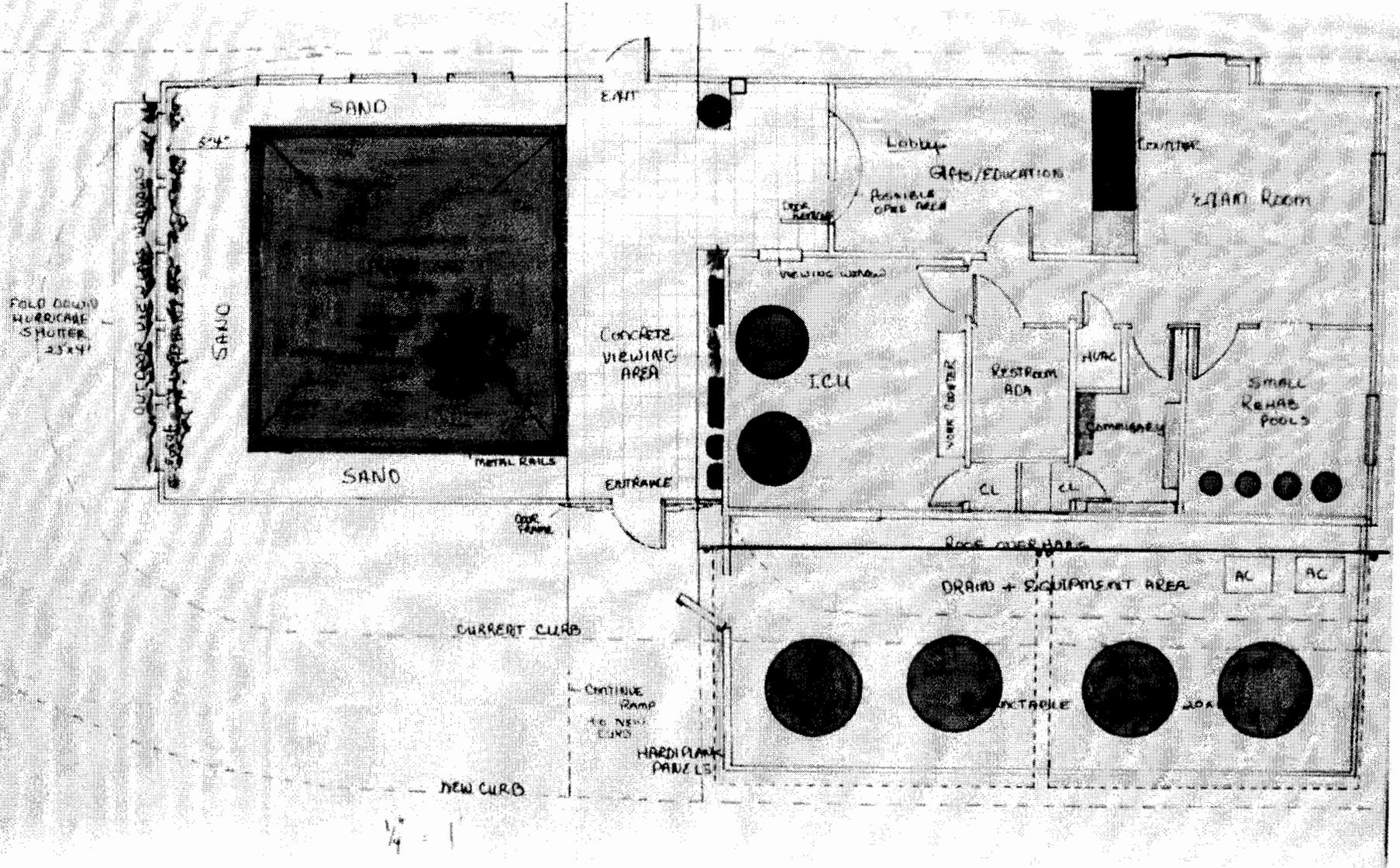
Ms. Holmes, who has leased this property, is wishing to renovate this structure into a sea turtle rescue and educational facility. Proposed improvements include a small addition that will house a sea turtle pool and minor improvements to existing structure. Since the structure is non-compliant and the costs associated with the renovation may exceed 50% of the market value of the building, the existing building and addition would need to be elevated. This would also facilitate the need for ramps to meet the ADA requirements and other additional upgrades to be made. Additionally, this structure lies within a Coastal Barrier Resources Area; therefore, flood insurance and disaster assistance are not available for this structure or any contents.

Santa Rosa County Public Service Complex
6051 Old Bagdad Highway, Suite 202 Milton, Florida 32583

www.santarosa.fl.gov
Office: (850) 981-7000

Inspections/Compliance Division Fax: (850) 623-1208 • Planning/Zoning Division Fax: (850) 983-9874





Hunter Walker

From: Rhonda Royals
Sent: Wednesday, December 19, 2012 10:38 AM
To: Angie Jones; 'Cathy Holmes'
Cc: Tony Gomillion; Hunter Walker; Karen Thornhill; 'rwilliamson15@cox.net'
Subject: RE: Navarre Beach Sea Turtle Center

Variance request only has to go before BOCC so it can be placed on next agenda. Karen and I will assist Ms. Holmes with the variance paperwork.

From: Angie Jones
Sent: Wednesday, December 19, 2012 10:10 AM
To: Rhonda Royals; 'Cathy Holmes'
Cc: Tony Gomillion; Hunter Walker; Karen Thornhill; 'rwilliamson15@cox.net'
Subject: RE: Navarre Beach Sea Turtle Center

Rhonda and I have chatted about this, and we agree that it would be appropriate to seek a variance in this situation. Rhonda, are you able to check on the timeframes that would be associated with a variance application, so that we can assist Ms. Holmes in deciding how to most expeditiously get started? Thanks.

I am going to call Commissioner Melvin to discuss.

AJJ

Angie Jones
 Santa Rosa County Attorney
 6495 Caroline Street, Suite C
 Milton, Florida 32570
 (850) 983-1857

From: Rhonda Royals
Sent: Wednesday, December 19, 2012 9:31 AM
To: 'Cathy Holmes'
Cc: Tony Gomillion; Hunter Walker; Angie Jones; Karen Thornhill; 'rwilliamson15@cox.net'
Subject: Navarre Beach Sea Turtle Center

Dear Cathy,

In regards to the building you've leased from the county located at 8740 Gulf Blvd, Navarre Beach, please be advised the Property Appraiser's Office has the building with a tax assessment value of \$54,344.00. We can use an adjustment factor of 20% in order to calculate an estimated market value for determination of substantial improvement; therefore, with an additional \$10,868.80 the estimated market value of the building is \$65,212.80.

As previously discussed, substantial improvement means any repair, reconstruction, rehabilitation, addition or improvement of a building or structure, the cost of which equals or exceeds 50 percent of the market value of the structure before the

12/19/2012

improvement or repair is started. Therefore, if the cost of the addition and all other proposed work, when combined, equals or exceeds \$32,606.40 (50% of estimated market value) the building will be required to be brought into compliance with the flood regulations of the 2010 Florida Building Code and Articles 10 and 12 of Santa Rosa County's Land Development Code. Specifically, the existing building and new addition will be required to be elevated on pilings and will have to meet the current elevation requirement of 12 feet. Furthermore, this property is located within a Coastal Barrier Resources area (COBRA zone) so flood insurance is not available, nor is disaster assistance.

In closing, I highly recommend that you get your costs estimates and the 50% paperwork filled and submitted to our department for review before your design professional proceeds with plan development just to be sure the proposed improvements do not constitute a substantial improvement. I will be happy to assist you in anyway I can, so please feel free to contact me should you or your contractor have any questions. My direct office number is (850) 981-7024 and cell is (850) 393-9672.

Thanks,
Rhonda

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②

Hunter Walker

From: Sheila Harris
Sent: Wednesday, January 02, 2013 3:57 PM
To: Hunter Walker
Cc: Avis Whitfield; Stephen Furman; 'Kate Wilkes'; Vernon Compton; 'Doug Lasater'
Subject: Agenda Item - Discussion of Bagdad Mill Site Passive Park Construction
Attachments: Bagdad Mill Site Passive Park General Information.doc; Bagdad Mill Site Phase One Construction Proposal.doc

Hunter,

Please add an agenda item for discussion of the Bagdad Mill Site Passive Park construction to next Monday's agenda.

There are two main discussion items:

1) Discussion of construction assistance including labor and equipment from the Road & Bridge Department for the following Phase One Construction Items:

- a) General Site Prep
- b) Main Parking Area
- c) Trail Construction
- d) Entrance Gate Construction
- e) Sidewalks from Main Street to Park
- f) Other minor assistance as needed and as available

2) Approval of additional \$175,000 commitment from the TDC bringing total TDC cash contribution to \$337,000

I have provided two attachments with the proposed park construction plan and general project information. Please let me know if there is any additional information that you would like me to provide prior to Monday's meeting.

Sheila A. Harris, Special Projects/Grants
Santa Rosa County BOCC
6495 Caroline Street, Suite H
Milton, Florida 32570
(850) 983-1848 (850) 393-5239 (Cell)
(850) 983-1944 Fax
sheilah@santarosa.fl.gov

Florida has a very broad Public Records Law. Virtually all written communications to or from Santa Rosa County Personnel are public records available to the public and media upon request. E-mail sent or received on the county system will be considered public and will only be withheld from disclosure if deemed confidential pursuant to State Law.

The Bagdad “Mill Site” was transferred to the State of Florida in 2000. The county entered into a 50 year lease with the Office of Greenways & Trails in 2005 to develop the site into a passive park and manage the park. Development of the site into a park has been a long term goal of the local Bagdad Community for many years. The passive park description focuses on conservation and green space and does not include active recreation such as sports or playgrounds. The site is optimum because of its location at the confluence of Pond Creek and Blackwater River.

Since 2005, we (the county and community partners) have worked on the site to include:

- invasive species eradication
- site cleanup
- demolition of old structures and buildings
- replacement of boundary fence
- adding decorative fence along the water
- planting of 81 native trees and irrigation
- historical/cultural/archaeological monitoring or surveying
- wetland/boundary surveying
- coordination with Division of Historical Resources and Greenways and Trails

Preliminary Design completed in 2009 – public input sought during the design phase.

Design is complete. 100% Plan Set (pending final permit approval) completed in June 2012.

Permitting Nearly Complete - The federal/state permits required to complete the work included in this proposal is a Joint Application in Northwest Florida through FDEP and the USACOE, which includes Environmental Resource Permit, Authorization to Use State-Owned Submerged Lands, and a Federal Dredge and Fill Permit. The joint ERP application was submitted through FDEP and the USACE on January 31, 2012. Permit approval from FDEP was received on May 1, 2012 and USACOE approval is anticipated no later than January 15, 2013. Local permits required include a development order and applicable building permits by the Santa Rosa County Development Services Department. The site plan application and issuance of a Development Order was approved by Santa Rosa County Development Services on August 7, 2012.

Historical elements incorporated into the design. There is one remaining historical feature on the site: the fly wheel which is a concrete mound on the waters' edge.

Over \$217,000 of local, state, federal, and private funding has been expended on the park to date. An additional \$471,710 has been committed from grants, local funding, and civic, or private funding.

Project partners and contributors include:

Bagdad Waterfronts Florida Partnership
Blackwater Pyrates
Bagdad Village Preservation Association
Office of Greenways and Trails
International Paper
Santa Rosa County Tourist Development Council
NOAA

There have been multiple work days held on the property with community volunteer hours. In 2009, Bagdad Waterfronts Florida Partnership provided more volunteer hours at the park than any other OGT park.

Phase One improvements will include:

Necessary site work

parking lot

walking trail

tee fishing pier

decorative gate/entrance

sidewalks to the park

picnic areas

educational exhibits highlighting the site's history, ecology and culture

benches, bike racks, water fountain

Future improvements include:

additional fishing piers, boardwalks

dog park

multi-purpose entertainment pavilion

kayak launch area

other

The site can be used for civic war reenactments, community events, etc.

Park will be managed by the Bagdad Waterfronts Florida Partnership in Partnership with Santa Rosa County. Site will be open during daylight hours.

Phase One improvements will include:

- Necessary site work (grading, utility installation, stormwater pond construction, etc)
- Construction of main parking lot
- Walking trail loop and connector paths
- Construction of Tee fishing pier
- Decorative gate/entrance
- Sidewalks to the park from Main Street
- Picnic areas
- Educational exhibits highlighting the site’s history, ecology and culture
- Benches, bike racks, water fountain

Tentative Project Timeline – *Pending BOCC approval and coordination with Road & Bridge Dept as well as coordination with grantors.*

January 15, 2013	Final Permit Approval (Anticipated)
February 28, 2013	100 % Construction Plans?
March 2013	Building Permit approvals, NTP
April, 2013 – July 31, 2013	Public Works Construction Items
April 2013 – May 2013	Development of Bids & Specifications
June 2013	Bid Advertisement and Submittals
July 2013	Review of Submitted Proposals
July 2013	BOCC Approval of Contractor
July 2013	Contract Executions and Notice to Proceed
August 2013 – February 2014	Construction by Contractor
March/April 2014	Final Inspection/Grant Closeout
May 1, 2014	Tentative Park Opening Date

Funding for Phase I Construction secured:

Tourist Development Council	\$162,000 + 175000 = 337,000 (\$175,000 recent allocation pending BOCC approval)
CPI Grant Funds	\$ 30,000
CPI Grant Match	\$ 30,000 (From Dist II Rec Funds)
RTP Grant Funds	\$ 33,460 (Note: match is part of TDC funds above)
Limited construction admin	\$ <u>5,750 (Stormwater Pond Certification)</u>
	\$ 436,210

Estimated Construction Costs:

A preliminary Estimate of Probable Construction Costs for the Phase One items listed above including materials is \$415,000. This excludes reimbursement of equipment and labor costs to Road Bridge for items that would be completed by them.

Additional info:

- Entrance Gate materials proceeds available \$4,000 (Pyrates) + \$1,500 (Waterfronts) to assist with materials cost
- Wayside Exhibits - First of Five Ecological Panels have been produced and funded by IP, Atkins & Waterfronts. I believe Waterfronts is taking the responsibility for obtaining the additional funds to print the remaining ten panels (historical/cultural).
- Sidewalks leading from Henry St/Forsyth St to Park Entrance on both sides of Main St. - Estimated by public works at approximately \$30,000 - Funding secured and budgeted
- A request in the amount of \$878,532 has been submitted to DEP for consideration of NRDA funding for all of the water features (piers, docks, connector dock, kayak launch with parking, boardwalk from trail to Kayak launch).



Navarre Beach Area
Chamber of Commerce

3

December 31, 2012

Mr. Hunter Walker
Santa Rosa County Administrator
6495 Caroline Street #M
Milton, FL 32570-4592

Dear Hunter,

On behalf of the Navarre Chamber, I am submitting the following requests our **29th Anniversary "Fun Fest"** celebration. New this year, we are also having "A Taste of Navarre Seafood" on Sunday. The date has been set for **Friday - Sunday, April 26 - 28, 2013**. Fun Fest itself will table place from 4pm-10pm Friday and 10am-10pm Saturday. A Taste of Navarre Seafood is Sunday, 4pm -7pm.

1. **Event Parking Lot**: Request use of the SR County parking lot directly behind and east of the old Cocodrie's Restaurant for dates above, blocking the entire area off starting **Thursday morning, April 25th**.

2. **County Beach Park Pavilions/Fireworks**: Request the use of the Black Skimmer Pavilion for the fireworks. We will need the pavilion **all day Saturday the 26th** for set up and for the fireworks show itself. We will also use the County Park for parking with transportation provided to and from the event area

3. **5K Run**: Request use of the SR County parking lots directly behind and east of the old Cocodrie's Restaurant, the boat launch parking lot, and Gulf Blvd in conjunction with Fun Fest for our annual Fun Fest 5K run event. The date for **the Fun Fest 5K is Saturday, April 27** and it will start on Gulf Blvd near the old Cocodrie's. The course will include Gulf Blvd to Arkansas to White Sands and back from 7:30am to 8:30am.

4. **Navarre Park**: Request use Navarre Park all day **Sunday, April 28** for "A Taste of Navarre Seafood." Set up will begin by 8am and the event will be over at approximately 7pm.

As always, we will be sure to accommodate/reserve parking spaces for lifeguard personnel for easy access to the main beach area. Thank you for your support!

Sincerely,

Kelley Fuller
CEO/President

8543 Navarre Parkway, Navarre FL 32566 850.939.3267/www.navarrechamber.com

AGREEMENT

THIS AGREEMENT, entered into this the ____ day of December, 2012, by and between Santa Rosa County, a political subdivision of the State of Florida, hereinafter referred to as "County," and KontaktIntelligence.com, Inc., a Florida corporation, hereinafter referred to as "Contractor."

WITNESSETH:

WHEREAS, County has determined that it is in need of Executive Search Services; and

WHEREAS, County, after soliciting competitive proposals for such services ("the RFP"), has awarded this contract to Contractor; and

WHEREAS, Contractor has represented that it is able to satisfactorily provide the services according to the terms and conditions of the RFP, which are incorporated herein by reference, and the terms and conditions contained herein.

