



Santa Rosa County Board of County Commissioners

6495 Caroline Street, Suite M
Milton, Florida 32570

COMMISSION REGULAR MEETING

May 8, 2014 – 9:00 a.m.

Administrative Complex - Board Meeting Room

9:00 a.m. Call to Order – Chairman Jim Melvin

Prayer – Pastor Norman Sullivan, Living Truth Church

Pledge of Allegiance

Approval of the Minutes of the April 21, 2014 Judicial Facility Workshop and April 24, 2014 Regular meeting

Approval of the Agenda

Proclamations

National Military Appreciation Month

National Tourism Week

Formosan Termite Awareness Week

Provider Appreciation Day

9:30 a.m. Public Hearing

An amendment to Ordinance 2006-38 regarding consolidating Building, Mechanical and Plumbing Boards of Adjustments and Appeals into one board.

Vacation of Circle Lane north of Maplewood Drive between Block 17, Lot 18 and Block 9, Lot 1 in the 5th Addition to Santa Rosa Shores Subdivision, as requested by City of Gulf Breeze.

Economic Development Committee – Salter & Melvin

1. Recommend allocation of \$100,000 to Pensacola State College for construction of STEM Facility at the Pensacola campus from Economic Development Reserves.

Administrative Committee – Melvin & Salter

1. Recommend letter of support for the Blackwater Maritime Heritage Trail as proposed by Bagdad Waterfronts Partnership.
2. Recommend staff work with NAS Whiting Field on options for acquisition of 112.32 acre parcel owned by Eastgate, LLC adjacent to NAS Whiting Field utilizing Florida Defense Infrastructure Grant and Navy Readiness and Environmental Protection Integration (REPI) funds.
3. Recommend annual Agreement with Karen Harrell for Beaches to Woodlands Event Coordinator Services as recommended by the Tourist Development Council.
4. Recommend three (3) year renewal for Websense Internet Security System subscription at a cost of \$31,446.04 with SHI, Inc. as the Websense State of Florida contractor.
5. Recommend corrective agreement to lease real property located on Navarre Beach held by lessee Charles S. Liberis.
6. Recommend scheduling a workshop in the Tiger Point Community Center on Tuesday, May 27, 2014 at 6:00 pm on location of proposed judicial facility.
7. Recommend reinstatement of general services contract with Southern Site and Utility Design, Inc. and authorize Work Order for emergency engineering and design services required by April Flooding at cost not to exceed \$30,000.
8. Recommend authorization for Public Works to collect flood related construction and demolition debris including contents on private and public rights-of-way consistent with Emergency Debris Management Policy.
9. Recommend proposal from Donald R. Ward and Associates, Inc. for administrative services associated with 2014 FDEM Flood Mitigation Assistance Program cycle for elevation of single family homes.
10. Recommend waiver of procurement ordinance for disaster related purchases on an emergency basis, provided these purchases are made after solicitation from at least three sources (including non-responsive solicited sources) and authorization for County Administrator to approve lowest responsive bid beyond current purchasing limits.

Administrative Committee – continued

11. Recommend permitting Pink Pirates of Navarre to decorate Navarre Park pink for the month of October, including main pavilion and use of the entire park including pavilions for event on Saturday October 11, 2014 at no fee contingent upon liability insurance coverage.

12. Meetings (unless otherwise noted the meetings below will be held in the Board room of the Santa Rosa County Administrative Center):

RESTORE Council	May 12	3:00 p.m.
Fire Department Executive Group	May 12	Cancelled
Tourist Development South End Committee	May 14	9:00 a.m.
Navarre Visitors' Center, 8543 Navarre Parkway, Navarre		
Building Code Board of Adjustments	May 14	Cancelled
Commission Committee	May 19	9:00 a.m.
Tourist Development Council Board Meeting	May 21	3:00 p.m.
Santa Rosa Chamber of Commerce, 5247 Stewart St., Milton		
Aviation Advisory Committee	May 21	5:00 p.m.
Commission Regular	May 22	9:00 a.m.
Commission Special – Rezoning Meeting	May 22	6:00 p.m.
Bagdad Architectural Advisory Board	May 28	8:30 a.m.
Public Services Conference Room, 6051 Old Bagdad Hwy., Milton		
Parks and Recreation	May 28	5:30 p.m.

Engineer's Report

1. Recommend Construction Plans for Boracay Cove Subdivision, a 67 lot subdivision in Working District One.

2. Recommend acceptance for Paved Road and Drainage Maintenance for New Haven Estates, a 23 lot subdivision in Working District Five.

Public Services Committee – Lynchard

1. Recommend assumption of the HHRP mortgage and transfer of ownership of the property located at 6985 Martin Road to an income qualified family member.

2. Recommend Variance to Floodplain Management Ordinance requirements for property located at 2021 Jessica Way, Navarre.

Public Works Committee – Cole

1. Recommend revised annual Traffic Signal Maintenance and Compensation Agreement with the Florida Department of Transportation.
2. Recommend purchase of the following mowers for the Parks Department from Smith Tractor Company, Inc. based on comparison shopping.
 - Two (2) 72” deck diesel mowers @ \$14,028.67 each for total of \$28,057.34
 - One (1) 48” deck gasoline mower @ \$6,091.76

Budget & Financial Management Committee – Cole & Lynchard

1. Recommend bid in the amount \$68,990 from Bill Walther Construction for HOME Program Reconstruction project at 3749 Escambia Avenue, Jay as the low bidder meeting specifications.
2. Recommend Budget Amendment 2014 – 119 in the amount of \$6,014 from Capital Fund to the General Fund to purchase Microsoft Windows System as approved at the March 27, 2014 board meeting.
3. Recommend Budget Amendment 2014 – 120 in the amount of \$25,000 for the maintenance of the Town of Jay recreational park from District 3 Recreation Funds as approved at the April 24, 2014 board meeting.
4. Recommend Budget Amendment 2014 – 121 in the amount of \$15,000 for the Navarre Fishing Rodeo and portable stage for the City of Milton as approved at the April 24, 2014 board meeting from the Tourist Development Tax Fund.
5. Recommend Budget Amendment 2014 – 122 in the amount of \$62,811 for site certification process for the Jeff Ates Road site from Economic Development Reserves in the Electric Franchise Fee Fund as approved at the April 24, 2014 board meeting.
6. Recommend Budget Amendment 2014 – 123 in the amount of \$40,727 correcting prior year budget and current year budget for the Cornell Drive MSBU and to properly recognize the debt service in the Cornell MSBU Fund.
7. Recommend Budget Amendment 2014 – 124 in the amount of \$41,480 for design of the Peter Prince East Apron rehabilitation and expansion project as approved at the April 24, 2014 board meeting from Peter Prince Airport fund.
8. Recommend Budget Amendment 2014 – 125 in the amount of \$25,174 for the Navarre Beach Causeway turn lane project as approved at the April 24, 2014 board meeting.

Budget & Financial Management Committee – continued

9. Recommend Budget Amendment 2014 – 126 in the amount of \$399,820 for the Holley by the Sea drainage study as approved at the April 24, 2014 board meeting from the Road and Bridge Fund.
10. Recommend Budget Amendment 2014 - 127 in the amount of \$500,000 for the Disaster Fund from General Fund Reserves for April Flooding.
11. Recommend Budget Amendment 2014 - 128 in the amount of \$150,000 in Self Insurance Fund for April Flooding.
12. Recommend County Expenditures / Check Register.

County Administrator

County Attorney

Public Forum