



Santa Rosa County Board of County Commissioners

6495 Caroline Street, Suite M
Milton, Florida 32570

COMMISSION REGULAR MEETING

Thursday, April 24, 2014 – 9:00 a.m.

Administrative Complex - Board Meeting Room

9:00 a.m. Call to Order – Chairman Jim Melvin

Prayer – Pastor David Rowan, Faith Baptist Church

Pledge of Allegiance

Approval of the Minutes of the March 27, 2014 regular and March 27, 2014 special meetings

Approval of the Agenda

Proclamations

National Day of Prayer

Fair Housing Month

9:30 a.m. Public Hearing

Variance of sidewalk requirements contained in Article IV of the Land Development Code (LDC) for Parkwood Commons Phase I as requested by Thomas Homes Corporation

Economic Development Committee – Salter & Melvin

1. Presentation by ALFA Group, LLC on potential project in Santa Rosa County.

Administrative Committee – Melvin & Salter

1. Recommend letter to Florida Department of Environmental Protection and Florida Wildlife and Fish Conservation Commission regarding additional funding for County reef projects funded by Natural Resource Damage Assessment (NRDA).
2. Recommend renewal of the Leases for Office Space with Santa Rosa Kids House, Inc. for Office of State Attorney and Guardian Ad Litem at current rates.
3. Recommend acquisition of conservation easements on the following two (2) parcels adjacent to NAS Whiting Field in on-going base buffering program funded by Florida Defense Initiative Grant and US Navy REPI funds:
 - Beverly Craig Fontenot: 24 acre parcel with appraised value of \$92,000.
 - James Frank & Marguerite Paige Skinner: 12.29 acre parcel with appraised value of \$50,000.
4. Recommend Amendment No. 5 to Agreement with U.S. Navy for encroachment in the vicinity of NAS Whiting Field.
5. Recommend assumption of the former Sandy Bottoms lease of building on Navarre Beach by Deep South Investments, LLC.
6. Recommend Amendment No. 3 to Florida Department of Environmental Protection Coastal Management Program Grant extending Bagdad Mill Site project through December 30, 2014.
7. Recommend allocation of \$25,000 from District Three Recreation Funds for maintenance of Town of Jay recreation facilities.
8. Recommend Triathlon event on Navarre Beach on Saturday, September 13, 2014 with portion of the proceeds allocated to HOMES for HEROES.
9. Recommend annual State Aid to Libraries Grant Agreement with Florida Division of Libraries and Information System and authorize execution of relevant documents.
10. Recommend two (2) amendments to the Human Resources Policy as recommended by Human Resources Director.
11. Recommend re-scheduling annual Municipal Services Benefit Unit (MSBU) public hearing on 2014 MSBU rates at 6:00 p.m. Tuesday, September 2, 2014.
12. Recommend the following as recommended by the Tourist Development Council:
 - Allocation of \$10,000 to Navarre Beach Area Chamber of Commerce Foundation for 2014 Navarre Fishing Rodeo
 - Allocation of \$5,000 to City of Milton for purchase of portable state

Administrative Committee – continued

- 13. Recommend acceptance of resignation of County Attorney Angie Jones effective July 31, 2014 and authorize staff to proceed with recruitment of that position with Commissioner Lynchard designated to assist staff.
- 14. Discussion of authorizing County Attorney to pursue relief in U.S. Bankruptcy Court from bankruptcy stay as precursor to enforcement of contract to collect and process recyclables by West Florida Recycling, Inc.
- 15. Meetings (unless otherwise noted the meetings below will be held in the Board room of the Santa Rosa County Administrative Center):

Tourist Development North End Committee	May 1	8:30 a.m.
Santa Rosa Chamber of Commerce, 5247 Stewart St., Milton		
Library Advisory Committee	May 1	4:00 p.m.
Milton Library, 5541 Alabama St., Milton		
Commission Committee	May 5	9:00 a.m.
Marine Advisory	May 6	5:00 p.m.
Commission Regular	May 8	9:00 a.m.
Zoning Board Meeting	May 8	6:00 p.m.

