

January 22, 2013

ECONOMIC DEVELOPMENT COMMITTEE

1. Discussion of Satisfaction of Mortgage agreement with Pierce Hardy Limited Partnership (84 Lumber) for property located in Santa Rosa Industrial Park. (**Tuesday Action**)
2. Discussion of appointment of Charlin Knight representing School District member of Workforce Escarosa Inc. Board of Directors.

THIS INSTRUMENT PREPARED BY:
ANGELA J. JONES
COUNTY ATTORNEY
6495 CAROLINE STREET, STE. C
MILTON, FLORIDA 32570

1

SATISFACTION OF MORTGAGE

This document is executed by **SANTA ROSA COUNTY**, a political subdivision of the State of Florida ("Mortgagee"), the owner and holder of a mortgage (the "Mortgage") executed by **PIERCE HARDY LIMITED PARTNERSHIP**, a Pennsylvania limited partnership, (the "Mortgagor"), on November 3, 2003, and recorded on November 10, 2003, at O.R. Book 2225 Page 1288, of the Public Records of Santa Rosa County, Florida. The Mortgage secures a Promissory Note (the "Note"), from Mortgagor to Mortgagee, in the principal amount of Three Hundred and Thirty Five Thousand and Four Hundred and 00/100 Dollars (\$335,400.00) and encumbers the property described in the Mortgage.

Mortgagee hereby acknowledges full payment of the debt secured by the Mortgage and Promissory Note and by this Instrument does hereby cancel the above described Mortgage and Promissory Note.

Dated this ____ day of January, 2013.

SANTA ROSA COUNTY
A political subdivision of the
State of Florida

By: _____
Robert A. Cole, Chairman
Santa Rosa County
Board of County Commissioners

Attest:

Donald C. Spencer, Clerk of Court

Jay Overman
Chairperson
Susan Nelms
Executive Director

RECEIVED
JAN 14 2013

workforceescarosa



Connecting businesses and resources.

Boce
Abi

January 8, 2013

Hunter Walker
County Administrator
Santa Rosa County Board of Commissioners
6495 Caroline Street
Milton, FL 32570-4592

Dear Mr. Walker:

Under the Workforce Investment Act (WIA) of 1998 and CS 1566 which replaced the Workforce Florida Act of 1996, Superintendents of Schools and College Presidents are no longer required to personally serve as members of the Board, but may designate representatives.

Enclosed is Tim Wyrosdick's notification of the new Santa Rosa County School District's Director of Workforce Education. Charlin Knight will replace Cheryl Smith, and she is designated to serve as Santa Rosa County School District's representative on the Workforce Escarosa Board.

Request your assistance with having the Santa Rosa County Board of Commissioners review and accept Ms. Knight's appointment to the Workforce Escarosa, Inc. Board of Directors. Please let me know if you need additional information or if I can be of further assistance in this process. Thanks for your help with this matter.

Best regards,

Susan Nelms
Executive Director

SN/js

Enclosure

Regional Workforce Board
9111 Sturdevant Street
Pensacola, FL 32514
Phone: (850) 473-0939
Fax: (850) 473-0935

Pensacola Center
3670-A North "L" Street
Pensacola, FL 32505-5217
Phone: (850) 607-8700
Fax: (850) 607-8849

Milton Center
5725 Highway 90
Milton, FL 32583
Phone: (850) 983-5325
Fax: (850) 983-5330

Century Center
8120 N. Century Blvd.
Century, FL 32535
Phone: (850) 256-6259
Fax: (850) 256-6266

www.workforceescarosa.com



Timothy S. Wyrosdick
Superintendent of Schools

5086 Canal Street Milton, Florida 32570-6706

Phone: 850/983-5012

Suncom: 689-5012

Cellular: 850/777-7762

Facsimile: 850/983-5013

E-mail: WyrosdickT@mail.santarosa.k12.fl.us

January 2, 2013

Susan B. Nelms
Executive Director
Workforce Escarosa, Inc.
9111 A Sturdevant Street
Pensacola, FL 32514

Dear Mrs. Nelms:

Please accept this letter as written notification that effective January 2, 2013, Charlin Knight will replace Cheryl Smith as Director of Workforce Education and will serve as the Santa Rosa County School District's representative to the Workforce Escarosa Board.

If I can provide any additional information, please do not hesitate to contact me.

Sincerely,

Tim S. Wyrosdick
Superintendent of Schools

DISTRICT 1
Diane Scott

DISTRICT 2
E. Hugh Winkles

DISTRICT 3
Diane Coleman

DISTRICT 4
Jennifer Granse

DISTRICT 5
Scott Peden

January 22, 2013

ADMINISTRATIVE COMMITTEE

1. Discussion of bids for construction of covered arena at the East Milton Park.
2. Discussion of proposals for the use and management of the Navarre Community Center.
3. Discussion of Request for Proposal format for solicitation of Operator/Management Services at Navarre Beach Pier.
4. Discussion of proposal from Leathers and Associates for renovation of Benny Russell Park playground.
5. Discussion of termination of license agreement with Springwood Timberlands, LLC for Sandy Landing boat ramp property.
6. Discussion of scheduling public hearing on ordinance regarding low income senior citizen ad valorem property tax exemption.
7. Discussion of use of the large pavilion at Navarre Park by the Navarre CERT Amateur Radio Club June 22-23, 2013 for annual Amateur Radio Relay League Field Day.
8. Discussion of Resolution regarding repeal of decision by Federal agency to shorten red snapper harvesting season.
9. Discussion of FY 2013/2014 Budget Calendar of Events.
10. Public Hearing items scheduled for 9:30 a.m. Thursday, January 24, 2013:

Rezoning of property at 8375 Gulf Blvd. from Hotel Navarre Beach (HNB) and Navarre Beach High Density Residential (NB-HD) to Navarre Beach Commercial (NB-C) consistent with Land Development Code.



1

October 16, 2012

\$1,059,950 - reserved
\$ 71,950 9/30
\$ 75,000 10/1-9/30

Mr. Hunter Walker – County Administrator
Santa Rosa County Board of County Commissioners
6495 Caroline Street, Suite "M"
Milton, FL 32570-4592

\$1,057,950
200,000 TDC
158,481 - bal

Re: **New Equestrian Center at the Santa Rosa County Agri-Plex**
Bid Results and Recommendations

Dear Mr. Walker:

As you are aware, bids were opened this morning for the project, with twenty contractors submitting bids. The *Base Bid* included sitework/site utilities, a 205'x300' building (including fire protection fire alarm system, lighting, etc.) and one set of restrooms, and meeting room/judges' booth. *Alternate Bid Item #1* added 50'x205' to the building plus one additional set of restrooms on the north end; *Alternate Bid Item #2* added an upgrade from the standard "R" metal panel roof (exposed fasteners) to a standing-seam metal panel roof with concealed fasteners.

The lowest bids (the lowest three in ascending order of Base Bid amounts) were as follows:

Bidder	Base Bid	Alternate Bid Item #1	Alternate Bid Item #2	
1. A.E. New, Jr. Inc.	\$1,230,000	+\$243,000	+\$84,000	\$1,473,000
2. Berkshire Johnstone, LLC	\$1,238,000	+\$223,000	+\$65,000	\$1,461,000
3. Whitesell-Green Inc.	\$1,249,000	+\$232,000	+\$99,000	

The low Base Bid amount is within the amount of the estimate provided prior to receipt of bids for the Commissioners' information. The selection of Alternate Bid Items to be awarded will ultimately determine which contractor would be the lowest responsible bidder. On Base Bid alone, A.E. New, Jr. Inc. is low bidder – if Alternates #1 and/or #2 are awarded, then Berkshire Johnstone LLC would be low bidder.

We do not recommend that Alternate Bid Item #2 be considered – for the price, we don't see it being a cost-effective use of the County's funds. The decision of whether to award just the Base Bid or the Base Bid plus Alternate Bid Item #1 is one that should be made based on the total funds available for the project. Since Alternate #1 includes a 50'x205' expansion plus an additional set of restrooms, another option would be to award the Base Bid amount, then negotiate with the low bidder for an added cost just to construct the 50'x205' expansion without the additional restrooms. Rough-in for the future restrooms can be included so the restrooms can be constructed in the future as funds allow. This

bay design associates architects, p.l.
architecture + sustainability
720 bayfront parkway
Suite 200
pensacola, florida 32502
ring 850.432.0706
fax 850.433.0508
baydesign.com

Mr. Hunter Walker – County Administrator
Santa Rosa County Board of County Commissioners
Re: New Equestrian Center at the Santa Rosa County Agri-Plex
Bid Results and Recommendations
October 16, 2012
Page 2 of 2

approach is consistent with our initial recommendation that any alternative bid items be additive rather than deductive, so the County maintains ultimate control over the items being considered.

Any of the above options would be acceptable to us. We will assist you and staff with any further analysis you feel is necessary to arrive at a decision in their best interest of the County. Should you need any such information prior to the Commission meeting or should you wish to discuss any of the items herein please do not hesitate to contact me on my cell at (850) 572-5400. We look forward to serving Santa Rosa County.

Sincerely,



Steve Jernigan, FAIA, LEED AP BD+C
Managing Partner



BID OPENING
October 16, 2012
Milton, Florida

Present: Procurement Officer; Roger Blaylock; and Steve Jernigan representing Bay Design Assoc. Architects, Henry Kirby representing Cathey Construction, Timmy Walker representing Carter's Contracting Services, Sam Sharpe, Jr. representing Sharpe, Inc., Jennifer Beasley representing A E New, Jr. Inc., Monica Barnard representing Jack Moore & Company, Andy Trammell representing Trammell Construction, Cheryl Marailiat representing Whitesell-Green, Inc., Mark Harder representing R. D. Ward Construction, John T. Snell, Sr. representing Design/Build Systems, Inc., Shannon McNanee representing Birkshire Johnstone, Anne Blasy representing The Green-Simmons Co., Inc., Joel Hamilton representing D&B Federal, Carmen Hurst representing Southeastern Construction, Joe Garvie representing GLC Contracting, Inc., Matt Comenfiro representing Morette Company, Anna Hiatt representing Hewes & Company, Richard Hall representing Larry Hall Construction, Inc., Bess Thompson, Speegle Construction, and Pat Griffith representing Lord & Son. The meeting took place at 10:00 a.m.

The purpose of the meeting was to open bids for the construction of the East Milton Equestrian Center; bids were received from the following:

East Milton Equestrian Center:

- | | |
|----------------------------------|-----------------------------|
| 1. A. E. New, Jr. Inc. | \$1,230.00.00 |
| | \$ 243,000.00 Alternate one |
| | \$ 84,000.00 Alternate two |
| 2. Birkshire Johnstone, LLC | \$1,238,000.00 |
| | \$ 223,000.00 Alternate one |
| | \$ 65,000.00 Alternate two |
| 3. Whitesell-Green, Inc. | \$1,249,000.00 |
| | \$ 232,000.00 Alternate one |
| | \$ 99,000.00 Alternate two |
| 4. Hewes and Company, LLC | \$1,269,000.00 |
| | \$ 230,000.00 Alternate one |
| | \$ 125,500.00 Alternate two |
| 5. Larry Hall Construction, Inc. | \$1,295,000.00 |
| | \$ 225,000.00 Alternate one |
| | \$ 77,000.00 Alternate two |

6. Morette Company	\$1,297,500.00
	\$ 205,000.00 Alternate one
	\$ 57,950.00 Alternate two
7. Southeastern Construction, Inc.	\$1,297,500.00
	\$ 234,900.00 Alternate one
	\$ 99,000.00 Alternate two
8. R. D. Ward Construction Co., Inc.	\$1,320,000.00
	\$ 242,000.00 Alternate one
	\$ 83,000.00 Alternate two
9. Jack Moore & Company	\$1,322,000.00
	\$ 211,000.00 Alternate one
	\$ 101,000.00 Alternate two
10. Sharpe, Inc.	\$1,353,000.00
	\$ 258,643.00 Alternate one
	\$ 71,935.00 Alternate two
11. Design/Build Systems, Inc.	\$1,357,829.00
	\$ 256,585.00 Alternate one
	\$ 53,821.00 Alternate two
12. Lord & Son Construction, Inc.	\$1,382,000.00
	\$ 259,000.00 Alternate one
	\$ 113,000.00 Alternate two
13. The Green-Simmons Company, Inc.	\$1,395,000.00
	\$ 275,000.00 Alternate one
	\$ 50,000.00 Alternate two
14. Cathey Construction & Development	\$1,418,000.00
	\$ 239,000.00 Alternate one
	\$ 156,500.00 Alternate two
15. Carter's Contracting Services, Inc.	\$1,472,403.00
	\$ 238,668.00 Alternate one
	\$ 68,000.00 Alternate two

16. Speegle Construction, Inc.	\$1,474,000.00
	\$ 227,000.00 Alternate one
	\$ 71,000.00 Alternate two
17. GLC Contracting, Inc.	\$1,528,575.00
	\$ 289,480.00 Alternate one
	\$ 49,435.00 Alternate two
18. D & B Federal, LLC	\$1,582,000.00
	\$ 439,500.00 Alternate one
	\$ 195,000.00 Alternate two
19. SeaTech, Inc.	\$1,820,763.00
	\$ 351,920.00 Alternate one
	\$ 99,692.00 Alternate two
20. Kincart Construction Company	\$1,874,090.00
	\$ 235,878.00 Alternate one
	\$ 51,435.00 Alternate two
21. Trammell Construction Co., Inc.	Non Responsive

ESCAMBIA COUNTY EQUESTRIAN CLUB

Statement of Revenues and Expenses

For Years Ending in 2001 through 2012

<u>Year</u>	<u>Revenues</u>	<u>Expenses</u>	<u>Net Income/Loss</u>
2001-2002	\$21,302.00	\$183,809.00	-\$162,507.00
2002-2003	\$106,310.00	\$282,454.00	-\$176,144.00
2003-2004	\$130,926.00	\$293,495.00	-\$162,569.00
2004-2005	\$140,540.00	\$212,487.00	-\$71,947.00
2005-2006	\$196,153.00	\$250,381.00	-\$54,228.00
2007-2008	\$152,643.00	\$237,005.00	-\$84,362.00
2007-2008	\$161,091.00	\$213,292.00	-\$52,201.00
2008-2009	\$101,533.00	\$259,532.00	-\$157,999.00
2009-2010	\$96,545.00	\$684,310.00	-\$587,765.00
2010-2011	\$104,276.00	\$354,166.00	-\$249,890.00
2011-2012	<u>\$210,966.00</u>	<u>\$388,349.00</u>	<u>-\$177,383.00</u>

Total **\$1,422,285.00** **\$3,359,280.00** **-\$1,936,995.00**
Paid from General Fund

2013 ELECTRIC FRANCHISE FEE AND RECREATION FUND BALANCES

	FUND 311 - Dist 1	FUND 312 - Dist 2	FUND 313 - Dist 3	FUND 314 - Dist 4	FUND 315 - Dist 5	FUND 106 - Roads	FUND 106 - Economic Dev	
FY2013 Budget Transfers	75,000	75,000	75,000	75,000	75,000	3,028,130		
FY2013 Budget (Debt Service)	0	0	0	0	0			
	75,000	75,000	75,000	75,000	75,000	3,028,130	0	
FY2013 Budgeted Receipts	424,460	424,460	424,460	424,460	424,460	2,652,875	530,575	5,305,750 Budget Total
FY2013 Actual Receipts	35,911	35,911	35,911	35,911	35,911	224,442	44,888	448,883 Actual
Cash Carry Forward from PY	049 120,096	21,29,32 050 1,265,467	051 151,570	052 626,036	31 053 1,263,238	007 & 028 1,922,542	028 1,175,591	
Loans Received								
Interest Earned	77	283	78	165	271			
Cancelled Expenditure Grants / Donations								
Year Distribution BA-XXX	75,000	75,000	75,000	75,000	75,000	2,352,880	530,580	0 Debt Svc 2,047,290 To GF 3,258,460 Dists & Rds (4,856,867)
REVENUE	75,077	75,283	75,078	75,165	75,271	2,352,880	530,580	
FY2013 Budget Amendments	BA #	BA #	BA #	BA #	BA #	BA #	BA #	
		007 30,000		038 8,000	031 41,075			
		021 13,569						
		029 13,850						
		032 11,900						
EXPENDITURES	0	69,319	0	8,000	41,075	0	0	
FY2013 Balance	Dist I \$195,173	Dist 2 \$1,271,431	Dist 3 \$226,648	Dist 4 \$693,201	Dist 5 \$1,297,434	Roads \$4,275,422	Econ Dev \$1,706,171	
Current year commitments:		Equestrian Center \$1,057,950 Sidewalk Extension \$25,000 Bagdad Mill Site \$30,000		Turtle Sanctuary \$165,000	TP Comm Ctr			
FY2013 Uncommitted Bal	Dist I \$195,173	Dist II \$158,481	Dist III \$226,648	Dist IV \$528,201	Dist V \$1,297,434	\$4,275,422	\$1,706,171	
Outyear Commitments	2012	2013	2014	2015	2016	2017	Total	
AppRiver QTI (2011 -2015)	\$9,000	\$9,000	\$9,000	\$6,000	\$0	\$0	\$33,000	
Avalex QTI (2012 - 2017)	2012	2013	2014	2015	2016	2017	Total	
	\$2,000	\$4,400	\$7,400	\$7,400	\$5,400	\$3,000	\$29,600	

(9)

**REQUEST FOR PROPOSALS
USE AND MANAGEMENT OF FACILITY**

Notice is hereby given that the Santa Rosa County Board of County Commissioners is calling for and requesting proposals from non-profit organizations for the use of office space and management of the Navarre Community Center located at 1917 Navarre School Road, Navarre, Florida. Proposers should demonstrate in what manner the non-profit will use the facility. Proposers' scope of duties shall include the management of the facility's Community Room and amenities and the coordination of events with local individuals and civic groups. The successful Manager shall enter into an agreement with Santa Rosa County which will detail the services to be provided.

Proposals should recognize the following:

- *The Community Room and amenities shall be available for county use without charge;
- *The Board of County Commissioners shall approve rental rates for the Community Room;
- *The Successful Proposer shall be responsible for utilities and maintenance of the facility and shall maintain general liability insurance acceptable to the County.

All proposals must be in writing and delivered by hand or Fed Ex to the Santa Rosa County Procurement Department, 6495 Caroline Street, Suite G, Milton, Florida, 32570; and must be received by 10:00 a.m., November 27, 2012. All proposals shall be sealed and clearly labeled, "**RFP- Manager – Navarre Community Center.**" Please provide one original, eleven (11) copies of the proposal, and one (1) CD with all of the above information included, (each document must be in an individual PDF format file). The proposal will be publicly opened at this time. Only proposals received by the aforesaid time and date will be considered. Proposals received after the time set for opening will be rejected and returned to the submitter.

Questions concerning this proposal should be directed to Procurement Officer, Orrin Smith at 850-983-1870.

The Board of County Commissioners reserves the right to waive irregularities in bids, to reject any or all bids with or without cause, and to award the bid that it determines to be in the best interest of Santa Rosa County.

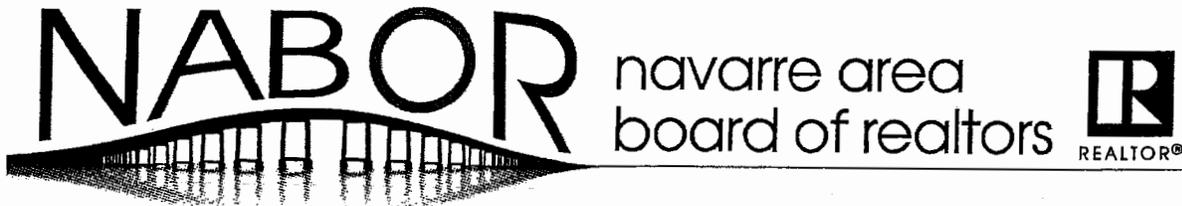
Santa Rosa County Board of County Commissioners encourages all segments of the business community to participate in its procurement opportunities, including small businesses, minority/women owned businesses, and disadvantaged business enterprises. The Board does not discriminate on the basis of race, color, religion, national origin, disability, sex, or age in the administration of contracts.

By order of the Board of County Commissioners of Santa Rosa County, Florida

LEGAL NOTICE

One issue – October 27, 2012 - Press Gazette, November 1, 2012 - Navarre Press, and November 1, 2012 - Gulf Breeze News

Bill and proof to Santa Rosa County Procurement Department, 6495 Caroline Street, Suite G, Milton, Florida, 32570, Attn.: Orrin L. Smith.



1917 Navarre School Road, Navarre, FL 32566
(850) 939-3870 office (850) 936-9718 fax nbbor@bellsouth.net

November 21st 2012

Dear County Commissioners,

Navarre Community Center

The Navarre Area Board of Realtors® very much appreciates the opportunity to utilize the office space in the Navarre Community Center at 1917 Navarre School Road for our daily operations, and as such requests your consideration to extend our current agreement.

As a "not for profit organization", NABOR exists not only for the benefit of our membership, but also are keenly aware of our responsibility within the community. Our members actively participate in, and coordinate numerous community events enriching the lives of many Santa Rosa County citizens.

You will no doubt recall that NABOR invested over \$6,000 renovating the office space, installing new media wiring and improving the communal hallway. As tenants of the building, NABOR gladly cover the costs of all utilities and landscaping and ensures that the bathroom and kitchen areas are clean and adequately stocked for the benefit of all.

NABOR staff coordinates the public's rental of the Community Center and act as a full time resource for those in search of the Chamber of Commerce, tourism information, the public library and other county owned buildings.

We respectfully ask that our current arrangement be extended and welcome the opportunity to further serve our fellow Santa Rosans by acting as resident stewards of the building.

If you should have any further questions, please do not hesitate to contact me.

A handwritten signature in cursive script that reads "Angela Campbell".

