



850.623.0174 ■ www.SantaRosaEDO.com ■ 6491 Caroline Street, Suite 4 ■ Milton, Florida 32570-4592

Economic Development Committee

Chaired by: Jayer Williamson

Meeting: January 25, 2016

AGENDA

Economic Development

1. Discussion of request for staff to advertise for bid for 20 acres in the Santa Rosa Industrial Park East (Jeff Ates Rd) for the expansion of an existing Santa Rosa County manufacturing company.
2. Discussion of request for staff to advertise for bid for 2 acres in the Santa Rosa Industrial Park (Opportunity Drive) for the expansion of an existing Santa Rosa County manufacturing company.

Tourist Development – Chaired by Rob Williamson

1. Discussion of Local Event Marketing Application request from the Santa Rosa Arts & Culture Foundation, Inc. to support the Annual Riverwalk Arts Festival on March 5-6, 2016.

Economic Development 1





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TO: Santa Rosa County Board of County Commissioners

FROM: Tina Stewart, Business Development Manager

THROUGH: Shannon Ogletree, CEcD, Director

SUBJECT: Request to Advertise for the sale 20 Acres in Santa Rosa Industrial Park East

DATE: January 25, 2016

RECOMMENDATION

Request to authorize staff to advertise for 20 acres in the Santa Rosa Industrial Park East (Jeff Ates Road) for the building of a manufacturing facility.

BACKGROUND

Project Anchor is the expansion of a manufacturing facility already located in Santa Rosa County. The company has outgrown their current building and would like to build a new facility and be the “anchor” company in the Santa Rosa Industrial Park East.

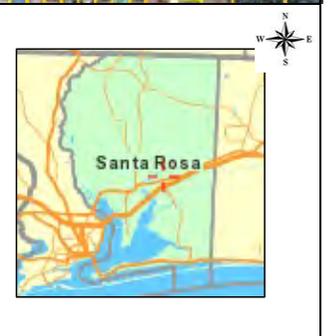
Project information:

- Retain 40 existing jobs
- 10 new jobs over 3 years
- Wage rate 115% above County average of \$32,210 annually
- \$4 million capital investment

Project Anchor has looked at relocating to other states but would like to continue to grow here in Santa Rosa County making it possible to keep their existing workforce and continue enjoying the quality of life they have experience for over 20 years.



Santarosa County Appraiser			
Parcel: 28-2N-27-0000-00500-0000 Acres: 160			
Name:	SANTA ROSA COUNTY	Land Value:	1,920,000
Site:	JEFF ATES RD MILTON	Building Value:	0
Sale:	\$1,700,000 on 2006-05 Reason=V Qual=Q	Misc Value:	0
Mail:	SR COUNTY FINANCE DEPT PO BOX 472 MILTON, FL 32572	Just Value:	1,920,000
		Assessed Value	1,920,000
		Exempt Value	1,920,000
		Taxable Value	0



Santa Rosa County makes every effort to produce the most accurate information possible. No warranties, expressed or implied, are provided for the data herein, its use or interpretation. The assessment information is from the last certified taxroll. All data is subject to change before the next certified taxroll. All data is subject to change before the next certified taxroll. Greg Brown Santa Rosa County Property Appraiser
 Date printed: 01/20/16 : 10:03:05



INSTITUTIONAL CT

EAST MILTON RD

JEFF ATEES RD

PROPOSED SITE

RANDY BROWN DR

ROOSTER RUN DR

HIGHWAY 90

BOBBY BROWN RD

ROSEDOWN CT

BLUEBELL ST

TARA CIR





60' PROPOSED EASEMENT

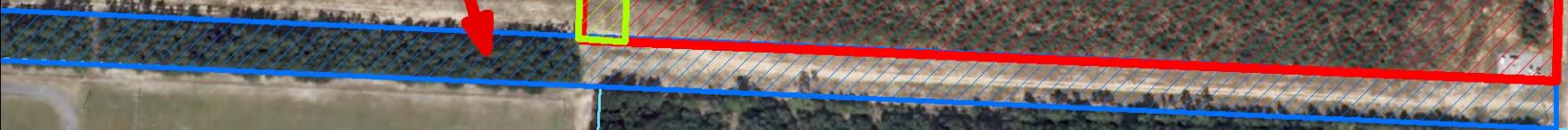


PROPOSED SITE

60' EXISTING EASEMENT



JEFFPATES RD



Economic Development 2





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TO: Santa Rosa County Board of County Commissioners

FROM: Shannon Ogletree, CEcD, Director

SUBJECT: Request to advertise for the sale of approximately 2 acres in the Santa Rosa Industrial Park (Project Gulf)

DATE: January 25, 2016

RECOMMENDATION

Request that the Board of County Commissioners authorize staff to advertise for the sale of approximately 2 acres located in the Santa Rosa Industrial Park (Opportunity Drive) for the continued expansion of one of our existing companies, Project Gulf.

BACKGROUND

Project Gulf is an existing company located within the Santa Rosa Industrial Park and is an aggressively growing company. The company has smaller operations in Texas and Arizona, with the Milton site becoming the major operations hub for the parent company. One of the options for the company to grow is to build an additional building for manufacturing and warehouse purposes.

Project parameters:

- Capital investment between \$50,000 to \$1M
- Currently employees 100
- 20 new jobs in 3 years
- Wage rate over 115% of County average of \$32,210 annually

BOUNDARY SURVEY

OPPORTUNITY DRIVE (60' R/W)

SCALE: 1" = 60'



SOUTHERLY R/W LINE
S.88°18'41"W. 350.00'

N.00°24'57"W. 250.00'

S.00°24'57"E. 250.00'

NOT INCLUDED

"VACANT"
CONTAINING 2.008
ACRES, MORE OR LESS.

POINT OF BEGINNING

N.88°18'41"E.
700.00'

N.88°18'41"E. 350.00'

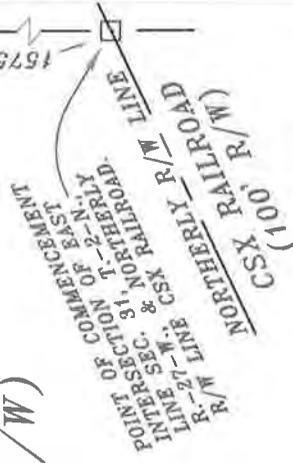
1039.80'
N.00°24'57"W.

NOT INCLUDED

EXTENSION AND NORTHERLY R/W LINE
S.88°18'41"W. 1154.94'

ARMSTRONG ROAD (60' R/W)

N.00°24'57"W.
1575.67'
EAST LINE SEC.31, T.-2-N., R.-27-W.
NOT INCLUDED



SURVEYORS NOTES:

1. ALL DISTANCES ARE FIELD MEASUREMENTS AND WERE MADE TO UNITED STATES STANDARDS.
2. NORTH AND BEARINGS SHOWN HEREON ARE REFERENCED TO THE EAST LINE OF SECTION 31, T.-2-N., R.-27-W., AS BEING N.00°24'57"W.
3. THE SURVEY DATUM AS SHOWN HEREON IS REFERENCED TO DEEDS OF RECORD AND PREVIOUS SURVEYS BY SANTA ROSA COUNTY ENGINEERING.
4. A NEW PARCEL IS BEING CREATED AT CLIENTS REQUEST.
5. THERE ARE NO ENCROACHMENTS OR IMPROVEMENTS ON PROPERTY.

SURVEYOR'S CERTIFICATE:

I HEREBY CERTIFY THE BOUNDARY SURVEY SHOWN HEREON TO BE TRUE, CORRECT AND COMPLIES WITH THE REQUIREMENTS OF THE MINIMUM TECHNICAL STANDARDS AS SET FORTH BY THE FLORIDA BOARD OF PROFESSIONAL LAND SURVEYORS IN CHAPTER 61G17-6 FLORIDA ADMINISTRATIVE CODE, PURSUANT TO SECTION 472.027, FLORIDA STATUTES.

LEGEND:

- --- EXISTING 4" X 4" CONCRETE MONUMENT (UNNUMBERED).
- --- EXISTING CAPPED IRON ROD (L.S. #3454).
- --- SET CAPPED IRON ROD (L.S. #5165).
- R/W --- RIGHT-OF-WAY
- SEC. --- SECTION

SEE SHEET 2 OF 2 FOR LEGAL DESCRIPTION

NOT VALID WITHOUT THE SIGNATURE & THE ORIGINAL RAISED SEAL OF A FLORIDA LICENSED SURVEYOR AND MAPPER.

PROJECT: BOUNDARY SURVEY

SCALE: AS SHOWN

DRAWN BY: D.C.G./ACAD

DATE DRAWN: 10-22-2003

FIELD DATE: 10-16-2003

F.B. 70 PAGE: 64

PROJECT NUMBER: 2003H-013

SHEET: 1 OF 2

W. FREDDIE BURCH, FLORIDA LICENSED SURVEYOR AND MAPPER NO.5165 DATE



SANTA ROSA COUNTY ENGINEERING
6051 OLD BAGDAD HIGHWAY

SUITE 300

MILTON, FLORIDA 32583

(850) 981-7100

Economic Development 3



TO: Santa Rosa County Board of County Commissioners
FROM: Julie Morgan, Tourist Development Director
SUBJECT: Santa Rosa Arts & Culture Local Event Marketing Application Request
DATE: January 8, 2016

RECOMMENDATION

Discussion of accepting and approval of the Santa Rosa Arts & Culture Local Event Marketing Application Request.

BACKGROUND

The Tourist Development Office received a Local Event Marketing Application request from the Santa Rosa Arts & Culture Foundation, Inc. on December 16, 2015 from in the amount of \$5,000 to support their Annual Riverwalk Arts Festival on March 5 - 6, 2016.

- This application was received on December 16, 2015 after the due date of August 31, 2015.
- The TDO contacted the Santa Rosa Arts & Culture Foundation, Inc. on three different occasions to remind them of the August 31, 2015 deadline.
- This request was presented to the Tourist Development Board of Directors on January 7, 2016 at the regular TDC BOD meeting. The Request was supported by the TDC BOD in the amount of \$3,000 and voted 6 to 1 in favor.

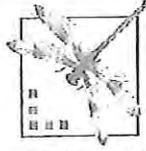
Due to the fairness of the process that was approved by the BOCC involving the new Local Event Marketing Application grant cycle, caution in granting funds outside the grant cycle unless there are special circumstances is suggested.

The TDO supports the efforts of the Santa Rosa Arts & Culture Foundation, Inc. and all events they host that support tourism in Santa Rosa County. They are a vital part of tourism in Santa Rosa County.



Santa Rosa County Tourist Development Council
8543 Navarre Parkway - Navarre, FL 32560
Phone: 850.939.8666 - Fax: 850.939.0085
web: floridasparkground.com





SANTA ROSA
Arts & Culture
FOUNDATION INC.

6815 Caroline Street - Milton, Florida 32570
Sracf2014@gmail.com · <http://sracf.org/>
December 15, 2015

Julie Morgan
and Members of the TDC Council
Santa Rosa County Tourist Development Office
8543 Navarre Parkway, Navarre FL 32566

Dear Ms Julie Morgan and Members of the TDC Council:

The Santa Rosa Arts & Culture Foundation (SRACF) is a Florida non-profit 501(c)(3) organization committed to serving as a catalyst for growth and appreciation of the visual arts, performing arts and historic preservation since February, 2003. We are a membership-based organization that promotes education and public interest in the arts.

The upcoming 28th Annual Riverwalk Arts Festival, March 5-6, 2016, hosted by the Santa Rosa Arts & Culture Foundation, is a juried arts show and heritage arts festival that brings together local, regional and national artists for an annual festival on the banks of the Blackwater River in Historic Downtown Milton.

We expect 15,000 plus attendees. In conjunction with this festival, the SRACF also hosts Santa Rosa Celebrates the Arts and the Annual Children's Arts Festival. Both are events providing a venue for all SRC Schools to display their artwork (at no cost) competing in several categories: Visual Arts, Creative Writing Arts, Performing Arts, Youth Arts Workshops, SR Celebrates the Arts Poster Design Contest and "Come Meet the Artist" reception. Participation was greater than imagined as more than 1,300 students joined the competition. All of the artwork will be on display at the Riverwalk Arts Festival on March 5-6, 2016.

The Santa Rosa Arts & Culture Foundation is asking for a marketing grant of \$5,000.00 to do a campaign to create an immediate awareness of this amazing arts festival. Due to a major and untimely change of officers at the SRACF this application is months late. We realized that the application date was well past and had no intention of applying for a "grant" to do the much needed advertising/marketing for our beloved event - even though it is imperative for and to the success of this Santa Rosa County, Florida premier event, BUT . . . many thanks to Alan Lowery (who sits on the Milton, Florida City Council AND the Santa Rosa Tourist Development Council) for actively encouraging us to apply. Mr. Lowery saw our great need and dire situation brought on by varied circumstances that have been effectively remedied. Mr. Lowery recognizes the value and integral part we play in promoting the quality of life in our community.

Thank you so much for your consideration, and we so look forward to hearing from you.

Sincerely,

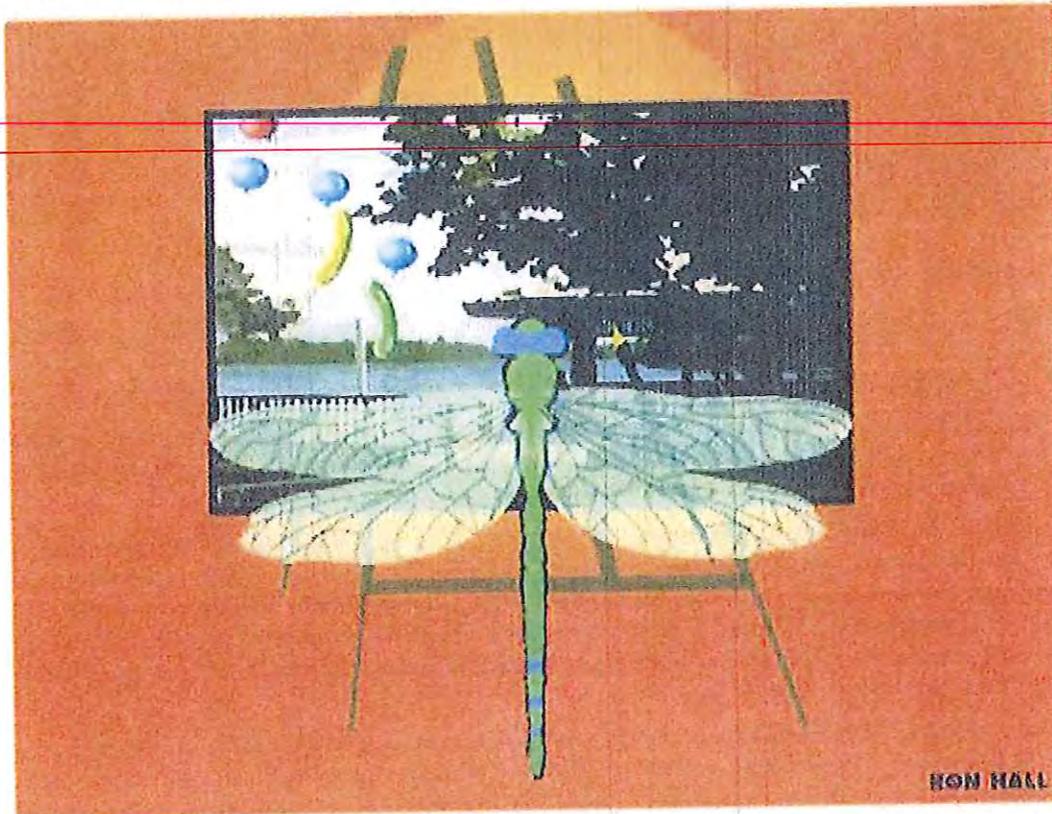
Jerry C. Cummings
President



*The mission of the
Santa Rosa Arts and Culture Foundation, Inc.
is to vitalize and enrich the cultural arts in
Santa Rosa County, Florida.*

SANTA ROSA ARTS AND CULTURE FOUNDATION

Call For Artists



RIVERWALK ARTS FESTIVAL

On the banks of the beautiful Blackwater River in Historic downtown Milton Florida.

MARCH 5 AND 6, 2016

Saturday 10 am - 6 pm and Sunday 10 am - 5 pm

Applications online at www.SRACF.org

Application deadline: February 15, 2016

FEATURING

Juried Fine art - Heritage/Folk Art - Cultural Performer - Continuous Music - Food
All County Youth Art - Kids Fun Zone

AWARDS

Fine Art Best in Show - 1st, 2nd and Honorable Mention (in each qualifying category)

INFO

6815 Caroline St. Milton, FL 32570 - 850-626-4499

THE ARTS MEAN BUSINESS

ROBERT L. LYNCH, PRESIDENT AND CEO, AMERICANS FOR THE ARTS

The key lesson from Arts & Economic Prosperity III is that communities that invest in the arts reap the additional benefit of jobs, economic growth, and a quality of life that positions those communities to compete in our 21st century creative economy. In my travels across the country, business and government leaders often talk to me about the challenges of funding the arts and other community needs amid shrinking resources.

They worry about jobs and the economic performance of their community. How well are they competing in the high-stakes race to attract new businesses? Is their region a magnet for a skilled and creative workforce? I am continually impressed by their commitment to doing what is best for their constituents and to improving quality of life for all. The findings from Arts & Economic Prosperity III send a clear and welcome message: leaders who care about community and economic development can feel good about choosing to invest in the arts.

Most of us appreciate the intrinsic benefits of the arts—their beauty and vision; how they inspire, soothe, provoke, and connect us. When it comes time to make tough funding choices, however, elected officials and business leaders also need to have strong and credible data that demonstrate the economic benefits of a vibrant nonprofit arts and culture industry. Arts & Economic Prosperity III is our third study of the nonprofit arts and culture industry's impact on the nation's economy. Because of their rigor and reliability, results from the 1994 and 2002 studies have become the most frequently used statistics to demonstrate the value of arts and culture locally, statewide, and nationally. This new study is our largest ever, featuring findings from 156 study regions (116 cities and counties, 35 multi-county regions, and five statewide studies). Data were collected from an impressive 6,080 nonprofit arts and culture organizations and 94,478 of their attendees across all 50 states and the District of Columbia.

By every measure, the results are impressive! Nationally, the nonprofit arts and culture industry generates \$166.2 billion in economic activity annually—a 24 percent increase in just the past five years. That amount is greater than the Gross Domestic Product of most countries. This spending supports 5.7 million full-time jobs right here in the U.S.—an increase of 850,000 jobs since our 2002 study. What's more, because arts and culture organizations are strongly rooted in their community, these are jobs that necessarily remain local and cannot be shipped overseas.

Our industry also generates nearly \$30 billion in revenue to local, state, and federal governments every year. By comparison, the three levels of government collectively spend less than \$4 billion annually to support arts and culture—a spectacular 7:1 return on investment that would even thrill Wall Street veterans.

Arts & Economic Prosperity III has more good news for business leaders. Arts and culture organizations—2 Arts & Economic Prosperity III | Americans for the Arts businesses in their own right—leverage additional event-related spending by their audiences that pumps vital revenue into restaurants, hotels, retail stores, and other local businesses. When patrons attend a performing arts event, for example, they may park their car in a toll garage, purchase dinner at a restaurant, and eat dessert after the show. Valuable commerce is generated for local merchants. This study shows that the typical attendee spends \$27.79 per person, per event, in addition to the cost of admission. When a community attracts cultural tourists, it harnesses even greater economic rewards. Non-local audiences spend twice as much as their local counterparts (\$40.19 vs. \$19.53). Arts and culture is a magnet for tourists, and tourism research repeatedly shows that cultural travelers stay longer and spend more. Whether serving the local community or out-of-town visitors, a vibrant arts and culture industry helps local businesses thrive.

Right now, cities around the world are competing to attract new businesses as well as our brightest young professionals. International studies show that the winners will be communities that offer an abundance of arts and culture opportunities. As the arts flourish, so will creativity and innovation—the fuel that drives our global economy. Arts & Economic Prosperity III is great news for those whose daily task is to strengthen the economy and enrich quality of life. No longer do business and elected leaders need to choose between arts and economic prosperity. Nationally, as well as locally, the arts mean business!

Santa Rosa County Tourist Development Office
8543 Navarre Parkway
Navarre, FL 32566

Local Event/Marketing Application

Any organization requesting funding will be required to complete this form

Applicant Organization Santa Rosa Arts and Culture Foundation, Inc.
Contact Person Jerry C. Cummings Title President
Organization Address 6815 Caroline Street
City Milton State FL Zip 32570 Phone (850) 981-1100
Email Address: sracl2014@gmail.com Web Address: www.sracl.org
Cell () Organization IRS Status 501(c)(3)

Name of Event or Project: 28th Annual Riverwalk Art Festival
Has this project received grant funding from the SRC Tourist Development Council in the past? Yes
If yes, when and how much and what year? 2013 / \$3,000.00
If yes, what is the room history of the event? # of rooms _____ # of nights _____

2015/2016 Event Request Details

Location of Event or Project: Riverwalk Downtown Milton, FL
Date(s) of Event or Project: March 5-6, 2016 10am-6pm
Detailed Explanation of the Project: This art festival begins the art shows in N.W. FL. all other shows look to us to begin the season. We feature fine art with all its disciplines, heritage arts, All County Youth Art exhibits (writing, art, etc.). Various styles of entertainment, Food Concessions - This show draws artists from near and far. We attract the "snowbirds" who come to the beaches. Our major attraction is the Blackwater River location - we are a huge benefit to Milton businesses and our show is beautiful.

Total Budget of Event: \$ 16,500.00
(A budget with anticipated revenue and expenses is required upon submittal of application)

Amount Requested: \$ 5,000.00

Intended use of Funds: Marketing - all facets

Match Provide by Organization

In-kind description: ~~(costs) over 2,000 hrs of volunteers to accomplish this massive event. Sound / data / tents and set up / Property Venue / Awards break fast~~
Value of in-kind: \$ 16,000 Match dollars provided by your organization: \$ contingent on sponsorship

Projected Attendance: 15,000 - 20,000 Projected Number of Out of Town Visitors: 8,000

What are the goals and objectives for this event for which you are applying for:

Our goal is to emphasis the many cultural resources in SRC - to showcase the quality of life that we offer. To impact our economy and underscore the role art and culture plays in vitalizing our community and County

Describe how the effectiveness of this event will be measured:

By attendance - how well we attract visitors to our city and County.

How will the event/project benefit tourism in Santa Rosa County?

A two day event, well attended, will attract a multitude of visitors to showcase our beaches and recreational opportunities here in the Canoe Capital of the world.

What are the demographics of your targeted attendees (i.e. families, professionals, youth, etc. plus other demographic information as available):

We pull from local, state AND national - people love art and art shows are a source for great regional art.

Anticipated number of vendors: 75-100

Will you survey the participants to capture data: yes

If no, how do you intended to collect data for reporting purpose: _____

Are lodging partners offering a special rate for this Event? Yes No

Will lodging partners provide room night verification after this Event? Yes No

How will information about room nights actually booked for this Event be obtained (e.g. lodging partner reports, registration roster, visitor survey, ticket sales)?

lodging report / survey

If this is NOT a new event, what efforts are being made to grow the event to increase the number of overnight visitors from the previous year?

Established public relations / Promotional / Publicity
committees with aggressive national / local campaign

Please use the space below to add any additional event information:

The SRACF is making a concerted, substantial
effort to be a solution to a perception of our
quality of life in Santa Rosa County Florida.
We strive to set and to BE the standard bearer.

Estimated Budget

Projected Income

	CASH	IN-KIND	
Entry Fees (participants)	9,000 ⁰⁰		} see page 5
Admissions (spectators)			
Sales (merchandise, etc.)			
Sponsorships			
Other	7,500 ⁰⁰		
Local Event Marketing Funding			TOTAL INCOME
TOTAL	\$ 16,500 ⁰⁰	\$	\$ 16,500 ⁰⁰

Projected Expenses

	CASH	IN-KIND		
Contracted officials	4,200 ⁰⁰			
Operations				
Rentals/Equipment	500 ⁰⁰			
Food and Beverage				
Merchandise for Sale				
Souvenirs/Giveaways <i>AWARDS</i>	7,500 ⁰⁰			
Print Marketing	3,500 ⁰⁰			
Online Marketing	390 ⁰⁰			
Television Marketing	1,000 ⁰⁰			
Radio Marketing				
Direct Mail Marketing	500 ⁰⁰			
Direct Sales Marketing				
Florida's Playground-Branded Promo Items/Prizes				
Site Fees	600 ⁰⁰			
Sanction Fees				
Concert/Performance Fees				
Other	1200 ⁰⁰			TOTAL EXPENSES
TOTAL	\$ 16,390	\$		\$ 16,390

CERTIFICATION AND COMPLIANCE STATEMENT

APPLICANT:

I hereby certify that the information contained in this application is true and correct to the best of my knowledge and that I have read the policies and requirements of the Santa Rosa County TDC grants program and will abide by all legal, financial and reporting requirements as a condition of receiving grant funds from the Santa Rosa County TDC. Signatures must be original in blue ink.

