



Santa Rosa County

Board of County Commissioners

6495 Caroline Street, Suite M
Milton, Florida 32570

COMMISSION COMMITTEE MEETING

Monday, October 7, 2013– 9:00 a.m.

Administrative Complex - Board Meeting Room

Economic Development Committee – Salter & Cole

1. Update by Enterprise Florida, Inc. by Chief Operating Officer Griff Salmon.
2. Discussion of approval of FY2013-2014 Escarosa Workforce Inc. budget as required by State Statutes.
3. Discussion of appointment of Russell B. Branch of Lakeview Center Inc. to the Workforce Escarosa, Inc. Board of Directors representing individuals with disabilities.
4. Discussion of potential incentives for location of hotel on Navarre Beach.

Administrative Committee – Cole & Melvin

1. Discussion of appointment of three members to the Tourist Development Council (TDC).
2. Discussion of implementing an additional one cent of the accommodation tax (bed tax) as a dedicated source of revenue for beach renourishment.
3. Discussion of rejecting Pier proposals and developing specific RFP format for advertisement.
4. Discussion of scheduling public hearing on amendment to Ordinance 2005-37 suspending transportation impact fees for 2014.
5. Discussion of renewal of agreement with Baptist Occupational Medicine at current terms as recommended by Director of Human Resources.

Administrative Committee – continued

6. Discussion of renewal of annual contract with Florida State University for mosquito surveillance program and authorize execution of relevant documents.
7. Discussion of Agreement with Nationwide Trust Company Inflation Protected Treasury to include self-directed brokerage option in current deferred compensation plan.
8. Discussion of license agreements with property owners in Victorian Village and Tiger Point subdivisions to allow Public Works to mow privately owned ditch to improve drainage to County owned retention pond.
9. Discussion of scheduling public hearing on ordinance establishing NO WAKE zone restrictions proximate to the Oyster Pile boat ramp.
10. Discussion of 5K Charity Run on Navarre Beach Saturday, March 1, 2014 sponsored by Josh's Journey, Inc. to benefit colon cancer patients.
11. Discussion of scheduling auction of surplus equipment on Saturday, November 2, 2013 as recommended by Clerk of Courts.
12. Discussion of rescheduling Monday, November 11, 2013 Committee-of-the-Whole meeting to Tuesday November 12, 2013 beginning at 9:00 a.m. due to Veterans Day observance.
13. Discussion of Notification and Agreement as required by interlocal agreement with FDEP relevant to financial assurance.
14. Items scheduled for public hearing Thursday October 10, 2013 beginning at 9:30 a.m.: NONE

Engineer's Report

1. Discussion of approval of Final Plat for Sound Haven Phase 2-A, a 16 lot subdivision of a portion of Section 23, Township 2 South, Range 27 West, Santa Rosa County, Florida. (Working District 5)
2. Discussion of Change Order #1 for the Bagdad Volunteer Fire Department decreasing the contract amount by \$688.00, to A.E. New, Inc. (Attachment A)

Public Services Committee – Lynchard & Williamson

1. Discussion of approval of the SHIP short sale request for the property located at 8140 Pinosa Street, Navarre.
2. Discussion of abatement bid process for the following properties:

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|--------------------------------------|--------------------------------|
| 2362 Avenida De Sol, Navarre | 5388 Stanta Cruz Blvd., Milton |
| 1924 Luneta St., Lots A & B, Navarre | 7023 Webster St., Navarre |
| 1924 Luneta St., Lot C, Navarre | |
3. Discussion of acceptance of revised 2013/2014 Hazards Analysis Agreement between the Florida DEM and Santa Rosa County for funding in the amount of \$8,558 with no match requirement and authorize the Chairman to sign all related documents.

