October 7, 2013

ECONOMIC DEVELOPMENT COMMITTEE

1. Update by Enterprise Florida, Inc. by Chief Operating Officer Griff Salmon.

2. Discussion approval of FY2013-2014 Escarosa Workforce Inc. budget as required by State Statutes.

3. Discussion of appointment of Russell B. Branch of Lakeview Center Inc. to the Workforce Escarosa, Inc. Board of Directors representing individuals with disabilities.

4. Discussion of potential incentives for location of hotel on Navarre Beach.

No support documentation for this agenda item.

2

Emily Spencer

From: Hunter Walker
Sent: Tuesday, October 01, 2013 1:24 PM
To: Emily Spencer
Subject: FW: Workforce Escarosa FY 2013 -2014 Budget
Attachments: Budget FY 2013 -2014 9.26.13.pdf; Budget Signatures WE 9.26.13.pdf

From: Nelms Susan [mailto:SNelms@escarosa.org]
Sent: Friday, September 27, 2013 2:40 PM
To: Hunter Walker; Sheila Harris; Marilyn D. Wesley; 'Deana E. Stallworth'
Subject: Workforce Escarosa FY 2013 -2014 Budget

As required by the Regional Workforce Board Accountability Act, Workforce Escarosa's budget is being submitted to the County Commissioners for review and approval. Please let me know what dates and times this will be reviewed and I will attend those meetings. Whichever is scheduled first, I'll pick up the signature sheets once signed and deliver those to the other county. I only need 2 originals. I think we do 6 for signature so that everyone has their number of originals needed.

As always...thanks for your assistance!!!

Hope you have a stellar weekend!!

Susan

SUSAN B. NELMS
EXECUTIVE DIRECTOR
WORKFORCE ESCAROSA, INC.
9111 A STURDEVANT STREET
PENSACOLA, FL 32514
(850) 473-0939 EXT. 205
FAX: (850) 473-0935
SNELMS@ESCAROSA.ORG
WWW.WORKFORCEESCAROSA.COM

workforceescarosa

Florida has a very broad Public Records Law. Virtually all written communications to or from Santa Rosa County Personnel are public records available to the public and media upon request. E-mail sent or received on the county system will be considered public and will only be withheld from disclosure if deemed confidential pursuant to State Law.

WORKFORCE ESCAROSA, INC.
FISCAL YEAR 2013-2014

AVAILABLE FUNDS

	Allocations FY 2013-2014	Carryovers from FY 2012-2013	Transfers FY 2012-2013	Available Funds FY 2013-2014	DEO Staff Salaries & Benefits Held at State	Available Funds FY 2013-2014
WIA ADULT	1,063,000	672,403	1,025,193	2,760,596		2,760,596
WIA DISLOCATED WORKERS	1,366,924	774,151	(1,025,193)	1,115,882		1,115,882
WIA YOUTH	1,292,624	100,970		1,393,594		1,393,594
FSET	25,000			25,000		25,000
DISABILITY NAVIGATOR		14,105		14,105		14,105
UC SERVICES	75,794			75,794		75,794
WELFARE TRANSITION PROGRAM	1,308,285	122,776		1,431,061		1,431,061
MILITARY FAMILY EMPLOYMENT PROGRAM	81,709			81,709		81,709
TOTAL	5,213,336	1,684,405	0	6,897,741	0	6,897,741
JOINT MANAGED PROGRAMS:						
WAGNER PEYSER	666,669	148,236		814,905	485,247	329,658
EXTENDED UC PROGRAM	91,000			91,000	37,677	53,323
VETERANS PROGRAMS - DVOP	365,809			365,809	195,902	169,907
VETERANS PROGRAMS - LVER	248,990			248,990	121,953	127,037
VETERANS PROGRAMS - TAP	0			0		0
TRADE ADJUSTMENT ASSISTANCE	23,183			23,183	3,183	20,000
TOTAL	1,395,651	148,236	0	1,543,887	843,962	699,925
TOTAL	6,608,987	1,832,641	0	8,441,628	843,962	7,597,666

WORKFORCES ESCAROSA, INC.
FY 2013-2014 BUDGET

	FY 2013-2014							FY 2012-2013	VARIANCE
	ADMIN	UNIVERSAL SERVICES	SHARED STAFF FACILITIES	INDIRECT PROGRAM STAFF	DIRECT COSTS	JOINT MANAGED PROGRAMS	TOTAL BUDGET	EXPENDITURES	
Salaries	291,965	544,938	19,930	305,058	845,691	387	2,007,968	2,012,959	(4,991)
Fringe Benefits	75,784	178,421	6,284	100,303	287,237	122	648,152	636,649	11,503
Retirement	14,312	26,712	977	14,955	41,457	19	98,432	103,117	(4,685)
Temporary Services/OPS	0	89,182	0	0	49,662	0	138,844	218,742	(79,898)
DEO Salaries & Benefits	0	0	0	0	0		0		0
Advertising	1,500	1,500	0	0	500	0	3,500	2,890	610
Audit/Tax Return	27,000	0	0	0	0	0	27,000	22,000	5,000
Bank Service Charges	3,000	0	0	0	0	0	3,000	2,622	378
ReBranding Costs	0	10,000	10,000	0	0	0	20,000	0	20,000
Cleaning Service	3,300	5,000	5,000	1,200	0	0	14,500	14,832	(332)
Communications	5,186	24,931	23,643	2,212	4,846	649	61,466	57,881	3,585
Consulting Services	2,000	0	0	0	0	0	2,000	2,980	(980)
Copier Costs	4,033	11,000	16,000	1,466	0	0	32,499	17,023	15,476
Equipment	3,727	11,921	7,110	1,832	7,069	1,541	33,200	127,373	(94,173)
Insurance	6,459	1,980	6,255	348	1,016	1	16,059	15,611	448
Legal	5,000	0	0	0	0	0	5,000	223	4,777
Materials & Supplies	5,517	16,519	9,158	4,706	20,296	10,116	66,313	50,678	15,635
Client Printed Materials	0	6,000	0	0	12,000	0	18,000	13,709	4,291
Postage	1,833	10,000	3,200	666	1,000	0	16,699	14,703	1,996
Publications	561	596	356	204	31	2	1,750	353	1,397
Rent	43,101	216,189	262,802	15,673	28,866	98	566,730	596,397	(29,667)
Utilities	11,000	3,850	7,150	4,000	0	0	26,000	23,237	2,763
Rent - Storage	801	4,500	0	292	1,700	0	7,293		7,293
Repairs & Maintenance	1,850	2,519	2,158	672	1,546	3	8,749	6,845	1,904
Repairs & Maintenance - Flood	0	0	0	0	0	0	0	13,503	(13,503)
Maintenance Contracts	3,772	17,805	8,032	98	4,443	49	34,200	32,874	1,326
Security Guards	0	52,700	0	0	0	0	52,700	52,350	350
Staff Training	2,045	2,384	422	1,166	4,174	1,108	11,300	1,255	10,045
Travel	18,114	8,461	1,055	10,441	18,478	6,331	62,878	61,694	1,184
Sponsorships	0	2,000	0	0	0	0	2,000	8,000	(6,000)
Outreach	0	3,000	0	0	0	2,600	5,600	2,147	3,453
Memberships	4,000	5,000	0	0	0	0	9,000	5,922	3,078
Work Verification/ETS					8,000		8,000		8,000
Total	535,861	1,257,109	389,532	465,292	1,338,012	23,027	4,008,832	4,118,569	(109,737)
Service Contract					1,243,902	0	1,243,902	1,589,015	(345,113)
Tuition & Books					1,890,628	20,000	1,910,628	1,762,123	148,505
Support Services					318,326	1,000	319,326	283,060	36,266
ITA Incentives					2,000	0	2,000	50	1,950
On-the-Job Training					35,000		35,000	29,815	5,185
									0
Total	0	0	0	0	3,489,856	21,000	3,510,856	3,664,062	(153,206)
									0
Total Budget	535,861	1,257,109	389,532	465,292	4,827,868	44,027	7,519,688	7,782,631	(262,943)

Total Individual Program Budgets	7,597,666
Variance - See Note	77,978

Note:

Administrative costs are allocated based on direct costs. Therefore, the individual progam's portion of the administrative costs can vary significantly depending on amounts spent on direct client support. Because these amounts are difficult to project, the administrative costs in the individual program budget is based on 8% of total budget. This allows an administrative budget large enough to cover the entire amount of the direct client support dollars being spent. The administrative budget presented above is for the actual budget by line item.

WORKFORCE ESCAROSA, INC.
BUDGET
FY 2013-2014

NOTES:

ADMINISTRATIVE COSTS:

Includes administrative and accounting cost pools.

UNIVERSAL SERVICES:

Includes resource rooms, universal services orientation rooms, and reception area, including IT costs and staff to deliver universal services and reception area.

SHARED STAFF FACILITIES:

Facility costs, including IT, for direct charge staff.

INDIRECT STAFF COSTS:

Includes costs of monitoring, MIS reporting, indirect program staff - allocated through cost pools.

DIRECT COSTS:

Costs charged directly to programs.

JOINT MANAGED PROGRAMS:

Wagner Peyser, the Veterans Programs, Trade Adjustment Assistance Program and the Extended Unemployment Compensation Program are considered joint managed programs with DEO. The services under these programs must be delivered by state merit staff but Escasrosa is responsible for budgeting the funds. The funds budgeted for DEO staff (in the career centers) is retained at the state to pay salaries and benefits. All other costs for the DEO staff is paid by Escarosa.

Jay Overman
Chairperson
Susan Nelms
Executive Director

workforceescarosa

Connecting businesses and resources.

The Workforce Escarosa Budget for Fiscal Year 2013-2014 (July 1, 2013 – June 30, 2014) has been reviewed and approved as attested by placement of our signatures and authorization below.

Workforce Escarosa, Inc.

Board Chair: Jay Overman

Workforce Escarosa, Inc.

Executive Director: Susan Nelms

ATTEST: Pam Childers
Clerk of the Circuit Court

BY:_____
Deputy Clerk

BOARD OF COUNTY COMMISSIONERS
ESCAMBIA COUNTY, FLORIDA

BY:_____
Gene M. Valentino, Chairman

ATTEST: Donald C. Spencer

By:_____
Clerk

BOARD OF COUNTY COMMISSIONERS
SANTA ROSA COUNTY, FLORIDA

By:_____
Robert A. "Bob" Cole, Chairman

Regional Workforce Board
9111 Sturdevant Street
Pensacola, FL 32514
Phone: (850) 473-0939
Fax: (850) 473-0935

Pensacola Center
3670-A North "L" Street
Pensacola, FL 32505-5217
Phone: (850) 607-8700
Fax: (850) 607-8849

Milton Center
5725 Highway 90
Milton, FL 32583
Phone: (850) 983-5325
Fax: (850) 983-5330

Century Center
8120 N. Century Blvd.
Century, FL 32535
Phone: (850) 256-6259
Fax: (850) 256-6266

www.workforceescarosa.com

An equal opportunity employer program • Auxiliary aids available to individuals with disabilities • TTY: (877) 889 – 5627 • TDD: (800) 955 - 8771

Jay Overman
Chairperson
Susan Nelms
Executive Director

workforce**escarosa**

Connecting businesses and resources.

September 25, 2013

Hunter Walker, County Administrator
Santa Rosa County Board
Of Commissioners
6495 Caroline Street
Milton, FL 32570-4592

Dear Mr. Walker:

The Workforce Investment Act (WIA); Public Law 105-220, stipulates requirements of the membership for local Workforce Investment Boards. Section 117 (b) (iv) requires, "representatives of community based organizations (including organizations representing individuals with disabilities and veterans, for a local area in which such organizations are present"). Currently, Workforce Escarosa does not have a representative for the disabled population on the Board of Directors. Sandy Whitaker, who is with Lakeview Center, Inc., did serve as the disabled representative on the Board, but her term expired on June 16, 2013.

Russell B. Branch, Director of Training and Safety with Lakeview Center, Inc. /Gulf Coast Enterprises has accepted an invitation to serve as the CBO representative on the Workforce Escarosa, Inc. Board of Directors. (See attached profile sheet and resume).

Escarosa therefore requests your assistance with having Santa Rosa County Board of Commissioners review and accept Mr. Branch's appointment to the Workforce Escarosa, Inc. Board of Directors. Please let me know if you need additional information or if I can be of further assistance in this process. Thanks for your help with this required appointment.

Sincerely,

Susan Nelms
Executive Director

SN/js

Attachment

Regional Workforce Board
9111 Sturdevant Street
Pensacola, FL 32514
Phone: (850) 473-0939
Fax: (850) 473-0935

Pensacola Center
3670-A North "L" Street
Pensacola, FL 32505-5217
Phone: (850) 607-8700
Fax: (850) 607-8849

Milton Center
5725 Highway 90
Milton, FL 32583
Phone: (850) 983-5325
Fax: (850) 983-5330

Century Center
8120 N. Century Blvd.
Century, FL 32535
Phone: (850) 256-6259
Fax: (850) 256-6266

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WORKFORCE ESCAROSA, INC.
BOARD MEMBERSHIP PROFILE - PRIVATE SECTOR

TYPE OF BUSINESS (Check all that apply): _____ **Small Business (less than 500 employees)**

_____ **Minority Owned**

Name: Russell B. Branch **Title:** Dir. of Training and Safety
Business Name: Lakeview Center Inc.
Address: 1221 W. Lakeview Ave.
Pensacola, FL 32501
Phone No.: 850.429.6969
FAX No.:
E-Mail Address: rusty.branch@bhcpns.org
Cell Phone No.: 850.982.2271

Home Address: 1820 Peaches Ln.
Cantonment, FL 32533

MEMBERSHIP DEMOGRAPHICS (for reporting purposes)

GENDER:	RACE:		VETERAN:	AGE:	DISABLED:
_X__ Male	____ Black	_X_White	____ Yes	X_ < 55	____Yes
	____ Asian	____Ameri. Indian			
____ Female	____ Hispanic	____ Other	_X_ No	___ 55 OR >	_X_ No

Community Organization Memberships
Junior Achievement of Pensacola, Pensacola Civitan, Leadership Pensacola, Micah6.8 Ministries, Dogwood Park Baptist Church and Family Promise of Santa Rosa

Board Memberships
None currently

Briefly state why you would like to become involved in the Workforce Escarosa, Inc. Board.

Being a training director for the areas largest employer of persons with significant disabilities, I see first hand the need for services like Workforce Escarosa I am interested in being a part of this board to help shape the future of workforce development in our community and because I have personally seen the huge and multifaceted impact of employment.

Does your company currently provide any service or products to Workforce Escarosa, Inc.?
Yes_____ No__X__

Please attach a copy of your resume' to this form

RUSSELL B. BRANCH

EXPERIENCE

2012- Lakeview Center Inc dba GCE Pensacola, FL

Dir. of Training & Safety

- Create & Standardize Training for six (6) businesslines with employes in thirteen (13) different states.
- Developed distance learning capabilities and deployed
- Advocate for Disability Employment in Washington D.C. & Tallahassee

2010–2012 Lakeview Center Inc. Pensacola, FL

Quality Specialist

- Led Quality Work Environment (QWE) Initiative
- Coordinated Organizational Strategic Planning Process
- Trained in ISO Auditing & Performance Improvement Strategies
- Planned and led multiple Baptist University Sessions (BU Crew)

2010 FamiliesFirst Network of Lakeview Pensacola, FL

Family Support Liaison

- Serve case management director on special assignments
- Certified as DCF Quality Assurance Reviewer
- Assisted with development of FFN's Innovation Site Plan

2006–2010 FamiliesFirst Network of Lakeview Pensacola, FL

Training Coordinator

- Coordinating and providing training for the FamiliesFrist Network
- Graduate of Lakeview Center's First "Emerging Leader" class
- Team Leader, FFN Annual Conference 2008 & 2009
- Main Stage Presenter at the 2009 "Gulf Coast Women's Expo"
- Certified "Green Belt" analytical tools (Team Leader)

2002–2006 FamiliesFirst Network of Lakeview Milton, FL

Family Service Counselor

- Provide services to abused children and families
- Family Team Conference Certified (2004)

EDUCATION

2004-Present New Orleans Baptist TheologicalSeminary Pensacola, FL

Student

- Currently pursuing a Masters of Divinity (60 course hours completed)
- Courses completed include Presentation, Administration, & Education

2002 University of West Florida Pensaocla, FL

Graduate

- B.A. in Social Work
- Scholar-Athlete as a member of the UWF's Baseball team

• E-MAIL RUSTYBRANCH@MAC.COM
1820 PEACHES LN.• CANTONMENT,FL 32533• PHONE 850.982.2271

October 3, 2013

Santa Rosa County, Florida

Board of County Commissioners

6495 Caroline Street, Suite M

Milton, Florida 32570-4592

Mr. Hunter Walker

Mr. Shannon Ogletree

Commissioner Jim Melvin

This letter is to make a formal request for the Santa Rosa County Commissioners to offer specific concessions for a project to develop a hotel and restaurant on the site of the former Holiday Inn Navarre Beach.

The proposed project will be a 160 room Hotel with a national affiliation. Included will be an indoor and outdoor pool, 2000 square feet of meeting space with a full service year round restaurant on the site.

We anticipate breaking ground early 2014 and project an opening prior to the 2015 summer season. We feel this project will have an immediate positive impact on the tourism market in Santa Rosa County and help spur additional business throughout the entire county.

The immediate impact for Santa Rosa County will be:

- A construction project of $20-$30 million, giving potential employment to many local residents and subcontractors.
- The creation of 75 new jobs with, an annual payroll of $1.6-$1.8 million.

We expect a first year average daily rate of $186 per night and a conservative occupancy of 64%. This should result in bed tax revenue over the next 5 years with incremental increases of projected revenue as follows:

- Year 1 $238,500
- Year 2 $269,300
- Year 3 $277,800
- Year 4 $291,300
- Year 5 $303,700
- 5 year projected total of additional bed tax dollars would be $1,380,600.

This number would represent an increase of over 20% of the current bed tax collections in the county.

In addition, the property will potentially increase local option sales tax collections in excess of $45,000 per year totaling over $225,000 over the next five years.

Data provided by the Haas Center, Visit Florida, Okaloosa County TDC and the Santa Rosa County Tourist Development Office indicate spending by our guests could generate an additional $46 million in taxable spending over the first five years. That spending would generate an additional $230,000 plus in tax revenue for the county. We also believe that the start of the hotel industry on Navarre Beach will encourage more investment in tourism in the area.

We respectfully request the Commissioners to consider the following:

- Set our annual lease fee at $1 per year and assess property taxes. We will pay property taxes going forward until the extent to which the property is taxable has been determined, at which time we will both agree to be bound by the ultimate determination. In the event property taxes are upheld in their entirety and fee simple ownership becomes viable, the property shall be conveyed and the lease voided. In the event property taxes are not allowed on the property, then the lease terms from the original lease will be re-instated. If only a portion of the property taxes are allowed to stand, then any amount of future taxes will be offset against the original lease fees and said lease fees will be reduced by the amount of the taxes owing.
- Increase the length of the current lease to the longest duration allowed.
- Waive any fees for sewer and water taps as the old hotel owned taps in excess of what will be needed for the new hotel.

In addition, we request your agreement that the county via the property appraiser and tax collector work to settle the ongoing legal issues with the property tax on this site; to that end, we request that all real property taxes assessed in the past, plus interest, be waived. To the extent that the County does not have the power to waive any portion of said taxes, then we request that any waivable portion, plus interest on that portion, be waived.

The hotel will be operated by an organization with a hospitality culture of exceeding our guests' expectations with attention to detail and an unsurpassed level of service. This operating philosophy has allowed us to develop a unique connection with our guests and enjoy the benefits of a clientele that returns to our properties often. We would love to work with you in making Navarre a showplace for visitors to North West Florida.

Thank you for your consideration.

Sincerely,

Marilyn Hess
President, Holi Corp

October 7, 2013

ADMINISTRATIVE COMMITTEE

1. Discussion of appointment of three members to the Tourist Development Council (TDC).

2. Discussion of implementing an additional one cent of the accommodation tax (bed tax) as a dedicated source of revenue for beach renourishment.

3. Discussion of rejecting Pier proposals and developing specific RFP format for advertisement.

4. Discussion of scheduling public hearing on amendment to Ordinance 2005-37 suspending transportation impact fees for 2014.

5. Discussion of renewal of agreement with Baptist Occupational Medicine at current terms as recommended by Director of Human Resources.

6. Discussion of renewal of annual contract with Florida State University for mosquito surveillance program and authorize execution of relevant documents.

7. Discussion of Agreement with Nationwide Trust Company Inflation Protected Treasury to include self-directed brokerage option in current deferred compensation plan.

8. Discussion of license agreements with property owners in Victorian Village and Tiger Point subdivisions to allow Public Works to mow privately owned ditch to improve drainage to County owned retention pond.

9. Discussion of scheduling public hearing on ordinance establishing NO WAKE zone restrictions proximate to the Oyster Pile boat ramp.

10. Discussion of 5K Charity Run on Navarre Beach Saturday, March 1, 2014 sponsored by Josh's Journey, Inc. to benefit colon cancer patients.

11. Discussion of scheduling auction of surplus equipment on Saturday, November 2, 2013 as recommended by Clerk of Courts.

12. Discussion of rescheduling Monday November 11, 2013 Committee-of-the-Whole meeting to Tuesday November 12, 2013 beginning at 9:00 a.m. due to Veterans Day observance.

13. Discussion of Notification and Agreement as required by interlocal agreement with FDEP relevant to financial assurance.