Angela Campbell
Executive Director
Navarre Area Board of Realtors®

RFP Navarre Community Center –Navarre Area Board of Realtors®

		Approx. \$ cost per annum
Not For Profit Organization	Yes	
Building open and professionally manned 8:00 am thru 4:30 pm Monday - Friday	Yes	
Building custodian on call 24 hours/365 days a year	Yes	
Has proven a popular, conscientious & desirable tenant	Yes	
Building to be available for County use without charge	Yes	
Invested \$6,000 to upgrade the building for the benefit of the community	Yes	
Willing & financially able to cover the building's running costs	Yes	
Kitchen & bathrooms maintained & stocked daily	Yes	878
Bathrooms & Conference Room professionally cleaned (weekly)	Yes	3,380
Utilities – electricity & water	Yes	2,800
Landscaping	Yes	1,250
Trash Collection	Yes	1,165
Maintains liability insurance to protect the organization & community center users	Yes	2004
Staff have a proven history of promoting and coordinating rental of the Conference Room to third parties in a professional manner befitting the County	Yes	9,483*
Upholds & enforces County alcoholic beverage and smoking regulations	Yes	
Maintains County approved rates for room rentals – no fee increase for over 7 years & no future increase projected or requested	Yes	
Maintains a professional website promoting the Community Center's availability	Yes	100
Organization directly helps support & grow the local economy	Yes	
Organization financially supports local good causes/charities	Yes	5,000
Maintains a good working relationship with the County & Chamber of Commerce	Yes	
Can supply numerous letters of recommendation from former renters	Yes	

*10% of payroll is attributable to managing the Community Center



Florida House of Representatives
Representative Doug Broxson
District 3

November 14, 2012

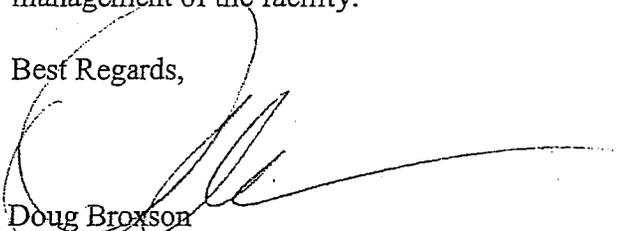
Hunter Walker, Administrator
Santa Rosa County
6495 Caroline St, Suite M
Milton, FL 32570

Dear Mr. Walker:

The Navarre Area Board of Realtors® (NABOR) has a proven history of competent stewardship of the Navarre Community Center and I urge you to consider their request to extend the current lease. The Navarre community deserves a facility that is professionally manned, affordable, and maintained to the highest standards. NABOR has successfully provided all of these services and has also invested over \$6,000.00 to renovate and improve the Community Center.

The Navarre Area Board of Realtors® is an active part of the Navarre community. They support our schools by donating to Navarre High School Girls' Soccer, Woodlawn Beach Middle School Chorus and the Navarre Beach Marine Science Station. They also support our military through the Special Operations Warrior Foundation, Navarre Military Affairs Council and the 7th Special Forces Group's golf tournament. NABOR's civic involvement, along with their mission to enhance and promote Navarre, makes them a vital member of the community. I support their request to continue use and management of the facility.

Best Regards,


Doug Broxson
State Representative

DB/jr

cc: Angela Campbell, Navarre Area Board of Realtors®

District Offices:

Pensacola State College, Building 4000, RM 4013, 5988 HWY 90, Milton FL 32583-1713
Pensacola State College, RM 5141, 5075 Gulf Breeze Parkway, Gulf Breeze FL 32563-3100
Capitol Office: 1003 The Capitol, 402 S Monroe St., Tallahassee FL 32399-1300

Phone: 850-626-3113
Phone: 850-916-5436
Phone: 850-717-5003

Fax: 850-626-3114
Fax: 850-916-5438

PROJECT
HEALING WATERS
FLY FISHING Nov, 2012

To the Navarre Area Board of Realtors:

Thank you for your generous support to Project Healing Waters Fly fishing NW Florida!

Your support with the Meeting Room at the Navarre Community Center on Monday evenings allows us to continue to help our Local disabled service members active and inactive with the lifelong personal therapy of the Sport of Fly fishing in 2012. This year, we reached more veterans, than expected due to your kindness. In addition we strongly believe that there is no more valuable investment than helping our local veterans and the life changing skills we try to provide. Our efforts are focused on providing more each week to area veterans, all with a desperate lack of resources: Without the generous support of the Navarre Board of Realtors We could not have helped so many veterans within our own community without your support and hope that you will continue to support Project Healing Waters Fly Fishing NW Florida in 2013, we plan to reach numerous more veterans through our programs by the end of 2013. We recognize you have many choices of where to direct and take your role as stewards of your gift extremely seriously. We are proud to be among those whom have received the coveted Charity for the past year. Thank you for your support as we continue to scale and reach out to disabled Veterans in our communities providing access and opportunity. Your continued partnership will allow us to plan with confidence that will gain access to our programs this year. Your commitment to help makes this possible. Project Healing Waters Fly Fishing of Northwest Florida wishes to recognize and contributions have forwarded our program here in NW Florida to the highest quality program for our active and inactive disabled veterans, and also is a model within the Deep South region of FL, AL and MS and to our National Program.

Sincerely,

Kevin. R. Gorby

Coordinator Deep South.

Project Healing Waters Fly Fishing

850-218-4235



82526

HEALING THOSE WHO SERVE

Project Healing Waters Fly Fishing, Inc. • www.projecthealingwaters.org

WORD AND GRACE MINISTRIES OF FLORIDA
Navarre, Fl. 32566
850-313-9226

To whom it may concern:

My name is Ricky Lee Phelps, pastor of Word and Grace Ministries of Florida. Our meetings have been held at 1917 Navarre School Rd., Navarre, Fl. for the past six years. I would like to bestow accolades to Angela and Dana. They are always kind and accommodating in my dealings with them. The facility is always clean and maintained impeccably. For my congregation the location is perfect and we hope to continue our meetings there indefinitely.

Sincerely,

Rev. Ricky Lee Phelps

www.rickyleephelps.com



P O Box 5606
Navarre, Fl 32566
www.navarregardenclub.org

November 24, 2012

Proposal for Use and Management of the Navarre Community Center

The Navarre Garden Club is a 501(c)(3) non-profit organization. Our fundamental goals are to protect and preserve the environment and its creatures, and to educate the public to do the same. We were founded in March 1975, and are the oldest non-profit organization in Navarre. The club has been active in many of the community development and beautification projects over the years, including helping to raise funds to build the Community Center.

We propose:

- To manage the Community Center in such a way as to make it available to the many organizations in Navarre who are non-profits by virtue of their contribution to the community. Although the current rental rate may be comparable to other venues, it is too high for most of the small non-profits in Navarre, who prefer to use their funds primarily for their non-profit purpose, rather than for meeting space. We would keep the present rates for business and individual rentals.
- We would hope to reconsider the current 'no alcohol' ruling for the community center. The building used to be available for individuals in the community who wished to rent it for weddings, and other parties. We would like to again make it available to the residents of Navarre.
- The Garden Club would use the larger back office for its use, for office functions, smaller meetings and workshops. It would also occasionally use the Community room for larger meetings. We would like to put displays related to conservation and preservation of the environment in the hallway.
- We recognize that the Community Room, etc. would be available for county use when needed and not previously booked.
- The Navarre Garden Club, if we were to take over management of the center, would offer to the NABOR rental of the two small offices that they currently use for \$300 per month, as well as rental of the Community room for their large monthly meeting, at the regular rate. That way they would have the same facilities available to them, at about the same price, until they are able to construct their building.

- We would hope to get permission to improve the current landscaping, replacing some of the current hedges with more attractive ornamentals, shrubs, and flowering plants.
- The Garden Club would like to do some of its plant sales from this location, and store some of the plants behind the building in an enclosed area.
- The Navarre Garden Club would be responsible for utilities and maintenance of the facility and will maintain its own general liability insurance. We understand that the county takes care of repairs and improvements to the building, and maintains its own insurance covering the building.

We feel that the Navarre Garden Club offers a stable non – profit organization. We have averaged about 80 members for the past 37½ years.

We hope the Santa Rosa County Commissioners will accept the proposal of the Navarre Garden Club to use and manage the Navarre Community Center.

Virginia Eisele, President
Navarre Garden Club

December 8, 2012

MEMORANDUM

TO: Company Addressed

FROM: Santa Rosa County Procurement Department

SUBJECT: Operator/Management Services at Navarre Beach Pier

Notice is hereby given that the Board of County Commissioners of Santa Rosa County, Florida is soliciting proposals for the provision of Operator/Management Services at Navarre Beach Pier, Santa Rosa County, Florida. The successful Operator / Manager shall enter into an agreement with Santa Rosa County which will detail the services to be provided.

Each proposal shall detail the services, improvements, and payment to be provided by the Operator/Manager. Additionally, each proposal shall detail the experience of the submitter in providing these services. Santa Rosa County shall have the right to negotiate with such submitter deemed to be in the best interest of Santa Rosa County. The successful submitter shall enter into an agreement with Santa Rosa County within sixty (60) days of being selected. The agreement shall be as drafted by Santa Rosa County and shall comply with all applicable regulations.

All proposals must be in writing and delivered by hand or Fed Ex to the Santa Rosa County Procurement Department, 6495 Caroline Street, Suite G, Milton, Florida, 32570;, and must be received by 10:00 a.m., January 8, 2013. All proposals shall be sealed and clearly labeled, **“RFP- Operator/Manager – Navarre Beach Pier”**. Please provide one original, eleven (11) copies of the proposal, and one (1) CD with all of the above information included,(each document must be in an individual PDF format file. The proposal will be publicly opened at this time. Only proposals received by the aforesated time and date will be considered. Proposals received after the time set for opening will be rejected and returned to the submitter.

Questions concerning this proposal should be directed to the Santa Rosa County Engineer, Roger Blaylock at 850-981-7100.

Selection shall be made based on the criteria in F.S. 287.055(2). The Board of County Commissioners reserves the right to accept or reject any and all proposals in whole or in part and to waive all informalities and to award the proposal that it determines to be in the best interest of Santa Rosa County.

The Board of County Commissioners reserves the right to waive irregularities in bids, to reject any or all bids with or without cause, and to award the bid that it determines to be in the best interest of Santa Rosa County.

Santa Rosa County Board of County Commissioners encourages all segments of the business community to participate in its procurement opportunities, including small businesses, minority/women owned businesses, and disadvantaged business enterprises. The Board does not

discriminate on the basis of race, color, religion, national origin, disability, sex, or age in the administration of contracts.

**REQUEST FOR PROPOSALS FOR OPERATOR / MANAGEMENT
NAVARRE BEACH PIER, SANTA ROSA COUNTY, FLORIDA**

Notice is hereby given that the Board of County Commissioners of Santa Rosa County, Florida is soliciting proposals for the provision of Operator/Management Services at Navarre Beach Pier, Santa Rosa County, Florida. The successful Operator / Manager shall enter into an agreement with Santa Rosa County which will detail the services to be provided.

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By order of the Board of County Commissioners of Santa Rosa County, Florida

LEGAL NOTICE

One issue – December 8, 2012 - Press Gazette, December 13, 2012 - Navarre Press, and
December 13, 2012 - Gulf Breeze News

Bill and proof to Santa Rosa County Procurement Department, 6495 Caroline Street, Suite G,
Milton, Florida, 32570, Attn.: Orrin L. Smith.

4

LEATHERS ASSOCIATES

UNIQUE PLAYGROUNDS. IMAGINED BY CHILDREN. BUILT BY COMMUNITY.

Pace, FL Benny Russell playground

Leathers & Associates DATE: 1-11-13 Project Manager: Marc Leathers	Santa Rosa County
--	-------------------

READ THIS ENTIRE PROPOSAL CAREFULLY. IT CONTAINS IMPORTANT INFORMATION FOR YOUR PROJECT.

This is a lump sum contract between Santa Rose County (Client) and Leathers & Associates, Inc. (L&A) for design services and construction services to renovate the Benny Russell Playground originally designed by L&A.

This proposal constitutes an estimate of the work our office will provide for your project and the associated fees. The fees described in this proposal assume that we are providing standard design services based on the original design by Leathers & Associates, Inc. The fees outlined here will vary only if additional work is requested or required. Any modifications to this proposal will be handled through written change orders.

The construction phase will not change except by mutual agreement between Leathers & Associates and the city. Certain conditions may be encountered during construction that significantly affects the ability to complete the project during the designated constructing period. Variables such as weather are impossible to identify until the time of construction and may affect the total hour's necessary for construction consultation. Additional fees will be charged only if construction varies from the times outlined in this proposal and reviewed with the client.

The following pages contain an outline of the scope of work and associated responsibilities. This proposal is valid through 2/15/13.

Project goals:

- Bring playground up to current ASTM F1487 and & CPSC Pub.325 safety standard and guidelines
- Evaluate and increase current accessibility in the spirit of the ADA law where applicable
- Reduce overall wood exposure by removing significant portions of wood and replacing with composite materials. Also apply EPL coating to poles
- Increase visibility in the railing system and some of the key details
- Close off access under lower structures
- Design & construct a new entrance into the playground and tot area
- Repair or replace broken equipment with ease of maintenance in mind
- Increase the life of the structure while reducing its overall maintenance needs
- Increase the visual appearance of the entire structure
- The work will be completed by city employees and/or local contractors hired by the city who will work under the direct supervision of Leathers & Associates.
- All new materials would be recycled structural and composite plastics similar

Pace, FL Benny Russell playground

Scope of work:

Demo work:

Remove: The majority of Handrails, Balusters and some miscellaneous facades and details. Leave the cones and supports for the cones. Make modification for the new entries

Construction:

Ensure that that the finished work complies with the current version of ASTM F1487 and CPSC Pub.325. Also increase the ADA compliance of the existing structure.

The safety surfacing is engineered wood fiber and should be maintained at a depth of 12" throughout the playground. Estimated it needs an additional 8"-10".

Poles:

- Power wash, stain and seal with EPL

Framing:

- Power wash and stain

Decking:

- Leave as is

Handrails & Balusters

- Remove any handrails damaged from the demo work,
- Remove balusters and 2x handrail post
- Replace with recycled plastic and coated metal raising options
 - Severely increase visibility throughout the railing systems

Equipment:

- Chain bridge replace with cable version
- Balance beam on chains cap with composite material
- Climbing wall replace with cable version
- Chain walk replace with cable version
- Swing (optional replace with manufactured ones price not included in estimate)

Misc:

- Rocket increase visibility
- Ship increase visibility
- Block off under lower areas
- Redesign main entrance to the south side of the hand tile wall
- Redesign tot area entrance to the East side of the tot lot

Enclosed structure:

- Remove/Modify the outside panels and re-build with a significantly greater percent of visibility
- Re-build with recycled structural and composite plastic materials
- Power wash and stain remaining exterior wood areas

Pace, FL Benny Russell playground

Construction period:

- The dates are to be determined but estimated to start between the middle of February and the first week of March. Materials ordering and deliver is the determining factor.
- The goal is to work 8 consecutive 10hr (7am-5pm) days to complete the work
- The city is responsible for providing the following labor during the contraction period
 - 15 skilled workers. Skilled is defined as being comfortable with a hand held power circular saw. 5 unskilled workers
- The hardest work work will be completed first so that if everything is not finished it's more likely the uncompleted work can be completed without L&A's direct supervision.

City's/Contractors responsibilities:

- Provide temporary safety fencing (or other) around construction site
- Purchase all necessary materials according to L&A materials list
- Supplying a liaison from the city to help coordinate the design and construction between the contractor and L&A
- Obtain any necessary permits if applicable
- Provide a storage container (8' wide x 10' long x 8' high +/-) on site to keep the smaller materials in
- Supply a power source during construction. If generators are used they must be GFI protect and be able to function in inclement weather
- Provide Labor to complete the project according to L&A estimated projections
- Provide the tools according to a tool list developed by L&A
- Coordinate all aspects of installing the additional safety surfacing
- Provide a dumpster for construction materials and removal
- Provide final site cleanup of construction materials/site

L&A responsibilities:

- Develop a final drawing outlining the renovation changes
- Develop a materials list so the city/contractor can purchase the necessary materials for the project
- Develop the number of hours and manpower needed by the city/contractor
- Supply onsite project supervision and work directly with the City/contractor to ensure everything is built in conformance with the drawings
- Provide some additional labor to complete the work
 - L&A is responsible for the safety of its own employees and not the cities or contractors
- Provide the majority of the tools need to complete the project
- Certify the final product meets ASTM F1487 standards, CPSC Pub.325 guidelines and ADA

L&A Fees:

The following is an outline of fees for Leathers & Associates' professional services:

<u>DESIGN DEVELOPMENT & CONSTRUCTION DOCUMENTS PHASE</u>	
Design Development, Detailed Drawings, Materials list, tools list etc.	\$16,300
Construction	\$28,000
L&A Construction Consultants (On site supervision) Includes all labor and travel expenses & tools	
Final inspection	\$1,200
Inspected by L&A's CPSI for safety compliance	
Total L&A	\$45,500

Pace, FL Benny Russell playground

Estimated materials \$65,000
Estimated contractor labor* \$48,000
15 workers (8) 10 hour days = 1,200 hrs. x 4/hr? = \$ 48,000

*This is an estimate and will change based on city's role and contractor quote

TOTAL PROJECT COST \$169,700

Estimated Payment schedule

Timing	Amount
Upon acceptance of proposal	15%
Upon completion of Design development and construction document phase	35%
Prior to start of construction	35%
Within one week completing construction phase	15%

Bills are subject to a 1.5% per month surcharge on any outstanding balance after due date (annual percentage rate of 18%).

* * * *

BASIC SERVICES

The Basic Services consist of the phases described below.

DESIGN DEVELOPMENT/CONSTRUCTION DOCUMENTS PHASE

Design Development

Leathers & Associates shall review the original design documents and consult with the client on design modifications. Leathers & Associates will develop a plan view drawing of the project and modifications. Leathers & Associates will prepare a materials list to allow the city to purchase all the necessary materials. No substitutions can be made without Leathers & Associates approval.

We will provide re-design services to bring the project up to current ASTM F 1487, CPSC Pub. 325 standards and guidelines. We will also increase the ADA needs and function.

Construction Documents

Leathers & Associates shall prepare the necessary working drawings and specifications setting forth the requirements for the construction of the entire project as needed by our construction consultants. The final drawings will conform with the current safety and accessibility guidelines (ASTM 1487, CPSC Pub. No. 325. They will also increase the ADA function , and ADA Accessibility Guidelines for Play Areas) and to fit site and utility requirements. Individual details, traffic flow and budget constraints shall be considered.

These documents typically consist of plan view drawings and are outlined below:

1/8" plan view, 1/4" plan view, 1/8" stakeout, 1/8" plan of Safety surfacing area, and any other drawings L&A deems necessary. These drawings are not typically construction drawings and are prepared for our trained construction consultants.

Lathers & Associates will outline the parameters of the contactors role including total number of hours and skill required. Also any other additional requirements like tools.

Pace, FL Benny Russell playground

If necessary Leathers & Associates shall assist the committee in filing the required documents for the approval of governmental authorities having jurisdiction over the project. It is, however, the committee's responsibility to identify any such requirements and authorities and to follow through with any required filings. Any additional work that may be needed is not included in this proposal.

PROJECT MANAGEMENT PHASE

The client will be assigned a project manager, who will serve as the community's main contact through the construction of the project. The project manager is available from 8 a.m. to 5 p.m. Eastern Time and can be reached by telephone, email or fax.

CONSTRUCTION PHASE Exact construction dates and completion to be determined. The current estimate is based on eight consecutive 10 hour days totaling 80 hours. L&A will inspect the completed playground for compliance with the drawings and all relevant safety aspects.

Authorized Santa Rosa County official:

Name (please print)

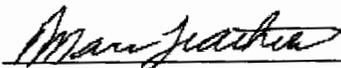
Signature:

Date:

Leathers & Associates

Marc Leathers

Name (please print)



Signature:

1/15/2013

Date:



SANTA ROSA COUNTY BOARD OF COMMISSIONERS

Santa Rosa Administrative Offices
6495 Caroline Street, Suite M
Milton, Florida 32570-4592



5

JIM WILLIAMSON, District 1
ROBERT A. "BOB" COLE, District 2
W. D. "DON" SALTER, District 3
JIM MELVIN, District 4
R. LANE LYNCHARD, District 5

HUNTER WALKER, County Administrator
ANGELA J. JONES, County Attorney
JAYNE BELL, OMB Director

January 24, 2013

Matt Ezekiel
Springwood Timberlands, LLC
14 East Quintette Road
Cantonment, Florida 32533

Re: License agreement dated October 15, 2010, for Sandy Landing boat ramp

Dear Matt:

Please allow this letter to serve as notice of Santa Rosa County's termination of the above-referenced license agreement effective 30 days from today's date.

As you know, the county recently completed Chumuckla Springs boat ramp and is no longer using Sandy Landing. Should you have any questions, please feel free to call me.

Very truly yours,

Hunter Walker
County Administrator

cc: Board of County Commissioners

No support documentation for this agenda item.

8668 Navarre Pkwy, #362
Navarre, FL 32566



cominfo@navarrcert.org
http://navarrcert.org

7

January 7, 2013

Santa Rosa County Navarre Beach Park
1411 Utility Drive
Navarre Beach, FL 32566

Dear Sir/Ma'am:

On behalf of the Navarre Community Emergency Response Team Amateur Radio Club, I am requesting use of the "Black Skimmer" pavilion at Navarre Beach Park as our operational focal point for the annual Amateur Radio Relay League (ARRL) Field Day 2013. The requested dates are June 22-23, 2013.

During the fourth full weekend each June, the amateur radio community uses this annual Field Day operating event to test emergency preparedness and communication abilities, usually operating under austere conditions. From its beginnings back in the 1930's, Field Day has evolved into the largest on-the-air operation during the year. In 2012, contest logs were submitted showing participation by nearly 40,000 individuals who reported over 1.25 million contacts world-wide during the 24 hour operation of the event.

Our operations at Navarre Beach Park would enable the Navarre CERT Amateur Radio Club to interact with the public by providing information about Disaster Preparedness and demonstrate our ever-expanding disaster communications capability. Our club has participated in this event for the past five years and has found it to be very successful in getting preparedness information out to the public.

We plan on setting up operations on June 22, 2013 around 8:00 a.m. and continuing until June 23, 2013 at 5:00 p.m. We will require permission to install 3-5 different radio antennas as well as permission to remain in the park overnight. All antenna installations will have negligible environmental and aesthetic impact on the park. Also, as a non-profit organization, we would like to know if we will need to pay the reservation fee or if this fee could be waived.

We would also invite you and your staff to visit our site. We would be glad to answer any questions or address any concerns you may have. We could even get you on the air and assist you in making a contact so you can see for yourself what Amateur Radio is all about! If you have any additional questions, please feel free to contact me.