Public Works Committee – Williamson & Melvin

1. Discussion of request to clear an access across the platted alley between S 29th Avenue and S 30th Avenue in the 236th Block of the Avalon Beach Subdivision.
2. Discussion of annual contract WS892 with Florida Department of Corrections for one (1) inmate work squad assigned to the Parks Department.
3. Discussion of resurfacing Erudition Avenue in Working District Four at an estimated cost of \$10,920.00.
4. Discussion of resurfacing the following roads in Working District Three at an estimated cost of \$21,478.00:

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|--------------------|
| Lonesome Dove Lane |
| Foxhound Lane |
| Deerfoot Lane |

Budget & Financial Management Committee – Melvin & Lynchard

1. Discussion of bids received for HOME Substantial Rehabilitation Project located at 6656 Maple Street in Milton. Low bidder meeting specifications is Mike Motes Builders, LLC. with a bid of \$19,690.

Budget & Financial Management Committee – continued

2. Discussion of Budget Amendment 2013 – 156 in the amount of \$62,855 to fund the construction of 710 linear feet of concrete ditch within drainage easement in Summerset Estates 1st Addition from the Road & Bridge Reserves as approved at the September 12, 2013 Regular BOCC Meeting.
3. Discussion of Budget Amendment 2013 – 157 in the amount of \$132,900 to carry forward funds for the Resident Compliance Specialist for CR 197 Shoulder Addition and Resurfacing Project as approved at the September 12, 2013 BOCC Regular Meeting from the Road & Bridge Fund and will be funded 100% by FDOT.
4. Discussion of Budget Amendment 2013 – 158 in the amount of \$11,050 to carry forward funds for the Spencer Field Sidewalks Project as approved at the August 8, 2012 BOCC Regular Meeting from the Road & Bridge Fund and will be funded 100% by FDOT.
5. Discussion of Budget Amendment 2013 – 159 in the amount of \$695,000 to carry forward funds for CR 197 Shoulder Addition and Resurfacing Project as approved at the August 22, 2013 BOCC Regular Meeting from the Road & Bridge Fund and will be funded 100% by FDOT.
6. Discussion of Budget Amendment 2014 – 001 in the amount of \$1,026,030 to carry forward funds for Spencer Field sidewalks (\$700,000), TDC Bagdad sidewalks (\$74,270) and for East Bay Blvd sidewalks (\$251,760) in the Road & Bridge Fund.
7. Discussion of Budget Amendment 2014 – 002 in the amount of \$512,414 to carry forward funds for the Berryhill Road Alignment project in the Road & Bridge Fund.
8. Discussion of Budget Amendment 2014 – 003 in the amount of \$897,200 to carry forward MSBU Fire Districts fund balance and distribute \$722,300 for the Bagdad VFD building and \$174,900 to Reserves for Contingency in the MSBU Fire Districts Fund.
9. Discussion of Budget Amendment 2014 – 004 in the amount of \$6,350 to carry forward unspent prior year funds for miscellaneous improvements (\$788) and permit related expenses (\$5,562) to the Bagdad Mill Site Park in District II Projects Fund.
10. Discussion of Budget Amendment 2014 – 005 in the amount of \$60,000 to recognize grant revenue for the 2012 / 2013 Coastal Partnership Initiative Grant and local match for Phase I construction of the Bagdad Mill Site Park Facilities as approved by the BOCC on August 23, 2012 in District II Projects Fund.