NOW THEREFORE, in consideration of the above and mutual covenants contained herein, the parties agree as follows:

1. Services to be Performed. It is the County's intent to identify, recruit and retain a Director of County's Office of Economic Development ("Director"). Contractor hereby agrees to provide County with Executive Search Services to assist the County in this goal as requested and more specifically outlined in the RFP, this contract and all subsequent office documents that form the contract documents for this agreement. Services shall include but not be limited to:

- a. Providing written activity reports every fourteen days, in a form acceptable to the County Administrator, summarizing and detailing the process of its employment search.
- b. Consulting with the County Administrator to develop and determine the profile (background, education, training, experience, knowledge, skills, abilities, management style and other appropriate characteristics) desired of the individual to be selected as Director.
- c. Developing a strategy for carrying out a national recruitment, including outreach to qualified applicants who might not otherwise express an interest and to encourage diverse applicants to apply.
- d. Reviewing resumes of all applicants for background and qualifications to identify candidates who present the most promising qualifications for Director position.

- e. Conducting interviews with candidates to clarify each applicant's experience and to prepare a written summary of these candidates.
- f. Further evaluation of these candidates including review of the interview results and conducting in-depth reference check with individuals who are or have been in positions to evaluate the performance of the candidate on the job to produce a list of candidates who merit the most consideration for the position of Director.
- g. Verifying the education background of the selected candidate(s) and conducting criminal, financial newspaper and civil litigation checks.
- h. In the event politically-sensitive or potentially embarrassing issues arise in a candidate's background, to conduct in-depth interviews with principle parties to clarify the event in order to clearly describe the event to the County Administrator.
- i. Finalizing a process with the County Administrator for interviews and coordinating candidates' participation in interviews.
- j. Debriefing the Board of County Commissioners at the request of the County Administrator.
- k. Assisting the County Administrator with the negotiation of the contract (including compensation and relocation) with the selected candidate/finalist, at the option of the County Administrator.

2. Candidate Profile. Contractor will develop a profile of the ideal candidate for the position of Director which is acceptable to County, incorporating the criteria which County considers most important in a Director.

3. Term of Agreement. Services performed pursuant to this Contract shall commence upon the County's delivery of a Notice to Commence to the Contractor and continue until services are provided to the County in a satisfactory manner unless cancelled or terminated as provided herein.

4. Time of Service. Services shall be performed in a timely manner. Time is of the essence.

5. Amendment of the Contract. This contract may be amended only by mutual written agreement of the parties.

6. Assignment/Subcontracting. Contractor shall perform this Contract. No assignment or subcontracting shall be allowed without the prior written consent of County.

7. Cancellation. County reserves the right to cancel this Contract, without cause, by giving thirty (30) days prior written notice to Contractor notifying Contractor of the cancellation. County may cancel this Contract, with cause, at any time without notice if Contractor fails to fulfill or abide by any of the terms or conditions specified herein. Upon termination, County shall pay Contractor for services performed under this contract. Failure of Contractor to comply with any of the provision of this contract shall be considered a material breach of contract and shall be cause for immediate termination of the contract at the discretion of County. County reserves the right to cancel and obtain from another source any services which have not been provided within time frames which are acceptable to County at its sole discretion.

8. Compensation. County shall pay Contractor the total sum of \$15,250 for the faithful performance of this contract. The total sum shall be payable as follows: One-third upon Contractor's completion of Items 1(a) and 1(b), above. One-third upon completion of Items 1(c) through 1(i), inclusive, above. One-third upon the hiring of a Director resulting from Contractor's search and efforts. Prices shall remain firm for the duration of the contract.

9. Audit. The Contractor shall retain all records relating to this contract for a period of at least three (3) years after final payment is made. All records shall be kept in such a way as will permit their inspection pursuant to Chapter 119, Florida Statutes.

10. Indemnification. Contractor shall indemnify, pay the cost of defense, including attorneys' fees, and hold harmless County from all suits, actions or claims of any character brought on account of any injuries or damages received or sustained by any person, persons or property by or from the said Contractor, or by, or in consequence of any neglect in safeguarding the work; or by the use of unacceptable materials in the construction of improvements; or by or on account of any act or omission, neglect or misconduct of the said Contractor; or by, or on account of, any claim or amounts recovered under the "Workers' Compensation Law" or of any other laws, by-laws, ordinance, order or decree, except only such injury or damage as shall have been occasioned by the sole negligence of County. The first ten dollars (\$10.00) of compensation received by Contractor represents specific consideration for this indemnification obligation.

11. Governing Law. The laws of the State of Florida shall govern this Agreement.

12. Independent Contractor Status. The Contractor is and shall remain an independent contractor and is neither agent, employee, partner, nor joint venturer of County.

13. Compliance with Law. Contractor acknowledges that County is a political subdivision of the State of Florida and, as such, is governed by Florida's Public Records and Open Meetings Laws. Contractor shall work with County to ensure compliance with all laws. Failure to comply with any legal requirement shall be cause for immediate termination of this Contract.

14. Severability. The terms and conditions of this agreement shall be deemed to be severable. Consequently, if any clause, term, or condition hereof shall be held to be illegal or void, such determination shall not affect the validity or legality of the remaining terms and conditions, and notwithstanding any such determination, this agreement shall continue in full force and effect unless the particular clause, term, or condition held to be illegal or void renders the balance of the agreement impossible to perform.

15. Non-discrimination. County is in equal opportunity, affirmative action employer. Contractor shall not discriminate against potential candidates on the basis of race, color, national origin, religion, sex, age, handicap, veteran or marital status or any other protected category in performing services hereunder.

16. Compliance with Federal, State and Local Laws. Contractor is solely responsible for complying with any and all federal, state, and local laws, rules and regulations including, but not limited to, the Americans with Disabilities Act, Title VII of the Civil Rights Act of 1964, as amended, and the Florida Civil Rights Act of 1992.

17. Documents Comprising Contract. The Contract shall include this Agreement for EXECUTIVE SEARCH SERVICES, as well as County request for Proposal and Contractor's Response thereto.

IN WITNESS WHEREOF the parties herein have executed this Agreement for EXECUTIVE SEARCH SERVICES as of the day and year first written above.

**BOARD OF COUNTY COMMISSIONERS
SANTA ROSA COUNTY, FLORIDA**

ATTEST:

Clerk of Court

By: _____
Robert A. "Bob" Cole, Chairman

PASSED AND ADOPTED by a vote ___ yeas and ___ nays and ___ absent of the City of Milton, Florida, on the ___ day of _____, 2012.

KontaktIntelligence.com, Inc., a Florida corporation
CONTRACTOR

By: _____

Name: _____

Its: _____

(Corporate Seal)

12/17/12

5

**JOINT RESOLUTION OF DISPROPORTIONATELY AFFECTED COUNTIES
UNDER THE FEDERAL RESTORE ACT**

A JOINT RESOLUTION OF THE BOARDS OF COUNTY COMMISSIONERS OF BAY COUNTY, ESCAMBIA COUNTY, FRANKLIN COUNTY, GULF COUNTY, OKALOOSA COUNTY, SANTA ROSA COUNTY, WAKULLA COUNTY AND WALTON COUNTY, ESTABLISHING AND AGREEING TO A FORMULA FOR ALLOCATING AMONG THE COUNTIES CERTAIN FUNDS PROVIDED TO DISPROPORTIONATELY AFFECTED COUNTIES PURSUANT TO THE RESTORE ACT; PROVIDING AN EFFECTIVE DATE.

BE IT JOINTLY RESOLVED BY THE BOARDS OF COUNTY COMMISSIONERS OF BAY COUNTY, ESCAMBIA COUNTY, FRANKLIN COUNTY, GULF COUNTY, OKALOOSA COUNTY, SANTA ROSA COUNTY, WAKULLA COUNTY AND WALTON COUNTY:

SECTION 1. FINDINGS. The Boards of County Commissioners of Bay County, Escambia County, Franklin County, Gulf County, Okaloosa County, Santa Rosa County, Wakulla County and Walton County (the "Boards") hereby find as follows:

(A) In 2012, the Congress of the United States enacted and the President signed into law the Resources and Ecosystems Sustainability, Tourist Opportunities, and Revived Economies of the Gulf Coast States Act of 2012 (the "RESTORE Act").

(B) The RESTORE Act establishes the Gulf Coast Restoration Trust Fund consisting of 80 percent of all administrative and civil penalties paid by responsible parties in connection with the explosion on, and sinking of, the mobile offshore drilling unit Deepwater Horizon (the "Deepwater Horizon Event") pursuant to a court order, negotiated settlement or other instrument in accordance with Federal law.

(C) The RESTORE Act directs 35 percent of the available funds in the Trust Fund to be distributed in equal shares to the states of Alabama, Florida, Louisiana, Mississippi, and Texas (the State Allocation).

(D) The RESTORE Act divides Florida's share of the State Allocation into two parts. One part is for the Non-disproportionately Affected Counties which are to receive 25 percent of Florida's share. The RESTORE Act includes a formula for dividing the 25 percent among the Non-disproportionately Affected Counties based on distance to the Deepwater Horizon Event, population and sales tax collections.

(E) The second part of Florida's share is for the Disproportionately Affected Counties, which are to receive 75 percent of Florida's share (the "75 Percent Share"). The

RESTORE Act does not specify a formula for the distribution of those funds among the Disproportionately Affected Counties.

(F) Various sections of chapter 2011-142, Laws of Florida, defines the "Disproportionately Affected Counties" to include Bay County, Escambia County, Franklin County, Gulf County, Okaloosa County, Santa Rosa County, Wakulla County and Walton County .

(G) The Gulf Consortium was been formed by interlocal agreement among the Boards of County Commissioners of the 14 of the 15 Non-disproportionately Affected Counties and seven of the eight Disproportionately Affected Counties to address issues of mutual concern and benefit under the RESTORE Act.

(H) Franklin County Board of County Commissioners has not yet joined the Gulf Consortium.

(I) At its meeting on November 28, 2012, the Gulf Consortium formed the Committee of the Eight Disproportionately Affected Counties (the "Committee"), which includes a representative from each of the seven Disproportionately Affected Counties that are members of the Gulf Consortium and a representative from Franklin County.

(J) The Committee was established for the purposes of developing an agreed-upon formula by consensus of the Committee members to allocate the 75 Percent Share among the Disproportionately Affected Counties and recommending it for adoption to the Boards of County Commissioners of each of the Disproportionately Affected Counties.

(K) The Committee met in Walton County on December 7, 2012 and considered adopting a formula for distributing the 75 Percent Share among the Disproportionately Affected Counties and recommending it for adoption by Joint Resolution to the Boards of County Commissioners of each of the Disproportionately Affected Counties.

(L) Representatives of each of the Disproportionately Affected Counties attended the Committee meeting.

(M) The representative from Franklin County declared that she would not be voting on any motion considered by the Committee, as Franklin had not joined the Gulf Consortium.

(N) The Committee discussed a formula that included a 20 percent equal share for each of the Disproportionately Affected Counties, with the remaining 80 percent distributed according to the following weighted formula:

1. Thirty percent based on the weighted average of the county shoreline oiled.
2. Thirty percent based on the weighted average of the county per capita sales tax collections estimated for fiscal year 2011-12.

3. Twenty percent based on the weighted average of the population of the county.

4. Twenty percent based on inverse proportion of the weighted average distance from the Deepwater Horizon oil rig to the nearest and farthest point of the shoreline.

(O) Data presented to the Committee estimated that the formula would produce the following percentage shares of the 75 Percent Share for the Disproportionately Affected Counties:

BAY COUNTY	15.101
ESCAMBIA COUNTY	25.334
FRANKLIN COUNTY	8.441
GULF COUNTY	6.743
OKALOOSA COUNTY	15.226
SANTA ROSA COUNTY	10.497
WAKULLA COUNTY	4.943
WALTON COUNTY	13.712

(P) The Committee determined that the weighted formula included components that were not definitive, but were subject to interpretation, such as the population of the county, which can vary day-to-day.

Upon proper motion, with the representative from Franklin abstaining, the Committee otherwise unanimously adopted a motion recommending that the Boards of County Commissioners of each of the Disproportionately Affected Counties jointly adopt the following allocation of the 75 Percent Share for the Disproportionately Affected Counties based on the following percentages:

BAY COUNTY	15.101
ESCAMBIA COUNTY	25.334
FRANKLIN COUNTY	8.441
GULF COUNTY	6.743
OKALOOSA COUNTY	15.226
SANTA ROSA COUNTY	10.497
WAKULLA COUNTY	4.943
WALTON COUNTY	13.712

SECTION 2. AUTHORITY. Each of the Boards has the home rule power provided in the county's charter (for the charter counties) and in chapter 125, Florida Statutes, to adopt a resolution to further the health, safety and welfare of the county. Adopting a formula for allocating the 75 Percent Share among the Disproportionately Affected Counties furthers the goals and objectives of the each of the Boards by providing more certainty as to the allocation method under the RESTORE Act and resolving any dispute among the Disproportionately Affected Counties that may arise in the future.

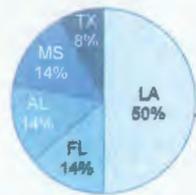
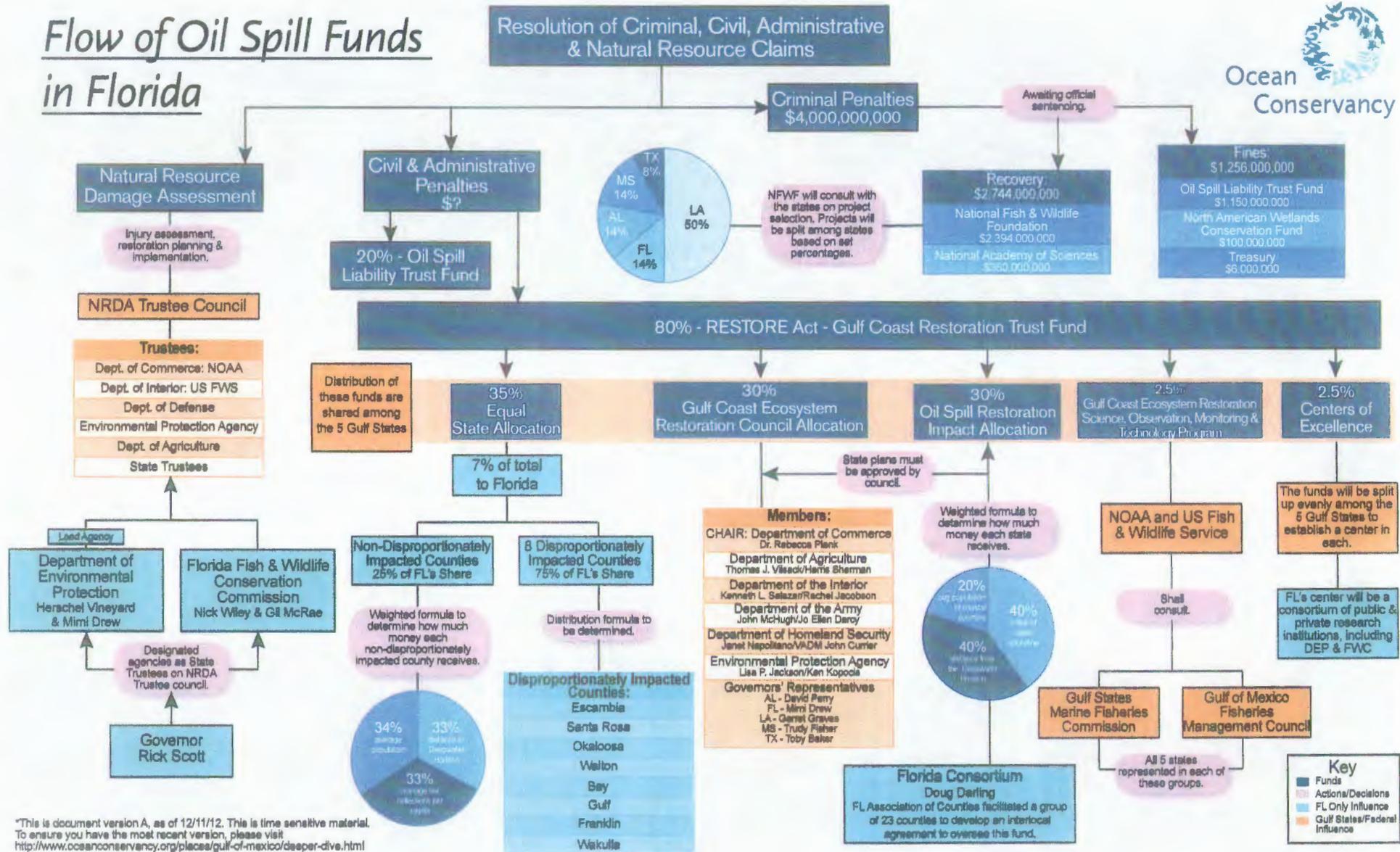
SECTION 3. ADOPTION OF THE ALLOCATION FORMULA FOR THE 75 PERCENT SHARE. The Boards hereby adopt the following formula for allocating the 75 Percent Share among the Disproportionately Affected Counties on the following percentages:

BAY COUNTY	15.101
ESCAMBIA COUNTY	25.334
FRANKLIN COUNTY	8.441
GULF COUNTY	6.743
OKALOOSA COUNTY	15.226
SANTA ROSA COUNTY	10.497
WAKULLA COUNTY	4.943
WALTON COUNTY	13.712

SECTION 4. APPLICABILITY AND EFFECTIVE DATE. This Joint Resolution shall take effect upon adoption by each and every one of the Boards and shall become effective on the date adopted by the last Board of County Commissioners to adopt the Joint Resolution.

[THE REMAINDER OF THIS PAGE IS INTENTIONALLY BLANK.]

Flow of Oil Spill Funds in Florida



Distribution of these funds are shared among the 5 Gulf States

35% Equal State Allocation

30% Gulf Coast Ecosystem Restoration Council Allocation

30% Oil Spill Restoration Impact Allocation

2.5% Gulf Coast Ecosystem Restoration Science, Observation, Monitoring & Technology Program

2.5% Centers of Excellence

7% of total to Florida

Non-Disproportionately Impacted Counties 25% of FL's Share

8 Disproportionately Impacted Counties 75% of FL's Share

Weighted formula to determine how much money each non-disproportionately impacted county receives.