14. Items scheduled for public hearing Thursday October 10, 2013 beginning at 9:30 a.m.: NONE

SANTA ROSA COUNTY TOURIST DEVELOPMENT COUNCIL

SPECIAL MEETING SEPTEMBER 24, 2013

2 PM NAVARRE VISITORS CENTER

Handling reorganization of marketing for MDI Media Group

South and North End Committees agreed that 90 days notice should be given and a Request for Proposal developed.

Recommend candidates for the 3 open positions on the TDC. The South End unanimously recommended Vernon Compton, Laurie Gallup and Shanean Ridgley. The North End recommends Vernon Compton, Laurie Gallup and Liz Horton, one opposing vote. Below is list of requirements suggested by the TDC and responses from applicants. I am including all responses.

Tourism experience, knowledge and background

Demonstrate involvement at the TDC committee level

Candidate must be in a tourist related industry

Candidate must be registered to vote in Santa Rosa County.

Hunter Walker

From: Kate Wilkes <kwilkes27@gmail.com>
Sent: Tuesday, September 24, 2013 3:54 PM
To: Hunter Walker
Subject: TDC meeting

At today's TDC meeting the Council recommended that 90 days notice should be given to MDi Media Group and a new Request for Proposal be developed.

The Council recommends that the names Vernon Compton, Laurie Gallup, Liz Horton and Shanean Ridgley be recommended to the BOCC for consideration for filling the 3 open TDC seats.

--
Kate Wilkes
Executive Director
Santa Rosa County Tourist Development
8543 Navarre Parkway
Navarre, FL 32566
850-939-8666
kwilkes27@gmail.com
www.floridabeachestorivers.com

Please note: Due to Florida's very broad public records file, most written communication to or from County Employees regarding County business are public records, available to the public and media upon request. Therefore, this written e-mail communication
may be subject to public records disclosure.

2

Hunter Walker

From: Angie Jones
Sent: Wednesday, September 25, 2013 11:23 AM
To: Hunter Walker
Subject: Fwd: TDC meeting

Sent from my iPhone

Begin forwarded message:

From: Kate Wilkes <kwilkes27@gmail.com>
Date: September 25, 2013, 8:59:12 AM CDT
To: Angie Jones <angiej@santarosa.fl.gov>
Subject: Re: TDC meeting

Mike Loera - Bed tax collector
Jack Sanborn - Bed Tax Collector
Dorothy Slye - Bed Tax Collector
Kati Curle - Bed Tax Collector
Vernon Compton
Kyle Holley
Clayton White - City of Milton
JB Schulter - City of Gulf Breeze
Comm. Melvin

Vernon, Dorothy and Kati - terms expiring

On Wed, Sep 25, 2013 at 7:56 AM, Angie Jones <angiej@santarosa.fl.gov> wrote:

> Thanks, Kate. Please let me know who currently sits on the TDC and which of them are bed tax collectors. Thanks.
>
> AJJ
>
> Angie Jones
>
> Santa Rosa County Attorney
>
> 6495 Caroline Street, Suite C
>
> Milton, Florida 32570
>
> (850) 983-1857

Hunter Walker

From: Angie Jones
Sent: Wednesday, August 28, 2013 2:48 PM
To: Hunter Walker
Cc: 'Kate Wilkes'
Subject: RE: Agenda items for BOCC Sept. 9, 2013

The additional penny would fall under Section 125.0104(3)(n), and the Board (by majority plus one) could implement it:

*To promote and advertise tourism;
*By finding the beach renourishment is an activity, service, venue or event, having as its main purpose the attraction of tourists;
*Such purpose being evidenced by promotion of the activity, service, venue or event to tourists.

Angie Jones
Santa Rosa County Attorney
6495 Caroline Street, Suite C
Milton, Florida 32570
(850) 983-1857

From: Hunter Walker
Sent: Wednesday, August 28, 2013 11:48 AM
To: Angie Jones
Subject: FW: Agenda items for BOCC Sept. 9, 2013

From: Kate Wilkes [mailto:kwilkes27@gmail.com]
Sent: Wednesday, August 28, 2013 11:39 AM
To: Hunter Walker
Subject: Agenda items for BOCC Sept. 9, 2013

At the August 21 meeting of the TDC the following items were approved. The Council would like them added to the agenda.

The request from Bob Cole for $105,000 for bleachers and corrals panels for the Agriplex (covered arena) was approved.

Approved the renaming of the Navarre Beach Park to the Navarre Beach Marine Park

Approved asking the BOCC to consider increasing the bed tax to 5 cents using the additional cent as a dedicated source of revenue for beach restoration. I believe this would require a majority plus one vote of the BOCC.
--
Kate Wilkes
Executive Director
Santa Rosa County Tourist Development

No support documentation for this agenda item.

SANTA ROSA COUNTY
BOARD OF COMMISSIONERS

Santa Rosa Administrative Offices
6495 Caroline Street, Suite M
Milton, Florida 32570-4592

JIM WILLIAMSON, District 1
ROBERT A. "BOB" COLE, District 2
W. D. "DON" SALTER, District 3
JIM MELVIN, District 4
R. LANE LYNCHARD, District 5

HUNTER WALKER, County Administrator
ANGELA J. JONES, County Attorney
JOEL D. HANIFORD, OMB Director

MEMORANDUM

To: Board of County Commissioners

From: Angie Jones

CC: Hunter Walker, Tony Gomillion

Date: October 2, 2013

Re: Transportation Impact Fees

Our transportation impact fee ordinance was enacted in 2005. However, the Board has taken action each year, beginning with 2009, to suspend these fees which would otherwise be paid on new constructions. In order to continue the suspension for calendar year 2014, the Board will need to have a public hearing before the end of the year.

SANTA ROSA COUNTY

DEPARTMENT OF HUMAN RESOURCES
AND RISK MANAGEMENT

6495 CAROLINE STREET • SUITE I
MILTON, FLORIDA 32570-4592
(850) 983-1863
FAX (850) 983-1868

DEVANN COOK
DIRECTOR

MEMORANDUM

TO: **Hunter Walker**

FROM: **DeVann Cook** DeVann

SUBJECT: **Baptist Occupational Medicine Contract**

DATE: **October 2, 2013**

Our annual contract with Baptist Occupational Medicine has expired. I request approval to renew. Baptist has agreed to keep the terms and price the same. This contract is for the consulting services of Dr. Ramon Ryan. Those services include discussing employee medical issues with me or my staff at any time, reviewing medications that may be prescribed to employees, assisting us with Family Medical Leave Act and fit-for-duty questions, etc.

I have attached a copy of the expiring contract.

DC/lh

Attachment

cc: A. Jones

2011-2012

AGREEMENT FOR PHYSICIAN SERVICES

I. The purpose of this Agreement is to define the relationship, between Santa Rosa County and Medical Professional Agency, Inc., a Florida corporation, d/b/a Baptist Business Health Solutions, 9400 University Parkway, Pensacola, Florida 32514.

Whereas, Ramon Ryan, MD is an employee of Medical Professional Agency, Inc. and is a licensed practitioner of medicine in the State of Florida; and

Whereas, Medical Professional Agency, Inc., by and through its director Ramon Ryan, or his designee, will provide the following services:

1. Pre-employment History and Physical Exams as requested.
2. Provide urine drug testing as required.
3. Provide return to work exams as requested.
4. Provide follow-up of workman's compensation injuries as required.
5. Provide consultative services regarding medical and health/safety issues upon request.
6. Provide open case management for new workman's compensation injuries.

II. COMPENSATION

Compensation for above-mentioned services will be as outlined on the fee schedule except:

1. Workman's compensation services will be billed at rates as agreed upon by Baptist Hospital and Santa Rosa County.
2. Retainer fee of $875.00 per month will be billed monthly.
3. All fees will be billed monthly and due upon receipt.

III. TERMS AND CONDITIONS

The term of this agreement will be one (1) year from October 1, 2011, to September 30, 2012. This agreement will automatically renew for additional one (1) year terms unless

terminated by either party. This agreement may be terminated by either party with ninety (90) days written notice.

IV. LIABILITY

Santa Rosa County agrees that Baptist Occupational Medical Clinic and Ramon Ryan, MD, shall be held harmless for all acts performed by Santa Rosa County. Liability for all medical services to employees shall be covered under usual medical liability requirements as directed by the State of Florida.

IN WITNESS WHEREOF, Santa Rosa County and Baptist Occupational Medical Clinic, have executed this agreement on this the 22nd day of December, 2011.

BOARD OF COUNTY COMMISSIONERS
SANTA ROSA COUNTY, FLORIDA

By: Jim Williamson
Chairman

ATTEST:

Mary M. Johnson
Clerk

Date: BCC approved 9/22/11

CIRCUIT COURT SANTA ROSA FLORIDA

BAPTIST OCCUPATIONAL MEDICAL CLINIC

By: [illegible]
Ramon Ryan, MD as Director

Date: 12-14-11

WITNESSES:

Lisa Sackman

Gwen Robinson

SANTA ROSA COUNTY ENGINEERING
ENVIRONMENTAL DEPARTMENT
6065 Old Bagdad Highway
Milton, FL 32583
www.santarosa.fl.gov

Roger A. Blaylock, P.E.
County Engineer

Jerrel Anderson, P.E.
Environmental Manager

Memo

To: Hunter Walker, County Administrator

From: Jerrel Anderson, P. E., Environmental Manager

Thru: Roger Blaylock, P.E., County Engineer

Date: September 24, 2013

Re: Mosquito Surveillance Program

Background: This contract, which provides detailed information regarding the presence of various mosquito borne viruses within Santa Rosa County, is performed by a state lab located in Panama City. These services are provided by the lab in Panama City, with FSU providing administrative support.

Situation: In order to continue the surveillance program for FY 14, a new contract for the same services must be executed by the BOCC. All terms and conditions of the previous contract remain the same.

Request: Execution of the attached mosquito surveillance contract for FY 14. There attached originals are for the Clerk and the County Attorney's office. Please return a copy to our office. We will send a copy to FSU.

JA/tt

Attachments

RECEIVED
SEP 24 2013
SANTA ROSA COUNTY
ENGINEERING

(850) 981-7135 · FAX (850) 981-7133

Amendment 002

FSU Project #030741

Between Florida State University and
Santa Rosa County Mosquito Control

Per section IV.I. of the existing contract referenced above and entitled, "Santa Rosa County Mosquito Surveillance", it is the purpose of this amendment to renew the contract and extend the ending date to **September 30, 2014**. Additional budget for the extension will be **$29,437** to be payable upon receipt of invoice provided upon execution of this Amendment (itemized on page 2). All terms and conditions of the original contract will remain in effect.

IN WITNESS THEREOF, the parties hereto have caused this 2-page amendment to be executed by the undersigned duly authorized officials.

FLORIDA STATE UNIVERSITY:	**SPONSOR:**
Gary K. Ostrander	
Title: Vice President for Research	Title:
Date: 9/17/13 (Month, Day, Year)	Date: (Month, Day, Year)

Fed. ID #: 59-1961248

AGREEMENT IS NOT VALID UNTIL SIGNED AND DATED BY BOTH PARTIES

Fixed-Price Budget: **Santa Rosa County**

Category	Description	Costs ($)
Salaries	Dr. John P. Smith, Principal Investigator, 0.1238 FTE	12,684
	Mr. Richard Tennant, OPS Field/Lab Assistant @ $12.264/hr (20 hrs/week; 26.1 biweekly pay periods)	12,804
Benefits	Smith 17.20%	2,182
	Tennant 2.25%	288
Subcontracts	N/A	0
Capital Equipment	N/A	0
Expenses	Consumable field/lab supplies	77
Travel	None	0
Subtotal	Direct Costs	28,035
FSU Indirect Costs	5%	1,402
Total		**29,437**

Amendment 002

FSU Project #030741

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Santa Rosa County Mosquito Control

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Title: Vice President for Research	Title: _____
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Travel	None	0
Subtotal	Direct Costs	28,035
FSU Indirect Costs	5%	1,402
Total		**29,437**

SANTA ROSA COUNTY
BOARD OF COMMISSIONERS

Santa Rosa Administrative Offices
6495 Caroline Street, Suite M
Milton, Florida 32570-4592

JIM WILLIAMSON, District 1
ROBERT A. "BOB" COLE, District 2
W. D. "DON" SALTER, District 3
JIM MELVIN, District 4
R. LANE LYNCHARD, District 5

HUNTER WALKER, County Administrator
ANGELA J. JONES, County Attorney
JOEL D. HANIFORD, OMB Director

MEMORANDUM

To: Hunter Walker

From: Angie Jones

CC: DeVann Cook

Date: September 30, 2013

Re: Addition of self-directed brokerage option for deferred compensation plans

Some of our employees have expressed interest in having a self-directed brokerage option for their deferred compensation plans. Such an option would offer employees a wider range of investment opportunities. HR has researched the matter and discovered that a Schwab Personal Choice Retirement Account may be added to our plan. In order to add the option, we would need to enter into the attached agreement with Nationwide Trust Company. I have reviewed the document and find it to be acceptable.

Nationwide Trust Company, FSB
457 Custody Agreement
(The "Agreement")

This Agreement including the Schedule of Investments attached is made and entered into by and between **Santa Rosa Board of County Commissioners** ("Sponsor") and Nationwide Trust Company, FSB a division of Nationwide Bank as Custodian ("NTC") pursuant to the **Santa Rosa Board of County Commissioners Deferred Compensation Plan** ("Plan") to establish the **Santa Rosa Board of County Commissioners Deferred Compensation Plan** ("Account").

By signing below, signatories on behalf of the Sponsor and the Plan acknowledge that they have received the Agreement, inclusive of all Schedules listed above, and agree to all terms. Further, they represent that they have the authority to enter into, on behalf of the Sponsor and the Plan, a contractual relationship with NTC with respect to these documents and will be subject to all rights and obligations contained therein.

Printed Sponsor Name

Sponsor Signature Date

Title

Printed Name

Signature Date

Title

Printed Name

Signature Date

Title

By signing below, NTC has agreed to and accepted all rights and obligations contained herein.

NTC

Acceptance Date

ARTICLE I — PURPOSE

The Sponsor adopts this Agreement on behalf of the Plan and represents and warrants that the Plan is intended to meet the requirements of an eligible deferred compensation plan under Section 457 of the Internal Revenue Code of 1986, as amended ("Code") and intends to keep such Plan in compliance with the then applicable requirements of the Code. Further, the Sponsor represents and warrants that the Employer of all individuals eligible to participate in the Plan is a state, political subdivision of a state, or an agency or instrumentality of either.

ARTICLE II — DEFINITIONS

Account — The custodial account established herein by which NTC will hold the assets of the Plan or any portion thereof as agreed upon by Sponsor and NTC.

Business Day — A day on which NTC and New York Stock Exchange are both open for business.

Effective Date — The date on which the Account is created by NTC's acceptance of cash or other assets on behalf of the Sponsor. Prior to the Effective Date, NTC shall have no responsibility hereunder.

Employer(s) — The employer(s) of the Participants in the Plan.

Funding Vehicle(s) — As permitted by applicable law, securities held in self-directed brokerage accounts made available by NTC.

Original Signature — An authentic, hardcopy, non-reproduced signature of the Sponsor or its designee.

Participant — A person for whom benefits are provided under this Agreement, in accordance with the Plan.

Plan — The Plan identified on the front page of this Agreement, including any written plan document and trust provisions.

Required Format — Acceptable format for submitting information to NTC as prescribed by NTC and on transaction forms prescribed by NTC.

Signature — Either the Original Signature or an Original Signature that has been replicated by photocopy, electronic means, or fax.

Successor — The trustee or custodian appointed by the Sponsor who succeeds NTC.

Written Instruction(s) — Any notices, instructions or other instruments required to be in writing (with Signature or Original Signature, where so indicated) from NTC, Sponsor, or its designee. Written Instructions may take the form of a letter, electronic communication through an on-line communication system mutually agreeable to the parties; or a facsimile transmission.

ARTICLE III — THE ACCOUNT

The Sponsor advises NTC that the Account shall be funded as described herein. The Sponsor hereby authorizes NTC to take any action required to establish and maintain any Funding Vehicle(s) designated by the Sponsor under this Agreement.

NTC has entered into arrangements with a provider to make available a Funding Vehicle for possible inclusion in the Account. The assets of the Account shall consist of the Funding Vehicle. The Account and any funds invested pursuant to this Agreement are not insured by the Federal Deposit Insurance Corporation ("FDIC"), are not deposits or other obligations of NTC and are not guaranteed by NTC. The value of the Account is subject to investment risks, including possible loss of principal. NTC agrees to hold and administer the Account in accordance with this Agreement.

NTC shall not be under any duty to require payment of any contributions to the Account, if any, or to see that any payment made to it is computed in accordance with the provisions of the Plan. NTC shall continue to administer the Account in accordance with this Agreement until its obligations are discharged and satisfied.

ARTICLE IV — GENERAL ADMINISTRATIVE RESPONSIBILITIES OF NTC

NTC is authorized to take any action set forth below with respect to the Account:

Accept instructions in the Required Format from the Sponsor or its designee regarding the allocation, distribution or other disposition of the assets of the Account and all matters relating thereto;

Cause any portion or all of the Account to be issued, held, or registered in the individual name of NTC, in the name of its nominee, in an affiliated securities depository, or in such other form as may be required or permitted under applicable law (however, the records of NTC shall indicate the true ownership of such property);

Employ such agents and counsel, including legal counsel, as NTC determines to be reasonably necessary to manage and protect the assets held in the Account, to handle controversies that may arise under this Agreement, or to defend itself successfully against allegations of a fiduciary breach, and to pay such agents and counsel their compensation from the Account unless such compensation is otherwise paid by the Sponsor;

Commence, maintain, or defend any litigation necessary in connection with the administration of the Account, except that NTC shall not be obligated to do so unless it is to be indemnified to its satisfaction against all expenses and liabilities sustained or anticipated by reason thereof;

Take all other acts necessary for the proper administration of the Account.

ARTICLE V — INVESTMENT RESPONSIBILITY

NTC shall have no investment management responsibility or liability with respect to the Account or any other assets held under the Plan. Plan contributions or other assets received by NTC shall be allocated in accordance with Written Instructions. NTC does not warrant or guarantee the performance of any Funding Vehicle selected by the Sponsor or Participants.

The Sponsor, or other party designated under the Plan, shall have full responsibility for the selection of the Funding Vehicle and the management, disposition, and investment of assets of the Account. NTC shall comply with Written Instructions concerning those assets, subject to restrictions, if any, imposed by the Funding Vehicle and the operation of any securities markets. Except to the extent required by applicable law or otherwise provided in this Agreement, NTC shall have no duty to review, initiate action, or make recommendations regarding the Account or its investments.

The Sponsor is responsible for reading any and all prospectuses, specimen and final contracts, proposals and/or other materials which disclose information pertaining to applicable charges, interest rates, terms

and conditions of any contract between the Plan or Account and any party, including contracts related to the Funding Vehicle. NTC shall transmit such communications to the Sponsor. NTC shall have no duty to respond to communications related to securities or other property held in the Account (including, but not limited to, tender offers and class action communications).

NTC shall not be liable for any loss which results from the exercise of investment control by a Sponsor, Participant or beneficiary, or designated investment manager. If a Participant who has investment authority under the terms of the Plan fails to provide investment direction, the Sponsor shall direct the investment of the Participant's account.

No one providing investment advice to the Plan, Sponsor, Participant or other party is acting as an agent of NTC.

ARTICLE VI — CONTRIBUTIONS NOT RECOVERABLE

Except as described in the Purpose section of this Agreement and to the extent permitted by the Plan and applicable law, under no circumstances shall any part of the Account be recoverable by the Sponsor or be used other than for the exclusive purposes of providing benefits to Participants and their beneficiaries and paying reasonable expenses of the Plan prior to the satisfaction of all liabilities to Participants and their beneficiaries; provided, however, a contribution by a Sponsor or a Participant made as a result of a mistake of fact that is discovered within one (1) year after the contribution is made shall be returned to the Sponsor or Participant as soon as administratively feasible, if the Sponsor so requests and the Funding Vehicle(s) permits.

ARTICLE VII —ACCOUNT RECORDS AND REPORTS

NTC or its designee shall maintain accurate records and detailed accounts of all investments, receipts, disbursements, earnings, and other transactions related to the Account, and those records shall be available at all reasonable times to the Sponsor.

ARTICLE VIII — FIDUCIARY RESPONSIBILITIES AND LIABILITIES

NTC may rely upon any information provided by the Sponsor or its designee. NTC, the Sponsor, and all other fiduciaries under the Plan and this Agreement intend that each party shall be solely responsible for those specific duties and powers assigned to it. Each party may rely upon any direction, information, or action of another party as being proper under the Plan and this Agreement. NTC shall not be required by the Sponsor or its designee to engage in any action, or make any investment which constitutes a prohibited transaction or is otherwise contrary to the provisions of applicable law, the Code, or the terms of the Plan, if any, or this Agreement.

NTC shall be responsible only for those functions which have been assigned to it under this Agreement and shall have no responsibility to perform any duty of the Sponsor, or other fiduciary, required by the Plan or applicable law. NTC shall have no duty to determine the rights or benefits of any person having or claiming an interest under the Plan or this Agreement.

Except as otherwise provided in the Agreement, including any schedules thereto, any action to be taken by NTC under the Agreement shall be taken upon Written Instruction from the Sponsor or its designee. NTC shall comply with such instructions and shall incur no liability for any loss which may result from any action or failure of action on its part due to its compliance with such Written Instructions.