Budget & Financial Management Committee – continued

11. Discussion of Budget Amendment 2014 – 006 in the amount of \$121,850 to carry forward unspent loan proceeds and TDC cash carry forward of \$350,000 less \$228,150 for CSX crossing expended in FY 2013 for completion of the Milton / Bagdad connector including Henry Street improvements in the Local Option Tourist Tax Fund.
12. Discussion of Budget Amendment 2014 – 007 in the amount of \$4,295 authorizing remainder of 2013 DRG Grant (13-05) for October and November through contract end in the Grants Fund.
13. Discussion of Budget Amendment 2014 – 008 in the amount of \$158,950 to carry forward prior year unspent funds from District I Capital Fund.
14. Discussion of Budget Amendment 2014-009 in the amount of \$708,112 to carry forward prior year unspent funds from District II Capital Fund.
15. Discussion of Budget Amendment 2014 – 010 in the amount of \$165,463 to carry forward prior year unspent funds from District III Capital Fund.
16. Discussion of Budget Amendment 2014 – 011 in the amount of \$681,287 to carry forward prior year unspent funds from District IV Capital Fund.
17. Discussion of Budget Amendment 2014 – 012 in the amount of \$814,902 to carry forward prior year unspent funds from District V Capital Fund.
18. Discussion of Budget Amendment 2014 – 013 in the amount of \$950,000 to carry forward funds to continue resurfacing projects on several collector roads that were approved for resurfacing in the 2012 / 2013 fiscal year in the Road & Bridge Fund.
19. Discussion of Budget Amendment 2014 – 014 in the amount of \$467,900 allocating unspent funds for the Agriplex in the District II Projects Fund.
20. Discussion of Budget Amendment 2014 – 015 in the amount of \$1,035,000 to carry forward unspent funds to complete capital projects in the Landfill Fund.
21. Discussion of Budget Amendment 2014 – 016 in the amount of \$6,000 to carry forward unspent funds to complete capital projects in the General Fund.
22. Discussion of Budget Amendment 2014 – 017 in the amount of \$349,000 allocating unspent funds for Tiger Point Community Center in the District V Projects Fund.
23. Discussion of Budget Amendment 2014 – 018 in the amount of \$18,100 to carry forward funds for the Airport Master Plan (\$3,100) and for Hatchmott McDonald consulting services (\$15,000) for the T-Hangar project in the Peter Prince Field Fund.

Budget & Financial Management Committee – continued

24. Discussion of Budget Amendment 2014 – 019 in the amount of \$60,000 to carry forward authorized but unexpended budget for FDOT Landscape Program JPA for landscaping & irrigation improvements to Hwy 98 medians between Bayshore Rd. and Sanibel Lane in the Grants Fund.
25. Discussion of Budget Amendment 2014 – 020 in the amount of \$848,353 to carry forward authorized but unspent funds for Economic Development Transportation Fund (EDTF) grant and ED reserves funding for the purpose of constructing a rail spur for Gulf Cable per EDTF agreement. Funds contract for engineering and construction of spur in the General Fund.
26. Discussion of Budget Amendment 2014 – 021 in the amount of \$433,628 recognizing remainder of 2010 – 2011 DIG Award (DIG 11-08) in the amount of \$25,902; 2011 – 2012 DIG Award (DIG12-02) in the amount of \$207,726; and, 2012 – 2013 DIG Award (DIG 13-05) in the amount of \$200,000 to purchase land or obtain restrictive easements around Whiting Field as identified in the Joint Land Use Study (JLUS) agreement in the Grants Fund.
27. Discussion of Budget Amendment 2014 – 022 in the amount of \$25,026 recognizing prior year (FY 2013) unspent grant funds (HSGP - \$16,680; CERT - \$2,634; Citizen Corp - \$5,712) and allocates for expenditure in the Grants Fund.
28. Discussion of Budget Amendment 2014 – 023 in the amount of \$182,206 to carry forward funds in the Road & Bridge Fund for paving projects in all five (5) Districts as approved in the 2012 – 2013 fiscal year.
29. Discussion of Budget Amendment 2014 – 024 in the amount of \$201,927 to carry forward funds in the Navarre Beach Fund for rehabilitation of the Navarre Beach wastewater treatment clarifier (\$46,927); preliminary engineering RIBS (\$105,000); and, repair & maintenance for Navarre Beach projects (\$50,000).
30. Discussion of Budget Amendment 2014 – 025 in the amount of \$145,000 to carry forward funds in the MSBU Beach Renourishment Fund for the Navarre Beach Dune Restoration project.
31. Discussion of Budget Amendment 2014 – 026 in the amount of \$124,926 to carry forward in the General Fund unspent SRC Boating Improvement Funds and allocate to Boating Improvement Fund Reserves.
32. Discussion of County Expenditures / Check Register.

Public Forum