Sincerely,

A handwritten signature in black ink, appearing to read "Steve", is written over a horizontal line.

Stephen J. VanDenAkker
Navarre CERT Amateur Radio Club Field Day Coordinator
Phone: 850-637-2496
Email: steve@w4sjv.com

FLORIDA REGISTRATION # GH20641

A COPY OF THE OFFICIAL REGISTRATION AND FINANCIAL INFORMATION MAY BE OBTAINED FROM THE DIVISION OF CONSUMER SERVICES BY CALLING TOLL-FREE 1-800-435-7352 WITHIN THE STATE. REGISTRATION DOES NOT IMPLY ENDORSEMENT, APPROVAL OR RECOMMENDATION BY THE STATE.

NAVARRE CERT IS TAX-EXEMPT UNDER SECTION 501(C)(3) OF THE IRS CODE. OUR FEIN IS 20-3944209.

Santa Rosa County Navarre Beach Park
1411 Utility Drive
Navarre Beach, FL 32566

**NAVARRE BEACH PARK & PUBLIC BEACH PAVILIONS
APPLICATION FOR RESERVATION**

Pavilion Name: Black Skimmer

Date(s) Requested: June 22 - 23, 2013

Organization: Navarre CERT Amateur Radio Club

Profit Non-Profit Government

Activity Sponsor: Navarre Community Emergency Response Team

Contact Name: Steve VanDenAkker

Street Address: 2757 Oakey Court

City: Navarre State: FL Zip: 32566

Home Phone: 850-939-1910 Work Phone: 404-725-2617

Cell Phone: 850-637-2496 E-mail address: steve@w4sjv.com

Briefly explain the type of activities planned for this use: 24-hour amateur radio operations to take part in national Field Day activities. Operations will commence about 0800 Saturday with erection of 3-5 radio antennas and continue until about 1300 Sunday. Antenna installation will have negligible environmental impact. See attached letter.

+Note: vendors (profit) are NOT allowed in Navarre Beach Park (non profit must have approval) Sec. 15-40, - Commercial Use. No person shall make any commercial use of a county park, unless authorized by Santa Rosa County. Such prohibited uses include, but are not limited to, the sale, or the display for sale, of any merchandise; the servicing or repairing of any vehicle, except the rendering of emergency service; the storage of vehicles being serviced or repaired on abutting property or elsewhere; the solicitation for the sale of goods, property, or services; and the display of advertising of any sort. Nonprofit civic organizations may conduct activities in county parks such as sales of food or merchandise if the civic organization obtains approval from Santa Rosa County for such activity. + (Ord. No. 2005-11, I, 5-26-05; Ord. No. 2007-01 I, 1-25-07)

The reservation fee is \$53.25 for larger pavilions; \$37.28 for public beach parking lot pavilions (near the Pier) and \$26.63 for the small Sound Side picnic table pavilions.

Reservation is confirmed when payment is received.
***Any cancellation must be received (7) days prior to the event for a refund ***

Unreserved pavilions will be used on a first come, first serve basis. **Rules: No Glass or Open Fires are allowed on Navarre Beach and no electrical power is available.**

• Contact: 850 936-6110 / FAX: 850 936-6112
File in X Drive, NH, NH Park, Application for Reservation

RESOLUTION NUMBER 2012- 26

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF SANTA ROSA COUNTY, FLORIDA, SUPPORTING THE EXTENSION OF RED SNAPPER RECREATIONAL FISHING SEASON; PROVIDING FOR TRANSMITTAL; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, marine recreational fisheries are vital components of a healthy food supply, recreation, and quality of life for the citizens of Santa Rosa County; and

WHEREAS, marine recreational fisheries provide renewable resources capable of sustainable production, while providing extractive and consumptive uses; and

WHEREAS, Florida Fish and Wildlife Conservation Commission and National Marine Fisheries Service regulate recreational fishing in state and federal waters off Santa Rosa County Florida; and

WHEREAS, the 2012 recreational fishing season for red snapper in state and federal waters off Santa Rosa County was established to allow harvest for forty days, from June 1, 2012, through July 10, 2012; and

WHEREAS, tropical storm and other adverse weather and sea conditions from three to more than ten feet have prevented the vast majority of recreational red snapper harvest for 21 of the first 26 days of the recreational red snapper fishing season; and

WHEREAS, extension of recreational red snapper season beyond the July 10, 2012 closure date will provide opportunities for recreational anglers to harvest the recreational allocation of red snapper; and

WHEREAS, the extension of recreational red snapper season will mitigate economic losses for the charter boat and recreational fishing industries; and

WHEREAS, the Board of County Commissioners finds it is in the best interest of the health, safety and welfare of the citizens of Santa Rosa County that the County support an extension of the recreational red snapper fishing season.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF SANTA ROSA COUNTY, FLORIDA AS FOLLOWS:

Section 1. That the Board of County Commissioners finds the above recitals to be true and correct and incorporated herein by reference.

Section 2. That the Santa Rosa County Board of County Commissioners supports an extension of 21 days to the recreational red snapper fishing season beyond the July 10, 2012 closure date.

Section 3. That the Santa Rosa County Board of County Commissioners hereby directs the Clerk to forward a copy of this resolution to Nick Wiley, Executive Director, Florida Fish and Wildlife Conservation Commission and Dr. Stephen Bartone, Executive Director, Gulf of Mexico Fishery Management Council.

Section 4. That this resolution shall take effect immediately upon adoption by the Board of County Commissioners.

ADOPTED this 12th day of July 2012.

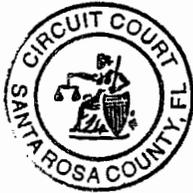
**BOARD OF COUNTY COMMISSIONERS
SANTA ROSA COUNTY, FLORIDA**



JIM WILLIAMSON, CHAIRMAN

ATTEST: MARY JOHNSON
CLERK OF COURT





FY 2013/2014 BUDGET CALENDAR OF EVENTS

April 1 through April 30

Budget Office provides technical assistance in preparing budget submittals

May 3

All budgets due to Budget Office from BCC Departments, Cities, State & Non-Profit Agencies

May 24

Constitutional Officers Budget Requests due to Budget Office

May 13 through May 24

County Administrator/Budget Director holds BCC Departmental budget reviews

June 1

Property Appraiser provides estimate of total assessed value of non-exempt property

June 10 @ 1:30pm

Pre-Budget Workshop –All Constitutional Officers & Board Directors

June 17 - 21

County Administrator meets with Constitutional Officers on their Budget Request

June 28 – July 1

Property Appraiser provides Board with Certificate of Property Value

July 15

County Administrator presents Tentative FY 2013-2014 Budget to Commission

July 23 @ 9:00 am & 1:30 pm

Budget Presentations – All Constitutional Officers (morning) & BCC Departments (afternoon)

**FY 2013/2014 BUDGET
CALENDAR OF EVENTS (Continued)**

August 2 (or before)

Advise Property Appraiser of the Board of County Commissioners'

1. Maximum Millage Rate
2. Rollback Rate
3. Date, Time, Place of First Public Hearing

On or Before August 15

Property Appraiser mails proposed property tax

Tuesday August 27 @ 6:00 pm

Public Hearing on MSBUs

Tuesday September 3 @ 6:00 pm

First Public Hearing on Tentative FY 2013-2014 Budget

Week of September 12 – 14

Budget Ad in Newspapers

Monday September 16 @ 6:00 pm

Final Public Hearing on Proposed FY 2013-2014 Budget

Tuesday September 17

Submit to Tax Collector, Property Appraiser, and Department of Revenue the resolutions adopting budget and millage rate (FS 200.065)

2012-AD-001

Applicant and/or
Property Owner: Santa Rosa County

Representative: Beckie Cato

Existing Zoning: HNB and NB-HD (Hotel Navarre Beach and
Navarre Beach High Density Residential)

Requested Zoning: NB-C (Navarre Beach Commercial)

Existing FLUM: NB-COMM (Navarre Beach Commercial)

Requested FLUM: No Change

Zoning Board Decision: Recommended Approval with a vote of
7 – 3

STAFF ANALYSIS

Part I. General Information:

Applicant: Santa Rosa County

Project Location: 8375 Gulf Boulevard, Navarre Beach

Parcel Number: 28-2S-26-9160-00000-0200

Parcel Size: 17.88 (+/-) acres

Purpose: Change of zoning consistent with the LDC, the lease agreement and the Navarre Beach Master Plan. The zoning district HNB (Hotel Navarre Beach) no longer exists within the LDC. The subject property was the location of the former Holiday Inn which was damaged by Hurricane Opal and then destroyed by Hurricane Ivan.

Requested Action: Amendment of the Land Development Code Official Zoning Map changing the zoning district of 17.88 acres on Navarre Beach from HNB and NB-HD (Hotel Navarre Beach and Navarre Beach High Density Residential) to NB-C (Navarre Beach Commercial)

Existing Zoning Description: Approximately 11.8 acres of the parcel are currently zoned HNB, which was designated for hotel uses on Navarre Beach. This district no longer exists within the LDC. The remainder of the parcel is zoned NB-HD; uses allowed within this portion of the parcel include single and multifamily development of no more than 30 dwelling units per acre.

Proposed Zoning Description: The NB-C zoning district allows a mix of uses including high density residential, retail businesses, personal service establishments, restaurants, lounges, professional and business offices, commercial amusement establishments, shopping centers, indoor theaters, commercial piers and marinas, and hotels and motels.

Existing FLUM: NB-COMM (Navarre Beach Commercial)

Proposed FLUM: No change

Current Use of Land: Vacant

Surrounding Zoning: The subject property is surrounded by NB-HD (Navarre Beach High Density) to the east and west and by NB-PMUD (Navarre Beach Planned Mixed Use Development) to the north.

Rezoning History: In 2004, the properties to the north and east of the subject property were both rezoned by the County as recommended in the Navarre Beach Master Plan (2004-R-047 and 2004-R-044).

Part II. Data and Analysis (Consistency with the Santa Rosa County Comprehensive Plan):

A. Infrastructure Availability:

Because the intensity of the previous use is similar to the proposed zoning, the requested rezoning is not expected to create infrastructure capacity problems for water, sewer, traffic, and solid waste.

B. Compatibility:

Policy 5.1.C.8 of the Comprehensive Plan states:

"The County shall continue to utilize the Future Land Use Map amendment, rezoning, conditional use and special exception approval process to assure that new proposed land uses are compatible with existing residential uses, and will not significantly contribute to the degradation of residential neighborhoods."

Currently, the parcels to the east and west are developed as high density residential. The property to the north is vacant. The proposed use is consistent with surrounding existing and permitted uses.

This parcel is located within the Commercial Core district as defined in the Land Development Code.

C. Suitability:

Policy 3.1.E.6 of the Comprehensive Plan states:

"The County shall use the latest version of the Flood Damage Prevention Ordinance promulgated by the FEMA to determine the location of the 100-year floodplain and flood prone areas and development shall be limited in those areas, consistent with FEMA requirements."

The National Wetlands Inventory Map does not indicate the possibility of wetlands located on the site. Any development of the site will be consistent with FEMA requirements.

The property is located within a FEMA Zone AE 9 BFE and VE 12BFE. New development shall comply with current FEMA and Florida Building Code construction standards to ensure compliance with this policy and all applicable regulations.

D. Urban Sprawl

Policy 3.1.G.4 of the Comprehensive Plan states:

"No future land use category may be changed and no rezoning may be approved unless a finding is made that the change in land use or land use classification or zoning category will promote compact development and discourage urban sprawl. The Santa Rosa County Board of County Commissioners shall be responsible for making such finding upon receipt of a report from the LPA."

This rezoning application would not result in a finding of urban sprawl under the proposed NB-C zoning classification.

E. Lease Agreement

Objective 3.1.I of the Comprehensive Plan states:

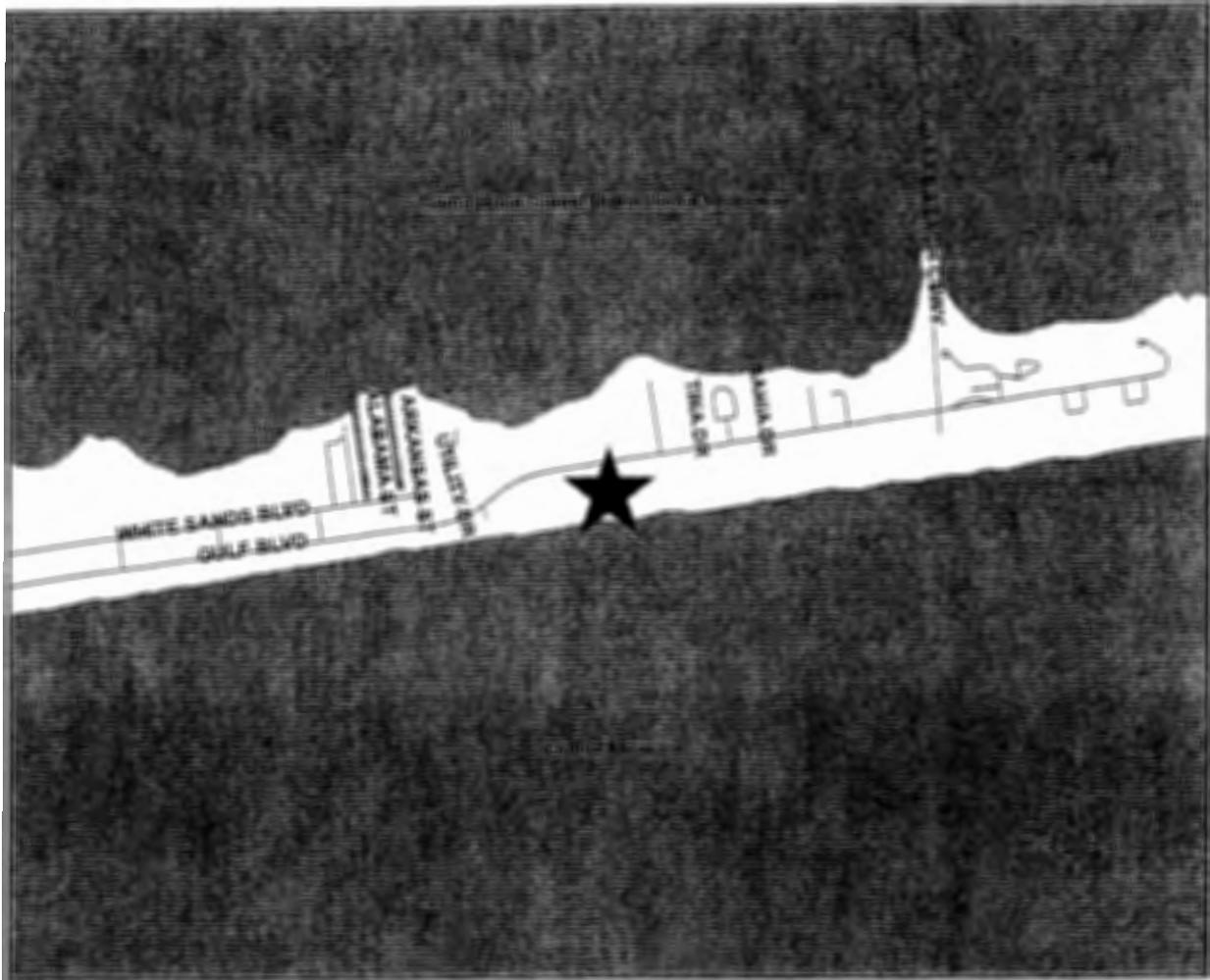
“Maintain consistency between development regulations imposed on Navarre Beach with the general covenants and restrictions attached to the lease agreements for private sector improvements to property on Navarre Beach.”

The lease agreement for the subject property allows hotel development.

F. Navarre Beach Master Plan

The Navarre Beach Master Plan recommends NB-C zoning for this parcel.

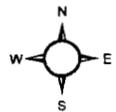
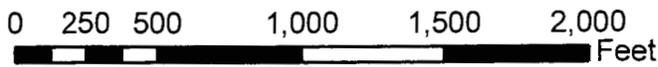
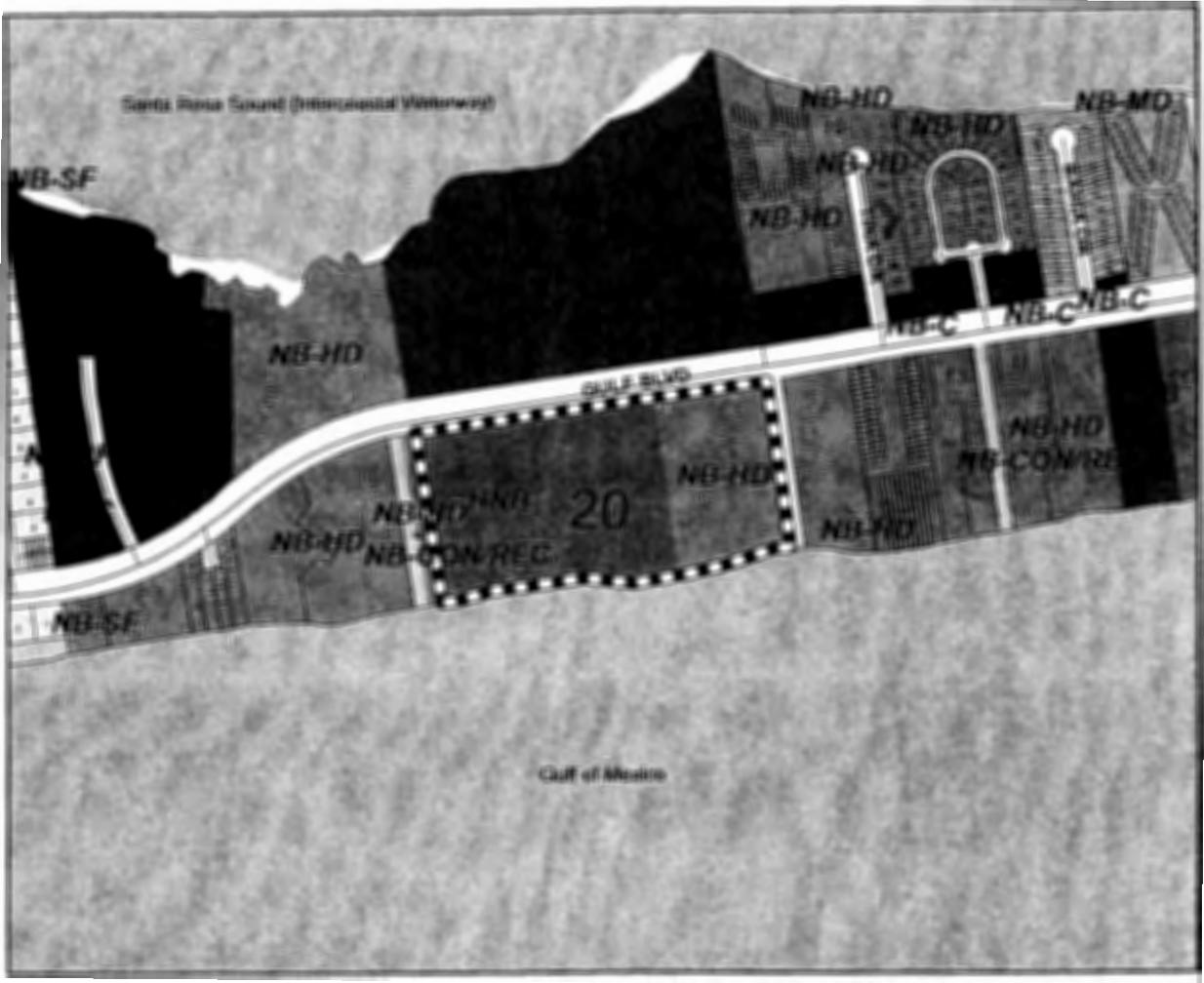
2012-AD-001
Location Map



Legend

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2012-AD-001 Zoning

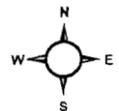
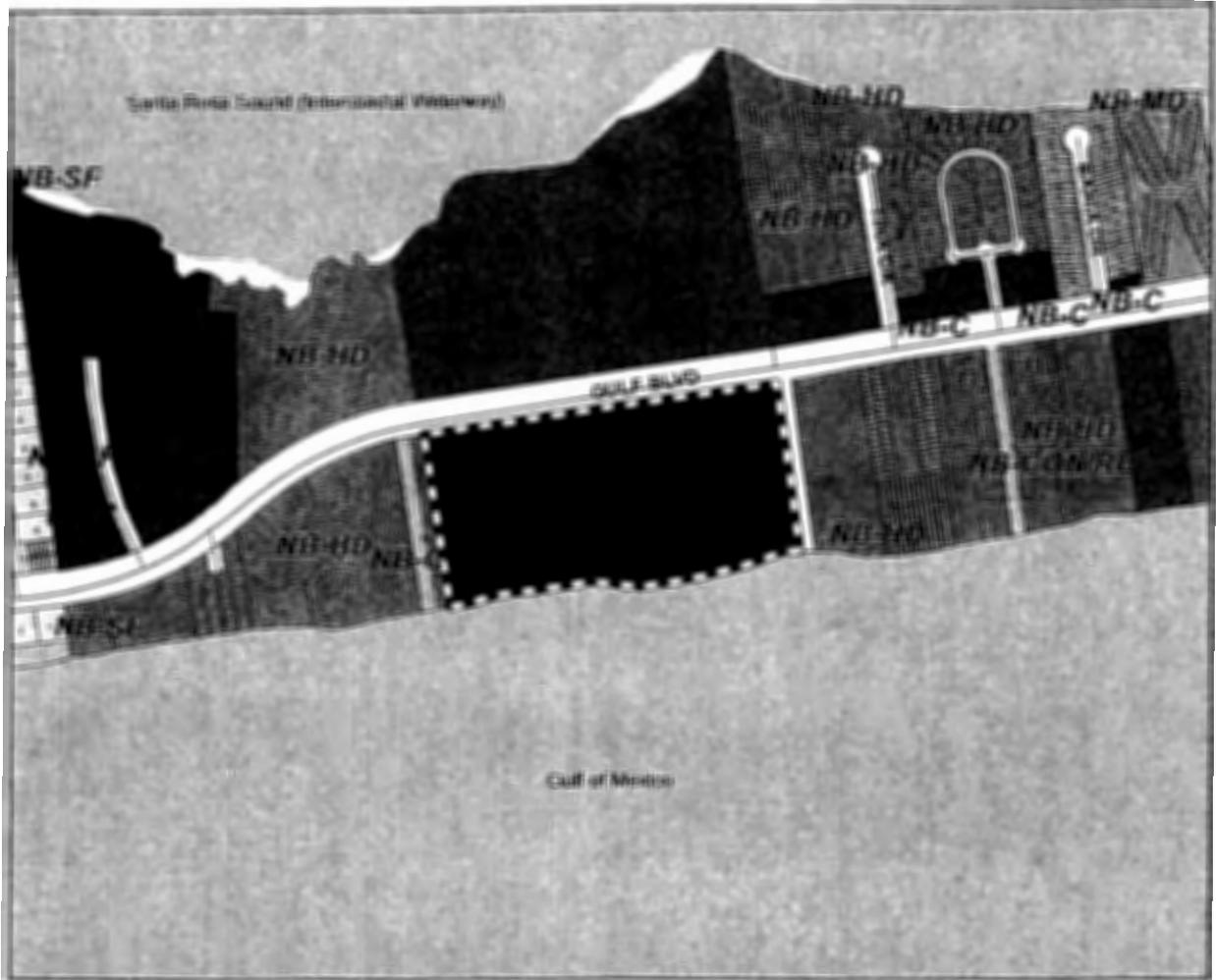