ARTICLE IX — LIMITATION OF LIABILITY

To the extent permitted by applicable law, NTC shall not be liable for any failure or delay in the performance of its obligations under this Agreement arising out of or caused, directly or indirectly, by circumstances beyond its reasonable control, including, without limitation, acts of God; earthquakes; fires;

floods; wars; civil or military disturbances; sabotage; epidemics; riots; interruptions, loss or malfunction of utilities, computer (hardware or software) or communications services; accidents; labor disputes; acts of civil or military authority or government actions.

ARTICLE X — RELIANCE ON COUNSEL AND INDEMNIFICATION

NTC may consult with, and act upon the advice of counsel (who may be counsel for the Sponsor), regarding its responsibilities under this Agreement. To the extent permitted under applicable law, the Sponsor shall indemnify and hold harmless NTC, its officers, employees, and agents from and against all liabilities, losses, expenses, and claims (including reasonable attorneys' fees and costs of defense) arising as a result of:

Acts or omissions to act with respect to the Plan or Account by persons unrelated to NTC;
NTC's action or inaction with respect to the Plan or Account resulting from reliance on the action or inaction of unrelated persons;

Any violation by any unrelated person of the provisions of the Code or applicable laws, unless NTC commits a breach of its duties by reason of its gross negligence or willful misconduct;

Any decision by the Sponsor, any Participant or any other fiduciary to acquire, retain, or dispose of any security or other property of the Account;

Any violation or breach by a fiduciary or other person associated with the Plan which occurred prior to the Effective Date; or

NTC's acts, omissions and conduct, and those of its agents, in their official capacity, except to the extent that such documented loss or expense results from negligence directly and solely attributable to NTC or its agents, or from an intentional violation by them of any provision of this Agreement.

Such obligation to indemnify shall extend to any liability or expense that arises as a result of the inaccuracy of any representation made, any action taken or failure to act, or any violation of this Agreement, the terms of the Plan by the Sponsor, its designee, any fiduciary of the Plan, and their agents, employees and officers under this Agreement or otherwise related to the administration of the Account. NTC shall not be required to give any bond or other security for the faithful performance of its duties under this Agreement except to the extent required by applicable law.

ARTICLE XI — NTC'S USE OF AFFILIATED COMPANIES

NTC may enter into agreements and share information with its affiliates in performing responsibilities under this Agreement and any other applicable agreement. Investments made in accordance with the Agreement, may include mutual funds or other investments advised by affiliates of NTC. The investment advisers of such investments may be affiliates of NTC and may derive investment management and other fees for services provided.

ARTICLE XII — NTC'S COMPENSATION AND EXPENSES

NTC's compensation for the ordinary services provided under this Agreement shall be included in and paid from the overall fees and charges assessed by the Plan's third party administrator. NTC will receive additional reasonable compensation for any extraordinary services or computations required as agreed upon by the Sponsor and NTC in advance.

The Funding Vehicle provider ("Provider") may assess trading commissions or other fees in accordance with the procedures established by the Provider. Such fees will be assessed against participant accounts and are not the responsibility of NTC.

ARTICLE XIV — TAXES

Until advised to the contrary by the Sponsor, NTC shall assume that the Account is exempt from federal, state, local and foreign income taxes. NTC shall not be responsible for filing any federal, state, local or foreign tax and informational returns relating to the Plan or Account.

ARTICLE XV — AMENDMENT

Notwithstanding any other provision of the Agreement, NTC may amend the Agreement at any time by providing written notice to the Sponsor not less than thirty (30) days prior to the effective date of such change, or at any time in the event NTC determines that such amendment is necessary to comply with any applicable legal or regulatory requirements.

No person except for an authorized officer has the legal capacity to change this Agreement otherwise, or to bind NTC to other commitments not covered within this Agreement.

ARTICLE XVI — RESIGNATION, REMOVAL AND TERMINATION

NTC may resign at any time after providing at least thirty (30) days notice via Written Instructions to the Sponsor. The Sponsor may remove NTC by delivery of Written Instructions, to take effect at a date specified therein, which shall not be less than thirty (30) days after the delivery of such Written Instructions with Original Signature to NTC, unless Funding Vehicle provisions specify otherwise. Notwithstanding the foregoing, NTC may retain responsibilities per the terms of this Agreement over assets remaining at NTC beyond the thirty (30) day timeframe, concurrent with Funding Vehicle provisions.

The Agreement will be terminated at such time as the Account is terminated, the Funding Vehicle are redeemed in full, upon the resignation or removal of NTC as trustee, as applicable, of the Account, or upon the termination by Sponsor of any separate agreement with NTC or Nationwide Retirement Solutions, Inc. that relates to the services provided by NTC under this Agreement. The discontinuance of contributions to the Account shall not, by itself, terminate the Account.

NTC is authorized to reserve such sum of money as it may deem advisable for payment of its fees and expenses in connection with the settlement of the Account, and any balance of such reserve remaining after the payment of such fees and expenses shall be paid to the Successor by NTC.

ARTICLE XVII — SUCCESSOR

Upon resignation or removal of NTC, the Sponsor shall appoint a Successor and the Sponsor shall notify NTC of such appointment by Written Instructions with Signature. NTC shall transfer the assets of the Account, subject to any applicable fees as described in the Agreement to such Successor.

If either party has given notice of termination and upon the expiration of the advance notice period no party has accepted an appointment as Successor, NTC will have the right to commence an action in the nature of an interpleader (or other appropriate action) and seek to deposit the assets of the Account in a court of competent jurisdiction in Franklin County, Ohio, for administration until a Successor may be appointed and accepts the transfer of the assets. The Sponsor will be responsible for any costs incurred as a result of such action and/or transfer, as well as any expenses of NTC which are incurred in carrying out its duties under this Agreement in such a situation.

ARTICLE XVIII — GOVERNING LAW

The Account will be administered in the State of Ohio, and its validity, construction, and all rights hereunder shall be governed by the Code, Home Owners' Loan Act of 1933 and, to the extent not pre-empted, by the laws of Ohio. All contributions to the Account shall be deemed to occur in Ohio.

ARTICLE XIX — IDENTITY VERIFICATION NOTICE

To help the government fight the funding of terrorism and money laundering activities, Federal law requires all financial institutions to obtain, verify, and record information that identifies certain persons or entities that open an account. When an account is opened, NTC may ask for the name, address and other information that will allow NTC to identify the entity or person that sponsors the Plan. NTC may also ask for a copy of identifying documents, such as a driver's license, government-issued business license, or other documents.

ARTICLE XX — RULES OF CONSTRUCTION

The Agreement, together with all attached schedules and any applicable investment contracts shall constitute the entire Agreement. The Plan and this Agreement shall be read and construed together. By signing this Agreement, the Sponsor represents to NTC that the Plan conforms to and is consistent with the provisions of this Agreement. Should the Plan need to be amended to conform to the provisions of this Agreement, the Sponsor is responsible for such amendments. The terms of this Agreement shall prevail over terms of the Plan in cases of conflict.

ARTICLE XXI — WAIVER

Failure of either party to insist upon strict compliance with any of the conditions of the Agreement shall not be construed as a waiver of any of such conditions, but the same shall remain in full force and effect. No waiver of any provision of the Agreement shall be deemed, or shall constitute, a waiver of any other provision, whether or not similar, nor shall any waiver constitute a continuing waiver.

ARTICLE XXII — REFERENCES

Unless the context clearly indicates to the contrary, a reference to a statute, regulation, document, or provision shall be construed as referring to any subsequently enacted, adopted, or re-designated statute or regulation or executed counterpart.

ARTICLE XXIII — SEVERABILITY

If any provision of the Agreement shall be held by a court of competent jurisdiction to be invalid, illegal, or unenforceable, the remaining provisions shall continue to be effective.

Schedule of Investments
("Investment Authorization")

WHEREAS, NTC and the Sponsor have entered into an Agreement in which the assets of the Plan are to be held, invested and distributed; and

WHEREAS, the authority to select the Funding Vehicles under the Plan resides with the Sponsor; and

WHEREAS, NTC and Sponsor agree that NTC may act upon Written Instructions from the Sponsor;

NOW THEREFORE, the Sponsor authorizes NTC to establish an account for each Funding Vehicle set forth below

1. On the Effective Date, the Funding Vehicles in the Plan shall be:

Schwab PCRA Self-Directed Brokerage Option

Nationwide Trust Company – Omnibus Application
Schwab PCRA Implementation Sheet

Plan Information:

☑ Trustee/☐ Custodian: Nationwide Trust Company
(Please check the appropriate box)
Attach evidence of trustee/custodial agreement with plan

TPA ID: _____

Plan Name: Santa Rosa BOCC Deferred Compensation Plan

Plan Address: 6495 Caroline Street, Milton, FL 32572

Contact Name: _____ Contact Phone: _____

Contact E-Mail Address:

Plan Year End: _____

Plan Tax ID Number: 59-6000842

Date Plan Established: 06/28/1988

Plan Type: 457(b) plan

Link to existing Schwab master(s):

Electronic Account Opening (EAO): ☐ Yes ☐ No
(Please check the appropriate box)

Trading Menu: **Complete and attach Schwab Trading Menu Form**

Schwab Set up Information (to be completed by Schwab):

Plan ID: _____

FA Master (New): _____

Upload Master: _____

Cash In/Cash Out: _____

K4 Master (New): _____

EAO: Login ID: _____ Password: _____

Acknowledgement by Nationwide authorized party:

By: _____ **Date:** _____

Print Name: _____ Schwab Fax: 1.877.535.3403

Nationwide Trust Company, FSB -
Nationwide Retirement Solutions
Client Information Summary

Plan Name: Santa Rosa County Board of County Commissioners Deferred Compensation Plan

Plan Sponsor: Santa Rosa County Board of County Commissioners

Entity Number: 0035737001

Employer ID #: 59-6000842

Mailing Address: 6495 Caroline Street

Milton, Florida 32572

Main phone number: 850-983-1964

Fax number: _____

e-mail: _____

Entity web address (if applicable): _____

Plan's fiscal year: [ ] Calendar [ ] Other _____

Primary Authorized Entity Representative:

Name: _____
Phone: _____
Fax: _____
e-mail: _____

Do you have a copy of the plan document in your office? _____

Has a member of your firm had a face-to-face meeting with the client? _____

Is there currently or has there ever been any pending litigation against one of the fiduciaries responsible for the Plan? If yes, explain

_____

Has the Department of Labor, IRS or any regulatory bodies noted any wrongdoing or potential violations of any fiduciaries of the Plan? If yes, explain

_____

Is there any information that Nationwide should be aware of before they agree to serve as Trustee or Custodian of this Plan? _____
(Provide information about any non-standard assets, including life insurance, blended accounts, non-NW annuities and any non-standard processing or payroll procedures.)

Completed by: __Chris Whitlock_(and sign)_____

The Client Information Summary must be completed and forwarded to NTC for all new plans. In addition, NTC should be notified of any changes to the information on the Client Information Summary.

Emily Spencer

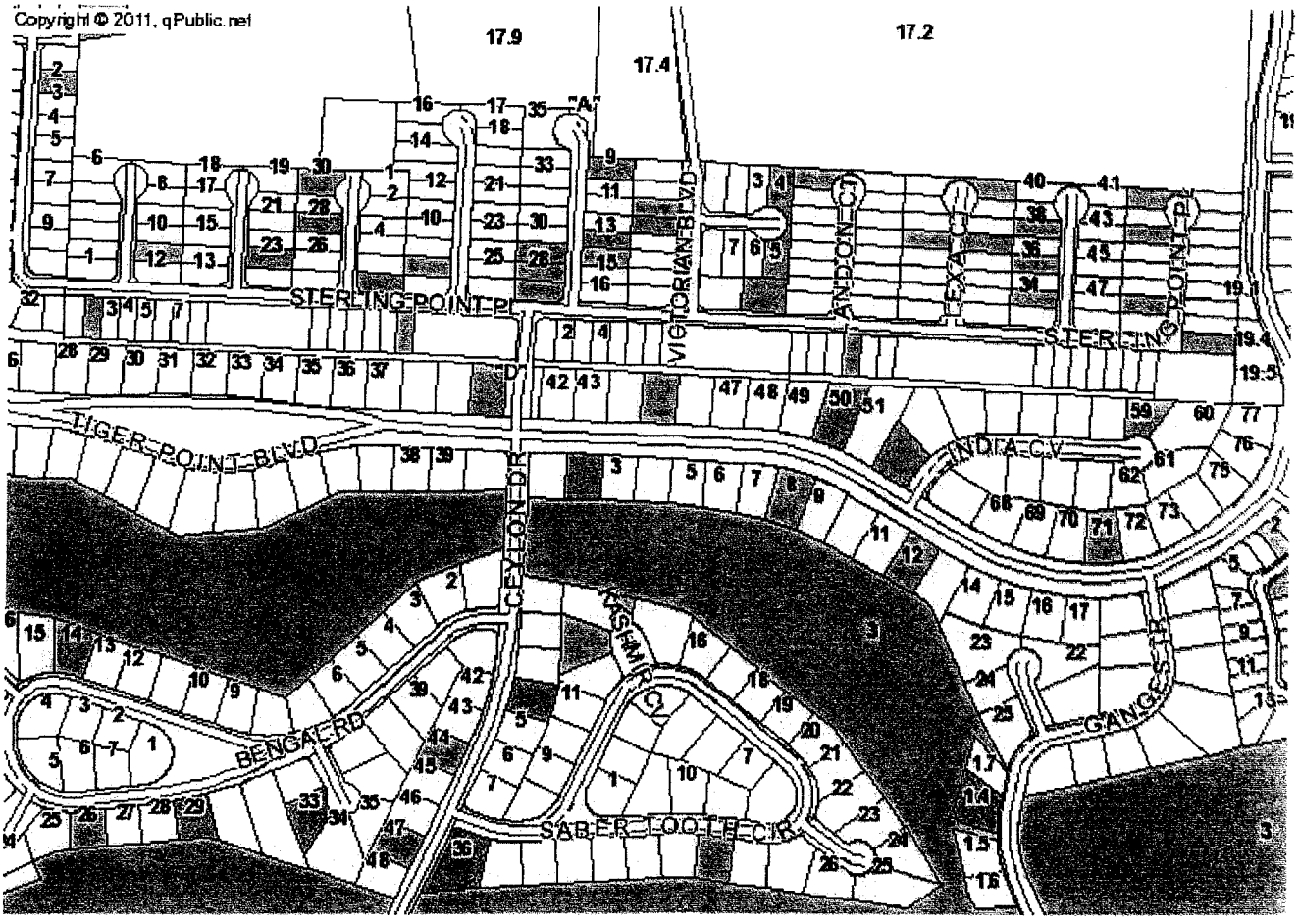
From: Merry Beth Andrews
Sent: Wednesday, October 02, 2013 12:40 PM
To: Hunter Walker
Cc: Emily Spencer
Subject: Agenda Item

Please put on the Admin agenda:

Acceptance of License Agreements for Victorian Village for mowing of right of way.

Merry Beth Andrews
Florida Registered Paralegal
SANTA ROSA COUNTY
6495 Caroline Street, Suite C
Milton, Florida 32570
(850)983-1857
(850)981-8808 - Fax

Florida has a very broad Public Records Law. Virtually all written communications to or from Santa Rosa County Personnel are public records available to the public and media upon request. E-mail sent or received on the county system will be considered public and will only be withheld from disclosure if deemed confidential pursuant to State Law.



Victorian Village

Oyster Pile Boat Ramp
300' Buffer Area
1 inch = 100 feet
CROSS ST
ELLA ST
WATER ST
OVERMAN ST

Hunter Walker

From: vicki duncan <vickiaduncan@aol.com>
Sent: Wednesday, October 02, 2013 1:19 PM
To: Hunter Walker; lsantos5472@aol.com
Subject: Approval for 5K charity event

Dear Mr. Walker,

My nephew, Joshua Santos, passed away November 2012 from colon cancer at the young age of 24. Joshua grew up in Navarre as well as served in our US Air Force. A non-profit organization, Josh's Journey, was set up in his honor to help benefit other patients in the battle against colon cancer. In the short year since it's existence, Josh's Journey has helped three colon cancer patients significantly. Our goal is to continue helping others in the future as well as educate the public in the process.

Josh's Journey inc., a non-profit corporation, is seeking approval for a 5K charity run on March 1, 2014 to be held on Navarre Beach. We intend to have off-duty officers present the day of the event as well as event insurance.

Planned Run Route:

Start on Gulf Blvd in Navarre County Park, Continue on Gulf Blvd. until you reach Arkansas St., turn onto Arkansas Street using the LEFT side of the road, continue on Arkansas on the LEFT side of the road until it dead ends, follow turn around and return the way you came on the LEFT side of Arkansas St. until you reach the bike/running path at Gulf Blvd., turn left onto the bike/running path, continue on path until you reach the boat launch parking entrance, turn left into boat launch parking lot to finish.

Thank you for your time and consideration. If you need any additional information we can be reached by phone or email.

Thanks!

Vicki Duncan 850-218-1484

Lisa Santos 850-496-5472

DONALD C SPENCER

CLERK OF THE CIRCUIT COURT & COMPTROLLER
SANTA ROSA COUNTY, FLORIDA

Clerk of the County Court & Comptroller
Recorder of Deeds
Clerk and Accountant of the Board of County Commissioners
Custodian of County Funds
County Auditor

Wanda G. Harris
Property Inventory Clerk
6495 Caroline Street
Suite B
Milton Florida 32570
P O Box 472
Milton, Florida 32572
Telephone: (850) 983-1956
Fax: (850) 983-1985

Mr. Hunter Walker
C/o Santa Rosa County Board of Commissioners

Dear Mr. Walker:

The Santa Rosa County Finance Department is planning to conduct an auction of surplus equipment that has an estimated value of at least $5,000.00. The date for the auction has been set for November 2, 2013.

The Santa Rosa Board of Commissioners is being petitioned to have the date set for the auction of surplus equipment.

Your immediate attention in this matter will be greatly appreciated.

Sincerely,

Michael Burton, CPA
Financial Services Administrator/Fiscal
Santa Rosa County Clerk of Courts

No support documentation for this agenda item.

Notification and Agreement

It is understood that the state of Florida Department of Environmental Protection (FDEP) and Santa Rosa County have entered into an interlocal agreement pursuant to Section 403.707(10), Florida Statutes, that allows an owner/operator to provide a single financial mechanism when demonstrating proof of financial assurance if the financial mechanism provided adequately covers the largest closure cost estimate approved by either the FDEP or Santa Rosa County.

Permittee/applicant has elected to participate in this joint financial assurance program and understands that only the following instruments have been approved for use:

- Performance Bond (PB) with Standby Trust Fund Agreement (SBTF)
- Trust Fund Agreement (TF)

Permittee/applicant agrees to include a completed signed copy of this agreement as part of any application package to any institution they solicit in the process of obtaining a financial assurance instrument. Only the FDEP may be listed on the instrument as beneficiary or payee. This completed agreement, by attachment, amendment or rider, becomes an integral part of the financial assurance instrument submitted.

For purposes of this instrument, the terms "required action," "permit," "rule," "regulation," "statute," or related terms shall include regulations, orders, and permit conditions established by the local government having jurisdiction over the facility.

Participants in this program agree that the FDEP Solid Waste Financial Coordinator will act in accordance with all applicable federal, state, and county solid waste rules and ordinances when determining actions to take involving the financial assurance mechanism.

_____ _____
Permittee/Applicant (Owner or Operator) Legal Entity Name — Facility Name

Authorized Representative of Permittee: _____
Print or Type Name

_____ _____ _____
Title — Phone — E-mail

_____ _____
Signature of Authorized Representative of Permittee — Date

Santa Rosa County: _____ _____
Signature of Santa Rosa County Approving Authority — Date

Financial Instrument: _____ _____ _____
PB, SBTF or TF — Bond or Account Number — Effective Date of Instrument

Authorized Representative of Surety or Trustee: _____
Print or Type Name

_____ _____ _____
Title — Phone — E-mail

_____ _____ Financial Company Seal
Signature of Authorized Representative of Surety or Trustee — Date

(For bonds, attach a Power-of-Attorney with embossed seal)

SANTA ROSA COUNTY ENGINEERING

SANTA ROSA COUNTY, FLORIDA
6051 OLD BAGDAD HWY., STE. 300
MILTON, FLORIDA 32583
www.santarosa.fl.gov

Preliminary
Engineers Report
October 7, 2013

Roger A. Blaylock, P.E.
Santa Rosa County Engineer

This is a Preliminary check list:
The items listed below may be on the agenda for meeting of Board of County Commissioners of Santa Rosa County, Florida, for October 10, 2013 at 9:00 a.m. in Milton, Florida.

1. Recommend approval of Final Plat for Sound Haven Phase 2-A, a 16 lot subdivision of a portion of Section 23, Township 2 South, Range 27 West, Santa Rosa County, Florida. (Working District 5)

   Location: 3 miles, more or less, West on U.S. 98 from State Road 87, property located on the south side of U.S. 98.

2. Discussion of Change Order #1 for the Bagdad Volunteer Fire Department decreasing the contract amount by $688.00, to A.E. New, Inc. (Attachment A)

(850)981-7100 • (850)623-0135 • (850)939-1259 • FAX (850)983-2161

No support documentation for this agenda item.