Name: Jerry E. Cummings

Organization: Santa Rosa Arts and Culture Foundation

Jerry E. Cummings
Signature

12/15/2015
Date

Please return the original plus (4) four copies of the Application and the Certification & Compliance Page by 5 p.m. Monday, August 31 to:

Santa Rosa County Tourist Development Office
ATTN: Grants Program
8543 Navarre Parkway
Navarre, FL 32566

Application Check List

- Completed application (pages 4-9)
- Signed certification and compliance form (page 10)
- Copy of event license (if any)
- Copy of event permit (if any)
- Copy of event insurance (if any)
- Copy of liability insurance
- Anticipated budget, including detailed expenses and revenue
- Original and four copies of your complete application package (all items listed above)

Arts & Culture - part of the solution

Substantial Returns to Government Treasuries — \$5 Returned For Each State \$1 Invested

Florida's not-for-profit arts and culture industry *delivers more than \$446.5 million in local and state government revenue — \$250 million returned to Florida's state treasury and \$200 million to local governments.*

Supports Over 88,326 Full-Time JOBS Throughout Florida

According to Dun & Bradstreet as of January 2014, Florida is home to 57,453 arts-related businesses that employ 212,779 people. These arts-centric businesses are vital to help build and sustain economic diversity and vibrancy. Florida's not-for-profit arts and culture organizations support over 88,326 full-time equivalent jobs that generate over \$2.1 billion in household income to local residents.*

Builds A Diverse and Innovative State Economy

Florida's arts and culture not-for-profit industry generates over \$3.1 billion in local economic activity; last reported amounts are \$1.4 billion spent by the not-for-profit arts and cultural organizations and \$1.7 billion in event-related spending by their audiences. According to such non-arts organizations like the Florida Chamber and Associated Industries of Florida, our arts and culture resources are vital to build a strong, diverse, and innovative economy.*

Expands Tourism Throughout Florida

According to Florida Tax Watch Tourism Research Report, 74.9% of visitors to Florida participate in cultural activities. The report goes on to say we need to understand the factors that make Florida an attractive destination and retain and enhance those factors. Research demonstrates that of the 50-million attendees (84% residents) and visitors (16%) at Florida arts and culture events, the non-local attendees spend an average of 137 percent more (lodging, meals, transportation, souvenirs, etc.) than resident attendees per person: \$57.49 vs. \$24.25.*

Gives Florida the Competitive Edge to Attract and Retain Key Businesses

Part of the criteria used by both Scripps Research and Burnham Institute for Medical Research on where to locate in Florida was how healthy the arts and culture resources were in the areas they considered. They decided upon Palm Beach and Orange counties, both replete with quality and diverse arts and culture resources. Cities are competing to attract new, promising businesses; and "international studies show that the winners will be communities that offer an abundance of arts and culture opportunities."

Develops Strong and Effective Private-Public Partnerships

Over 50% of Florida's arts and culture not-for-profit organizations' annual operating budgets must be raised through individual contributions; fund-raising events; corporate and foundation support; and local, state, and federal governmental grants. State support is critical to help leverage other revenue sources critical to sustain this creative industry — jobs, programming, arts education, and greater access for more residents and tourists.

State Investment is Vital to Leverage Millions in Support

Florida restored its critical investment in its arts and culture resources in 2014 by providing appropriations that fully funded all qualified grants from the Florida Department of State Division of Cultural Affairs. Florida is now ranked #6 in per capita funding from the National Assembly of State Arts Agencies. Let's continue to work together through public and private partnerships to build a Florida rich in cultural diversity and quality that gives our state a competitive edge to attract tourists and businesses. These qualified Florida arts and cultural organizations use these state grants to leverage raising millions in matching dollars necessary to sustain and advance this creative industry. Florida's arts and culture industry impacts the economy, education, tourism, community development, and quality of life for residents of and visitors to Florida.

For additional information,
please contact the Florida Cultural Alliance:

E-mail: info@fcca.net Telephone: 561-848-6231 www.FLCA.net

* The Economic Impact of Nonprofit Arts and Culture Organizations and Their Audiences in the State of Florida, Americans for the Arts' Arts & Economic Prosperity III Study and Americans for the Arts' The Creative Industries in Florida, 2014



January 25, 2016

ADMINISTRATIVE COMMITTEE

1. Discussion of a request from MAB JV Mitigation LLC with regards to a letter to the Army Corp of Engineers addressing the ongoing closure of a segment of Leisure Street (Hemlock Drive to Citrus Drive).
2. Discussion of renaming Navarre Park to Navarre Memorial Park.
3. Discussion of renewal of agreement with Stone Ridge Counseling Center, Inc. for Employee Assistance Program (EAP) at current rates.
4. Discussion of agreement with Warner Law Firm, P.A. for legal services, as needed, for claims not covered by the Florida Association of Counties Trust.
5. Discussion of approval to enter into contract with Volkert, Inc. for consultant services for update of the 2003 Land Acquisition Study related to buffering efforts.
6. Discussion of approval of transmittal of the Multiyear Implementation Plan to the Treasury for review and acceptance and authorize staff to make minor edits if requested by the Treasury during the review phase.
7. Discussion of appointment of Sheila Fitzgerald to Tri-County Community Council, Inc. Board of Directors.
8. Discussion of Mad Dash for Missions 5K Run on Woodbine Road Saturday, April 30, 2016 in neighborhoods adjacent to Woodbine United Methodist Church.
9. **INFO ONLY:** Public Hearing items scheduled for 9:30 a.m. Thursday, January 28, 2016: NONE

Administrative Item 1





SANTA ROSA COUNTY BOARD OF COMMISSIONERS

Santa Rosa Administrative Offices
6495 Caroline Street, Suite M
Milton, Florida 32570-4592



JAYER WILLIAMSON, District 1
ROBERT A. "BOB" COLE, District 2
W. D. "DON" SALTER, District 3
ROB WILLIAMSON, District 4
R. LANE LYNCHARD, District

TONY GOMILLION, County Administrator
ROY V. ANDREWS, County Attorney
JAYNE BELL, OMB Director

MEMORANDUM

TO: Board of Commissioners

FROM: Tony Gomillion, County Administrator

DATE: January 25, 2016

SUBJECT: Request from MAB JV Mitigation LLC regarding Leisure Street

DISCUSSION

Discussion of a request from MAB JV Mitigation LLC with regards to a letter to the Army Corp of Engineers addressing the ongoing closure of a segment of Leisure Street (Hemlock Drive to Citrus Drive).

BACKGROUND

The new Publix Shopping Center at Tiger Point has received approval from the Northwest Florida Water Management District for their project and are in the final stages of approval with the Army Corps of Engineers. The section of Leisure Street referenced in the Army Corps of Engineers request is related to the developer's utilization of the adjacent properties for mitigation of the Tiger Point project. This section of the street is currently barricaded with loads of soil. The Corp is asking for a commitment from the County to place a more permanent and appropriate barricade to restrict access to the mitigation property. The County attorney will review the letter to ensure that should this street be needed for a future through street, that we would retain the right to reopen.

January 14, 2016

VIA REGULAR MAIL &
[EMAIL – comm-lynchard@santarosa.fl.gov](mailto:comm-lynchard@santarosa.fl.gov)

Mr. Lane Lynchard, Chairman
Santa Rosa County Commission
6495 Caroline Street, Suite M
Milton, Florida 32570

Re: Leisure Street as component of the
Mitigation Program for New Publix Shopping Center at Tiger Point by
MAB JV Mitigation LLC

Dear Chairman Lynchard:

This firm represents MAB JV Mitigation LLC (together with its affiliates, “MAB”), an entity formed to acquire tracts DDD and VV in the Holley By The Sea subdivision (“Mitigation Property”). A survey of the Mitigation Property is attached for your reference. The Mitigation Property is being acquired to provide off-site storm water mitigation in connection with MAB’s affiliate company’s purchase of property at the southeast corner of Gulf Breeze Parkway and Tiger Point Lane (“Development Parcel”). My client anticipates developing a Publix anchored shopping center on the Development Parcel. MAB has signed a lease with Publix and erected a “Coming Soon” sign on the Development Parcel announcing the new Publix store.

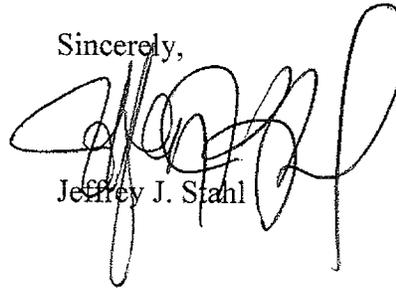
I understand that you recently spoke with John Argo, head of acquisitions and development for MAB. As I understand John mentioned to you, MAB must obtain a permit from the Army Corps of Engineers as a predicate to development of the Development Parcel, having already received approval from the Northwest Florida Water Management District. The Corps is currently in the final review stages of MAB’s application for permit.

Mr. Argo recently met with the Corps and was asked to obtain a letter from Santa Rosa County evidencing the County’s agreement with the placement of a barricade at the western access to Leisure Street (a dirt road currently separating the 2 tracts comprising the Mitigation Property) at Citrus Drive and at the eastern access to Leisure Street at Hemlock Drive (at the locations identified on the attached survey). The purpose of the barricades is to deter people and vehicles from entering onto Leisure Street and potentially damaging the storm water mitigation efforts that MAB will undertake as a requirement under the Army Corps permit. The Corps has indicated that barricading the street would be a satisfactory alternative to closing that street and including it in the Mitigation Property. We believe that to be a desirable outcome for all parties and trust that the County is very experienced with installation of the type of safe and effective vehicle barricades and signage needed here to control access.

In anticipation of your approval of the Corps' request, we have enclosed a draft letter for your signature as Chairman of the Commission, addressed to the Corps apprising them of your consent. Kindly consider this letter, and if it is acceptable, sign it and return it to the undersigned. Alternatively, we welcome any comment you may have to the letter.

We wish to be as responsive as possible to the Corps' request so we can expedite issuance of their permit, which will trigger our ability to close on both the Mitigation Parcel and the Development Parcel and allow us to begin construction of the shopping center. Your assistance is greatly appreciated.

Sincerely,



Jeffrey J. Stahl

JJS:dmr

Enclosure

cc: John Argo

SANTA ROSA COUNTY COMMISSIONER LETTERHEAD

Department of the Army
Jacksonville District Corps of Engineers
Pensacola Regulatory Office
41 North Jefferson Street, Suite 301
Pensacola, Florida 32502
Attn: Ms. Terry Plantier Eucker

Re: U. S. Army Corps Application
Tiger Point Pavilion SAJ-201501487

Dear Ms. Eucker:

The Santa Rosa County Commission has been asked by MAB Mitigation JV, LLC, on both its behalf and that of its affiliate MAB American Management, LLC, to respond to a request you have made of them to obtain the consent of Santa Rosa County to the placement of a barricade at both the eastern and western entrances to Leisure Street (Hemlock Drive on the east and Citrus Drive on the west) generally as noted on the enclosed survey. We understand the Corps has requested the barricading of Leisure Street ("Barricading") in connection with its consideration of a request for the issuance of a permit pursuant to the referenced application.

We approve of the Barricading and will require that the materials used to create the Barricading consist of those customarily employed by the County to restrict against pedestrian and vehicular access. We understand the timely installation of these barricades will be a requirement attendant to issuance of the permit applied for.

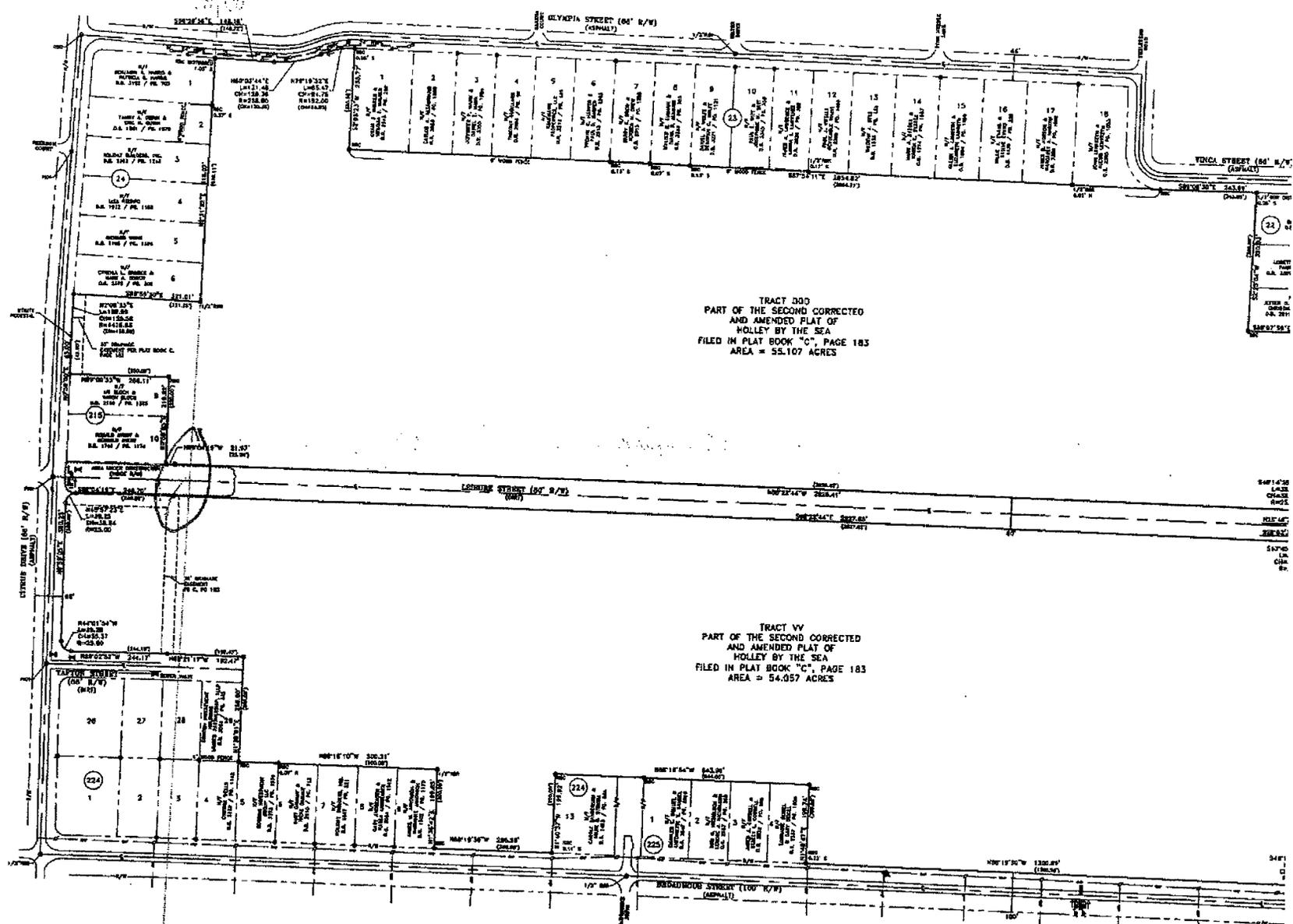
Should you have any questions or require any further information from the Santa Rosa County Commissioners in connection with these efforts, kindly contact the undersigned.

Sincerely,

Santa Rosa County Commission

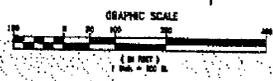
By: _____
Lane Lynchard, Chairman

cc: John Argo

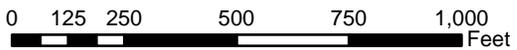
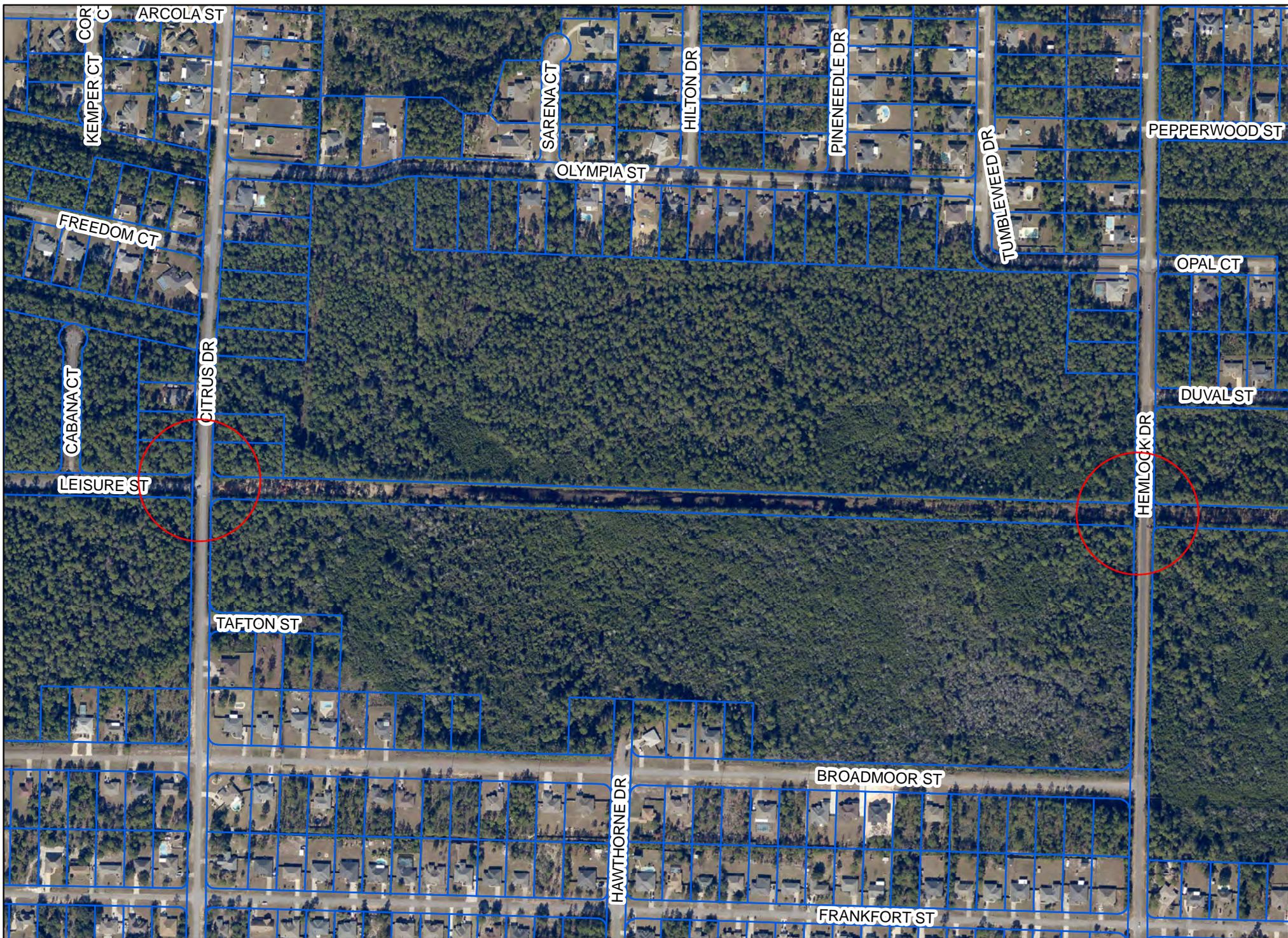


TRACT III
 PART OF THE SECOND CORRECTED
 AND AMENDED PLAT OF
 HOLLEY BY THE SEA
 FILED IN PLAT BOOK "C", PAGE 183
 AREA = 55.107 ACRES

TRACT IV
 PART OF THE SECOND CORRECTED
 AND AMENDED PLAT OF
 HOLLEY BY THE SEA
 FILED IN PLAT BOOK "C", PAGE 183
 AREA = 54.057 ACRES



Blue - general area of barricade



Leisure St Barricade Locations





SANTA ROSA COUNTY BOARD OF COMMISSIONERS

Santa Rosa Administrative Offices
6495 Caroline Street, Suite M
Milton, Florida 32570-4592



JAYER WILLIAMSON, District 1
ROBERT A. "BOB" COLE, District 2
W. D. "DON" SALTER, District 3
ROB WILLIAMSON, District 4
R. LANE LYNCHARD, District 5

TONY GOMILLION, County Administrator
ROY V. ANDREWS, County Attorney
JAYNE BELL, OMB Director

January 28, 2016

Department of the Army
Jacksonville District Corps of Engineers
Pensacola Regulatory Office
41 North Jefferson Street, Suite 301
Pensacola, Florida 32502
Attn: Ms. Terry Plantier Eucker

Re: U.S. Army Corps Application
Tiger Point Pavilion SAJ-201501487

Dear Ms. Eucker:

The Santa Rosa County Commission has been asked by MAB Mitigation JV, LLC, on both its behalf and that of its affiliate MAB American Management, LLC, to respond to a request you have made of them to obtain the consent of Santa Rosa County to the placement of a barricade at both the eastern and western entrances to Leisure Street (Hemlock Drive on the east and Citrus Drive on the west) generally as noted on the enclosed survey. We understand the Corps has requested the barricading of Leisure Street ("Barricading") in connection with its consideration of a request for the issuance of a permit pursuant to the referenced application.

We approve of the Barricading and will require that the materials used to create the Barricading consist of those customarily employed by the County to restrict against pedestrian and vehicular access. We understand the timely installation of these barricades will be a requirement attendant to issuance of the permit applied for.

It is not the intention of the County to abandon the street or to vacate or release the right of the County to utilize the street appropriately in the future.

Should you have any questions or require any further information from the Santa Rosa County Commissioners in connection with these efforts, kindly contact the undersigned.

Sincerely,

Lane Lynchard, Chairman
Santa Rosa County Commission

cc: John Argo

Administrative Item 2



SANTA ROSA COUNTY

DEPARTMENT OF HUMAN RESOURCES AND RISK MANAGEMENT

6495 CAROLINE STREET • SUITE 1
MILTON, FLORIDA 32570-4592
(850) 983-1863
FAX (850) 983-1868

DEVANN COOK
DIRECTOR

MEMORANDUM

TO: Santa Rosa Board of County Commissioners

FROM: DeVann Cook, Director of Human Resources *DeVann*

THROUGH: Tony Gomillion, County Administrator

RE: EAP Agreement

DATE: January 13, 2016

Recommendation

I recommend continuation of our Employee Assistance Program agreement, with Stone Ridge Counseling Center, as stated in Section D (1) of the 2012 agreement (attached).

Background

In 2010, Santa Rosa County contracted with Stone Ridge Counseling for employee assistance services. Since that time, Stone Ridge has provided excellent service to the County and our employees. The average annual cost for this program is \$7,000.00.

DC/lh

Attachment

cc: R. Andrews

EMPLOYEE ASSISTANCE PROGRAM AGREEMENT

This Employee Assistance Agreement is made this 1st day of February, 2012, between Stone Ridge Counseling Center, Inc. (referred to as SRCC) and Santa Rosa County (hereinafter referred to as "The Employer")

A. The following terms are defined herewith:

1. "Employees" shall be defined as both full-time and part-time employees at the Employer's sites. Subcontractors and retirees are not covered.
2. "Family" shall mean spouse and dependent children (i.e. biological, adopted, stepchildren living with the employee). Children between the ages of 18 and 21 must be attending school or college to be considered for the EAP service. It will be left to the discretion of the Employer to determine eligibility in any case that does not meet the above requirements.
3. An initial evaluation will be provided for each referral to determine further needs to include but is not limited to the following problems: emotional state, alcohol or drug abuse, job related concerns and ability to perform work related duties/requirements, emotional or psychological well being, marriage and family relationships, school related issues and financial or legal problems.
4. SRCC will provide treatment as deemed necessary by the therapist, however if services needed are beyond the treatment capabilities of SRCC, a referral will be made to an external referral source and are not covered by this agreement.

B. SRCC agrees to the following:

1. Provide an initial evaluation/assessment, counseling and a referral if necessary during the duration of this agreement, to each employee and/or member of his/her family as defined above. This service will be provided both on a voluntary basis by the employee or family member and as referred by the Employer.
2. Arrange and provide up to two follow-up visits for outpatient counseling as deemed appropriate. The employer may agree to pay for additional services on a case by case basis (to be confirmed by HR director or owner).
 - (a) In the event of a positive Department of Transportation (DOT) drug screen, SRCC will serve as a referral source for a Substance Abuse Professional (SAP) who will provide an evaluation of the employee who has tested positive. Payment

for the evaluation and subsequent treatment for substance abuse is not the responsibility of SRCC.

3. Designate an EAP representative who shall be responsible for resolving any and all problems associated with the Employer's involvement in the Employee Assistance Program.
4. Provide a quarterly report indicating the number of employees who have used the Employee Assistance Program. All names will be kept confidential to protect the rights of the employee unless a specific authorization of release of information has been signed.
5. Provide emergency service to include 24 to 48 hour business day call back.
6. Upon request from the Employer, provide training for managers and supervisors on the benefits of using the Employee Assistance Program and awareness of the effects of mental health related issues on job performance and attendance.
7. Assist the Employer to promote awareness of the EAP. SRCC may also provide promotional materials to promote awareness of the EAP by the Employer's managers and employees.
8. Consult with Employer's supervisory personnel, when requested and provide immediate feedback (within two business days) of any supervisor referral.
9. Provide training and educational sessions as requested for the benefit of the eligible employees. The cost will be \$150.00 an hour, travel time @ \$75.00 per hour in 15 minute increments. Any program or training over four hours will be contracted negotiated and contracted separately.
10. Provide crisis counseling at the Employer's request within 72 hours of the call made for the request. Crisis counseling is defined by an event that necessitates immediate response. The cost will be \$300.00 for a two hour minimum and \$150.00 per hour for each additional hour within the local area. If the counseling is provided outside the Employer's local area, travel time at \$75.00 per hour will be incurred in 15 minute increments. If an overnight stay is required it will be at the expense of the Employer.
11. Keep in force comprehensive general liability insurance and professional malpractice insurance during the term of this contract with limits of not less than \$1,000,000 per occurrence and the \$3,000,000 aggregate.
12. Provide services in a professional facility by licensed therapists.