Distribution formula to be determined.



- Disproportionately Impacted Counties:**
- Escambia
 - Santa Rosa
 - Okaloosa
 - Walton
 - Bay
 - Gulf
 - Franklin
 - Walkeila

- Members:**
- CHAIR:** Department of Commerce: Dr. Rebecca Plank
 - Department of Agriculture: Thomas J. Vilsack/Harris Sherman
 - Department of the Interior: Kenneth L. Salazar/Rachel Jacobson
 - Department of the Army: John McHugh/John Ellen Darcy
 - Department of Homeland Security: Janet Napolitano/VADM John Currier
 - Environmental Protection Agency: Lisa P. Jackson/Ken Kopple
 - Governors' Representatives:**
 - AL - David Perry
 - FL - Mimi Drew
 - LA - Garret Graves
 - MS - Trudy Fisher
 - TX - Toby Baker



Florida Consortium
Doug Darling
FL Association of Counties facilitated a group of 23 counties to develop an interlocal agreement to oversee this fund.

NOAA and US Fish & Wildlife Service

Shell consult.

Gulf States Marine Fisheries Commission

Gulf of Mexico Fisheries Management Council

All 5 states represented in each of these groups.

The funds will be split up evenly among the 5 Gulf States to establish a center in each.

FL's center will be a consortium of public & private research institutions, including DEP & FWC

Key

- Funds
- Actions/Decisions
- FL Only Influence
- Gulf States/Federal Influence

*This is document version A, as of 12/11/12. This is time sensitive material. To ensure you have the most recent version, please visit <http://www.oceanconservancy.org/peaces/gulf-of-mexico/deeper-dive.html>

STATE OF FLORIDA

COUNTY OF SANTA ROSA

AGREEMENT

THIS AGREEMENT, made and entered into this ____ day of _____, 2012, by and between SANTA ROSA COUNTY, a political subdivision of the State of Florida, (hereinafter referred to as "County"), and the CITY OF MILTON, 6738 Dixon Street, Milton, Florida, 32570, (hereinafter referred to as "City").

WITNESSETH:

WHEREAS, County owns an athletic and recreational park known as Optimist Park, located at 6244 Old Bagdad Highway, Milton, Florida 32570, Santa Rosa County, Florida, (hereinafter referred to as "Park"), for the use and benefit of the public; and

WHEREAS, City desires to management and operate the Park for the purpose of providing a location for members of the City, as well as other citizens and groups in Santa Rosa County, Florida, to engage in recreational programs; and

WHEREAS, City desires to construct, manage and operate a dog park in a portion of the Park; and

WHEREAS, the Board of County Commissioners is satisfied that such management and operation would be in Santa Rosa County's best interest; and

WHEREAS, the City desires to assist the County in the continued operation of athletic and recreational programs at the Park, which is controlled by the County; and

WHEREAS, the County is desirous of receiving the assistance of the City in operation of the Park for recreational purposes;

NOW, THEREFORE, for and in consideration of the premises and the mutual covenants and agreements hereinafter set forth, it is mutually agreed and covenanted as follows to-wit:

1. County does hereby grant and assign unto the City and the City does hereby hire and take from the County the right and duty to manage the Park, including structures located thereon.

2. The term of this Agreement shall be for a period of ten (10) years following the date of execution hereof and shall continue on a month-to-month basis thereafter until a new agreement has been entered into or one party provides the other party with at least 120 days written notice of its intention to terminate the relationship.

3. The County Administrator shall designate the appropriate staff to represent the County in carrying out the objectives set forth in this Agreement. The City designates its City Manager to carry out the objectives set forth in this Agreement.

4. The City further agrees to furnish the County with an annual report on activities and programs being conducted at the Park.

5. The City agrees that no physical change to the property or major maintenance will be undertaken without consultation with the Board of County Commissioners or its designee.

6. The City shall make no improvements, nor structural alterations, nor modifications upon the premises, without securing the prior written consent of the County, and without complying with all local building, health, plumbing, and electrical codes. However, the City is authorized to construct the aforementioned dog park on the premises.

7. The City shall comply with all applicable state and federal laws and regulations. The CITY shall not discriminate against any person because of race, color, sex, religion, handicap, age, or national origin.

8. When the Park is not in use for City events, it shall be made available for use by the general public for organized and unorganized activities that are not destructive to the Park or park improvements. The City may require outside groups to clean up afterward, and pay fees to City towards operating expenses, including lighting and insurance costs (or provide proof of satisfactory insurance coverage).

9. The City may operate concession activities in the Park as authorized by the County, selling soft drinks, foodstuffs, and similar convenience items. Concession facilities will be utilized by other parties and will not be exclusive to City. The City may continue, during the period of the Agreement, and any extension thereof, to carry on such concession activities and fund raising events at the Park under the following conditions:

- A. The City shall provide workers to operate the concession stand as service is reasonably necessary for the City or organized athletic events at the Park and at such other time as the City shall deem advisable.
- B. All concession operations will be carried out in accordance with applicable health regulations.
- C. All items sold in the concession shall be of first class quality. The City agrees to charge only a reasonable market price for items sold in the concession. Prices consistent with prices charged for concessions in other County Parks or similar public or private facilities shall be deemed reasonable. No tobacco products, beer, or other alcoholic beverage may be sold or consumed at the Park.
- D. The City shall promptly pay all debts incurred by it for the purchase of goods and services used in the operation of the concession. Income derived from City's concession activities shall remain the sole and exclusive property of City and shall be used by the City in furtherance of its activities at the Park in providing additional improvements for the Park and City's programs.

10. The services performed by the City, or its employees under this Agreement, shall not be construed to constitute an employer-employee relationship with the County. The City and its employees, if any, shall be deemed independent contractors of the County. The County shall not be required to make any contributions on behalf of the City, or any of its employees, to any retirement plan, or insurance plan or to make any withholdings for federal income tax and F.I.C.A.

11. City will provide cleaning and repair and maintenance to the facility as needed.

12. All equipment, or other personal property placed or maintained on the premises by the City shall be at its sole risk and shall remain its property and may be removed therefrom at any time prior to the termination of this Agreement. However, any property of the City not removed from the premises within upon termination of the Agreement, shall become the property of the County without further consideration. Furthermore, any permanent structures constructed shall become the property of the

County upon the termination of this Agreement. The City shall surrender the premises in good repair and condition, reasonable wear and tear resulting from use excepted. In the event of removal of City equipment, or other personal property from the premises results in damage thereto, the City shall pay the full cost of any repairs necessitated thereby.

13. The City shall keep the premises free from any liens arising out of any work performed or materials furnished or obligation incurred by the City.

14. Failure of the City to maintain said premises in a neat, attractive, and presentable manner shall be grounds for termination of this Agreement.

15. This Agreement contains the entire agreement of the parties hereto and any representations, inducements, promises or agreements between the parties not contained herein shall be of any force and effect. Any amendments, modifications, additions, or alterations of this instrument shall be in writing executed with the same formalities as this instrument.

16. This Agreement shall be subject to the right of the County to terminate same, for just cause, particularly whenever the demised premises shall not be used, utilized or managed by the City in accordance with the provisions of the Agreement. Either party may terminate this Agreement, at any time by giving written notice to the other specifying the date of termination, such notice to be given no less than one-hundred and twenty (120) days prior to the termination date specified. Any notice mailed or delivered by the County shall be to the Chairman of the Board of County Commissioners in Santa Rosa County, Florida.

17. The City shall comply in all respects with all applicable governmental, federal, state or local laws. County further reserves the right to enact reasonable ordinances, rules or regulations, which may be applicable to the premises or to City's activities thereon.

18. In the event of a natural or other disaster, such as a hurricane, the parties agree that County may use the premises for its efforts related to disaster relief for such period of time as County may deem necessary, without notice or compensation to the City. After which, County shall return the premises to the City in substantially the same condition as they were found.

IN WITNESS WHEREOF, Santa Rosa County has caused these presents to be executed by the Chairman of the Board of County Commissioners of Santa Rosa County and the City of Milton has caused these presents to be executed by its Mayor and attested by its Clerk, on the date and year first above written.

**BOARD OF COUNTY COMMISSIONERS
SANTA ROSA COUNTY, FLORIDA**

ATTEST:

Clerk of Court

By: _____
Chairman

PASSED AND ADOPTED by a vote ___ yeas and ___ nays and ___ absent of the City of Milton, Florida, on the ___ day of _____, 2012.

CITY OF MILTON

By: _____
Mayor

Attest:

Clerk

Contract Number: 13-IS-3S-01-67-02-513

Subgrantee: Santa Rosa County

FIPS Number: 113-99113-00

**Hurricane Isaac (FEMA-4084-DR-FL)
Federally Funded Public Assistance Agreement**

THIS AGREEMENT is entered into by the State of Florida, Division of Emergency Management, with headquarters in Tallahassee, Florida (hereafter referred to as the "Grantee"), and Santa Rosa County

(hereafter referred to as the "Subgrantee").

THIS AGREEMENT IS ENTERED INTO BASED ON THE FOLLOWING FACTS AND CONDITIONS:

- A. On October 18, 2012, President Barack H. Obama issued a major disaster declaration designated FEMA-4084-DR-FL for the State of Florida as a result of Hurricane Isaac. As amended, the declaration authorized Public Assistance in Bay, Collier, Escambia, Franklin, Gulf, Martin, Monroe, Okaloosa, Palm Beach, Saint Lucie and Santa Rosa Counties.
- B. The FEMA-State Agreement dated October 31, 2012, between the State of Florida and the Federal Emergency Management Agency (FEMA) governing the use of such funds requires the State to share the costs eligible for federal financial assistance, and the State has undertaken to share those costs, as appropriated, with its Subgrantees; and

THEREFORE, the Grantee and the Subgrantee agree to the following:

(1) DEFINITIONS.

As used in this Agreement, the following terms shall have the following meanings unless another meaning is specified elsewhere:

- A. "Eligible activities" are those activities authorized in the FEMA-State Agreement, and in the Robert T. Stafford Disaster Relief and Emergency Assistance Act, Public Law 93-288, as amended, 42 U.S.C §§ 5121-5207 (Stafford Act); in accordance with 44 CFR § 206.44; and applicable policies of FEMA.
- B. "FEMA-State Agreement" is the agreement dated October 31, 2012, between the FEMA and the State of Florida, for a presidential emergency declaration designated FEMA-4084-DR-FL. As amended, the agreement authorized Public Assistance in Bay, Collier, Escambia, Franklin, Gulf, Martin, Monroe, Okaloosa, Palm Beach, Saint Lucie and Santa Rosa Counties.

Kathy Jordan

From: Shawn Ward
Sent: Tuesday, December 18, 2012 9:46 AM
To: Kathy Jordan
Subject: Request for public hearing
Follow Up Flag: Flag for follow up
Flag Status: Red

Kathy - On the BOCC agenda for the first meeting in January, I am preparing a memo asking the BOCC to approve the resolution to authorize a grant application for Section 5310 capital assistance to purchase three replacement vehicles for the door-to-door community transportation service.

The grant applications for vehicles require a public hearing if a written request has been received two days prior to the public hearing date. Please schedule the public hearing at the BOCC regular meeting on Thursday, January 10 for the following:

Santa Rosa County application to the Florida Department of Transportation for three replacement vehicles in support of the existing door-to-door public community transportation.

I can handle the ad request to the Press Gazette; however, the ad states "This hearing will only be conducted if and only if a written request for the hearing is received by Tuesday, January 10, 2012." I will let you know if I do not receive any letters and you can remove it from the agenda.

Additionally, all the grant applications have resolutions, so the word "resolution" must be included in the topic as it is shown on the agenda. I'll be out of the office from December 24 through January 2, but will be monitoring my email if you have any questions.

Thank you and Happy Holidays,
~Shawn

Florida has a very broad Public Records Law. Virtually all written communications to or from Santa Rosa County Personnel are public records available to the public and media upon request. E-mail sent or received on the county system will be considered public and will only be withheld from disclosure if deemed confidential pursuant to State Law.

12/19/2012



SANTA ROSA COUNTY ENGINEERING

SANTA ROSA COUNTY, FLORIDA

6051 OLD BAGDAD HWY., STE. 300

MILTON, FLORIDA 32583

www.santarosa.fl.gov

Preliminary
Engineers Report
January 7, 2013

Roger A. Blaylock, P.E.
Santa Rosa County Engineer

This is a Preliminary check list:

The items listed below may be on the agenda for meeting of Board of County Commissioners of Santa Rosa County, Florida, for January 10, 2013 at 9:00 a.m. in Milton, Florida.

1. Discussion of amendments to the U.S. 98 resurfacing agreements with FDOT. (Attachment A)
2. Discussion of bids received for the East Spencerfield Road Safety Improvement project. (Attachment B)
3. Discussion of final pay application to Brown Construction for the Harrison Avenue Drainage project. (Attachment C)
4. Discussion of Change Orders 2 and 3 for Pace Community Center close out. (Attachment D)
5. Discussion of a drainage easement for 5 Points Intersection project from Woodbine Road to the Vinewood pond. (Attachment E)
6. Discussion of Minimum Airport Standards for Peter Prince Field. (Attachment F)

Shirley Powell

A

From: Battles, Regina [Regina.Battles@dot.state.fl.us]
Sent: Wednesday, December 26, 2012 9:00 AM
To: Roger Blaylock; Shirley Powell
Cc: Peters, Jason; Suggs, Myra; Kent, Vickie; Yates, Richard
Subject: US 98 Resurfacing Locally Funded Agreements 421644-1 and 421644-2
Attachments: First Amendment to docx Santa Rosa LFA_421644-1.docx; First Amendment to docx Santa Rosa LFA_421644-2.docx

Mr. Blaylock,

I have attached the revised amendments for the two US 98 resurfacing projects. As discussed, these have been adjusted to the latest cost estimates and do not allow for future adjustment should the bids come in higher or lower. Please have at least 4 originals of each signed and return to our office for execution. We will need to have each deposit made 14 days prior to advertisement. Please let me know if you have any questions.....thanks!

Regina Battles, P.E.

D3 Program Manager

Phone 850-330-1270

Fax 850-330-1130

PLEASE NOTE OUR PHONE AND FAX NUMBERS HAVE CHANGED

Email scanned by Check Point

**FIRST AMENDMENT TO
LOCALLY FUNDED AGREEMENT (ADVANCE DEPOSIT)
BETWEEN
THE STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION
AND
SANTA ROSA COUNTY**

Project #421644-2-52-03

This First Amendment ("Amendment") to the Locally Funded Agreement is between the State of Florida, Department of Transportation ("Department") and Santa Rosa County, Florida ("County").

FACTS

- A. The Department and County entered a Locally Funded Agreement on March 13, 2012 ("Agreement") for the incorporation of paved shoulders into Project #421644-2-52-03.
- B. The parties desire to amend the Agreement.

AGREEMENT

Therefore, the Department and the County agree as follows:

- 1. The facts stated above are true and correct and are incorporated into and made a part of this Amendment.
- 2. Paragraph 2 of the Agreement shall be deleted in its entirety and the following is inserted in lieu thereof:

"2. The County agrees that it will, at least fourteen (14) calendar days prior to the Department's advertising the Project for bid, furnish the Department a contribution in the amount of **THREE HUNDRED SIXTY FIVE THOUSAND FIVE HUNDRED SIXTY SIX and 00/100 DOLLARS (\$365,566.00)** to be used for the estimated project cost for the Shoulders incorporated into the Project which has project number 421644-2-52-03. The Department may utilize this contribution for payment of the costs of the project without any requirement for a subsequent accounting for the use of the payment."
- 3. Paragraph 3 of the Agreement shall be amended by deleting the second sentence thereof.
- 4. Paragraphs 4, 5, 6 and 7 of the Agreement shall be deleted in their entirety.
- 5. Paragraphs 8 and 9 of the Agreement shall be renumbered as Paragraphs 4 and 5.
- 6. Paragraph 10 of the Agreement shall be renumbered as Paragraph 6, and shall be amended by deleting the last sentence thereof.
- 7. Paragraphs 11, 12, 13, 14, 15, 16 and 17 of the Agreement shall be renumbered as Paragraphs 7, 8, 9, 10, 11, 12, and 13, respectively.

8. Except as modified in this Amendment, all provisions of the Agreement shall remain in full force and effect.

INTENDING TO BE BOUND, the COUNTY and DEPARTMENT have executed this Amendment by their authorized representatives.

SANTA ROSA COUNTY

**STATE OF FLORIDA
DEPARTMENT OF TRANSPORTATION**

By: _____
Name: _____
Title: _____
Date: _____

By: _____
James T. Barfield, P.E.
District Secretary, District Three
Date: _____

Attest: _____
Title: _____

Attest: _____
Executive Secretary (SEAL)

Legal Review:

Legal Review:

County Attorney
Date: _____

Office of the General Counsel
Date: _____

**FIRST AMENDMENT TO
LOCALLY FUNDED AGREEMENT (ADVANCE DEPOSIT)
BETWEEN
THE STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION
AND
SANTA ROSA COUNTY**

Project #421644-1-52-03

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FACTS

- A. The Department and County entered a Locally Funded Agreement on March 13, 2012 ("Agreement") for the incorporation of paved shoulders into Project #421644-1-52-03.
- B. The parties desire to amend the Agreement.