2

AIA® Document G701™ – 2001

Change Order

PROJECT *(Name and address)*:
BAGDAD VOLUNTEER FIRE STATION
7098 Windwood Lane
Bagdad, FL

TO CONTRACTOR *(Name and address)*:
A. E. New, Jr,. Inc.
460 Van Pelt Lane
Pensacola, FL 32505

CHANGE ORDER NUMBER: 001
DATE: 09/24/13

ARCHITECT'S PROJECT NUMBER:
CONTRACT DATE: 05/09/2013
CONTRACT FOR: General Construction

OWNER: ☐
ARCHITECT: ☐
CONTRACTOR: ☐
FIELD: ☐
OTHER: ☐

THE CONTRACT IS CHANGED AS FOLLOWS:
(Include, where applicable, any undisputed amount attributable to previously executed Construction Change Directives)

1. Additional permit fees	$ 221
2. Misc electrical revisions	(3,244)
3. Change finish to roll-up door	1,533
4. Change door to primed metal doors	802

The original Contract Sum was	$	789,500.00
The net change by previously authorized Change Orders	$	0.00
The Contract Sum prior to this Change Order was	$	789,500.00
The Contract Sum will be decreased by this Change Order in the amount of	$	688.00
The new Contract Sum including this Change Order will be	$	788,812.00

The Contract Time will be increased by Zero (47) days.
The date of Substantial Completion as of the date of this Change Order therefore is ~~December 31, 2013~~ March 1, 2014

NOTE: This Change Order does not include changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Quina Grundhoefer Architects	A. E. New, Jr., Inc.	Santa Rosa County
ARCHITECT *(Firm name)*	**CONTRACTOR** *(Firm name)*	**OWNER** *(Firm name)*
400 W. Romana Street Pensacola, FL 32502	460 Van Pelt Lane Pensacola, FL 32505	6495 Caroline Street, Suite M Milton, FL 32570
ADDRESS	**ADDRESS**	**ADDRESS**
BY *(Signature)*	**BY** *(Signature)*	**BY** *(Signature)*
Daniel Grundhoefer	Will Errington, Vice-President	
(Typed name)	*(Typed name)*	*(Typed name)*
9/26/13	9.24.13	
DATE	**DATE**	**DATE**

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User Notes: (1901351467)

Public Services Committee

Chaired by:
Lynchard & Williamson

Meeting:
October 7, 2013, 9:00 A.M.

AGENDA

Development Services

1. Recommend approval of the SHIP short sale request for the property located at 8140 Pinosa Street, Navarre.

2. Recommend approval for staff to proceed with the abatement bid process for the following properties:

2362 Avenida De Sol, Navarre
1924 Luneta St Lots A & B- Navarre
1924 Luneta St Lot C- Navarre
5388 Stanta Cruz Blvd- Milton
7023 Webster St- Navarre

Emergency Management

3. Recommend Board accepts a revised 2013/2014 Hazards Analysis Agreement between the Florida DEM and Santa Rosa County for funding in the amount of $8,558 with no match requirement and authorize the Chairman to sign all related documents.

Department of Public Services

Santa Rosa County, Florida
6051 Old Bagdad Highway, Suite 202
Milton, Florida 32583
www.santarosa.fl.gov
Office: (850) 981-7040 Fax: (850) 623-1208

Tony Gomillion, Director

MEMORANDUM

TO: Board of County Commissioners

FROM: Erin Malbeck
Housing Program Manager

THROUGH: Beckie Cato, Director

DATE: September 26, 2013

SUBJECT: State Housing Initiatives Partnership (SHIP)
Short Sale Request
8140 Pinosa St, Navarre, FL 32566
20-2S-26-2310-00400-0140

RECOMMENDATION:
Board approval to accept $2,500.00 for payment of an outstanding SHIP loan in connection with a short sale in order to prevent foreclosure. This approval covers the sale of the property under comparable conditions and terms.

BACKGROUND:
The property was purchased in 2010 for $134,495.00.
$7,452.35 of SHIP funding was provided to assist with closing costs.
The first mortgage loan was in the amount of $121,590.00. If the short sale is approved, the first mortgage lender would receive approximately $74,475.57.

At the time of purchase, the homeowner was a self employed home inspector. Since the purchase of his home, his request for services diminished. He was offered a contract in Miami, however, upon taking the position and moving his family, the work was not as abundant as promised. He has since had to change careers and his wife's employment will not allow her to relocate back to our area. Even with both incomes, the homeowner is not able to continue payments on his current home and the home in Santa Rosa County

An offer to purchase dated 9/11/2013 is pending in the amount of $85,000.00

Santa Rosa County
Development Services

Beckie Cato, AICP
Planning and Zoning Director

Tony Gomillion
Public Service Director

Rhonda C. Royals
Building Official

MEMORANDUM

TO: Board of County Commissioners

FROM: Randy Jones, Code Compliance Supervisor

THROUGH: Tony Gomillion, Public Services Director

DATE: September 30, 2013

RE: **Request Approval to Proceed with the Abatement/Bid Process For Five (5) Properties**

RECOMMENDATION

The Board directs Compliance Division staff to proceed with the Abatement/Bid Process for the following abandoned/derelict properties:

2362 Avenida De Sol - Navarre
1924 Luneta St lots A & B - Navarre
1924 Luneta St lot C Navarre
5388 Santa Cruz Blvd – Milton
7023 Webster St – Navarre

BACKGROUND

All of the above listed properties have had multiple letters sent including the required Notification of Declaration of Nuisance with information suggesting they could appeal to the county commissioners if they disagreed with the building official's determination. More case specific information is listed below.

- **Avenida De Sol –** Received complaint of uninhabitable, unsafe mobile home in April of 2013. Attempts at owner contact have been unsuccessful. There is an active, named complainant on this case. No delinquent taxes.

- **Luneta St., lot A & B –** Received complaint of three (3) unsecured, uninhabitable, unsafe mobile homes in March of 2013. Owners are aware of the case we have on this and the other adjacent structures, but feel the demo bids, they have received, are too high. There is an active, named complainant on this case. No delinquent taxes.

- **Luneta St., lot C –** Complaint of three (3) derelict, unsecured mobile homes, exposed to the elements, was received in March of 2013. Owners are aware of the case we have on this and the other adjacent structures, but feel the demo bids, they have received, are too high. There is an active, named complainant on this case. No delinquent taxes.

- **Santa Cruz Blvd** – Complaint of unsafe/ uninhabitable structure was received in February of 2013. The structure is exposed to the elements with vagrants and animals going in and out. Attempts at owner contact have been unsuccessful. 2012 Property taxes are due.

- **Webster St** – Complaint of unsafe, unsecured, uninhabitable mobile home was received in June of 2012. The owner is aware of our pending action and was working on demo, but there has been no activity since March '13. There is an active, named complainant on this case. No delinquent taxes.

NEXT STEPS

If authorized, staff will carry out their requirement to post on properties and mail the 'Intent for Demolition and Removal of Unsafe Buildings'. If no action is taken and after allowing significant response time, bid specifications will be prepared and forwarded to the Procurement Department.

ABATEMENT HISTORY

There are currently four (4) properties scheduled for demo bids; there are no pending contracts for demolition.

As of September 30, 2013 and since 2006, Santa Rosa County has contracted to demolish 62 properties at a total cost of $180,439.00. Inclusive in this figure is the following:
2010 Santa Rosa County contracted to demolish 11 properties at a total cost of $14,522.
2011 Santa Rosa County contracted to demolish 5 properties at a total cost of $14,000.
2012 Santa Rosa County contracted to demolish 5 properties at a total cost of $10,978.
2013 Santa Rosa County contracted to demolish 12 properties at a total cost of $29,425.

*From 2010 through 2012 Santa Rosa County recovered $31,337 from seven (7) liens.

* Information as received from SRC Attorney's office.

Department of Public Services

Santa Rosa County, Florida
6051 Old Bagdad Highway, Suite 202
Milton, Florida 32583
www.santarosa.fl.gov
Office: (850) 981-7040 Fax: (850) 623-1208

Tony Gomillion, Director

To: Santa Rosa County Board of County Commissioners

From: Sheryl Bracewell, Director, Emergency Management

Through: Tony Gomillion, Director, Public Services

Re: Hazards Analysis Agreement - REVISION

Date: October 10, 2013

RECOMMENDATION

The Board of County Commissioners accepts a revised 2013/2014 Hazards Analysis Agreement between the Florida DEM and Santa Rosa County for funding in the amount of eight thousand five hundred fifty-eight dollars ($8,558) and authorizes the Chairman to sign all related documentation. There is no match requirement.

BACKGROUND

The original version of the agreement was approved September 12, 2013. The deliverables have been revised to include three additional sites and consequently, $100.00 in additional funding.

The data to be updated includes critical facilities, hazardous chemicals and their location, storage and disposition, etc. Performing the analysis enables us to monitor hazardous material, analyze the risks to the community and develop appropriate emergency response plans.

COMPLETION

The project will be managed by DEM staff.

AGENDA
PUBLIC WORKS COMMITTEE

October 7, 2013

Chairman: Commissioner Williamson Vice Chairman: Commissioner Melvin

1. Discussion of request to clear an access across the platted alley between S 29th Avenue and S 30th Avenue in the 236th Block of the Avalon Beach Subdivision.

2. Discussion of annual contract WS892 with Florida Department of Corrections for one (1) inmate work squad assigned to the Parks Department.

3. Discussion of resurfacing Erudition Avenue in working in Working District Four at an estimated cost of $10,920.00.

4. Discussion of resurfacing the following roads in Working District Three at an estimated cost of $21,478.00:

   Lonesome Dove Lane
   Foxhound Lane
   Deerfoot Lane

Louann Callahan

From: Stephen Furman
Sent: Friday, September 27, 2013 2:16 PM
To: Avis Whitfield; Louann Callahan
Subject: Agenda Item FW: Request to cross alley way on block 236 Avalon Beach
Attachments: Request to cross alley way on block 236 Avalon Beach

Avis, we have received a request from Mr. and Mrs. Steve Tucker for permission for them to clear an access way, across the platted alley between S 30th and S 29th Avenues. The Tucker's own property on both rights of way, but S 29th Avenue is not an open street, so there is no physical access. The attached emailed request from the Tucker's can be used as back up to this agenda item.

Discussion of request to clear an access across the platted alley between S 29th Avenue and S 30th Avenue in the 236th Block of the Avalon Beach Subdivision.

Please let me know if you need any additional information.

Stephen

Stephen L. Furman P.E.
Assistant Public Works Director
Santa Rosa County
(850) 981-7121

-----Original Message-----
From: Stephen Furman
Sent: Thursday, September 26, 2013 3:03 PM
To: 'lauraltuckerllc@aol.com'
Cc: Steve Tucker
Subject: RE: Request to cross alley way on block 236 Avalon Beach

Mr. & Ms. Tucker, we will put this item on the next available County Commission Agenda for discussion. We expect that the Commissioners will meet on Oct. 7th, for their Committee as a Whole Meeting, and that after discussion, this item would be moved to the agenda for their Regular Meeting to be held on Oct. 10th for a formal vote. Both meeting are held at 9:00 AM at the Commissioner's Conference Room at 6495 Caroline St. in Milton. You are welcome to attend.

Respectfully,

Stephen Furman

Stephen L. Furman P.E.
Assistant Public Works Director
Santa Rosa County
(850) 981-7121

Item #1

-----Original Message-----
From: lauraltuckerllc@aol.com [mailto:lauraltuckerllc@aol.com]
Sent: Thursday, September 26, 2013 1:42 PM
To: Stephen Furman
Cc: Steve Tucker
Subject: Request to cross alley way on block 236 Avalon Beach

Hello Steve,

Per our telephone conversation, this email is requesting that you petition the County commission to allow us to cross the alleyway on block 236 lots 7,8,9,10. The alley behind those lots and in front of lots 15, 16, 17, and 18 on this same block.
We want to clear and have access to all those lots in the Avalon Beach subdivision, which we own.
Thank you for your help.
Steve and Laural Tucker
304-667-0208

Sent from my iPhone

Florida has a very broad Public Records Law. Virtually all written communications to or from Santa Rosa County Personnel are public records available to the public and media upon request. E-mail sent or received on the county system will be considered public and will only be withheld from disclosure if deemed confidential pursuant to State Law.

Alley to be crossed
Tucker Properties shown as shaded area
S 29TH AV
S 29TH AV
S 30TH AV
SAN JOSE ST
SAN JOSE ST
MEDIAN
MEDIAN
I10 EXIT 22 EAST BOUND OR RAMP
AVALON BLVD
AVALON BLVD
SAN GABRIEL ST
SAN GABRIEL ST
82ft

2

CONTRACT BETWEEN

THE FLORIDA DEPARTMENT OF CORRECTIONS

AND

SANTA ROSA COUNTY, BOARD OF COUNTY COMMISSIONERS

This Contract is between the Florida Department of Corrections ("Department") and Santa Rosa County, Board of County Commissioners ("Agency") which are the parties hereto.

WITNESSETH

WHEREAS, Section 944.10(7) and Section 946.40, Florida Statutes and Rules 33-601.201 and 33-601.202, Florida Administrative Code, provide for the use of inmate labor in work programs;

WHEREAS, inmate labor will be used for the purposes of providing services and performing work under the supervision of the Department's staff;

WHEREAS Santa Rosa County, Board of County Commissioners is a qualified and willing participant with the Department to contract for an inmate work squad(s); and

WHEREAS, the parties hereto find it to be in their best interests to enter into this Contract, and in recognition of the mutual benefits and considerations set forth, the parties hereto covenant and agree as follows:

I. CONTRACT TERM/RENEWAL

A. This Contract shall begin on February 11, 2014 or the last date of signature by all parties, whichever is later.

This Contract shall end at midnight one (1) year(s) from the last date of signature by all parties or February 10, 2015, whichever is later. In the event this Contract is signed by the parties on different dates, the latter date shall control.

B. Contract Renewal

This Contract may be renewed, for one (1) additional one (1) year period after the initial Contract period upon the same terms and conditions contained herein. The Contract renewal is at the Agency's initiative with the concurrence of the Department. The decision to exercise the option to renew should be made no later than sixty (60) days prior to the Contract expiration.

II. SCOPE OF CONTRACT

A. Administrative Functions

1. Each party shall cooperate with the other in any litigation or claims against the other party as a result of unlawful acts committed by an inmate(s) performing services under this Contract between the parties.

2. Each party will retain responsibility for its personnel, and its fiscal and general administrative services to support this Contract.

3. Through their designated representatives, the parties shall collaborate on the development of policies and operational procedures for the effective management and operation of this Contract.

B. Description of Services

1. Responsibilities of the Department

   a. Pursuant to Chapter 33-601.202(2)(a), F.A.C., supervision of the work squad(s) will be provided by the Department. The Department shall provide one (1) Correctional Work Squad Officer position(s) to supervise an inmate work squad(s). This Contract provides for one (1) Work Squad(s) of up to ten (10) inmates.

   b. The Department shall ensure the availability of the work squad(s) except: when weather conditions are such that to check the squad(s) out would breach good security practices; when the absence of the Correctional Work Squad Officer is necessary for reasons of required participation in training or approved use of leave; when the Officer's presence is required at the institution to assist with an emergency situation; when the officer is ill; or when the Correctional Work Squad Officer position is vacant. In the event a position becomes vacant, the Department shall make every effort to fill the position(s) within five (5) working days.

   c. For security and other reasons, the Department shall keep physical custody of the vehicles, trailers, and all tools, equipment, supplies, materials and personal work items (gloves, boots, hard hats, etc.) furnished by the Agency. (The Department shall maintain an inventory of all property, expendable and non-expendable, provided by the Agency, which is in the care, custody, and control of the Department.) A hand receipt shall be signed by the Department's Work Squad Supervisor upon the issuance and return of non-expendable items.

   d. In the event of damage to property as a result of an accident charged to a Department employee or blatant acts of vandalism by inmates, or loss of tools and equipment, the Agency may request that the Department replace or repair to previous condition the damaged or lost property.

   e. The Department shall be reimbursed by the Agency for the Department's costs associated with this Contract in accordance with Addendum A.

Once the Agency reimburses the Department for the costs reflected on Addendum A, Section II., these items will be placed on the Department's property records, as appropriate, and upon the end or termination of this Contract such items will be transferred to the Agency.

f. The Department shall, to the maximum extent possible, maintain stability in the inmate work force assigned to the work squad on a day-to-day basis in order to maximize the effectiveness of the work squad.

g. The Department shall provide food and drinks for inmates' lunches.

h. The Department shall be responsible for the apprehension of an escapee and handling of problem inmates. The Department shall provide transportation from the work site to the correctional facility for inmates who refuse to work, become unable to work, or cause a disruption in the work schedule.

i. The Department shall be responsible for administering all disciplinary action taken against an inmate for infractions committed while performing work under this Contract.

j. The Department shall provide for medical treatment of ill or injured inmates and transportation of such inmates.

k. The Department shall provide inmates with all personal items of clothing appropriate for the season of the year.

l. The Department shall be responsible for driving the Correctional Work Squad Officer and the inmates to and from the work site.

m. Both parties agree that the Department is making no representations as to the level of skills of the work squad.

2. <u>Responsibilities of the Agency</u>

a. The Agency shall periodically provide the Department's Contract Manager with a schedule of work to be accomplished under the terms of this Contract. Deviation from the established schedule shall be reported to, and coordinated with, the Department.

b. If required, the Agency shall obtain licenses or permits for the work to be performed. The Agency shall provide supervision and guidance for projects that require a permit or which require technical assistance to complete the project.

c. The Agency shall ensure that all projects utilizing inmates are authorized projects of the municipality, city, county, governmental Agency, or non-profit organization and that private contractors employed by the Agency do not use inmates as any part of their labor force.

d. The Agency shall retain ownership of any vehicles or equipment provided by the Agency for the work squad. The Agency shall maintain its own inventory of transportation, tools and equipment belonging to the Agency.

e. The Agency shall provide vehicles for transportation of the work squads.

3. Communications Equipment

It is the intent of this Contract that the Work Squad have and maintain communication with the institution at all times. A method of communication (radios, cellular phone, etc.), shall be provided at no cost to the Department. The Agency shall provide a primary method of communication that shall be approved by the Contract Manager in writing prior to assignment of the work squad. Depending upon the method of communication provided, the Contract Manager may require a secondary or back-up method of communication.

All radio communication equipment owned or purchased by the Agency that is programmed to the Department's radio frequency and used by the work squad(s), whether purchased by the Department or the Agency, shall be IMMEDIATELY deprogrammed by the Department at no cost to the Agency upon the end or termination of this Contract. Under no circumstances shall the Agency accept the return of radio communications equipment provided to the Department under this Contract until such time as the radio communications equipment has been deprogrammed by the Department.

At the end or termination of this Contract, the Department's Contract Manager will contact the Department's Utility Systems/Communications Engineer in the Bureau of Field Support Services, Central Office, to effect the deprogramming of radio communications equipment provided by the Agency.

a. Vehicle Mounted Radios:

Vehicles provided by the Agency that are or that will be equipped with a mobile/vehicle mounted radio programmed to the Department's radio frequency(ies) will be retained by the Department to ensure security of the communication equipment except for short durations dictated by the need for vehicle and/or communications equipment maintenance and/or repair. The use of these vehicle(s) during the period covered by this Contract shall not be for any purpose other than as indicated in this Contract.

b. Hand Held Radios:

Hand held radios provided by the Agency that are or that will be programmed to the Department's radio frequency(ies) will be retained by the Department to ensure security of the communication equipment except for short durations dictated by the need for maintenance and/or repair. The use of any hand held radio(s) provided by the Agency that is programmed to a Department radio frequency utilized by the Agency during the period covered by this Contract shall not be for any purpose other than as indicated in this Contract.

c. Cellular Phones:

Cellular phones may be utilized by the work squad officer as either a primary or secondary means of communication as approved by the Contract Manager. The Contract Manager shall designate whether the usage of a cellular phone is required on Addendum A. The cellular phone will be retained by the Department and upon the end or termination of this Contract, returned to the Agency. The use of the cellular phone is not authorized for any purposes other than as indicated in this Contract.

4. Other Equipment

The Contract Manager shall determine if an enclosed trailer is required for the work squad to transport tools and equipment utilized in the performance of this Contract and shall notify the Agency when a trailer is necessary. The Contract Manager shall designate whether the usage of an enclosed trailer is required on Addendum A.

If a trailer for the work squad is provided by the Agency at no cost to the Department, and the Department maintains the trailer when the squad is not working, the Agency shall provide an enclosed trailer that can be secured when not in use. All tools and equipment utilized by the work squad shall be secured in the trailer. Upon the end or termination of this Contract, the trailer will be returned to the Agency.

III. COMPENSATION

A. Payment to the Department

1. **Total Operating Capital To Be Advanced By Agency**, as delineated in Section IV., of Addendum A, shall be due and payable upon execution of the Contract. The Department will not proceed with the purchase until payment, in full, has been received and processed by the Department's Bureau of Finance and Accounting. Delays in receipt of these funds may result in start-up postponement or interruption of the services provided by the Work Squad.

2. **Total Costs To Be Billed To Agency By Contract**, as delineated in Section VI., of Addendum A, will be made quarterly, in advance, with the first payment equaling one-fourth of the total amount, due within two (2) weeks after the effective date of the Contract. The second quarterly payment is due no later than the 20th day of the last month of the first Contract quarter. Payment for subsequent consecutive quarters shall be received no later than the 20th day of the last month of the preceding Contract quarter.

3. In the event the Correctional Work Squad Officer position becomes vacant and remains vacant for a period of more than five (5) working days, the next or subsequent billing will be adjusted by the Department for services not provided.

4. The Agency shall insure any vehicles owned by the Agency used under this Contract.

5. The rate of compensation shall remain in effect through the term of the Contract or subsequent to legislative change. In the event there is an increase/decrease in costs identified in Addendum A, this Contract shall be amended to adjust to such new rates.