Legend

2012-AD-001	M1 within the Heart of Navarre (M1-HON)	R1 within the Heart of Navarre (R1-HON)	Navarre Beach - Commercial
Agriculture/Rural Residential (AG)	General Industrial (M-2)	Single Family Residential (R-1A)	Hotel - Navarre Beach
AG within an Accident Potential Zone (AG-APZ)	M2 within an Accident Potential Zone (M2-APZ)	Mixed Residential Subdivision (R-1M)	Navarre Beach - High Density
Agriculture (AG2)	Planned Industrial Development (PID)	R1M within an Accident Potential Zone (R1M-APZ)	Navarre Beach - Medium Density
AG2 within an Accident Potential Zone (AG2-APZ)	Neighborhood Commercial (NC)	R1M within the Heart of Navarre (R1M-HON)	Navarre Beach - Planned Mixed Use Development
Marina (C-1M)	NC-APZ	Medium Density Residential (R-2)	Navarre Beach - Conservation/Recreation
Marina and Yacht Club (C-2M)	NC within the Heart of Navarre (NC-HON)	R2 within an Accident Potential Zone (R2-APZ)	Navarre Beach - Single Family
Historical/Commercial (HC-1)	Passive Park (P-1)	R2 within the Heart of Navarre (R2-HON)	Navarre Beach - Medium High Density
Highway Commercial Development (HCD)	P1 within the Heart of Navarre (P1-HON)	Medium Density Mixed Residential (R-2M)	Navarre Beach - Utilities
HCD within an Accident Potential Zone (HCD-APZ)	Active Park (P-2)	R2M within an Accident Potential Zone (R2M-APZ)	State
HCD within the Heart of Navarre (HCD-HON)	P2 within an Accident Potential Zone (P2-APZ)	R2M within the Navarre Town Center (R2M-NTC)	State within an Accident Potential Zone (STATE-APZ)
HCD with the Navarre Town Center (HCD-NTC)	P2 within the Heart of Navarre (P2-HON)	Medium High Density Residential (R-3)	RAIL
Historical/Single Family (HR-1)	Planned Business District (PBD)	Rural Residential Single Family (RR-1)	Right of Ways
Historical/Multiple Family (HR-2)	Planned Unit Development (PUD)	RR1 within an Accident Potential Zone (RR1-APZ)	Military
Restricted Industrial (M-1)	Single Family Residential (R-1)	Navarre Town Center 1 (TC1)	Water
M1 within an Accident Potential Zone (M1-APZ)	R1 within an Accident Potential Zone (R1-APZ)	Navarre Town Center 2 (TC2)	Municipal Boundaries

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2012-AD-001 Proposed Zoning



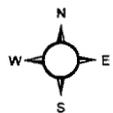
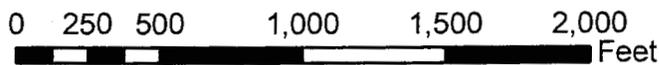
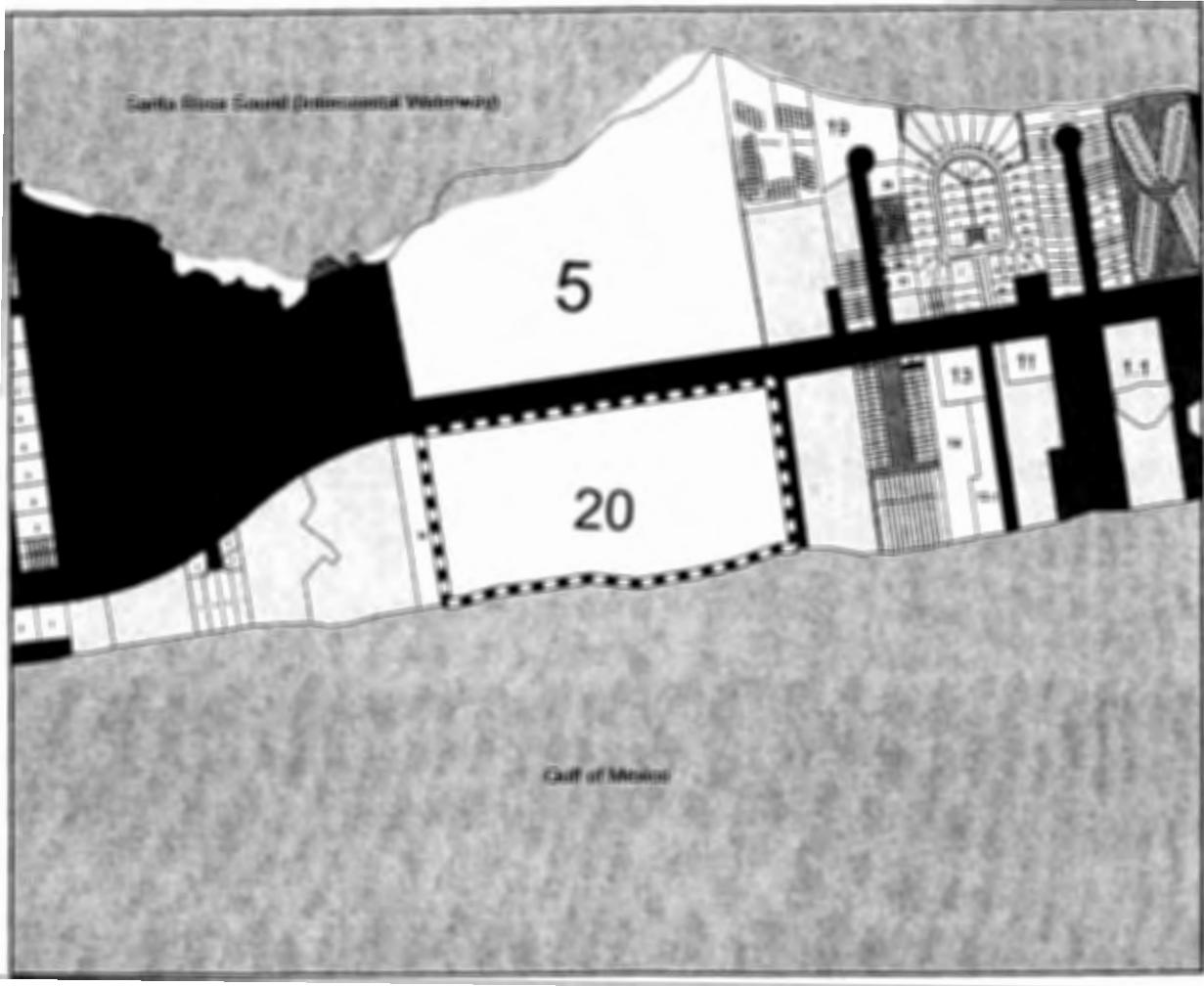
Legend

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M1 within an Accident Potential Zone (M1-APZ)	R1 within an Accident Potential Zone (R1-APZ)	Navarre Town Center 2 (TC2)	Municipal Boundaries

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2012-AD-001 Existing Land Use Map



Legend

2012-AD-001

Existing Land Use

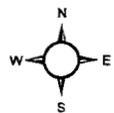
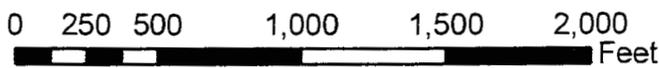
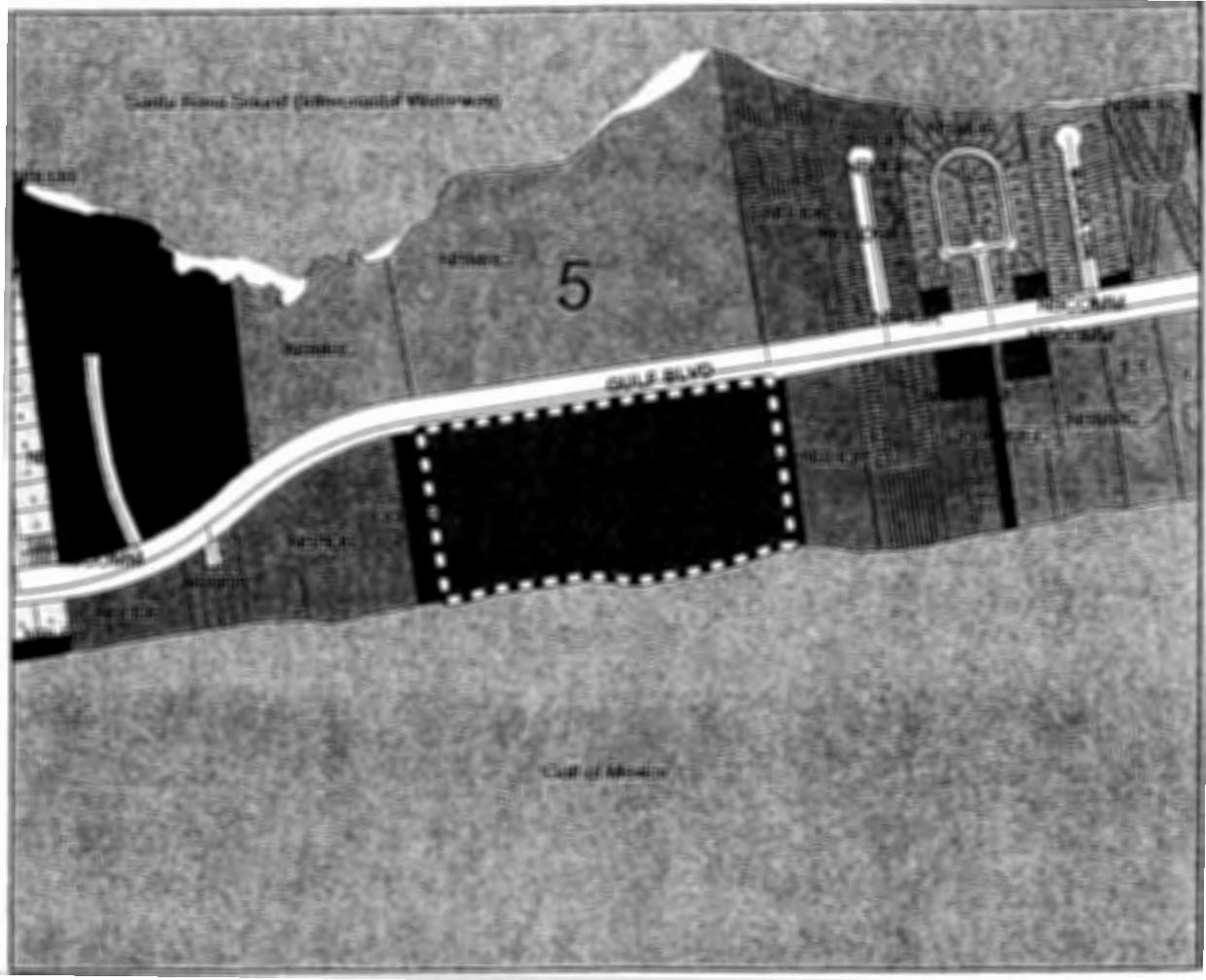
CATEGORY

Agriculture (AG)	Institutional (INST)	Recreation/Open Space (REC/OS)
Agriculture, Homestead (AH)	Multi-Family Residential <5 (MFR<5)	Right of Way (ROW)
Condo's/Townhomes (C/T)	Multi-Family Residential >5 (MFR>5)	Single Family Residential (SFR)
City	Military	Silviculture (SILVICUL)
Commercial (COMM)	Mixed Residential/Commercial (MRC)	Uncategorized (UNCAT)
Industrial	Office	Utilities
	Public Owned Property (POP)	Vacant
	Rail	Water
	Recreation/Commercial (REC/COMM)	

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2012-AD-001 Future Land Use Map Category



Legend

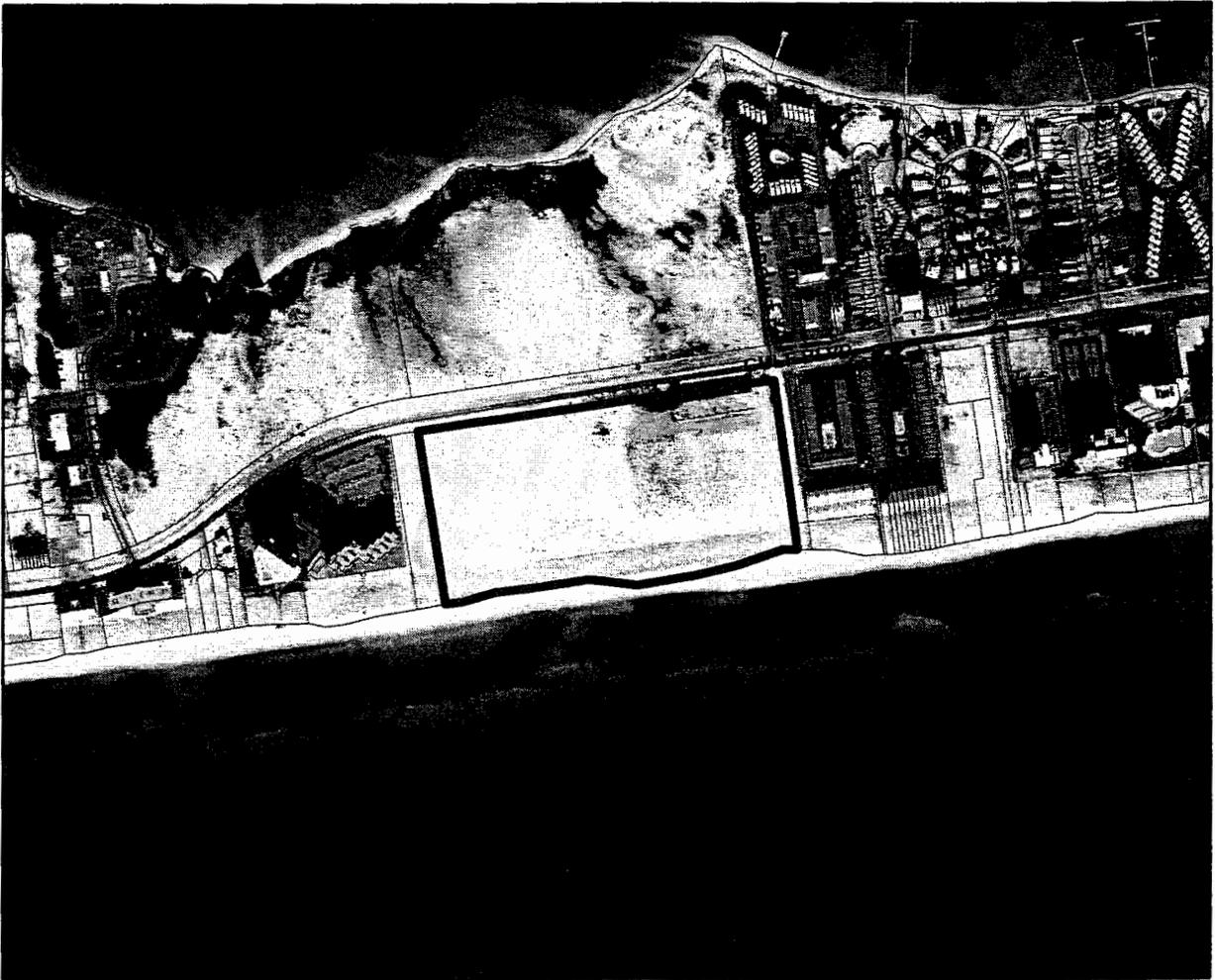
2012-AD-001	MILITARY (MIL)
AGRICULTURE (AG)	MIXED RESIDENTIAL COMMERCIAL (MRC)
SINGLE FAMILY RESIDENTIAL (SFR)	NAVARRE BEACH COMMERCIAL (NBComm)
MEDIUM DENSITY RESIDENTIAL RESIDENTIAL (RES)	NAVARRE BEACH LOW DENSITY RESIDENTIAL (NBLDR)
COMMERCIAL (COMM)	NAVARRE BEACH MEDIUM DENSITY RESIDENTIAL (NBMDR)
CONSERVATION/RECREATION (CONREC)	NAVARRE BEACH MEDIUM-HIGH DENSITY RESIDENTIAL (NBMDR)
GP SINGLE FAMILY RESIDENTIAL (GPSFR)	NAVARRE BEACH HIGH DENSITY RESIDENTIAL (NBHDR)
GP RURAL RESIDENTIAL (GPRR)	NAVARRE BEACH MIXED RESIDENTIAL/COMMERCIAL (NBMR)
BAGDAD HISTORIC DISTRICT (HIS)	NAVARRE BEACH UTILITIES (NBU)
INDUSTRIAL (INDUS)	CITY
MARINA (MARINA)	RAIL
	WATER

Disclaimer:

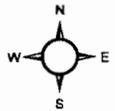
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2012-AD-001

Aerial



0 250 500 1,000 1,500 2,000 Feet



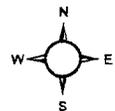
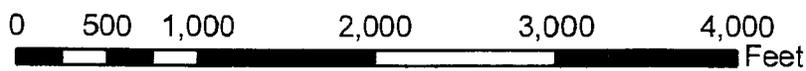
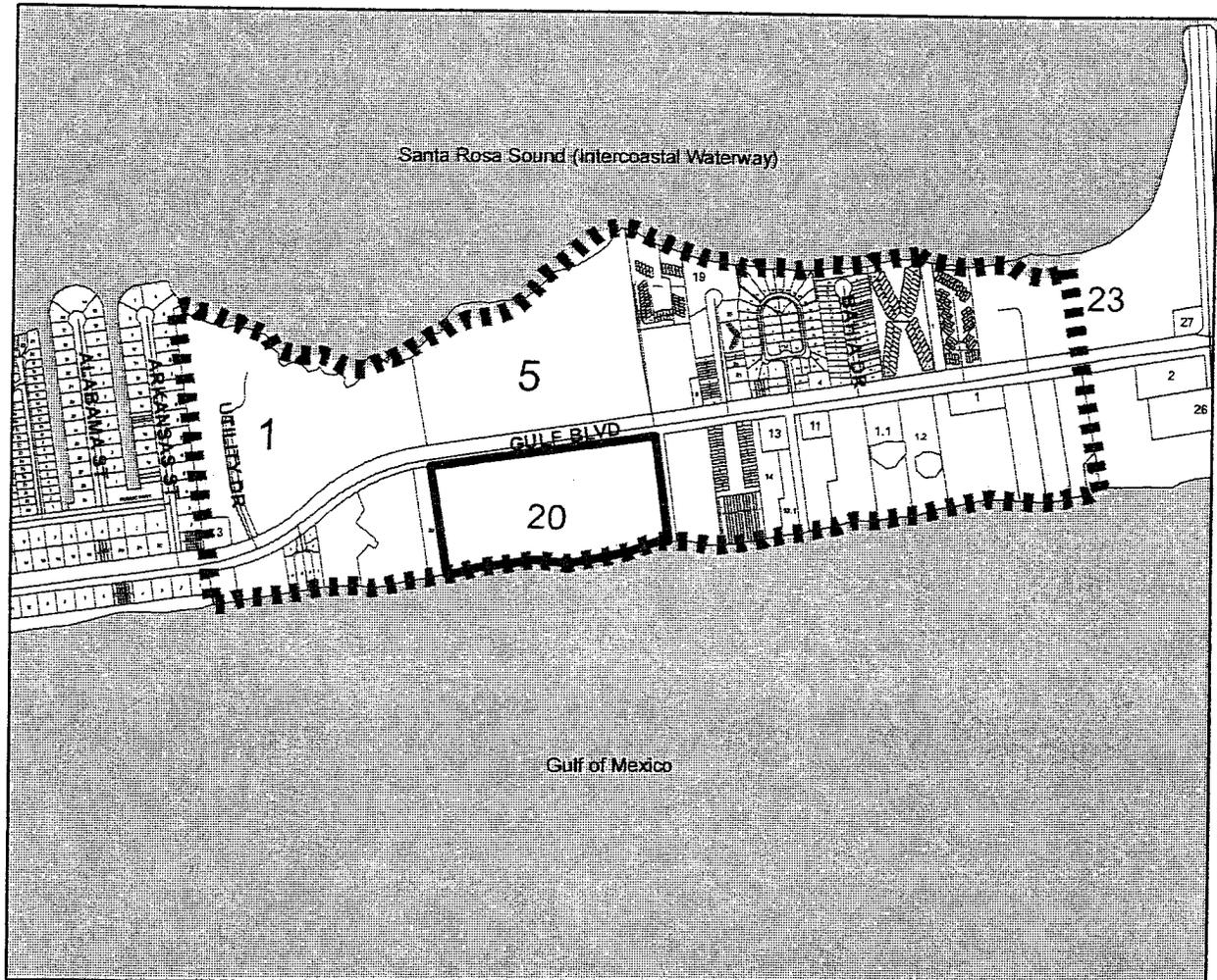
Legend

 2012-AD-001

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2012-AD-001
Navarre Beach Commercial Core Area