AGREEMENT

Therefore, the Department and the County agree as follows:

- 1. The facts stated above are true and correct and are incorporated into and made a part of this Amendment.
- 2. Paragraph 2 of the Agreement shall be deleted in its entirety and the following is inserted in lieu thereof:

"2. The County agrees that it will, at least fourteen (14) calendar days prior to the Department's advertising the Project for bid, furnish the Department a contribution in the amount of **SEVEN HUNDRED TWENTY TWO THOUSAND SEVEN HUNDRED FIFTY NINE and 00/100 DOLLARS (\$722,759.00)** to be used for the estimated project cost for the Shoulders incorporated into the Project which has project number 421644-1-52-03. The Department may utilize this contribution for payment of the costs of the project without any requirement for a subsequent accounting for the use of the payment."
- 3. Paragraph 3 of the Agreement shall be amended by deleting the second sentence thereof.
- 4. Paragraphs 4, 5, 6 and 7 of the Agreement shall be deleted in their entirety.
- 5. Paragraphs 8 and 9 of the Agreement shall be renumbered as Paragraphs 4 and 5.
- 6. Paragraph 10 of the Agreement shall be renumbered as Paragraph 6, and shall be amended by deleting the last sentence thereof.
- 7. Paragraphs 11, 12, 13, 14, 15, 16 and 17 of the Agreement shall be renumbered as Paragraphs 7, 8, 9, 10, 11, 12, and 13, respectively.

8. Except as modified in this Amendment, all provisions of the Agreement shall remain in full force and effect.

INTENDING TO BE BOUND, the COUNTY and DEPARTMENT have executed this Amendment by their authorized representatives.

SANTA ROSA COUNTY

**STATE OF FLORIDA
DEPARTMENT OF TRANSPORTATION**

By: _____
Name: _____
Title: _____
Date: _____

By: _____
James T. Barfield, P.E.
District Secretary, District Three
Date: _____

Attest: _____
Title: _____

Attest: _____
Executive Secretary (SEAL)

Legal Review:

Legal Review:

County Attorney
Date: _____

Office of the General Counsel
Date: _____



SANTA ROSA COUNTY ENGINEERING

SANTA ROSA COUNTY, FLORIDA

6051 OLD BAGDAD HWY., STE. 300

MILTON, FLORIDA 32583

www.santarosa.fl.gov

B

MEMO

TO: Roger Blaylock

FROM: Chris Phillips *CP*

DATE: January 2, 2013

RE: SAFETY UPGRADES: US Hwy 90 / East Spencer Field Road

We received bids on December 18, 2012 for the referenced project. Panhandle Grading and Paving was the low bidder meeting qualifications at \$155,410.00

The bids as received are as follows:

SAFETY UPGRADES: U.S. HWY 90 / EAST SPENCER FIELD RD

Contractor	Bid Submitted
Panhandle Grading and Paving	\$155,410.00
Roads, Inc. of NW FL	\$205,029.61
Gulf Atlantic Constructors	\$248,925.00
Anderson Columbia	\$249,951.26

BID OPENING
December 11, 2012
Milton, Florida

Present: Procurement Officer, Chris Phillips representing Santa Rosa County Engineering, Lance Holland representing Anderson Columbia Co., Inc.; Chase Rawson representing Roads Inc of NWF; Stevan Hite representing Panhandle Grading & Paving, Inc.; and Stephen Brown representing Gulf Atlantic Constructors. The meeting took place at 10:00 a.m.

The purpose of the meeting was to open bids for the East Spencer Field Road Safety Improvements Project; bids were received from the following:

East Spencer Field Road Safety Improvements Project:

1. Panhandle Grading & Paving, Inc.	\$155,410.00
2. Roads Inc of NWF	\$205,029.61
3. Gulf Atlantic Constructors	\$248,925.00
4. Anderson Columbia Co., Inc.	\$249,951.26

APPLICATION AND CERTIFICATE FOR PAYMENT

2106-5340027

Date: 11/09/12

TO: Santa Rosa County
6495 Caroline St.
Milton, FL 32570

PROJECT: Harrison Ave Drainage
Improvements Project

APPLICATION NO: 9 Final

PERIOD TO: 10/23/2012-11/9/2012

DISTRIBUTION TO:
X OWNER
X ENGINEER
X CONTRACTOR

FROM: Brown Construction of NWFL, Inc
10200 Cove Ave
Pensacola, FL 32534

VIA: DRMP

APPLICATION DATE: November 9, 2012

CONTRACT DATE: October 19, 2011

700 South Palafox St. Suite 160
Pensacola, FL 32502

CONTRACTOR'S APPLICATION FOR PAYMENT

CHANGE ORDER SUMMARY

Change Orders approved in previous months by Owner		ADDITIONS	DEDUCTIONS
Number	Date Approved		
1	1/26/2012	6,610.20	
2			
3	11/9/2012	31,094.40	
4			
5			
6			
7			
8			
TOTALS		\$37,704.60	\$0.00

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information, and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that the current payment shown herein is now due.

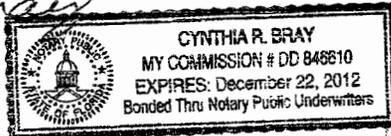
CONTRACTOR

Brown Construction of NWFL, Inc.

By: *[Signature]* Date: 11-9-12
Gabe Jackson

State of: Florida County of: Escambia
Subscribed and sworn to before me this 9th day of November, 2012

Notary Public: *[Signature]*



Cynthia Bray

FIELD INSPECTOR *[Signature]*
Clifton Wells

1. ORIGINAL CONTRACT SUM		\$1,087,296.74
2. NET CHANGE BY CHANGE ORDERS		\$37,704.60
3. CONTRACT SUM TO DATE (Line 1 + Line 2)		\$1,125,001.34
4. ENCUMBRANCES:		
a. Total Purchase Orders Issued by Owner (To Date)	\$0.00	
b. Anticipated Tax Savings on Owner Issued POs	\$0.00	
c. TOTAL ENCUMBRANCES: (Line 4a + Line 4b)		\$0.00
d. CONTRACT VALUE LESS ENCUMBRANCES: (Line 3 - Line 4c)		\$1,125,001.34
5. EARNED TO DATE:		
a. Percentage of Work Complete-Excluding Owner Purchased Materials	100.00%	
b. Stored Materials - For Verification Only (See Attached)	\$0.00	
c. TOTAL EARNED TO DATE: (From Approved Schedule of Values)		\$1,125,001.34
6. RETAINAGE: (% of Line 5C)	0%	\$0.00
7. TOTAL EARNED LESS RETAINAGE (Line 5c less Line 6)		\$1,125,001.34
8. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 7 from prior certificate)		\$958,425.16
9. CURRENT PAYMENT DUE (Line 7 less Line 8)		\$166,576.18
10. TAX SAVINGS AGREEMENT: (Through Summary No. N/A)		
a. Vendor Invoices Processed @ Contractors Request	N/A	
b. Tax Savings on Processed Invoices	N/A	
c. Total Tax Savings Invoices & Credits Processed (Line 10a + 10b)	N/A	
d. Vendor retainages unpaid @ Contractors Request	N/A	
e. Remaining Balance on Encumb POs and Tax Savings (4c less 10c)	N/A	
11. BAL. TO FINISH, INCL RETAINAGE & ENCUMB (Line 3 - Ln 7 - Ln 10c)	N/A	
12. CONTRACTOR'S BALANCE TO FINISH, INCLUDING RETAINAGE (Ln 4d.- Ln 7)		\$0.00

ENGINEER'S CERTIFICATE FOR PAYMENT

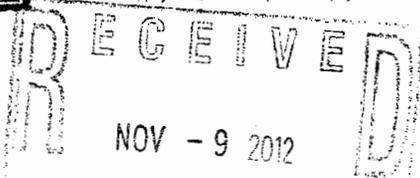
In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Engineer certifies to the Owner that to the best of the Engineer's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

ENGINEER: *[Signature]*
AMOUNT CERTIFIED: \$166,576.18

(Attach explanation if amount certified differs from the amount applied for.)

By: _____ Date: _____
This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein.

Issuance, payment, and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

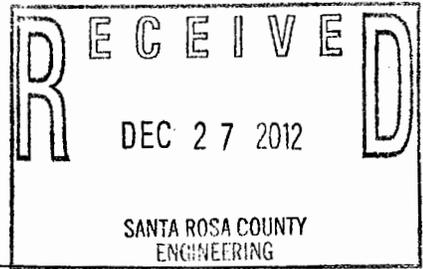


Santa Rosa County
Engineering
APPROVED
Date: 11/9/12
[Signature]
\$166,576.18

Brown Construction of NWFL, Inc.
Harrison Ave Drainage Improvements
 Santa Rosa County
 November 9, 2012

Pay Application #9 Final

Item #		Description	EST QTY	Unit	QTY Completed	Previously Completed	Completed This Period	Unit Price	Extended Amount	Materials Stored Previously	Additional Materials Stored	Total Materials Stored	Total Contractor Value	Previous Work	Work this Period	Total Completed to Date + Stored Materials	Percent Complete	Balance to Finish (Incl Retainage)	Total Contractor Retainage to Date
1	101-1	Mobilization	1	LS	100%	100%	0%	\$36,200.40	\$36,200.40			\$0.00	\$36,200.40	\$36,200.40	\$0.00	\$36,200.40	100.0%	\$0.00	\$0.00
2	102-1	Maintenance of Traffic	1	LS	100%	100%	0%	\$8,446.52	\$8,446.52			\$0.00	\$8,446.52	\$8,446.52	\$0.00	\$8,446.52	100.0%	\$0.00	\$0.00
3	104-10-3	Type III Silt Fence	5200	LF	100%	100%	0%	\$2.00	\$10,400.00			\$0.00	\$10,400.00	\$10,400.00	\$0.00	\$10,400.00	100.0%	\$0.00	\$0.00
4	104-10-3	Type IV Silt Fence	652	LF	100%	100%	0%	\$5.00	\$3,260.00			\$0.00	\$3,260.00	\$3,260.00	\$0.00	\$3,260.00	100.0%	\$0.00	\$0.00
5	104-11	Floating Turbidity Barrier	70	LF	100%	100%	0%	\$25.00	\$1,750.00			\$0.00	\$1,750.00	\$1,750.00	\$0.00	\$1,750.00	100.0%	\$0.00	\$0.00
6	104-12	Staked Turbidity Barrier	50	LF	100%	100%	0%	\$10.00	\$500.00			\$0.00	\$500.00	\$500.00	\$0.00	\$500.00	100.0%	\$0.00	\$0.00
7	110-1-1	Clearing and Grubbing	3	AC	100%	100%	0%	\$5,203.00	\$15,609.00			\$0.00	\$15,609.00	\$15,609.00	\$0.00	\$15,609.00	100.0%	\$0.00	\$0.00
8	120-1	Excavation	1226	CY	100%	87%	13%	\$11.00	\$13,486.00			\$0.00	\$13,486.00	\$11,732.82	\$1,753.18	\$13,486.00	100.0%	\$0.00	\$0.00
9	120-6	Fill	75	CY	100%	0%	100%	\$12.10	\$907.50			\$0.00	\$907.50	\$907.50	\$0.00	\$907.50	100.0%	\$0.00	\$0.00
10	160-4	Stabilization Type B	6350	SY	100%	100%	0%	\$16.54	\$105,029.00			\$0.00	\$105,029.00	\$105,029.00	\$0.00	\$105,029.00	100.0%	\$0.00	\$0.00
11	285-704	OBG 4	8350	SY	100%	100%	0%	\$18.48	\$117,348.00			\$0.00	\$117,348.00	\$117,348.00	\$0.00	\$117,348.00	100.0%	\$0.00	\$0.00
12	334-1-13	Asphalt Trench Repair 1-1/2"	525	TN	100%	100%	0%	\$87.78	\$46,084.50			\$0.00	\$46,084.50	\$46,084.50	\$0.00	\$46,084.50	100.0%	\$0.00	\$0.00
13	334-1-13	Asphalt Overlay 3/4"	340	TN	100%	40%	60%	\$82.88	\$31,582.60			\$0.00	\$31,582.60	\$12,633.04	\$18,949.56	\$31,582.60	100.0%	\$0.00	\$0.00
14	400-1-2	Concrete Class 1 End Wall	8.15	CY	100%	100%	0%	\$699.50	\$5,700.93			\$0.00	\$5,700.93	\$5,700.93	\$0.00	\$5,700.93	100.0%	\$0.00	\$0.00
15	425-1-521	Type "C" Ditch Bottom Inlet	1	EA	100%	100%	0%	\$1,505.03	\$1,505.03			\$0.00	\$1,505.03	\$1,505.03	\$0.00	\$1,505.03	100.0%	\$0.00	\$0.00
16	425-1-541	Type "D" Ditch Bottom Inlet	11	EA	100%	100%	0%	\$2,073.92	\$22,813.12			\$0.00	\$22,813.12	\$22,813.12	\$0.00	\$22,813.12	100.0%	\$0.00	\$0.00
17	425-2-91	Type "J" Manhole <10'	10	EA	100%	100%	0%	\$4,581.06	\$45,810.60			\$0.00	\$45,810.60	\$45,810.60	\$0.00	\$45,810.60	100.0%	\$0.00	\$0.00
18	425-2-92	Type "J" Manhole >10'	2	EA	100%	100%	0%	\$4,534.48	\$9,068.92			\$0.00	\$9,068.92	\$9,068.92	\$0.00	\$9,068.92	100.0%	\$0.00	\$0.00
19	430-175-101	18" RCP	152	LF	100%	100%	0%	\$44.64	\$6,785.28			\$0.00	\$6,785.28	\$6,785.28	\$0.00	\$6,785.28	100.0%	\$0.00	\$0.00
20	430-175-101	24" RCP	23	LF	100%	100%	0%	\$80.05	\$1,841.15			\$0.00	\$1,841.15	\$1,841.15	\$0.00	\$1,841.15	100.0%	\$0.00	\$0.00
21	430-175-102	30" RCP	1515	LF	100%	100%	0%	\$65.76	\$99,626.40			\$0.00	\$99,626.40	\$99,626.40	\$0.00	\$99,626.40	100.0%	\$0.00	\$0.00
22	430-175-102	36" RCP	496	LF	100%	100%	0%	\$69.31	\$31,605.36			\$0.00	\$31,605.36	\$31,605.36	\$0.00	\$31,605.36	100.0%	\$0.00	\$0.00
23	430-175-103	48" RCP	1538	LF	100%	100%	0%	\$113.03	\$173,840.14			\$0.00	\$173,840.14	\$173,840.14	\$0.00	\$173,840.14	100.0%	\$0.00	\$0.00
24	430-175-203	38" x 60" ERCP	518	LF	100%	100%	0%	\$182.53	\$94,550.54			\$0.00	\$94,550.54	\$94,550.54	\$0.00	\$94,550.54	100.0%	\$0.00	\$0.00
25	430-984-133	30" MES	4	EA	100%	100%	0%	\$3,796.85	\$15,187.40			\$0.00	\$15,187.40	\$15,187.40	\$0.00	\$15,187.40	100.0%	\$0.00	\$0.00
26	524-1-1	Ditch Pavement Concrete 3"	530	SY	100%	0%	100%	\$54.18	\$28,715.40			\$0.00	\$28,715.40	\$0.00	\$28,715.40	\$28,715.40	100.0%	\$0.00	\$0.00
27	570-1-2	Performance Turf	3300	SY	100%	85%	15%	\$3.50	\$11,550.00			\$0.00	\$11,550.00	\$9,817.50	\$1,732.50	\$11,550.00	100.0%	\$0.00	\$0.00
28	SP 1020	Weir Structure with Skimmer	1	LS	100%	50%	50%	\$3,698.90	\$3,698.90			\$0.00	\$3,698.90	\$1,849.45	\$1,849.45	\$3,698.90	100.0%	\$0.00	\$0.00
29	SP 1030	Rip Rap	189	SY	100%	74%	26%	\$125.70	\$23,757.30			\$0.00	\$23,757.30	\$17,580.40	\$6,176.90	\$23,757.30	100.0%	\$0.00	\$0.00
30	SP 1040	Driveway Replacement	1	LS	100%	100%	0%	\$10,896.00	\$10,896.00			\$0.00	\$10,896.00	\$10,896.00	\$0.00	\$10,896.00	100.0%	\$0.00	\$0.00
31	SP 1050	Temporary Erosion Control	1	LS	100%	100%	0%	\$1,062.50	\$1,062.50			\$0.00	\$1,062.50	\$1,062.50	\$0.00	\$1,062.50	100.0%	\$0.00	\$0.00
32	SP 1060	Miscellaneous Appurtenances - Demo Church Landscaping - Replace Church Landscaping	1	LS	100%	100%	0%	\$5,500.00	\$5,500.00			\$0.00	\$5,500.00	\$5,500.00	\$0.00	\$5,500.00	100.0%	\$0.00	\$0.00
33		Utility Relocation Sewer	1	EA	100%	100%	0%	\$3,476.25	\$3,476.25			\$0.00	\$3,476.25	\$3,476.25	\$0.00	\$3,476.25	100.0%	\$0.00	\$0.00
34		Utility Relocation Water	1	EA	100%	100%	0%	\$2,317.50	\$2,317.50			\$0.00	\$2,317.50	\$2,317.50	\$0.00	\$2,317.50	100.0%	\$0.00	\$0.00
35		Dewatering	1	LS	100%	100%	0%	\$80,822.00	\$80,822.00			\$0.00	\$80,822.00	\$80,822.00	\$0.00	\$80,822.00	100.0%	\$0.00	\$0.00
36		Unsuitable Material Overexcavation and Stone Bedding Backfill	1	CY	0.00	0.00	0.00	\$75.87	\$0.00			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00
37		Unsuitable Material Overexcavation and Clean Fill Backfill	1	CY	1,264.00	1,264.00	0.00	\$24.80	\$31,094.40			\$0.00	\$31,094.40	\$31,094.40	\$0.00	\$31,094.40		\$0.00	\$0.00
38		Change Order #1 24" RCP	32	LF	100%	100%	0%	\$80.05	\$2,561.60			\$0.00	\$2,561.60	\$2,561.60	\$0.00	\$2,561.60	100.0%	\$0.00	\$0.00
39		Remove Ex. 18" CMP	1	LS	100%	100%	0%	\$568.98	\$568.98			\$0.00	\$568.98	\$568.98	\$0.00	\$568.98	100.0%	\$0.00	\$0.00
40		Modify S102 to Accept 24" RCP	1	LS	100%	100%	0%	\$1,338.82	\$1,338.82			\$0.00	\$1,338.82	\$1,338.82	\$0.00	\$1,338.82	100.0%	\$0.00	\$0.00
41		24" Concrete Headwall	1	EA	100%	100%	0%	\$2,140.80	\$2,140.80			\$0.00	\$2,140.80	\$2,140.80	\$0.00	\$2,140.80	100.0%	\$0.00	\$0.00
Project Totals									\$1,125,001.34	\$0.00	\$0.00	\$0.00	\$1,125,001.34	\$1,064,916.85	\$60,084.49	\$1,125,001.34	100.0%	\$0.00	\$0.00



Change Order

PROJECT (Name and address):

Pace Community Center
5980 Chumuckla Hwy
Pace, FL 32571

CHANGE ORDER NUMBER: 002

DATE: 10/10/12

OWNER: [X]

ARCHITECT: [X]

CONTRACTOR: [X]

FIELD: []

OTHER: []

TO CONTRACTOR (Name and address):

Vision Construction Ent., Inc.
P.O. Box 9604
Pensacola, FL 32513

ARCHITECT'S PROJECT NUMBER: 1811

CONTRACT DATE: 2/3/2012

CONTRACT FOR: General Construction

THE CONTRACT IS CHANGED AS FOLLOWS:

(Include, where applicable, any undisputed amount attributable to previously executed Construction Change Directives)

1.) Credit back for amount deducted in Change Order #1 for reimbursement for concrete materials. \$7,556.05

Total increase in contract amount \$7,556.05

Table with 2 columns: Description and Amount. Rows include original contract sum, net change by previous orders, and new contract sum including this order.