B. Official Payee

The name and address of the Department's official payee to whom payment shall be made is as follows:

Department of Corrections
Bureau of Finance and Accounting
Attn: Professional Accountant Supervisor
Centerville Station
Call Box 13600
Tallahassee, Florida 32317-3600

C. Submission of Invoice(s)

The name, address and phone number of the Agency's official representative to whom invoices shall be submitted to is as follows:

Avis Whitfield, Public Works
Santa Rosa County
6075 Old Bagdad Highway
Milton, Florida 32583
Telephone: 850-626-0191
Fax: 850-623-1331
Email: avisw@santarosa.fl.gov

IV. CONTRACT MANAGEMENT

The Department will be responsible for the project management of this Contract. The Department has assigned the following named individuals, address and phone number as indicated, as Contract Manager and Contract Administrator for the Project.

A. Department's Contract Manager

The Warden of the Correctional Institution represented in this Contract is designated Contract Manager for the Department and is responsible for enforcing performance of the Contract terms and conditions and shall serve as a liaison with the Agency. The position, address and telephone number of the Department's Contract Manager for this Contract is:

Warden
Santa Rosa Correctional Institution
5850 East Milton Road
Milton, Florida 32583
Telephone: (850) 983-5800

B. Department's Contract Administrator

The Contract Administrator for the Department is responsible for maintaining a Contract file on this Contract service and will serve as a liaison with the Contract Manager for the Department. The address and telephone number of the Department's Contract Administrator for this Contract is:

Operations Manager, Contract Administration
Bureau of Contract Management and Monitoring
501 South Calhoun Street
Tallahassee, Florida 32399-2500
Phone: (850) 717-3681
Fax: (850) 488-7189

C. Agency's Representative

The name, address and telephone number of the representative of the Agency is:

Avis Whitfield, Public Works
Santa Rosa County
6075 Old Bagdad Highway
Milton, Florida 32583
Telephone: 850-626-0191

D. Changes to Designees

In the event that different representatives are designated by either party after execution of this Contract, notice of the name and address of the new representatives will be rendered in writing to the other party and said notification attached to originals of this Contract.

V. CONTRACT MODIFICATIONS

Modifications to provisions of this Contract shall only be valid when they have been rendered in writing and duly signed by both parties. The parties agree to renegotiate this Contract if stated revisions of any applicable laws, regulations or increases/decreases in allocations make changes to this Contract necessary.

VI. TERMINATION/CANCELLATION

Termination at Will

This Contract may be terminated by either party upon no less than thirty (30) calendar days notice, without cause, unless a lesser time is mutually agreed upon by both parties. Said notice shall be delivered by certified mail (return receipt requested), by other method of delivery whereby an original signature is obtained, or in-person with proof of delivery. In the event of termination, the Department will be paid for all costs incurred and hours worked up to the time of termination. The Department shall reimburse the Agency any advance payments, prorated as of last day worked.

VII. CONDITIONS

A. Records

The Department and the Agency agree to maintain books, records and documents (including electronic storage media) in accordance with generally accepted accounting procedures and practices.

The Department and the Agency agree to allow public access to all documents, papers, letters, or other materials subject to the provisions of Chapter 119 of the Florida Statutes, and made or received by the Agency in conjunction with this Contract. It is expressly understood that substantial evidence of either the Department's or the Agency's refusal to comply with this provision shall constitute a breach of Contract.

B. Annual Appropriation

The Department's performance under this Contract is contingent upon an annual appropriation by the legislature. It is also contingent upon receipt of payments as outlined in Addendum A and in Section III, COMPENSATION.

C. Disputes

Any dispute concerning performance of the Contract shall be resolved informally by the Contract Manager. Any dispute that can not be resolved informally shall be reduced to writing and delivered to the Assistant Secretary of Institutions. The Assistant Secretary of Institutions, shall decide the dispute, reduce the decision to writing, and deliver a copy to the Agency with a copy to the Contract Administrator and Contract Manager.

D. Force Majeure

Neither party shall be liable for loss or damage suffered as a result of any delay or failure in performance under this Contract or interruption of performance resulting directly or indirectly from acts of God, civil, or military authority, acts of public enemy, war, riots, civil disturbances, insurrections, accidents, fire, explosions, earthquakes, floods, water, wind, lightning, strikes, labor disputes, shortages of suitable parts, materials, labor, or transportation to the extent such events are beyond the reasonable control of the party claiming excuse from liability resulting there from.

E. Severability

The invalidity or unenforceability of any particular provision of this Contract shall not affect the other provisions hereof and this Contract shall be construed in all respects as if such invalid or unenforceable provision was omitted.

F. Verbal Instructions

No negotiations, decisions, or actions shall be initiated or executed by the Agency as a result of any discussions with any Department employee. Only those communications which are in writing from the Department's administrative or project staff identified in Section IV, CONTRACT MANAGEMENT, of this Contract shall be considered as a duly authorized expression on behalf of the Department. Only communications from the Agency that are signed and in writing will be recognized by the Department as duly authorized expressions on behalf of the Agency.

G. No Third Party Beneficiaries

Except as otherwise expressly provided herein, neither this Contract, nor any amendment, addendum or exhibit attached hereto, nor term, provision or clause contained therein, shall be construed as being for the benefit of, or providing a benefit to, any party not a signatory hereto.

Waiver of breach of any provision of this Contract shall not be deemed to be a waiver of any other breach and shall not be construed to be a modification of the terms of this Contract.

This Contract will be governed by and construed in accordance with the laws of the State of Florida. Any action hereon or in connection herewith shall be brought in Leon County, Florida.

This Contract and Addendum A contain all of the terms and conditions agreed upon by the parties.

IN WITNESS THEREOF, the parties hereto have caused this Contract to be executed by their undersigned officials as duly authorized.

AGENCY: SANTA ROSA COUNTY, BOARD OF COUNTY COMMISSIONERS

SIGNED BY: _____

NAME: _____

TITLE: _____

DATE: _____

FEID #: _____

DEPARTMENT OF CORRECTIONS

SIGNED BY: _____

NAME: **Michael D. Crews**

TITLE: **Secretary**
Department of Corrections

DATE: _____

Approved as to form and legality, subject to execution.

SIGNED BY: _____

NAME: **Jennifer A. Parker**

TITLE: **General Counsel**
Department of Corrections

DATE: _____

Addendum A

Inmate Work Squad Detail of Costs for Santa Rosa County, Board of County Commissioners

Interagency Contract Number WS892 Effective February 11, 2014

ENTER MULTIPLIERS IN SHADED BOXES ONLY IF TO BE INVOICED TO AGENCY

I. CORRECTIONAL WORK SQUAD OFFICER SALARIES AND POSITION RELATED-EXPENSES TO BE REIMBURSED BY THE AGENCY:

			Per Officer Annual Cost		Total Annual Cost
Officers Salary	# Officers Multiplier	1	$ 54,194.00	**	$ 54,194.00
Salary Incentive Payment			$ 1,128.00		$ 1,128.00
Repair and Maintenance			$ 121.00		$ 121.00
State Personnel Assessment			$ 354.00		$ 354.00
Training/Criminal Justice Standards			$ 200.00		$ 200.00
Uniform Purchase			$ 400.00		$ 400.00
Uniform Maintenance			$ 350.00		$ 350.00
Training/Criminal Justice Standards *			$ 2,225.00		
TOTAL - To Be Billed By Contract To Agency			$ 58,972.00		$ 56,747.00

*Cost limited to first year of contract as this is not a recurring personnel/position cost.

** Annual cost does not include overtime pay.

IA. **The Overtime Hourly Rate of Compensation for this Contract is $31.85, if applicable.** (The Overtime Hourly Rate of Compensation shall include the average hourly rate of pay for a Correctional Officer and the average benefit package provided by the department, represented as time and one half for purposes of this Contract.)

II. ADMINISTRATIVE COSTS TO BE REIMBURSED BY THE AGENCY:

	Number Squads	Total Annual Cost
Costs include but may not be limited to the following: Rain coats, staff high visibility safety vest, inmate high visibility safety vest, fire extinguisher, first aid kit, personal protection kit, flex cuffs, warning signs, handcuffs, Igloo coolers, portable toilets, insect repellants, masks, vaccinations, and other administrative expenses.	1	$ 750.00
TOTAL - To Be Billed By Contract To Agency		$ 750.00

III. ADDITIONAL AGENCY EXPENSES:

Tools, equipment, materials and supplies not listed in Section II above are to be provided by the Agency.

CELLULAR PHONE WITH SERVICE REQUIRED: YES [X] NO [ ]

ENCLOSED TRAILER REQUIRED: YES NO [X]

Addendum A
Inmate Work Squad Detail of Costs for Santa Rosa County, Board of County Commissioners
Interagency Contract Number WS892 Effective February 11, 2014

IV. OPERATING CAPITAL TO BE ADVANCED BY AGENCY:

			Per Unit Cost	Number of Units	Total Cost	Bill To Agency	Provided By Agency	Already Exists
Hand Held Radio	MACOM	$4969.00			$ -	☐	☐	☐
Vehicle Mounted Radio	MACOM	$5400.00	X	1	$ -	☐	☐	X
TOTAL Operating Capital To Be Advanced By Agency					$ -			

V. TOTAL COSTS TO BE ADVANCED BY AGENCY:

	Total Cost
1. Operating Capital - from Section IV.	$0.00
2. Grand Total - To Be Advanced By Agency At Contract Signing:	$0.00

VI. TOTAL COSTS TO BE BILLED TO AGENCY BY CONTRACT:

	Total Cost
1. Correctional Officer Salaries and Position-Related Expenses - from Section I.	$56,747.00
2. Other Related Expenses and Security Supplies - from Section II.	$750.00
3. Grand Total - To Be Billed To Agency By Contract:	$57,497.00

VII. TOTAL OF ALL COSTS ASSOCIATED WITH CONTRACT:
(Total of Sections V. and VI.) $57,497.00

VIII. OVERTIME COSTS:

If the contracting Agency requests overtime for the work squad which is approved by the Department, the contracting Agency agrees to pay such costs and will be billed separately by the Department for the cost of overtime.

Addendum A - INSTRUCTIONS
Inmate Work Squad Detail of Costs for Santa Rosa County, Board of County Commissioners
Interagency Contract Number WS892 Effective February 11, 2014

Section I. Costs in this section are determined each fiscal year by the Budget and Management Evaluation Bureau and are fixed. By entering the number of Officers required for this contract, the spreadsheet will automatically calculate the "Total Annual Cost" column. If this Work Squad is beyond the first year of existence, enter a zero (0) in the "Total Annual Cost" column for "Training/Criminal Justice Standards" **after** you have entered the "# Officers Multiplier".

Section II. Safety and environmental health procedures require safety measures such as the use of safety signs, vests, and clothing. The Department's procedure for Outside Work Squads requires that all Work Squad Officers be responsible for ensuring their squad is equipped with a first aid kit and a personal protection equipment (PPE) kit. Section II identifies such required equipment. A new squad must be sufficiently equipped and an on-going squad must be re-supplied when needed. Type in the number of squads used for this contract and the spreadsheet will automatically calculate the fixed annual expense of $750.00 per squad and place the total in Section VI.

Section III. Check "Yes" or "No" to indicate whether a Cellular Phone with Service and/or an Enclosed Trailer is required by the Contract Manager.

Section IV. The Department's procedure for Outside Work Squads requires that they have at least one (1) primary means of direct communication with the Institution's Control Room. Communication via radio and/or cellular phone is appropriate. It is preferred that a backup, secondary means of communication also be available. It is the Agency's responsibility to provide them. If the Department purchases a radio(s), the Agency must fund the purchase at the time the Contract is signed. Check the box for the type of radio and fill in the Per Unit Cost for the type of radio, Number of Units, and Total Cost columns. Leave the Total Cost column blank if a radio(s) is not being purchased at this time. Check applicable boxes ("Bill to Agency", "Provided by Agency" and "Already Exists") for each radio.
NOTE: All radio communication equipment owned or purchased by the Agency that is programmed to the Department's radio frequency and used by the work squad(s), whether purchased by the Department or the Agency, shall be IMMEDIATELY deprogrammed by the Department at no cost to the Agency upon the end or termination of this Contract.

Section V. The total funds the Agency must provide at the time the contract is signed will be displayed here when the form is properly filled out.

Section VI. The total funds the Agency will owe contractually, and pay in equal quarterly payments, will be displayed here.

Section VII. The total funds associated with the Contract, to be paid by the Agency as indicated in Sections V. and VI., will be displayed here.

Section VIII. Any agreement in this area will be billed separately as charges are incurred.

Department of Public Works
SANTA ROSA COUNTY, FLORIDA
Milton, Florida 32583

AVIS WHITFIELD
Director of Public Works
6075 Old Bagdad Hwy.
626-0191 • 994-5721 • 623-2221
Fax 623-1331

Stephen L. Furman
Assistant
Public Works Director
6075 Old Bagdad Hwy.
626-0191 • 994-5721 • 623-2221

Thad Allen
Superintendent
Building Maintenance/Parks
P. O. Box 864
623-1569 • 939-1877

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October 2, 2013

Mr. Jim Melvin
Santa Rosa County Board of County Commissioners
6495 Caroline Street
Milton, FL 32570

Dear Mr. Melvin:

The estimated cost of resurfacing Erudition Avenue in District Four is $ 10,920.00

Sincerely,

Avis Whitfield
Public Works Director

AW/lc

Item #3

Department of Public Works

SANTA ROSA COUNTY, FLORIDA
Milton, Florida 32583

AVIS WHITFIELD
Director of Public Works
6075 Old Bagdad Hwy.
626-0191 • 994-5721 • 623-2221
Fax 623-1331

Stephen L. Furman
Assistant
Public Works Director
6075 Old Bagdad Hwy.
626-0191 • 994-5721 • 623-2221

Thad Allen
Superintendent
Building Maintenance/Parks
P. O. Box 864
623-1569 • 939-1877

October 2, 2013

Mr. Don Salter
Santa Rosa County Board of County Commissioners
6495 Caroline Street
Milton, FL 32570

Dear Commissioner Salter:

The total estimated cost to resurface the following roads in District Three is $21,478.00:

Lonesome Dove Lane	$ 7,904.00
Foxhound Lane	6,181.00
Deerfoot Lane	7.393.00

Sincerely,

Avis Whitfield
Public Works Director

AW/lc

BUDGET & FINANCIAL MANAGEMENT COMMITTEE

Chairman: Commissioner Melvin
Vice Chairman: Commissioner Lynchard

October 7, 2013

Bid Actions:

1) Discussion of bids received for HOME Substantial Rehabilitation Project located at 6656 Maple Street in Milton. Low bidder meeting specifications is Mike Motes Builders, LLC. with a bid of $19,690.

Budget:

2) **Budget Amendment 2013 – 156** in the amount of **$ 62,855** to fund the construction of 710 linear feet of concrete ditch within drainage easement in Summerset Estates 1st Addition from the Road & Bridge Reserves as approved at the September 12, 2013 Regular BOCC Meeting.

3) **Budget Amendment 2013 – 157** in the amount of **$ 132,900** to carry forward funds for the Resident Compliance Specialist for CR 197 Shoulder Addition and Resurfacing Project as approved at the September 12, 2013 BOCC Regular Meeting from the Road & Bridge Fund and will be funded 100% by FDOT.

4) **Budget Amendment 2013 – 158** in the amount of **$ 11,050** to carry forward funds for the Spencer Field Sidewalks Project as approved at the August 8, 3012 BOCC Regular Meeting from the Road & Bridge Fund and will be funded 100% by FDOT.

5) **Budget Amendment 2013 – 159** in the amount of **$ 695,000** to carry forward funds for CR 197 Shoulder Addition and Resurfacing Project as approved at the August 22, 2013 BOCC Regular Meeting from the Road & Bridge Fund and will be funded 100% by FDOT.

6) **Budget Amendment 2014 – 001** in the amount of **$ 1,026,030** to carry forward funds for Spencer Field sidewalks ($700,000), TDC Bagdad sidewalks ($74,270) and for East Bay Blvd sidewalks ($251,760) in the Road & Bridge Fund.

7) **Budget Amendment 2014 – 002** in the amount of **$ 512,414** to carry forward funds for the Berryhill Road Alignment project in the Road & Bridge Fund.

8) **Budget Amendment 2014 – 003** in the amount of **$ 897,200** to carry forward MSBU Fire Districts fund balance and distribute $722,300 for the Bagdad VFD building and $174,900 to Reserves for Contingency in the MSBU Fire Districts Fund.

9) **Budget Amendment 2014 – 004** in the amount of **$ 6,350** to carry forward unspent prior year funds for miscellaneous improvements ($788) and permit related expenses ($5,562) to the Bagdad Mill Site Park in District II Projects Fund.

10) **Budget Amendment 2014 – 005** in the amount of **$ 60,000** to recognize grant revenue for the 2012 / 2013 Coastal Partnership Initiative Grant and local match for Phase I construction of the Bagdad Mill Site Park Facilities as approved by the BOCC on August 23, 2012 in District II Projects Fund.

11) **Budget Amendment 2014 – 006** in the amount of **$ 121,850** to carry forward unspent loan proceeds and TDC cash carry forward of $350,000 less $228,150 for CSX crossing expended in FY 2013 for completion of the Milton / Bagdad connector including Henry Street improvements in the Local Option Tourist Tax Fund.

12) **Budget Amendment 2014 – 007** in the amount of **$ 4,295** authorizing remainder of 2013 DRG Grant (13-05) for October and November through contract end in the Grants Fund.

13) **Budget Amendment 2014 – 008** in the amount of **$ 158,950** to carry forward prior year unspent funds from District I Capital Fund.

14) **Budget Amendment 2014-009** in the amount of **$ 708,112** to carry forward prior year unspent funds from District II Capital Fund.

15) **Budget Amendment 2014 – 010** in the amount of **$ 165,463** to carry forward prior year unspent funds from District III Capital Fund.

16) **Budget Amendment 2014 – 011** in the amount of **$ 681,287** to carry forward prior year unspent funds from District IV Capital Fund.

17) **Budget Amendment 2014 – 012** in the amount of **$ 814,902** to carry forward prior year unspent funds from District V Capital Fund.

18) **Budget Amendment 2014 – 013** in the amount of **$ 950,000** to carry forward funds to continue resurfacing projects on several collector roads that were approved for resurfacing in the 2012 / 2013 fiscal year in the Road & Bridge Fund.

19) **Budget Amendment 2014 – 014** in the amount of **$ 467,900** allocating unspent funds for the Agriplex in the District II Projects Fund.

20) **Budget Amendment 2014 – 015** in the amount of **$ 1,035,000** to carry forward unspent funds to complete capital projects in the Landfill Fund.

21) **Budget Amendment 2014 – 016** in the amount of **$ 6,000** to carry forward unspent funds to complete capital projects in the General Fund.

22) **Budget Amendment 2014 – 017** in the amount of **$ 349,000** allocating unspent funds for Tiger Point Community Center in the District V Projects Fund.

23) **Budget Amendment 2014 – 018** in the amount of **$ 18,100** to carry forward funds for the Airport Master Plan ($3,100) and for Hatchmott McDonald consulting services ($15,000) for the T-Hangar project in the Peter Prince Field Fund.

24) **Budget Amendment 2014 – 019** in the amount of **$ 60,000** to carry forward authorized but unexpended budget for FDOT Landscape Program JPA for landscaping & irrigation improvements to Hwy 98 medians between Bayshore Rd. and Sanibel Lane in the Grants Fund.

25) **Budget Amendment 2014 – 020** in the amount of **$ 848,353** to carry forward authorized but unspent funds for Economic Development Transportation Fund (EDTF) grant and ED reserves funding for the purpose of constructing a rail spur for Gulf Cable per EDTF agreement. Funds contract for engineering and construction of spur in the General Fund.

26) **Budget Amendment 2014 – 021** in the amount of **$ 433,628** recognizing remainder of 2010 – 2011 DIG Award (DIG 11-08) in the amount of $25,902; 2011 – 2012 DIG Award (DIG12-02) in the amount of $207,726; and, 2012 – 2013 DIG Award (DIG 13-05) in the amount of $200,000 to purchase land or obtain restrictive easements around Whiting Field as identified in the Joint Land Use Study (JLUS) agreement in the Grants Fund.

27) **Budget Amendment 2014 – 022** in the amount of **$ 25,026** recognizing prior year (FY 2013) unspent grant funds (HSGP - $16,680; CERT - $2,634; Citizen Corp - $5,712) and allocates for expenditure in the Grants Fund.

28) **Budget Amendment 2014 – 023** in the amount of **$ 182,206** to carry forward funds in the Road & Bridge Fund for paving projects in all five (5) Districts as approved in the 2012 – 2013 fiscal year.

29) **Budget Amendment 2014 – 024** in the amount of **$ 201,927** to carry forward funds in the Navarre Beach Fund for rehabilitation of the Navarre Beach wastewater treatment clarifier ($46,927); preliminary engineering RIBS ($105,000); and, repair & maintenance for Navarre Beach projects ($50,000).

30) **Budget Amendment 2014 – 025** in the amount of **$ 145,000** to carry forward funds in the MSBU Beach Renourishment Fund for the Navarre Beach Dune Restoration project.

31) **Budget Amendment 2014 – 026** in the amount of **$ 124,926** to carry forward in the General Fund unspent SRC Boating Improvement Funds and allocate to Boating Improvement Fund Reserves.

County Expenditure/Check Register:

32) Discussion of County Expenditures / Check Register

PROCUREMENT RECOMMENDATION

1. **PRODUCT/SERVICE:** HOUSING REHABILITATION PROJECT LOCATED AT 6656 MAPLE STREET, MILTON, FL 32570

2. **RESPONSIBLE OFFICE:** HOUSING DEPARTMENT

3. **DESCRIPTION OF SERVICE/PRODUCT:**

   Major repairs to dwelling

4. **SCOPE OF WORK:**

   Repairs to the dwelling includes but is not limited to the inspect and repair all electrical outlets; install and vent new fan in bathroom; replace current metal posts on carport with wood posts; replace fixed pane window in front of house; include wind borne debris protection for all windows; replace all exterior doors; replace water heater; replace HVAC system.