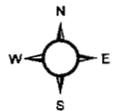
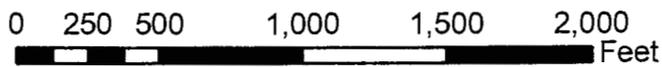
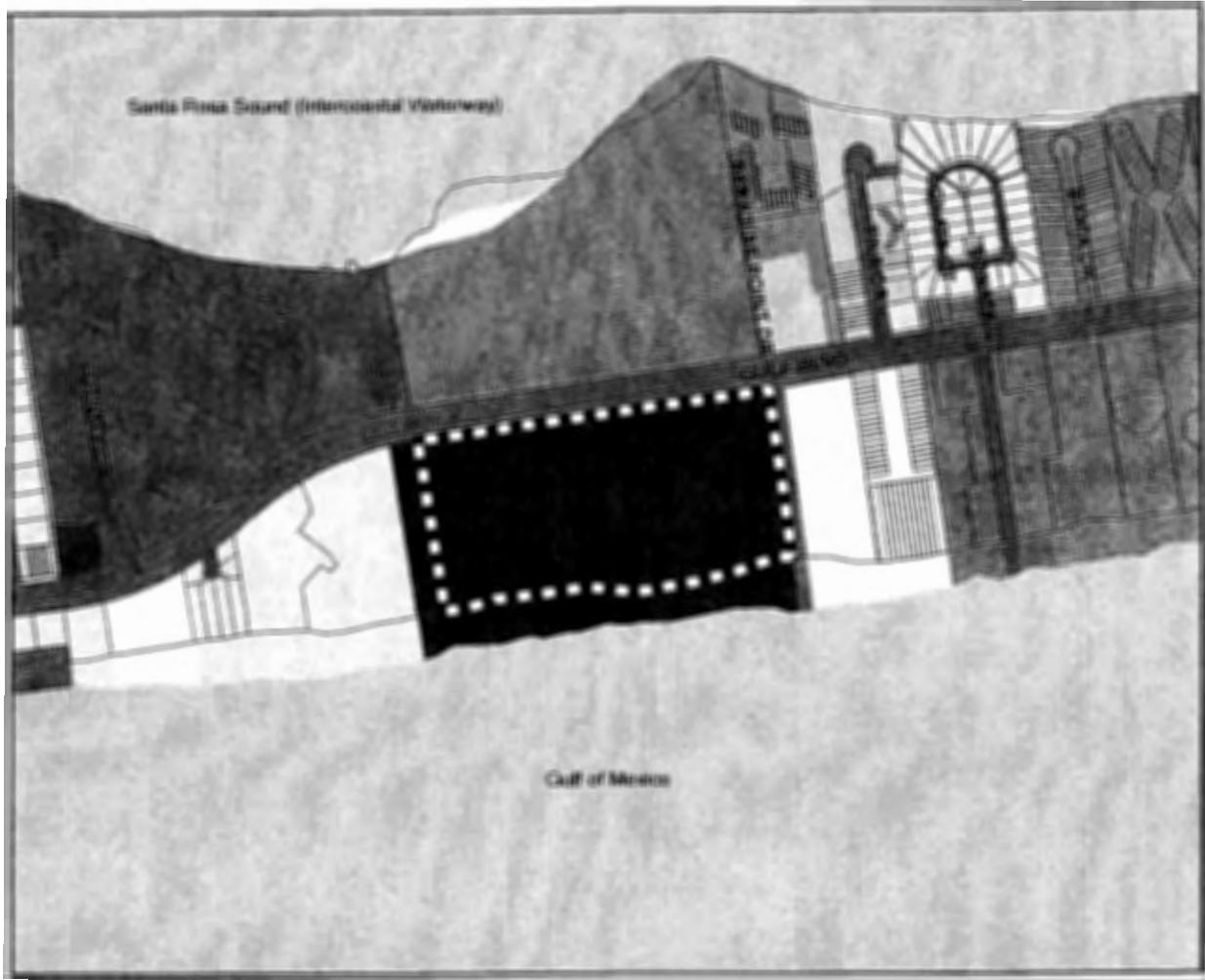
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2012-AD-001
 Navarre Beach Lease Map



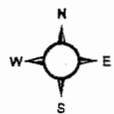
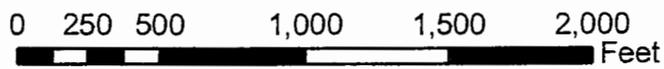
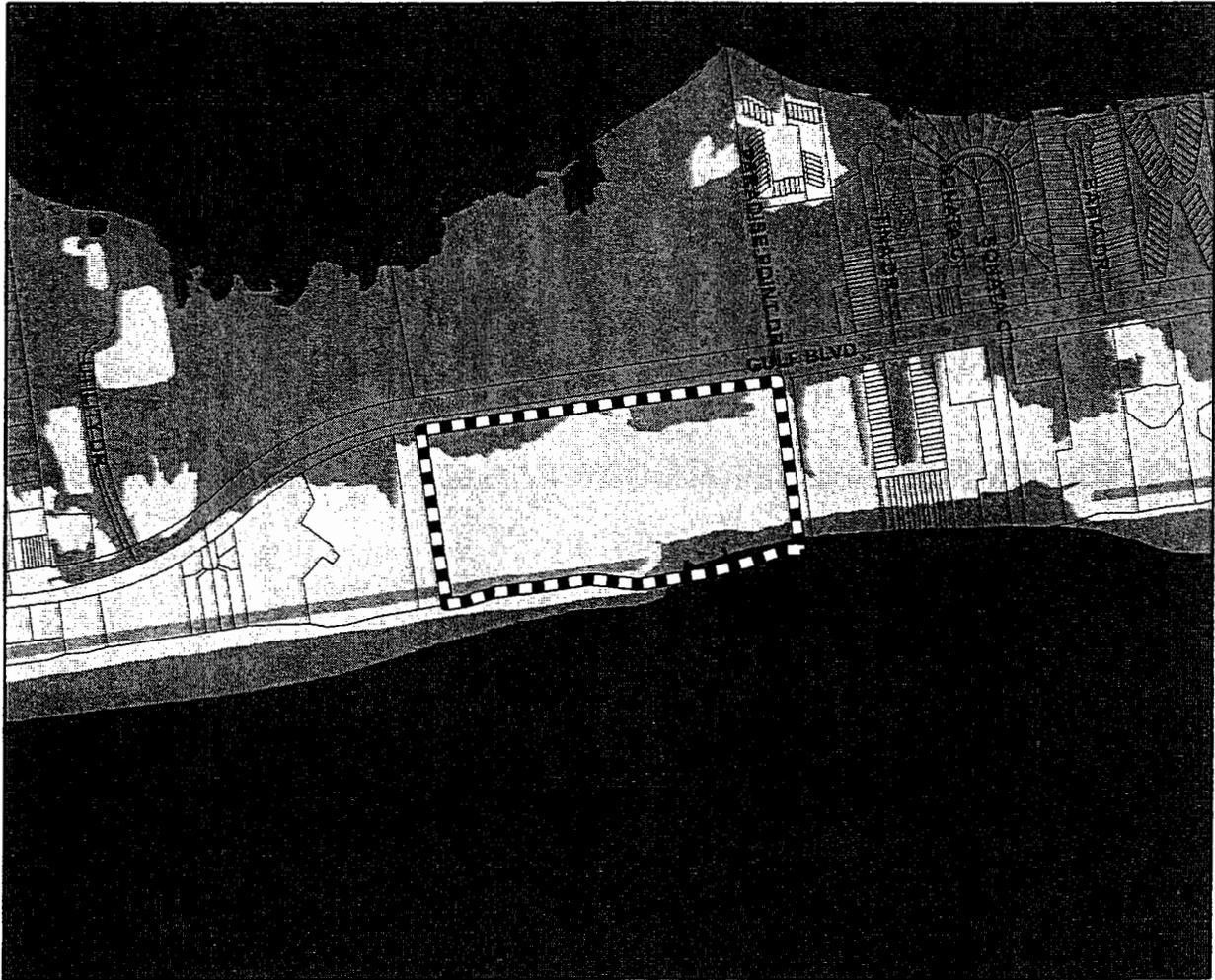
Legend

-  2012-AD-001
-  Unleased
-  Single Family Residential (0-1 DU's per Lease)
-  Multifamily Residential (0-5 DU's per Lease)
-  Multifamily Residential (6-10 DU's per Lease)
-  Multifamily Residential (11-25 DU's per Lease)
-  Multifamily Residential (26-40 DU's per Lease)
-  Multifamily Residential (41-75 DU's per Lease)
-  Multifamily Residential (76+ DU's Per Lease)
-  Mixed Commercial & Residential
-  Hotel
-  Commercial - Restaurant
-  Commercial - Convenience Store
-  Commercial - Marina
-  Multifamily Residential - No Density Specified
-  State

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2012-AD-001
Storm Surge Data



Legend

 2012-AD-001

Santa Rosa County Storm Surge

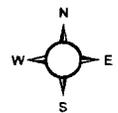
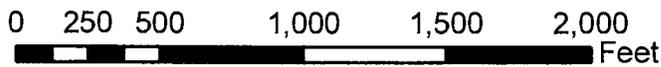
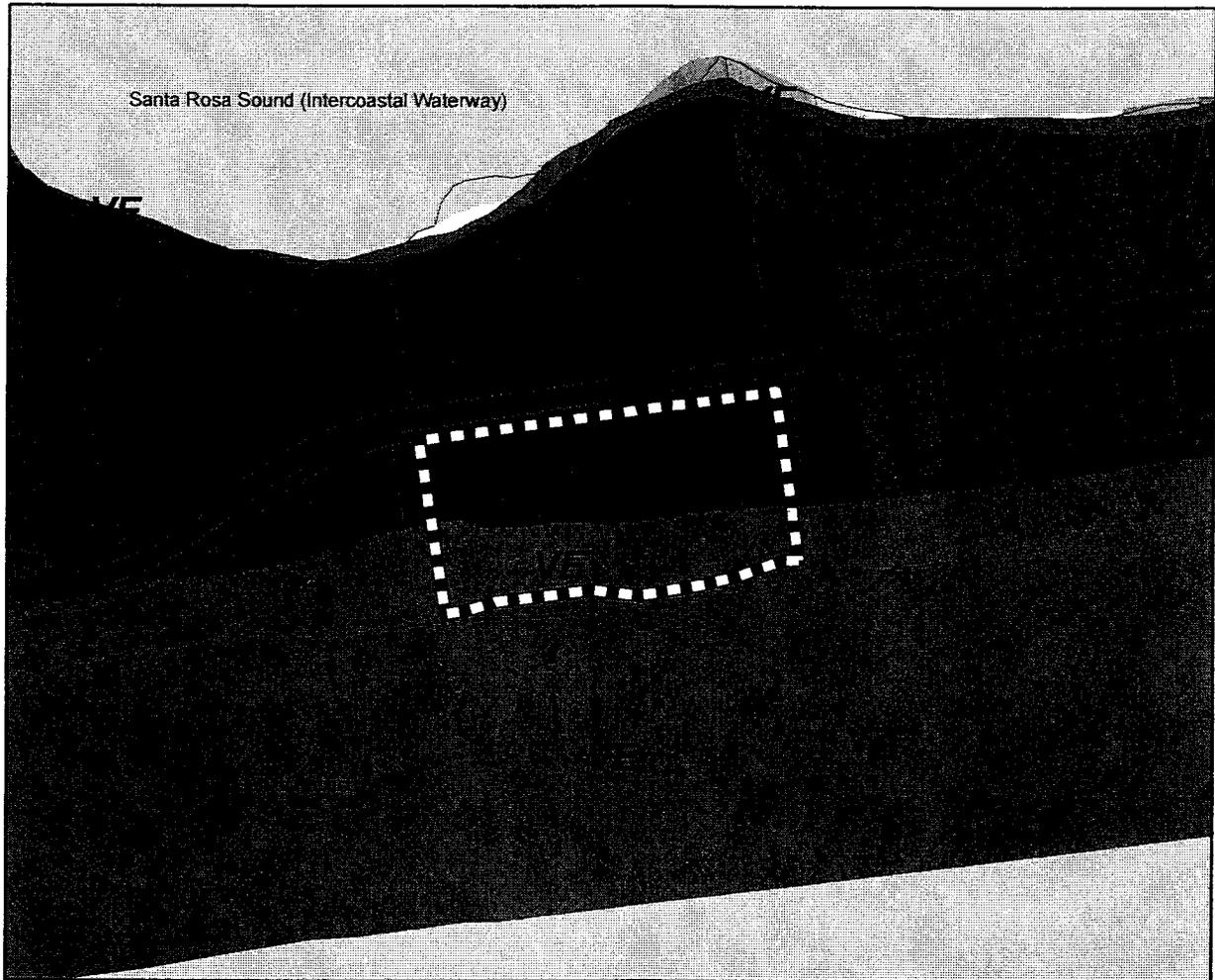
Category Level

-  1
-  2
-  3
-  4
-  5

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2012-AD-001
 Digital Flood Insurance Rate Map (DFIRM)



Legend

2012-AD-001

DFIRM

FLOOD_ZONE

-  0.2% Annual Chance of Flood (500 Year)
-  A - 1% Annual Chance of Flood - No BFE's
-  AE - 1% Annual Chance of Flood - BFE's
-  VE - A 1% Annual Chance of Flood - Storm Waves
-  Not in the FloodPlain

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Case # 2012-AD-001

Citizen Comments

Darlene Stanhope

From: Beckie Cato
Sent: Wednesday, January 02, 2013 4:16 PM
To: Darlene Stanhope
Subject: FW: Rezoning Application 2012-AD-001/ 8375 Gulf Blvd. Navarre Beach
Attachments: Holiday Inn rezone 2013.docx
For the zoning board package.

Beckie

From: Andrea McDermott [mailto:andrea@rdfassociates.com]
Sent: Wednesday, January 02, 2013 4:08 PM
To: Beckie Cato
Subject: Rezoning Application 2012-AD-001/ 8375 Gulf Blvd. Navarre Beach

Beckie and Members of the Zoning Commission,

I am writing in regards to the rezoning request for the old Holiday Inn property on Navarre Beach (2012-AD-001).

As the Association Manager for Beachview Condominiums which is adjacent to the property and Caribbean Resort which is less than a mile from the property, I am concerned. The problem experienced at the Pier with the Summerwind Resort can not be allowed to happen again. Recently, the old Beach Condominium property was given the Commercial zone but had restrictions placed on it that would only allow a hotel, condominium, or townhome to be built onto the property. It also requires that there be no outdoor noise after 10pm. While this property is larger and could hold a larger style resort, we are still concerned about noise to the neighboring condominiums. We still feel that allowing an outdoor style bar with loud music would lower the property value of neighboring condominiums, including Sugar Beach, Navarre Condominiums, Belle Mer, and others. Please consider similar restrictions when changing the zoning of this property.

We do welcome a hotel to the area with nice amenities. It is a shame that the master plan took the hotel option away.

Thanks

Andrea McDermott

Association Manager
CAM, CMCA, AMS, PCAM
Florida Notary Public
RDF Associates, Inc.
850-243-2109 main office
x105
850-243-2389 fax
850-393-5167 cell
andrea@rdfassociates.com

santarosa.fl.gov

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1/2/2013

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Florida has a very broad Public Records Law. Virtually all written communications to or from Santa Rosa County Personnel are public records available to the public and media upon request. E-mail sent or received on the county system will be considered public and will only be withheld from disclosure if deemed confidential pursuant to State Law.

Darlene Stanhope

From: Beckie Cato
Sent: Monday, December 31, 2012 8:27 AM
To: Darlene Stanhope
Subject: FW: Rezoning Application 2012-AD-001

For inclusion in the agenda package.

Beckie

-----Original Message-----

From: Frank Lord [mailto:Frank_Lord@hopgoodgroup.com]
Sent: Sunday, December 30, 2012 11:13 AM
To: Beckie Cato
Cc: Suzanne Hopgood
Subject: Rezoning Application 2012-AD-001

> We are writing with regard to the administrative rezoning application for 8375 Gulf Boulevard, also known as the "Holiday Inn" site. We own a condominium at Navarre Tower which is a "01" unit meaning that it has windows that directly face the property in question.

>

> The County wishes to amend the property's zoning to "Navarre Beach Commercial". We feel that the property, because of it's Gulf frontage, should be used only for residential and/or hotel uses. If it is a hotel then appropriately sized commercial facilities, such as a restaurant, a lounge and a small shop should be allowed. The property is not appropriate for stand-alone restaurants, bars, outdoor music, retail or facilities such as miniature golf courses, water slides and ferris wheels.

>

> Navarre Beach is very special and popular because it is a respite from over-bearing commercial activity. There is plenty of easy to access land in Navarre on Route 98 and Route 87 to provide space for commercial uses. And it is already spoiled by poorly planned development. If we wanted to live in Destin or Pensacola Beach we could have easily done so.

>

> Rather than stuffing this site into a catch-all "Commercial" category, we recommend that the the Planning Board and County Commissioners create a new designation for hotel and residential only.

>

> Thank you

>

> Frank Lord & Suzanne Hopgood
> 8271 Gulf Boulevard, Unit 201
> Navarre Beach, FL 32566

Email scanned by Check Point

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2012-AD-001

Citizen Comments Received
Prior to the ZBOA Meeting



Darlene Stanhope

From: Clara Nell Petree [cnpetree@gmail.com]
Sent: Wednesday, January 09, 2013 1:43 PM
To: Darlene Stanhope
Cc: boc@sanatosa.fl.gov. bekiec@sanatosafl.gov.
Subject: 8575 Gulf BLVD

As an owner in Navarre Towers, on Navarre Beach, I urge this board to reconsider the zoning of 8575 to the Navarre Beach Hotel status as it originally was. The area is more suited to a "home" living environment than a "tourist" area. The environment, beach erosion, light pollution and the noise level will be less than if it is developed as a commercial area. So I hope you will keep this area to a quieter environment as opposed to a heavier travel one.

Thank you for considering this proposal.
Clara Nell Petree
8271 Gulf Blvd.



Darlene Stanhope

From: Beckie Cato
Sent: Wednesday, January 09, 2013 2:49 PM
To: Darlene Stanhope
Subject: FW: Resozing of Holiday Inn Property

Beckie

From: Jack Koshinsky [mailto:jackkoshinsky@ymail.com]
Sent: Wednesday, January 09, 2013 2:48 PM
To: boccc@santarosa.fl.gov
Cc: Beckie Cato
Subject: Fw: Resozing of Holiday Inn Property

We are resending this email because the facts remain the same. It would be a major mistake to zone the Holiday Inn property commercial. We don't understand why the board removed the hotel zoning from Navarre Beach. The hotel zoning is the best for Navarre Beach. We want you to redo the Holiday Inn property to Hotel Zoning. That is the best zoning for that property.

Best regards,

Jack & Barbara Koshinsky

— Forwarded Message —

From: Jack Koshinsky <jackkoshinsky@ymail.com>
To: "boardofcountycommissioners@santarosa.gov" <boardofcountycommissioners@santarosa.gov>
Cc: "ficommlynchard@santarosa.gov" <ficommlynchard@santarosa.gov>
Sent: Monday, October 22, 2012 12:01 PM
Subject: Fw: Resozing of Holiday Inn Property

Board of County Commissioners,

We are resending our previous email's concerning the Holiday Inn property.

Nothing has changed so we are asking the Board to deny the request to change the zoning for the Holiday Inn property to commercial.

Respectfully,

Jack and Barbara Koshinsky

— Forwarded Message —

From: Jack Koshinsky <jackkoshinsky@ymail.com>
To: Commissioner Lynchard <ficommlynchard@santarosa.gov>
Sent: Monday, July 23, 2012 3:09 PM

1/9/2013

Subject: Re: Resozing of Holiday Inn Property

Lane Lynchard,

We appreciate your email and position regarding the rezoning of the Holiday Inn property on the beach. We hope the remainder of the Board of Commisioners will follow your example.

Thank you,

Jack and Barbara Koshinsky

From: Commissioner Lynchard <commlynchard@santarosa.fl.gov>
To: Jack Koshinsky <jackkoshinsky@ymail.com>
Sent: Monday, July 23, 2012 1:56 PM
Subject: RE: Resozing of Holiday Inn Property

Thank you for your email regarding the former Holiday Inn property. I appreciate your concerns and don't want to see anything that would detract from the area either.

Lane Lynchard
Santa Rosa County Commissioner, District 5
850-983-1876

Public Records Notice

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From: Jack Koshinsky [jackkoshinsky@ymail.com]
Sent: Sunday, July 22, 2012 3:59 PM
To: Board of County Commissioners
Subject: Resozing of Holiday Inn Property

Board of Commisioners,

We are very concerned that with the new zoning of NB-C for the Holiday Inn property that the peace and quiet of our family oriented Navarre Towers and Belle Mer will no longer be possible. You must consider if that happens then the value of Navarre Towers and Belle Mer will decrease and fewer renters will come. That will not only affect the owners of units but it will also reduce the property tax and bed tax that Santa Rosa collects from Navarre Towers and Belle Mer. A new Holiday Inn will be a positive addition for the beach.

The commisioners must not allow a land use that will inapct the piece and quiet that makes Navarre Towers and Belle Mer unique. Please make the right decision for the owners, the vacationaires and Santa Rosa county.

Respectfully,

John & Barbara Koshinsky

1/9/2013

602 Navarre Towers

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1/9/2013



Darlene Stanhope

From: Mark Leslie [w.mark.leslie@gmail.com]
Sent: Wednesday, January 09, 2013 12:30 PM
To: Board of County Commissioners; Darlene Stanhope; Beckie Cato
Subject: Rezoning at Navarre Beach

TO: Board of County Commissioners, Darlene Stanhope, Beckie Cato
SUBJECT: Rezoning on Navarre Beach

Please reinstate the designation "Hotel Navarre Beach" for the Holiday Inn Property. My family vacations frequently at Navarre Towers which is adjacent to this property. We also have family members who own two units in Navarre Towers. The peaceful family environment is one reason we enjoy this area so much. If this property were to be zoned Commercial, it's likely we'll have loud outdoor music late at night which would destroy the solitude of this area.

Thanks for your consideration,

Wm. Mark Leslie

Snellville, GA 30039

770-826-5977



Darlene Stanhope

From: L [lcoley50@aol.com]
Sent: Tuesday, January 08, 2013 6:17 PM
To: Board of County Commissioners; Darlene Stanhope; Beckie Cato

As president of the Navarre Beach Leaseholders and Residents Association, I feel that I can speak for the majority of the beach residents, that Navarre Beach is extremely concerned about the possibility of "rezoning" the old Holiday Inn Property to "Commercial".

That zoning leaves the owners of the property to put "Anything" on the property.

