



Santa Rosa County Board of County Commissioners

6495 Caroline Street, Suite M
Milton, Florida 32570

COMMISSION REGULAR MEETING

Thursday, October 24, 2013 – 9:00 a.m.

Administrative Complex - Board Meeting Room

9:00 a.m. Call to Order – Chairman Bob Cole

Prayer – Pastor Fred Rogers, Milton First Assembly of God

Pledge of Allegiance

Approval of the Minutes of the September 16, 2013 Special meeting (Budget), September 26, 2013 Regular meeting, October 4, 2013 Special meeting and October 10, 2013 Special meeting

Approval of the Agenda

Presentations

Stan Nichols, Tax Collector

Don Spencer, Clerk of Courts

Proclamations

Daughters of the Nile Day

Veterans Day

Recognition

Former County Commissioners

Economic Development Committee – Cole & Salter

1. Recommend transfer of \$355,166 from Economic Development Reserves to Navarre Beach Utility in ten (10) increments to reinstate utility taps to Holi Corp for redevelopment of hotel property on Navarre Beach and direct County Attorney to draft an Amended and Restated Lease with Holi Corp regarding extension of term and lease fees.

Administrative Committee – Williamson & Cole

1. Recommend appointment of Tony Alexander to the Restore Council replacing Kelley Fuller as the Navarre Beach Area Chamber of Commerce representative.
2. Recommend contract with Sam Marshall Architects for design services for the Pace Tennis Complex at fee consistent with Florida Department of Management guidelines.
3. Recommend purchase of bleachers for June Ates Arena at the Agriplex in the amount of \$71,431 from National Recreation Systems, Inc. based on comparison shopping from District Two Recreation Fund.
4. Recommend submission of application for Coastal Partnership Initiatives Grant for construction of kayak launch and bathrooms at the Navarre Park with match funded by District Four Recreation Fund.
5. Recommend retaining Warner Law Firm, PA as counsel for Blue Water Holdings SRC, Inc. litigation as recommended by the County Attorney.
6. Recommend depositing unclaimed bond funds in Fine and Forfeiture Fund pursuant to State Statute as recommended by the Clerk of Courts.
7. Recommend soliciting Requests for Proposals for provision of marketing services for the Tourist Development Council (TDC).
8. Recommend designation of County Administrator Hunter Walker as public sector member of the Tri-County Community Council, Inc. Board of Directors for 2014.
9. Recommend annual contract with Florida Department of Health for operation of Santa Rosa County Health Department for 2013-2014.
10. Recommend annual Navarre Krewe of Jesters Mardi Gras parade on Navarre Beach Saturday February 22, 2014.
11. Recommend scheduling 2013-2014 Board reorganization meeting at conclusion of November 14, 2013 regular meeting.

Administrative Committee – continued

- 12. Recommend waiver of nuisance noise ordinance requirements for entertainment at VFW Post 4407 at 1783 Abercrombie Road until 10:00 p.m. Saturday November 2, 2013 for 12th Annual Bear’s Toys for Tots Poker Run.
- 13. Recommend Florida Department of Law Enforcement Byrne Memorial Justice Assistance Grant (Countywide Task Force 2013-2014) in the amount of \$54,075 and designate Lt. Butcher of the Sheriff’s Office as Point of Contact and authorize execution of relevant documents.
- 14. Meetings (unless otherwise noted the meetings below will be held in the Board room of the Santa Rosa County Administrative Center):

Marine Advisory.....	November 5....	5:00 p.m.
Tourist Development North End Committee... Santa Rosa Chamber of Commerce, 5247 Stewart St., Milton	November 7	8:30 a.m.
Commission Committee.....	November 12....	9:00 a.m.
Tourist Development South End Committee Navarre Visitors Center, 8543 Navarre Pkwy., Navarre	November 13	9:00 a.m.
Commission Regular / Reorganization	November 14....	9:00 a.m.
RESTORE Council	November 14	3:00 p.m.
Zoning Board Meeting.....	November 14....	6:00 p.m.

Engineer’s Report

- 1. Recommend bid from Complete Signs, LLC for LED in the amount of \$34,258 to include electrical connection for sign at Visitor Information Center in Navarre as low bidder meeting specifications.
- 2. Recommend change order No. 2 to the contract with A.E. New, Jr., Inc. for the Agri-Plex Center increasing the contract by 36 days due to inclement weather with substantial completion on November 15, 2013.
- 3. Recommend installation of audio, visual, and broadcast streaming system at Tiger Point Community Center at cost not to exceed \$51,943 as recommended by Walthall and Associates, Inc.
- 4. Recommend Final Plat for Sound Haven Phase 2-A, a 16 lot subdivision located in Working District 5.

Engineer's Report - continued

5. Recommend Final Plat and Drainage Easement for Holley Cliff Estates Phase 1, a 55 lot subdivision located in Working District 3.
6. Recommend Paved Road and Drainage Maintenance for Holley Cliff Estates Phase 1, a 55 lot subdivision located in Working District 3.

