



Santa Rosa County

Board of County Commissioners

6495 Caroline Street, Suite M
Milton, Florida 32570

COMMISSION REGULAR MEETING

Monday, January 14, 2016 – 9:00 a.m.

Administrative Complex - Board Meeting Room

9:00 a.m. Call to Order – Chairman Lane Lynchard

Prayer – Pastor William Milam, Olivet Baptist Church

Pledge of Allegiance

Approval of the Minutes of the November 12, 2015 Regular Meeting and the December 10, 2015 Regular and Special Meeting

Approval of the Agenda

Presentation

PD&E Study for SR 10 (US 90)

- Peggy Kelley (FDOT Project Manager)
- Tracy Boutwell (American Consulting Professionals)

9:30 a.m. Public Hearings

An ordinance relating to Santa Rosa County; establishing boating restrictions/regulations for Polynesian Isles Canals.

Vacation of Alleyway between lots 3-12 and lots 13-22 in Block 656 of the Avalon Beach Subdivision as requested by Tim Legge and Jerri L. May

Economic Development Committee – J. Williamson & Lynchard

1. Recommend approval of new pricing guidelines for county owned industrial property for existing industry that has been located in Santa Rosa County for three or more years.

Economic Development Committee – continued

2. Recommend acceptance of letter from Gulf Cable withdrawing their bid on two acres in the Santa Rosa Industrial Park that had been accepted by BOCC on October 8, 2015.

Administrative Committee – Lynchard & J. Williamson

1. Recommend that the Board approve the following amendments to the agreement with Coastal Concessions, LLC for management of the Navarre Beach Gulf Pier:
 - A) Santa Rosa County will reimburse Coastal Concessions for a dedicated employee to manage and collect access fees to the pier upon delivery and approval of a monthly invoice.
 - B) Santa Rosa County will assume the routine and ongoing daily maintenance of the pier and restrooms and the associated cost as soon as practical and no later than February 1st.
 - C) Santa Rosa County (Clerk's office) will provide a recommendation for the process and account to be used by Coastal Concessions for deposit of the pier gate receipts.
 - D) Direct staff to review and reconcile startup expenses that Coastal Concessions may have incurred that may be considered by the Board at a future meeting for offset against any outstanding late fees, power bills, or other expenses the Board might determine should be considered.
2. Recommend employment contract with Brandi Whitehurst for Public Information Officer (PIO) position effective January 19, 2016.
3. Recommend scheduling Board planning workshop on Monday, February 1, 2016 at 1:00 p.m.
4. Recommend approval of Amendment #1 and accompanying resolution to increase the beautification/landscape grant award for US 98 project in Navarre.
5. Recommend Amendment #1 to Agreement with Florida Department of Environmental Protection for Florida Recreation Assistance Program (FRDAP) grant for improvements to Navarre Park.
6. Recommend Memorandum of Understanding with FEMA and Northwest Florida Water Management District for involvement in the Pensacola Bay Risk MAP Project.
7. Recommend renewal of contract with Edmund Graber Governmental Affairs.
8. Recommend addition of sidewalks to connect the Navarre Senior Center and Navarre Public Library to Highway 87, not to exceed \$61,000. To be funded from Area 3 impact fees which currently has a balance of \$980,489.

Administrative Committee – continued

9. Recommend adoption of resolution for waste disposal fees and implementation schedule.
10. Recommend declaration as surplus property items from the Development Services/Building Inspection and Road and Bridge Department as recommended by the Clerk of Courts.
11. Recommend resolution supporting Florida Department of Transportation in taking action to expedite the completion of construction project on Avalon Boulevard.
12. Recommend allocation in amount not to exceed \$15,000.00 for Outdoor Movie Night events each Saturday in April from District One recreation funds.
13. Discussion of request by Average Joe’s CrossFit to utilize the Navarre Beach boat ramp parking lot for the starting and ending point of a 5K run/cross training event on Saturday, February 27, 2016. This discussion is based on the participation not exceeding the special event permit threshold of 1,000 individuals and the boat ramp not being utilized for participant parking.
14. Recommend Fourth Annual Autism OdysSea event at the Navarre Beach Park Saturday, April 23, 2016 hosted by the Navarre Beach Marine Science Station.
15. Recommend annual Marine Sanctuary Run for the Reef 5K race on Navarre Beach Saturday, October 8, 2016 sponsored by the Navarre Chamber Foundation.
16. Recommend use of area between Willing Street and Elmira Street for The Warrior Ride, February 24-27, 2016.
17. Meetings (unless otherwise noted the meetings below will be held in the Board room of the Santa Rosa County Administrative Center):