I have discussed this with the Zoning and Planning office, and it seems that it would be possible to reinstate the old Hotel/Motel category into the current zoning categories. That seems to be a simple answer to this problem.

My husband, Robert and I have lived at Navarre Towers (which is adjacent to that property) for over 12 years now. We have owned property on Navarre Beach for 34 years.

We like many other owners and residents bought here to enjoy the beautiful blue waters of the gulf and the sugar colored beaches but mostly to enjoy the peace and tranquility of the surf.

We also remember and enjoyed the "Old Holiday Inn" and look forward to having a simialiar "Neighbor", with lodging, restaurants, and boutique shops.

BUT no outside venues, that would include bars and loud noises or nuisances like they have encountered at the Pier.

Please listen to our concerns and keep Navarre Beach a pristine "Family Friendly" area with activities like the Reefs, Marine Science Station, and our new Turtle Rescue Center.

Linda Coley
Navarre Beach Residents and Leaseholders Asssocation, Pres

Email scanned by Check Point



Darlene Stanhope

From: kerry peeples [kerry.peeples@gmail.com]

Sent: Tuesday, January 08, 2013 9:01 PM

To: Board of County Commissioners; Darlene Stanhope; Beckie Cato; Commissioner Lynchard

Subject: Zoning Holiday Inn

I hope this email finds you with an open mind and open heart. I am writing with regard to the zoning of the Holiday Inn property. My family has been vacationing directly next to the property for well over ten years. We are committed to the lifestyle and beach community Navarre provides. As nature & man continue the dance between natural disaster & human error, we have been pleased with Navarre's commitment to repair and positive change.

It is our hope that the zoning of the property will remain that of peaceful beach dwelling and not loud entertainment/amusement/vending type property. The original Holiday Inn was one of the most successful Holiday Inn destinations for family in the country. With the expansion of Juana's & the marina, and the pier, it seems that end of the island is best for entertainment/amusement/vending. Let's keep this end of our small island zoned for what has worked in the past; residential.

Countless people, generation after generation, have created precious memories on the beautiful serene beach of Navarre. Regardless of hurricanes or man made disasters people keep coming back. I hope the lure of "the next big thing" will not cloud what the residents and visitors of Navarre really want; a peaceful beach, the beach they remember, the beach they have been told about. Lets not let over commercialism kill what already works for Navarre beach.

With great expectation,

—

kerry D. Peeples <{{{>



Darlene Stanhope

From: kevin dunnam [gkevindunnam@yahoo.com]

Sent: Tuesday, January 08, 2013 4:41 PM

To: Board of County Commissioners; Darlene Stanhope; Beckie Cato; Commissioner Lynchard

Subject: zoning Holiday Inn

Our family has been vacationing at Navarre Towers for over 10 years. In fact, we're owners. We welcome development that will uphold the current environment our guests and our family have grown to love—quiet privacy that is conducive for families and retirees. We enjoy our quiet sunrises, sunsets, the laughter of families and the sound of the waves and seagulls when we sit on our balconies or walk along the shore. The thought of any outdoor entertainment or vending is deeply concerning. Again, we purchased these properties for one reason—quiet privacy. Our guests and our family expect this environment to be guarded against anything that will change it. Therefore, we oppose with great prejudice any zoning that will allow outdoor entertainment, vending or the like that threatens this ideal setting. We welcome development and progress that is prudent and fair. This is not. I hope that when you discern this issue your conclusion will reflect the hearts of the owners, their families and guests of Navarre Towers and my many other beach residents.

Warmest regards,

G. Kevin Dunnam



Darlene Stanhope

From: Tim Petree [twpetree@gmail.com]

Sent: Tuesday, January 08, 2013 3:45 PM

To: Board of County Commissioners; Darlene Stanhope; Beckie Cato

Subject: Re-zoning

My name is Tim Petree, an owner at Navarre Towers. Please consider re-adding the "Navarre Beach Hotel" category, instead of using the "Commercial" category, which would leave the door wide open for just about anything at the location owned by Holiday Inn. It is your responsibility to protect Navarre Beach and preserve it. If you open this door it can never be shut. Please use discretion.

—
Tim Petree
(828) 712-9949



Darlene Stanhope

From: Bradley STRONG [bradstrong_inncon@yahoo.com]
Sent: Tuesday, January 08, 2013 11:52 AM
To: Board of County Commissioners; Darlene Stanhope; Beckie Cato
Subject: RE: Rezoning of Navarre Beach property
To: Board of County Commissioners, Santa Rosa County, Darlene STANHOPE and Beckie CATO
RE: Rezoning of Navarre Beach property

Good Afternoon on behalf of Mr and Mrs Richard Van Allen, Navarre Towers Unit 102

In the early 1990's my parents finally realized their twenty year dream of purchasing a condominium on the Gulf of Mexico where they could escape from their home in the snowbelt of Northeast Ohio for a few weeks of peace and warm sun. They stuck with the property through the siege of hurricanes of the latter 90's and early 2000's. Frankly, they no longer can enjoy the setting as Mr Van Allen died in a vehicular accident in 1999, and Mrs Van Allen currently is in an assisted living facility, but the rents of the condo unit supplement her retirement income and helps pay for her care.

Since Mrs Strong, a native of Holmes County, Florida, and I made the decision to convert the unit to rental, we have had occasion to spend time in Navarre Beach and have become enamored of the area and appreciate the fact that the beach has not been converted into a mass of entertainment and restaurants, but remains primarily a residential area. We feel it is highly desirable to retain this atmosphere as the owners have invested quite heavily in their units to make them spa-like areas where they may retreat and recharge. We agree with those who are concerned that rezoning the former Holiday Inn area to commercial would present the potential for a significant NEGATIVE change in the ambiance of the area. We are especially concerned as we are on the ground floor in the sector of Navarre Towers closest to the area which is being considered for rezoning, and thereby most at risk of suffering the potential denigration of the Navarre Towers' peaceful setting. We strongly recommend that this rezoning revive the Navarre Beach Hotel appellation which is compatible with the existing nature of the area rather than open the pandora's box of the Commercial designation.

Thank you very much for your consideration of our concerns.

Sincerely

Bradley S Strong
Trustee of Richard D Van Allen Trust
Durable Power of Attorney for Imogene D Van Allen
PO Box 992, Ashtabula OH 44005-0922
440 224 0193

1/8/2013



Darliene Stanhope

From: Reisman, John, M.D. [ReismanJ@IUHealth.org]

Sent: Tuesday, January 08, 2013 9:48 AM

To: Darliene Stanhope

Dear County commissioners,

We have been coming to Navarre beach for over 30 years and have purchased property in Navarre towers and plan to retire here.

Please seriously consider reinstating the designation "Hotel Navarre Beach" for the Holiday Inn property. There is no need to get stuck with an error made many years ago that did not include the appropriate designation.

If vacationers want a more active and loud environment for their vacation there are plenty of places along the gulf to choose from. We deliberately come here to avoid those spots.

Thank you for your consideration

John and Kim Reisman NT502



Darliene Stanhope

From: Snijose@aol.com

Sent: Tuesday, January 08, 2013 9:12 AM

To: Board of County Commissioners; Darliene Stanhope; Beckie Cato

Subject: Rezoning error Navarre Beach

Thank you in advance for reading my e-mail but I am finding that time is of essence in sending an official "letter". I have been a part time resident of Navarre Towers for over 20 years and the peace and tranquility of our beach was the selling point of Navarre. I lived there when the Holiday Inn was open and look forward to possibly having another Holiday Inn built.

However, any language for correcting the ordinance that does not say specifically that the property be anything other than a "Hotel / motel" leaving open serious violations of "noise Pollution" by naming that property as just "commercial" is opposed by me and other long time residents of our Beautiful Beach. Please consider the litigation that might occur because of noise pollution of outdoor Music pavillions/clubs specifically not addressed in zoning.

The most important issue to all of us is keeping high standards for responsible zoning of our pristine Beach community. This must be done for the sake of Navarre Beach!

Capt. Joe Fagundes (ret)

706-881-1393

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1/8/2013



Darlene Stanhope

From: Carolyn Mayes [mayesjc@cs.com]
Sent: Monday, January 07, 2013 9:29 AM
To: Board of County Commissioners; Darlene Stanhope; Beckie Cato
Subject: rezoning on Navarre Beach

Good Morning from Jim and Carolyn Mayes, Unit 801, Navarre Towers,

Please seriously consider reinstating the designation 'Hotel Navarre Beach' for the 'Holiday Inn Property'. There is no need to get stuck with an error made many years ago that did not include the appropriate designation.

We bought here in 1994 and have lived here as full time residents since 1998. We chose this area instead of Pensacola Beach or Destin because it is peaceful and family oriented. We spend many evenings as the sun is setting and into the early dusk each week sitting out on our deck simply listening to the sound of the surf without additional noise. Since our moving here we have brought many friends and relatives to the area who, too, return often and rent units on Navarre Beach because of the quiet. We welcome the return of an upscale hotel next door to us. We, however, would not welcome outdoor music.

We are aware of numerous families who have rented units in Summer Winds and then asked to be moved to Navarre Towers to get away from the noise of the bands on the pier. Several had young children who could not quiet down to sleep even with all windows closed. Some simply left Navarre Beach and will not be back.

Thank you for carefully considering our request.

Sincerely,
Jim and Carolyn Mayes
Phone 850-939-4719

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Dariene Stanhope

From: Beckie Cato
Sent: Monday, January 07, 2013 8:32 AM
To: Dariene Stanhope
Subject: FW: No to Holiday Inn commercial zoning

Beckie

-----Original Message-----

From: Thomas & Glenda [mailto:tgbus@epbf.com]
Sent: Friday, January 04, 2013 9:12 AM
To: Beckie Cato
Subject: No to Holiday Inn commercial zoning

We are property owners and residents on Navarre Beach, and welcome the return of the Holiday Inn to our community.

We are, however, absolutely opposed to a "commercial" zoning of that property. Excess noise, lighting and traffic are only some of our concerns.

We ask that the Holiday Inn property be limited to a hotel only designation.

Thomas and Glenda Sajwaj
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Darlene Stanhope

From: Thomas & Glenda [tgbus@epbf.com]
Sent: Thursday, January 03, 2013 7:10 PM
To: Darlene Stanhope
Subject: No to Holiday Inni commercial zoning

We are property owners and residents on Navarre Beach, and welcome the return of the Holiday Inn to our community.

We are, however, absolutely opposed to a "commercial" zoning of that property. Excess noise, lighting and traffic are only some of our concerns.

We ask that the Holiday Inn property be limited to a hotel only designation.

Thomas and Glenda Sajwaj
Email scanned by Check Point



SANTA ROSA COUNTY ENGINEERING

SANTA ROSA COUNTY, FLORIDA

6051 OLD BAGDAD HWY., STE. 300

MILTON, FLORIDA 32583

www.santarosa.fl.gov

Preliminary
Engineers Report
January 22, 2013

Roger A. Blaylock, P.E.
Santa Rosa County Engineer

This is a Preliminary check list:

The items listed below may be on the agenda for meeting of Board of County Commissioners of Santa Rosa County, Florida, for January 24, 2013 at 9:00 a.m. in Milton, Florida.

1. Discussion regarding planting of sea oats on Navarre Beach by the Central Elementary School third grade class. (Attachment A)
2. Recommend approval of Final Plat for Riverview Estates, a 24 lot subdivision a portion of Section 8, Township 2 South, Range 26 West, Santa Rosa County, Florida. (Working District 4)

Location: ¼ mile, more or less, West on East Bay Boulevard from Highway 87 South, property located on the north side of East Bay Boulevard.

H

Shirley Powell

From: Roger Blaylock
Sent: Wednesday, January 16, 2013 10:47 AM
To: Shirley Powell
Subject: FW: Sea Oat Planting on Navarre Beach

fyi

Roger A. Blaylock, P.E.
Santa Rosa County Engineer
850 981-7100 - Office
850 983-2161 - FAX

-----Original Message-----

From: Mathews, Trent - NRCS, Milton, FL [mailto:trent.mathews@fl.usda.gov]
Sent: Friday, January 11, 2013 8:46 AM
To: Roger Blaylock
Subject: Sea Oat Planting on Navarre Beach

The Blackwater SWCD is trying to plan a sea oat planting field day with Central Elementary School Third Grade Classes. Would it be possible to for your department to designate an area on Navarre Beach that we could bring these kids in and plant about 300 sea oats? They have a very small class so we didn't want to get so many plants we work them to death. We would like to shoot for Friday April 26th. If we could have someone from your department meet me out there 1-2 weeks prior to the field trip and show me where we can plant it would be very much appreciated. Thanks for any help you can give!

Trent Mathews
District Conservationist
USDA-NRCS
Santa Rosa County
(850)623-3229 ext. 109

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No support documentation for this agenda item.



Public Services Committee

Chaired by:
Lynchard & Williamson

Meeting:
January 24, 2013, 9:00 A.M.

AGENDA

Emergency Management

1. Request BOCC approval to purchase three (3) E-911 recorders for a net price of \$78,027.00, as the low quotation.

Development Services

2. Discussion of Land Development Code (LDC) review and revisions.
3. Recommend approval of the SHIP second mortgage subordination request for the property located at 6507 Bonner Avenue, Milton.
4. Recommend approval of the SHIP second mortgage subordination request for the property located at 5775 Hickory Street, Milton.

Department of Public Services

Santa Rosa County, Florida
6051 Old Bagdad Highway, Suite 202
Milton, Florida 32583
www.santarosa.fl.gov
Office: (850) 981-7040 Fax: (850) 623-1208

Tony Gomillion, Director



①

To: Santa Rosa County Board of County Commissioners
From: Ken Bass, E 9-1-1 Coordinator
Through: Sheryl Bracewell, Emergency Management Director
Re: E-911 Recorder Purchase
Date: January 24, 2013

RECOMMENDATION

Request approval to purchase three (3) 9-1-1 Verint recorders for a net price of \$78,027.00 after trade-in credit of \$8,000.00 from Replay Systems as the low quotation. The recorders will be located at each of the dispatch centers at Emergency Management, Sheriff's Department and Milton Police Department. Funding will come from E-911 Program revenue and is included in the 2013 budget.

BACKGROUND

Current recorders are six years old and parts and maintenance are no longer available. We have received five quotes with the Verint Recorder from Replay being the lowest.

Majuda	\$124,149.00	VPI	\$116,429.00
DSS Corporation	\$98,552.00	Digital Speech Systems	\$91,235.00
Replay - Verint	\$78,027.00		

COMPLETION

Upon approval the recorders will be acquired by the E911 Division and placed accordingly.

Public Services
Hamilton
Interim Director
4451 Pine Forest Road
Milton, FL 32583
(850) 983-4680

Building Inspections &
Code Compliance
Rhonda C. Royals
Building Official
6051 Old Bagdad Hwy, Ste 202
Milton, FL 32583
(850) 981-7000

Emergency Management
Sheryl Bracewell
Director
4499 Pine Forest Rd
Milton, FL 32583
(850) 983-5360

Community Planning,
Zoning & Development
Rebecca Cato
Director
6051 Old Bagdad Hwy, Ste 202
Milton, FL 32583
(850) 981-7000

Veterans Services
Karen Haworth
Director
6051 Old Bagdad Hwy, Ste 204
Milton, FL 32583
(850) 981-7155

"One Team, One Goal, One Mission"



Santa Rosa County Development Services



Beckie Cato, AICP
Planning and Zoning Director

Tony Gomillion
Public Service Director

Rhonda C. Royals
Building Official

MEMORANDUM

②

TO: Board of County Commissioners
FROM: Beckie Cato, Planning Director *BC*
DATE: January 14, 2013
RE: Land Development Code (LDC) Review and Revision

Review of and revisions to the Land Development Code have been mentioned several times during recent months; therefore, staff is seeking direction from the Board regarding the topic.

If the Board desires to update the LDC at this time, two primary options are available:

(1) In-house by Planning Department staff

Pros: - Cost – indirect

Cons: - Limited staffing including recent vacancies. In order for staff to focus on a task this large, including public input, either significant over-time or significant flex-time away from primary functions will be required. Service delivery to ongoing projects as well as walk-in customers would suffer.

- The completion of the project would most likely be stretched out over a long period of time.

(2) Engaging a qualified consultant.

Pros: - Outside thoughts, opinions, and ability to see with fresh eyes.
- Focused effort without other internal distractions and responsibilities.
- Quicker process.

Cons: Cost - \$50,000 - \$150,000.

Regardless of the option selected, the following issues must be considered:

Project scope (i.e. entire code or specific topic areas);
Project focus (i.e. economic development, clarity and ease of use, etc.);
Code structure (i.e. county-wide or area-specific regulations) ; and
Public input process.

Santa Rosa County Public Service Complex
6051 Old Bagdad Highway, Suite 202 Milton, Florida 32583
www.santarosa.fl.gov
Office: (850) 981-7000



COMMUNITY PLANNING, ZONING AND DEVELOPMENT DIVISION
SANTA ROSA COUNTY, FLORIDA

Housing Program

TO: Board of County Commissioners

FROM: Janice Boone
Housing Program Manager *JBoone*

THROUGH: Beckie Cato *BC*

DATE: January 7, 2013

SUBJECT: State Housing Initiatives Partnership (SHIP)
Second Mortgage Subordination Request
6507 Bonner Avenue, Milton, FL 32570

3

RECOMMENDATION:

Board approval of the request submitted on behalf of homeowner to execute a subordination agreement to be recorded in connection with a refinance of the first mortgage in the approximate amount of \$66,500.

BACKGROUND:

SHIP Second Mortgage: \$10,000.00
Recorded: 8/5/2008
Purpose: Home Purchase Assistance

Proposal is to reduce the annual interest rate on the first mortgage from 6.75% to 3.7%.

Current monthly principal and interest: \$447.54
Proposed monthly principal and interest: \$306.09

The refinance and subordination request meets established guidelines and will:

- Reduce the mortgage interest rate.
- Reduce the monthly mortgage payment.
- Not provide any cash out.



COMMUNITY PLANNING, ZONING AND DEVELOPMENT DIVISION
SANTA ROSA COUNTY, FLORIDA

Housing Program

Date: 01/07/2013 Request for Subordination

Homeowner: Laura Shepard

Property: 6507 Bonner Ave Milton, FL 32570

E-mail of Contact: Adrian.hobdy@suntrust.com

Contact Person: Adrian Hobdy

Lender: Suntrust Mortgage

Lender's Address: 1745 North Brown Road Suite 300

Phone: 678-485-9329 Fax: 404-962-3971

Note: Santa Rosa County will consider a request for subordination under the following conditions:

- The refinance must be at a reduced fixed interest rate from the current mortgage rate; and
- The refinance will reduce the current principal & interest monthly payment; and
- No cash out or consolidation of debt. Refinance amount is restricted to existing mortgage and refinance closing costs.

Existing 1st Mortgage: \$63,814.15 Interest Rate: 6.75%

Proposed New Mortgage: \$66,500 Interest Rate: 3.7%

Current P&I \$447.54 Refi P&I: \$306.09

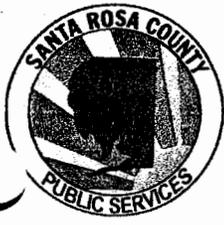
A preliminary HUD-1 indicating the details of the refinance transactions must be submitted with this request.

Requests meeting the above conditions will be submitted to the Board of County Commissioners for consideration. The Board will make the final determination regarding the request. A minimum of three weeks is required to process a request for subordination.

SRC SHIP/HHRP FILE NO. 5-HB2007-48 Amount of Lien: \$10,000.00

Date Recorded: 8-5-2008 OR Book: 2847 Page 43

Return completed request to: Janice Boone, Housing Program Manager



COMMUNITY PLANNING, ZONING AND DEVELOPMENT DIVISION
SANTA ROSA COUNTY, FLORIDA

Housing Program

4

TO: Board of County Commissioners
FROM: Janice Boone
Housing Program Manager *JC Boone*
THROUGH: Beckie Cato *BC*
DATE: January 15, 2013
SUBJECT: State Housing Initiatives Partnership (SHIP)
Second Mortgage Subordination Request
5775 Hickory St, Milton, FL 32570

RECOMMENDATION:

Board approval of the request submitted on behalf of homeowner to execute a subordination agreement to be recorded in connection with a refinance of the first mortgage in the approximate amount of \$44,474.00.

BACKGROUND:

SHIP Second Mortgage: \$4,100.00
Recorded: 9/10/2001 & re-recorded 10/19/2001
Purpose: Home Purchase Assistance

Proposal is to reduce the annual interest rate on the first mortgage from 7.5% to 4.625%.

Current monthly principal and interest: \$364.86
Proposed monthly principal and interest: \$228.66

The refinance and subordination request meets established guidelines and will:
Reduce the mortgage interest rate.
Reduce the monthly mortgage payment.
Not provide any cash out.



COMMUNITY PLANNING, ZONING AND DEVELOPMENT DIVISION
SANTA ROSA COUNTY, FLORIDA

Housing Program

Date: 12/27/12

Homeowner:

Request for Subordination
JOSHUAH LOPEZ

Property:

5775 HICKORY ST., MILTON, FL 32570

E-mail of Contact:

SUBORDINATIONS@FIRSTAM.COM

Contact Person:

SUBORDINATION TEAM

Lender:

WELLS FARGO BANK, NA

Lender's Address:

2701 WELLS FARGO WAY, MINNEAPOLIS, MN 55467

Phone: 866-874-9696

Fax: 714-481-2398

Note: Santa Rosa County will consider a request for subordination under the following conditions:

- The refinance must be at a **reduced fixed** interest rate from the current mortgage rate; and
- The refinance will reduce the current principal & interest monthly payment; and
- No cash out or consolidation of debt. Refinance amount is restricted to existing mortgage and refinance closing costs.

Existing 1st Mortgage: \$ 43,927.98 Interest Rate: 7.5 %

Proposed New Mortgage: \$ 44,474.00 Interest Rate: 4.625 %

Current P&I \$ 364.86 Refi P&I: \$ 228.66

A preliminary HUD-1 indicating the details of the refinance transactions must be submitted with this request.

Requests meeting the above conditions will be submitted to the Board of County Commissioners for consideration. The Board will make the final determination regarding the request. A minimum of three weeks is required to process a request for subordination.