13. Submit invoices for any charges within 30 days of the date of service.
 14. SRCC reserves the following rights:
 - (a) A no-show by a client who fails to provide 24 hour notice to cancel the appointment will be counted and billed as a visit.
 - (b) Court-ordered counseling or assessments are not covered.
 - (c) Court-ordered appearances or documentation are not covered.
- C. The Employer agrees to:
1. Designate an Employer EAP Coordinator who will be the chief representative of the Employer and liaison with SRCC's EAP consultant.
 2. Provide SRCC with a suitable means to identify those individuals eligible to participate in the program with the understanding the employees/and or immediate family members can self-refer.
 3. Take reasonable steps to promote awareness of the EAP through internal communications and by Employer endorsement not limited to materials made available in employee workrooms.
 4. The EAP Coordinator and/or supervisor who make a direct referral and wishes to have feedback will leave specific information with SRCC regarding the need for the referral, a contact name and number, and type of feedback requested.
 5. Compensate SRCC for the services described above as follows:
 - (a) The Employer shall pay for the EAP services that are undisputed by the Employer, and reflected on invoices in proper form that are accurate, complete and submitted in a timely manner.
 - (b) The Employer shall pay the hourly rate of \$75.00 per consultation, assessment and/or counseling services that are provided in 45-50 minute sessions by the therapists of SRCC, under this agreement.
 - (c) The Employer shall establish service limits of three visits on each case which SRCC will not exceed without express approval by the Employer. A no-show by an employee will be counted as a billable visit.
 - (d) The Employer represents that it has approximately 900 plus employees who may avail themselves of the services to be provided under this agreement.
- D. Employer and SRCC mutually agree that:

1. The term of this Agreement shall be for one year from February 1, 2012 through January 31, 2013. Either party may terminate this Agreement upon 90 days written notice to the other. In the event of termination, the Employer will pay outstanding invoices within 30 days. This contract will be renewed annually unless either party is notified of termination.
2. The medical record shall be considered the property of SRCC which shall seek to safeguard it from unauthorized use, access, loss or destruction within the time deemed appropriate by the State of Florida and Federal laws. Release of information will be used in all incidences which require correspondence outside of SRCC therefore records shall not be accessed or released without the proper consent of the patient/client.
3. The costs of further treatment to be rendered by SRCC will be paid by the employee or his/her insurer or other party payer unless specifically authorized by the Employer on a case by case basis. The Employer is therefore released from further financial obligations after the third session is completed. Any costs incurred via referrals made by SRCC are the responsibility of the patient.
4. SRCC is an independent contractor in performing its obligations hereunder. In no event will SRCC be liable for any injury or damages to employees or members of the families or others arising out of any acts or omissions by the Employer, under this Agreement. Each party agrees to indemnify and hold the other harmless against claims arising out of its own acts and omissions and the acts and omissions of its employees under this Agreement.

IN WITNESS THEREOF, the parties have caused this Agreement to be duly executed by their duly authorized representatives of the date first written above.

STONE RIDGE COUNSELING CENTER, INC.

By: _____

Melissa Adams, President & EAP Coordinator

Date: BCC approved Jan 12, 2012

SANTA ROSA COUNTY, FLORIDA

ATTEST:

Mary Jones
Clerk



Jim Williamson
Jim Williamson, Chairman

C

Administrative Item 3



SANTA ROSA COUNTY

DEPARTMENT OF HUMAN RESOURCES AND RISK MANAGEMENT

6495 CAROLINE STREET • SUITE 1
MILTON, FLORIDA 32570-4592
(850) 983-1863
FAX (850) 983-1868

DEVANN COOK
DIRECTOR

MEMORANDUM

To: Santa Rosa County Board of County Commissioners
From: DeVann Cook, Director, Human Resources 
Through: Tony Gomillion, County Administrator
Re: Legal Services
Date: January 20, 2016

Recommendation

Develop an agreement with the Warner Law Firm, P.A. for legal services, as needed, for claims not covered by the Florida Association of Counties Trust. A copy of their proposal is attached.

Background

The Warner Law Firm has been representing Santa Rosa County for many years. They are one of the firms endorsed by the Florida Association of Counties Trust (our General Liability carrier). Most legal representation expenses are paid by the Trust, however, there are cases that may not be partially or completely covered by the Trust. In most of those instances, I believe using the Warner Firm will offer a level of consistency that can be important to the County.

Attachment

DC/lh

cc: R. Andrews

WARNER LAW FIRM, P.A.

519 GRACE AVENUE
POST OFFICE BOX 1820 (32402)
PANAMA CITY, FLORIDA 32401
TELEPHONE (850) 784-7772
FACSIMILE (850) 784-7756

TIMOTHY M. WARNER*
WILLIAM G. WARNER

Toll Free Telephone (888) 927-6370
Toll Free Telecopier (888) 781-7756

* ALSO ADMITTED IN LOUISIANA

E-MAIL: timwarner@warnerlaw.us
E-MAIL: billwarner@warnerlaw.us

January 12, 2016

DeVann Cook.
Santa Rosa County Human Resources Director
6495 Caroline Street, Suite H
Milton, FL 32570

Dear Mr. Cook:

It is our understanding that Santa Rosa County would like to engage Warner Law Firm, P.A., hereinafter referred to as "the firm," to provide ongoing legal services as outside counsel to the Santa Rosa County Board of County Commissioners, hereinafter "BCC," on an as-needed basis as determined by the County.

This letter will confirm the terms our engagement.

It is acknowledged that the firm's client is the BCC and no other person or entity. The scope of the firm's representation includes providing advice, assistance and legal representation to the County and its staff and to provide such other representation as required by the direction of the County.

The firm's fee will be based upon an hourly rate of \$225.00 for attorney time and \$95.00 for paralegal time. The BCC will be billed on a monthly basis by itemized statement of services rendered and expenses charged, with payment being due upon receipt.

In addition to attorney's fees, the firm shall be reimbursed for expenses, including travel, court reporter's fees, process server's fees, copy costs, and any other out-of-pocket expense incurred by the firm in its representation under this agreement.

During the course of our engagement, the firm will use its best efforts on behalf of the BCC. Please be reminded, however, that the firm cannot guarantee favorable results.

It is understood that the firm will not settle or compromise any matter without the consent of the BCC.

The BCC understands that it has certain obligations in connection with this agreement, including an obligation of complete honesty and full disclosure of any and all facts surrounding this matter, and further understands that it must cooperate with the firm's personnel during the representation.

Failure of either party to abide by the terms of this engagement shall be the basis for termination of the parties' relationship hereunder, including withdrawal of counsel from the representation.

If you understand and approve the terms of this engagement as outlined in this letter, please sign where indicated below and return the executed original to my office.

We appreciate your consideration and look forward to working with you.

Sincerely,

WARNER LAW FIRM, P. A.


William G. Warner

Agreed, on the date set forth below:

On behalf of the Santa Rosa County
Board of County Commissioners

Dated: _____

Administrative Item 4





SANTA ROSA COUNTY BOARD OF COMMISSIONERS

Santa Rosa Administrative Offices
6495 Caroline Street, Suite M
Milton, Florida 32570-4592



JAYER WILLIAMSON, District 1
ROBERT A. "BOB" COLE, District 2
W. D. "DON" SALTER, District 3
ROB WILLIAMSON, District 4
R. LANE LYNCHARD, District 5

TONY GOMILLION, County Administrator
ROY V. ANDREWS, County Attorney
JAYNE BELL, OMB Director

MEMORANDUM

TO: Board of County Commissioners

FROM: Erica Grancagnolo, Grants Manager

THROUGH: Sheila Fitzgerald, Grants and Special Projects Director

DATE: January 15, 2016

RE: Contract with Volkert, Inc. for update to Land Acquisition Study

RECOMMENDATION

Recommend approval to enter into contract with Volkert, Inc. in the amount of \$73,695 for consultant services for the update of the 2003 Land Acquisition Study related to buffering efforts in the areas around NAS Whiting Field, Naval Outlying Fields (NOLFs), and Peter Prince Airport.

BACKGROUND

In July 2015 Santa Rosa County was awarded a grant through the Florida Defense Task Force (FDSTF) to fund the update of the 2003 Land Acquisition Study (LAS), which developed a phased plan to limit encroachment at Naval Air Station Whiting Field (NASWF).

Volkert, Inc. was the sole respondent to the RFQ, and the board approved Volkert, Inc for consultant services for the update of the 2003 Land Acquisition Study at the December 10, 2015 meeting. Volkert, Inc. has extensive experience with aviation land acquisition projects, with an aviation expert and a land use planner on staff.

The budget for this project is \$78,000, with \$41,310 in FDSTF grant funds and \$36,690 local match from REPI reserves. In-kind contributions from staff are \$4,620.

GENERAL CONDITIONS FOR LETTER AGREEMENT

This Agreement made and entered into this _____ day of _____, 2016 by and between Santa Rosa County Commission hereinafter referred to as the OWNER, and Volkert, Inc., hereinafter referred to as the CONSULTANT;

WHEREAS, the OWNER desires to retain the CONSULTANT to perform certain professional engineering services as outlined in the Scope of Work.

SECTION I – SCOPE OF WORK

CONSULTANT'S Scope of Work hereunder is finite and limited to only those items explicitly stated or enumerated herein or attached hereto. Any work or services desired by OWNER that are not stated herein or attached hereto shall be considered Extra Work and shall entitle CONSULTANT to mutually agreed-upon additional compensation.

The project will result in a report that will identify the existing environment in the study area, any current conflicts between land uses and air operations, and potential future impacts from air operations. The report will also present strategies to minimize current or future problems, encourage compatible future development, and prevent incompatible future development.

The consultant shall update the April 2003 Land Acquisition Study to reflect changes to the land development code, Air Installation Compatible Use Zone (AICUZ) footprints, rural protection lines, and prior land easement/acquisition activities that have been updated since 2003. The consultant shall also provide a report on progress made as result of the 2003 Study.

The consultant shall update the prioritized property listings around NASWF and six NOLFs located in the county based on proximity to Accident Potential Zones, Military Airport Zones, vulnerability to incompatible development and location of existing and planned infrastructure development. The consultant shall also consider the inclusion of the Airport Zone at Peter Prince as well as certain identified "high-use" airspace areas in the prioritized property listings. This analysis should also include identifying the property owners and pertinent data related to the parcel, establishing a range of values for the properties, and evaluating the property owner's willingness to sell or allow easement.

The consultant shall work with all applicable Santa Rosa County BOCC staff members including Grants, Planning and Development Services, County Attorney, and others as necessary; State of Florida Department of Transportation; as well as representatives from Naval Air Station Whiting Field. Consultant shall be responsible for meeting any reporting deadlines or deliverables in accordance with the FDSTF and Santa Rosa County grant contract.

Project deliverables will be in report format and include the following components:

1. Completion of a phased plan to limit encroachment at NAS Whiting Field, its outlying fields, and Peter Prince Airport through the use of real estate purchases, agricultural conservation easements, and zoning mechanisms. Report should include:
 - a. Comparison of “then” and “now.” Description of progress made since, and as a result of, the 2003 study
 - b. Assessment of existing environment, any current conflicts between land uses and air operations, and potential future impacts from air operations
 - c. An updated prioritized property list
2. Public Involvement/Education
 - a. A final presentation to the Santa Rosa County Commission at a regularly scheduled commission meeting
 - b. In conjunction with Santa Rosa County staff, conduct education/outreach effort to better inform affected property owners about the effort to prevent encroachment

SECTION II – TERMS OF PAYMENT

- A. Partial payments for all services performed by the CONSULTANT under the terms of the Agreement shall be made no more often than monthly to the CONSULTANT by the OWNER upon receipt of invoices and other evidence of performance as may be deemed necessary by the OWNER. Payments shall be due and payable within thirty (30) days of the date of invoice. Amounts unpaid thirty (30) days after the invoice date shall bear interest at the rate of one and one-half (1 ½%) per month and OWNER shall reimburse CONSULTANT for any expenses, including legal costs, incurred in collection of outstanding amounts due from OWNER.
- B. The OWNER will pay the CONSULTANT for special services performed by Subconsultants at the actual invoice amount times a factor of 1.10 for assisting and coordinating the Subconsultant’s services.
- C. Reimbursable expenses are defined as follows:

Travel and subsistence cost, long distance telephone, printing and reproduction, computer services, application fees or deposits, and all other costs incidental to performing the assignment.

- D. The OWNER as purchaser of the services described herein shall pay any applicable sales tax in the manner and in the amount as required by law.
- E. The total fee for professional services shall not exceed Seventy Three Thousand Six Hundred Ninety-Five Dollars and Zero Cents (\$73,695.00) unless authorized by OWNER.
- F. Payment shall be made payable to Volkert, Inc. and submitted to the following address: **Dept. #2042, Volkert, Inc., P.O. Box 11407, Birmingham, AL 35246-2042.**

SECTION III – MISCELLANEOUS

- A. Extra Work: It is mutually understood and agreed that the OWNER will compensate the CONSULTANT for services resulting from changes in the scope of a project or its design, including but not necessarily limited to, change in size, complexity, project schedules, character of construction, revisions to previously accepted studies, reports, design documents or contract documents and for preparation of documents for separate bids, when such revisions are due to causes beyond the CONSULTANT'S control and when requested or authorized by the OWNER. Compensation for such extra work when authorized by the OWNER shall be mutually agreed upon prior to beginning work.
- B. Ownership and Reuse of Documents: All Project documents including but not necessarily limited to reports, drawings, studies, findings, correspondence, specifications, survey notes, estimates, maps, computations, calculations, computer files, Computer Assisted Design and Drafting (CADD) files (electronic and hard copy), and other data, as well as any and all other documents and other materials prepared, generated, or furnished by or for CONSULTANT and/or its Subconsultant(s) for the Project pursuant to this Agreement (hereinafter referred to in this Section B. as "Documents") are instruments of service with respect to the Project, and CONSULTANT shall retain an ownership and intellectual property interest therein regardless whether the Project is completed. OWNER may make and retain copies thereof for information and reference in connection with the use and/or occupancy of the Project by OWNER and others. However, such Documents are not intended for reuse or future use by OWNER or others for any purpose whatsoever or on any other project. No representation is made that such Documents are or will be suitable for reuse or future use by OWNER or others for any purpose whatsoever or on any other project. Any use of such Documents by OWNER or others on any project other than the project which is the subject of this Agreement is not advised and shall be done without warranty, representation, or liability to any extent whatsoever on the part of CONSULTANT. OWNER shall defend, indemnify, save and hold harmless CONSULTANT, its officers, directors, employees, agents, successors, and assigns against any and all liability for any and all claims, demands, fines, fees,

damages, actions, causes of action, lawsuits, expenses (including attorneys' fees), mediations, and arbitrations arising out of, resulting from, or relating in any way to the OWNER'S use of such Documents.

- C. Exclusivity of Remedies: To the fullest extent permitted by law, the total liability, in the aggregate, of CONSULTANT and CONSULTANT'S officers, directors, employees, agents and independent professional associates and Consultants, and of any of them, to OWNER and anyone claiming by, through or under OWNER, for any and all injuries, claims, losses, expenses or damages whatsoever arising out of or in any way related to CONSULTANT'S services, the project or this agreement from any cause or causes whatsoever, including but not limited to the negligence, errors, omissions, strict liability or breach of contract by CONSULTANT or CONSULTANT'S officers, directors, employees, agents or independent professional associates or Consultants, or any of them, shall be limited to and shall not exceed the total compensation received by CONSULTANT under this agreement.
- D. Insurance & Indemnification: CONSULTANT shall furnish OWNER with Certificate of Insurance confirming following forms and minimum limits of insurance:

<u>TYPE OF COVERAGE</u>	<u>LIMITS</u>
I Worker's Compensation Employer Liability	State - Statutory \$500,000 Per Accident \$500,000 Disease/Each Accident \$500,000 Disease/Policy Limit
II Comprehensive or Commercial General Liability	\$1,000,000 Per Person Bodily Injury \$1,000,000 Per Occurrence Bodily Injury \$1,000,000 Property Damage \$2,000,000 Policy Aggregate
III Automobile Liability	\$1,000,000 Combined Single Limit

Indemnification: To the fullest extent permitted by law, CONSULTANT shall indemnify OWNER for costs, losses, damages, judgments and expenses (including reasonable attorneys' fees) to the extent caused by the negligent acts, errors and omissions of CONSULTANT and its officers, directors, employees and subconsultants, in their performance of CONSULTANT'S Scope of Services hereunder. Notwithstanding any clause or provision in this Agreement or any other applicable Agreement to the contrary, CONSULTANT'S only obligation with regard to indemnification shall be to indemnify and hold harmless (but not defend) OWNER and its officers, directors and employees from and against

those damages and costs (including reasonable attorneys' fees) that OWNER becomes legally obligated to pay as a result of the death or bodily injury to any person or the destruction or damage to any property, to the extent caused by the negligent acts, errors or omissions of CONSULTANT or anyone for whom CONSULTANT is legally responsible, subject to any exclusivity of remedies contained herein.

- E. Termination: In the event of a material breach hereof, the OWNER shall have the right to terminate CONSULTANT'S contract by written notice to the CONSULTANT of such termination, specifying the effective date thereof at least five days before the effective date of such termination and make settlement with CONSULTANT upon an equitable basis for services performed up to the time of termination.
- F. Time of Completion: In accordance with the Standard of Care set out herein, all services under this Agreement will commence immediately upon authorization to proceed from the OWNER. Project must be completed prior to August 13, 2016.
- G. Successors and Assigns:
3. OWNER and CONSULTANT each is hereby bound and the partners, successors, executors, administrators and legal representatives of OWNER and CONSULTANT (and to the extent permitted by paragraph 2, the assigns of OWNER and CONSULTANT) are hereby bound to the other party to this Agreement and to the partners, successors, executors, administrators and legal representatives (and said assigns) of such other party, in respect of all covenants, agreements and obligations of this Agreement.
 2. Neither OWNER nor CONSULTANT shall assign, sublet or transfer any rights under or interest in (including but without limitation, monies that may become due or monies that are due) this Agreement without the written consent of the other, except to the extent that any assignment, subletting or transfer is mandated by law or the effect of this limitation may be restricted by law. Unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under this Agreement. Nothing contained in this paragraph shall prevent CONSULTANT from employing such independent professional associates and Consultants as CONSULTANT may deem appropriate to assist in the performance of services hereunder.
 3. Nothing under this Agreement shall be construed to give any right or benefits in this agreement to anyone other than OWNER and CONSULTANT, and all duties and responsibilities undertaken pursuant to

this Agreement will be for the sole and exclusive benefit of OWNER and CONSULTANT and not for the benefit of any other party.

- H. Dispute Resolution: If a dispute arises out of or relates to this Agreement or its alleged breach, the OWNER and CONSULTANT shall direct their representatives to endeavor to settle the dispute first through direct discussions. If the dispute cannot be resolved through direct discussions, the OWNER and CONSULTANT shall participate in mediation under the Construction Industry Mediation Rules of the American Arbitration Association then in effect unless the parties mutually agree otherwise, before recourse to litigation. The OWNER'S and CONSULTANT'S representatives shall attend all mediation sessions. Engaging in mediation is a condition precedent to litigation. Should mediation fail to resolve the dispute, the parties shall engage in arbitration in accordance with the Construction Industry Arbitration Rules of the American Arbitration Association then in effect unless the parties mutually agree otherwise, before recourse to litigation. Arbitration is a condition precedent to litigation. Only after the parties have exhausted direct discussions, mediation, AND arbitration in accordance with the foregoing shall either of them be entitled to initiate litigation. Should either party initiate litigation prior to engaging in direct discussions, good faith mediation, and arbitration, it shall pay all attorneys' fees and expenses and other costs incurred by the other party in responding to said litigation. Any provisions herein to the contrary notwithstanding, OWNER and CONSULTANT hereby agree that any disputes between them will be tried to the Bench and not to a jury, and each of them willfully and voluntarily waives its right to trial by jury for any dispute arising out of this Agreement.
- I. Right of Entry: OWNER shall furnish right-of-way on the property for CONSULTANT to perform undisturbed the Services hereunder. CONSULTANT shall take reasonable precautions to minimize damage to the property during the course of its services. OWNER acknowledges that a certain amount of damage, wear and tear, and depreciation is likely to result from CONSULTANT'S operations on the property in furtherance of CONSULTANT'S Services under this Agreement. The cost for restoration or remediation of damaged property which may result from CONSULTANT'S operations is not included in CONSULTANT'S compensation hereunder unless explicitly stated otherwise in this Agreement. If the property is damaged during CONSULTANT'S operations and if OWNER desires CONSULTANT to restore or remediate the property to its former condition, CONSULTANT will do so for additional costs in accordance with the fee schedule referenced herein.
- J. Standard of Care: CONSULTANT shall endeavor to perform its services hereunder consistent with the professional skill and care ordinarily exercised under similar conditions by similarly situated professional consultants practicing in the same field at the same time in the same or similar locality. No warranty, express or implied, is made or intended related to the services provided herein, and CONSULTANT guarantees no particular result.

- K. Disclaimer of Third-Party Benefits: OWNER and CONSULTANT expressly disclaim third-party beneficiaries hereunder and no one not a Party to the Agreement shall be entitled to seek enforcement against OWNER and/or CONSULTANT of any provision herein, or to otherwise seek damages from either Party for the alleged breach of any provision contained herein or purported duty or standard created or conferred hereunder. It is specifically agreed between the parties executing this Agreement that it is not intended by any of the provisions of any part of the Agreement to create in the public or any member thereof a third party beneficiary hereunder, or to authorize anyone not a Party to the Agreement to maintain a claim, cause of action, lien or any other damages or any relief of any kind pursuant to the terms and provisions of this Agreement.
- L. Waiver of Consequential Damages: Notwithstanding any other provision of this Agreement, and to the fullest extent permitted by law, neither OWNER nor CONSULTANT, their respective officers, directors, partners, employees, contractors or subconsultants shall be liable to the other or shall make any claim for any incidental, indirect or consequential damages arising out of or connected in any way to the Project or to this Agreement. This mutual waiver of consequential damages shall include, but is not limited to, loss of use, loss of profit, loss of business, loss of income, loss of reputation, or any other consequential damages that either party may have incurred from any cause of action including negligence, strict liability, breach of contract and breach of strict or implied warranty. Both OWNER and CONSULTANT shall require similar waivers of consequential damages protecting all of the entities and persons named herein in all contracts and subcontracts with others involved in this Project.
- M. Jurisdiction/Venue: It is expressly agreed and stipulated between the parties that this contract shall be deemed to have been executed in the State of Alabama where the principal office of Volkert, Inc. is located. This contract shall be governed by the laws of the State of Alabama. The Circuit or District Court of the Thirteenth Judicial Circuit of Alabama, Mobile County, Alabama, shall have jurisdiction over any dispute which arises under this contract, and each of the parties shall submit and hereby consents to the jurisdiction of either such court.
- N. E-Verify: CONSULTANT shall utilize the E-Verify system and shall require all of its subcontractors performing work or providing services pursuant to this Agreement utilize the E-Verify system to verify the employment or eligibility of all new employees hired by the subcontractor during the term of the subcontract.

Administrative Item 5





Santa Rosa County

Board of County Commissioners

Sheila Fitzgerald, Special Projects/Grants Director

6495 Caroline Street, Milton, FL. 32570-4978, Phone (850) 983-1848 / Fax (850) 983-1944

MEMORANDUM

TO: Tony Gomillion

FROM: Sheila Fitzgerald

DATE: January 21, 2016

SUBJECT: RESTORE Act Multiyear Implementation Plan (MYIP) for Treasury Review

RECOMMENDATION:

That the board approve transmittal of the Multiyear Implementation Plan (MYIP) to Treasury for review and acceptance and authorize staff to make minor edits that may be requested by Treasury during the review phase. Prior to approval, the board should consider all public comment received during the public comment period, determine if any meaningful comment warrants changes to the plan draft and if agreeable, adopt each activity included in the plan.

BACKGROUND

The County must submit a Multiyear Implementation Plan (MYIP) to Treasury as a prerequisite under the RESTORE Act for requesting and receiving Direct Component funding. The MYIP consists of an implementation matrix, plan narrative with descriptions for projects that could be accomplished with direct component funds, and location maps.

At the September 24, 2015 the board reviewed the draft MYIP and approved initiation of the forty-five (45) day public review and comment period. The public comment period was held Oct 1 – November 16, 2015 and was advertised in a manner calculated to obtain broad-based participation from individuals, businesses and non-profit organizations. A summary and documentation of all public comments received was made available on the county Local Restore Council (LRC) webpage on December 8, 2015. Included in this agenda item backup is the summary of comments.

The LRC met on January 11, 2016 to discuss the public comments received. The LRC approved transmittal of the draft MYIP to the Board of Commissioners without edit.

NEXT STEPS

Upon approval by the board, a transmittal letter will be signed by the Chairman and the MYIP will be submitted to Treasury for review and acceptance. Treasury's review may take up to ninety (90) days. If authorized, staff will make minor changes to the MYIP as requested by Treasury and necessary for plan acceptance. Any substantial changes will be brought back to the LRC and board for discussion and approval. Upon acceptance of the MYIP, the County will be eligible to submit individual grant applications for each project included in the plan. Each application will be approved by the board prior to submittal.

RESTORE ACT Direct Component Multiyear Plan Matrix — Department of the Treasury

OMB Approval No. 1505-0250

Applicant Name: Santa Rosa County, Florida

1. CUMULATIVE DIRECT COMPONENT ALLOCATION AVAILABLE FOR DISTRIBUTION TO APPLICANT:			\$4,431,887.91				2. TOTAL ALLOCATIONS PLUS KNOWN FUNDS NOT YET DEPOSITED IN TRUST FUND FOR DIRECT COMPONENT:				\$4,431,887.91	
3. Primary Direct Component Eligible Activity Further Described in Application (Static Field)	4. Activity Number and Activity Title (Static Field)	5. Location - Municipality(ies) (Static Field, locations also shown on attached map)	6. Total Funding Resources For Activity Budget (refer to Instructions)				7. Proposed Start Date mm/yyyy	8. Actual Start Date mm/yyyy (Static Field)	9. Proposed End Date mm/yyyy	10. Actual End Date mm/yyyy (Static Field)	11. Proposed High Level Milestones Further Described in Application	
			6a. Direct Component Contribution	6b. Other RESTORE Act Contribution	6c. Other Third Party Contribution	6d. Total Project Budget						
Infrastructure projects benefitting the economy or ecological resources, including port infrastructure	Dirt Road Paving Districts 1, 4, 5	Santa Rosa County, FL	\$525,000		\$670,000	\$1,195,000	10/2016		10/2018		Minor design, permit exemption verification, construction	
Infrastructure projects benefitting the economy or ecological resources, including port infrastructure	Driftwood, Navy Cove, Berry Stormwater Improvements	City of Gulf Breeze	\$356,540		\$356,540	\$713,080	07/2016		07/2018		Design, Permitting, Bidding & Construction	
Restoration and protection of the natural resources, ecosystems, fisheries, marine and wildlife habitats, beaches, and coastal wetlands of the Gulf Coast Region	Santa Rosa County Oyster Habitat Restoration Project	Santa Rosa County, FL (Blackwater and East Bay)	\$300,000		\$25,000	\$325,000	10/2016		10/2019		Initiate mapping and characterization of oyster habitat, conduct community outreach and education programs, and design and initiate a pilot oyster shell recycling program	
Infrastructure projects benefitting the economy or ecological resources, including port infrastructure	Eufaula Outfall Treatment	City of Gulf Breeze	\$130,000		\$130,000	\$260,000	07/2016		07/2018		Engineering Design, Permitting, Construction	
Improvements to or on State parks located in coastal areas affected by the Deepwater Horizon oil spill	Yellow River Marsh Preserve State Park Restoration	Santa Rosa County, FL	\$58,948		\$27,003	\$85,951	10/2016		10/2019		Equipment purchase, mechanical treatment restoration	
Infrastructure projects benefitting the economy or ecological resources, including port infrastructure	Navarre Park Water Quality Enhancement Program	Santa Rosa County, FL	\$387,000		\$372,000	\$759,000	10/2016		10/2018		Design, Permitting, Construction	
Infrastructure projects benefitting the economy or ecological resources, including port infrastructure	Rattlesnake Bluff Road Sediimentation Reduction Project	Santa Rosa County, FL	\$124,200		\$393,800	\$518,000	07/2016		07/2017		Pre-Restoration Monitoring, Surveying, Geotechnical Investigation, Environmental and Engineering Design, Permitting, Preparation of Contract Documents, Construction, Post-Restoration Monitoring	
Promotion of tourism in the Gulf Coast Region, including recreational fishing	The Gulf Coast Discovery Center Phase I (Design & Permitting)	Santa Rosa County, FL	\$265,000		\$0	\$265,000	07/2016		07/2017		RFQ, Environmental Review, Design, Permitting, Bid Package and Construction Estimate Development	
Promotion of tourism in the Gulf Coast Region, including recreational fishing	Gulf Coast Kiln Walk Society Historical Working Center	Santa Rosa County, FL	\$160,987		\$4,500	\$165,487	07/2016		07/2017		Permitting, Site preparation, demolition, Bidding, Construction, Built-In Display	

Santa Rosa County RESTORE Draft MYIP

45 Day Public Comment Summary

Summary

The Santa Rosa County draft MYIP was approved by the Local Restore Council (LRC) on September 14, 2015 and by the Board of County Commissioners (BOCC) on September 24, 2015. The official public input period was from October 1, 2015 through November 16, 2015. Two public input meetings as well as a presentation to the Bay Area Resource Council Technical Advisory Committee (BARC-TAC) were held during the public input period. The public input meetings were advertised in the main local newspapers as well as on the County website. This document summarizes comments received during this input period.