5. **BIDDERS AND PRICES:**

   A. Mike Motes Builders, LLC $19,690

   B. Design Home Builders, Inc. $28,740

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98-091
Form 84001 Rev 8/10/92

BUDGET MODIFICATION RESOLUTION

No.

Whereas, the Board of County Commissioners has determined that a need exists to amend the budget pursuant to Florida Statute 129.06.
NOW, THEREFORE, The Board of County Commissioners of Santa Rosa County, Florida does make the following budget amendments:

REQUESTER ACTION DATE: September 18, 2013

FROM:	**Road and Bridge Fund**	ADDITION:
TO:	Board of County Commissioners	MODIFICATION: X
VIA:	Budget Director	DELETION:
SUBJ:	Request Approval of the following	OVERDRAFT:

	Line Item Number	Description	Amount
From:	**106 – 3990001**	**Road &Bridge Cash Carry Forward**	**($ 62,855)**
To:	**2100 – 534001**	**Other Contractual Services**	**$ 62,855**

State reason for this request:

Funds the construction of 710 linear feet of concrete ditch within drainage easement in Summerset Estates 1st Addition from Road & Bridge Reserves as approved at the September 12, 2013 BOCC Regular Meeting.

Requested by: Avis Whitfield/s/

BUDGET DIRECTOR ACTION DOCUMENT NO. **2013-156**

Budget Updated: _____ Allowed: _____ Forwarded: _____ Returned: _____

Comment: _____ _____
BUDGET DIRECTOR

BUDGET COMMITTEE ACTION DATE: September 23, 2013

Approved: ____ Hold: ____ Withdrawn: ____ Comment: _____

PASSED AND ADOPTED by the Board of County Commissioners of Santa Rosa County, Florida on this ***26th*** *day Of* ***September, 2013.***

ATTESTED: _____
CHAIRMAN

_____
CLERK OF THE COURTS

98-091
Form 84001 Rev 8/10/92

BUDGET MODIFICATION RESOLUTION

No.

Whereas, the Board of County Commissioners has determined that a need exists to amend the budget pursuant to Florida Statute 129.06.
NOW, THEREFORE, The Board of County Commissioners of Santa Rosa County, Florida does make the following budget amendments:

REQUESTER ACTION — DATE: September 30, 2013

FROM:	**Road & Bridge Fund**	ADDITION:
TO:	Board of County Commissioners	MODIFICATION: X
VIA:	Budget Director	DELETION:
SUBJ:	Request Approval of the following	OVERDRAFT:

	Line Item Number	**Description**	**Amount**
From:	**101 – 3990001**	**Cash Carried Forward**	**$ 132,900**
To:	**2100 – 5340034**	**FDOT Grant Projects**	**$ 132,900**

State reason for this request:

Carries forward funds for the Resident Compliance Specialist for CR 197 Shoulder Addition and Resurfacing Project as approved at the September 12, 2013 BOCC Regular Meeting and will be funded 100% by FDOT.

Requested by Roger Blaylock/s/

BUDGET DIRECTOR ACTION — DOCUMENT NO. **2013-157**

Budget Updated: _____ Allowed: _____ Forwarded: _____ Returned: _____

Comment: _____

_____
BUDGET DIRECTOR

BUDGET COMMITTEE ACTION — DATE: October 7, 2013

Approved: ___ Hold: ___ Withdrawn: ___ Comment: _____

PASSED AND ADOPTED by the Board of County Commissioners of Santa Rosa County, Florida on this 10th day Of ***October, 2013.***

ATTESTED:

_____
CHAIRMAN

_____
CLERK OF THE COURTS

Jayne Bell

From: Shirley Powell
Sent: Friday, September 27, 2013 2:55 PM
To: Jayne Bell
Cc: Roger Blaylock
Subject: Budget Amendment - C.R. 197 Shoulder Addition and Resurfacing

Jayne,

Would you please prepare a Budget Amendment in the amount of $132,900? This item is for the Resident Compliance Specialist which was approved at the September 12, 2013 and is 100% FDOT reimbursable. Please call is you have any questions. Thanks!!

Shirley J. Powell
Santa Rosa County Engineering
6051 Old Bagdad Highway
Ste. 300
Milton, FL 32583
(850) 981-7100 Voice
(850) 983-2161 Fax

Florida has a very broad Public Records Law. Virtually all written communications to or from Santa Rosa County Personnel are public records available to the public and media upon request. E-mail sent or received on the county system will be considered public and will only be withheld from disclosure if deemed confidential pursuant to State Law.

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98-091
Form 84001 Rev 8/10/92

BUDGET MODIFICATION RESOLUTION

No.

Whereas, the Board of County Commissioners has determined that a need exists to amend the budget pursuant to Florida Statute 129.06.
NOW, THEREFORE, The Board of County Commissioners of Santa Rosa County, Florida does make the following budget amendments:

REQUESTER ACTION — DATE: September 30, 2013

FROM:	**Road & Bridge Fund**	ADDITION:
TO:	Board of County Commissioners	MODIFICATION: X
VIA:	Budget Director	DELETION:
SUBJ:	Request Approval of the following	OVERDRAFT:

	Line Item Number	Description	Amount
From:	**101 – 3990001**	**Cash Carried Forward**	**$ 11,050**
To:	**2100 – 5340034**	**FDOT Grant Projects**	**$ 11,050**

State reason for this request:

Carries forward funds for the Resident Compliance Specialist for the Spencerfield Sidewalks Project as approved at the August 8, 2013 BOCC Regular Meeting and will be funded 100% by FDOT.

Requested by Roger Blaylock/s/

BUDGET DIRECTOR ACTION — DOCUMENT NO. **2013-158**

Budget Updated: _____ Allowed: _____ Forwarded: _____ Returned: _____

Comment: _____ _____
BUDGET DIRECTOR

BUDGET COMMITTEE ACTION — DATE: October 7, 2013

Approved: ____ Hold: ____ Withdrawn: ____ Comment: _____

PASSED AND ADOPTED by the Board of County Commissioners of Santa Rosa County, Florida on this 10th day Of ***October, 2013.***

ATTESTED: _____
CHAIRMAN

_____
CLERK OF THE COURTS

Jayne Bell

From: Shirley Powell
Sent: Friday, September 27, 2013 10:29 AM
To: Jayne Bell
Cc: Roger Blaylock
Subject: Budget Amendment - Spencerfield Sidewalks Project Resident Compliance Specialist

Jayne,

Would you please prepare a Budget Amendment in the amount of $11,050? This item was approved in the August 2, 2013 Board meeting and is funded 100% by FDOT. Please do not hesitate to contact me if you have any questions. Thanks!

Shirley J. Powell
Santa Rosa County Engineering
6051 Old Bagdad Highway
Ste. 300
Milton, FL 32583
(850) 981-7100 Voice
(850) 983-2161 Fax

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98-091
Form 84001 Rev 8/10/92

BUDGET MODIFICATION RESOLUTION

No.

Whereas, the Board of County Commissioners has determined that a need exists to amend the budget pursuant to Florida Statute 129.06.
NOW, THEREFORE, The Board of County Commissioners of Santa Rosa County, Florida does make the following budget amendments:

REQUESTER ACTION — DATE: September 30, 2013

FROM:	**Road & Bridge Fund**	ADDITION:
TO:	Board of County Commissioners	MODIFICATION: X
VIA:	Budget Director	DELETION:
SUBJ:	Request Approval of the following	OVERDRAFT:

	Line Item Number	**Description**	**Amount**
From:	**101 – 3990001**	**Cash Carried Forward**	**$ 695,000**
To:	**2100 – 5340034**	**FDOT Grant Projects**	**$ 695,000**

State reason for this request:

Carries forward funds for CR 197 Shoulder Addition and Resurfacing Project as approved at the August 22, 2013 BOCC Regular Meeting and will be funded 100% by FDOT.

Requested by Roger Blaylock/s/

BUDGET DIRECTOR ACTION — DOCUMENT NO. **2013-159**

Budget Updated: _____ Allowed: _____ Forwarded: ____ Returned: _____

Comment: _____

_____
BUDGET DIRECTOR

BUDGET COMMITTEE ACTION — DATE: October 7, 2013

Approved: ___ Hold: ___ Withdrawn: ___ Comment: _____

PASSED AND ADOPTED by the Board of County Commissioners of Santa Rosa County, Florida on this 10th day Of ***October, 2013.***

ATTESTED:

_____
CHAIRMAN

_____
CLERK OF THE COURTS

Jayne Bell

From: Shirley Powell
Sent: Friday, September 27, 2013 10:27 AM
To: Jayne Bell
Cc: Roger Blaylock
Subject: Budget Amendment - C.R. 197 Shoulder Addition and Resurfacing

Jayne,

Would you please prepare a budget amendment for the referenced project in the amount of $695,000? This item was approved in the August 22, 2013 Board meeting and will be funded 100% by FDOT.

Shirley J. Powell
Santa Rosa County Engineering
6051 Old Bagdad Highway
Ste. 300
Milton, FL 32583
(850) 981-7100 Voice
(850) 983-2161 Fax

Florida has a very broad Public Records Law. Virtually all written communications to or from Santa Rosa County Personnel are public records available to the public and media upon request. E-mail sent or received on the county system will be considered public and will only be withheld from disclosure if deemed confidential pursuant to State Law.

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98-091
Form 84001 Rev 8/10/92

BUDGET MODIFICATION RESOLUTION

No.

Whereas, the Board of County Commissioners has determined that a need exists to amend the budget pursuant to Florida Statute 129.06.
NOW, THEREFORE, The Board of County Commissioners of Santa Rosa County, Florida does make the following budget amendments:

REQUESTER ACTION DATE: October 2, 2013

FROM: **Road & Bridge Fund**
TO: Board of County Commissioners
VIA: Budget Director
SUBJ: Request Approval of the following

ADDITION:
MODIFICATION: X
DELETION:
OVERDRAFT:

	Line Item Number	Description	Amount
From:	**101 – 3990001**	**Cash Carried Forward**	**$ 1,026,030**
To:	**2100 – 5630041**	**Multi Purpose Paths**	**$ 1,026,030**

State reason for this request:

Carries forward funds for Spencer Field sidewalks ($700,000) ,TDC Bagdad sidewalks ($74,270) and for East Bay Blvd sidewalks ($251,760) in the Road & Bridge Fund.

Requested by Avis Whitfield/s/

BUDGET DIRECTOR ACTION DOCUMENT NO. **2014-001**

Budget Updated: _____ Allowed: _____ Forwarded: ____ Returned: _____

Comment: _____ _____
BUDGET DIRECTOR

BUDGET COMMITTEE ACTION DATE: 10/07/2013

Approved: ___ Hold: ___ Withdrawn: ___ Comment: _____

PASSED AND ADOPTED by the Board of County Commissioners of Santa Rosa County, Florida on this 10th day Of ***October, 2013.***

ATTESTED: _____
CHAIRMAN

_____
CLERK OF THE COURTS

Jayne Bell

From: Avis Whitfield
Sent: Tuesday, October 01, 2013 1:52 PM
To: Jayne Bell
Cc: Sheila Harris; Stephen Furman; Louann Callahan; Roger Blaylock; Shirley Powell
Subject: BA carry forward 2100-5630041
Attachments: Jayne.doc

Jayne,

I will need a budget amendment to carry forward $1,026,030.00 in 2100-5630041 Multi-Purpose Paths. Please see that attached document that gives a break down and notes a few items we need to discuss.

Thanks,

Avis Whitfield
Director
Santa Rosa County Public Works

Florida has a very broad Public Records Law. Virtually all written communications to or from Santa Rosa County Personnel are public records available to the public and media upon request. E-mail sent or received on the county system will be considered public and will only be withheld from disclosure if deemed confidential pursuant to State Law.

98-091
Form 84001 Rev 8/10/92

BUDGET MODIFICATION RESOLUTION

No.

Whereas, the Board of County Commissioners has determined that a need exists to amend the budget pursuant to Florida Statute 129.06.
NOW, THEREFORE, The Board of County Commissioners of Santa Rosa County, Florida does make the following budget amendments:

REQUESTER ACTION DATE: October 2, 2013

FROM: **Road & Bridge Fund**
TO: Board of County Commissioners
VIA: Budget Director
SUBJ: Request Approval of the following

ADDITION:
MODIFICATION: X
DELETION:
OVERDRAFT:

	Line Item Number	Description	Amount
From:	**101 – 3990001**	**Cash Carried Forward**	**$ 512,414**
To:	**2100 – 5340035**	**FDOT Grant Projects**	**$ 512,414**

State reason for this request:

Carries forward funds for the Berryhill Road Alignment project in the Road & Bridge Fund.

Requested by Avis Whitfield/s/

BUDGET DIRECTOR ACTION DOCUMENT NO. **2014-002**

Budget Updated: _____ Allowed: _____ Forwarded: _____ Returned: _____

Comment: _____

_____
BUDGET DIRECTOR

BUDGET COMMITTEE ACTION DATE: 10/07/2013

Approved: ____ Hold: ____ Withdrawn: ____ Comment: _____

PASSED AND ADOPTED by the Board of County Commissioners of Santa Rosa County, Florida on this 10th day Of ***October, 2013.***

ATTESTED:

_____
CHAIRMAN

_____
CLERK OF THE COURTS

Jayne Bell

From: Avis Whitfield
Sent: Tuesday, October 01, 2013 2:17 PM
To: Jayne Bell
Cc: Roger Blaylock; Shirley Powell; Stephen Furman; Louann Callahan
Subject: BA carry forward 2100-5340035

Jayne,

I will need a budget amendment to carry forward $512,414.00 in 2100-5340035 (FDOT Grant Projects). The is the balance of the account at the end of the 2012/2013 fiscal year. This funding is for the Berryhill Road Realignment project that is being managed by the Engineering Department. I spoke to Roger Blaylock and he didn't feel there are any unpaid invoices in the 2012/2013 fiscal year that would show up in the 13th month accounting period but I am copying Shirley Powell to be sure.

Thanks,

Avis Whitfield
Director
Santa Rosa County Public Works

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98-091
Form 84001 Rev 8/10/92

BUDGET MODIFICATION RESOLUTION

No.

Whereas, the Board of County Commissioners has determined that a need exists to amend the budget pursuant to Florida Statute 129.06.
NOW, THEREFORE, The Board of County Commissioners of Santa Rosa County, Florida does make the following budget amendments:

REQUESTER ACTION — DATE: October 2, 2013

FROM:	**MSBU Fire Districts**	ADDITION:
TO:	Board of County Commissioners	MODIFICATION: X
VIA:	Budget Director	DELETION:
SUBJ:	Request Approval of the following	OVERDRAFT:

	Line Item Number	**Description**	**Amount**
From:	**120 – 3990001**	**Cash Carried Forward**	**$ 897,200**
To:	**8100 – 562001**	**Buildings**	**$ 722,300**
	8100 – 599001	**Reserve for Contingency**	**$ 174,900**

State reason for this request:

Carries forward MSBU Fire Districts fund balance of $897,200 and distributes $722,300 for the Bagdad VFD Building and $174,900 for Reserves for Contingency.

Requested by: Jayne Bell/s/

BUDGET DIRECTOR ACTION — DOCUMENT NO. **2014-003**

Budget Updated: _____ Allowed: _____ Forwarded: _____ Returned: _____

Comment: _____ _____
BUDGET DIRECTOR

BUDGET COMMITTEE ACTION — DATE: 10/07/2013

Approved: ____ Hold: ____ Withdrawn: ____ Comment: _____

PASSED AND ADOPTED by the Board of County Commissioners of Santa Rosa County, Florida on this ***10th*** *day Of* ***October, 2013.***

ATTESTED:

_____
CHAIRMAN

_____
CLERK OF THE COURTS

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98-091
Form 84001 Rev 8/10/92

BUDGET MODIFICATION RESOLUTION

No.

Whereas, the Board of County Commissioners has determined that a need exists to amend the budget pursuant to Florida Statute 129.06. NOW, THEREFORE, The Board of County Commissioners of Santa Rosa County, Florida does make the following budget amendments:

REQUESTER ACTION DATE: October 2, 2013

FROM:	**District II Projects Fund**	ADDITION:
TO:	Board of County Commissioners	MODIFICATION: X
VIA:	Budget Director	DELETION:
SUBJ:	Request Approval of the following	OVERDRAFT:

	Line Item Number	**Description**	**Amount**
From:	**312 – 3990001**	**Cash Carried Forward**	**$ 6,350**
To:	**2322 – 5630034**	**Bagdad Mill Site Improvements**	**$ 6,350**

State reason for this request:

Carries forward unspent prior year funds for miscellaneous improvements ($788) and permit related expenses ($5,562) to the Bagdad Mill Site Park in District II Projects Fund.

Requested by Sheila Harris/s/

BUDGET DIRECTOR ACTION DOCUMENT NO. **2014-004**

Budget Updated: _____ Allowed: _____ Forwarded: _____ Returned: _____

Comment: _____ _____
BUDGET DIRECTOR

BUDGET COMMITTEE ACTION DATE: 10/7/2013

Approved: ____ Hold: ____ Withdrawn: ____ Comment: _____

PASSED AND ADOPTED by the Board of County Commissioners of Santa Rosa County, Florida on this 10th day Of ***October, 2013.***

ATTESTED: _____
CHAIRMAN

_____
CLERK OF THE COURTS

2014-004

Jayne Bell

From: Sheila Harris
Sent: Wednesday, October 02, 2013 10:39 AM
To: Jayne Bell
Cc: Henry Brewton; Tammy Simmons
Subject: Budget Rollover Request - 2013/2014 - Bagdad Mill Site Permitting/Misc.

Jayne,

Please process the following budget amendment:

From:	312 - 3990001	Cash Carried Forward	$6,350
To:	2322 - 5630034	Bagdad Mill Site Improvements	$6,350

Carries forward unspent prior year funds for miscellaneous ($788) and permit related expenses ($5,562) for the Bagdad Mill Site Park.

Sheila A. Harris, Special Projects/Grants
Santa Rosa County BOCC
6495 Caroline Street, Suite H
Milton, Florida 32570
(850) 983-1848 (850) 393-5239 (Cell)
(850) 983-1944 Fax
sheilah@santarosa.fl.gov

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98-091
Form 84001 Rev 8/10/92

BUDGET MODIFICATION RESOLUTION

No.

Whereas, the Board of County Commissioners has determined that a need exists to amend the budget pursuant to Florida Statute 129.06. NOW, THEREFORE, The Board of County Commissioners of Santa Rosa County, Florida does make the following budget amendments:

REQUESTER ACTION DATE: October 2, 2013

FROM:	**District II Projects Fund**	ADDITION:
TO:	Board of County Commissioners	MODIFICATION: X
VIA:	Budget Director	DELETION:
SUBJ:	Request Approval of the following	OVERDRAFT:

	Line Item Number	Description	Amount
From:	**312 – 33139014**	**CPI Grant**	**$ 30,000**
	2322 – 599001	**From District II Rec Funds**	**$ 30,000**
To:	**2322 – 5630034**	**Bagdad Mill Site Improvements**	**$ 60,000**

State reason for this request:

Recognizes grant revenue for the 2012 / 2013 Coastal Partnership Initiative Grant and local match for Phase I construction of the Bagdad Mill Site Park Facilities as approved by the BOCC on August 23, 2012.

Requested by Sheila Harris/s/

BUDGET DIRECTOR ACTION DOCUMENT NO. **2014-005**

Budget Updated: _____ Allowed: _____ Forwarded: _____ Returned: _____

Comment: _____ _____
BUDGET DIRECTOR

BUDGET COMMITTEE ACTION DATE: 10/7/2013

Approved: ____ Hold: ____ Withdrawn: ____ Comment: _____

PASSED AND ADOPTED by the Board of County Commissioners of Santa Rosa County, Florida on this 10th day Of ***October, 2013.***

ATTESTED: _____
CHAIRMAN

_____
CLERK OF THE COURTS

2014-005

Jayne Bell

From: Sheila Harris
Sent: Wednesday, October 02, 2013 10:44 AM
To: Jayne Bell
Cc: Henry Brewton
Subject: Budget Rollover Request - 2013/2014 - Coastal Partnership Grant - Bagdad Mill Site Phase I Construction

Please roll over the budget as authorized by BA 2013-007 in full. There were no expenditures made in FY 2013 on this project.

From: Sheila Harris
Sent: Tuesday, October 02, 2012 1:51 PM
To: Jayne Bell
Subject: Budget Amendment Request - Coastal Partnership Grant - Bagdad Mill Site Phase I Construction

Jayne,

Please establish the budget for the Coastal Partnership Initiative Grant for Phase I Construction of the Bagdad Mill Site Facilities as follows:

312-33139014	CPI Grant	$ 30,000
2322 - 599001	From Dist II Rec Funds	$ 30,000
2322-5630034	Bagdad Mill Site Improvements	$ 60,000

Recognizes grant revenue for the 2012/2013 Coastal Partnership Initiative Grant and local match for Phase I construction of the Bagdad Mill Site Park Facilities as approved by the BOCC on August 23, 2012.

Sheila A. Harris, Special Projects/Grants
Santa Rosa County BOCC
6495 Caroline Street, Suite H
Milton, Florida 32570
(850) 983-1848 (850) 393-5239 (Cell)
(850) 983-1944 Fax
sheilah@santarosa.fl.gov

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98-091
Form 84001 Rev 8/10/92

BUDGET MODIFICATION RESOLUTION

No.