The Contract Time will be increased by Zero (0) days.
The date of Substantial Completion as of the date of this Change Order therefore is

NOTE: This Change Order does not include changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive..

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Quina Grundhoefer Architects, P.A.

Vision Construction Ent., Inc.

Santa Rosa Board of County Commissioners

ARCHITECT (Firm name)

CONTRACTOR (Firm name)

OWNER (Firm name)

400 West Romana Street
Pensacola, FL 32502

P.O. Box 9604
Pensacola, FL 32513

6495 Caroline Street, Suite M
Milton, FL 32570

ADDRESS

ADDRESS

ADDRESS

BY (Signature)

BY (Signature)

BY (Signature)

Daniel Grundhoefer, AIA
(Typed name)

Garry Crook, President
(Typed name)

(Typed name)

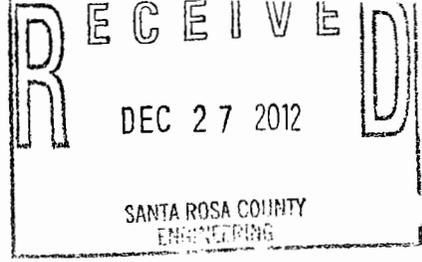
DATE

DATE

DATE

12/10/12

12/10/12



Change Order

PROJECT (Name and address): Pace Community Center 5980 Chumuckla Hwy Pace, FL 32571	CHANGE ORDER NUMBER: 003 DATE: 10/10/12	OWNER: <input checked="" type="checkbox"/> ARCHITECT: <input checked="" type="checkbox"/> CONTRACTOR: <input checked="" type="checkbox"/> FIELD: <input type="checkbox"/> OTHER: <input type="checkbox"/>
TO CONTRACTOR (Name and address): Vision Construction Ent., Inc. P.O. Box 9604 Pensacola, FL 32513	ARCHITECT'S PROJECT NUMBER: 1811 CONTRACT DATE: 2/3/2012 CONTRACT FOR: General Construction	

THE CONTRACT IS CHANGED AS FOLLOWS:

(Include, where applicable, any undisputed amount attributable to previously executed Construction Change Directives)

1.) 6" Building address letters.	\$60.00
2.) Tap fee for reclaimed water main.	\$800.00
3.) Install knox box.	\$386.00
	\$1,246.00
 Add 15% GC O&P for line items 1-3.	 \$186.90
 Total increase in contract amount	 \$1,432.90

The original Contract Sum was	\$ 675,517.00
The net change by previously authorized Change Orders	\$ -37,815.93
The Contract Sum prior to this Change Order was	\$ 637,701.07
The Contract Sum will be increased by this Change Order in the amount of	\$ 1,432.90
The new Contract Sum including this Change Order will be	\$ 639,133.97

The Contract Time will be increased by Zero (0) days.
The date of Substantial Completion as of the date of this Change Order therefore is

NOTE: This Change Order does not include changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive..

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Quina Grundhoefer Architects, P.A.	Vision Construction Ent., Inc.	Santa Rosa Board of County Commissioners
ARCHITECT (Firm name)	CONTRACTOR (Firm name)	OWNER (Firm name)
400 West Romana Street Pensacola, FL 32502 ADDRESS	P.O. Box 9604 Pensacola, FL 32513 ADDRESS	6495 Caroline Street, Suite M Milton, FL 32570 ADDRESS
 BY (Signature)	 BY (Signature)	BY (Signature)
Daniel Grundhoefer, AIA (Typed name)	Garry Crook, President (Typed name)	(Typed name)
DATE 12/20/12	DATE 12/20/12	DATE



AIA[®]

Document G701[™] – 2001

Change Order

PROJECT <i>(Name and address):</i> Pace Community Center 5980 Chumuckla Hwy Pace, FL 32571	CHANGE ORDER NUMBER: 001 DATE: July 13, 2012	OWNER: <input checked="" type="checkbox"/> ARCHITECT: <input checked="" type="checkbox"/> CONTRACTOR: <input checked="" type="checkbox"/> FIELD: <input type="checkbox"/> OTHER: <input type="checkbox"/>
TO CONTRACTOR <i>(Name and address):</i> Vision Construction Ent., Inc. P.O. Box 9604 Pensacola, FL 32513	ARCHITECT'S PROJECT NUMBER: 1811 CONTRACT DATE: 2/3/2012 CONTRACT FOR: General Construction	

THE CONTRACT IS CHANGED AS FOLLOWS:

(Include, where applicable, any undisputed amount attributable to previously executed Construction Change Directives)

I. Additive Changes:

1.) Deduct back flow preventer/Add piping connectors/Repair existing BFP and Add Insulation.	\$1,243.72
2.) Add steel clips to column heads.	\$650.46
3.) Add to extend concrete slab on grade at perimeter of building.	\$3,210.80
4.) Add grout fill to drive thru canopy columns.	\$327.75

Total Additive Change Orders \$5,432.73

II. Owner Direct Purchases:

	Direct Purchases	Tax Savings	Total
1.) Probuild	(\$27,276.62)	(\$1,636.60)	(\$28,913.22)
2.) USA	(\$7,128.35)	(\$427.70)	(\$7,556.05)
3.) Brabner & Hollon	(\$5,940.00)	(\$356.40)	(\$6,296.40)
4.) Professional Roofing	(\$7,584.00)	(\$455.04)	(\$8,039.04)
		Total	(\$50,804.71)

Decreased Amount to Contract (\$45,371.98)

The original Contract Sum was	\$ 675,517.00
The net change by previously authorized Change Orders	\$ 0.00
The Contract Sum prior to this Change Order was	\$ 675,517.00
The Contract Sum will be decreased by this Change Order in the amount of	\$ 45,371.98
The new Contract Sum including this Change Order will be	\$ 630,145.02

The Contract Time will be increased by Zero (0) days.

The date of Substantial Completion as of the date of this Change Order therefore is

NOTE: This Change Order does not include changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive..



HICKS ST

SILKWOOD LN

SILKWOOD LN

VILLAGES GREEN DR

CORBLESIDE DR

WOODBINE RD

WOODBINE LN

BERRYHILL RD

CORBLESIDE DR

WILLOW LN



STATUE CIR

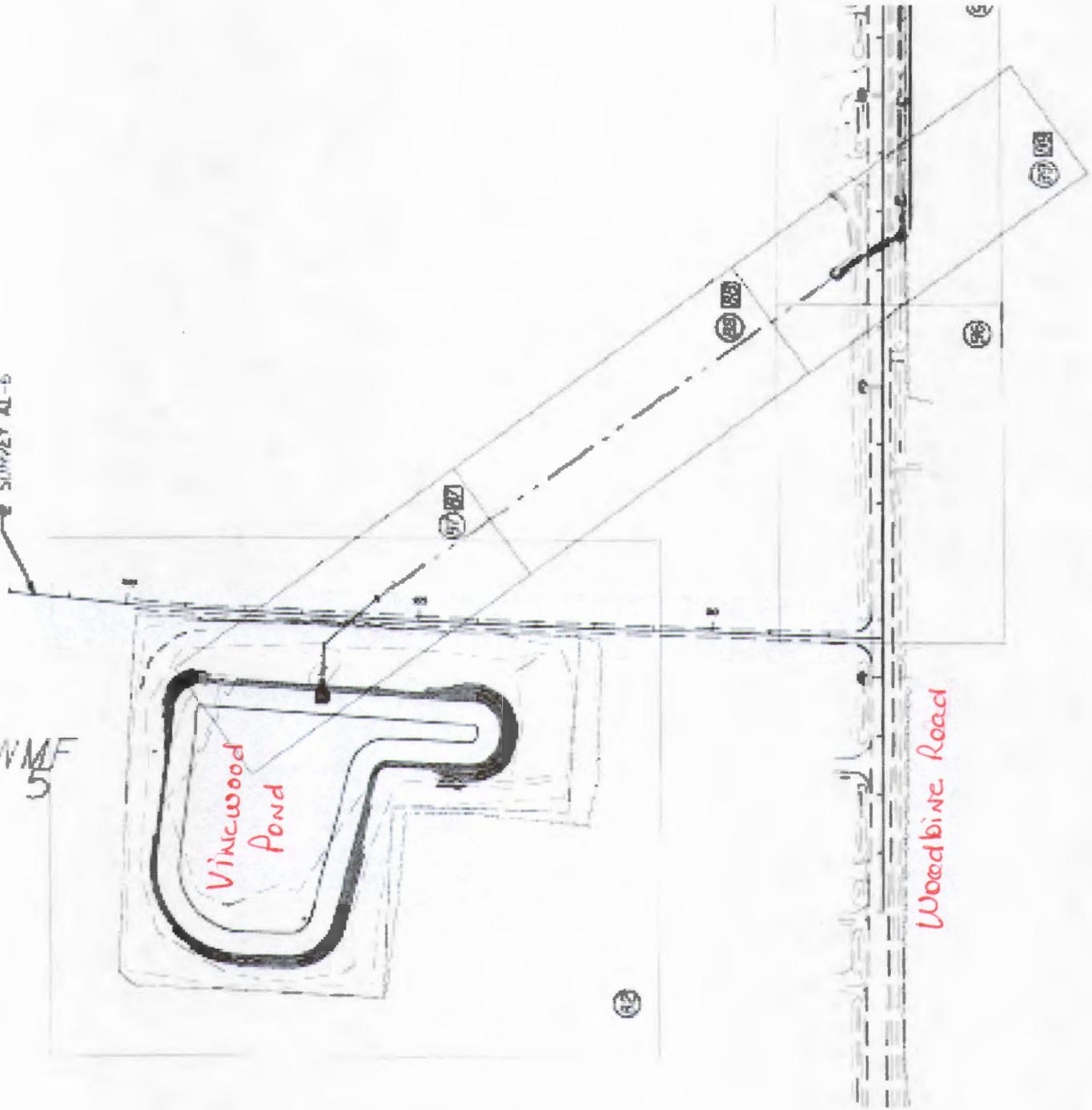
RELEASED FOR CONSTRUCTION

#WMF
5

SURVEY AL-6

Vincwood
Pond

Woodbine Road





106 stone hwd. cantonment, fl 32533

Phone: (850) 968-0991

Fax: (850) 968-0996

To: BDI Address:	Contact: Keith Guthrie Phone: 850-438-9661 Fax:
Project Name: Berryhill Rd Realignment Project Bld Option #2 Change Order Project Location: Vinewood/ Woodbine Rd Pace, FL	Bid Number: Bid Date: 12-13-12

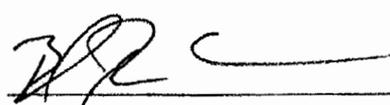
Roads, Inc. Respectfully Submits

Item #	Item Description	Estimated Quantity	Unit	Unit Price	Total Price
1	Concrete Ditch Paving	1325	SY	\$40.00	\$53,000.00
	36" Straight End Wall	2	EA	\$2,500.00	\$5,000.00
	36" RCP CL III	40	LF	\$70.00	\$2,800.00
	Option 1 total				\$60,800.00
2	36" RCP CL III	980	LF	\$65.00	\$63,700.00
	Type D Inlet	3	EA	\$1,850.00	\$5,550.00
	Option 2 total				\$69,250.00

Note: Price does not include any of the following:

1. Permits, fees, or bonding.
2. Mobilization after January 31, 2012
3. Imported backfill.
4. Dewatering or exporting unsuitable materials.
5. Testing (other than density reports)

Total Bid Price: See above

<p>The above prices, specifications and conditions are satisfactory and are hereby accepted.</p> <p>Buyer: _____</p> <p>Signature: _____</p> <p>Date of Acceptance: _____</p>	<p>CONFIRMED: Roads Inc. of NWF</p> <p>Authorized Signature: </p>
---	--

Board of County Commissioners Minutes: 1990-Present
Regular Meeting - February 23, 2012
Administrative Committee – Williamson & Cole

10. Recommend referring draft Minimum Standard Requirements for Aeronautical and Business Activities and Airport Rules and Procedures for Peter Prince Airport to the Aviation Advisory Committee for review. Williamson moved approval without objection.

Cole said he talked to Walker the other day about the importance of this item. He said he felt David Skipper with Hatch Mott McDonald should be included in this. Walker said these Minimum Standards were dated 2007 and only need to be updated. He said he does not remember why the Minimum Standards and Rules were necessary. Williamson said these need to go before the Aviation Advisory Committee for review. He said if draft changes need to be made, David Skipper can be contacted at that time.



Public Services Committee

Chaired by:
Lynchard & Williamson

Meeting:
January 7, 2013, 9:00 A.M.

AGENDA

Emergency Management

1. Recommend BOCC approve agreement for State Homeland Security Grant in the amount of \$14,200 and authorize the Chairman to sign all related documentation. There is no match requirement.
2. Recommend BOCC approve agreements for Citizens Corps Program in the amount of \$8,625 and authorize the Chairman to sign all related documentation. There is no match requirement.

Development Services

3. Recommend approval of the SHIP second mortgage subordination request for the property located at 5932 Ashton Woods Circle, Milton.
4. Recommend BOCC approval of application for Section 5310 Grant for the purchase of three replacement vehicles and authorize the Chairman to sign all related documentation. There is a local match requirement of \$19,020.
5. Request approval to proceed with the abatement bid process for the following properties:

1865 Anderson Av, Gulf Breeze
5857 Capitol Dr, Gulf Breeze
9061 Eagle Nest Dr, Navarre
4525 Gainer Av, Milton
8136 Molina St, Navarre
2060 Presidio St, Navarre
4205 Sixth Av, Pace
2251 Tom St, Navarre



Department of Public Services

Santa Rosa County, Florida
6051 Old Bagdad Highway, Suite 202
Milton, Florida 32583
www.santarosa.fl.gov
Office: (850) 981-7040 Fax: (850) 623-1208



1

Tony Gomillion, Director

To: Santa Rosa County Board of County Commissioners
From: Sheryl Bracewell, Director, Emergency Management
Through: Tony Gomillion, Director, Public Services
Re: State Homeland Security Grant (Domestic Preparedness)
Date: January 10, 2013

RECOMMENDATION

Recommend that the Board of County Commissioners approve State Homeland Security Grant agreement with the Florida Division of Emergency Management in the amount of fourteen thousand two hundred dollars (\$14,200) and authorize signature of all related documentation. There is no match requirement.

BACKGROUND

The purpose of the program is to enhance Santa Rosa County's Emergency Management Division's response capabilities through increased funding for essential Homeland Security programs. This grant funds the costs for planning and conducting exercises including overtime, equipment, supplies and training related to disaster preparedness.

COMPLETION

The project will be managed by DEM. All related documents will be forwarded to the BOCC for signature.

Public Services
Lade Hamilton
Interim Director
4451 Pine Forest Road
Milton, FL 32583
(850) 983-4680

Building Inspections &
Code Compliance
Rhonda C. Royals
Building Official
6051 Old Bagdad Hwy, Ste 202
Milton, FL 32583
(850) 981-7000

Emergency Management
Sheryl Bracewell
Director
4499 Pine Forest Rd
Milton, FL 32583
(850) 983-5360

Community Planning,
Zoning & Development
Rebecca Cato
Director
6051 Old Bagdad Hwy, Ste 202
Milton, FL 32583
(850) 981-7000

Veterans Services
Karen Haworth
Director
6051 Old Bagdad Hwy, Ste 204
Milton, FL 32583
(850) 981-7155

"One Team, One Goal, One Mission"



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2

Tony Gomillion, Director

To: Santa Rosa County Board of County Commissioners
From: Sheryl Bracewell, Director, Emergency Management
Through: Tony Gomillion, Director, Public Services
Re: Citizen Corps Program Agreements
Date: January 10, 2013

RECOMMENDATION

Recommend that the Board of County Commissioners approve grant agreements with the State of Florida, Division of Emergency Management and authorize signature of all related documentation. Santa Rosa County would accept funding in the total amount of eight thousand six hundred twenty-five dollars (\$8,625.00) with no match requirement.