Public Input Meetings

To encourage broad participation, one public meeting was held in the south end of the county at Woodlawn Beach Middle School, and one in the north end of the County in the BOCC meeting room. An ample supply of pre-addressed comment cards were provided to attendees at the public meetings to facilitate ease of response. Additionally, the County website RESTORE page was updated to include the draft MYIP as well as information on the public comment period including the various methods of providing input; email address, mailing address, and phone number.

Public comment during the north end public meeting was generally positive. Two individuals spoke in favor of the draft MYIP and offered praise for Santa Rosa County's draft MYIP development process. One individual spoke on the importance of water quality.

Public comment during the south end public meeting was more critical of the draft MYIP selection process. Six individuals expressed their disapproval of the projects chosen in the draft MYIP. The overall sentiment was that more focus should have been on Navarre Beach and areas that were most impacted by the oil spill. Additionally, the attendees expressed a disillusionment that their input will have any impact and expressed that there had not been enough opportunity for public input throughout the draft MYIP development process.

Individual Comments Received

During this comment period, input was received via email as well as via comment card. The table below summarizes comments received in support of projects selected for inclusion in the draft MYIP.

Project	Comments
Gulf Coast Kiln Walk	88 comment cards in support 50 letters of support 4 emails in support
Discovery Center	3 comment cards in support 1 email in support
Kiln Walk & Discovery	10 comment cards in support
Kiln Walk, Discovery Center, and Oyster Project	1 comment card in support

Blackwater Heritage Trail	1 email in support
General support of draft MYIP in conjunction with NWF	15 emails in support

Three individuals submitted comments that were not in support of the draft MYIP. The full comments are included in the backup documentation. Commenters expressed dismay that beach re-nourishment and other environmental and maintenance concerns related to Navarre Beach and Santa Rosa Sound were not included in the draft MYIP. Additionally there was criticism of various aspects of each project chosen, with the exception of Navarre Park Water Quality Enhancement for which full support was given, that can be viewed in the backup documentation.

Comments Received from Organizations

In addition to individual responses, comments were received from BARC-TAC; the National Wildlife Federation (NWF); and a joint coalition response representing Audubon Florida, Defenders of Wildlife, Florida Wildlife Federation, National Wildlife Federation, Ocean Conservancy, and The Nature Conservancy.

On October 27, 2015, Sheila Fitzgerald, Grants Director and RESTORE Coordinator for Santa Rosa County, presented the draft MYIP to BARC-TAC. Following the presentation, those in attendance commented on 9 projects included in the draft MYIP. The specific comments, as summarized by BARC-TAC, can be found in the backup documentation. The general focus of the comments was related to improving the evaluation process for the measures of success for projects related to water quality.

The National Wildlife Federation submitted a response focused on the areas of process and projects. In terms of process, the NWF indicated that Santa Rosa County has met and in many cases exceeded the requirements outlined in the Treasury Guidance. They did, however, offer the suggestion of including the project cost within each project summary section to allow for easier public review. The NWF also gives a favorable evaluation for the County RESTORE website, public engagement, and incorporation of best available science. In terms of projects selected, the NWF states, "We wholly support the projects that Santa Rosa County has selected for its initial MYIP." The NWF also offers some minor suggestions for consideration which can be viewed in the back up documentation.

The coalition response representing Audubon Florida, Defenders of Wildlife, Florida Wildlife Federation, National Wildlife Federation, Ocean Conservancy, and The Nature Conservancy evaluates Santa Rosa County's draft MYIP on key project outcomes such as environmental impact and wildlife resource enhancement as well as guiding principles for project selection such as leverage opportunities and project compatibility. The coalition applauds Santa Rosa County on successfully incorporating these elements in the creation of the draft MYIP and encourages Santa Rosa County to move forward with implementing the proposed projects. In the area of mutual project compatibility, the coalition also suggests the creation of a panel of resource and economic managers to provide oversight and ensure project designs avoid unintended impacts to key resources that are also restoration targets.



**Santa Rosa County
Multiyear Implementation Plan Draft
Public Comment Summary
January 11, 2016**

Erica Grancagnolo
Grants Manager

MYIP Requirements

- The plan must be made available for a minimum of 45 days for public review and comment
- Meaningful input must be summarized within the plan draft including if and how the comments were incorporated into the plan.
- BOCC approval is required prior to submittal to Treasury.

Timeline Recap

- Sept. 14, 2015 - draft MYIP approved by LRC
- Sept. 24, 2015 – draft MYIP approved by BOCC
- Oct. 1-Nov. 16 – public input period

Public Input Meetings

- To encourage broad participation, one public meeting was held in south end and one in north end
- Pre-addressed comment cards distributed to facilitate ease of response
 - Oct 20th - BOCC meeting room
 - Oct 21st – Woodlawn Beach Middle School, Gulf Breeze
 - Oct 27th- Presentation to BARC-TAC
- County website RESTORE page was updated to include the draft MYIP as well as information on the public comment period including the various methods of providing input; email address, mailing address, and phone number.

Oct 20th –
BOCC meeting room

- Two individuals spoke in favor of the draft MYIP and offered praise for Santa Rosa County's draft MYIP development process.
- One individual spoke on the importance of water quality.



Oct 21st –
Woodlawn Beach Middle School, Gulf Breeze

- Six individuals expressed their disapproval of the projects chosen in the draft MYIP.
- More focus should have been on Navarre Beach and areas that were most impacted by the oil spill.
- Disillusionment that input will have any impact
- Not enough opportunity for public input throughout the draft MYIP development process.



Written Comments Received

Project	Comments
Gulf Coast Kiln Walk	88 comment cards in support 50 letters of support 4 emails in support
Discovery Center	3 comment cards in support 1 email in support
Kiln Walk & Discovery	10 comment cards in support
Kiln Walk, Discovery Center, and Oyster Project	1 comment card in support
Blackwater Heritage Trail	1 email in support
General support of draft MYIP in conjunction with NWF	15 emails in support

Individual Comments Received

- Three individuals submitted comments that were not in support of the draft MYIP
 - Beach renourishment
 - Environmental and maintenance concerns related to Navarre Beach
 - Concerns with projects chosen

Comments Received from Organizations

- **BARC-TAC**
 - Comments related to improving evaluation process for measures of success (water quality monitoring)
- **National Wildlife Federation**
 - Santa Rosa County has met and in many cases exceeded the requirements outlined in the Treasury Guidance
 - "We wholly support the projects that Santa Rosa County has selected for its initial MYIP."

Comments Received from Organizations

- **Coalition joint response**
 - Response represents Audubon Florida, Defenders of Wildlife, Florida Wildlife Federation, National Wildlife Federation, Ocean Conservancy, The Nature Conservancy
 - Applaud Santa Rosa County on successfully incorporating these elements in the creation of the draft MYIP and encourages Santa Rosa County to move forward with implementing the proposed projects
 - Mutual project compatibility -the coalition suggests the creation of a panel of resource and economic managers to provide oversight and ensure project designs avoid unintended impacts to key resources that are also restoration targets.

Next Steps/Options

Option 1:

LRC approves the draft MYIP with current list of projects (allowing minor edits from staff as necessary to satisfy Treasury requirements)

- Draft MYIP will go to BOCC in January for approval

Option 2:

LRC determines that comments received warrant changes to MYIP

- New 45 day public comment period may be required if changes are substantial or projects are added

Tentative timeline

Date	Activity	Party
January 28, 2016	Final MYIP approval by BOCC	LRC/BOCC
January 2016	Submittal of MYIP to Treasury for review	County staff
Feb - April 2016	Development of individual grant applications	County staff in coordination with project applicants
March 2016	Acceptance of MYIP by Treasury	Treasury
Spring 2016	Submittal of individual grant applications	County staff
Summer or Fall 2016	As individual grant applications are approved, approve grant agreements	County staff/BOCC

Questions

Erica Grancagnolo 981-2019

-

Sheila Fitzgerald

983-1848 or restore@santarosa.fl.gov

Santa Rosa County Local RESTORE Council (LRC) Meeting History

December 10, 2012	<ul style="list-style-type: none"> • First meeting of RESTORE Council • Informational • Projects with the biggest return and generational impact
May 6, 2013	<ul style="list-style-type: none"> • RESTORE Act regulations not released yet • County RESTORE webpage established • Discussion of how to submit projects via website • Website option to leave email address for anyone wishing to receive RESTORE Act notifications
July 8, 2013	<ul style="list-style-type: none"> • Atkins selected as consultant by BOCC • Informational –different pots of money
August 8, 2013	<ul style="list-style-type: none"> • LRC adopted mission statement: “Invest in projects that will have a lasting, meaningful, and sustainable impact on Santa Rosa County’s environment, infrastructure, and economy.”
September 9, 2013	<ul style="list-style-type: none"> • Presentation on <i>draft</i> Dept. of Treasury Guidelines • Beach re-nourishment discussion
October 14, 2013	<ul style="list-style-type: none"> • Discussion on project application categories and criteria
November 14, 2013	<ul style="list-style-type: none"> • Discussion on project application categories and criteria
December 9, 2013	<ul style="list-style-type: none"> • ***Held at Tiger Point Community Center*** • Discussion on project application categories and criteria
January 13, 2014	<ul style="list-style-type: none"> • Approval of project criteria
February 10, 2014	<ul style="list-style-type: none"> • Approval of presentation guidelines for organizations wishing to present projects to the LRC
April 14, 2014	<ul style="list-style-type: none"> • Discussion of draft project scoring sheets
May 12, 2014	<ul style="list-style-type: none"> • Presentations by SRC Economic Development Director, Navarre Chamber of Commerce, Gulf Breeze Chamber of Commerce, Santa Rosa Chamber of Commerce • Discussion of draft project review score sheets
June 9, 2014	<ul style="list-style-type: none"> • Presentations by Longleaf Alliance, Bream Fisherman Association, Earth Ethics, The Nature Conservancy, West Florida Regional Planning Council, National Wildlife Federation
July 14, 2014	<ul style="list-style-type: none"> • Presentations by City of Gulf Breeze, City of Milton, Town of Jay, Navarre Beach Coalition, Navarre Beach Marine Science Station, Navarre Beach Marine Sanctuary Reefs, Navarre Beach Sea Turtle Conservation Center
August 11, 2014	<ul style="list-style-type: none"> • Discussion on draft project score sheet review
September 8, 2014	<ul style="list-style-type: none"> • Workforce Development Presentations from Santa Rosa School District, CareerSourceEscarosa, Inc, Pensacola State College
October 21, 2014	<ul style="list-style-type: none"> • Approval of letter of support for the NWF Estuaries Restoration Project
November 10, 2014	<ul style="list-style-type: none"> • Discussion of simplification of application

December 8, 2014	<ul style="list-style-type: none"> • Approval of changes to project criteria, application format, and planned development schedule
January 12, 2015	<ul style="list-style-type: none"> • Discussion on technical review team • Presentation on RESTORE webpage and tips to submit application
February 9, 2015	<ul style="list-style-type: none"> • Proposal period extended 3 weeks • Q & A session with the public
March 9, 2015	<ul style="list-style-type: none"> • Approval of the members of the technical teams
April 13, 2015	<ul style="list-style-type: none"> • Discussion of 56 projects submitted and technical scoring team
June 8, 2015	<ul style="list-style-type: none"> • Discussion of projects to be selected for inclusion in the draft MYIP
July 13, 2015	<ul style="list-style-type: none"> • Approval of project list to be included in draft MYIP
September 14, 2015	<ul style="list-style-type: none"> • LRC approves draft MYIP for Public Input Period
December 14, 2015	<ul style="list-style-type: none"> • LRC provided with a recap of public input process, summary of public comments – No Quorum
January 11, 2016	<ul style="list-style-type: none"> • LRC provided with a recap of public input process, summary of public comments. LRC considers no changes to plan. LRC approves MYIP for submittal to BOCC and Treasury.

Administrative Item 6





JAYER WILLIAMSON, District 1
ROBERT A. "BOB" COLE, District 2
W. D. "DON" SALTER, District 3
ROB WILLIAMSON, District 4
R. LANE LYNCHARD, District

SANTA ROSA COUNTY BOARD OF COMMISSIONERS

Santa Rosa Administrative Offices
6495 Caroline Street, Suite M
Milton, Florida 32570-4592



TONY GOMILLION, County Administrator
ROY V. ANDREWS, County Attorney
JAYNE BELL, OMB Director

MEMORANDUM

TO: Board of Commissioners

FROM: Tony Gomillion, County Administrator

DATE: January 25, 2016

SUBJECT: Appointment of Shield Fitzgerald to the Tri-County Community Council

BACKGROUND

In December the Board appointed Shawn Ward to the Tri-County Community Council. At that time he nor the Council realized that his appointment did not meet the bylaws which require our representative to live in Santa Rosa County. I've discussed the appointment with Shelia Fitzgerald and she feels it would be a good fit for her to represent Santa Rosa County.

Administrative Item 7



exciting
WoodbineChurch
— a united methodist congregation —

January 20, 2016

County Administrator
Santa Rosa County, FL

Dear Sir:

We, at Woodbine United Methodist Church are holding our 3rd Annual Mad Dash for Missions 5K and fun run. I write to you today to confirm our dates and request your approval for the details of this event.

WHAT: Mad Dash for Missions 5K and Fun Run

WHEN: April 30, 2016

TIME: Race begins at 7:30AM (road clear NLT 9AM)

LOCATION: Beginning and ending at 5200 Woodbine Rd., Pace, FL 32571

I have attached a route map for your convenience.

It is my goal to have 100 registrants for this event. Members of Woodbine United Methodist Church will be working stations throughout the route and will take care of any trash produced by runners.

I realize we must have a GL policy, minimum \$300,000 for the event turned in to the county at minimum two weeks prior.

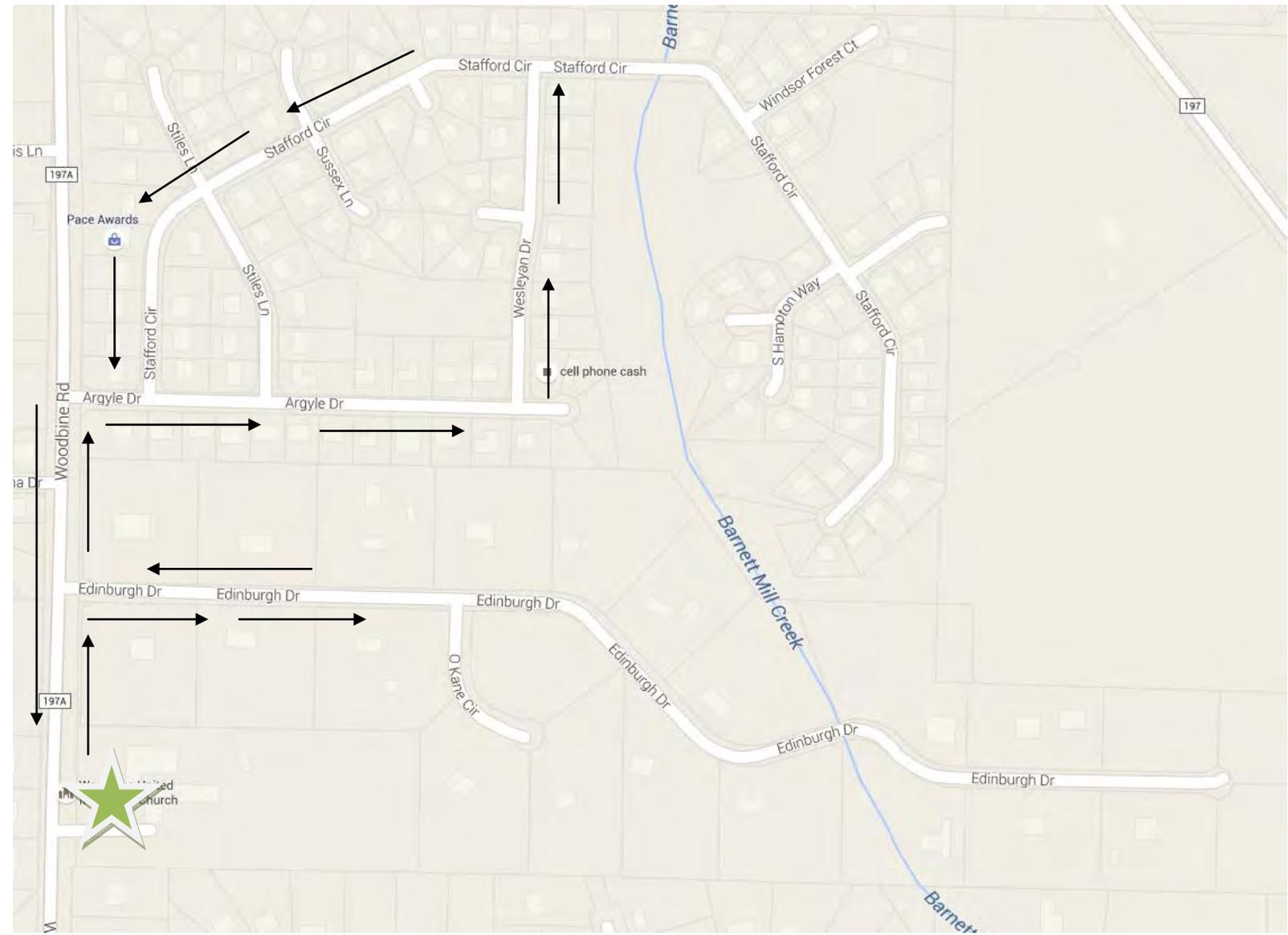
With regards to safety of the course, we are contacting the Santa Rosa County Sheriff's Office to hire off-duty Deputies to handle traffic and general safety for our event.

Your time and consideration is greatly appreciated!

Please contact me directly if you have any questions or concerns.

Sincerely,

David and Michelle Loy
dmloy2013@gmail.com
850-375-6600



Administrative Item 8



By Senator Latvala

20-01641C-16

20161322__

A bill to be entitled

An act relating to juvenile detention costs; amending s. 985.686, F.S.; defining a term; revising the annual contributions by certain counties for the costs of detention care for juveniles; revising the methodology by which the Department of Juvenile Justice determines the percentage share for each county; requiring the state to pay all costs of detention care for juveniles residing out of state and for certain postdisposition detention care; deleting a requirement that the Department of Revenue and the counties provide certain technical assistance to the Department of Juvenile Justice; revising the applicability of specified provisions; providing an effective date.

Be It Enacted by the Legislature of the State of Florida:

Section 1. Paragraph (c) is added to subsection (2) of section 985.686, Florida Statutes, present subsections (9) and (11) of that section are redesignated as subsections (8) and (10), respectively, and subsections (3) through (7) and present subsections (8) and (10) of that section are amended, to read:

985.686 Shared county and state responsibility for juvenile detention.—

(2) As used in this section, the term:

(c) "Total shared detention costs" means the amount of funds expended by the department for the costs of detention care in a calendar year, minus any funds it expends on detention care for juveniles residing in fiscally constrained counties or out of state and for postdisposition detention care in those counties that provide their own predisposition detention care for juveniles.

20-01641C-16

20161322__

33 (3) (a) For the 2016-2017 fiscal year, each county that is
34 not a fiscally constrained county shall pay to the department
35 its annual percentage share of \$42.5 million. By June 1, 2016,
36 the department shall calculate and provide to each such county
37 its annual percentage share by dividing the total number of
38 detention days for juveniles residing in that county in the
39 prior calendar year by the total number of detention days for
40 juveniles in all counties that are not fiscally constrained
41 counties in the prior calendar year. Beginning July 1, 2016,
42 each county shall pay to the department its annual percentage
43 share of \$42.5 million, which shall be paid in 12 equal payments
44 due on the first day of each month. The state shall pay the
45 remaining actual costs of detention care. This paragraph expires
46 June 30, 2017.

47 (b) For the 2017-2018 fiscal year, and each fiscal year
48 thereafter, each county that is not a fiscally constrained
49 county shall pay its annual percentage share of 50 percent of
50 the total shared detention costs for the prior calendar year. By
51 February 1, 2017, and each year thereafter, the department shall
52 calculate and provide to each such county its annual percentage
53 share by dividing the total number of detention days for
54 juveniles residing in that county in the prior calendar year by
55 the total number of detention days for juveniles in all counties
56 that are not fiscally constrained counties in the prior calendar
57 year. The annual percentage share of each county that is not a
58 fiscally constrained county must be multiplied by 50 percent of
59 the total shared detention cost for the prior calendar year to
60 determine that county's share of detention costs. Beginning July
61 1, each county shall pay to the department its share of

20-01641C-16

20161322__

62 detention costs for the prior calendar year, which shall be paid
63 in 12 equal payments due on the first day of each month. The
64 state shall pay the remaining actual costs of detention care
65 ~~Each county shall pay the costs of providing detention care,~~
66 ~~exclusive of the costs of any preadjudicatory nonmedical~~
67 ~~educational or therapeutic services and \$2.5 million provided~~
68 ~~for additional medical and mental health care at the detention~~
69 ~~centers, for juveniles for the period of time prior to final~~
70 ~~court disposition. The department shall develop an accounts~~
71 ~~payable system to allocate costs that are payable by the~~
72 ~~counties.~~

73 (4) ~~Notwithstanding subsection (3),~~ The state shall pay all
74 costs of detention care for juveniles residing in ~~for which a~~
75 fiscally constrained county and for juveniles residing out of
76 state. The state shall pay all costs of postdisposition
77 detention care for those counties that provide their own
78 predisposition detention care for juveniles ~~would otherwise be~~
79 ~~billed.~~

80 ~~(a) By October 1, 2004, the department shall develop a~~
81 ~~methodology for determining the amount of each fiscally~~
82 ~~constrained county's costs of detention care for juveniles, for~~
83 ~~the period of time prior to final court disposition, which must~~
84 ~~be paid by the state. At a minimum, this methodology must~~
85 ~~consider the difference between the amount appropriated to the~~
86 ~~department for offsetting the costs associated with the~~
87 ~~assignment of juvenile pretrial detention expenses to the~~
88 ~~fiscally constrained county and the total estimated costs to the~~
89 ~~fiscally constrained county, for the fiscal year, of detention~~
90 ~~care for juveniles for the period of time prior to final court~~

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20161322__

91 ~~disposition.~~

92 ~~(b) Subject to legislative appropriation and based on the~~
93 ~~methodology developed under paragraph (a), the department shall~~
94 ~~provide funding to offset the costs to fiscally constrained~~
95 ~~counties of detention care for juveniles for the period of time~~
96 ~~prior to final court disposition. If county matching funds are~~
97 ~~required by the department to eliminate the difference~~
98 ~~calculated under paragraph (a) or the difference between the~~
99 ~~actual costs of the fiscally constrained counties and the amount~~
100 ~~appropriated in small county grants for use in mitigating such~~
101 ~~costs, that match amount must be allocated proportionately among~~
102 ~~all fiscally constrained counties.~~

103 (5) Each county that is not a fiscally constrained county
104 shall incorporate into its annual county budget sufficient funds
105 to pay its annual percentage share of 50 percent of the total
106 shared detention costs for the prior calendar of detention care
107 ~~for juveniles who reside in that county for the period of time~~
108 ~~prior to final court disposition. This amount shall be based~~
109 ~~upon the prior use of secure detention for juveniles who are~~
110 ~~residents of that county, as calculated by the department. Each~~
111 ~~county shall pay the estimated costs at the beginning of each~~
112 ~~month. Any difference between the estimated costs and actual~~
113 ~~costs shall be reconciled at the end of the state fiscal year.~~

114 (6) Funds paid by the counties to the department pursuant
115 to this section must be deposited ~~Each county shall pay to the~~
116 ~~department for deposit~~ into the Shared County/State Juvenile
117 Detention Trust Fund ~~its share of the county's total costs for~~
118 ~~juvenile detention, based upon calculations published by the~~
119 ~~department with input from the counties.~~

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20161322__

120 (7) The department ~~of Juvenile Justice~~ shall determine each
121 quarter whether the counties ~~of this state~~ are remitting funds
122 as required ~~to the department their share of the costs of~~
123 ~~detention as required~~ by this section.

