



Santa Rosa County

Board of County Commissioners

6495 Caroline Street, Suite M
Milton, Florida 32570

COMMISSION COMMITTEE MEETING

Monday, October 10, 2011 – 9:00 a.m.

Administrative Complex - Board Meeting Room

Economic Development Committee – Williamson & Salter

1. Discussion of installation by MediaCom of optical fiber cable in the Santa Rosa Industrial Park at cost not to exceed \$50,000.
2. Discussion of resolution providing for ad valorem tax abatement for economic development as economic development incentive.
3. Discussion of Joyce Yon as the National Caucus and Center on Black Aged, Inc. appointment to the Workforce Escarosa, Inc. Board of Directors.

Administrative Committee – Lynchard & Williamson

1. Discussion of establishing term limits for the Tourist Development (TDC) Board of Directors.
2. Discussion of renewal of Marketing Services Agreement with MDi Media Group, Inc. through September 30, 2012 as recommended by the Tourist Development Council.
3. Discussion of soliciting proposals for architectural services for construction of amphitheatre on Navarre Beach.
4. Discussion of appointments to fill three (3) vacancies on the Santa Rosa Bay Bridge Authority Board of Directors.
5. Discussion of proposed amendment to lease with Milton Aviation Partners, LLC for fixed base operator services at Peter Prince Airport.
6. Discussion of probable costs associated with water and sewer installation on east side of Peter Prince Airport for proposed aircraft hangars.

Administrative Committee – continued

7. Discussion of soliciting proposals for water intrusion repair at the Fisher Hamilton building.
8. Discussion of request from Element Markets for extension of the contract evaluation period an additional 120 days.
9. Discussion of Mediated Settlement Agreement in Owens v. Santa Rosa County case.
10. Discussion of annual contract with Florida State University for mosquito surveillance program for FY 2012.
11. Discussion of contract with Fabre Engineering, Inc. for construction and inspection services for 2010 Community Development Block Grant for Neighborhood Revitalization for Navarre East wastewater project.
12. Discussion of proposals for architectural services for Equestrian Center at East Milton Park.
13. Discussion of soliciting proposals for architectural services for community center in south Santa Rosa County.
14. Discussion of Resolution designating County Housing Program Manager as the Fair Housing contact person and the County Human Services Director/Risk Manager as the Equal Employment Opportunity and Section 504 handicapped accessibility contact person.
15. Discussion of request from Navarre Patriots to hold fish fry benefiting the Navarre High Junior ROTC program following Veterans Day program November 11, 2011 at Navarre Park including waiver of pavilion fee.
16. Discussion of fourth annual Sunset Stampede 5K Run/Walk on Navarre Beach April 7, 2012 in Navarre Beach Park.
17. Discussion of Board member to serve on Canvassing Board for 2012 election cycle.
18. Discussion of request from the Navarre Krewe of Jesters to hold the 26th Annual Navarre Beach Mardi Gras parade on Saturday, February 18, 2012.
19. Discussion of scheduling 2011-2012 Board reorganization meeting at conclusion of November 10, 2011 regular meeting.
20. Discussion of purchasing four (4) sets of aluminum bleachers from National Recreation Systems, Inc. in the aggregate amount of \$14,040 as low proposal meeting specifications.

Administrative Committee – continued

21. Discussion of applying for tax deeds on seventy (70) parcels and authorize execution of all relevant documents pursuant to Florida Statutes.
22. Discussion of cancellation of the November 21, 2011 and December 19, 2011 Committee-of-the-Whole meetings and November 24, 2011 and December 22, 2011 regular meetings due to observance of Thanksgiving and Christmas holidays.
23. Appeal of Bagdad Architectural Advisory Board by Julia Brown scheduled for 9:15 a.m. Thursday, October 13, 2011.
24. Public Hearing items scheduled for 9:30 a.m. Thursday, October 13, 2011:

Resolution authorizing the Escambia County Housing Finance Authority issue \$150,000,000 Single Family Mortgage Revenue Bonds for first time homebuyers program and authorize Interlocal Agreement with Authority as participating County.