BACKGROUND

The purpose of these programs is to continue our support of Citizen Corps, CERT, and those volunteer groups that are firmly established within Santa Rosa County. These programs incorporate a wealth of experience and resources within our community. Volunteer groups, which include Medical Reserve Corps, Fire Corps, Volunteers in Police service programs, Neighborhood Watch Programs, and more importantly local CERT teams provide additional response capabilities throughout the county whenever necessary. The funds would cover the costs for planning, education and training, and equipment necessary to maintain these groups.

COMPLETION

The project will be managed by DEM. All related documents will be forwarded to the BOCC for signature.

Public Services
C Hamilton
Interim Director
4451 Pine Forest Road
Milton, FL 32583
(850) 983-4680

Building Inspections &
Code Compliance
Rhonda C. Royals
Building Official
6051 Old Bagdad Hwy, Ste 202
Milton, FL 32583
(850) 981-7000

Emergency Management
Sheryl Bracewell
Director
4499 Pine Forest Rd
Milton, FL 32583
(850) 983-5360

Community Planning,
Zoning & Development
Rebecca Cato
Director
6051 Old Bagdad Hwy, Ste 202
Milton, FL 32583
(850) 981-7000

Veterans Services
Karen Haworth
Director
6051 Old Bagdad Hwy, Ste 204
Milton, FL 32583
(850) 981-7155

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COMMUNITY PLANNING, ZONING AND DEVELOPMENT DIVISION
SANTA ROSA COUNTY, FLORIDA

Housing Program

3

TO: Board of County Commissioners

FROM: Janice Boone
Housing Program Manager *J. Boone*

THROUGH: Beckie Cato

DATE: December 13, 2012

SUBJECT: State Housing Initiatives Partnership (SHIP)
Second Mortgage Subordination Request
5932 Ashton Woods Circle, Milton FL 32570

RECOMMENDATION:

Board approval of the request submitted on behalf of homeowner to execute a subordination agreement to be recorded in connection with a refinance of the first mortgage in the approximate amount of \$143,014.

BACKGROUND:

SHIP Second Mortgage: \$7,500
Recorded: 1/5/2007
Purpose: Home Purchase Assistance

Proposal is to reduce the annual interest rate on the first mortgage from 6.0% to 3.375%.

Current monthly principal and interest: \$937.16
Proposed monthly principal and interest: \$632.26

The refinance and subordination request meets established guidelines and will:

- Reduce the mortgage interest rate.
- Reduce the monthly mortgage payment.
- Not provide any cash out.



Department of Public Services

Santa Rosa County, Florida
6051 Old Bagdad Highway, Suite 202
Milton, Florida 32583
www.santarosa.fl.gov
Office: (850) 981-7040 Fax: (850) 623-1208



Tony Gomillion, Director

MEMORANDUM

TO: Board of County Commissioners

FROM: Shawn Ward, Transportation Planner

THROUGH: Beckie Cato, Planning Director

DATE: December 19, 2012

RE: Section 5310 Grant, Capital Assistance for Service to the Elderly and People with Disabilities

RECOMMENDATION

That the Board approve a resolution authorizing submittal of grant application to purchase three replacement vehicles and authorize the chairman to sign related documents. The grant will require a local match of \$19,020.00

BACKGROUND

Community Transportation is the door-to-door service provided by Pensacola Bay Transportation for those who qualify as transportation disadvantaged. Pensacola Bay Transportation serves two roles: Community Transportation Coordinator (CTC) required by Florida Statute and transportation provider. Every five years the county has the option of taking over the role of CTC, but the county has in the past chosen to allow the CTC to be selected through competitive bid. The Santa Rosa Local Coordinating Board administers the competitive bid process and oversees the CTC and community transportation services. The current Memorandum of Agreement ends on 06/30/2014.

Funding for this service comes from federal grants and a variety of agencies such as Medicaid, Agency for Persons with Disabilities, Vocational Rehab, Department of Elder Affairs, and the Florida Commission for Transportation Disadvantaged (TD). The county contributes \$1,500 per month toward this service.

Federal Section 5310 is the Enhanced Mobility of Seniors and Individuals with Disabilities Program that provides funding to improve mobility for seniors and individuals with disabilities. This program provides funds to: 1) serve the special needs of transit-dependent populations beyond traditional public transportation service, where public transportation is insufficient, inappropriate, or unavailable; 2) projects that exceed the requirements of the Americans with Disabilities Act (ADA) act; 3) project that improve access to fixed route service and decrease reliance on complementary paratransit; and 4) projects that are alternatives to public transportation.

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According to the University of Florida Business and Economic Research (BEER) 2010 estimate, Santa Rosa's population was 151,372. The estimate further showed 19,460 over the age of 65 and 8,083 of those over 65 with a disability. The 2010 Census reports the number of people with disabilities in Santa Rosa County as 22,963.

In May 2012, the Santa Rosa Transportation Disadvantaged Service Plan was updated. On page 15, Table 1 estimated the 2013 potential transportation disadvantaged population as 7,356 disabled non-elderly, 19,205 elderly non-disabled, and 10,991 disabled and elderly for a total potential TD population of 37,552 disabled, elderly or both (24% of the 2010 Census total population of 151,372).

The Commission for the Transportation Disadvantaged 2012 Draft Annual Performance Report indicates that Santa Rosa County is last in the state for serving the TD population. Vehicle replacement is a key component of serving the TD population.

Currently, Pensacola Bay Transportation dispatches a fleet of nine vehicles from its Stewart Street (State Road 87) location to provide door-to-door community transportation service for residents of Santa Rosa County. Replacement vehicles can be ordered through a state Florida Department of Transportation (FDOT) contract with 80% paid by federal grants, 10% by the state, and 10% by the applicant. Three of the newest vehicles in the fleet were ordered by the county in 2009 and paid for by 80% federal 5311 grant, 10% state, and 10% economic stimulus. Those three vehicles are limited to serve the rural areas of the county. Last year, the County was awarded a 9 passenger commuter van through the federal 5310 grant which will allow the vehicle to be used countywide. The new commuter van is in the process of procurement and will be added to the fleet shortly. Meanwhile, the vehicle fleet serving the urbanized area of the county has continued to age. Five vehicles are now operating with over 300,000 miles each. Staff proposes to apply for replacement of the top three high-mileage vehicles this year and the remaining two next year. Grant applications are submitted annually in January and, if awarded, the vehicles can be ordered later in the year.

Staff proposes to submit an application for Section 5310, capital assistance for service to the elderly and people with disabilities. Section 5310 applications are awarded on a competitive basis, so award is not guaranteed. Staff requests the local 10% match of \$19,020 to be provided by the county. The local match would be due in July when the vehicles are ordered. Total cost is \$190,200 for two small cutaways and one nine-passenger van.

The new vehicles would be titled to the county and leased to Pensacola Bay Transportation for operation, maintenance and insurance as are the vehicles previously procured.

Below is a table showing the existing vehicle fleet providing Santa Rosa County door-to-door service.

**Door-to-door Vehicle Fleet Now Serving Santa Rosa County
In Priority Order for Replacement**

	Vehicle ID	Seating A = ambulatory WC = wheelchair	Make & Type	Year	Mileage as of 11/15/12
1	762	6A or 2WC & 2A	Ford Van	2001	377,777
2	775	14A	Ford Van	2002	379,347

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3	774	14A	Ford Van	2002	423,525
4	820	14A	Ford Van	2002	375,181
5	777	14A	Ford Van	2002	360,347
6	11*	4WC&2A or 2WC&6A	Chevy Small Cutaway	2010	159,274
7	12	2W&8A	Champion	2009	154,235
8	10*	4WC&2A or 2WC&6A	Chevy Small Cutaway	2010	144,947
9	9*	9A	Ford Van	2009	126,748

* Vehicles are primarily for use in rural area of county.

If approved by the BOCC, the top three vehicles above would be replaced with the following ordered from the state public transportation vehicle procurement program TRIPS:

	Vehicle ID	Seating A = ambulatory WC = wheelchair	Make & Type	Estimated Cost	Estimated Local Match
1		9A	Van	38,000	3,800
2		4WC&2A or 2WC&6A	Small Cutaway	76,100	7,610
3		4WC&2A or 2WC&6A	Small Cutaway	76,100	7,610
Totals				190,200	19,020

The small cutaways are good replacement vehicles for vans because they have wheelchair lifts, flexible seating for different combinations of ambulatory and wheelchair clients, low entry, and are very maneuverable.

The two Santa Rosa Transit vehicles are owned and titled to the Florida-Alabama Transportation Planning Organization. Once Santa Rosa Transit ends on December 28th, the TPO will solicit transportation agencies to make them available. The size of the vehicles make them inefficient for community door to door service.

If approved, FDOT requests two originals of the attached resolution signed in blue ink.

RESOLUTION NO. _____

A RESOLUTION OF THE SANTA ROSA BOARD OF COUNTY COMMISSIONERS AUTHORIZING THE SIGNING AND SUBMISSION OF A GRANT APPLICATION AND SUPPORTING DOCUMENTS AND ASSURANCES TO THE FLORIDA DEPARTMENT OF TRANSPORTATION, AND THE ACCEPTANCE OF A GRANT AWARD FROM THE DEPARTMENT.

WHEREAS, the Santa Rosa Board of County Commissioners has the authority to apply for and accept grant awards made by the Florida Department of Transportation as authorized by Chapter 341, Florida Statutes and/or by the Federal Transit Administration Act of 1964, as amended;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF SANTA ROSA COUNTY, FLORIDA:

1. This resolution applies to the Federal Program under U.S.C. Section 5310.
2. The submission of a grant application, supporting documents, and assurances to the Florida Department of Transportation is approved.
3. Commissioner Bob Cole, Chairman of the Santa Rosa Board of County Commissioners, is authorized to sign the application and accept a grant award, unless specifically rescinded.

PASSED AND ADOPTED by the Santa Rosa Board of County Commissioners on a vote of ___ yeas, ___ nays, and ___ absent, in regular session, this 10th day of January 2013.

BOARD OF COUNTY COMMISSIONERS
SANTA ROSA COUNTY, FLORIDA

By: _____
Bob Cole, Chairman

ATTEST:

_____(seal)
Don Spencer, Clerk of Courts

Santa Rosa County Development Services



Beckle Cato, AICP
Planning and Zoning Director

Tony Gomillion
Public Service Director

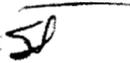


Rhonda C. Royals
Building Official

5

MEMORANDUM

TO: Board of County Commissioners

FROM: Skip Tompkins, Compliance Division Superintendent 

THROUGH: Tony Gomillion, Public Services Director

DATE: December 28, 2012

RE: **Request Approval to Proceed with the Abatement/Bid Process For Eight (8) Properties**

RECOMMENDATION

The Board direct Compliance Division staff to proceed with the Abatement/Bid Process for the following abandoned/derelict properties:

1865 Anderson Av – Gulf Breeze
5857 Capitol Dr - Gulf Breeze
9061 Eagle Nest Dr - Navarre
4525 Gainer Av - Milton
8136 Molina St – Navarre
2060 Presidio St - Navarre
4205 Sixth Av - Pace
2251 Tom St - Navarre

BACKGROUND

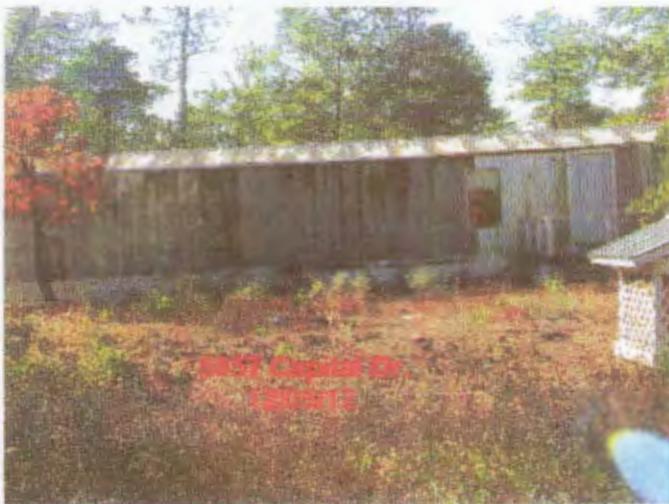
All of the above listed properties have had multiple letters sent including the required Notification of Declaration of Nuisance with an appeal date listed stating they could appeal to the county commissioners if they disagreed with the building official's determination. More case specific information is listed below.

Santa Rosa County Public Service Complex
5051 Old Bagdad Highway, Suite 202 Milton, Florida 32583
Office: 850-983-9574

Inspection/Compliance Division Fax: 850-983-9574 • Planning/Zoning Division Fax: 850-983-9574 • Commercial Review Fax: 850-983-9574



- **Anderson Av** – Received complaint of burned-out mobile home in March 2012. Attempts at owner contact have been unsuccessful as all letters mailed have been returned. Property taxes are current.



- **Capitol Dr** - Received complaint of derelict mobile home in October 2011. Attempts at any contact have been unsuccessful as all letters mailed have been returned. Info received indicates that owner is deceased. There is an active named complainant on this case. No past property taxes are owed as deceased owner was exempt.



- **Eagle Nest Dr** - Complaint of derelict mobile home was received in December of 2011. The owner is aware of the complaint, but there has been little attempt at correcting the violation. Property taxes are current.



- **Gainer Av** – This complaint, of a tropical storm damaged house, was received in July 2012. Owner has been notified, but property is in foreclosure process. Lis Pendens attorney for mortgage holder has also received the Demo Intent notice. No action has been taken. There is a named complainant on this case. There are no delinquent taxes due.



- **Molina St** - Complaint of derelict mobile home received in March of 2012. Doors & windows are broken and there is graffiti on the walls. Attempts at any contact have been unsuccessful as letters mailed have been returned. Property is in foreclosure process. Lis Pendens attorney for mortgage holder has also received the Demo Intent notice. Currently property taxes for 2010-'11 are due.



- **Presidio St** - Complaint of derelict, unsafe mobile home with trash and debris received in August of 2012. Owners are aware of the situation concerning the property however they feel since they filed bankruptcy and property is in the foreclosure process, they aren't obligated to act. The Lis Pendens attorney for the mortgage holder has received property status information. No past due property taxes are owed.

AGENDA
PUBLIC WORKS COMMITTEE

January 7, 2013

Chairman: Commissioner Williamson

Vice Chairman: Commissioner Melvin

1. Discussion of scheduling a public hearing on the proposed vacation of the alleyway between lots 9, 10, 11, and 12 and lots 13, 14, 15, and 16 of block 667 in the Avalon Beach Subdivision.



Department of Public Works
SANTA ROSA COUNTY, FLORIDA
Milton, Florida 32583

Stephen L. Furman
Assistant
Public Works Director
6075 Old Bagdad Hwy.
626-0191 • 994-5721 • 623-2221

AVIS WHITFIELD
Director of Public Works
6075 Old Bagdad Hwy.
626-0191 • 994-5721 • 623-2221
Fax 623-1331

Thad Allen
Superintendent
Building Maintenance/Parks
P. O. Box 864
623-1569 • 939-1877

MEMO

TO: Tammy Simmons
Administrative Services Manager

FROM: Avis Whitfield *AW*
Public Works Director

DATE: January 2, 2013

SUBJECT: Proposed Vacation of Right-of-Way – Avalon Beach Subdivision

The alleyway located between lots 9, 10, 11, and 12 and between lots 13, 14, 15, and 16 of block 667 in the Avalon Beach Subdivision as recorded in Plat Book A, pages 1-10 of the public records of Santa Rosa County appears to have no significant importance to the Road & Bridge Department. Therefore, I recommend a Public Hearing to be scheduled for this vacation.

AW/lc



**SANTA ROSA COUNTY
BOARD OF COMMISSIONERS
Administrative Services/Parks Operations**



JIM WILLIAMSON, District 1
ROBERT A. "BOB" COLE, District 2
W.D. "DON" SALTER, District 3
JIM MELVIN, District 4
R. LANE LYNCHARD, District 5

Santa Rosa Administrative Offices
6495 Caroline Street, Suite J
Milton, FL 32570-4592

Hunter Walker, County Administrator
Angela J. Jones, County Attorney
Jayne Bell, OMB Director

MEMORANDUM

TO: Avis Whitfield

FROM: Rebecca Welch

DATE: December 27, 2012

SUBJECT: Proposed Vacation of Right-of-Way: Betty L. Calloway – Avalon Beach
Subdivision Block 667

The alleyway located between lots 9, 10, 11, & 12 and between lots 13, 14, 15, and 16 of block 667 in the Avalon Beach Subdivision as recorded in Plat Book A, pages 1-10, of the public records of Santa Rosa County, Florida

I have enclosed all documentation that was provided with this request.

I have received the \$150.00 inspection fee, and I am now requesting the Public Works Department to view for County need and make a recommendation to the Board.

Thank you

Paid \$150.00 check

Santa Rosa County
Administrative Services Department
6495 Caroline Street, Suite J
Milton, Florida 32570

APPLICATION FOR VACATION

There is a \$150 fee to process this application, and all fees are **non-refundable**.