124 ~~(8) The Department of Revenue and the counties shall~~
125 ~~provide technical assistance as necessary to the Department of~~
126 ~~Juvenile Justice in order to develop the most cost-effective~~
127 ~~means of collection.~~

128 (9)~~(10)~~ This section does not apply to a ~~any~~ county that
129 provides detention care for preadjudicated juveniles or that
130 contracts with another county to provide predisposition
131 detention care for ~~preadjudicated~~ juveniles.

132 Section 2. This act shall take effect upon becoming a law.

Administrative Item 9



There is no backup
documentation.



SANTA ROSA COUNTY ENGINEERING
SANTA ROSA COUNTY, FLORIDA
6051 OLD BAGDAD HWY., STE. 300
MILTON, FLORIDA 32583
www.santarosa.fl.gov

Preliminary
Engineers Report
January 25, 2016

Roger A. Blaylock, P.E.
Santa Rosa County Engineer

This is a Preliminary check list:

The items listed below may be on the agenda for meeting of Board of County Commissioners of Santa Rosa County, Florida, for January 28, 2016 at 9:00 a.m. in Milton, Florida.

1. Presentation of the Holley by the Sea Drainage Improvement Project by Baskerville-Donovan.
2. Discussion of Paved Road and Drainage Maintenance for Ashley Plantation Phase Five, an 18 lot subdivision, a portion of Section 25, Township 2 North, Range 30 West, Santa Rosa County, Florida. (District 3) (Attachment A)

Location: 2/-1/2 miles, more or less, Northwest on Quintette Road from Five Points, South and East on Alderbrook Boulevard, South on Granite Springs Drive.

Callaway Trail 510 LF±
Mossy Creek Lane 1861 LF±

3. Discussion of Paved Road and Drainage Maintenance for Heritage Estates, a 53 lot subdivision, a portion of Section 10, Township 1 North, Range 29 West, Santa Rosa County, Florida. (District 1) (Attachment B)

Location: 300 feet, more or less, South of the intersection of South Spencerfield Road and East Spencerfield Road, property on the West side of East Spencerfield Road.

Oak Orchard Circle 2365 LF ±
Rineoak Court 300 LF ±
Scarlet Oak Court 400 LF ±

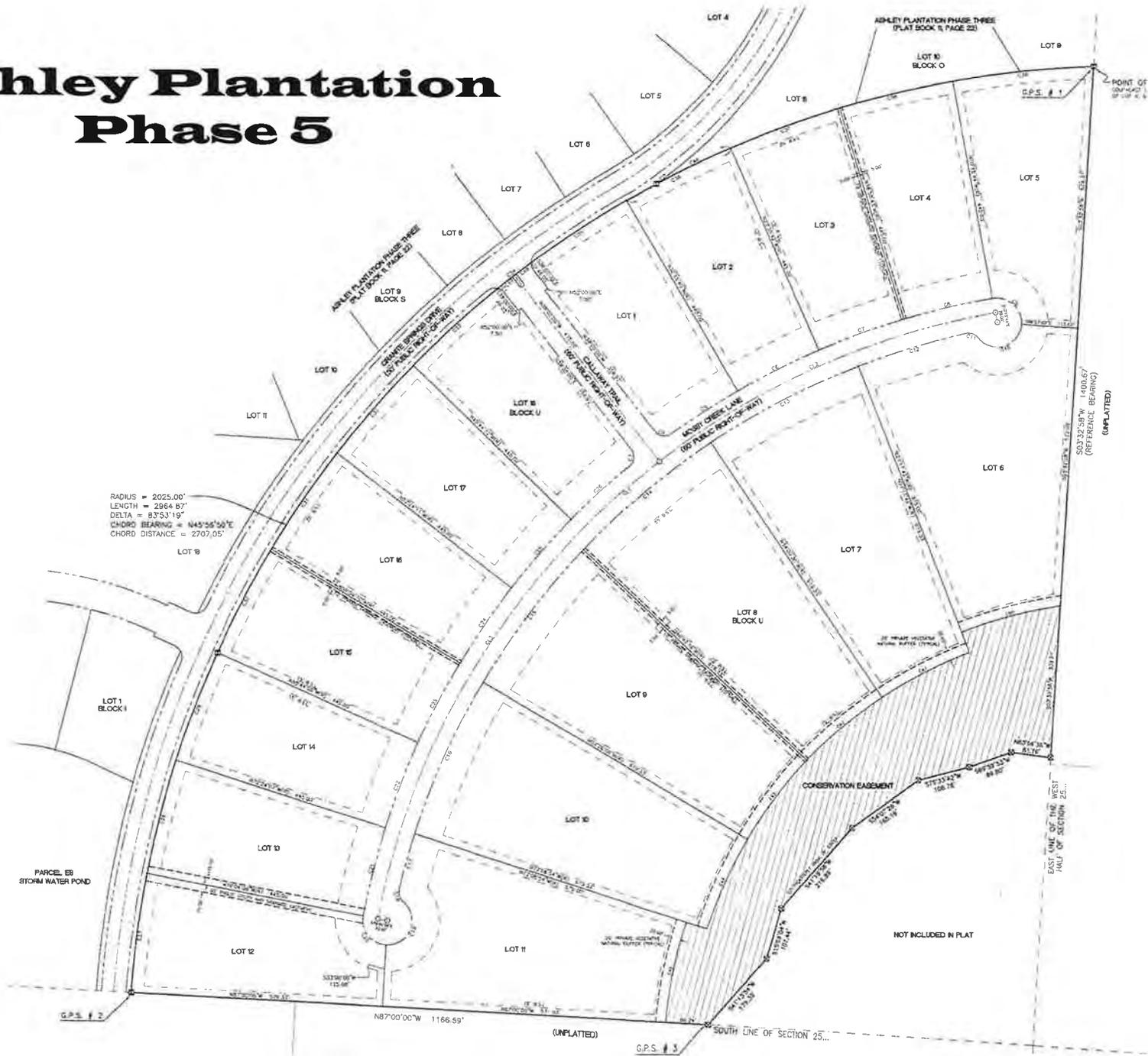
Engineering Attachment A





**ASHLEY PLANTATION
PHASE 5**

Ashley Plantation Phase 5



Engineering Attachment B





HERITAGE ESTATES

SOUTH SPENCER FIELD RD

CARLYN DR

EAST SPENCER FIELD RD

WHITE RD

SPRINGVIEW CT

ROYAL PINES DR

LONGLEAF DR

PARROTTS LN

OAK HOLLOW LN

CHADS CIR

IDELL LN

OSCAR LN

FRASIER LN

FRED LN

SPENCER OAKS BLVD

MAYO CIR

SHANE WAY

PRALINE LN

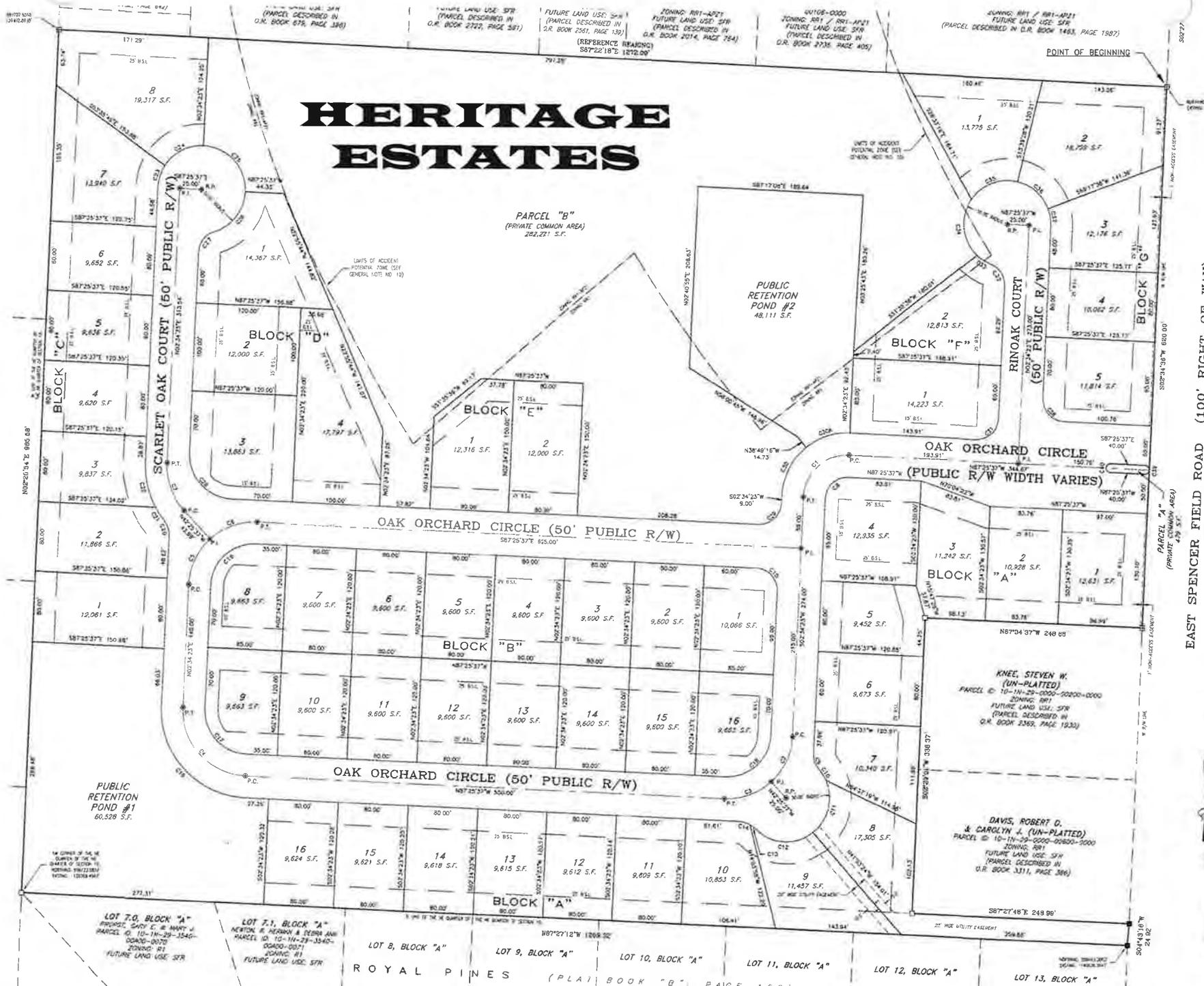
LIVE OAK LN

PINE LN

FRONTIER RD

SANTA ROSA DR

HERITAGE ESTATES



PARCEL DESCRIBED IN O.R. BOOK 876, PAGE 386

PARCEL DESCRIBED IN O.R. BOOK 2723, PAGE 581

PARCEL DESCRIBED IN O.R. BOOK 2361, PAGE 130

PARCEL DESCRIBED IN O.R. BOOK 2014, PAGE 754

PARCEL DESCRIBED IN O.R. BOOK 2736, PAGE 405

PARCEL DESCRIBED IN O.R. BOOK 1483, PAGE 1807

(REFERENCE READING) S87°21'18" E 1272.00'

POINT OF BEGINNING

OAK ORCHARD CIRCLE (50' PUBLIC R/W)

OAK ORCHARD CIRCLE (50' PUBLIC R/W)

OAK ORCHARD CIRCLE (PUBLIC R/W WIDTH VARIES)

EAST SPENCER FIELD ROAD (100' RIGHT-OF-WAY)

ROYAL PINES (PLA) BOOK "B" PAGE 150

LOT 7, BLOCK "A" (UN-PLATTED) PARCEL ID: 10-1N-29-0000-0000 ZONING: R11 FUTURE LAND USE: SFH

LOT 8, BLOCK "A" (UN-PLATTED) PARCEL ID: 10-1N-29-0000-0000 ZONING: R11 FUTURE LAND USE: SFH

DAVIS, ROBERT D. & CAROLYN J. (UN-PLATTED) PARCEL ID: 10-1N-29-0000-0000-0000 ZONING: R11 FUTURE LAND USE: SFH (PARCEL DESCRIBED IN O.R. BOOK 3311, PAGE 386)

KNEEG, STEVEN W. (UN-PLATTED) PARCEL ID: 10-1N-29-0000-0000-0000 ZONING: R11 FUTURE LAND USE: SFH (PARCEL DESCRIBED IN O.R. BOOK 2369, PAGE 1233)



Public Services Committee

Chaired by:

Cole and R. Williamson

Meeting:

January 25, 2015, 9:00 A.M.

AGENDA

Emergency Management

1. Discussion of approval to purchase of Motorola Consolette from Motorola Solutions, Inc. in the amount of \$12,835.83 based on HGCA Contract pricing.

Development Services

2. Discussion of request to advertise for a Public Hearing to adopt local technical amendments to the 5th Edition (2014) Florida Building Code.
3. Discussion of approval to adopt a resolution updating the Title VI Plan as required for the receipt of federal funds.
4. Discussion of awarding bid received for State Housing Initiatives Partnership (SHIP) Substantial Rehabilitation Project located at 5315 Edeker Circle in Jay. There was only one bid received for this project.

Public Services 1





Department of Public Services

Santa Rosa County, Florida
6051 Old Bagdad Highway, Suite 202
Milton, Florida 32583
www.santarosa.fl.gov
Office: (850) 981-7040 Fax: (850) 623-1208



MEMORANDUM

To: Board of County Commissioners
From: Brad Baker, Director, Emergency Management
Through: Tony Gomillion, County Administrator
Date: January 28, 2016
Subject: Milton Police Department Consolette

RECOMMENDATION

Recommend purchase of Motorola Consolette from Motorola Solutions, Inc. in the amount of \$12,835.83 based on HGCA Contract pricing.

BACKGROUND

With the addition of air ambulance dispatching, Santa Rosa County Emergency Communications Center (ECC) recently added a sixth console position due to increased call volume/staffing. Upon evaluation of the system and discussions with MPD it was decided to place the full console that was part of the original radio project at the ECC and place a Consolette at MPD. This Consolette will be the backup system for MPD as they only staff one dispatcher. HGCA Contract pricing was used to purchase the new radio system and funds will come from the Intragovernmental Communications Program (ICP).

COMPLETION

DEM will coordinate the purchase and installation.

Animal Services
Dale Hamilton
Director

4451 Pine Forest Road
Milton, FL 32583
(850) 983-4680

**Building Inspections &
Code Compliance**
Rhonda C. Royals
Building Official

6051 Old Bagdad Hwy, Ste 202
Milton, FL 32583
(850) 981-7000

Emergency Management
Brad Baker
Director

4499 Pine Forest Rd
Milton, FL 32583
(850) 983-5360

**Community Planning,
Zoning & Development**
Rebecca Cato
Director

6051 Old Bagdad Hwy, Ste 202
Milton, FL 32583
(850) 981-7000

Veterans Services
Karen Haworth
Director

6051 Old Bagdad Hwy, Ste 204
Milton, FL 32583
(850) 981-7155

"One Team, One Goal, One Mission"

Public Services 2





Department of Public Services

Santa Rosa County, Florida
6051 Old Bagdad Highway, Suite 202
Milton, Florida 32583
www.santarosa.fl.gov
Office: (850) 981-7040 Fax: (850) 623-1208



MEMORANDUM

TO: Tony Gomillion, County Administrator

FROM: Rhonda Royals, Building Official

SUBJECT: Request for Public Hearing

DATE: January 25, 2015

RECOMMENDATION

Request Board approval to advertise for a Public Hearing to adopt local technical amendments to the 5th Edition (2014) Florida Building Code. The proposed regulatory language is delineated in the attached backup.

BACKGROUND

In Florida's effort to embed flood mitigation into as many state and local policy and programs as possible, flood resistant standards are now listed in the statewide Florida Building Code. Communities are required to adopt new floodplain management regulation to have rules that are both consistent with the National Flood Insurance Program and also coordinated with the requirements in the Florida Building Code in order to remove any possible conflicts or inconsistencies. Higher regulatory requirements must be adopted as technical amendments to the Florida Building Code.

Santa Rosa County Board of County Commissioners has previously adopted requirements to increase the minimum elevation of buildings (a/k/a "freeboard"), treat certain coastal areas like coastal high hazard areas, limit the partitioning and access of enclosures in certain flood hazard areas and establish specifications for certain concrete slabs. The proposed regulatory language is consistent with previously adopted flood regulation.

Animal Services
Dale Hamilton
Director

**Building Inspections &
Code Compliance**
Rhonda C. Royals
Building Official

Emergency Management
Brad Baker
Director

**Community Planning,
Zoning & Development**
Rebecca Cato
Director

Veterans Services
Karen Haworth
Director

4451 Pine Forest Road
Milton, FL 32583
(850) 983-4680

6051 Old Bagdad Hwy, Ste 202
Milton, FL 32583
(850) 981-7000

4499 Pine Forest Rd
Milton, FL 32583
(850) 983-5360

6051 Old Bagdad Hwy, Ste 202
Milton, FL 32583
(850) 981-7000

6051 Old Bagdad Hwy, Ste 204
Milton, FL 32583
(850) 981-7155

"One Team, One Goal, One Mission"

Key: Added Language – Underlined

Deleted Language – ~~Strikethrough~~

5th Edition (2014) Florida Building Code, Residential.

R322.2 Flood hazard areas (including A Zones).

All areas that have been determined to be prone to flooding but not subject to high-velocity wave action shall be designated as flood hazard areas. Flood hazard areas that have been delineated as subject to wave heights between 1½ feet (457 mm) and 3 feet (914 mm) or otherwise designated by the jurisdiction shall be designated as Coastal A Zones and are subject to the requirements of Section R322.3. All buildings and structures constructed in whole or in part in flood hazard areas shall be designed and constructed in accordance with Sections R322.2.1 through R322.2.3.

R322.2.1 Elevation requirements.

1. Buildings and structures in flood hazard areas not designated as Coastal A Zones shall have the lowest floors elevated to or above the base flood elevation plus three (3) feet or the design flood elevation, whichever is higher except:

a. In the area subject to the map revision effective 12/19/06, new construction or substantial improvement of any residential structure shall have the lowest floor, including basement, elevated to or above the base flood elevation requirement.

b. On Navarre Beach the minimum elevation shall be seventeen (17) feet (NAVD) in those areas designated as V zones and twelve (12) feet (NAVD) in those areas designated as Coastal A Zones.

~~2. Buildings and structures in flood hazard areas designated as Coastal A Zones shall have the lowest floors elevated to or above the base flood elevation plus 1 foot (305 mm), or to the design flood elevation, whichever is higher.~~

~~3. 2.~~ In areas of shallow flooding (AO Zones), buildings and structures shall have the lowest floor (including *basement*) elevated at least as high above the highest adjacent *grade* as the depth number specified in feet on the FIRM plus three (3) feet, or at least ~~2 feet (610 mm)~~ five (5) feet if a depth number is not specified.

~~4. 3.~~ Basement floors that are below *grade* on all sides shall be elevated to or above the base flood elevation plus three (3) feet or the design flood elevation, whichever is higher.

Exception: Enclosed areas below the design flood elevation, including *basements* whose floors are not below *grade* on all sides, shall meet the requirements of Section R322.2.2.

R322.3 Coastal high-hazard areas (including V Zones) and Coastal A Zones, where designated. Areas that have been determined to be subject to wave heights in excess of 3 feet (914 mm) or subject to high-velocity wave action or wave-induced erosion shall be designated as coastal high-hazard areas. **Flood hazard areas that have been designated as subject to wave heights between 1-1/2 feet (457 mm) and 3 feet (914 mm) or otherwise designated by the jurisdiction shall be designated as Coastal A Zones.** Buildings and structures constructed in whole or in part in coastal high-hazard areas **and Coastal A Zones, where designated,** shall be designed and constructed in accordance with Sections R322.3.1 through R322.3.6.

R322.3.2 Elevation requirements.

1. All buildings and structures erected within coastal high-hazard areas **and Coastal A Zones** shall be elevated so that the lowest portion of all structural members supporting the lowest floor, with the exception of piling, pile caps, columns, grade beams and bracing, is elevated to **the base flood elevation plus three (3) feet** or above the design flood elevation, **whichever is higher.**
2. Basement floors that are below *grade* on all sides are prohibited.
3. The use of fill for structural support is prohibited.
4. Minor grading, and the placement of minor quantities of fill, shall be permitted for landscaping and for drainage purposes under and around buildings and for support of parking slabs, pool decks, patios and walkways.

Exception: Walls and partitions enclosing areas below the design flood elevation shall meet the requirements of Sections R322.3.4 and R322.3.5.

R322.3.3 Foundations. Buildings and structures erected in coastal high-hazard areas **and Coastal A Zones** shall be supported on pilings or columns and shall be adequately anchored to such pilings or columns. The space below the elevated building shall be either free of obstruction or, if enclosed with walls, the walls shall meet the requirements of Section R322.3.4. Pilings shall have adequate soil penetrations to resist the combined wave and wind loads (lateral and uplift). Water-loading values used shall be those associated with the design flood. Wind-loading values shall be those required by this code. Pile embedment shall include consideration of decreased resistance capacity caused by scour of soil strata surrounding the piling. Pile systems design and installation shall be certified in accordance with Section R322.3.6. Spread footing, mat, raft or other foundations that support columns shall not be permitted where soil investigations that are required in accordance with Section R401.4 indicate that soil material under the spread footing, mat, raft or other foundation is subject to scour or erosion from wave-velocity flow conditions. If permitted, spread footing, mat, raft or other foundations that support columns shall be designed in accordance with ASCE 24. Slabs, pools, pool decks and walkways shall be located and constructed to be structurally independent of buildings and structures and their foundations to prevent

transfer of flood loads to the buildings and structures during conditions of flooding, scour or erosion from wave-velocity flow conditions, unless the buildings and structures and their foundations are designed to resist the additional flood load. **Concrete slabs under elevated buildings are not considered to be a part of the foundation provided the slabs are no more than four (4) inches thick, contain no reinforcement, are designed to break up during base flooding, and the dimension of slab segments is piling/column to piling/column, except on Navarre Beach where slab segments shall be no larger than five (5) feet by five (5) feet.**

R322.3.4 Walls below design flood elevation. Walls and partitions are permitted below the elevated floor, provided that such walls and partitions are not part of the structural support of the building or structure and:

1. Electrical, mechanical, and plumbing system components are not to be mounted on or penetrate through walls that are designed to break away under flood loads; and
2. Are constructed with insect screening or open lattice; or
3. Are designed to break away or collapse without causing collapse, displacement or other structural damage to the elevated portion of the building or supporting foundation system. Such walls, framing and connections shall have a design safe loading resistance of not less than 10 (470 Pa) and no more than 20 pounds per square foot (958 Pa); or
4. Where wind loading values of this code exceed 20 pounds per square foot (958 Pa), the construction documents shall include documentation prepared and sealed by a registered design professional that:
 - 4.1. The walls and partitions below the design flood elevation have been designed to collapse from a water load less than that which would occur during the design flood.
 - 4.2. The elevated portion of the building and supporting foundation system have been designed to withstand the effects of wind and flood loads acting simultaneously on all building components (structural and nonstructural). Water loading values used shall be those associated with the design flood. Wind loading values used shall be those required by this code.
5. **In Coastal A Zones, walls shall be provided with flood openings that meet the criteria in R322.2.2, Item 2.**

R322.3.5 Enclosed areas below design flood elevation.

Enclosed areas below the design flood elevation shall be used solely for parking of vehicles, building access or storage. **The interior portion of such enclosed areas shall not be partitioned or finished into separate rooms except for stairwells, ramps and elevators, unless such wall is required by the fire code. Access to the enclosed areas shall be the minimum necessary to allow for parking of vehicles (garage door) or limited storage of maintenance equipment use in connection with the premises (standard exterior door) or entry to the living area (stairway or elevator).**

5th Edition (2014) Florida Building Code, Building

1612.4.2 Elevation requirements. The minimum elevation requirements shall be as specified in ASCE 24, except:

a. On Navarre Beach the elevation shall be seven (17) feet (NAVD) in those areas designated as V Zones and twelve (12) feet (NAVD) in those areas designated as Coastal A Zones.

1612.4.3 Additional requirements for enclosed areas. In addition to the requirements of ASCE 24, in coastal high hazard areas and Coastal A Zones, enclosed areas below the design flood elevation shall not be partitioned or finished into separate rooms except for stairwells, ramps, and elevators, unless such wall is required by the fire code. Access to the enclosed areas shall be the minimum necessary to allow for parking of vehicles (garage door) or limited storage of maintenance equipment used in connection with the premises (standard exterior door) or entry to the occupied area (stairway or elevator).

Public Services 3





Santa Rosa County Development Services



Beckie Cato, AICP
Planning and Zoning Director

Rhonda C. Royals
Building Official

MEMORANDUM

TO: Board of County Commissioners

FROM: Shawn Ward, AICP, Long Range Planning Manager

THROUGH: Beckie Cato, AICP, Planning Director

SUBJECT: Title VI - Nondiscrimination Program Plan Update and Resolution

DATE: January 19, 2016

RECOMMENDATION

Recommend that the Board approve a resolution adopting the updated Title VI Plan as required for the receipt of federal funds.

BACKGROUND

Federal regulations require that Santa Rosa County, as a federal grant recipient and a sub-recipient of the Florida Department of Transportation, have a Title VI and Nondiscrimination Plan as a condition of receiving revenues. Title VI of the Civil Rights Act of 1964 prohibits discrimination on the basis of race, color, or national origin in programs and activities receiving Federal financial assistance. Specifically, Title VI provides that "no person in the United States shall, on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance." (42 U.S.C. Section 2000d).

In January 2014, the BOCC adopted the Title VI plan as required by Federal regulations and started implementation. The plan's title is being updated to Title VI and Nondiscrimination Policy and the complaint form is updated to include the plan's website. Changes are recommended by the Florida Department of Transportation and the Federal Transit Administration.