Whereas, the Board of County Commissioners has determined that a need exists to amend the budget pursuant to Florida Statute 129.06. NOW, THEREFORE, The Board of County Commissioners of Santa Rosa County, Florida does make the following budget amendments:

REQUESTER ACTION DATE: October 2, 2013

FROM:	**Local Option Tourist Tax Fund**	ADDITION:
TO:	Board of County Commissioners	MODIFICATION: X
VIA:	Budget Director	DELETION:
SUBJ:	Request Approval of the following	OVERDRAFT:

	Line Item Number	**Description**	**Amount**
From:	**107 – 3990001**	**Cash Carry Forward**	**$ 121,850**
To:	**4010 – 534001**	**Other Contracts**	**$ 121,850**

State reason for this request:

Carries forward unspent loan proceeds and TDC cash carry forward of $350,000 LESS $228,150 for CSX crossing expended in FY 2013 for completion of the Milton / Bagdad connector including Henry Street improvements.

Requested by Sheila Harris/s/

BUDGET DIRECTOR ACTION DOCUMENT NO. **2014-006**

Budget Updated: _____ Allowed: _____ Forwarded: _____ Returned: _____

Comment: _____ _____
BUDGET DIRECTOR

BUDGET COMMITTEE ACTION DATE: 10/7/2013

Approved: ____ Hold: ____ Withdrawn: ____ Comment: _____

PASSED AND ADOPTED by the Board of County Commissioners of Santa Rosa County, Florida on this 10th day Of ***October, 2013.***

ATTESTED: _____
CHAIRMAN

_____
CLERK OF THE COURTS

2014-006

Jayne Bell

From: Sheila Harris
Sent: Wednesday, October 02, 2013 10:57 AM
To: Jayne Bell
Cc: Henry Brewton; Stephen Furman; 'Kate Wilkes'
Subject: Budget Rollover Request - 2013/2014 - Milton/Bagdad Connector

Jayne,

Please process the following budget amendment:

From:	107 - 3990001	Cash Carried Forward	$121,850
To:	4010 - 534001	Other Contracts	$121,850

Carries forward unspent loan proceeds and TDC cash carry forward of $350,000 less $228,150 for CSX crossing expended in FY 2013 for completion of the Milton/Bagdad connector including Henry St improvements.

Sheila A. Harris, Special Projects/Grants
Santa Rosa County BOCC
6495 Caroline Street, Suite H
Milton, Florida 32570
(850) 983-1848 (850) 393-5239 (Cell)
(850) 983-1944 Fax
sheilah@santarosa.fl.gov

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98-091
Form 84001 Rev 8/10/92

BUDGET MODIFICATION RESOLUTION

No.

Whereas, the Board of County Commissioners has determined that a need exists to amend the budget pursuant to Florida Statute 129.06. NOW, THEREFORE, The Board of County Commissioners of Santa Rosa County, Florida does make the following budget amendments:

REQUESTER ACTION DATE: October 2, 2013

FROM:	**Grants Fund**	ADDITION:	
TO:	Board of County Commissioners	MODIFICATION:	X
VIA:	Budget Director	DELETION:	
SUBJ:	Request Approval of the following	OVERDRAFT:	

	Line Item Number	**Description**	**Amount**
From:	**104 – 33450085**	**Defense Reinvestment Grant**	**$ 4,295**
To:	**0793 – 5340075**	**Defense Reinvestment Grant Project**	**$ 4,295**

State reason for this request:

Authorizes remainder of 2013 DRG Grant (13-05) for October and November through contract end.

Requested by Sheila Harris/s/

BUDGET DIRECTOR ACTION DOCUMENT NO. **2014-007**

Budget Updated: _____ Allowed: _____ Forwarded: _____ Returned: _____

Comment: _____ _____
BUDGET DIRECTOR

BUDGET COMMITTEE ACTION DATE: 10/7/2013

Approved: ____ Hold: ____ Withdrawn: ____ Comment: _____

PASSED AND ADOPTED by the Board of County Commissioners of Santa Rosa County, Florida on this 10th day Of ***October, 2013.***

ATTESTED: _____
CHAIRMAN

_____
CLERK OF THE COURTS

2014-007

Jayne Bell

From: Sheila Harris
Sent: Wednesday, October 02, 2013 11:18 AM
To: Jayne Bell
Cc: Henry Brewton; 'Dick Hohorst'
Subject: Budget Rollover Request - 2013/2014 - DRG Grant (Oct/Nov)

Jayne,

Please process the following budget amendment:

104 - 33450085	Defense Reinvestment Grant (DRG)	$4,295
0793 - 5340075	Defense Reinvestment Grant Project	$4,295

Authorizes remainder of 2013 DRG Grant (13-05) for October and November through contract end.

Sheila A. Harris, Special Projects/Grants
Santa Rosa County BOCC
6495 Caroline Street, Suite H
Milton, Florida 32570
(850) 983-1848 (850) 393-5239 (Cell)
(850) 983-1944 Fax
sheilah@santarosa.fl.gov

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98-091
Form 84001 Rev 8/10/92

BUDGET MODIFICATION RESOLUTION

No.

Whereas, the Board of County Commissioners has determined that a need exists to amend the budget pursuant to Florida Statute 129.06. NOW, THEREFORE, The Board of County Commissioners of Santa Rosa County, Florida does make the following budget amendments:

REQUESTER ACTION DATE: October 2, 2013

FROM:	**District I Capital Fund**	ADDITION:
TO:	Board of County Commissioners	MODIFICATION: X
VIA:	Budget Director	DELETION:
SUBJ:	Request Approval of the following	OVERDRAFT:

	Line Item Number	**Description**	**Amount**
From:	**311 – 3990001**	**Cash Carry Forward**	**$ 158,950**
Fund 311:	**2321 – 599001**	**District I Capital Reserves**	**$ 158,950**

State reason for this request:

Carries forward prior year unspent funds from District I Capital Fund.

Requested by Jayne Bell/s/

BUDGET DIRECTOR ACTION DOCUMENT NO. **2014-008**

Budget Updated: _____ Allowed: _____ Forwarded: _____ Returned: _____

Comment: _____ _____
BUDGET DIRECTOR

BUDGET COMMITTEE ACTION DATE: 10/07/2013

Approved: ____ Hold: ____ Withdrawn: ____ Comment: _____

PASSED AND ADOPTED by the Board of County Commissioners of Santa Rosa County, Florida on this ***10th*** *day Of* ***October, 2013.***

ATTESTED: _____
CHAIRMAN

_____
CLERK OF THE COURTS

98-091
Form 84001 Rev 8/10/92

BUDGET MODIFICATION RESOLUTION

No.

Whereas, the Board of County Commissioners has determined that a need exists to amend the budget pursuant to Florida Statute 129.06. NOW, THEREFORE, The Board of County Commissioners of Santa Rosa County, Florida does make the following budget amendments:

REQUESTER ACTION DATE: October 2, 2013

FROM:	**District II Capital Fund**	ADDITION:
TO:	Board of County Commissioners	MODIFICATION: X
VIA:	Budget Director	DELETION:
SUBJ:	Request Approval of the following	OVERDRAFT:

	Line Item Number	Description	Amount
From:	**312 – 3990001**	**Cash Carry Forward**	**$ 708,112**
Fund 312:	**2322 – 599001**	**District II Capital Reserves**	**$ 708,112**

State reason for this request:

Carries forward prior year unspent funds from District II Capital Fund.

Requested by Jayne Bell/s/

BUDGET DIRECTOR ACTION DOCUMENT NO. **2014-009**

Budget Updated: _____ Allowed: _____ Forwarded: _____ Returned: _____

Comment: _____ _____
BUDGET DIRECTOR

BUDGET COMMITTEE ACTION DATE: 10/07/2013

Approved: ____ Hold: ____ Withdrawn: ____ Comment: _____

PASSED AND ADOPTED by the Board of County Commissioners of Santa Rosa County, Florida on this ***10th*** *day Of* ***October, 2013.***

ATTESTED: _____
CHAIRMAN

_____
CLERK OF THE COURTS

98-091
Form 84001 Rev 8/10/92

BUDGET MODIFICATION RESOLUTION

No.

Whereas, the Board of County Commissioners has determined that a need exists to amend the budget pursuant to Florida Statute 129.06. NOW, THEREFORE, The Board of County Commissioners of Santa Rosa County, Florida does make the following budget amendments:

REQUESTER ACTION DATE: October 2, 2013

FROM:	**District III Capital Fund**	ADDITION:	
TO:	Board of County Commissioners	MODIFICATION:	X
VIA:	Budget Director	DELETION:	
SUBJ:	Request Approval of the following	OVERDRAFT:	

	Line Item Number	**Description**	**Amount**
From:	**313 – 3990001**	**Cash Carry Forward**	**$ 165,463**
Fund 313:	**2323 – 599001**	**District III Capital Reserves**	**$ 165,463**

State reason for this request:

Carries forward prior year unspent funds from District III Capital Fund.

Requested by Jayne Bell/s/

BUDGET DIRECTOR ACTION DOCUMENT NO. **2014-010**

Budget Updated: _____ Allowed: _____ Forwarded: _____ Returned: _____

Comment: _____ _____

BUDGET DIRECTOR

BUDGET COMMITTEE ACTION DATE: 10/07/2013

Approved: ___ Hold: ___ Withdrawn: ___ Comment: _____

PASSED AND ADOPTED by the Board of County Commissioners of Santa Rosa County, Florida on this ***10th*** *day Of* ***October, 2013.***

ATTESTED: _____

CHAIRMAN

_____

CLERK OF THE COURTS

98-091
Form 84001 Rev 8/10/92

BUDGET MODIFICATION RESOLUTION

No.

Whereas, the Board of County Commissioners has determined that a need exists to amend the budget pursuant to Florida Statute 129.06. NOW, THEREFORE, The Board of County Commissioners of Santa Rosa County, Florida does make the following budget amendments:

REQUESTER ACTION DATE: October 2, 2013

FROM: **District IV Capital Fund** ADDITION:
TO: Board of County Commissioners MODIFICATION: X
VIA: Budget Director DELETION:
SUBJ: Request Approval of the following OVERDRAFT:

	Line Item Number	Description	Amount
From:	**314 – 3990001**	**Cash Carry Forward**	**$ 681,287**
Fund 314:	**2324 – 599001**	**District IV Capital Reserves**	**$ 681,287**

State reason for this request:

Carries forward prior year unspent funds from District IV Capital Fund.

Requested by Jayne Bell/s/

BUDGET DIRECTOR ACTION DOCUMENT NO. **2014-011**

Budget Updated: _____ Allowed: _____ Forwarded: _____ Returned: _____

Comment: _____ _____
BUDGET DIRECTOR

BUDGET COMMITTEE ACTION DATE: 10/07/2013

Approved: ____ Hold: ____ Withdrawn: ____ Comment: _____

PASSED AND ADOPTED by the Board of County Commissioners of Santa Rosa County, Florida on this ***10th*** *day Of* ***October, 2013.***

ATTESTED: _____
CHAIRMAN

_____
CLERK OF THE COURTS

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98-091
Form 84001 Rev 8/10/92

BUDGET MODIFICATION RESOLUTION

No.

Whereas, the Board of County Commissioners has determined that a need exists to amend the budget pursuant to Florida Statute 129.06.
NOW, THEREFORE, The Board of County Commissioners of Santa Rosa County, Florida does make the following budget amendments:

REQUESTER ACTION — DATE: October 2, 2013

FROM: **District V Capital Fund**
TO: Board of County Commissioners
VIA: Budget Director
SUBJ: Request Approval of the following

ADDITION:
MODIFICATION: X
DELETION:
OVERDRAFT:

	Line Item Number	Description	Amount
From:	**315 – 3990001**	**Cash Carry Forward**	**$ 814,902**
Fund 315:	**2325 – 599001**	**District V Capital Reserves**	**$ 814,902**

State reason for this request:

Carries forward prior year unspent funds from District V Capital Fund.

Requested by Jayne Bell/s/

BUDGET DIRECTOR ACTION — DOCUMENT NO. **2014-012**

Budget Updated: _____ Allowed: _____ Forwarded: _____ Returned: _____

Comment: _____

_____
BUDGET DIRECTOR

BUDGET COMMITTEE ACTION — DATE: 10/07/2013

Approved: ___ Hold: ___ Withdrawn: ___ Comment: _____

PASSED AND ADOPTED by the Board of County Commissioners of Santa Rosa County, Florida on this ***10th*** *day Of* ***October, 2013.***

ATTESTED:

_____
CHAIRMAN

_____
CLERK OF THE COURTS

98-091
Form 84001 Rev 8/10/92

BUDGET MODIFICATION RESOLUTION

No.

Whereas, the Board of County Commissioners has determined that a need exists to amend the budget pursuant to Florida Statute 129.06.
NOW, THEREFORE, The Board of County Commissioners of Santa Rosa County, Florida does make the following budget amendments:

REQUESTER ACTION DATE: October 2, 2013

FROM: **Road & Bridge Fund**
TO: Board of County Commissioners
VIA: Budget Director
SUBJ: Request Approval of the following

ADDITION:
MODIFICATION: X
DELETION:
OVERDRAFT:

	Line Item Number	Description	Amount
From:	**101 – 3990001**	**Cash Carried Forward**	**$ 950,000**
To:	**2100 – 5340034**	**Secondary Road Projects**	**$ 950,000**

State reason for this request:

Carries forward funds to continue resurfacing projects on several collector roads that were approved for resurfacing in the 2012/2013 fiscal year.

Requested by Avis Whitfield/s/

BUDGET DIRECTOR ACTION DOCUMENT NO. **2014-013**

Budget Updated: _____ Allowed: _____ Forwarded: _____ Returned: _____

Comment: _____ _____
BUDGET DIRECTOR

BUDGET COMMITTEE ACTION DATE: 10/07/13

Approved: ____ Hold: ____ Withdrawn: ____ Comment: _____

PASSED AND ADOPTED by the Board of County Commissioners of Santa Rosa County, Florida on this 10th day Of ***October, 2013.***

ATTESTED: _____
CHAIRMAN

_____
CLERK OF THE COURTS

Jayne Bell

From: Avis Whitfield
Sent: Tuesday, October 01, 2013 3:36 PM
To: Jayne Bell
Cc: Stephen Furman; Louann Callahan
Subject: BA for carry forward 2100-5340034

Jayne,

We will need a budget amendment to carry forward $950,000.00 in 2100-5340034 (Secondary Road) to continue resurfacing projects on several collector roads that were approved for resurfacing in the 2012/2013 fiscal year.

Thanks,

Avis Whitfield
Director
Santa Rosa County Public Works

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98-091
Form 84001 Rev 8/10/92

BUDGET MODIFICATION RESOLUTION

No.

Whereas, the Board of County Commissioners has determined that a need exists to amend the budget pursuant to Florida Statute 129.06. NOW, THEREFORE, The Board of County Commissioners of Santa Rosa County, Florida does make the following budget amendments:

REQUESTER ACTION DATE: October 2, 2013

FROM: **District II Projects Fund** ADDITION:
TO: Board of County Commissioners MODIFICATION: X
VIA: Budget Director DELETION:
SUBJ: Request Approval of the following OVERDRAFT:

	Line Item Number	Description	Amount
From:	**2322 – 599001**	**Reserves for Contingencies**	**($ 467,900)**
To:	**2322 – 5620022**	**Buildings – District II**	**$ 467,900**

State reason for this request:

Allocates unspent funds for the Agri-Plex.

Requested by Roger Blaylock/s/

BUDGET DIRECTOR ACTION DOCUMENT NO. **2014-014**

Budget Updated: _____ Allowed: _____ Forwarded: _____ Returned: _____

Comment: _____ _____
BUDGET DIRECTOR

BUDGET COMMITTEE ACTION DATE: 10/07/2013

Approved: ____ Hold: ____ Withdrawn: ____ Comment: _____

PASSED AND ADOPTED by the Board of County Commissioners of Santa Rosa County, Florida on this 10th day Of ***October, 2013.***

ATTESTED: _____
CHAIRMAN

_____
CLERK OF THE COURTS

98-091
Form 84001 Rev 8/10/92

BUDGET MODIFICATION RESOLUTION

No.

Whereas, the Board of County Commissioners has determined that a need exists to amend the budget pursuant to Florida Statute 129.06.
NOW, THEREFORE, The Board of County Commissioners of Santa Rosa County, Florida does make the following budget amendments:

REQUESTER ACTION DATE: October 2, 2013

FROM:	**Landfill Fund**	ADDITION:
TO:	Board of County Commissioners	MODIFICATION: X
VIA:	Budget Director	DELETION:
SUBJ:	Request Approval of the following	OVERDRAFT:

	Line Item Number	**Description**	**Amount**
From:	**411 – 3990001**	**Cash Carried Forward**	**$ 1,035,000**
To:	**2400 – 564001**	**Machinery & Equipment**	**$ 1,030,000**
	2400 – 562001	**Building**	**$ 5,000**

State reason for this request:

Carries forward unspent funds to complete capital projects.

Requested by Jerrel Anderson/s/

BUDGET DIRECTOR ACTION DOCUMENT NO. **2014-015**

Budget Updated: _____ Allowed: _____ Forwarded: _____ Returned: _____

Comment: _____ _____
BUDGET DIRECTOR

BUDGET COMMITTEE ACTION DATE: 10/7/2014

Approved: ____ Hold: ____ Withdrawn: ____ Comment: _____

PASSED AND ADOPTED by the Board of County Commissioners of Santa Rosa County, Florida on this 10th day Of ***October, 2014.***

ATTESTED: _____
CHAIRMAN

_____
CLERK OF THE COURTS

98-091
Form 84001 Rev 8/10/92

BUDGET MODIFICATION RESOLUTION

No.

Whereas, the Board of County Commissioners has determined that a need exists to amend the budget pursuant to Florida Statute 129.06. NOW, THEREFORE, The Board of County Commissioners of Santa Rosa County, Florida does make the following budget amendments:

REQUESTER ACTION DATE: October 2, 2013

FROM:	**General Fund**	ADDITION:
TO:	Board of County Commissioners	MODIFICATION: X
VIA:	Budget Director	DELETION:
SUBJ:	Request Approval of the following	OVERDRAFT:

	Line Item Number	Description	Amount
From:	**001 – 3990001**	**Cash Carried Forward**	**$ 6,000**
To:	**2420 – 563001**	**Other Improvements**	**$ 4,000**
	2420 – 564001	**Machinery & Equipment**	**$ 2,000**

State reason for this request:

Carries forward unspent funds to complete capital projects.

Requested by Jerrel Anderson/s/

BUDGET DIRECTOR ACTION DOCUMENT NO. **2014-016**

Budget Updated: _____ Allowed: _____ Forwarded: _____ Returned: _____

Comment: _____ _____
BUDGET DIRECTOR

BUDGET COMMITTEE ACTION DATE: 10/7/2014

Approved: ____ Hold: ____ Withdrawn: ____ Comment: _____

PASSED AND ADOPTED by the Board of County Commissioners of Santa Rosa County, Florida on this 10th day Of ***October, 2014.***

ATTESTED: _____
CHAIRMAN

_____
CLERK OF THE COURTS

Jayne Bell

From: Tonya Toomey
Sent: Monday, September 23, 2013 9:51 AM
To: Jayne Bell
Cc: Shirley Powell; Jerrel Anderson
Subject: FW: Budget Carry Forward Requests

Good Morning,

We would like to rollover the following capital projects, please:

Landfill (2400):
Equipment Wash Down Area $30,000 (564001: Machinery & Equipment)
Landfill Gas Collection System $1,000,000 (564001: Machinery & Equipment)
New Office Building - Balance approx. $5,000 (562001: Building)

Mosquito Control (2420):
Concrete $4,000 (563001: Other Improvements)
Small Parts Bead Blaster $2,000 (564001: Machinery & Equipment)

If you have any question, please let me know.

Thank you,

Tonya Toomey
SRC Environmental Department
(850) 981-7135

From: Shirley Powell
Sent: Friday, September 20, 2013 2:00 PM
To: Terry Wallace; Jerrel Anderson
Cc: Sonja Lusk; Tonya Toomey
Subject: Budget Carry Forward Requests

Everyone,

Just a friendly reminder regarding uncompleted capital projects. Jayne will need a budget amendment request to rollover any unspent monies to complete your capital projects in the next budget year. Please call if you have any questions. Thanks!!

Shirley J. Powell
Santa Rosa County Engineering
6051 Old Bagdad Highway
Ste. 300
Milton, FL 32583
(850) 981-7100 Voice
(850) 983-2161 Fax

98-091
Form 84001 Rev 8/10/92

BUDGET MODIFICATION RESOLUTION

No.

Whereas, the Board of County Commissioners has determined that a need exists to amend the budget pursuant to Florida Statute 129.06.
NOW, THEREFORE, The Board of County Commissioners of Santa Rosa County, Florida does make the following budget amendments:

REQUESTER ACTION DATE: October 2, 2013

FROM:	**District V Projects Fund**	ADDITION:
TO:	Board of County Commissioners	MODIFICATION: X
VIA:	Budget Director	DELETION:
SUBJ:	Request Approval of the following	OVERDRAFT:

	Line Item Number	**Description**	**Amount**
From:	**2325 – 599001**	**Reserves for Contingencies**	**($ 349,000)**
To:	**2325 – 5620027**	**Tiger Point Community Center**	**$ 349,000**

State reason for this request:

Allocates unspent funds for Tiger Point Community Center.