Date: 11/30/12
Name: BETTY L CALLOWAY, DAUGHTER / LOUISE CALLOWAY, DEED
Address: 4972 DEL MONTE ST
MILTON, FL 32583

Phone Number: 850-937-3417 - HOME 850-712-5226 - CELL

Fax Number: 850-937-3417

Billing Address: 507 PINEBROOK CIR
CANTONMENT, FL 32533

Reason for Vacation Request: SALE OF RESIDENCE
July 9-12
13-16

Area of Vacation: _____

Petitioner's Name (if different from above): BETTY L CALLOWAY

Address: 507 PINEBROOK CIR
CANTONMENT, FL 32533

Phone Number: 850-937-3417

Representative's Name (if applicable): N/A

Address: _____

Phone Number: _____

Petitioner is responsible for all costs associated with the processing of the vacation request, including fees paid for advertisements, certified list of property owners located within 500 feet of the proposed vacation, labels, certified mail postage, recording of official documents, etc. **All fees are non-refundable.**



Santa Rosa County Property Appraiser
Gregory S. Brown, CFA



Ownership Information	
Owner	CALLOWAY BETTY L
Name2/Address	507 PINEBROOK CIR
Address	
City, State, Zip	CANTONMENT, FL 32533

Parcel ID	40-1N-28-0090-66700-0090	Exempt Code		Show Parcel Map Generate Owner List By Radius
Phys. Loc	4972 DEL MONTE ST	Tax District Number	11	View Plat
Tax District Name	Avalon-Mulat	Millage Rate	15.8033	

2012 Certified Values	
Land Value	18,620
Building Value	64,170
Misc Value	4,190
Just Value*	86,980
Assessed Value	86,980
Exempt Value	0
Taxable Value	86,980

General Information	
DOR Code	000100
BLDG CNT	1
XF/OB CNT	2
ACRES	0.000

[Tax Collector Data](#)

[Permits](#)

"Just (Market) Value" description - This is the value established by the Property Appraiser for ad valorem purposes. This value does not represent anticipated selling price.

Legal Information	
AVALON BEACH LOTS 9 TO 16 INC	
BLK 667	
AS DES IN OR 3100 PG 839	

**** Legal description is for reference only and should not be used for Legal documents*****

Sales Information				Sales in Area	
OR Book/Page	Sale Date	Sale Amount	Inst Type	Vac/Imp	Q/U
3100/839	12/16/2011	100	WD	I	U
429/682	02/01/1978	12,000	WD	V	Q

Click Book/Page Number to Retrieve Clerk Of Court Information on Sale.

Land Information									
Item	Land Code	Description	Zoning	Frontage	Depth	Unit Type	Land Units	Adj Unit Price	Land Value
1	000100	SFR	R1 *	0	0	0000008.000	LT	2327.500	18620

[Show Zoning](#)

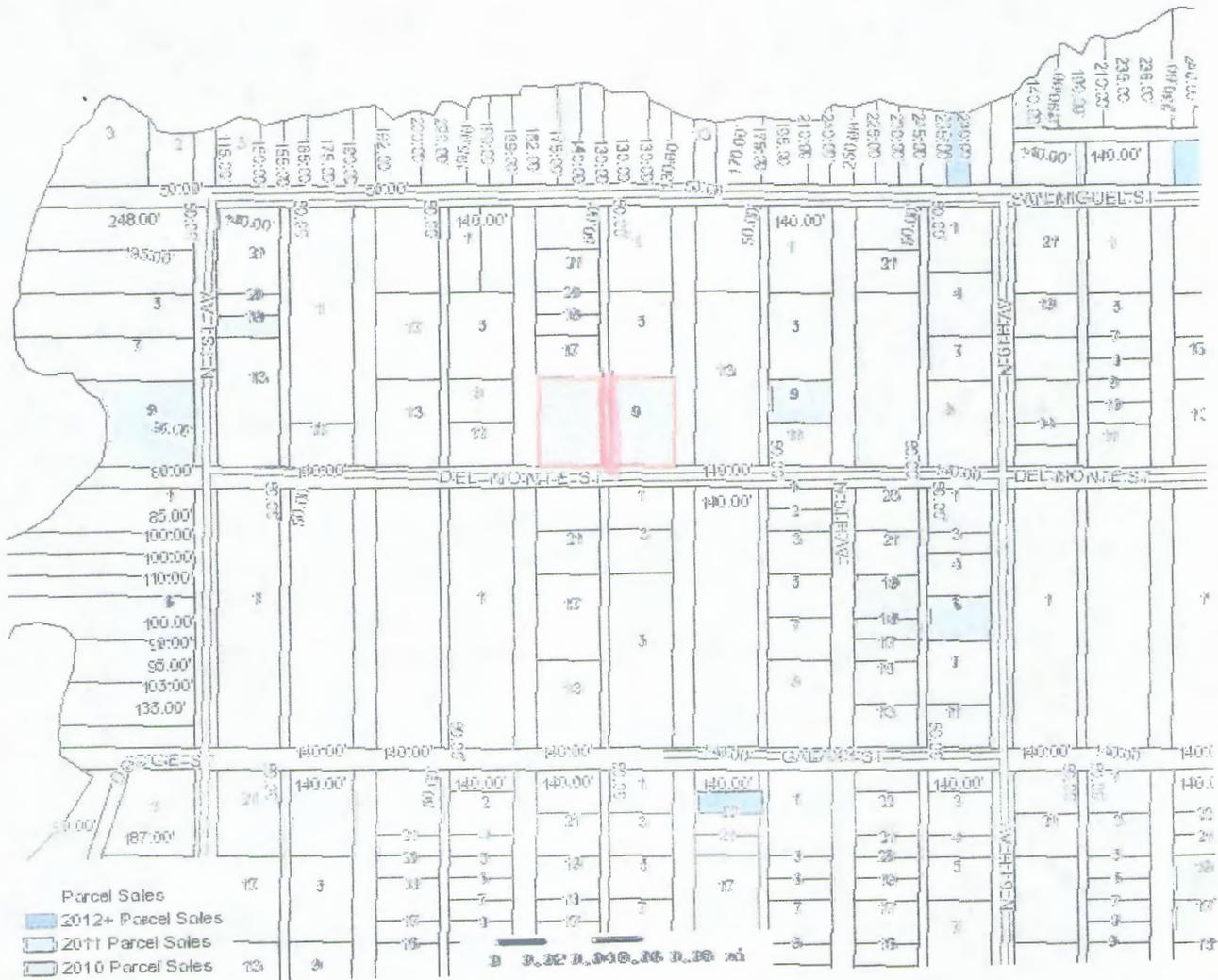
[Display Building Information](#)

[Previous Parcel](#)

[Return to Main Search](#)

[Next Parcel](#)

[Santa Rosa Home](#)



Santa Rosa County Property Appraiser			
Parcel: 40-111-28-0090-66700-0090 / Acres: 0			
Name:	CALLOWAY BETTY L	Land Value	18,620
Site:	4972 DEL MONTE ST	Building Value	64,170
Sale:	\$100 on 12-2011 Vacant=H Qual=U	Misc Value	4,190
Map:	507 PINEBROOK CIR CANTONMENT, FL 32533	Just Value	86,980
		Assessed Value	86,980
		Exempt Value	0
		Taxable Value	86,980



The Santa Rosa County Property Appraiser's Office makes every effort to produce the most accurate information possible. No warranties, expressed or implied, are provided for the data herein, its use or interpretation. The assessment information is from the last certified taxroll. All data is subject to change before the next certified taxroll. PLEASE NOTE THAT THE PROPERTY APPRAISER MAPS ARE FOR ASSESSMENT PURPOSES ONLY NEITHER SANTA ROSA COUNTY NOR ITS EMPLOYEES ASSUME RESPONSIBILITY FOR ERRORS OR OMISSIONS. —THIS IS NOT A SURVEY—
 Date printed: 12/03/12 : 10:19:20



BUDGET & FINANCIAL MANAGEMENT COMMITTEE

Chairman: Commissioner Cole
Vice Chairman: Commissioner Melvin

January 7, 2013

Bid Actions:

- 1) Discussion of bids received for the advertisement of the delinquent tax lists. Low bidder meeting specifications is the Santa Rosa Press Gazette with a bid of 27 cents per line.
- 2) Discussion of bids received for the Abatement Project located at 6228 Brice Street in Milton. Low bidder meeting specifications is Sessions Construction Services with a bid of \$2,800.
- 3) Discussion of bids received for the Abatement Project located at 4336 Melton Road in Milton. Low bidder meeting specifications is Sessions Construction Services with a bid of \$2,400.
- 4) Discussion of bids received for the Abatement Project located at 4023 Raven Street in Milton. Low bidder meeting specifications is Sessions Construction Services with a bid of \$2,100.
- 5) Discussion of bids received for the Abatement Project located at 5456 Spruce Street in Gulf Breeze. Low bidder meeting specifications is Sessions Construction Services with a bid of \$4,800.
- 6) Discussion of bids received for the Abatement Project located at 6016 East Bay Boulevard in Gulf Breeze. Low bidder meeting specifications is Sessions Construction Services with a bid of \$2,400.

Budget:

- 7) **Budget Amendment 2013 – 067** in the amount of \$ **897,200** to carry forward MSBU Fire Districts fund balance and distribute \$700,000 for the Bagdad VFD Building and the remaining \$197,200 for Reserves for Contingency.
- 8) **Budget Amendment 2013 – 068** in the amount of \$ **23,840** to fund the contract the BOCC approved 12/13/12 with Pegasus Engineering to develop an HMGP grant application for the Settlers Colony Drainage Improvements project in the Road & Bridge Fund.
- 9) **Budget Amendment 2013 – 069** in the amount of \$ **91,366** to transfer funds from the Capital Projects Fund to Computer Support for replacing remainder of the legacy telephone PBX exchanges with Cisco Voice-Over-IP system under the State of Florida SUNCOM contract.

- 10) **Budget Amendment 2013 – 070** in the amount of \$ **10,500** to carry forward funds for the building renovation design required by the Navarre Beach Sea Turtle Conservation Center in the Tourist Development Fund.
- 11) **Budget Amendment 2013 – 071** in the amount of \$ **40,000** to carry forward funds for payment of settlement agreement in Hendrix v. Santa Rosa County litigation in the Self Insurance Fund.
- 12) **Budget Amendment 2013 – 072** in the amount of \$ **109,291** to carry forward prior year Excess Recording Department Fees to complete image/index project in that Department in the General Fund.
- 13) **Budget Amendment 2013 – 073** in the amount of \$ **205,000** to reverse budgeted debt proceeds and associated accounts as a Bank Loan was not obtained. The emergency repair of Woodbine Springs Dam will be loaned from the Road and Bridge at 4% interest for 4.25 years.
- 14) **Budget Amendment 2013 – 074** in the amount of \$ **22,825** recognizes the Citizen Corp (\$3,085) and CERT (\$4,321) Grants and allocates for expenditure. Recognizes the Homeland Security Grant and allocates for expenditure.
- 15) **Budget Amendment 2013 – 075** in the amount of \$ **769,500** to carry forward funds for a change order as approved at the 12/13/12 Board Meeting for the Navarre Beach Bridges rehabilitation in the Road & Bridge Fund.

County Expenditure/Check Register:

- 16) Discussion of County Expenditures / Check Register

PROCUREMENT RECOMMENDATION

1. PRODUCT/SERVICE: ADVERTISEMENT OF DELINQUENT TAX LISTS

2. RESPONSIBLE OFFICE: TAX COLLECTOR

3. DESCRIPTION OF SERVICE/PRODUCT:

Advertisement of Delinquent Tax Lists.

4. SCOPE OF WORK:

Advertisement of the real property delinquent tax list once a week for three (3) weeks and the personal property delinquent tax list for one (1) week.

5. BIDDERS AND PRICES:

A. Santa Rosa Press Gazette

\$.27 per line

PROCUREMENT RECOMMENDATION

1. PRODUCT/SERVICE: ABATEMENT PROJECT LOCATED AT 6228 BRICE STREET, MILTON

2. RESPONSIBLE OFFICE: COMPLIANCE DEPARTMENT

3. DESCRIPTION OF SERVICE/PRODUCT:

Abatement Project

4. SCOPE OF WORK:

Remove all debris and litter from lot; leave lot level, at natural grade, and rake clean

5. BIDDERS AND PRICES:

A.	Sessions Construction Services	\$2,800.00
B.	Cross Environmental Services, Inc.	\$3,150.00
C.	LJFD, Inc. – Joiner’s	\$3,550.50
D.	D. H. Griffin Wrecking Co., Inc.	\$6,460.00
E.	Cross Construction Services, Inc.	\$8,500.00

PROCUREMENT RECOMMENDATION

1. PRODUCT/SERVICE: ABATEMENT PROJECT LOCATED AT 4336 MELTON ROAD, MILTON

2. RESPONSIBLE OFFICE: COMPLIANCE DEPARTMENT

3. DESCRIPTION OF SERVICE/PRODUCT:

Abatement Project

4. SCOPE OF WORK:

Remove mobile home from lot; remove all debris and litter from lot; remove all damaged fence, gates and posts; leave lot level, at natural grade, and rake clean

5. BIDDERS AND PRICES:

A.	Sessions Construction Services	\$2,400.00
B.	LJFD, Inc. – Joiner’s	\$3,876.00
C.	Cross Environmental Services, Inc.	\$4,320.00
D.	D. H. Griffin Wrecking Co., Inc.	\$6,300.00
E.	Cross Construction Services, Inc.	\$7,500.00

PROCUREMENT RECOMMENDATION

1. PRODUCT/SERVICE: ABATEMENT PROJECT LOCATED AT 4023 RAVEN STREET, MILTON

2. RESPONSIBLE OFFICE: COMPLIANCE DEPARTMENT

3. DESCRIPTION OF SERVICE/PRODUCT:

Abatement Project

4. SCOPE OF WORK:

Remove mobile home from lot; remove all debris and litter from lot; leave lot level, at natural grade, and rake clean

5. BIDDERS AND PRICES:

A.	Sessions Construction Services	\$2,100.00
B.	LJFD, Inc. – Joiner’s	\$2,697.50
C.	Cross Environmental Services, Inc.	\$3,140.00
D.	Cross Construction Services, Inc.	\$4,850.00
E.	D. H. Griffin Wrecking Co., Inc.	\$6,300.00

PROCUREMENT RECOMMENDATION

1. PRODUCT/SERVICE: ABATEMENT PROJECT LOCATED AT 5456 SPURCE STREET, GULF BREEZE

2. RESPONSIBLE OFFICE: COMPLIANCE DEPARTMENT

3. DESCRIPTION OF SERVICE/PRODUCT:

Abatement Project

4. SCOPE OF WORK:

Remove all debris and litter from lot; remove all damaged fence, gates and posts; bulldoze all damaged trees and tree stumps out of the ground and remove from the premises; leave lot level, at natural grade, and rake clean

5. BIDDERS AND PRICES:

A.	Sessions Construction Services	\$ 4,800.00
B.	LJFD, Inc. – Joiner’s	\$ 4,810.75
C.	Cross Environmental Services, Inc.	\$ 5,650.00
D.	D. H. Griffin Wrecking Co., Inc.	\$ 9,000.00
E.	Cross Construction Services, Inc.	\$10,000.00

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PROCUREMENT RECOMMENDATION

1. PRODUCT/SERVICE: ABATEMENT PROJECT LOCATED AT 6016 EAST BAY BOULEVARD, GULF BREEZE

2. RESPONSIBLE OFFICE: COMPLIANCE DEPARTMENT

3. DESCRIPTION OF SERVICE/PRODUCT:

Abatement Project

4. SCOPE OF WORK:

Remove mobile home from lot; remove all debris and litter from lot; leave lot level, at natural grade, and rake clean

5. BIDDERS AND PRICES:

A.	Sessions Construction Services	\$2,400.00
B.	LJFD, Inc. – Joiner’s	\$2,888.00
C.	Cross Environmental Services, Inc.	\$3,140.00
D.	D. H. Griffin Wrecking Co., Inc.	\$7,200.00
E.	Cross Construction Services, Inc.	\$8,500.00

BUDGET MODIFICATION RESOLUTION

No.

Whereas, the Board of County Commissioners has determined that a need exists to amend the budget pursuant to Florida Statute 129.06. NOW, THEREFORE, The Board of County Commissioners of Santa Rosa County, Florida does make the following budget amendments:

REQUESTER ACTION

DATE: December 20, 2012

FROM: **MSBU Fire Districts**
TO: Board of County Commissioners
VIA: Budget Director
SUBJ: Request Approval of the following

ADDITION:
MODIFICATION: X
DELETION:
OVERDRAFT:

	<u>Line Item Number</u>	<u>Description</u>	<u>Amount</u>
From:	120 – 3990001	Cash Carried Forward	\$ 897,200
To:	8100 – 562001	Buildings	\$ 700,000
	8100 – 599001	Reserve for Contingency	\$ 197,200

State reason for this request:

Carries forward MSBU Fire Districts fund balance of \$897,200 and distributes \$700,000 for the Bagdad VFD Building and \$197,200 for Reserves for Contingency.

Requested by: Jayne Bell/s/

BUDGET DIRECTOR ACTION

DOCUMENT NO. 2013-067

Budget Updated: _____ Allowed: _____ Forwarded: _____ Returned: _____

Comment: _____

BUDGET DIRECTOR

BUDGET COMMITTEE ACTION

DATE: 01/07/2013

Approved: _____ Hold: _____ Withdrawn: _____ Comment: _____

PASSED AND ADOPTED by the Board of County Commissioners of Santa Rosa County, Florida on this 10th day Of January, 2013.