Engineer's Report

- 1. Recommend Work Order No. 5 in the amount of \$41,480 to the contract with Hatch Mott McDonald for design services for apron rehabilitation and expansion project at Peter Prince Airport.
- 2. Recommend Change Order #1 to the contract with Panhandle Grading and Paving, Inc. in the amount of \$25,173.40 for the Navarre Beach Causeway turn lane project.
- 3. Recommend contract with Volkert Inc. in the amount of \$62,811 for engineering services for industrial site certification for Jeff Ates Road site as approved at the February 13, 2014 board meeting.
- 4. Recommend Scope of Services for contract with Baskerville Donovan, Inc. in the amount of \$399,820 for the Holley by the Sea drainage study as approved in the February 27, 2014 Board meeting.
- 5. Recommend Final Plat for New Haven Estates, a 23 lot subdivision located in Working District 5.

Public Services Committee – Lynchard

1. Recommend bid from Kyser Siding & Construction, Inc. in the amount of \$9,850 for the SHIP Emergency Repair project at 4573 School Street as the low bidder meeting specifications. Further recommend allowing total project cost and lien of \$10,611.95 which exceeds current maximum amount of \$10,000 per emergency repair project.
2. Recommend subordination of mortgage for SHIP substantial rehabilitation loan on property located at 4373 Pine Villa Circle consistent with Board policy.
3. Recommend subordination of mortgage for SHIP First time Homebuyer loan on property located at 6495 Skyline Drive consistent with Board policy.
4. Recommend Variance to Floodplain Management Ordinance requirements for property located at 7513 North Shores Drive, Navarre.
5. Recommend proposal from Panaprint, Inc. in the amount of \$16,697 for printing of 30,000 copies of 2014 Disaster Guides based on comparison shopping.

Public Works Committee – Cole

1. Recommend resurfacing the following roads in working District Five at an estimated cost of \$134,797:
 - Frontera Street (Nevada Street to Escola Street)
 - Pamplona Street (Eastern End)
 - El Fernando Way
 - El Sereno Place
 - Village Parkway (Champagne Avenue to Highway 98)
 - Cypress Lane
 - Pro Am Court
2. Recommend posting “No Thru Trucks” signage on Chantilly Way and Ridge Avenue in District One.
3. Recommend one year extension of agreement with Southern Energy Company for fuel, oil and lubricants equal to Santa Rosa County School Board pricing.
4. Recommend purchase of two (2) flex-wing rotary mowers based on comparison shopping from Smith Tractor Company and Beard Equipment Company in the amount of \$13,532.75 each.
5. Recommend Engineering Department develop plans and specifications for replacement of storm drain system on Pine Blossom Road.

Budget & Financial Management Committee – Cole & Lynchard

1. Recommend bid in the amount \$941,214.60 from Birkshire-Johnson, LLC for base bid plus alternates A and B for Peter Prince T-Hanger construction project as the low bidder meeting specifications.
2. Recommend Budget Amendment 2014 – 114 in the amount of \$3,500 for FEMA HMGP Settlers Colony HMGP drainage improvement project (Phase 1) as approved at April 10, 2014 meeting.
3. Recommend Budget Amendment 2014 – 115 in the amount of \$125,000 carrying forward funds for the NWFL Marine EDGE, Inc. Gateway to the Gulf program as approved at the April 10, 2014 meeting.
4. Recommend Budget Amendment 2014 – 116 in the amount of \$23,820 for drainage work in the Santander Subdivision as approved at the April 10, 2014 meeting.
5. Recommend Budget Amendment 2014 – 117 in the amount of \$40,780 for engineering services for site certification process for Northwest Florida Industrial Site at I-10 as approved at the April 10, 2014 meeting from Electric Franchise Fee Reserves.
6. Recommend Budget Amendment 2014 – 118 in the amount of \$75,179 recognizing Dori Slosberg Driver Education Safety Act revenue and distributing to School Board for driver education program.
7. Recommend County Expenditures / Check Register.

County Administrator

County Attorney

Public Forum