SRC SHIP/HHRP FILE NO. SRHB-01/02-06 Amount of Lien: \$4,100.00

Date Recorded: 9-10-2001 OR Book: 1937 Page 1199

Return completed request to: **Janice Boone, Housing Program Manager**

AGENDA
PUBLIC WORKS COMMITTEE

January 22, 2013

Chairman: Commissioner Williamson

Vice Chairman: Commissioner Melvin

1. Discussion of one year extension of agreement with ConTech Engineered Solutions, LLC for corrugated aluminum culvert pipe.
2. Discussion of request for a three-way stop intersection at Turkey Bluff Road and Turkey Creek Drive.
3. Discussion of request from the Holley by the Sea Homeowners Association for additional multi-way stops throughout the subdivision.
4. Discussion of construction of a left turn lane on Chumuckla Highway (C.R. 197) at the intersection of Wallace Lake Road at an estimated cost of \$75,000.00 to be funded with a \$10,000.00 contribution from Southland Builders, Inc. and \$65,000.00 from Franchise Fees for Roads and Drainage.
5. Discussion of construction of a left turn lane on Chumuckla Highway (C.R. 197) at the intersection of Willard Norris Road (C.R. 191) at an estimated cost of \$75,000.00 to be funded from Franchise Fees for Roads and Drainage.
6. Discussion of encroachment into the county's drainage easement on Lot 7, Block I of Summerset Estates First Addition.

1

Tom Collins

From: Lehr, Dorothy [DLehr@conteches.com]

Sent: Tuesday, January 08, 2013 12:14 PM

To: Tom Collins

Subject: Bid Extension - Culverts/Aluminum Pipe - Feb. 23, 2013

Please be advised that Mr. William M. Burnette, Region Vice President
Has elected to extend the above reference bid for another year,
Which will expire on February 23, 2014.

If additional information is needed to complete this transaction,
Please feel free to contact us.

Dorothy Lehr

Region Executive

Contech Engineered Solutions LLC

1000 West 10th Street, Suite 1000

Denver, Colorado 80202

Phone: 303.733.1000

www.contech.com

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1/16/2013

Item #1

**NOTICE TO BIDDERS
CULVERTS**

Notice is hereby given that the Board of County Commissioners of Santa Rosa County, Florida, will receive sealed bids for Culverts.

Specifications and bid form may be secured from Santa Rosa County Website (www.santarosa.fl.gov/bids) or at the Santa Rosa County Procurement Department at the above address. Telephone (850) 983-1870

All bids must be original and delivered by hand, Fed Ex, or mail to the Santa Rosa County Procurement Department, 6495 Caroline Street Suite G, Milton, Florida, 32570; and must be received by 10:00 a.m., February 14, 2012 at which time bids will be opened and read aloud. Bids received after the time set for the bid opening will be rejected and returned unopened to the bidder. All interested parties are invited to attend.

Bids are to be sealed and plainly labeled "BID - CULVERTS." Bids received after the time set for the bid opening will be rejected and returned unopened to the bidder.

Questions concerning this equipment should be directed to Mr. Tom Collins at (850) 626-0191.

The Board of County Commissioners reserves the right to waive irregularities in bids, to reject any or all bids with or without cause, and to award the bid that it determines to be in the best interest of Santa Rosa County.



All prices are firm for a period of one year. After one year, the County may approve the option of renewing the contract at the same or lesser price for a period not to exceed two (2) years with the agreement of the bidder.

Santa Rosa County does not discriminate on the basis of race, color, national origin, sex, religion, age, or handicapped status in employment or provision of service.

By order of the Board of County Commissioners of Santa Rosa County, Florida

LEGAL NOTICE

One issue – January 14, 2012 Press Gazette; January 19, 2012 - Navarre Press; and January 19, 2012 Gulf Breeze News

Bill and proof to Santa Rosa County Procurement Department, 6495 Caroline Street Suite G, Milton, Florida, 32570, Attn.: Orrin L. Smith.

Feb 23, 2012

Recommend the bid schedule from Contech Construction Company, Inc. for assorted sized corrugated steel pipe as the overall low bidder meeting specifications. Melvin moved approval without objection.



October 31, 2012

MEMORANDUM

From: Tom Collins

To: Stephen Furman

Subj: PHONE POLL RESULTS FOR TURKEY BLUFF ROAD ALL WAY STOP

From October 15, 2012 to October 29, 2012, the Public Works Department conducted a phone poll seeking input from the residents in the area of Turkey Bluff Road, Navarre FL., concerning a "All Way Stop" condition proposed at Turkey Bluff Road and Turkey Creek Drive.

Only one vote per address was counted, one vote came from out of state and was not included in the count as it was presumed it would have been an additional vote from an address already counted. 40 people participated in the poll with the following results:

20 votes in favor of a new "All Way Stop" condition

20 votes against a new "All Way Stop" condition

Several additional Suggestions were made and are indicated on the tabulation sheet.


Respectfully,
Tom Collins

Louann Callahan

Subject: FW: Traffic Calming in HBTS

From: Jennifer Barrett [mailto:generalmanager@holleybythesea.org]

Sent: Monday, January 07, 2013 2:17 PM

To: Stephen Furman

Cc: RMPeterzen@aol.com; Avis Whitfield; Hunter Walker; Commissioner Jim Melvin; DAlley@tcgmt.com; 'Terry Gormley'; 'Aliza C'; 'Charles H'; 'Dick & Debby M'; 'Eric F.'; flbeachcomer@bellsouth.net; 'Fran & Joan J'; 'James P'; 'Jammie M'; 'Joseph & Sarah J'; 'Larry & Teresa K'; 'Lauretta A'; 'Lillie L'; 'Melinda R'; 'Mike G'; 'Paul T'; 'ptowl'; 'Rebecca C'; 'Sandi K'; 'Stan & Kate K'; 'Susan C'; 'Thomas L'

Subject: RE: Traffic Calming in HBTS

Dear Mr. Furman,

First, the residents of Holley by the Sea would like to sincerely thank you and your staff for the prompt attention you gave to their concerns regarding speeding and traffic through the residential streets of Holley by the Sea. They also would like to thank the commissioners and the sheriff's department. It is greatly appreciated and has not gone unnoticed.

At a meeting of the homeowners last Tuesday evening, they reviewed the counties suggestions and also considered the input of the membership who live and drive on the streets every day. The residents in attendance request all-way intersection stops as follows:

Edgewood &
Castlewood
Leisure
Marlin

Leisure &
Sunrise
Basswood
Citrus

Citrus &
Woodmont
Reef

Manatee &
Basswood

Sandstone &
Hawthorne
Sandstone (*Bahama Dr. correction by SLF*)
Jamaica

They also requested the following intersections have all-way stops as well:

Marlin & Candlewood
Pepper & Woodmont
Summit & Cove
Valley & Snug Waters

Finally, it was requested that the 15 mph curve sign on Valley street be moved closer to the intersection of Valley and Snug Water. It seems there have been some near misses with folks who live on that curve backing out of their driveways.

Again, the residents of Holley by the Sea thank you and your staff for your time in this matter.

Thank you,

Jennie Barrett, C.A.M.
General Manager
Holley by the Sea Improvement Association
(850) 939-1693 x1

This communication is private and for the use of the recipient only. As a courtesy, please do not alter, forward or copy this email without my consent.



Department of Public Works

SANTA ROSA COUNTY, FLORIDA
Milton, Florida 32583

Stephen L. Furman
Assistant
Public Works Director
6075 Old Bagdad Hwy.
626-0191 • 994-5721 • 623-2221

AVIS WHITFIELD
Director of Public Works
6075 Old Bagdad Hwy.
626-0191 • 994-5721 • 623-2221
Fax 623-1331

Thad Allen
Superintendent
Building Maintenance/Parks
P. O. Box 864
623-1569 • 939-1877

4

MEMO

TO: Hunter Walker, County Administrator
FROM: Avis Whitfield, Public Works Director *AW*
SUBJECT: Left Turn Lane Construction
DATE: January 16, 2013

The estimated cost to construct a left turn lane on Chumuckla Highway (C.R. 197) at Wallace Lake Road is \$75,000.00. Southland Builders, Inc. has committed to contribute \$10,000.00 if the project is approved.

I feel the project is a needed safety enhancement due to the numerous homes and anticipated future growth in the Wallace Lake area.

AW/lc

Avis Whitfield

From: Sandy Wyatt [sandy@farmersopry.com]
Sent: Monday, January 14, 2013 2:02 PM
To: Avis Whitfield
Cc: Stephen Furman
Subject: Wallace Lake Turn Lane

Hi Avis,

In discussion about the need for a left turn lane on Hwy 197 at Wallace Lake Rd. my company would like to pledge \$10,000.00 toward the construction of that turn lane. Thanks and let me know if I can be of help.

Sandy Wyatt
Pres, Southland Builders, Inc.
994-6000
501-8184

Email scanned by Check Point





Department of Public Works
SANTA ROSA COUNTY, FLORIDA
Milton, Florida 32583

Stephen L. Furman
Assistant
Public Works Director
6075 Old Bagdad Hwy.
626-0191 • 994-5721 • 623-2221

AVIS WHITFIELD
Director of Public Works
6075 Old Bagdad Hwy.
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Thad Allen
Superintendent
Building Maintenance/Parks
P. O. Box 864
623-1569 • 939-1877

5

MEMO

TO: Hunter Walker, County Administrator
FROM: Avis Whitfield, Public Works Director *AW*
SUBJECT: Left Turn Lane Construction
DATE: January 16, 2013

The estimated cost to construct a left turn lane on Chumuckla Highway (C.R. 197) at Willard Norris Road is \$75,000.00.

I feel the project is a needed safety enhancement due to both intersecting roadways being arterial roadways.

AW/lc

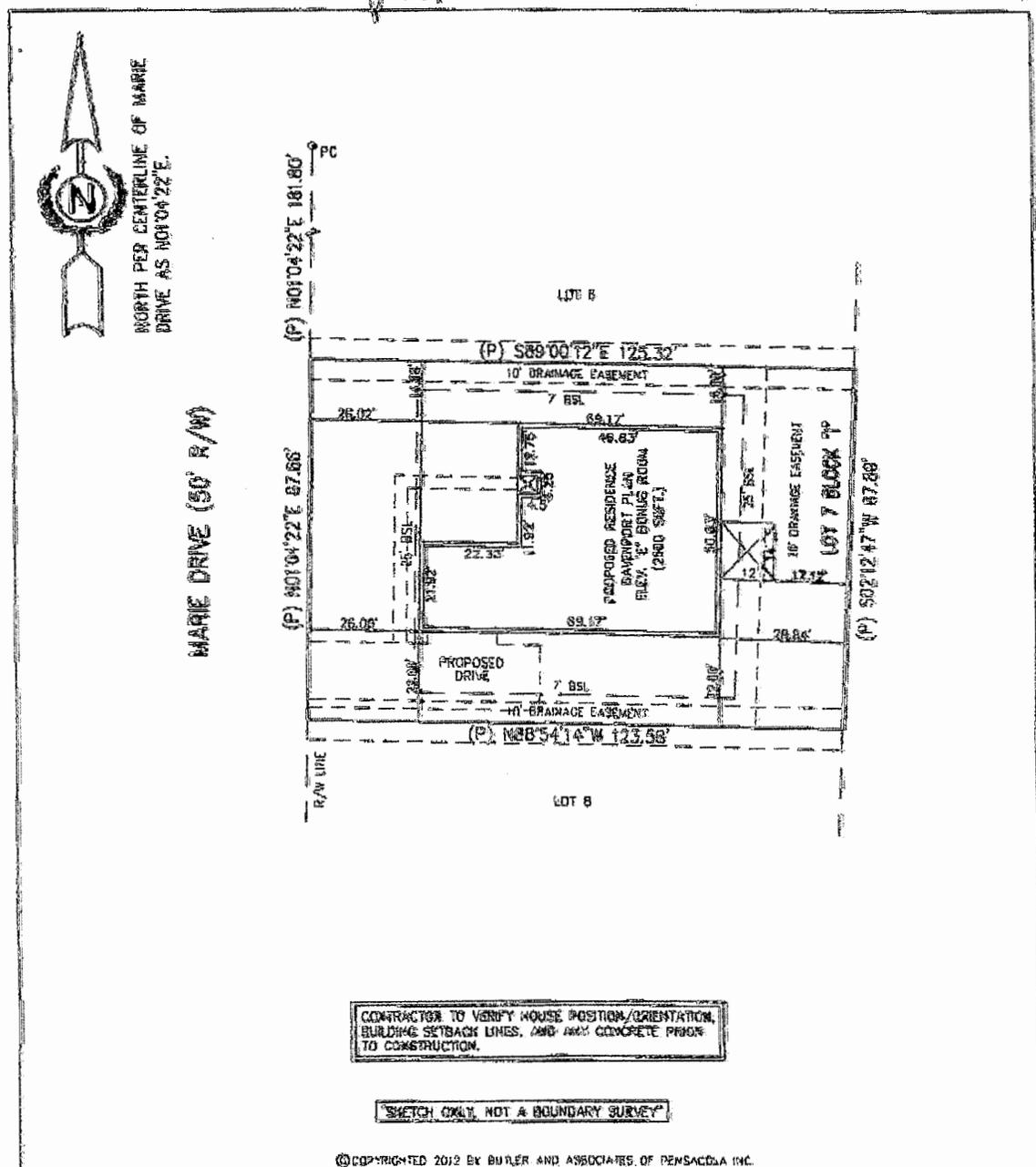


STEVEN FURMAN

850-626-0191

Variance

6



CONTRACTOR TO VERIFY HOUSE POSITION/ORIENTATION,
BUILDING SETBACK LINES, AND POUR CONCRETE PRIOR
TO CONSTRUCTION.

"SKETCH ONLY, NOT A BOUNDARY SURVEY"

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Block shown herein may not conform to requirements and/or rights of any recorded or unrecorded plat from the month of the public records has prepared by the land to determine any claims or other rights in the lot. Underground utilities, pipelines, or any other underground structures may not be shown unless otherwise noted. Measurements were made in accordance with United States Standard Property in Survey. In witness, respondents and recipients of record. This drawing only reflects setbacks from which appear on the plat. This drawing may also be subject to other laws, codes, ordinances, rules, regulations, and/or other applicable laws. The survey and/or sketch does not reflect or determine easements. Easements and other easement rights are shown on the plat. This plat is not to be copied or reproduced in whole or in part, used or not to be used for any other purpose. This survey and/or sketch cannot be used for the benefit of any other person, company or firm without prior written consent of the drafter (except as to be indicated upon request).

DESCRIPTION LOT 7 BLOCK 1 SUMMERSET ESTATES- 1ST ADDITION
being a portion of Section 29, 21, 22, 23, Township 2 SOUTH Range 27 West SANTA ROSA County, Florida.
According to plat recorded in Plat Book 51 Page 68 & 88 of the public records of said county.

I HEREBY CERTIFY THAT THIS SURVEY WAS MADE UNDER MY RESPONSIBLE CARE AND MEETS THE MINIMAL TECHNICAL STANDARDS AS SET FORTH BY THE FLORIDA BOARD OF PROFESSIONAL SURVEYORS AND MAPPERS IN CHAPTER 5J-17.050, 5J-17.051 AND 5J-17.052, PURSUANT TO SECTION 472.027 FLORIDA STATUTES.

REVISIONS	ISSUE DATE	FIELD DATE	F.B./P.G.
2ND PLOT PLAN	04/29/12	N/A	N/A

WILLIAM T. BUTLER P.S.M. No. 3774
JAMES M. MAUER P.S.M. No. 6650

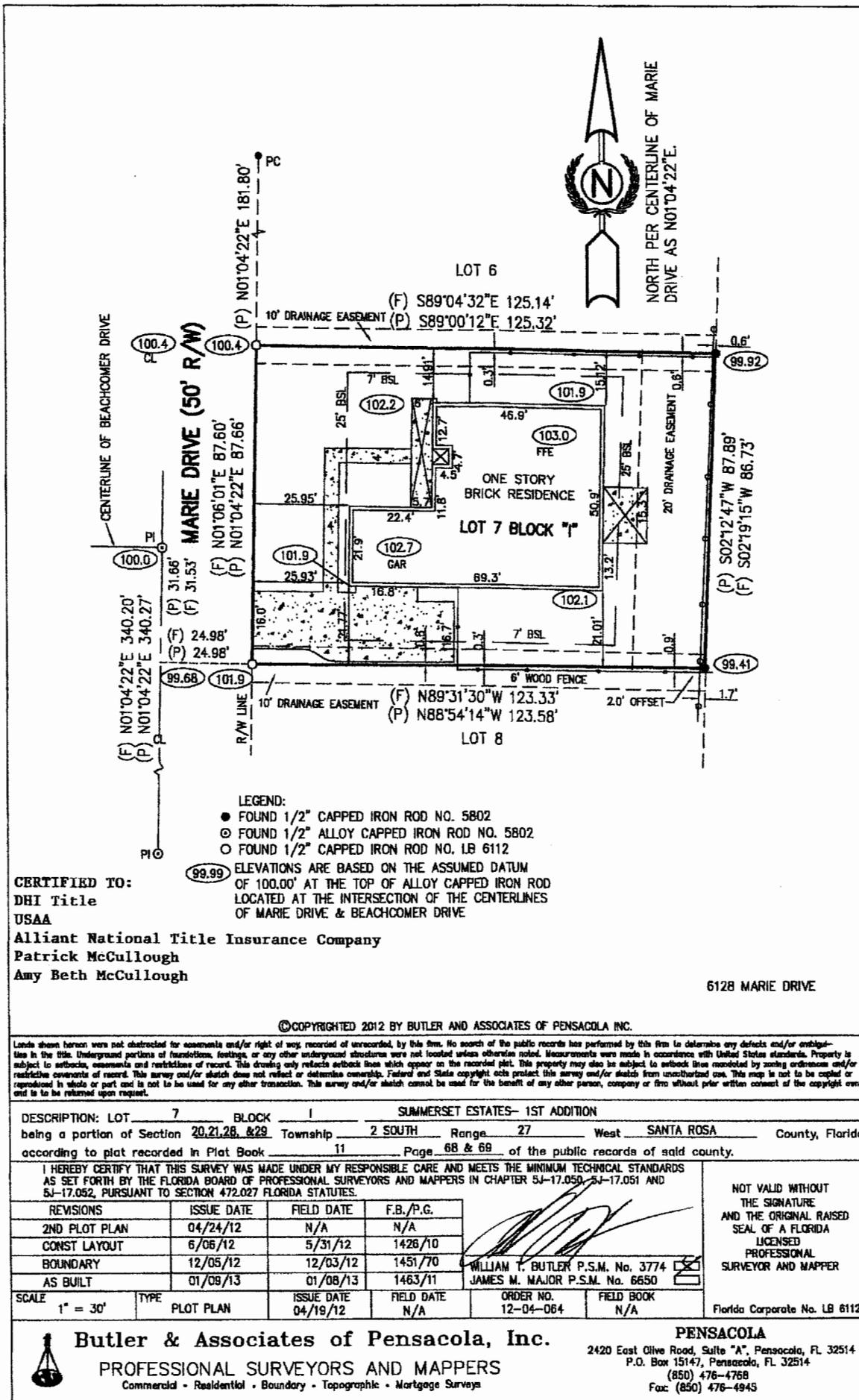
NOT VALID WITHOUT THE SIGNATURE AND THE ORIGINAL GRADED SEAL OF A FLORIDA LICENSED PROFESSIONAL SURVEYOR AND MAPPER

SCALE	TYPE	ISSUE DATE	FIELD DATE	ORDER NO.	FIELD BOOK
1" = 30'	PLOT PLAN	04/18/12	N/A	12-04-050	N/A

Florida Certificate No. LP 8312

Butler & Associates of Pensacola, Inc.
PROFESSIONAL SURVEYORS AND MAPPERS
Commercial • Residential • Boundary • Topographic • Mortgage Surveys

PENSACOLA
2420 East Olive Road, Suite "A", Pensacola, FL 32514
P.O. Box 15047, Pensacola, FL 32514
(850) 476-4780
Fax: (850) 476-4645



CENTERLINE OF BEACHCOMER DRIVE

MARIE DRIVE (50' R/W)

NORTH PER CENTERLINE OF MARIE DRIVE AS N01°04'22"E

LOT 6

(F) S89°04'32"E 125.14'
(P) S89°00'12"E 125.32'

10' DRAINAGE EASEMENT

100.4

100.4

99.92

100.0

101.9

102.2

102.7

101.9

102.1

(P) S02°12'47"W 87.89'
(F) S02°19'15"W 86.73'

(F) N01°04'22"E 340.20'
(P) N01°04'22"E 340.27'

(P) 31.66'
(F) 31.53'

(F) N01°06'01"E 87.60'
(P) N01°04'22"E 87.66'

25.95'

25.93'

46.9'

50.9'

99.41

(F) 24.98'
(P) 24.98'

16.0'

21.9'

18.8'

69.3'

13.2'

21.01'

99.68

99.68

101.9

102.1

6' WOOD FENCE

2.0' OFFSET

1.7'

99.41

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(P) N01°04'22"E 340.27'

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CERTIFIED TO:
DHI Title
USAA
Alliant National Title Insurance Company
Patrick McCullough
Amy Beth McCullough

6128 MARIE DRIVE

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Lands shown herein were not abstracted for easements and/or right of way, recorded or unrecorded, by this firm. No search of the public records has been performed by this firm to determine any defects and/or ambiguities in the title. Underground portions of foundations, footings, or any other underground structures were not located unless otherwise noted. Measurements were made in accordance with United States standards. Property is subject to setbacks, easements and restrictions of record. This drawing only reflects setbacks from which appear on the recorded plat. This property may also be subject to setbacks from recorded by zoning ordinances and/or restrictive covenants of record. This survey and/or sketch does not reflect or determine ownership. Federal and State copyright acts protect this survey and/or sketch from unauthorized use. This map is not to be copied or reproduced in whole or part and is not to be used for any other transaction. This survey and/or sketch cannot be used for the benefit of any other person, company or firm without prior written consent of the copyright owner and is to be returned upon request.

DESCRIPTION: LOT 7 BLOCK I SUMMERSET ESTATES- 1ST ADDITION
being a portion of Section 20.21.28, & 29 Township 2 SOUTH Range 27 West SANTA ROSA County, Florida
according to plat recorded in Plat Book 11 Page 68 & 69 of the public records of said county.