ATTESTED:

CHAIRMAN

CLERK OF THE COURTS

SUNGARD PENTAMATION
DATE: 12/20/2012
TIME: 11:57:11

SANTA ROSA COUNTY BOCC
PRINT BALANCE SHEETS BY FUND

PAGE NUMBER: 1
STATMN11

SELECTION CRITERIA: genledgr.fund='120'
ACCOUNTING PERIOD: 13/12

FUND - 120 - MSBU FIRE DISTRICTS

ACCOUNT - - - - -	TITLE - - - - -	DEBITS	CREDITS
101101	CHECKING	810,030.02	
	TOTAL CASH AND POOLED EQUITY	810,030.02	.00
104114	POOLED EQUITY-FL TRUST	1,722.35	
	TOTAL EQUITY IN POOLED CASH	1,722.35	.00
1150002	MSBU FIRE RECEIVABLE	5,971.07	
	TOTAL ACCOUNTS RECEIVABLE	5,971.07	.00
13300001	DUE FROM OTHER GOVT UNITS	79,086.54	
	TOTAL DUE FROM OTHER GOVT UNITS	79,086.54	.00
135100	INTEREST RECEIVABLES	390.07	
	TOTAL INTEREST/DIV RECEIVABLES	390.07	.00
	TOTAL ASSETS	897,200.05	.00
	TOTAL EQUITIES	7,875,757.09	7,905,997.43
281000	FUND BAL RESTRICTED		866,959.71
	TOTAL FUND BAL RESTRICTED	.00	866,959.71
	TOTAL EQUITIES	7,875,757.09	8,772,957.14
	TOTAL MSBU FIRE DISTRICTS	8,772,957.14	8,772,957.14
	TOTAL REPORT	8,772,957.14	8,772,957.14

BUDGET MODIFICATION RESOLUTION

No.

Whereas, the Board of County Commissioners has determined that a need exists to amend the budget pursuant to Florida Statute 129.06. NOW, THEREFORE, The Board of County Commissioners of Santa Rosa County, Florida does make the following budget amendments:

REQUESTER ACTION

DATE: December 20, 2012

FROM: **Road & Bridge Fund**
TO: Board of County Commissioners
VIA: Budget Director
SUBJ: Request Approval of the following

ADDITION:
MODIFICATION: X
DELETION:
OVERDRAFT:

Line Item Number Description
Amount

FROM:	9106 – 5990016	Reserves – Road & Drainage	(\$ 23,840)
	9106 – 59100101	To Road & Bridge Fund	\$ 23,840
TO:	101 – 3810001	From Electric Franchise Fee Fund	\$ 23,840
	2106 – 534001	Other Contractual Services	\$ 23,840

State reason for this request:

Funds the contract the BOCC approved 12/13/12 with Pegasus Engineering to develop an HMGP grant application for the Settlers Colony Drainage Improvements project.

Requested by Sheila Harris/s/

BUDGET DIRECTOR ACTION

DOCUMENT NO. **2013-068**

Budget Updated: _____ Allowed: _____ Forwarded: _____ Returned: _____

Comment: _____

BUDGET DIRECTOR

BUDGET COMMITTEE ACTION

DATE: 01/07/2013

Approved: _____ Hold: _____ Withdrawn: _____ Comment: _____

PASSED AND ADOPTED by the Board of County Commissioners of Santa Rosa County, Florida on this **10th** day Of **January, 2013**.

ATTESTED:

CHAIRMAN

CLERK OF THE COURTS

Jayne Bell

To: Sheila Harris
Subject: RE: Budget Amendment Request

From: Sheila Harris
Sent: Wednesday, December 19, 2012 2:15 PM
To: Jayne Bell
Cc: Hunter Walker
Subject: Budget Amendment Request

Jayne,

For the contract that the BOCC approved in December with Pegasus Engineering in the amount of \$23,840 to develop an HMGP grant application for the Settlers Colony Drainage Improvements project, I will need a budget amendment established at the next meeting in January. Although this contract will be eligible for grant reimbursement at 75% in the event that the grant is awarded, we will not have a grant contract until mid 2013 and can not expect reimbursement until that is done. Since this expenditure is tied to stormwater improvements, I might suggesting using franchise fee fund reserves for drainage projects to fund the expenditure. In the event that the grant is awarded and reimbursement is made, these funds can be returned to drainage reserves.

The budget can be set up in Fund 101, Dept 2106 as with other HMGP Stormwater Projects. The expenditure account is 534001 (Other contractual).

Please let me know if you have any questions.

Sheila A. Harris, Special Projects/Grants
Santa Rosa County BOCC
6495 Caroline Street, Suite H
Milton, Florida 32570
(850) 983-1848 (850) 393-5239 (Cell)
(850) 983-1944 Fax
sheilah@santarosa.fl.gov

Florida has a very broad Public Records Law. Virtually all written communications to or from Santa Rosa County Personnel are public records available to the public and media upon request. E-mail sent or received on the county system will be considered public and will only be withheld from disclosure if deemed confidential pursuant to State Law.

BUDGET MODIFICATION RESOLUTION

No.

Whereas, the Board of County Commissioners has determined that a need exists to amend the budget pursuant to Florida Statute 129.06. NOW, THEREFORE, The Board of County Commissioners of Santa Rosa County, Florida does make the following budget amendments:

REQUESTER ACTION

DATE: December 27, 2012

FROM: **Capital Projects Fund**
TO: Board of County Commissioners
VIA: Budget Director
SUBJ: Request Approval of the following

ADDITION:
MODIFICATION: X
DELETION:
OVERDRAFT:

	<u>Line Item Number</u>	<u>Description</u>	<u>Amount</u>
FROM:	9302 – 5990017	Future Capital Reserves	\$ 91,366
	9302 – 59100001	To General Fund	\$ 91,366
TO:	0120 – 564001	Machinery & Equipment	\$ 91,366
	001 – 38100023	From Capital Fund	\$ 91,366

State reason for this request:

To transfer funds from The Capital Projects Fund to Computer Support for replacing remainder of the legacy telephone PBX exchanges with Cisco Voice-Over-IP system under the State of Florida SUNCOM contract.

Requested by Aleta Floyd/s/

BUDGET DIRECTOR ACTION

DOCUMENT NO. 2013-069

Budget Updated: _____ Allowed: _____ Forwarded: _____ Returned: _____

Comment: _____

BUDGET DIRECTOR

BUDGET COMMITTEE ACTION

DATE: 01/07/2013

Approved: _____ Hold: _____ Withdrawn: _____ Comment: _____

PASSED AND ADOPTED by the Board of County Commissioners of Santa Rosa County, Florida on this 10th day Of January, 2013.

ATTESTED:

CHAIRMAN

CLERK OF THE COURTS

BUDGET MODIFICATION RESOLUTION

No.

Whereas, the Board of County Commissioners has determined that a need exists to amend the budget pursuant to Florida Statute 129.06. NOW, THEREFORE, The Board of County Commissioners of Santa Rosa County, Florida does make the following budget amendments:

REQUESTER ACTION

DATE: December 27, 2012

FROM: **Tourist Development Tax Fund**
TO: Board of County Commissioners
VIA: Budget Director
SUBJ: Request Approval of the following

ADDITION:
MODIFICATION: X
DELETION:
OVERDRAFT:

	<u>Line Item Number</u>	<u>Description</u>	<u>Amount</u>
From:	107 – 3990001	Cash Carried Forward	\$ 10,500
To:	4010 – 534001	Other Contracts	\$ 10,500

State reason for this request:

Carries forward funds of \$10,500 for the building renovation design required by the Navarre Beach Sea Turtle Conservation Center.

Requested by: Kate Wilkes/s/

BUDGET DIRECTOR ACTION

DOCUMENT NO. 2013-070

Budget Updated: _____ Allowed: _____ Forwarded: _____ Returned: _____

Comment: _____

BUDGET DIRECTOR

BUDGET COMMITTEE ACTION

DATE: 01/07/2013

Approved: _____ Hold: _____ Withdrawn: _____ Comment: _____

PASSED AND ADOPTED by the Board of County Commissioners of Santa Rosa County, Florida on this 10th day Of January, 2013.

ATTESTED:

CHAIRMAN

CLERK OF THE COURTS

BUDGET MODIFICATION RESOLUTION

No.

Whereas, the Board of County Commissioners has determined that a need exists to amend the budget pursuant to Florida Statute 129.06. NOW, THEREFORE, The Board of County Commissioners of Santa Rosa County, Florida does make the following budget amendments:

REQUESTER ACTION

DATE: December 27, 2012

FROM: **Self Insurance Fund**
TO: Board of County Commissioners
VIA: Budget Director
SUBJ: Request Approval of the following

ADDITION:
MODIFICATION: X
DELETION:
OVERDRAFT:

	<u>Line Item Number</u>	<u>Description</u>	<u>Amount</u>
From:	105 - 3990001	Cash Carried Forward	\$ 40,000
To:	0750 - 5490019	General Liability	\$ 40,000

State reason for this request:

Carries forward funds for payment settlement agreement in Hendrix v. Santa Rosa County litigation in the Self Insurance Fund.

Requested by DeVann Cook/s/

BUDGET DIRECTOR ACTION

DOCUMENT NO. 2013-071

Budget Updated: _____ Allowed: _____ Forwarded: _____ Returned: _____

Comment: _____

BUDGET DIRECTOR

BUDGET COMMITTEE ACTION

DATE: 01/07/2013

Approved: _____ Hold: _____ Withdrawn: _____ Comment: _____

PASSED AND ADOPTED by the Board of County Commissioners of Santa Rosa County, Florida on this 10th day Of January, 2013.

ATTESTED:

CHAIRMAN

CLERK OF THE COURTS

BUDGET MODIFICATION RESOLUTION

No.

Whereas, the Board of County Commissioners has determined that a need exists to amend the budget pursuant to Florida Statute 129.06. NOW, THEREFORE, The Board of County Commissioners of Santa Rosa County, Florida does make the following budget amendments:

REQUESTER ACTION

DATE: December 27, 2012

FROM: **Clerk to the Board**
TO: Board of County Commissioners
VIA: Budget Director
SUBJ: Request Approval of the following

ADDITION:
MODIFICATION: X
DELETION:
OVERDRAFT:

	<u>Line Item Number</u>	<u>Description</u>	<u>Amount</u>
From:	001 – 3990001	Cash Carry Forward	\$ 109,291
To:	0030 – 5340011	Contract with BOCC	\$ 109,291

State reason for this request:

Returns prior year Excess Recording Department Fees to complete image/index project in that Department.

Requested by Mary Johnson/s/

BUDGET DIRECTOR ACTION

DOCUMENT NO. 2013-072

Budget Updated: _____ Allowed: _____ Forwarded: _____ Returned: _____

Comment: _____

BUDGET DIRECTOR

BUDGET COMMITTEE ACTION

DATE: 01/07/2013

Approved: _____ Hold: _____ Withdrawn: _____ Comment: _____

PASSED AND ADOPTED by the Board of County Commissioners of Santa Rosa County, Florida on this 10nd day Of January, 2013.

ATTESTED:

CHAIRMAN

CLERK OF THE COURTS

BUDGET MODIFICATION RESOLUTION

No.

Whereas, the Board of County Commissioners has determined that a need exists to amend the budget pursuant to Florida Statute 129.06. NOW, THEREFORE, The Board of County Commissioners of Santa Rosa County, Florida does make the following budget amendments:

REQUESTER ACTION

DATE: December 28, 2012

FROM: **Road and Bridge Fund**
TO: Board of County Commissioners
VIA: Budget Director
SUBJ: Request Approval of the following

ADDITION:
MODIFICATION: X
DELETION:
OVERDRAFT:

	<u>Line Item Number</u>	<u>Description</u>	<u>Amount</u>
Fund 101:	101-38100028	From Woodbine Springs	(\$153,916)
	101-3990001	Cash Carried Forward	\$153,916
Fund 153:	153-384001	Debt Proceeds	(\$205,000)
	8416-573001	Other Debt Service Costs	(\$ 5,000)
	8416-59100101	To Road & Bridge Fund	(\$153,916)
	8416-59100201	To Debt Service Fund	(\$ 46,674)
	8416-599001	Reserve for Contingencies	\$ 590
Fund 201:	201-38100028	From Woodbine Springs	(\$ 46,674)
	0710-5710034	Woodbine Springs Principal	(\$ 36,977)
	0710-5720034	Woodbine Springs Interest	(\$ 9,697)

State reason for this request:

Reverses budgeted debt proceeds and associated accounts as a Bank Loan was not obtained. The emergency repair of Woodbine Springs Dam will be loaned from the Road and Bridge at 3% interest for 4.25 years.

Requested by: Jayne Bell/s/

BUDGET DIRECTOR ACTION

DOCUMENT NO. **2013-073**

Budget Updated: _____ Allowed: _____ Forwarded: _____ Returned: _____

Comment: _____

BUDGET DIRECTOR

BUDGET COMMITTEE ACTION

DATE: 01/07/2013

Approved: _____ Hold: _____ Withdrawn: _____ Comment: _____

PASSED AND ADOPTED by the Board of County Commissioners of Santa Rosa County, Florida on this **10th** day Of **January, 2013**.

ATTESTED:

CHAIRMAN

CLERK OF THE COURTS

BUDGET MODIFICATION RESOLUTION

No.

Whereas, the Board of County Commissioners has determined that a need exists to amend the budget pursuant to Florida Statute 129.06. NOW, THEREFORE, The Board of County Commissioners of Santa Rosa County, Florida does make the following budget amendments:

REQUESTER ACTION

DATE: December 31, 2012

FROM: **Grant Fund**
TO: Board of County Commissioners
VIA: Budget Director
SUBJ: Request Approval of the following

ADDITION:
MODIFICATION: X
DELETION:
OVERDRAFT:

	<u>Line Item Number</u>	<u>Description</u>	<u>Amount</u>
From:	104 – 33120061	CERT Grant	\$ 2,870
	104 – 33120062	Citizen Corp Grant	\$ 5,755
	104 – 3312007	Homeland Security - HSGP	\$ 14,200
To:	6420 – 5340051	Homeland Security – HSGP	\$ 14,200
	6420 – 5520029	Operating Supplies - Citizen Corp	\$ 5,755
	6420 – 5520030	Operating Supplies - CERT	\$ 2,870

State reason for this request:

Recognizes the Citizen Corp (\$3,085) and CERT (\$4,321) Grants and allocates for expenditure.
Recognizes the Homeland Security Grant and allocates for expenditure.

Requested by Sheryl Bracewell/s/

BUDGET DIRECTOR ACTION

DOCUMENT NO. 2013-074

Budget Updated: _____ Allowed: _____ Forwarded: _____ Returned: _____

Comment: _____

BUDGET DIRECTOR

BUDGET COMMITTEE ACTION

DATE: 01/07/2013

Approved: _____ Hold: _____ Withdrawn: _____ Comment: _____

PASSED AND ADOPTED by the Board of County Commissioners of Santa Rosa County, Florida on this 10nd day Of January, 2013.

ATTESTED:

CHAIRMAN

CLERK OF THE COURTS

BUDGET MODIFICATION RESOLUTION

No.

Whereas, the Board of County Commissioners has determined that a need exists to amend the budget pursuant to Florida Statute 129.06. NOW, THEREFORE, The Board of County Commissioners of Santa Rosa County, Florida does make the following budget amendments:

REQUESTER ACTION

DATE: January 3, 2013

FROM: **Road & Bridge Fund**
TO: Board of County Commissioners
VIA: Budget Director
SUBJ: Request Approval of the following

ADDITION:
MODIFICATION: X
DELETION:
OVERDRAFT:

	<u>Line Item Number</u>	<u>Description</u>	<u>Amount</u>
From:	101 – 3990001	Cash Carried Forward	\$ 769,500
To:	2103 – 534001	Other Contractual Services	\$ 769,500

State reason for this request:

Carries forward Navarre Bridge funds for a change order in the amount of \$769,500 as approved at the 12/13/12 Board Meeting for the Navarre Beach Bridges rehabilitation in the Road & Bridge Fund.

Requested by: Roger Blaylock/s/

BUDGET DIRECTOR ACTION

DOCUMENT NO. 2013-075

Budget Updated: _____ Allowed: _____ Forwarded: _____ Returned: _____

Comment: _____

BUDGET DIRECTOR

BUDGET COMMITTEE ACTION

DATE: 01/07/2013

Approved: _____ Hold: _____ Withdrawn: _____ Comment: _____

PASSED AND ADOPTED by the Board of County Commissioners of Santa Rosa County, Florida on this 10th day Of January, 2013.

ATTESTED:

CHAIRMAN

CLERK OF THE COURTS

Jayne Bell

From: Shirley Powell
Sent: Monday, December 31, 2012 10:04 AM
To: Jayne Bell
Cc: Roger Blaylock
Subject: Navarre Beach Bridge Rehabilitation Project

Jayne,

Happy New Year!!!

At the last Board meeting (12/13/2012) a change order in the amount of \$769,497.20 was approved for the referenced project. Would you please prepare a Budget Amendment for the upcoming Board meeting for this item? Please let me know if you need additional information. Thanks!

Shirley J. Powell
Santa Rosa County Engineering
6051 Old Bagdad Hwy., Ste. 300
Milton, FL 32583
(850) 981-7100
(850) 983-2161 Fax

Florida has a very broad Public Records Law. Virtually all written communications to or from Santa Rosa County Personnel are public records available to the public and media upon request. E-mail sent or received on the county system will be considered public and will only be withheld from disclosure if deemed confidential pursuant to State Law.

No support documentation for this agenda item.