Requested by Roger Blaylock/s/

BUDGET DIRECTOR ACTION DOCUMENT NO. **2014-017**

Budget Updated: _____ Allowed: _____ Forwarded: _____ Returned: _____

Comment: _____ _____
BUDGET DIRECTOR

BUDGET COMMITTEE ACTION DATE: 10/07/2013

Approved: ____ Hold: ____ Withdrawn: ____ Comment: _____

PASSED AND ADOPTED by the Board of County Commissioners of Santa Rosa County, Florida on this 10th day Of ***October, 2013.***

ATTESTED: _____
CHAIRMAN

_____
CLERK OF THE COURTS

98-091
Form 84001 Rev 8/10/92

BUDGET MODIFICATION RESOLUTION

No.

Whereas, the Board of County Commissioners has determined that a need exists to amend the budget pursuant to Florida Statute 129.06. NOW, THEREFORE, The Board of County Commissioners of Santa Rosa County, Florida does make the following budget amendments:

REQUESTER ACTION DATE: October 2, 2013

FROM: **Peter Prince Field** ADDITION:
TO: Board of County Commissioners MODIFICATION: X
VIA: Budget Director DELETION:
SUBJ: Request Approval of the following OVERDRAFT:

	Line Item Number	Description	Amount
FROM:	**405 – 3990001**	**Cash Carry Forward**	**$ 18,100**
To:	**4021-531001**	**Professional Services**	**$ 18,100**

State reason for this request:

Carries forward funds for the Airport Master Plan ($3,100) and for Hatchmott McDonald consulting services ($ 15,000) for the T-Hangar project.

Requested by Roger Blaylock/s/

BUDGET DIRECTOR ACTION DOCUMENT NO. **2014-018**

Budget Updated: _____ Allowed: _____ Forwarded: _____ Returned: _____

Comment: _____ _____
BUDGET DIRECTOR

BUDGET COMMITTEE ACTION DATE: 10/07/2013

Approved: ____ Hold: ____ Withdrawn: ____ Comment: _____

PASSED AND ADOPTED by the Board of County Commissioners of Santa Rosa County, Florida on this ***10th*** *day Of* ***October, 2013.***

ATTESTED: _____
CHAIRMAN

_____
CLERK OF THE COURTS

98-091
Form 84001 Rev 8/10/92

BUDGET MODIFICATION RESOLUTION

No.

Whereas, the Board of County Commissioners has determined that a need exists to amend the budget pursuant to Florida Statute 129.06.
NOW, THEREFORE, The Board of County Commissioners of Santa Rosa County, Florida does make the following budget amendments:

REQUESTER ACTION DATE: October 2, 2013

FROM:	**Grants Fund**	ADDITION:
TO:	Board of County Commissioners	MODIFICATION: X
VIA:	Budget Director	DELETION:
SUBJ:	Request Approval of the following	OVERDRAFT:

	Line Item Number	**Description**	**Amount**
From:	**104 – 33490013**	**FDOT Landscape Program Grant**	**$ 60,000**
To:	**0791 – 5340035**	**FDOT Grant Projects (Landscape & Irrigation)**	**$ 60,000**

State reason for this request:

Carries forward authorized but unexpended budget for FDOT Landscape Program JPA for landscaping & irrigation improvements to Hwy 98 medians between Bayshore Rd and Sanibel Lane.

Requested by Sheila Harris/s/

BUDGET DIRECTOR ACTION DOCUMENT NO. **2014-019**

Budget Updated: _____ Allowed: _____ Forwarded: _____ Returned: _____

Comment: _____ _____
BUDGET DIRECTOR

BUDGET COMMITTEE ACTION DATE: 10/7/2013

Approved: ___ Hold: ___ Withdrawn: ___ Comment: _____

PASSED AND ADOPTED by the Board of County Commissioners of Santa Rosa County, Florida on this 10th day Of ***October, 2013.***

ATTESTED: _____
CHAIRMAN

_____
CLERK OF THE COURTS

Jayne Bell

From: Sheila Harris
Sent: Wednesday, October 02, 2013 12:13 PM
To: Jayne Bell
Cc: Henry Brewton
Subject: Budget Rollover Request - 2013/2014 - JPA Landscape Grant

Jayne,

Please carry forward the entire grant authorization as approved with BA 2013-037 into FY 2013/2014.

104	-	33490013	FDOT Landscape Program Grant	$60,000
0791	-	5340035	FDOT Grant Projects (Landscaping & Irrigation)	$60,000

Carries forward authorized but unexpended budget for FDOT Landscape Program JPA for landscaping & irrigation improvements to Hwy 98 medians between Bayshore Rd and Sanibel Lane.

Sheila A. Harris, Special Projects/Grants
Santa Rosa County BOCC
6495 Caroline Street, Suite H
Milton, Florida 32570
(850) 983-1848 (850) 393-5239 (Cell)
(850) 983-1944 Fax
sheilah@santarosa.fl.gov

Florida has a very broad Public Records Law. Virtually all written communications to or from Santa Rosa County Personnel are public records available to the public and media upon request. E-mail sent or received on the county system will be considered public and will only be withheld from disclosure if deemed confidential pursuant to State Law.

98-091
Form 84001 Rev 8/10/92

BUDGET MODIFICATION RESOLUTION

No.

Whereas, the Board of County Commissioners has determined that a need exists to amend the budget pursuant to Florida Statute 129.06.
NOW, THEREFORE, The Board of County Commissioners of Santa Rosa County, Florida does make the following budget amendments:

REQUESTER ACTION DATE: October 2, 2013

FROM:	**General Fund**	ADDITION:
TO:	Board of County Commissioners	MODIFICATION: X
VIA:	Budget Director	DELETION:
SUBJ:	Request Approval of the following	OVERDRAFT:

	Line Item Number	Description	Amount
From:	**001 – 3345901**	**Economic Dev. Transportation Projects**	**$ 714,500**
	001 – 3990001	**Cash Carried Forward**	**$ 133,853**
To:	**0771 – 563001**	**Other Improvements**	**$ 848,353**

State reason for this request:

Carries forward authorized but unspent funds for Economic Development Transportation Fund (EDTF) grant and ED reserves funding for the purpose of constructing a rail spur for Gulf Cable per EDTF agreement. Funds contract for engineering and construction of spur.

Requested by Sheila Harris /s/

BUDGET DIRECTOR ACTION DOCUMENT NO. **2014-020**

Budget Updated: _____ Allowed: _____ Forwarded: _____ Returned: _____

Comment: _____ _____
BUDGET DIRECTOR

BUDGET COMMITTEE ACTION DATE: 10/7/2014

Approved: ____ Hold: ____ Withdrawn: ____ Comment: _____

PASSED AND ADOPTED by the Board of County Commissioners of Santa Rosa County, Florida on this 10th day Of ***October, 2014.***

ATTESTED: _____
CHAIRMAN

_____
CLERK OF THE COURTS

Jayne Bell

From: Sheila Harris
Sent: Wednesday, October 02, 2013 12:14 PM
To: Jayne Bell
Cc: Shirley Powell; Michael Schmidt; Henry Brewton
Subject: Budget Rollover Request - 2013/2014 - EDTF Rail Spur

Jayne,

Please carry forward the entire grant authorization as approved with BA 2013-131 and BA 2013-155 into FY 2013/2014.

001 - 3345901 Economic Development Transportation Projects - Road Fund $714,500

001 - 3990001 Cash Carry forward $133,853

0771 - 563001 Improvements other than buildings $848,353

Carries forward authorized but unexpended budget for Economic Development Transportation Fund (EDTF) grant and ED reserves funding for the purpose of constructing a rail spur for Gulf Cable per EDTF agreement. Funds contract for engineering and construction of spur. Project number is GULF.

Sheila A. Harris, Special Projects/Grants
Santa Rosa County BOCC
6495 Caroline Street, Suite H
Milton, Florida 32570
(850) 983-1848 (850) 393-5239 (Cell)
(850) 983-1944 Fax
sheilah@santarosa.fl.gov

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98-091
Form 84001 Rev 8/10/92

BUDGET MODIFICATION RESOLUTION

No.

Whereas, the Board of County Commissioners has determined that a need exists to amend the budget pursuant to Florida Statute 129.06. NOW, THEREFORE, The Board of County Commissioners of Santa Rosa County, Florida does make the following budget amendments:

REQUESTER ACTION DATE: October 2, 2013

FROM: **Grants Fund** ADDITION:
TO: Board of County Commissioners MODIFICATION: X
VIA: Budget Director DELETION:
SUBJ: Request Approval of the following OVERDRAFT:

	Line Item Number	Description	Amount
From:	**104 – 3342003**	**Defense Infrastructure Grant**	**$ 433,628**
To:	**4011 – 5340035**	**DIG Land Acquisition**	**$ 433,628**

State reason for this request:

Recognizes remainder of 2010-2011 DIG Award (DIG 11-08) in the amount of $25,902, 2011-2012 DIG Award (DIG 12-02) in the amount of $207,726 and 2012-2013 DIG Award (DIG 13-05) in the amount of $200,000 to purchase land or obtain restrictive easements around Whiting Field as identified in the Joint Land Use Study (JLUS) agreement.

Requested by Sheila Harris/s/

BUDGET DIRECTOR ACTION DOCUMENT NO. **2014-021**

Budget Updated: _____ Allowed: _____ Forwarded: _____ Returned: _____

Comment: _____ _____
BUDGET DIRECTOR

BUDGET COMMITTEE ACTION DATE: 10/7/2013

Approved: ___ Hold: ___ Withdrawn: ___ Comment: _____

PASSED AND ADOPTED by the Board of County Commissioners of Santa Rosa County, Florida on this 10th day Of ***October, 2013.***

ATTESTED: _____
CHAIRMAN

_____
CLERK OF THE COURTS

Jayne Bell

From: Sheila Harris
Sent: Wednesday, October 02, 2013 12:17 PM
To: Jayne Bell
Cc: Henry Brewton
Subject: Budget Rollover Request - 2013/2014 - DIG Grants

Please carry forward unspent budget authorization as listed below associated with the 10/11, 11/12 and 12/13 Defense Infrastructure Grants.

From:	104-3342003	Defense Infrastructure Grant	$433,628
To:	4011 - 5610011	DIG Land Acquisition	$433,628

Recognizes remainder of 2010-2011 DIG Award (DIG 11-08) in the amount of $25,902, 2011-2012 DIG Award (DIG 12-02) in the amount of $207,726 and 2012-2013 DIG Award (DIG 13-05) in the amount of $200,000 to purchase land or obtain restrictive easements around Whiting Field as identified in the Joint Land Use Study (JLUS) agreement.

Thank you,

Sheila A. Harris, Special Projects/Grants
Santa Rosa County BOCC
6495 Caroline Street, Suite H
Milton, Florida 32570
(850) 983-1848 (850) 393-5239 (Cell)
(850) 983-1944 Fax
sheilah@santarosa.fl.gov

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98-091
Form 84001 Rev 8/10/92

BUDGET MODIFICATION RESOLUTION

No.

Whereas, the Board of County Commissioners has determined that a need exists to amend the budget pursuant to Florida Statute 129.06. NOW, THEREFORE, The Board of County Commissioners of Santa Rosa County, Florida does make the following budget amendments:

REQUESTER ACTION DATE: October 3, 2013

FROM: **Grants Fund** ADDITION:
TO: Board of County Commissioners MODIFICATION: X
VIA: Budget Director DELETION:
SUBJ: Request Approval of the following OVERDRAFT:

	Line Item Number	Description	Amount
From:	**104 – 3312007**	**Homeland Security-HSGP**	**$ 16,680**
	104 – 33120061	**CERT Grant**	**$ 2,634**
	104 – 33120062	**Citizen Corp Grant**	**$ 5,712**
To:	**3403 – 5340051**	**Homeland Security**	**$ 16,680**
	6420 – 5520030	**Operating Supplies – CERT**	**$ 2,634**
	6420 – 5520029	**Operating Supplies – CC**	**$ 5,712**

State reason for this request:

Recognizes prior year (FY 2013) unspent grant funds and allocates for expenditure.

Requested by Sheryl Bracewell/s/

BUDGET DIRECTOR ACTION DOCUMENT NO. **2014-022**

Budget Updated: _____ Allowed: _____ Forwarded: _____ Returned: _____

Comment: _____ _____
BUDGET DIRECTOR

BUDGET COMMITTEE ACTION DATE: 10/07/2013

Approved: ___ Hold: ___ Withdrawn: ___ Comment: _____

PASSED AND ADOPTED by the Board of County Commissioners of Santa Rosa County, Florida on this 10th day Of ***October, 2013.***

ATTESTED: _____
CHAIRMAN

_____
CLERK OF THE COURTS

98-091
Form 84001 Rev 8/10/92

BUDGET MODIFICATION RESOLUTION

No.

Whereas, the Board of County Commissioners has determined that a need exists to amend the budget pursuant to Florida Statute 129.06. NOW, THEREFORE, The Board of County Commissioners of Santa Rosa County, Florida does make the following budget amendments:

REQUESTER ACTION DATE: October 3, 2013

FROM: **Road & Bridge Fund** ADDITION:
TO: Board of County Commissioners MODIFICATION: X
VIA: Budget Director DELETION:
SUBJ: Request Approval of the following OVERDRAFT:

	Line Item Number	Description	Amount
From:	**101 – 3990001**	**Cash Carried Forward**	**$ 182,206**
To:	**2100 – 5340033**	**Paving Projects**	**$ 182,206**

State reason for this request:

Carries forward funds for paving projects in all five (5) Districts as approved in the 2012/2013 fiscal year.

Requested by Avis Whitfield/s/

BUDGET DIRECTOR ACTION DOCUMENT NO. **2014-023**

Budget Updated: _____ Allowed: _____ Forwarded: ____ Returned: _____

Comment: _____ _____
BUDGET DIRECTOR

BUDGET COMMITTEE ACTION DATE: 10/07/2013

Approved: ___ Hold: ___ Withdrawn: ___ Comment: _____

PASSED AND ADOPTED by the Board of County Commissioners of Santa Rosa County, Florida on this 10th day Of ***October, 2013.***

ATTESTED: _____
CHAIRMAN

_____
CLERK OF THE COURTS

Jayne Bell

From: Avis Whitfield
Sent: Wednesday, October 02, 2013 3:16 PM
To: Jayne Bell
Cc: Stephen Furman; Louann Callahan
Subject: BA for carry forward 2100-5340033

Jayne,

We will need a budget amendment to carry forward $182,206.00 in 2100-5340033 for paving projects in all five Districts. These funds are to complete projects approved in the 2012/2013 fiscal year and to carry forward any remaining funds designated for paving projects. The breakdown per District is:

District 1 $23,544.00
District 2 22,009.00
District 3 91,153.00
District 4 27,749.00
District 5 17,751.00

Thanks,

Avis Whitfield
Director
Santa Rosa County Public Works

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98-091
Form 84001 Rev 8/10/92

BUDGET MODIFICATION RESOLUTION

No.

Whereas, the Board of County Commissioners has determined that a need exists to amend the budget pursuant to Florida Statute 129.06. NOW, THEREFORE, The Board of County Commissioners of Santa Rosa County, Florida does make the following budget amendments:

REQUESTER ACTION DATE: October 3, 2013

FROM:	**Navarre Beach Fund**	ADDITION:
TO:	Board of County Commissioners	MODIFICATION: X
VIA:	Budget Director	DELETION:
SUBJ:	Request Approval of the following	OVERDRAFT:

	Line Item Number	**Description**	**Amount**
From:	**401 – 3990001**	**Cash Carried Forward**	**$ 201,927**
To:	**0660 – 563001**	**Improvements Other Than Buildings**	**$ 46,927**
	0660 - 552001	**Professional Services**	**$ 105,000**
	0660- 546001	**Repair & Maintenance**	**$ 50,000**

State reason for this request:

Carries forward funds ($201,927) for rehabilitation of the Navarre Beach wastewater treatment clarifier ($46,927), Preliminary Engineering RIBS ($105,000) and ($50,000) Repair & Maintenance for Navarre Beach projects.

Requested by: Roger Blaylock/s/

BUDGET DIRECTOR ACTION DOCUMENT NO. **2014-024**

Budget Updated: _____ Allowed: _____ Forwarded: ____ Returned: _____

Comment: _____ _____
BUDGET DIRECTOR

BUDGET COMMITTEE ACTION DATE: 10/07/2013

Approved: ____ Hold: ____ Withdrawn: ____ Comment: _____

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*PASSED AND ADOPTED by the Board of County Commissioners of Santa Rosa County, Florida on this **10th** day Of **October, 2013.***

ATTESTED: _____
CHAIRMAN

_____
CLERK OF THE COURTS

Jayne Bell

From: Roger Blaylock
Sent: Thursday, October 03, 2013 3:43 PM
To: Jayne Bell
Subject: FW: Navarre Beach Budget Rollover Requests
Attachments: 2014-024.doc

Jayne - Please note the redline number below of $36,926.76 and new total for clarifier of $46,926.76. CH2MHill failed to include 10% retainage for work contractor has completed and billed. SRC retains the 10% till the end of the project and we'll need monies to pay the contractor. This BA should now total $201,926.76.

Thanks, Roger

From: Jayne Bell
Sent: Thursday, October 03, 2013 9:00 AM
To: Roger Blaylock
Subject: RE: Navarre Beach Budget Rollover Requests

From: Roger Blaylock
Sent: Wednesday, October 02, 2013 4:06 PM
To: Jayne Bell
Cc: Shirley Powell; Terry Wallace
Subject: Navarre Beach Budget Rollover Requests

Jayne – Please carry forward the following amounts for Navarre Beach projects:

(0660 – 552001) Professional Services - Preliminary Engineering RIBS – $92,000
General Services - $13,000
Total - $105,000

(0660 – 563001) Improvements Other Than Buildings – Navarre Beach Clarifier Engineering – $10,000
Navarre Beach Clarifier Construction - $11,000 - $36,926.76
Total - $21,000 - $46,926.76

(0660 – 546001) Repair & Maintenance – Water Main Rehab Design - $50,000

I owe you a number for the dune restoration project.

Thanks, Roger

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98-091
Form 84001 Rev 8/10/92

BUDGET MODIFICATION RESOLUTION

No.

Whereas, the Board of County Commissioners has determined that a need exists to amend the budget pursuant to Florida Statute 129.06.
NOW, THEREFORE, The Board of County Commissioners of Santa Rosa County, Florida does make the following budget amendments:

REQUESTER ACTION DATE: October 3, 2013

FROM:	**MSBU Beach Renourishment Fund**	ADDITION:
TO:	Board of County Commissioners	MODIFICATION: X
VIA:	Budget Director	DELETION:
SUBJ:	Request Approval of the following	OVERDRAFT:

	Line Item Number	**Description**	**Amount**
FROM:	**139 – 3990001**	**Cash Carried Forward**	**$ 145,000**
TO:	**8102 – 5340019**	**Beach/Dune Recovery**	**$ 145,000**

State reason for this request:

Carries forward $145,000 for Navarre Beach Dune Restoration project.

Requested by: Roger Blaylock/s/

BUDGET DIRECTOR ACTION DOCUMENT NO. **2014-025**

Budget Updated: _____ Allowed: _____ Forwarded: _____ Returned: _____

Comment: _____ _____
BUDGET DIRECTOR

BUDGET COMMITTEE ACTION DATE: October 7, 2013

Approved: ____ Hold: ____ Withdrawn: ____ Comment: _____

PASSED AND ADOPTED by the Board of County Commissioners of Santa Rosa County, Florida on this ***10th*** *day Of* ***October, 2013.***

ATTESTED: _____
CHAIRMAN

_____
CLERK OF THE COURTS

Jayne Bell

From: Roger Blaylock
Sent: Thursday, October 03, 2013 8:09 AM
To: Jayne Bell
Cc: Shirley Powell; Terry Wallace
Subject: Navarre Beach Budget Rollover Requests

Jayne – Please carry forward the following amount for Navarre Beach Dune Restoration project:

(8102-5340019) Dune Restoration - $145,000

Thanks, Roger

Roger A. Blaylock, P.E.
Santa Rosa County Engineer
850 981-7100 Office

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98-091
Form 84001 Rev 8/10/92

BUDGET MODIFICATION RESOLUTION

No.

Whereas, the Board of County Commissioners has determined that a need exists to amend the budget pursuant to Florida Statute 129.06.
NOW, THEREFORE, The Board of County Commissioners of Santa Rosa County, Florida does make the following budget amendments:

REQUESTER ACTION DATE: October 3, 2013

FROM: **General Fund** ADDITION:
TO: Board of County Commissioners MODIFICATION: X
VIA: Budget Director DELETION:
SUBJ: Request Approval of the following OVERDRAFT:

	Line Item Number	Description	Amount
From:	**001 – 3990002**	**Bal. Forward Boating Improvements**	**$ 124,926**
To:	**9001 – 5990012**	**Florida Boating Improvements – Reserves**	**$ 124,926**

State reason for this request:

Carries forward unspent SRC Boating Improvement Funds and allocates to Boating Improvement Fund Reserves.

Requested by Jayne Bell/s/

BUDGET DIRECTOR ACTION DOCUMENT NO. **2014-026**

Budget Updated: _____ Allowed: _____ Forwarded: _____ Returned: _____

Comment: _____ _____
BUDGET DIRECTOR

BUDGET COMMITTEE ACTION DATE: 10/07/2013

Approved: ____ Hold: ____ Withdrawn: ____ Comment: _____

PASSED AND ADOPTED by the Board of County Commissioners of Santa Rosa County, Florida on this 10th day Of ***October, 2013.***

ATTESTED: _____
CHAIRMAN

_____
CLERK OF THE COURTS