I HEREBY CERTIFY THAT THIS SURVEY WAS MADE UNDER MY RESPONSIBLE CARE AND MEETS THE MINIMUM TECHNICAL STANDARDS AS SET FORTH BY THE FLORIDA BOARD OF PROFESSIONAL SURVEYORS AND MAPPERS IN CHAPTER 5J-17.050, 5J-17.051 AND 5J-17.052, PURSUANT TO SECTION 472.027 FLORIDA STATUTES.

REVISIONS	ISSUE DATE	FIELD DATE	F.B./P.G.
2ND PLOT PLAN	04/24/12	N/A	N/A
CONST LAYOUT	6/06/12	5/31/12	1426/10
BOUNDARY	12/05/12	12/03/12	1451/70
AS BUILT	01/09/13	01/08/13	1463/11

WILLIAM T. BUTLER P.S.M. No. 3774
JAMES M. MAJOR P.S.M. No. 6650

NOT VALID WITHOUT THE SIGNATURE AND THE ORIGINAL RAISED SEAL OF A FLORIDA LICENSED PROFESSIONAL SURVEYOR AND MAPPER

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PROFESSIONAL SURVEYORS AND MAPPERS
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PENSACOLA
2420 East Olive Road, Suite "A", Pensacola, FL 32514
P.O. Box 15147, Pensacola, FL 32514
(850) 476-4768
Fax: (850) 476-4945

BUDGET & FINANCIAL MANAGEMENT COMMITTEE

Chairman: Commissioner Cole
Vice Chairman: Commissioner Melvin

January 22, 2013

Bid Actions:

- 1) Discussion of bids received for HOME Substantial Rehabilitation Project located at 6241 Fox Run Street in Milton. Low bidder meeting specifications is Kyser Siding and Construction, Inc. with a bid of \$10,725.

Budget:

- 2) **Budget Amendment 2013 – 079** in the amount of **\$3,461,783** to carry forward Impact Fee Fund balances and distribute \$320,545 into Area 1 Reserves, \$56,772 into Area 2 Reserves, \$3,080,867 into Area 3 Reserves, and \$3,599 into Admin Reserves.
- 3) **Budget Amendment 2013 – 080** in the amount of **\$208,898** to recognize Federal Home Program (HUD) Grant and allocate to Substantial Housing account and First Time Homebuyer account in the Grant Fund.
- 4) **Budget Amendment 2013 – 081** in the amount of **\$8,500** to carry forward fund to reimburse the Landfill Enterprise Fund for an invoice paid on behalf of the Planning and Zoning Department in the General Fund.
- 5) **Budget Amendment 2013 – 082** in the amount of **\$43,750** to fund signage and replacement signage.
- 6) **Budget Amendment 2013 – 083** in the amount of **\$15,250** to fund the agreement between Santa Rosa County and KontaktIntelligence.com, Inc. for executive recruitment services for Director of Economic Development in the General Fund.
- 7) **Budget Amendment 2013 – 084** in the amount of **\$69,250** to fund the installation of covered drainage system across private property adjacent to Woodbine Road from Area 2 Impact Fees.
- 8) **Budget Amendment 2013 – 085** in the amount of **\$8,990** to fund the change orders with Vision Construction, Inc. for the construction of the Pace Community Center from District 1 and District 2 Recreation Project Fund Reserves.
- 9) **Budget Amendment 2013 – 086** in the amount of **\$155,410** to fund safety upgrades at US 90/East Spencerfield Road intersection from the Electric Franchise Fee Fund Road & Bridge Reserves.

- 10) **Budget Amendment 2013 – 087** in the amount of **\$57,910** to carry forward unspent funds in the General Fund for the purchase of replacements for the Self Checkout Units from present vendor EnvisionWare at five (5) libraries as approved at the August 23, 2012 Commission Regular Meeting.

County Expenditure/Check Register:

- 11) Discussion of County Expenditures / Check Register.

PROCUREMENT RECOMMENDATION

1. PRODUCT/SERVICE: HOUSING REHABILITATION PROJECT LOCATED AT 6241 FOX RUN STREET, MILTON, FL 32583

2. RESPONSIBLE OFFICE: HOUSING DEPARTMENT

3. DESCRIPTION OF SERVICE/PRODUCT:

Major repairs to dwelling.

4. SCOPE OF WORK:

Repairs to the dwelling includes replacement of heating and cooling duct work and vents; installation of new attic insulation, replace all windows and window screens on the front and sides of home; replacement of carpeting, replacement of vent hood in kitchen.

5. BIDDERS AND PRICES:

A. Kyser Siding and Construction, Inc.	\$10,725.00
B. Joe Baker Construction, Inc.	\$11,125.00
C. Mike Motes Builders, LLC	\$11,760.00
D. Design Home Builder, Inc.	\$12,320.00

BUDGET MODIFICATION RESOLUTION

No.

Whereas, the Board of County Commissioners has determined that a need exists to amend the budget pursuant to Florida Statute 129.06. NOW, THEREFORE, The Board of County Commissioners of Santa Rosa County, Florida does make the following budget amendments:

REQUESTER ACTION

DATE: January 11, 2013

FROM: **Impact Fee Fund**
TO: Board of County Commissioners
VIA: Budget Director
SUBJ: Request Approval of the following

ADDITION:
MODIFICATION: X
DELETION:
OVERDRAFT:

	<u>Line Item Number</u>	<u>Description</u>	<u>Amount</u>
From:	111 – 3990001	Cash Carried Forward	\$ 3,461,783
To:	2104 – 5990024	Area 1 Reserves	\$ 320,545
	2104 – 5990025	Area 2 Reserves	\$ 56,772
	2104 – 5990026	Area 3 Reserves	\$ 3,080,867
	2104 – 5990027	Impact Fee Admin Reserves	\$ 3,599

State reason for this request:

Carries forward Impact Fee Fund balance of \$3,461,783 and distributes \$320,545 into Area 1 Reserves, \$56,772 into Area 2 Reserves, \$3,080,867 into Area 3 Reserves, and \$3,599 into the Admin Reserves.

Requested by: Jayne Bell/s/

BUDGET DIRECTOR ACTION

DOCUMENT NO. **2013-079**

Budget Updated: _____ Allowed: _____ Forwarded: _____ Returned: _____

Comment: _____

BUDGET DIRECTOR

BUDGET COMMITTEE ACTION

DATE: 01/22/2013

Approved: _____ Hold: _____ Withdrawn: _____ Comment: _____

PASSED AND ADOPTED by the Board of County Commissioners of Santa Rosa County, Florida on this 24th day Of January, 2013.

ATTESTED:

CHAIRMAN

CLERK OF THE COURTS

BUDGET MODIFICATION RESOLUTION

No.

Whereas, the Board of County Commissioners has determined that a need exists to amend the budget pursuant to Florida Statute 129.06. NOW, THEREFORE, The Board of County Commissioners of Santa Rosa County, Florida does make the following budget amendments:

REQUESTER ACTION

DATE: January 11, 2013

FROM: **Grant Fund**
TO: Board of County Commissioners
VIA: Budget Director
SUBJ: Request Approval of the following

ADDITION:
MODIFICATION: X
DELETION:
OVERDRAFT:

	<u>Line Item Number</u>	<u>Description</u>	<u>Amount</u>
From:	104 – 3315008	Federal Home Program (HUD)	\$ 208,898
To:	0787 – 534004 0787 – 5340043	Substantial Housing First Time Homebuyer	\$ 27,290 \$ 181,608

State reason for this request:

Recognizes Federal Home Program (HUD) Grant and allocates to Substantial Housing account and First Time Homebuyer account.

Requested by Janice Boone/s/

BUDGET DIRECTOR ACTION

DOCUMENT NO. 2013-080

Budget Updated: _____ Allowed: _____ Forwarded: _____ Returned: _____

Comment: _____

BUDGET DIRECTOR

BUDGET COMMITTEE ACTION

DATE: 01/22/2013

Approved: _____ Hold: _____ Withdrawn: _____ Comment: _____

PASSED AND ADOPTED by the Board of County Commissioners of Santa Rosa County, Florida on this 25th day Of January, 2013.

ATTESTED:

CHAIRMAN

CLERK OF THE COURTS

Request Submitted By:

Janice Boone
1/4/2013

Housing 2012/2013 Budget Amendment

Existing Programs

FUND	104 Grants	
DEPT	787 FED HOME INVEST PART PROG	
	5340043 First Time Homebuyer	181,607.64
	534004 Substantial Rehab	27,289.63
	Total	<u>208,897.27</u>
	(Revenue not yet received.)	
	104	
	3315008	

Per Escambia Consortium Interlocal Agreement for 2012/2013 and prior years amended to reflect total grant agreements.

BUDGET MODIFICATION RESOLUTION

No.

Whereas, the Board of County Commissioners has determined that a need exists to amend the budget pursuant to Florida Statute 129.06. NOW, THEREFORE, The Board of County Commissioners of Santa Rosa County, Florida does make the following budget amendments:

REQUESTER ACTION

DATE: January 15, 2013

FROM: **Landfill Enterprise Fund**
TO: Board of County Commissioners
VIA: Budget Director
SUBJ: Request Approval of the following

ADDITION:
MODIFICATION: X
DELETION:
OVERDRAFT:

	<u>Line Item Number</u>	<u>Description</u>	<u>Amount</u>
FROM:	001 – 3990001	Cash Carry Forward	\$ 8,500
	9000 – 59100411	To Landfill Enterprise Fund	\$ 8,500
To:	411 – 38100011	From General Fund	\$ 8,500
	2400 – 534001	Other Contractual Services	\$ 8,500

State reason for this request:

Carries forward funds to reimburse the Landfill Enterprise Fund for an invoice paid in the amount of \$8,500 on behalf of the Planning & Zoning Department in the General Fund. This invoice was paid to SCS Engineers for the Wellfield Protection Ordinance Review.

Requested by Jayne Bell/s/

BUDGET DIRECTOR ACTION

DOCUMENT NO. **2013-081**

Budget Updated: _____ Allowed: _____ Forwarded: _____ Returned: _____

Comment: _____

BUDGET DIRECTOR

BUDGET COMMITTEE ACTION

DATE: 01/22/2013

Approved: _____ Hold: _____ Withdrawn: _____ Comment: _____

PASSED AND ADOPTED by the Board of County Commissioners of Santa Rosa County, Florida on this 25th day Of January, 2013.

ATTESTED:

CHAIRMAN

CLERK OF THE COURTS

BUDGET MODIFICATION RESOLUTION

No.

Whereas, the Board of County Commissioners has determined that a need exists to amend the budget pursuant to Florida Statute 129.06. NOW, THEREFORE, The Board of County Commissioners of Santa Rosa County, Florida does make the following budget amendments:

REQUESTER ACTION

DATE: January 15, 2013

FROM: **Airport Fund**
TO: Board of County Commissioners
VIA: Budget Director
SUBJ: Request Approval of the following

ADDITION:
MODIFICATION: X
DELETION:
OVERDRAFT:

	<u>Line Item Number</u>	<u>Description</u>	<u>Amount</u>
From:	405 – 3990001	Fund 405 Cash Carry Forward	\$ 43,750
To:	4021 – 563001	Improvements Other Than Buildings	\$ 43,750

State reason for this request:

Funds signage and replacement signage at Industrial Park (two entrances) and Peter Prince Airport from fund reserves as approved at the January 10, 2013 Commission Regular Meeting.

Requested by: Jayne Bell/s/

BUDGET DIRECTOR ACTION

DOCUMENT NO. **2013-082**

Budget Updated: _____ Allowed: _____ Forwarded: _____ Returned: _____

Comment: _____

BUDGET DIRECTOR

BUDGET COMMITTEE ACTION

DATE: January 22, 2013

Approved: _____ Hold: _____ Withdrawn: _____ Comment: _____

PASSED AND ADOPTED by the Board of County Commissioners of Santa Rosa County, Florida on this 24th day Of January, 2013.

ATTESTED:

CHAIRMAN

CLERK OF THE COURTS

BUDGET MODIFICATION RESOLUTION

No.

Whereas, the Board of County Commissioners has determined that a need exists to amend the budget pursuant to Florida Statute 129.06. NOW, THEREFORE, The Board of County Commissioners of Santa Rosa County, Florida does make the following budget amendments:

REQUESTER ACTION

DATE: January 15, 2013

FROM: **General Fund**
TO: Board of County Commissioners
VIA: Budget Director
SUBJ: Request Approval of the following

ADDITION:
MODIFICATION: X
DELETION:
OVERDRAFT:

	<u>Line Item Number</u>	<u>Description</u>	<u>Amount</u>
From:	001 – 3990001	Cash Carried Forward	\$ 15,250
To:	0013 – 531001	Professional Services- Various	\$ 15,250

State reason for this request:

Funds the agreement between SRC and KontaktIntelligence.com, Inc. for executive recruitment services for Director of Economic Development.

Requested by: Jayne Bell/s/

BUDGET DIRECTOR ACTION

DOCUMENT NO. **2013-083**

Budget Updated: _____ Allowed: _____ Forwarded: _____ Returned: _____

Comment: _____

BUDGET DIRECTOR

BUDGET COMMITTEE ACTION

DATE: January 22, 2013

Approved: _____ Hold: _____ Withdrawn: _____ Comment: _____

PASSED AND ADOPTED by the Board of County Commissioners of Santa Rosa County, Florida on this 24th day Of January, 2013.

ATTESTED:

CHAIRMAN

CLERK OF THE COURTS

BUDGET MODIFICATION RESOLUTION

No.

Whereas, the Board of County Commissioners has determined that a need exists to amend the budget pursuant to Florida Statute 129.06. NOW, THEREFORE, The Board of County Commissioners of Santa Rosa County, Florida does make the following budget amendments:

REQUESTER ACTION

DATE: January 15, 2013

FROM: **Impact Fee Fund**
TO: Board of County Commissioners
VIA: Budget Director
SUBJ: Request Approval of the following

ADDITION:
MODIFICATION: X
DELETION:
OVERDRAFT:

	<u>Line Item Number</u>	<u>Description</u>	<u>Amount</u>
From:	2104 – 5990025	Impact Area 2 Reserves	(\$ 69,250)
To:	2104 – 5630037	Five Points Project	\$ 69,250

State reason for this request:

Funds installation of covered drainage system across private property adjacent to Woodbine Road in exchange for drainage easement required for Five Points Intersection using Area 2 Impact Fee Reserves in the Impact Fee Fund.

Requested by: Roger Blaylock/s/

BUDGET DIRECTOR ACTION

DOCUMENT NO. **2013-084**

Budget Updated: _____ Allowed: _____ Forwarded: _____ Returned: _____

Comment: _____

BUDGET DIRECTOR

BUDGET COMMITTEE ACTION

DATE: January 22, 2013

Approved: _____ Hold: _____ Withdrawn: _____ Comment: _____

PASSED AND ADOPTED by the Board of County Commissioners of Santa Rosa County, Florida on this 24th day Of January, 2013.

ATTESTED:

CHAIRMAN

CLERK OF THE COURTS

Jayne Bell

From: Shirley Powell
Sent: Tuesday, January 15, 2013 2:06 PM
To: Jayne Bell
Cc: Roger Blaylock
Subject: 5 Points/Berryhill Realignment

Jayne,

Would you please prepare a Budget Amendment in the amount of \$69,250.00? Action was taken at the January 10, 2013 Board meeting for installation of a covered drainage system for this project. The funds should come from Area 2 Impact Fees. Please do not hesitate to call should there be any questions. Thanks!

Shirley J. Powell
Santa Rosa County Engineering
6051 Old Bagdad Hwy., Ste. 300
Milton, FL 32583
(850) 981-7100
(850) 983-2161 Fax

Florida has a very broad Public Records Law. Virtually all written communications to or from Santa Rosa County Personnel are public records available to the public and media upon request. E-mail sent or received on the county system will be considered public and will only be withheld from disclosure if deemed confidential pursuant to State Law.

BUDGET MODIFICATION RESOLUTION

No.

Whereas, the Board of County Commissioners has determined that a need exists to amend the budget pursuant to Florida Statute 129.06. NOW, THEREFORE, The Board of County Commissioners of Santa Rosa County, Florida does make the following budget amendments:

REQUESTER ACTION

DATE: January 16, 2013

FROM: **Districts 1 & 3 Capital Funds**
TO: Board of County Commissioners
VIA: Budget Director
SUBJ: Request Approval of the following

ADDITION:
MODIFICATION: X
DELETION:
OVERDRAFT:

	<u>Line Item Number</u>	<u>Description</u>	<u>Amount</u>
Fund 311:	2321 – 599001	Dist. 1 Reserves	(\$ 4,495)
	2321 – 59100302	To Capital Projects Fund	\$ 4,495
Fund 313:	2323 – 599001	Dist. 3 Reserves	(\$ 4,495)
	2323 – 59100302	To Capital Projects Fund	\$ 4,495
Fund 302:	302 – 3810009	From Dist. 1 Recreation Projects	\$ 4,495
	302 – 38100010	From Dist. 3 Recreation Projects	\$ 4,495
	0721 – 5620026-315	Pace Community Center	\$ 8,990

State reason for this request:

Funds Change Order No. 2 in the amount of \$7,556 and Change Order No. 3 in the amount of \$1,433 to contract with Vision Construction, Inc. for construction of Pace Community Center from Dist. 1 and Dist. 3 Recreation Project Fund Reserves. Project #315

Requested by: Roger Blaylock/s/

BUDGET DIRECTOR ACTION

DOCUMENT NO. **2013-085**

Budget Updated: _____ Allowed: _____ Forwarded: _____ Returned: _____

Comment: _____

BUDGET DIRECTOR

BUDGET COMMITTEE ACTION

DATE: January 22, 2013

Approved: _____ Hold: _____ Withdrawn: _____ Comment: _____

PASSED AND ADOPTED by the Board of County Commissioners of Santa Rosa County, Florida on this 24th day Of January, 2013.

ATTESTED:

CHAIRMAN

CLERK OF THE COURTS

Jayne Bell

From: Shirley Powell
Sent: Tuesday, January 15, 2013 1:58 PM
To: Jayne Bell
Cc: Roger Blaylock
Subject: Pace Community Center

Jayne,

Would you please prepare a Budget Amendment in the amount of \$8,988.95 for the change orders approved in the last Board meeting? The funds are to be divided equally between District 1 and District 3 Recreation funds. Please do not hesitate to call if there are any questions. Thanks!

Shirley J. Powell
Santa Rosa County Engineering
6051 Old Bagdad Hwy., Ste. 300
Milton, FL 32583
(850) 981-7100
(850) 983-2161 Fax

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BUDGET MODIFICATION RESOLUTION

No.

Whereas, the Board of County Commissioners has determined that a need exists to amend the budget pursuant to Florida Statute 129.06. NOW, THEREFORE, The Board of County Commissioners of Santa Rosa County, Florida does make the following budget amendments:

REQUESTER ACTION

DATE: January 16, 2013

FROM: **Electric Franchise Fee Fund**
TO: Board of County Commissioners
VIA: Budget Director
SUBJ: Request Approval of the following

ADDITION:
MODIFICATION: X
DELETION:
OVERDRAFT:

	<u>Line Item Number</u>	<u>Description</u>	<u>Amount</u>
Fund 106:	9106 – 5990016	Road & Drainage Reserves	(\$ 155,410)
	9106 – 59100101	To Road & Bridge Fund	\$ 155,410
Fund 101:	101 – 3810001	From Electric Franchise Fee Fund	\$ 155,410
	2100 – 5340034	Secondary Road Projects	\$ 155,410

State reason for this request:

Funds safety upgrades at US 90/East Spencerfield Road intersection from the Electric Franchise Fee Fund Road & Bridges Reserves.

Requested by: Roger Blaylock/s/

BUDGET DIRECTOR ACTION

DOCUMENT NO. **2013-086**

Budget Updated: _____ Allowed: _____ Forwarded: _____ Returned: _____

Comment: _____

BUDGET DIRECTOR

BUDGET COMMITTEE ACTION

DATE: January 22, 2013

Approved: _____ Hold: _____ Withdrawn: _____ Comment: _____

PASSED AND ADOPTED by the Board of County Commissioners of Santa Rosa County, Florida on this **24th** day Of **January, 2013**.

ATTESTED:

CHAIRMAN

CLERK OF THE COURTS

Jayne Bell

From: Shirley Powell
Sent: Tuesday, January 15, 2013 1:56 PM
To: Jayne Bell
Cc: Roger Blaylock
Subject: East Spencerfield Road Safety Improvements

Jayne,

Would you please prepare a Budget Amendment in the amount of \$155,410.00? Panhandle Grading & Paving was awarded this contract at the Board meeting on January 10, 2013. Funds to come out of Electric Franchise fees. Please do not hesitate to call if you have any questions. Thanks!

Shirley J. Powell
Santa Rosa County Engineering
6051 Old Bagdad Hwy., Ste. 300
Milton, FL 32583
(850) 981-7100
(850) 983-2161 Fax

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BUDGET MODIFICATION RESOLUTION

No.

Whereas, the Board of County Commissioners has determined that a need exists to amend the budget pursuant to Florida Statute 129.06. NOW, THEREFORE, The Board of County Commissioners of Santa Rosa County, Florida does make the following budget amendments:

REQUESTER ACTION

DATE: January 16, 2013

FROM: **Libraries**
TO: Board of County Commissioners
VIA: Budget Director
SUBJ: Request Approval of the following

ADDITION:
MODIFICATION: X
DELETION:
OVERDRAFT:

	<u>Line Item Number</u>	<u>Description</u>	<u>Amount</u>
From:	001 – 3990001	General Fund Cash Carry Forward	\$ 57,910
To:	0610 – 564001	Machinery & Equipment	\$ 57,910

State reason for this request:

Carries forward unspent funds for the purchase of replacements for the Self Checkout Units from present vendor EnvisionWare at five (5) libraries as approved at the August 23, 2012 Commission Regular Meeting.

Requested by: Devann Cook/s/

BUDGET DIRECTOR ACTION

DOCUMENT NO. **2013-087**

Budget Updated: _____ Allowed: _____ Forwarded: _____ Returned: _____

Comment: _____

BUDGET DIRECTOR

BUDGET COMMITTEE ACTION

DATE: January 22, 2013

Approved: _____ Hold: _____ Withdrawn: _____ Comment: _____

PASSED AND ADOPTED by the Board of County Commissioners of Santa Rosa County, Florida on this 24th day Of January, 2013.

ATTESTED:

CHAIRMAN

CLERK OF THE COURTS

No support documentation for this agenda item.