Public Safety Coordinating Council Meeting	January 19	11:30 a.m.
Sheriff’s Dept. Training Room, 5755 E. Milton Rd., Milton		
Aviation Advisory Committee	January 20	5:00 p.m.
Joint Workshop with School Board	January 21	12:00 p.m.
Locklin Tech Center, 5330 Berryhill Road, Milton		
Commission Committee	January 25	9:00 a.m.
Parks and Recreation	January 27	5:30 p.m.
Bagdad Architectural Advisory Board	January 28	8:30 a.m.
Public Services Conference Room, 6051 Old Bagdad Hwy., Milton		
Commission Regular	January 28	9:00 a.m.
Local Mitigation Strategy Task Force	January 28	1:30 p.m.
Public Services Conference Room, 6051 Old Bagdad Hwy., Milton		
Commission Special – Rezoning Meeting	January 28	6:00 p.m.

Engineer's Report

1. Recommend approval of Bomag compactor repair in the amount of \$28,333.51 to Beard Equipment Company. Beard Equipment will return \$10,976.22 core charge upon completion of work.
2. Recommend approval with State of Florida Department of Corrections for an additional inmate work squad at the Central Landfill in the amount of \$65,122.00 for one year, with possible two year extension for \$57,497.00 per year.
3. Recommend approval of green waste processing and grinding services with Jimmie Crowder Excavating and Land Clearing, Inc. in the amount of \$20.83 per ton for no less than three (3) events and no more than seven (7) and \$3.75 per cubic yard in the event of a natural disaster.
4. Recommend approval to purchase GPS surveying equipment from Navigation Electronics, Inc. in the amount of \$34,718.00.
5. Recommend approval to advertise for engineering and consulting services RFQ for two NRDA reef projects.
6. Recommend change order to the contract with Roads, Inc. for an additional 28 days for the Berryhill Road Mill and Resurfacing project.
7. Recommend approval of Preliminary Plat for Pebble Brook, an 8 lot subdivision, located in District 4.

Public Services Committee – Cole & R. Williamson

1. Recommend approval of Citizen Corps Program grant agreements with state Division of Emergency Management and execution of all related documents. The grant amounts total \$11,700 and will be matched dollar for dollar with in-kind contributions.
2. Recommend approval to purchase a server in the amount of \$23,366 from Dell Computers to meet growing needs of the 911 data system. The funding for the upgrade will come from the E911 budget funds reserved for contingencies; the funds are acquired through wire-line and cellular fees.
3. Recommend approval to renew radio maintenance agreement with CES, Inc., dba Team One Communications. The agreement will require an extension effective October 1, 2015 through May 31, 2016 with no rate increase. The existing agreement in the amount of \$12,039.83 monthly for a total of \$144,477.96 annually was approved in the FY2016 budget.

Public Services Committee – continued

4. Recommend approval to submit a grant application for Section 5311 and execution of all related documents. The Section 5311 Rural Transportation Grant will continue to provide transportation to residents in the rural areas of the County.
5. Recommend approval of HHRP second mortgage subordination agreement for the property located at 4325 Chalet Circle, Pace. Agreement is consistent with Board policy.
6. Recommend approval to allow staff to develop a bicycle and pedestrian plan for Pace and Pea Ridge areas by using in house resources.

Public Works Committee – Salter & Cole

1. Recommend award of Pour in Place Safety Surface contract for the Holley Ball Park playground to J. A. Dawson & Company in the amount of \$34,589.75 based on comparison shopping through U.S. Communities pricing with funding from District 4 Recreation Funds.
2. Recommend approval of the purchase of a football scoreboard for the Navarre Sportsplex from Varsity Scoreboards in the amount of \$7,641.87 from District 4 Recreation Funds. The Navarre Youth Sports Association is to reimburse the District 4 recreation fund in the amount of \$5,250.00 upon receipt of contribution from Buffalo Rock/Pepsi.
3. Recommend resurfacing the following roads in District 4 at an estimated cost of \$204,247.50.
 - Estates Circle
 - Hillary Lane
 - Valley Road (*from Flintwood to Snug Waters Rd.*)
 - Classic Court
 - Muirfield Drive
 - Pepperwood Street
 - Opal Court
 - Fourth Street (*from Andorra St. to 8078 Fourth St.*)
 - Larkspur Street
 - Crescent Road (*Irving Dr. to Valley Rd.*)
 - Orion Parker Boulevard
 - Bellingham Street (*from Edgewood to Elkhart Dr.*)
 - Pineneedle Drive
 - Snug Water Road (*from Valley Rd. to Banyan Dr.*)
4. Recommend approval of proposal for design and construction services from Leather's & Associates for an addition to the Benny Russell Park in the amount of \$39,500, with funding split between District 1 (70%) and District 3 (30%) Recreation Funds.