Santa Rosa County Public Service Complex
6051 Old Bagdad Highway, Suite 202 Milton, Florida 32583
www.santarosa.fl.gov
Office: (850) 981-7000

RESOLUTION NO. 2016- _____

A RESOLUTION OF THE SANTA ROSA BOARD OF COUNTY COMMISSIONERS ADOPTING THE TITLE VI AND NONDISCRIMINATION POLICY AND PLAN INCLUDING LIMITED ENGLISH PROFICIENCY (LEP)

WHEREAS, the Congress of the United States has enacted certain legislation known as the Title VI Act of 1964 and the Civil Rights Restoration Act of 1987 ("Title VI Legislation"); and

WHEREAS, the Title VI Legislation require government agencies receiving federal assistance to ensure no person is excluded from participation in, denied the benefit of, or subjected to discrimination on the basis of race, color, or national origin during any activity or program; and

WHEREAS, federal regulations clarify the intent of Title VI to include all programs and activities of federal-aid recipients, sub-recipients and contractors whether those programs and activities are federally funded or not;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF SANTA ROSA COUNTY, FLORIDA CERTIFIES THAT THE FUNDS SHALL BE USED IN ACCORDINANCE WITH TITLE VI OF THE CIVIL RIGHTS ASSURANCES AND TITLE VI OF THE CIVIL RIGHTS ACT.

PASSED AND ADOPTED by the Santa Rosa County Board of County Commissioners on a vote of ___ yeas, ___ nays, and ___ absent, in regular session, this 28th day of January 2016.

**BOARD OF COUNTY COMMISSIONERS
SANTA ROSA COUNTY, FLORIDA**

**By: _____
Lane Lynchard, BOCC Chairman**

ATTEST:

**_____
Donald C. Spencer, Clerk of Courts**

AGENDA
PUBLIC WORKS COMMITTEE

January 25, 2016

Chairman: Commissioner Salter

Vice Chairman: Commissioner Cole

1. Discussion of resurfacing the following roads in District 3 at an estimated cost of \$ 338,066.00.

Stepp Lane
Jack Holland Road
Sollie Bradley Lane
A.D. McCall Road
Greenfield Street
Tidwell Road
Curt Lane
Westwind Lane
Simmons Smith Road
Hooterville Lane
Dixonville Road (*from Alabama Line to Gainey Ford Road*)
Daniel Griffis Road
Rainbow Lane
Foxpond Trail

2. Discussion of paving the following dirt roads in District 3 at an estimated cost of \$ 127,330.00.

Cedarview Road
Odom Young Lane
Carpenter Road
Ten Mile Road (*remaining unpaved portion*)

3. Discussion of request from residents on Roundtree Drive for the posting of an advisory "Not A Turn Around" sign.
4. Discussion of a one year extension to the corrugated metal (aluminum) pipe contract with Gulf Atlantic Culvert Company, Inc., at current pricing. This is the first of two possible annual renewals.
5. Discussion of rejection of the sole bid received for graded aggregate base, because the product location is beyond the mileage specified in the bid proposal.

6. Discussion of award of proposal in the amount of \$7,750.00 from Florida Concrete Concepts for sidewalk repair and ADA upgrades on Forsyth Street in Bagdad as a part of the necessary upgrades for the Bagdad Mill Site Park, with funding from TDC funds.

7. Discussion of award of one (1) $\frac{3}{4}$ ton pickup truck for the Parks Department, in the amount of \$23,399, to Hub City Ford as the low bidder meeting specification, with funding from the Machinery and Equipment Account.

Public Works 1





Department of Public Works
SANTA ROSA COUNTY, FLORIDA
Milton, Florida 32583

Glenn Bailey
Asst. Director of Public Works
Road & Bridge Dept.
6075 Old Bagdad Hwy.
626-0191

STEPHEN FURMAN
Director of Public Works
6075 Old Bagdad Hwy.
626-0191 • 994-5721 • 623-2221
Fax 623-1331

Thad Allen
Superintendent
Building Maintenance/Parks
P.O. Box 864
981-7071

January 20, 2016

Mr. Don Salter
Santa Rosa County Board of County Commissioners
6495 Caroline St., Suite M
Milton, FL 32570

Dear Mr. Salter:

Please find listed below the estimated cost for resurfacing the following roads in District Three at an estimated cost of \$338,066.00:

Stepp Lane	\$ 7,425.00
Jack Holland Road	\$ 7,365.00
Sollie Bradley Lane	\$ 9,403.00
A D. McCall Road	\$77,508.00
Greenfield Street	\$38,673.00
Tidewell Road	\$46,379.00
Curt Lane	\$66,175.00
Westwind Lane	\$ 2,828.00
Simmons Smith Road	\$ 3,040.00
Hooterville Lane	\$ 7,240.00
Dixonville Road (from Alabama line to Gainey Ford Rd)	\$23,331.00
Daniel Griffis Road	\$ 6,363.00
Rainbow Lane	\$17,321.00
Foxpond Trail	\$24,745.00

Sincerely,

A handwritten signature in black ink, appearing to read "SF", is written over a horizontal line.

Stephen Furman
Public Works Director

SF/tt

Public Works 2





Department of Public Works
SANTA ROSA COUNTY, FLORIDA
Milton, Florida 32583

Glenn Bailey
Asst. Director of Public Works
Road & Bridge Dept.
6075 Old Bagdad Hwy.
626-0191

STEPHEN FURMAN
Director of Public Works
6075 Old Bagdad Hwy.
626-0191 • 994-5721 • 623-2221
Fax 623-1331

Thad Allen
Superintendent
Building Maintenance/Parks
P.O. Box 864
981-7071

January 20, 2016

Mr. Don Salter
Santa Rosa County Board of County Commissioners
6495 Caroline St., Suite M
Milton, FL 32570

Dear Mr. Salter:

Please find listed below the estimated cost for paving the following roads in District Three at an estimated cost of \$127,330.00:

Cedarview Road	\$41,006.00
Odom Young Lane	\$ 26,866.00
Carpenter Road	\$ 21,917.00
Ten Mile Road (<i>remaining unpaved portion</i>)	\$37,541.00

Sincerely,

A handwritten signature in black ink, appearing to read "S.F.", with a long horizontal line extending to the right.

Stephen Furman
Public Works Director

SF/tt

Public Works 3



Tana Tynes

Subject: Roundtree Drive agenda item for signage
Attachments: Round tree Drive

Tony,
Commissioner Jay Williamson was approached by residents in the Briarwood Estates subdivision, off of East Spencer Field Road, about their concerns related to the high volume of motorists using Roundtree Drive as a turnaround location. I have also met with some of the residents of this subdivision. The residents are requesting that the county post a sign on Roundtree Drive stating "NOT A TURN AROUND".

The county has installed a concrete median and guardrail along East Spencer Field Rd. at this intersection as a safety improvement to prevent crashes due to U-turns and other turning maneuvers. This barrier is directing motorists that are exiting the convenience store on the east side of this intersection toward the north. Roundtree Drive is the first public roadway north of the intersection for motorists wishing to return to Highway 90 to make a safe turnaround. As can be seen in the attached photograph, motorists are running off the edge of pavement while making this maneuver, thus causing some damage to the roadway edge, and the adjacent grassed shoulder. The residents also expressed safety concerns for children and other pedestrians utilizing this residential street.

I informed the residents that the BCC has the authority to direct us to post the requested sign, however, it would in the form of an "advisory" sign, and not enforceable by law enforcement. The residents understood that there may be some motorists that continue to make this maneuver.

Lastly, the next public roadway to the north is White Road. White Road is not wide enough to accommodate motorists turning around without causing the same type of damage being experienced at Roundtree Dr. Therefore, for this problem to be resolved, motorists leaving the convenience store are going to have to either accept a long detour to the north, then west, and then back south again, or wait for an opportunity to exit directly onto Hwy. 90, and then maneuver across lanes of traffic if they desire to U-turn and head east on Hwy. 90.

Please let me know if you would like for me to expand on any of this information.

Stephen

Stephen L. Furman P.E.
Public Works Director
Santa Rosa County
(850) 981-7121

Public Works 4



MANUFACTURERS OF GALVANIZED
CORRUGATED STEEL CULVERT PIPE



PHONE: 850/562-2384

P.O. BOX 4002

TALLAHASSEE, FLORIDA 32315

January 13, 2016

Santa Rosa County Procurement Department
6495 Caroline Street
Suite G
Milton, FL. 32570

Attn: Tom Collins

RE: Yearly Bid

As per your conversation with Bill Hitt on January 13, 2016, we agree to renew or extend the contract for corrugated metal pipe (aluminum) through January 13, 2017, with no revisions.

Thank you,

A handwritten signature in black ink, appearing to read 'J Weaver', with a long horizontal flourish extending to the right.

Jennifer Weaver
President

Public Works 5



Tana Tynes

From: Tom Collins
Sent: Tuesday, January 19, 2016 8:41 AM
To: Stephen Furman
Cc: Tom Collins
Subject: Graded Aggregate Base
Attachments: doc20160119090945.pdf

Stephen,

Please find the attached bid results for Graded Aggregate Base, there was only one bidder, Anderson Columbia at \$28.50 per Ton. As they do not meet the mileage specification, it is recommended we reject this bid and purchase aggregate base as needed from the vendor deemed most cost effective at the time, considering factors such as: mileage, fuel costs, wear and tear, traffic, time, etc.

Tom Collins
Fleet & Facility Manger
SRC PW
6075 Old Bagdad Highway
Milton, FL 32583
(850) 981-7151
tomc@santarosa.fl.gov

Florida has a very broad Public Records Law. Virtually all written communications to or from Santa Rosa County Personnel are public records available to the public and media upon request. E-mail sent or received on the county system will be considered public and will only be withheld from disclosure if deemed confidential pursuant to State Law.

BID OPENING
January 12, 2016
Milton, Florida

Present: Procurement Officer. The meeting took place at 10:00 a.m.

The purpose of the meeting was to receive bids for graded aggregate base and one ¾ ton lwb pickup truck. Bids were received from the following:

Graded Aggregate Base:

- | | |
|------------------------------------|-----------------|
| 1. Anderson Columbia Company, Inc. | \$28.50 per ton |
|------------------------------------|-----------------|

¾ Ton LWB Pickup Truck:

- | | |
|---------------------------|----------|
| 1. Hub City Ford | \$23,399 |
| 2. McKenzie Motor Company | \$26,906 |

MINIMUM SPECIFICATIONS AND BID FORM
GRADED AGGREGATE BASE

Santa Rosa County Procurement Department
6495 Caroline Street, Suite G
Milton, Florida 32570

Date 12/15/2015

The undersigned agrees to furnish the items listed below as requested by you for Santa Rosa County in your invitation to bid. Santa Rosa County will pick up material at suppliers site which shall be no more than 25 miles from 6075 Old Bagdad Highway, Milton FL 32583.

Graded Aggregate Base shall be FDOT approved and meet all applicable specifications in section 204 of the most current edition of the *Florida Department of Transportation Standard Specifications for Road and Bridge Construction*.

Graded Aggregate Base picked up at suppliers
Site no more than 25 miles from 6075 Old Bagdad
Highway, Milton, FL 32583

\$ 28.50 per ton

NOTE: Please return this bid form to the above address. NO OTHER BID FORM WILL BE ACCEPTED.

Anderson Columbia Co., Inc.

Company

850-537-9074

Telephone Number

1301-C West Hwy 90, Holt, FL 32564

Address


Representative Signature

Comments: All correspondence regarding this bid will be handled by Lance Holland, Cell # 850-527-2366

Email: Lance.holland@andersoncolumbia.com

SWORN STATEMENT UNDER SECTION 287.133 (3) (A),
FLORIDA STATUTES, ON PUBLIC ENTITY CRIMES

THIS FORM MUST BE SIGNED IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICER AUTHORIZED TO ADMINISTER OATHS.

1. This sworn statement is submitted to Santa Rosa County
by _____
(print individual's name and title)
Kevin Wall, Vice President
(print name of entity submitting sworn statement)
Anderson Columbia Co., Inc. whose
business address is 1301-C West Hwy 90, Holt, FL 32564
Employer Identification Number (FEIN) is 59-2871935 and (if applicable) its Federal
Social Security Number of the individual signing this Sworn Statement: _____ If the entity has no FEIN, include the

2. I understand that a "public entity crime" as defined in Paragraph 287.133(1)(g), Florida Statutes, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or with the United States, including, but not limited to, any bid or contract for goods or services to be provided to any public entity or an agency or political subdivision of any other state or of the United States and involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation.

3. I understand that "convicted" or "conviction" as defined in Paragraph 287.133(1)(b), Florida Statutes, means a finding of guilt or a conviction of a public entity crime, with or without an adjudication of guilt, in any federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, nonjury trial, or entry of a plea of guilty or nolo contendere.

4. I understand that an "affiliate" as defined in Paragraph 287.133(1)(a), Florida Statutes, means:
1. A predecessor or successor of a person convicted of a public entity crime; or
2. An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term "affiliate" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate. The ownership by one person of shares constituting a controlling interest in another person, or a pooling of equipment or income among persons when not for fair market value under an arm's length agreement, shall be a prima facie case that one person controls another person. A person who knowingly enters into a joint venture with a person who has been convicted of public entity crime.

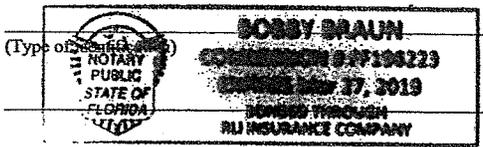
5. I understand that a "person" as defined in Paragraph 287.133(1)(e), Florida Statutes, means any natural person or entity organized under the laws of any state or of the United States with legal power to enter into a binding contract and which bids or appeals to bid on contracts for the provision of goods and services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term "person" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity.

6. Based on information and belief, the statement which I have marked below is true in relation to the entity submitting this sworn statement. (Indicate which statement applies.)
 Neither the entity submitting this sworn statement, nor one or more of the officers, directors, executives, partners, shareholders, employees, members, or agents who are active in management of the entity, nor any affiliate of the entity have been charged with and convicted of a public entity crime subsequent to July 1, 1989.
_____ The entity submitting this sworn statement, or one or more of the officers, directors, executives, partners, shareholders, employees, members, or agents who are active in management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.
_____ The entity submitting this sworn statement, or one or more of the officers, directors, executives, partners, shareholders, employees, members, or agents who are active in management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989. However, there has been a subsequent proceeding before a Hearing Officer of the State of Florida, Division of Administrative Hearings and the Final Order entered by the Hearing Officers determined that it was not in the public interest to place the entity submitting this sworn statement on the convicted vendor list. (ATTACH A COPY OF THE FINAL ORDER.)

I UNDERSTAND THAT THE SUBMISSION OF THIS FORM TO THE CONTRACTING OFFICER FOR THE PUBLIC ENTITY IDENTIFIED IN PARAGRAPH 1 (ONE) ABOVE IS FOR THAT PUBLIC ENTITY ONLY AND THAT THIS FORM IS VALID THROUGH DECEMBER 31 OF THE CALENDAR YEAR IN WHICH IT IS FILED. I ALSO UNDERSTAND THAT I AM REQUIRED TO INFORM THE PUBLIC ENTITY PRIOR TO ENTERING INTO A CONTRACT IN EXCESS OF THE THRESHOLD AMOUNT PROVIDED IN SECTION 287.017, FLORIDA STATUTES FOR CATEGORY TWO OF ANY CHANGE IN THE INFORMATION CONTAINED IN THIS FORM.

Sworn to and subscribed before me this 6th day of JANUARY, 2019. _____ (Signature)

Personally known _____
or Produced identification _____
Notary Public - State of FLORIDA



My commission expires 3/27/2019

(Printed, typed, or stamped commissioned name of notary public.)

**NOTICE TO BIDDERS
GRADED AGGREGATE BASE**

Notice is hereby given that the Board of County Commissioners of Santa Rosa County, Florida, will receive sealed bids for graded aggregate base.

All bids must be original and delivered by hand, Fed Ex, or mail to the Santa Rosa County Procurement Department, 6495 Caroline Street Suite G, Milton, Florida, 32570; and must be received by 10:00 a.m., January 12, 2016; at which time bids will be opened and read aloud. Bids are to be sealed and clearly labeled "**BID – GRADED AGGREGATE BASE**". Bids received after the time set for the bid opening will be rejected and returned unopened to the bidder. All interested parties are invited to attend.

Questions concerning this Bid should be directed to Tom Collins at (850) 981-7151.

Specifications and bid form may be secured from Santa Rosa County website (www.santarosa.fl.gov/bids) or at the Santa Rosa County Procurement Department at the above address. Telephone (850) 983-1870

The Board of County Commissioners reserves the right to waive irregularities in bids, to reject any or all bids with or without cause, and to award the bid that it determines to be in the best interest of Santa Rosa County.

All prices are firm for a period of one year. After one year, the County may approve the option of renewing the contract at the same or lesser price for a period not to exceed two (2) years with the agreement of the bidder.

Santa Rosa County Board of County Commissioners encourages all segments of the business community to participate in its procurement opportunities, including small businesses, minority/women owned businesses, and disadvantaged business enterprises. The Board does not discriminate on the basis of race, color, religion, national origin, disability, sex, or age in the administration of contracts.

By order of the Board of County Commissioners of Santa Rosa County, Florida

LEGAL NOTICE

7One issue – December 12, 2015 - Press Gazette; December 17, 2015 – Navarre Press,
December 17, 2015; and December 18, 2015 – South Santa Rosa News

Bill and proof to Santa Rosa County Procurement Department, 6495 Caroline Street, Suite G,
Milton, Florida, 32570, Attn.: Orrin L. Smith.

Public Works 6



Tana Tynes

From: Glenn Bailey
Sent: Tuesday, January 19, 2016 8:44 AM
To: Stephen Furman
Subject: RE: Bagdad Forsyth Street Sidewalk Repair/Replacement Proposals
Attachments: ForsythStreetSidewalks.pdf

Here is the attachment complete with the image.

From: Glenn Bailey
Sent: Tuesday, January 19, 2016 7:38 AM
To: Stephen Furman <StephenF@santarosa.fl.gov>
Cc: Sheila Fitzgerald <sheilaf@santarosa.fl.gov>; Erica Grancagnolo <EricaG@santarosa.fl.gov>
Subject: Bagdad Forsyth Street Sidewalk Repair/Replacement Proposals

Stephen,

I requested proposals from several vendors to replace damaged concrete sidewalks on the east side of Forsyth Street at the intersection of Forsyth and Main. I received two proposals and two no bids from two other vendors. (see attached) Florida Concrete Concepts is the low bidder, and they have done good work for us in the past on similar projects. The proposals are as follows:

Florida Concrete Concepts, Milton, Florida, \$ 7, 750.00 (Low Bid)
 in Coast Concrete Inc., Pace Florida, \$ 7,765.00
June's Concrete Co. LLC, No Bid
Bay Woods Concrete, No Bid

Please review and submit for approval.

Thank You.

GLENN F. BAILEY, P.E.
Assistant Public Works Director
Santa Rosa County
(850) 981-7127

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12/28/15

To: Perspective Bidder / CONCRETE CONCEPTS

From: Glenn Bailey, Assistant Public Works Director, Santa Rosa County (382-9152)

Subject: Request Price/Proposal to Construct Sidewalks on Forsyth Street in Bagdad Florida

The scope of work is to construct concrete sidewalks on Forsyth Street Bagdad, Florida. (See attached Map). Please submit proposals no later than January 15, 2016. Submit by e-mail or fax to Glenn Bailey (glennb@santarosa.fl.gov, or fax 850-623-1331) Work shall include the following:

- 1) Demolish and remove existing 5' wide sidewalk. Haul and dispose of all concrete rubble/debris.
- 2) Prepare site for sidewalk. Remove vegetation and excess soils or provide fill as needed.
- 3) Form, place and finish two (2) new concrete sidewalks as shown in attached site plan. Sidewalk on East side of Forsyth Street just North of Main shall be 4" thick, 5' wide and approximately 220 LF. Sidewalk on East side of Forsyth just South of Main shall be 4" thick, 5' wide and approximately 70LF.
- 4) Contractor shall coordinate line and grade of new sidewalks with SRC Public Works.
- 5) Sidewalks shall be a "Picture Frame" finish (smooth outer edge and light broom interior finish) to match recently installed Henry Street sidewalks.
- 6) Sidewalks shall meet ADA requirements. Sidewalks shall include (3) ramps and mats meeting ADA requirements.
- 7) Sidewalks shall have a minimum strength of 2500 pounds per square inch (PSI) and be reinforced with woven wire fabric.
- 8) Sidewalks shall be constructed with a maximum of ¼ inch in 12 inches side slope.
- 9) One-half (1/2) inch expansion joints shall be at thirty (30) foot intervals or less, with control joints at eight (8) foot intervals.
- 10) Clean and restore site. Dispose of all construction debris, trash and unused materials.

If you have any questions give me a call at 382-9152 or e-mail me at glennb@santarosa.fl.gov

Total Cost for Work Described Above:

\$ 7750.00

Name:

CONCRETE CONCEPTS

Date:

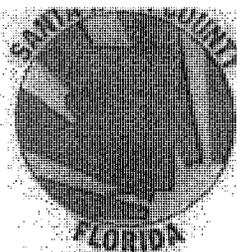
1/15/16

Glenn Bailey

From: daytonmueller <daytonmueller@gmail.com>
nt: Friday, January 15, 2016 10:50 AM
To: Glenn Bailey; dayton mueller
Subject: Forsyth st. Sidewalks improvements

Will demo out and replace 290 LF of 5' sidewalk and install ADA handicap ramps with detectable warning mats for \$7750.00

Sent on the new Sprint Network



12/28/15

To: Perspective Bidder

From: Glenn Bailey, Assistant Public Works Director, Santa Rosa County (382-9152)

Subject: Request Price/Proposal to Construct Sidewalks on Forsyth Street in Bagdad Florida

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If you have any questions give me a call at 382-9152 or e-mail me at glennb@santarosa.fl.gov

Total Cost for Work Described Above:

\$7765.00

Name:

SUNCOAST CONCL.

Date:

1/6/16

SUNCOAST CONCRETE INC.

3341 Pearl Ridge Rd.

Pace, FL 32571

Office (850) 994-4326

Fax (850) 994-3796

Estimate

NAME / ADDRESS
Santa Rosa County Public Works Assistant Public Works Director: Glenn F Bailey

DATE	1/6/2016
ESTIMATE NO.	1
EXPIRATION DATE	2/6/2016
DATE OF PLANS	12/28/15
ARCHITECT/ENGINEER	Bailey

DESCRIPTION	TOTAL
JOB NAME & LOCATION Forsyth Street Bagdad SCOPE OF WORK FOR CONTRACT JOB Labor & Materials for EXTERIOR CONCRETE WORK Included But Not Limited To The Following: - Demo Existing Sidewalk (Haul Off Debris) - Remove Grass & Balance Site - Install 4" 2500 PSI Concrete Sidewalks With Wire Mesh (5' X 220 LFT) & (5' X 70 LFT) - Includes Picture Framing & ADA Matt's ***Exclusions Are As Follows*** - Concrete And Or Soil Testing B/O TOTAL BID PRICE Non-Taxable for Sales Tax	7,765.00 0.00

PRICES MAY VARY DUE TO ACCESS AND/OR EXISTING SOIL CONDITIONS

CONTRACTOR RESPONSIBLE FOR SPOTTING OF ALL UTILITIES

TOTAL

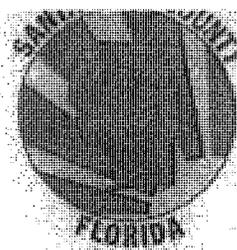
\$7,765.00

*******ITEM'S NOT SPECIFIED ON PROPOSAL ARE NOT INCLUDED*******
*****CONTRACTOR'S RESPONSIBILITY TO READ AND UNDERSTAND COMPLETE SCOPE OF WORK INCLUDING EXCLUSIONS PRIOR TO ACCEPTANCE*****

All material is guaranteed to be as specified, and the above work to be performed in accordance with the drawings and specifications submitted for the above work and completed in a substantial workmanlike manner for the sum total of the Contract Bid Proposal amount specified above. Any alteration or deviation from the above specifications involving extra costs, will be executed only upon written orders, and will become an extra charge over and above the estimate. This proposal may be withdrawn by us if not accepted within 30 days or if Suncoast's work schedule does not permit. The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified.

--

Accepted By/Date	
------------------	--



12/28/15

To: Perspective Bidder / JUNE'S CONCRETE

From: Glenn Bailey, Assistant Public Works Director, Santa Rosa County (382-9152)

Subject: Request Price/Proposal to Construct Sidewalks on Forsyth Street in Bagdad Florida

The scope of work is to construct concrete sidewalks on Forsyth Street Bagdad, Florida. (See attached Map). Please submit proposals no later than January 15, 2016. Submit by e-mail or fax to Glenn Bailey (glennb@santarosa.fl.gov, or fax 850-623-1331) Work shall include the following:

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If you have any questions give me a call at 382-9152 or e-mail me at glennb@santarosa.fl.gov

Total Cost for Work Described Above: NO BID

Name: JUNE'S CONCRETE Date: 1/15/16

Glenn Bailey

From: junes.concrete@yahoo.com
at: Friday, January 15, 2016 6:45 PM
To: Glenn Bailey
Subject: Re: Request Price/Proposal to Construct Sidewalks on Forsyth Street, Bagdad, Florida

Hi Mr. Bailey

This is Karen from June's Concrete Co. LLC. I replied to this matter a few months back. We are sorry but we have to turn down this offer due to the busy schedule that my dad have. He is busy for the rest of the month and next. Again we are very sorry to turn down this project.

Thank You
Karen

On Jan 15, 2016, at 1:22 PM, Glenn Bailey <GlennB@santarosa.fl.gov> wrote:

June,

I sent a request for a quote on 12/28. Are you guys interested in providing a quote? Please let me know either way.

Thank you,

GLENN F. BAILEY, P.E.
Assistant Public Works Director
Santa Rosa County
(850) 981-7127

From: Glenn Bailey
Sent: Monday, December 28, 2015 8:57 AM
To: 'June's Concrete' <junes.concrete@yahoo.com>
Subject: RE: Request Price/Proposal to Construct Sidewalks on Forsyth Street, Bagdad, Florida

Ms. Cayao,

Please see the attached request for pricing. Please let us know if you are interested.

Thank you.