Engineer's Report

1. Discussion of DRMP's proposal of \$30,163.33 for CEI services, for the Harrison Ave HMGP project. (Attachment A)
2. Discussion of Final Plat for Summerset Estates 1st Addition, a 62 lot subdivision of a portion of Section(s) 20, 21, 28 & 29, Township 2 South, Range 27 West, Santa Rosa County, Florida. (Working District 5)
3. Discussion of Paved Road and Drainage Maintenance for Windward Cove, a 24 lot subdivision of a portion of Section 31, Township 2 South, Range 28 West, Santa Rosa County, Florida. (Working District 5)

Windward Cove Court 640 LF±

Public Services Committee – Cole & Melvin

1. Discussion of CERT grant agreement in the amount of \$5,400.00 and authorization for Chairman to sign all related documents. No match required.
2. Discussion of lease agreement with East Milton Waster System, Inc. for installation of intergovernmental communication equipment at 8175 South Airport Rd. and 6007 Miller Bluff Rd. and authorization for Chairman to sign related documents.
3. Discussion of educational brochure and authorization for staff to proceed with the printing and distribution to residents and businesses located in the Wellfield Protection project area.
4. Discussion of the Neighborhood Stabilization Program revised budget for close-out and authorization for Chairman to sign related documents.

Public Works Committee – Salter & Lynchard

1. Discussion of contract WS735, which will replace contract WS579, with the Florida Department of Corrections for one inmate work squad.

Budget & Financial Management Committee – Melvin & Cole

1. Discussion of Budget Amendment 2012 – 001 in the amount of \$505,256. Rolls over unspent prior authorization FMAP SRL grant funds to purchase and demolish flood prone property (2932 Coral Strip Parkway) with 10% match paid by property owner in the Grant Fund.

Budget & Financial Management Committee – continued

2. Discussion of Budget Amendment 2012 – 002 in the amount of \$97,441. Recognizes Neighborhood Stabilization Grant and allocates to First Time Homebuyer account and Rental Development account.
3. Discussion of Budget Amendment 2012 – 003 in the amount of \$1,198,333. Recognizes Federal Home Program (HUD) Grant and allocates to Substantial Housing account and First Time Homebuyer account.
4. Discussion of Budget Amendment 2012 – 004 in the amount of \$540,945. Carries forward funds from prior year and allocates to Substantial Housing account, First Time Homebuyer account, Farm Home Administration account, and New Construction account in the SHIP Program Fund.
5. Discussion of Budget Amendment 2012 – 005 in the amount of \$28,000. Carries forward funds from prior year to complete purchase of “Thin Client” computers, servers, and associated items for the Libraries.
6. Discussion of Budget Amendment 2012 – 006 in the amount of \$197,953. Carries forward funds from prior year to construct Chumuckla Springs Boat Ramp in the Road & Bridge Fund.
7. Budget Amendment 2012 – 007 in the amount of \$128,248. Funds resurfacing Magnolia Street and East Magnolia Street from Electric Franchise Fee Road & Drainage Reserves.
8. Budget Amendment 2012 – 008 in the amount of \$13,500. Uses reserves for aid to Navarre Beach Marine Science Station (\$5,000), Florida Forest Service and Florida Fish and Wildlife Conservation Commission (\$3,500), and Gulf Coast Kiln Walk Project (\$5,000) in the Tourist Development Tax Fund.
9. Budget Amendment 2012 – 009 in the amount of \$1,505,420. Carries forward funds for construction of multi-purpose path on East Bay Boulevard (from Grand Bay S/D to Edgewood Drive); and construction of sidewalks for Spencer Field Road/Benny Russell Park (\$921,311) in the Road & Bridge Fund.
10. Budget Amendment 2012 – 010 in the amount of \$2,317. Carries forward unspent prior year funds for miscellaneous improvements to the Bagdad Mill Site Park in District II Projects Fund.
11. Budget Amendment 2012 – 011 in the amount of \$750,000. Recognizes CDBG Neighborhood Revitalization Grant funds and allocates for expenditure to complete Navarre East Sewer Project
12. Recommend approval of County Expenditures / Check Register