Winchester Circle 1,970 LF±
Medicine Bow Road 862 LF±

Public Services Committee – Salter & Lynchard

1. Recommend staff initiate process to amend the Land Development Code related to compatible uses in airport overlay zones.
2. Recommend soliciting proposals for replacement of Computer Aided Dispatch (CAD) software in Emergency Communications Center.
3. Recommend upgrade to the Reverse 911 system to a web based system at cost not to exceed \$12,944

Public Works Committee – Lynchard & Melvin

1. Recommend proposal from Pensacola Concrete Construction (PCC) in the amount of \$13,500 for installation of liners in two cross-drain culverts on Glover Lane based on comparison shopping.
2. Recommend transfer of \$750,000 (\$150,000 per district) from Road and Bridge Reserves to Paving Projects in the Road and Bridge budget for paving/resurfacing projects on residential streets/roadways.
3. Recommend resurfacing the following roads in Working District Five at an estimated cost of \$149,548:

Coquina Way
Espanola Street
Hillside Avenue
Sunset Lane
Bal Alex Avenue

Dona Drive
Brevard Street (Citrus St. to Hilton Dr.)
Tumbleweed Drive
Briza Del Mar Drive

Budget & Financial Management Committee – Melvin & Williamson

1. Recommend Budget Amendment 2013 – 160 in the amount of \$28,642 carrying forward funds reimbursing Peter Prince fund for signage at the Industrial Park out of General Fund.
2. Recommend Budget Amendment 2014 – 027 in the amount of \$430 to carry forward unspent Tree Mitigation revenue and allocate to Tree Mitigation Fund Reserves in the General Fund.
3. Recommend Budget Amendment 2014 – 028 in the amount of \$50,000 carrying forward 2013 Gateway to the Gulf project funding in the Tourist Development Tax Fund as approved at the July 25, 2013 regular meeting.
4. Recommend Budget Amendment 2014 – 029 in the amount of \$2,000 to match funds raised for Christmas in Navarre Park from District 4 Project fund Reserves in the General Fund.
5. Recommend Budget Amendment 2014 – 030 in the amount of \$1,081,909 carrying forward the balance of ICP funds and allocating \$7,624 for a radio transmitter and \$1,074,285 to ICP Reserves in the General Fund.
6. Recommend Budget Amendment 2014 – 031 in the amount of \$156,986 carrying forward funds for the scope of work and fee for design of Cell C at Central Landfill.
7. Recommend Budget Amendment 2014 – 032 in the amount of \$275,547 carrying forward funds for Phase One of the Landfill Gas Collection and Control System in Landfill Fund.
8. Recommend Budget Amendment 2014 – 033 in the amount of \$156,730 carrying forward funds in the Landfill Fund for capital projects in the landfill department.
9. Recommend Budget Amendment 2014 – 034 in the amount of <\$8,346> correcting budget amendment 2014-022 in the Grants Fund.
10. Recommend Budget Amendment 2014– 035 in the amount of \$392,083 recognizing remainder of Navarre East CDBG Neighborhood Revitalization Grant in the Grant Fund and allocates for expenditures.
11. Recommend Budget Amendment 2014 – 036 in the amount of \$79,005 recognizing the remainder of Disaster Recovery Enhancement Funds for the Bagdad Sewer Project (12DB-P5-01-67-01-K57) in the Grants Fund.
12. Recommend Budget Amendment 2014 – 037 in the amount of \$164,619 recognizing the remainder of the Bagdad Sewer Disaster Recovery CDBG grant and authorizes for expenditure in the Grants Fund.

Budget & Financial Management Committee – continued

13. Recommend Budget Amendment 2014 – 038 in the amount of \$160,000 for Florida Defense Support Task Force grant funding for fence construction at Whiting Aviation Park in Grants Fund.
14. Recommend Budget Amendment 2014 – 039 in the amount of \$1,905 carrying forward funds for concrete pads under bleachers at Fidelis Park to the District III Project Fund Reserves.
15. Recommend Budget Amendment 2014 – 040 in the amount of \$1,178 carrying forward funds for equipment and supplies for the Pace Area Tennis Association (PATA) originally received from District I and District III Reserves.
16. Recommend Budget Amendment 2014 – 041 in the amount of \$2,473,200 carrying forward fund balances in the Capital Projects Fund and placing in Reserves.
17. Recommend Budget Amendment 2014 – 042 in the amount of \$8,270 funding the 2014 Gulf Consortium Proportional Share from General Fund reserves.
18. Recommend Budget Amendment 2014 – 043 in the amount of \$277,776 recognizing FY2011/2012 Community Transportation Grant and remaining FY2012/2013 Community Transportation Grant including local match and allocate for expenditure from the Grants Fund.
19. Recommend Budget Amendment 2014 – 044 in the amount of \$22,538 recognizing State of Florida Federal Elections Grant and 15% County Matching Funds for Help America Vote Act requirements in the General Fund.
20. Recommend Budget Amendment 2014 – 045 in the amount of \$2,969,885 carrying forward prior year Electric Franchise Fee balance: \$1,175,591 to Economic Development Reserve and \$1,794,294 to Roads/Bridges/Drainage Reserves in the Electric Franchise Fee Fund.
21. Recommend County Expenditures / Check Register.

County Administrator

County Attorney

Public Forum