GLENN F. BAILEY, P.E.
Assistant Public Works Director



BAY WOODS CONCRETE

12/28/15

To: Perspective Bidder

From: Glenn Bailey, Assistant Public Works Director, Santa Rosa County (382-9152)

Subject: Request Price/Proposal to Construct Sidewalks on Forsyth Street in Bagdad Florida

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If you have any questions give me a call at 382-9152 or e-mail me at glennb@santarosa.fl.gov

Total Cost for Work Described Above: NO BID

Name: BAY WOODS CONC Date: 1/15/16

Public Works



7

Tana Tynes

From: Tom Collins
Sent: Tuesday, January 19, 2016 8:30 AM
To: Stephen Furman
Cc: Tom Collins
Subject: Bid Results, 3/4 ton Pickup Truck
Attachments: doc20160119090901.pdf

Stephen,

Please find the attached bid results for the ¾ ton regular cab LWB pickup truck for the Parks Department, there were two bidders, Hub City Ford and McKenzie Motor Company, Hub City Ford is the low bidder meeting specifications at \$23,399.00.

Tom Collins
Fleet & Facility Manger
SRC PW
6075 Old Bagdad Highway
Milton, FL 32583
(850) 981-7151
tomc@santarosa.fl.gov

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January 12, 2016
Milton, Florida

Present: Procurement Officer. The meeting took place at 10:00 a.m.

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- | | |
|------------------------------------|-----------------|
| 1. Anderson Columbia Company, Inc. | \$28.50 per ton |
|------------------------------------|-----------------|

¾ Ton LWB Pickup Truck:

- | | |
|---------------------------|----------|
| 1. Hub City Ford | \$23,399 |
| 2. McKenzie Motor Company | \$26,906 |

BID FORM
¾ TON LWB 4X2 PICKUP TRUCK

Santa Rosa County Procurement Department
6495 Caroline Street, Suite G
Milton, Florida 32570

Date 01-07-2016

Dear Sir:

The undersigned agrees to furnish the equipment as requested by you for Santa Rosa County in your invitation to bid and certifies that the equipment bid meets or exceeds the specifications called for, except as set out in "Exceptions to Bid Conditions" and attached to this form.

Make and Model of Equipment: FORD F-250

Name & Address of Bidder: HUB CITY FORD IMC

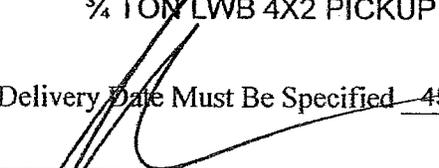
4060 S FERDON BLVD CRESTVIEW FLA

Parts & Service Location HUB CITY FORD, IBC

Cash Bid Price FOB Milton:

¾ TON LWB 4X2 PICKUP TRUCK \$ 23,399 each

Delivery Date Must Be Specified 45-60 DAYS



Company Representative Signature

850-398-6810 (CELL 850-393-4723)
Telephone

NOTE: Please return this bid form to the above address. NO OTHER BID FORM WILL BE ACCEPTED.

COMMENTS: _____

SWORN STATEMENT UNDER SECTION 287.133 (3) (A),
FLORIDA STATUTES, ON PUBLIC ENTITY CRIMES

THIS FORM MUST BE SIGNED IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICER AUTHORIZED TO ADMINISTER OATHS.

1. This sworn statement is submitted to SANTA ROSA COUNTY
by JOESPH WINDROW FLEET SALES MGR
(print individual's name and title)
for HUB CITY FORD, INC
(print name of entity submitting sworn statement)

whose business address is 4060 S FERDON BLVD
CRESTVIEW FLA 32536 and (if applicable) its Federal

Employer Identification Number (FEIN) is 59-2617784. If the entity has no FEIN, include
the Social Security Number of the individual signing this Sworn Statement: _____

- I understand that a "public entity crime" as defined in Paragraph 287.133(1)(g), Florida Statutes, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or with the United States, including, but not limited to, any bid or contract for goods or services to be provided to any public entity or an agency or political subdivision of any other state or of the United States and involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation.
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- I understand that an "affiliate" as defined in Paragraph 287.133(1)(a), Florida Statutes, means:
 - A predecessor or successor of a person convicted of a public entity crime; or
 - An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term "affiliate" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate. The ownership by one person of shares constituting a controlling interest in another person, or a pooling of equipment or income among persons when not for fair market value under an arm's length agreement, shall be a prima facie case that one person controls another person. A person who knowingly enters into a joint venture with a person who has been convicted of public entity crime.
- I understand that a "person" as defined in Paragraph 287.133(1)(c), Florida Statutes, means any natural person or entity organized under the laws of any state or of the United States with legal power to enter into a binding contract and which bids or appeals to bid on contracts for the provision of goods and services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term "person" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity.
- Based on information and belief, the statement which I have marked below is true in relation to the entity submitting this sworn statement. (Indicate which statement applies.)

____ Neither the entity submitting this sworn statement, nor one or more of the officers, directors, executives, partners, shareholders, employees, members, or agents who are active in management of the entity, nor any affiliate of the entity have been charged with and convicted of a public entity crime subsequent to July 1, 1989.

____ The entity submitting this sworn statement, or one or more of the officers, directors, executives, partners, shareholders, employees, members, or agents who are active in management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

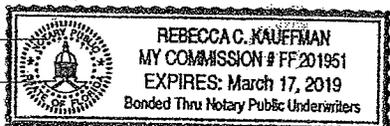
____ The entity submitting this sworn statement, or one or more of the officers, directors, executives, partners, shareholders, employees, members, or agents who are active in management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989. However, there has been a subsequent proceeding before a Hearing Officer of the State of Florida, Division of Administrative Hearings and the Final Order entered by the Hearing Officers determined that it was not in the public interest to place the entity submitting this sworn statement on the convicted vendor list. (ATTACH A COPY OF THE FINAL ORDER.)

I UNDERSTAND THAT THE SUBMISSION OF THIS FORM TO THE CONTRACTING OFFICER FOR THE PUBLIC ENTITY IDENTIFIED IN PARAGRAPH 1 (ONE) ABOVE IS FOR THAT PUBLIC ENTITY ONLY AND THAT THIS FORM IS VALID THROUGH DECEMBER 31 OF THE CALENDAR YEAR IN WHICH IT IS FILED. I ALSO UNDERSTAND THAT I AM REQUIRED TO INFORM THE PUBLIC ENTITY PRIOR TO ENTERING INTO A CONTRACT IN EXCESS OF THE THRESHOLD AMOUNT PROVIDED IN SECTION 287.017, FLORIDA STATUTES FOR CATEGORY TWO OF ANY CHANGE IN THE INFORMATION CONTAINED IN THIS FORM.

Sworn to and subscribed before me this 07 day of JAN, 2016 _____ (Signature)

Personally known
or Produced identification _____
(Type of identification)

Notary Public - State of FL
My commission expires _____



Rebecca C. Kauffman (Printed, typed, or stamped commissioned name of notary public.)

NOTICE TO BIDDERS VEHICLES

Notice is hereby given that the Board of County Commissioners of Santa Rosa County, Florida, will receive sealed bids for a minimum of: one ¾ ton LWB pickup truck; additional vehicles could be purchased at the same pricing with the agreement of the county and the successful bidder.

All bids must be in writing and delivered by hand, Fed Ex, or mail to the Santa Rosa County Procurement Department, 6495 Caroline Street Suite G, Milton, Florida, 32570; and must be received by 10:00 a.m., January 12, 2016, at which time bids will be opened and read aloud. Bids received after the time set for the bid opening will be rejected and returned unopened to the bidder. All interested parties are invited to attend.

Specifications and bid form may be secured from the Santa Rosa County Website (www.santarosa.fl.gov/bids) or at the Santa Rosa County Procurement Department at the above address. Telephone (850) 983-1870

The Board of County Commissioners reserves the right to waive irregularities in bids, to reject any or all bids with or without cause, and to award the bid that it determines to be in the best interest of Santa Rosa County.

Santa Rosa County Board of County Commissioners encourages all segments of the business community to participate in its procurement opportunities, including small businesses, minority/women owned businesses, and disadvantaged business enterprises. The Board does not discriminate on the basis of race, color, religion, national origin, disability, sex, or age in the administration of contracts.

By order of the Board of County Commissioners of Santa Rosa County, Florida

LEGAL NOTICE

One issue –Press Gazette – December 12, 2015; Navarre Press – December 17, 2015; Gulf Breeze News – December 17, 2015; and South Santa Rosa News - December 18, 2015

MINIMUM SPECIFICATIONS
¾ TON REGULAR CAB LWB 4X2 PICKUP TRUCK

GENERAL:

It is the intent of these specifications to describe a ¾ TON REGULAR CAB LWB 4X2 PICKUP TRUCK in sufficient detail to secure bids on comparable equipment. All parts not specifically mentioned, which are necessary to provide a complete and operational ¾ TON REGULAR CAB LWB 4X2 PICKUP TRUCK, shall be included in the bid and shall conform in strength and quality of material and workmanship to what is usually provided to the trade in general. The truck shall be the latest model, new currently advertised, heavy-duty standard production unit with all standard equipment.

Any units not conforming to the intent of these specifications may be rejected, and it will be the responsibility of the manufacturer to conform to the requirements unless any / all exceptions to this bid have been specifically cited by the bidder and acceptance made on the basis of the exception. Bidder is required to meet or exceed each and every item listed below.

ENGINE:

1. Manufacturer's standard 8 Cylinder Gas.
2. Heavy duty alternator, heavy duty battery.
3. Increased capacity cooling system; permanent type anti-freeze.

TRANSMISSION:

1. Manufacturer's standard Automatic transmission.
2. Heavy duty transmission oil cooler.

AXLES:

1. Manufacturer's standard ratio rear axel for specified engine, transmission combination.

PERFORMANCE:

1. Manufacturer's standard power steering.
2. Factory installed amp meter, oil pressure and water temperature gauges.

COMFORT ITEMS:

1. Manufacturer's standard air conditioning with 134A system.
2. Manufacturer's standard tinted glass all around.
3. Power Windows & power door locks.
4. Manufacturer's standard AM-FM stereo.
5. Heavy duty rubber floor covering in lieu of carpet.
6. Manufacturer's standard production seats.
7. Keys: two (2) per vehicle, single key locking system.

SAFETY ITEMS:

1. Manual trailer tow mirrors RH and LH side; inside day/night mirror.
2. Interior dome lights with left and right door activated switches.

TIRES:

1. Manufacturer's standard tires and wheels.
2. Conventional full size spare tire mounted underbody.

BRAKES:

1. Four wheel anti-lock brake ABS system.

2. Manufacturer's factory installed electric brake controller.

FRAME, CAB, CHASIS:

1. Minimum GVWR 9,200 lbs.
2. Manufacturer's standard fuel tank.
3. Manufacturer's standard front and rear bumpers.
4. Regular Cab.
5. Manufacturer's standard long wheel base, standard bed.
6. Trailer towing package to include heavy duty flashers, wired with 7 prong trailer plug with class IV frame mounted trailer hitch with 2" square removable receiver, 2" ball, pin and clip.

COLOR:

1. White exterior.

CONDITIONS:

1. Unit will be a new, currently advertised model, in addition to equipment specified; vehicle shall be equipped with all standard equipment as specified by the manufacturer for this model, and shall comply with all EPA emission standards and all motor vehicle safety standards as established by the U.S. Department of Transportation regarding the manufacturer of motor vehicles.

YEAR:

1. 2016

MANUALS:

1. One (1) Owner/ Operator manual and one (1) Service Shop Repair Manual.

DELIVERY:

1. As delivery time may be a factor in determining the low bid, state delivery time.

WARRANTY:

1. Manufacturer's standard warranty (state warranty). All warranty work must be performed within a 50-mile radius of Milton, Florida and must be performed in the state of Florida.

BID FORM
¾ TON LWB 4X2 PICKUP TRUCK

Santa Rosa County Procurement Department
6495 Caroline Street, Suite G
Milton, Florida 32570

Date 1/8/2016

Dear Sir:

The undersigned agrees to furnish the equipment as requested by you for Santa Rosa County in your invitation to bid and certifies that the equipment bid meets or exceeds the specifications called for, except as set out in "Exceptions to Bid Conditions" and attached to this form.

Make and Model of Equipment: 2016 GMC SIERRA

Name & Address of Bidder: McKenzie Motor Company
6500 Caroline St. Milton, FL 32570

Parts & Service Location 6500 Caroline St. Milton, FL 32570

Cash Bid Price FOB Milton:

¾ TON LWB 4X2 PICKUP TRUCK \$26906⁰⁰ each

Delivery Date Must Be Specified 2/1/2016

Jim Warrick
Company Representative Signature

850-623-3401
Telephone

NOTE: Please return this bid form to the above address. NO OTHER BID FORM WILL BE ACCEPTED.

COMMENTS: Above price includes Power Adjustable Manual
folding and extending vertical camper mirrors.
Manual non camper mirrors will be \$300⁰⁰
Less.

MINIMUM SPECIFICATIONS
¾ TON REGULAR CAB LWB 4X2 PICKUP TRUCK

GENERAL:

It is the intent of these specifications to describe a ¾ TON REGULAR CAB LWB 4X2 PICKUP TRUCK in sufficient detail to secure bids on comparable equipment. All parts not specifically mentioned, which are necessary to provide a complete and operational ¾ TON REGULAR CAB LWB 4X2 PICKUP TRUCK, shall be included in the bid and shall conform in strength and quality of material and workmanship to what is usually provided to the trade in general. The truck shall be the latest model, new currently advertised, heavy-duty standard production unit with all standard equipment.

Any units not conforming to the intent of these specifications may be rejected, and it will be the responsibility of the manufacturer to conform to the requirements unless any / all exceptions to this bid have been specifically cited by the bidder and acceptance made on the basis of the exception. Bidder is required to meet or exceed each and every item listed below.

ENGINE:

1. Manufacturer's standard 8 Cylinder Gas.
2. Heavy duty alternator, heavy duty battery.
3. Increased capacity cooling system; permanent type anti-freeze.

TRANSMISSION:

1. Manufacturer's standard Automatic transmission.
2. Heavy duty transmission oil cooler.

AXLES:

1. Manufacturer's standard ratio rear axel for specified engine, transmission combination.

PERFORMANCE:

1. Manufacturer's standard power steering.
2. Factory installed amp meter, oil pressure and water temperature gauges.

COMFORT ITEMS:

1. Manufacturer's standard air conditioning with 134A system.
2. Manufacturer's standard tinted glass all around.
3. Power Windows & power door locks.
4. Manufacturer's standard AM-FM stereo.
5. Heavy duty rubber floor covering in lieu of carpet.
6. Manufacturer's standard production seats.
7. Keys: two (2) per vehicle, single key locking system.

SAFETY ITEMS:

1. Manual trailer tow mirrors RH and LH side; inside day/night mirror.
2. Interior dome lights with left and right door activated switches.

TIRES:

1. Manufacturer's standard tires and wheels.
2. Conventional full size spare tire mounted underbody.

BRAKES:

1. Four wheel anti-lock brake ABS system.

2. Manufacturer's factory installed electric brake controller.

FRAME, CAB, CHASIS:

1. Minimum GVWR 9,200 lbs.
2. Manufacturer's standard fuel tank.
3. Manufacturer's standard front and rear bumpers.
4. Regular Cab.
5. Manufacturer's standard long wheel base, standard bed.
6. Trailer towing package to include heavy duty flashers, wired with 7 prong trailer plug with class IV frame mounted trailer hitch with 2" square removable receiver, 2" ball, pin and clip.

COLOR:

1. White exterior.

CONDITIONS:

1. Unit will be a new, currently advertised model, in addition to equipment specified; vehicle shall be equipped with all standard equipment as specified by the manufacturer for this model, and shall comply with all EPA emission standards and all motor vehicle safety standards as established by the U.S. Department of Transportation regarding the manufacturer of motor vehicles.

YEAR:

1. 2016

MANUALS:

1. One (1) Owner/ Operator manual and one (1) Service Shop Repair Manual.

DELIVERY:

1. As delivery time may be a factor in determining the low bid, state delivery time.

WARRANTY:

1. Manufacturer's standard warranty (state warranty). All warranty work must be performed within a 50-mile radius of Milton, Florida and must be performed in the state of Florida.

Public Works Item 8





Chavers Construction Inc.
1795 W. Detroit Blvd
Pensacola FL 32534

Office # 474 1966

Bagdad Change

Amount Unit Rate

Item

Description

Dewatering

Dewatering

Dewater for sewer pipe

1 ea

13500

\$13,500.00

We will complete the listed less exclusions for

\$13,500.00

Thank you for the opportunity to bid this project. We hope we can be of further assistance.

Ryan Chavers





Budget & Financial Management Committee

Chaired by:

Rob Williamson & Don Salter

Meeting:

January 25, 2016, 9:00 a.m.

AGENDA

Budget:

1. **Budget amendment 2016 – 087** in the amount of **\$ 800** to transfer funds from District IV Recreation Funds to the General Fund to repair fence enclosures at the Navarre Soccer Complex.
2. **Budget amendment 2016 – 088** in the amount of **\$ 1,500** to recognize the Curtis Finlay Foundation donation to the Jay Public Library and allocate for expenditure.
3. **Budget amendment 2016 – 089** in the amount of **\$ 25,820** to carry forward funds in the Tourist Development Fund for one (1) Sports Utility Vehicle as approved at the December meeting.
4. **Budget amendment 2016 – 090** in the amount of **\$ 22,620** to carry forward funds in the Navarre Beach Utility Fund for one (1) Four Wheel Drive Pickup Truck as approved at the December meeting.
5. **Budget amendment 2016 – 091** in the amount of **\$ 438** to carry forward funds in the Santa Rosa Shores MSBU Fund to publish required FDEP legal “notice of intent to issue permit”.
6. **Budget amendment 2016 – 092** in the amount of **\$ 15,000** to allocate District 1 Recreation Funds for Outdoor Movie Night each Saturday in April as approved at the January 14, 2016 meeting.
7. **Budget amendment 2016 – 093** in the amount of **\$ 18,805** to carry forward funds in the TDC Fund for Country on the Sound concert invoices for advertising (\$9,085) and for Navarre Beach Seashore Life invoice for brochures (\$9,720) paid in FY2016 that were FY2015 expenses.
8. **Budget amendment 2016 – 094** in the amount of **\$ 1,500,000** to transfer funds from the General Fund to the Capital Fund for the communications system for the EOC (\$1,000,000) and for Board approved equipment and capital projects (\$395,773) in the FY2015/2016 budget and \$104,227 to be allocated in reserves.
9. **Budget amendment 2016 – 095** in the amount of **\$ 10,000** to fund a contribution to the Pace Athletic & Recreation Association (PARA) from District 1 Recreation Funds to support the programming of baseball (\$2,500), softball (2,500), football (\$2,500) and cheerleading (\$2,500).
10. **Discussion** of Travel and Per Diem reimbursement rates. These rates have not been adjusted in accordance with the Governmental Services Administration (GSA) Rates since 2006.

County Expenditure / Check Register:

11. Discussion of county check register

Budget Item 1





Department of Public Services

Santa Rosa County, Florida
6051 Old Bagdad Highway, Suite 202
Milton, Florida 32583
www.santarosa.fl.gov
Office: (850) 981-7040 Fax: (850) 623-1208



MEMORANDUM

TO: Board of County Commissioners
FROM: Erin Malbeck, Housing Program Coordinator
THROUGH: Beckie Cato, AICP, Planning Director
SUBJECT: Discussion of Bids Received for State Housing Initiatives Partnership Substantial Rehabilitation Project located at 5315 Edeker Circle in Jay
DATE: January 19, 2016

RECOMMENDATION

Discussion of awarding bid received for State Housing Initiatives Partnership (SHIP) Substantial Rehabilitation Project located at 5315 Edeker Circle in Jay. There was only one bid received for this project.

BACKGROUND

The property owners have applied for SHIP program assistance to replace the roof on their home. On December 30, 2015, 4 contractors were faxed a price comparison request to replace the existing roof, any damaged decking, rafters, fascia and soffits, as well as replacement of all flashing.

Bill Walther Construction, Inc. submitted the only bid in the amount of \$13,850.00.

Animal Services
Dale Hamilton
Director

4451 Pine Forest Road
Milton, FL 32583
(850) 983-4680

**Building Inspections &
Code Compliance**
Rhonda C. Royals
Building Official

6051 Old Bagdad Hwy, Ste 202
Milton, FL 32583
(850) 981-7000

Emergency Management
Brad Baker
Director

4499 Pine Forest Rd
Milton, FL 32583
(850) 983-5360

**Community Planning,
Zoning & Development**
Rebecca Cato
Director

6051 Old Bagdad Hwy, Ste 202
Milton, FL 32583
(850) 981-7000

Veterans Services
Karen Haworth
Director

6051 Old Bagdad Hwy, Ste 204
Milton, FL 32583
(850) 981-7155

"One Team, One Goal, One Mission"

Budget Item 2



BUDGET MODIFICATION RESOLUTION

No.

Whereas, the Board of County Commissioners has determined that a need exists to amend the budget pursuant to Florida Statute 129.06. NOW, THEREFORE, The Board of County Commissioners of Santa Rosa County, Florida does make the following budget amendments:

REQUESTER ACTION

DATE: January 11, 2016

FROM: **District IV**
TO: Board of County Commissioners
VIA: Budget Director
SUBJ: Request Approval of the following

ADDITION:
MODIFICATION: X
DELETION:
OVERDRAFT:

	<u>Line Item Number</u>	<u>Description</u>	<u>Amount</u>
Fund 314:	2324 – 599001	Reserve for Contingencies	(\$ 800)
	2324 – 5910001	To General Fund	\$ 800
Fund 001:	001 – 3810003	From District 4	\$ 800
	2600 – 546001	Repairs & Maintenance	\$ 800

State reason for this request:

Transfer funds from District IV Recreation Fund to General Fund to repair fence enclosures at the Soccer Complex.

Requested by: Tammy Simmons /s/

BUDGET DIRECTOR ACTION

DOCUMENT NO. **2016-087**

Budget Updated: _____ Allowed: _____ Forwarded: _____ Returned: _____

Comment: _____

BUDGET DIRECTOR

BUDGET COMMITTEE ACTION

DATE: January 25, 2016

Approved: _____ Hold: _____ Withdrawn: _____ Comment: _____

PASSED AND ADOPTED by the Board of County Commissioners of Santa Rosa County, Florida on this 28th day of January, 2016.

ATTESTED:

CHAIRMAN

CLERK OF THE COURTS

Henry Brewton

From: Stephen Furman
Sent: Friday, January 08, 2016 2:08 PM
To: Jayne Bell; Henry Brewton
Cc: Tammy Simmons
Subject: FW: Navarre Soccer

Jayne/Henry, please put in BA to transfer \$800 from Dist. 4 Rec. Funds to Parks Maintenance 2600-546001.

The second meeting in Jan. is fine.

Thanks,

1/25 - 1/28

2324-599001	<800>
2324-59100001	800
001-3810003	800
2600-546001	800

Stephen

From: Tammy Simmons
Sent: Friday, January 08, 2016 12:18 PM
To: Stephen Furman <StephenF@santarosa.fl.gov>
Subject: Re: Navarre Soccer

2nd January meeting okay, yes Parks Maintenance 2600-546001
Thank you.

Sent from my iPhone

On Jan 8, 2016, at 12:15 PM, Stephen Furman <StephenF@santarosa.fl.gov> wrote:

Does the money need to go to your Repair and Maintenance line? Also, does this need to added to next week's agenda, or is having the BA approved at the second meeting in January okay?

Thanks,

Stephen

From: Tammy Simmons
Sent: Friday, January 08, 2016 9:05 AM
To: Stephen Furman <StephenF@santarosa.fl.gov>
Subject: Fwd: Navarre Soccer

I need a budget amendment on the following from district 4 rec funds

Sent from my iPhone

Begin forwarded message:

From: Commissioner Rob Williamson <RobWilliamson@santarosa.fl.gov>
Date: January 7, 2016 at 9:17:22 PM CST
To: Tammy Simmons <TammyS@santarosa.fl.gov>
Subject: Re: Navarre Soccer

No ma'am.

At your service,

Rob Williamson
Santa Rosa County Commissioner
District 4
850.529.2525 c
850.983.1877 w

On Jan 7, 2016, at 3:56 PM, Tammy Simmons <TammyS@santarosa.fl.gov> wrote:

The slats for the two fence enclosures at the Soccer Complex will be \$800; do you have any other items you want quoted per to requesting a budget amendment for this item?

Tammy C. Simmons
Santa Rosa County Board of County Commissioners
Administrative Services Manager
6075 Old Bagdad Highway
Milton, FL 32583
850-983-1858 Phone
850-623-1331 Fax

Florida has a very broad Public Records Law. Virtually all written communications to or from Santa Rosa County Personnel are public records available to the public and media upon request. E-mail sent or received on the county system will be considered public and will only be withheld from disclosure if deemed confidential pursuant to State Law.

Budget Item 3



BUDGET MODIFICATION RESOLUTION

No.

Whereas, the Board of County Commissioners has determined that a need exists to amend the budget pursuant to Florida Statute 129.06. NOW, THEREFORE, The Board of County Commissioners of Santa Rosa County, Florida does make the following budget amendments:

REQUESTER ACTION

DATE: January 12, 2016

FROM: **General Fund**
TO: Board of County Commissioners
VIA: Budget Director
SUBJ: Request Approval of the following

ADDITION:
MODIFICATION: X
DELETION:
OVERDRAFT:

<u>Line Item Number</u>	<u>Description</u>	<u>Amount</u>
Fund 001: 001 – 3660001	Miscellaneous Donations	\$ 1,500
0610 – 534001	Other Contractual Service	\$ 1,500

State reason for this request:

Recognize Curtis Finlay Foundation donation to the Jay Public Library and allocate for expenditure.

Requested by: Henry Brewton /s/

BUDGET DIRECTOR ACTION

DOCUMENT NO. **2016-088**

Budget Updated: _____ Allowed: _____ Forwarded: _____ Returned: _____

Comment: _____

BUDGET DIRECTOR

BUDGET COMMITTEE ACTION

DATE: January 25, 2016

Approved: _____ Hold: _____ Withdrawn: _____ Comment: _____

PASSED AND ADOPTED by the Board of County Commissioners of Santa Rosa County, Florida on this 28th day of January, 2016.