Public Works Committee – continued

5. Recommend purchasing steel for bridge construction from Sabel Steel Service in the amount of \$154,402.55, as the low bidder based on comparison shopping, with funding from the Road and Bridge budget.
6. Recommend purchasing eight (8) guard rail end kits from Trinity Highway Products, LLC in the amount of \$12,670.00, as the sole source provider meeting our specifications with funding from the Road and Bridge budget.
7. Recommend a request to designate “No Parking during School Events” on Ashwood Way.

Budget & Financial Management Committee – R. Williamson & Salter

1. Recommend bid from Santa Rosa Press Gazette at rate of 10 cents per line for advertisement of delinquent tax lists as low bidder meeting specifications.
2. Recommend revised FY2017 budget calendar.
3. Recommend Budget amendment 2016 – 073 in the amount of \$1,282,125 to carry forward the balance of ICP (Intergovernmental Radio Communications Program) funds and places in ICP reserves.
4. Recommend Budget amendment 2016 – 074 in the amount of \$2,357,038 to carry forward funds for the construction of Central Landfill's phase IV, Cell C, class 1 municipal solid waste disposal cell as approved at the September 10, 2015 meeting.
5. Recommend Budget amendment 2016 – 075 in the amount of \$152,743 to carry forward funds in the Grants Fund for the purchase of WebEOC software from ESI Acquisitions as approved at the December 10, 2015 meeting. State homeland security grant will reimburse 100% of the purchase.
6. Recommend Budget amendment 2016 – 076 in the amount of \$7,642 to purchase a football scoreboard for the Navarre Sportsplex from District IV rec funds. The Navarre Youth Sports Association will reimburse the county \$5,250 from funds received from Buffalo Rock Pepsi for a total of \$1,992 to be paid by the county.
7. Recommend Budget amendment 2016 – 077 in the amount of \$195,923 to carry forward funds for the design and construction to relocate Central Landfill's scale house and commercial scale, and reconfiguration of entrance roadway and utilities in preparation of upcoming cell construction (\$179,000) and design of stormwater revision south of Cell B (\$16,923) as approved at the December 10, 2015 meeting.

Budget & Financial Management Committee – continued

8. Recommend Budget amendment 2016 – 078 in the amount of \$23,366 to carry forward funds to purchase a Dell PowerEdge server necessary to increase 911 data storage and maintain redundancy.
9. Recommend Budget amendment 2016 – 079 in the amount of \$1,577 to carry forward additional state grant funds and allocate for expenditure for the state trapper’s program in the Mosquito Control – State Match Fund.
10. Recommend Budget amendment 2016 – 080 in the amount of \$11,700 to recognize the FY2015 CERT (\$5,720) and Citizens Corp (\$5,980) grants and allocate for expenditure.
11. Recommend Budget amendment 2016 – 081 in the amount of \$34,590 to purchase and install pour-in-place safety surfacing for Holley Ball Park from District IV Rec Funds.
12. Recommend Budget amendment 2016 – 082 in the amount of \$1,469,817 recognizing NRDA Grant for the construction of a snorkeling reef and off-shore reefs as approved at the December 2015 meeting.
13. Recommend Budget amendment 2016 – 083 in the amount of \$33,946 to carry forward unspent funds from FY15 to purchase VMware software to manage servers at the admin and emergency management buildings.
14. Recommend Budget amendment 2016 – 084 in the amount of \$32,402 to transfer funds from the Capital Fund to the General Fund for the purchase of two (2) Z TRAC 997 diesel mowers for the Parks Department as approved at the November meeting.
15. Recommend Budget amendment 2016 – 085 in the amount of \$363,371 to transfer funds from the Capital Fund to the General Fund for the capital and equipment replacement request included in the FY2015-16 budget process as approved at the December meeting.
16. Recommend Budget amendment 2016 – 086 in the amount of \$43,000 to carry forward 1% tourist development tax revenues in the Beach Berm Preservation Fund and allocate for expenditure to Coastal Tech for Navarre Beach Renourishment Construction Monitoring Services.
17. Recommend county check register.

County Administrator

County Attorney

Public Forum