ATTESTED:

CLERK OF THE COURTS

CHAIRMAN

THE CURTIS FINLAY FOUNDATION, INC.
POST OFFICE BOX 298
BREWTON, AL 36427

1132
61-300/621

Date December 7, 2015

Pay to the Jay Public Library | \$ 1,500.00
Order of

One thousand five hundred and no one-hundredths-----*Dollars*

 **First Progressive Bank**
Brewton, Alabama 36426

 Security
Features
Details on
Back.

For _____

Richard F. Finlay

MP

⑈001132⑈ ⑆062103000⑆ 11 216 80⑈

Jayne Bell

From: Gwen Wilson
Sent: Thursday, January 07, 2016 1:22 PM
To: Jayne Bell
Cc: DeVann Cook
Subject: Curtis Finlay Foundation Donation

Hi Jayne,
I hope you had a restful but fun holiday season!

I received this year's donation from the Curtis Finlay Foundation, Inc. for the Jay Library, and once again he has made it payable to the Jay Library and not a Friends group. The check is on its way to you. The check is for \$1500 and I would like to have the funds placed in 534001—Other Contractual Services. We will use it to pay for the Summer Reading Performers in Jay.

Thank you,

Gwen

Florida has a very broad Public Records Law. Virtually all written communications to or from Santa Rosa County Personnel are public records available to the public and media upon request. E-mail sent or received on the county system will be considered public and will only be withheld from disclosure if deemed confidential pursuant to State Law.

Budget Item 4



BUDGET MODIFICATION RESOLUTION

No.

Whereas, the Board of County Commissioners has determined that a need exists to amend the budget pursuant to Florida Statute 129.06. NOW, THEREFORE, The Board of County Commissioners of Santa Rosa County, Florida does make the following budget amendments:

REQUESTER ACTION

DATE: January 14, 2016

FROM: **Tourist Development Tax Fund**
TO: Board of County Commissioners
VIA: Budget Director
SUBJ: Request Approval of the following

ADDITION:
MODIFICATION: X
DELETION:
OVERDRAFT:

	<u>Line Item Number</u>	<u>Description</u>	<u>Amount</u>
From:	107 – 3990001	Cash Carried Forward	\$ 25,820
To:	4010 – 564001	Machinery & Equipment	\$ 25,820

State reason for this request:

Carries forward funds for one (1) Sports Utility Vehicle (including tag and title) for the Tourist Development Office as approved at the December meeting.

Requested by: Jayne Bell/s/

BUDGET DIRECTOR ACTION

DOCUMENT NO. **2016-089**

Budget Updated: _____ Allowed: _____ Forwarded: _____ Returned: _____

Comment: _____

BUDGET DIRECTOR

BUDGET COMMITTEE ACTION

DATE: January 25, 2016

Approved: _____ Hold: _____ Withdrawn: _____ Comment: _____

PASSED AND ADOPTED by the Board of County Commissioners of Santa Rosa County, Florida on this 28th day Of January, 2016.

ATTESTED:

CHAIRMAN

CLERK OF THE COURTS

Budget Item 5



BUDGET MODIFICATION RESOLUTION

No.

Whereas, the Board of County Commissioners has determined that a need exists to amend the budget pursuant to Florida Statute 129.06. NOW, THEREFORE, The Board of County Commissioners of Santa Rosa County, Florida does make the following budget amendments:

REQUESTER ACTION

DATE: January 14, 2016

FROM: **Navarre Beach Utility**
TO: Board of County Commissioners
VIA: Budget Director
SUBJ: Request Approval of the following

ADDITION:
MODIFICATION: X
DELETION:
OVERDRAFT:

	<u>Line Item Number</u>	<u>Description</u>	<u>Amount</u>
From:	401 – 3990001	Cash Carried Forward	\$ 22,620
To:	4010 – 564001	Machinery & Equipment	\$ 22,620

State reason for this request:

Carries forward funds for one (1) 6000 GVWR Four Wheel Drive Pickup Truck (including tag and title) for Navarre Beach as approved at the December meeting.

Requested by: Jayne Bell/s/

BUDGET DIRECTOR ACTION

DOCUMENT NO. **2016-090**

Budget Updated: _____ Allowed: _____ Forwarded: _____ Returned: _____

Comment: _____

BUDGET DIRECTOR

BUDGET COMMITTEE ACTION

DATE: January 25, 2016

Approved: _____ Hold: _____ Withdrawn: _____ Comment: _____

PASSED AND ADOPTED by the Board of County Commissioners of Santa Rosa County, Florida on this 28th day Of January, 2016.

ATTESTED:

CHAIRMAN

CLERK OF THE COURTS

Budget Item 6



BUDGET MODIFICATION RESOLUTION

No.

Whereas, the Board of County Commissioners has determined that a need exists to amend the budget pursuant to Florida Statute 129.06. NOW, THEREFORE, The Board of County Commissioners of Santa Rosa County, Florida does make the following budget amendments:

REQUESTER ACTION

DATE: January 14, 2016

FROM: **Santa Rosa Shores**
TO: Board of County Commissioners
VIA: Budget Director
SUBJ: Request Approval of the following

ADDITION:
MODIFICATION: X
DELETION:
OVERDRAFT:

	<u>Line Item Number</u>	<u>Description</u>	<u>Amount</u>
From:	121 – 3990001	Cash Carried Forward	\$ 438
To:	8200 – 5340038	Canal Maintenance	\$ 438

State reason for this request:

Carry forward funds to publish required FDEP legal “notice of intent to issue permit”.

Requested by: Henry Brewton /s/

BUDGET DIRECTOR ACTION

DOCUMENT NO. **2016-091**

Budget Updated: _____ Allowed: _____ Forwarded: _____ Returned: _____

Comment: _____

BUDGET DIRECTOR

BUDGET COMMITTEE ACTION

DATE: January 25, 2016

Approved: _____ Hold: _____ Withdrawn: _____ Comment: _____

PASSED AND ADOPTED by the Board of County Commissioners of Santa Rosa County, Florida on this 28th day Of January, 2016.

ATTESTED:

CHAIRMAN

CLERK OF THE COURTS

Henry Brewton

From: Jeff Pate <jeffpate@bellsouth.net>
Sent: Friday, January 08, 2016 12:28 PM
To: Henry Brewton
Subject: Newspaper Publication Receipt
Attachments: JP Receipt.pdf

Hello Henry,

Happy New Year to you, and I hope that you are doing well.

We finally reached a the major milestone with the FDEP, as they have issued their 'Intent to Issue a Permit'. One of their requirements was for us to publish this in a Santa Rosa County publication, and we chose the Santa Rosa Press Gazette. I charged it to my American Express card, and I have attached the receipt for the publication.

If you could please reimburse me for this charge, at your convenience, I would be greatly appreciative. This is the only charge that I have ever asked to be reimbursed for in the 3-1/2 years that I have been the chairman. If you would, please make the check out and mail to:

Jeff Pate
1119 Sunset Lane
Gulf Breeze, FL 32563

If you have any questions, please let me know.

Thanks,

Jeff Pate
Santa Rosa Shores Home Owners, Inc.
Canal Committee Chairman
(205) 527-1227

8200-5340038 \$ 437.72
JP
1/13/16

PRESS GAZETTE

Published Bi-Weekly
6629 Elva Street - Phone 623-2120
Milton, Santa Rosa County, Florida 32570

STATE OF FLORIDA
COUNTY OF: SANTA ROSA

Before the undersigned authority personally appeared

Ashley Abraham

Who on oath says that she is
Cashier

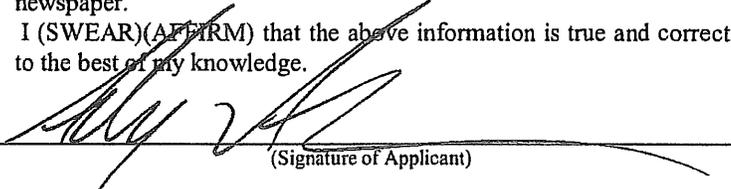
of the Press Gazette, a bi-weekly newspaper published at Milton in Santa Rosa County, Florida; that the attached copy of advertisement, being a

NOTICE OF INTENT RE: ISSUE PERMIT

was published in said newspaper in the issues of
1/6/2016

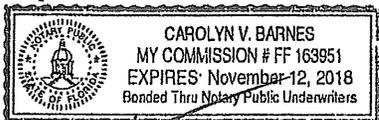
Affiant further says that the said Press Gazette is a newspaper published at Milton in said Santa Rosa County, Florida, and that the said newspaper has heretofore been continuously published in said Santa Rosa County, Florida, each week and has been entered as second class mail matter at the post office in Milton, in Santa Rosa County, Florida, for a period of one year next preceding the first publication of the attached copy of advertisement; and affiant further says that he has neither paid nor promised any person, firm or corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in said newspaper.

I (SWEAR)(AFFIRM) that the above information is true and correct to the best of my knowledge.


(Signature of Applicant)

Sworn to and subscribed before me this 6th
day of JANUARY, 2016.


(Signature of Notary Public-State of Florida)



Personally known _____ or produced identification _____

Type of identification produced _____

NOTICE OF INTENT TO ISSUE PERMIT

The Department of Environmental Protection gives notice of its intent to issue a permit to Mr. Hunter Walker, Santa Rosa County Administrator, 6495 Caroline Street, Milton, Florida, 32570, to dredge three access channels, one for each of the three interior canal entrances to the Santa Rosa Shores subdivision. Approximately 2.01 acres of seagrasses will be impacted by the project. To offset impacts that will occur from these activities, the permittee shall perform the following creation, restoration, and protection activities: Prior to dredging, the seagrasses within the impact areas of the proposed channels will be transplanted to create a 3.27 acre mitigation site located within two shallow shoal areas adjacent to the impact locations. Temporary wire mesh will be installed over the transplanted grasses to exclude sting rays and prevent bioturbation. In addition, seagrasses will be transplanted from the impact areas into damaged areas in the beds located along the proposed channels, identified as 'channel recovery areas,' for an estimated area of 0.2 - 0.4 acre. These creation and restoration activities will be paired with a seagrass protection and awareness plan.

The impacts and mitigation activities will occur at Santa Rosa Shores subdivision, Gulf Breeze, Florida in Section 32, Township 2S, Range 26W at Latitude 30° 22' 28.06" / Longitude -87° 04' 44.97" within Santa Rosa Sound, A Class II waterbody unclassified for shellfish harvesting.

The Department will issue the environmental resource permit and letter of consent to use sovereign submerged lands, unless a timely petition for an administrative proceeding is filed pursuant to the provisions of Sections 120.569 and 120.57, F.S. The actual terms of the letter of consent will be formally executed at a later date and shall include provisions for rents and such other provisions as normally are included in such letter of consent. On the filing of a timely and sufficient petition, this action will not be final and effective until further order of the Department. Because the administrative hearing process is designed to formulate final agency action, the hearing process may result in a modification of the agency action or even denial of the application.

The application file is available online and can be accessed through the Department's Information Portal at: http://webapps.dep.state.fl.us/DepNexus/public/electronic-documents/ERP_203765/ If you have any questions or are experiencing difficulty viewing the electronic application, please call Scott Casey at (850) 595-0574 or at scott.casey@dep.state.fl.us

A person whose substantial interests are affected by the Department's action may petition for an administrative proceeding (hearing) under Sections 120.569 and 120.57, F.S. Pursuant to Rule 28-106.201, F.A.C., a petition for an administrative hearing must contain the following information:

- (a) The name and address of each agency affected and each agency's file or identification number, if known;
- (b) The name, address, any email address, any facsimile number, and telephone number of the petitioner; the name, address, and telephone number of the petitioner's representative, if any, which shall be the address for service purposes during the course of the proceeding; and an explanation of how the petitioner's substantial interests are or will be affected by the agency determination;
- (c) A statement of when and how the petitioner received notice of the agency decision;
- (d) A statement of all disputed issues of material fact, if there are none, the petition must so indicate;
- (e) A concise statement of the ultimate facts alleged, including the specific facts that the petitioner contends warrant reversal or modification of the agency's proposed action;
- (f) A statement of the specific rules or statutes that the petitioner contends require reversal or modification of the agency's proposed action, including an explanation of how the alleged facts relate to the specific rules or statutes; and
- (g) A statement of the relief sought by the petitioner, stating precisely the action that the petitioner wishes the agency to take with respect to the agency's proposed action.

The petition must be filed (received by the Clerk) in the Office of General Counsel of the Department at 3900 Commonwealth Boulevard, Tallahassee, Florida 32399-3000. Also, a copy of the petition shall be mailed to the applicant at the address indicated above at the time of filing.

Rule 62-110.106(3), F.A.C., petitions for an administrative hearing by the applicant must be filed within 14 days of receipt of this written notice. Petitions filed by any persons other than the applicant, and other than those entitled to written notice under Section 120.60(3), F.S., must be filed within 14 days of publication of the notice or within 14 days of receipt of the written notice, whichever occurs first. Under Section 120.60(3), F.S., however, any person who has asked the Department for notice of agency action may file a petition within 14 days of receipt of such notice, regardless of the date of publication. The failure to file a petition within the appropriate time period shall constitute a waiver of that person's right to request an administrative determination (hearing) under Sections 120.569 and 120.57, F.S., or to

intervene in this proceeding and participate as a party to it. Any subsequent intervention (in a proceeding initiated by another party) will be only at the discretion of the presiding officer upon the filing of a motion in compliance with Rule 28-106.205, F.A.C.

Under Rule 62-110.106(4), F.A.C., a person whose substantial interests are affected by the Department's action may also request an extension of time to file a petition for an administrative hearing. The Department may, for good cause shown, grant the request for an extension of time. Requests for extension of time must be filed with the Office of General Counsel of the Department at 3900 Commonwealth Boulevard, Tallahassee, Florida 32399-3000, before the applicable deadline for filing a petition for an administrative hearing. A timely request for extension of time shall toll the running of the time period for filing a petition until the request is acted upon.

Modification is not available in this proceeding.

The applicant, or any party within the meaning of Section 373.114(1)(a) or 373.4275, F.S., may also seek appellate review of this order before the Land and Water Adjudicatory Commission under Section 373.114(1) or 373.4275, F.S. Requests for review before the Land and Water Adjudicatory Commission must be filed with the Secretary of the Commission and served on the Department within 20 days from the date when this order is filed with the Clerk of the Department.

Page : 1 of 6 12/31/2015 12:11:57

Order Number : 34339568
PO Number :
Customer : 33877552 Pate, Jeff
Contact :
Address1 : 1119 Sunset Ln
Address2 :
City St Zip : Gulf Breeze FL 32563
Phone : (205) 527-1227
Fax :
Credit Card : *****3007
Printed By : Ashley Abraham
Entered By : Ashley Abraham

Ad Number : 34748093
Ad Key :
Salesperson : 124 - Ashley Abraham
Publication : Milton Press Gazette
Section : Classified 2006
Sub Section : Classified 2006
Category : 1100 Legal Advertising
Dates Run : 01/06/2016-01/06/2016
Days : 1
Size : 1 x 35.62, 334 lines
Words : 1069
Ad Rate : Legals Rate
Ad Price : 437.72
Amount Paid : 437.72
Amount Due : -0.00

Keywords : 1/41 NOTICE OF INTENT TO ISSUE PERMIT The Depa
Notes :
Zones :

1/41

NOTICE OF INTENT
TO ISSUE PERMIT

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Budget Item 7



BUDGET MODIFICATION RESOLUTION

No.

Whereas, the Board of County Commissioners has determined that a need exists to amend the budget pursuant to Florida Statute 129.06. NOW, THEREFORE, The Board of County Commissioners of Santa Rosa County, Florida does make the following budget amendments:

REQUESTER ACTION

DATE: January 15, 2016

FROM: Henry Brewton
TO: Board of County Commissioners
VIA: Budget Director
SUBJ: Request Approval of the following

ADDITION:
MODIFICATION: X
DELETION:
OVERDRAFT:

	<u>Line Item Number</u>	<u>Description</u>	<u>Amount</u>
From:	2321 – 599001	Reserve for Contingencies	(\$15,000)
	2321 – 59100001	To General Fund	\$15,000
To:	001 – 3810009	From District 1	\$15,000
	2600 – 534001	Other Contract Services	\$15,000

State reason for this request:

To allocate District I funds for Outdoor Movie Night each Saturday in April as approved at the January 14, 2016 meeting.

Requested by Jayne Bell /s/

BUDGET DIRECTOR ACTION

DOCUMENT NO. **2016-092**

Budget Updated: _____ Allowed: _____ Forwarded: _____ Returned: _____

Comment: _____

BUDGET DIRECTOR

BUDGET COMMITTEE ACTION

DATE: January 25, 2016

Approved: _____ Hold: _____ Withdrawn: _____ Comment: _____

PASSED AND ADOPTED by the Board of County Commissioners of Santa Rosa County, Florida on this 28th day of January 2016.

ATTESTED:

CHAIRMAN

CLERK OF THE COURTS

Budget Item 8



BUDGET MODIFICATION RESOLUTION

No.

Whereas, the Board of County Commissioners has determined that a need exists to amend the budget pursuant to Florida Statute 129.06. NOW, THEREFORE, The Board of County Commissioners of Santa Rosa County, Florida does make the following budget amendments:

REQUESTER ACTION

DATE: January 15, 2016

FROM: **Tourist Development**
TO: Board of County Commissioners
VIA: Budget Director
SUBJ: Request Approval of the following

ADDITION:
MODIFICATION: X
DELETION:
OVERDRAFT:

	<u>Line Item Number</u>	<u>Description</u>	<u>Amount</u>
Fund 107:	107 – 399001	Cash Carried Forward	\$ 18,805
	4010 – 548001	Promotional Activities	\$ 9,720
	4010 - 5820028	Aid to Private Organizations	\$ 9,085

State reason for this request:

To carry forward funds for Country on the Sound concert invoices for advertising (\$9,085) and for Navarre Beach Seashore Life invoice for brochures (\$9,720) paid in FY2016 that were FY2015 expenses.

Requested by Jayne Bell /s/

BUDGET DIRECTOR ACTION

DOCUMENT NO. **2016-093**

Budget Updated: _____ Allowed: _____ Forwarded: _____ Returned: _____

Comment: _____

BUDGET DIRECTOR

BUDGET COMMITTEE ACTION

DATE: January 25, 2016

Approved: _____ Hold: _____ Withdrawn: _____ Comment: _____

PASSED AND ADOPTED by the Board of County Commissioners of Santa Rosa County, Florida on this 28th day of January 2016.

ATTESTED:

CHAIRMAN

CLERK OF THE COURTS

Budget Item 9



BUDGET MODIFICATION RESOLUTION

No.

Whereas, the Board of County Commissioners has determined that a need exists to amend the budget pursuant to Florida Statute 129.06. NOW, THEREFORE, The Board of County Commissioners of Santa Rosa County, Florida does make the following budget amendments:

REQUESTER ACTION

DATE: January 18, 2016

FROM: **General Fund**
TO: Board of County Commissioners
VIA: Budget Director
SUBJ: Request Approval of the following

ADDITION:
MODIFICATION: X
DELETION:
OVERDRAFT:

	<u>Line Item Number</u>	<u>Description</u>	<u>Amount</u>
Fund 001:	001- 3990001	Cash Carried Forward	\$ 1,500,000
	9000 - 59000302	To Capital Projects Fund	\$ 1,5 00,000
Fund 302:	302 - 38100011	From General Fund	\$ 1,500,000
	9302 - 5990017	Future Capital Projects	\$ 1,500,000

State reason for this request:

Transfers funds from the General Fund balance to the Capital Projects Fund for EOC communication system and capital and equipment request from the FY2015/2016 budget process.

Requested by: Jayne Bell/s/

BUDGET DIRECTOR ACTION

DOCUMENT NO. **2016-094**

Budget Updated: _____ Allowed: _____ Forwarded: _____ Returned: _____

Comment: _____

BUDGET DIRECTOR

BUDGET COMMITTEE ACTION

DATE: January 25, 2016

Approved: _____ Hold: _____ Withdrawn: _____ Comment: _____

PASSED AND ADOPTED by the Board of County Commissioners of Santa Rosa County, Florida on this 28th day Of January, 2016.

ATTESTED:

CHAIRMAN

CLERK OF THE COURTS

Budget Item 10



BUDGET MODIFICATION RESOLUTION

No.

Whereas, the Board of County Commissioners has determined that a need exists to amend the budget pursuant to Florida Statute 129.06. NOW, THEREFORE, The Board of County Commissioners of Santa Rosa County, Florida does make the following budget amendments:

REQUESTER ACTION

DATE: January 20, 2016

FROM: **Districts 1 Recreation Fund**
TO: Board of County Commissioners
VIA: Budget Director
SUBJ: Request Approval of the following

ADDITION:
MODIFICATION: X
DELETION:
OVERDRAFT:

	<u>Line Item Number</u>	<u>Description</u>	<u>Amount</u>
Fund 311:	2321 – 599001	Dist. 1 Reserves	(\$ 10,000)
	2321 – 59100001	To General Fund	\$ 10,000
 Fund 001:	 001 – 3810009	 From Dist. 1 Recreation Projects	 \$ 10,000
	0013 – 5820032	Pace Athletic & Recreation Assoc.	\$ 10,000

State reason for this request:

To fund contribution to the Pace Athletic Recreation Association (PARA) from Dist. 1 Recreation Project Fund Reserves to support the programming of baseball (\$2,500), softball (\$2,500), football (\$2,500) and cheerleading (\$2,500).

Requested by: Jayne Bell/s/

BUDGET DIRECTOR ACTION

DOCUMENT NO. **2016-095**

Budget Updated: _____ Allowed: _____ Forwarded: _____ Returned: _____

Comment: _____

BUDGET DIRECTOR

BUDGET COMMITTEE ACTION

DATE: January 25, 2016

Approved: _____ Hold: _____ Withdrawn: _____ Comment: _____

PASSED AND ADOPTED by the Board of County Commissioners of Santa Rosa County, Florida on this 28th day Of January, 2016.

ATTESTED:

CHAIRMAN

CLERK OF THE COURTS

Budget Item 11





Office of Management and Budget

Santa Rosa Administrative Offices
6495 Caroline Street, Suite L
Milton, Florida 32570

Jayne Bell, Director



MEMORANDUM

TO: Board of County Commissioners

FROM: Jayne Bell, Director OMB

SUBJECT: Mileage and Per Diem Rates

DATE: January 19, 2016

RECOMMENDATION

Request Board approval to increase Privately Owned Vehicle (POV) Mileage Reimbursement Rates and Per Diem Rates in accordance with the Governmental Services Administration (GSA) rates effective January 1, 2016.

BACKGROUND

In December 2005, the BOCC approved using the Governmental Services Administration (GSA) reimbursement rates. The rates at that time were \$.485 (or 48.5 cents) per mile and the per diem rates were Breakfast \$6, Lunch \$11, and Dinner \$19. These rates have remained in effect for the last 10 years. The new rates set by the GSA effective January 1, 2016 are \$.54 (or 54 cents) per mile and Breakfast \$11, Lunch \$12, and Dinner \$23.

Privately Owned Vehicle (POV) Mileage Reimbursement Rates

GSA has adjusted all POV mileage reimbursement rates effective January 1, 2016.

Modes of Transportation	Effective/Applicability Date	Rate per mile
Airplane*	January 1, 2016	\$1.17
If use of privately owned automobile is authorized or if no Government-furnished automobile is available	January 1, 2016	\$0.54
If Government-furnished automobile is available	January 1, 2016	\$0.19
Motorcycle	January 1, 2016	\$0.51

* Airplane nautical miles (NMs) should be converted into statute miles (SMs) or regular miles when submitting a voucher using the formula (1 NM equals 1.15077945 SMs). You can also use the link to BoatSafe.com (a non-government website) to assist you in converting NMs to SMs or SMs to NMs.

For calculating the mileage difference between airports, please visit the U.S. Department of Transportation's Inter-Airport Distance web site.

QUESTIONS:

For all travel policy questions, e-mail travelpolicy@gsa.gov

The shortcut to this page is www.gsa.gov/mileage.

QUESTIONS

For all travel policy questions, email travelpolicy@gsa.gov.

RELATED GSA TOPICS

- Per Diem
- FY 2016 M&IE Breakdown

GOVERNMENT LINKS

- Alaska, Hawaii, Puerto Rico, and U.S. possessions Per Diem Rates
- Foreign Per Diem Rates
- U.S. Civilian Board of Contract Appeals
- Hotel and Motel Fire Safety
- U.S. Government Car Rental Program

RATE THIS PAGE

FY 2016 Meals and Incidental Expenses (M&IE) Breakdown

The separate amounts for breakfast, lunch and dinner listed in the chart are provided should you need to deduct any of those meals from your trip voucher. For example, if your trip includes meals that are already paid for by the government (such as through a registration fee for a conference), you will need to deduct those meals from your voucher. Refer to Section 301-11.18 of the Federal Travel Regulation for specific guidance on deducting these amounts from your per diem reimbursement claims for meals furnished to you by the government. Other organizations may have different rules that apply for their employees; please check with your organization for more assistance.

The table lists the six M&IE tiers in the lower 48 continental United States (currently ranging from \$51 to \$74). If you need to deduct a meal amount, first determine the location where you will be working while on official travel. You can look up the location-specific information at www.gsa.gov/perdiem. The M&IE rate for your location will be one of the six tiers listed on this table. Find the corresponding amount on the first line of the table (M&IE Total) and then look below for each specific meal deduction amount.

The table also lists the portion of the M&IE rate that is provided for incidental expenses (currently \$5 for all tiers).

Total	Continental Breakfast/ Breakfast	Lunch	Dinner	IE
\$51	\$11	\$12	\$23	\$5
\$54	\$12	\$13	\$24	\$5
\$59	\$13	\$15	\$26	\$5
\$64	\$15	\$16	\$28	\$5
\$69	\$16	\$17	\$31	\$5
\$74	\$17	\$18	\$34	\$5

This table lists the amount federal employees receive for the first and last calendar day of travel. The first and last calendar day of travel is calculated at 75 percent.

Total	First & Last Day of Travel
\$51	\$38.25
\$54	\$40.50
\$59	\$44.25
\$64	\$48.00
\$69	\$51.75
\$74	\$55.50

Looking for the foreign and outside the continental United States (OCONUS) breakdown chart? Visit FTR Appendix B. (Note: Appendix B breakdowns do not apply to any locations in the continental United States; use the table listed above.)

RATE THIS PAGE

Budget Item 12



There is no backup
documentation.