



# Santa Rosa County

## Board of County Commissioners

6495 Caroline Street, Suite M  
Milton, Florida 32570

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### COMMISSION COMMITTEE MEETING

Monday, November 7, 2011 – 9:00 a.m.

Administrative Complex - Board Meeting Room

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#### Economic Development Committee – Williamson & Salter

1. Whiting Aviation Park Master Plan Presentation – Cindy Anderson and Thomas Roda, Atkins.
2. Pensacola Bay Area Chamber of Commerce VISION 2015 Presentation – Jim Hizer and Keith Gregory
3. Update on economic development plan – Dave Hoxeng, TEAM Santa Rosa EDC, Inc.
4. Discussion of status of Boise Cascade, LLC compliance with contractual obligations in Santa Rosa Industrial Park.

#### Administrative Committee – Lynchard & Williamson

1. Discussion of construction of proposed Judicial Facility.
2. Discussion of Confirmation of Completion of Developer Agreement with Carolina Holdings, Inc. for intersection improvements at US90/Woodbine Road including refund of \$35,400 in transportation impact fee credits.
3. Discussion of Scope of Work and Fee proposal from Bay Design Associates for design of Equestrian Center in East Milton Park.
4. Discussion of 2012 Legislative Priority List for presentation to legislative delegation.

## **Administrative Committee – continued**

5. Discussion of renewal of lease with Navarre Area Board of Realtors for operation of the Navarre Community Center.
6. Discussion of allocation of \$5,000 from Navarre Beach Canal #2 MSBU for canal and seawall maintenance.
7. Discussion of submission of Florida Division of Emergency Management Flood Mitigation and Severe Repetitive Loss Program application for elevation of two (2) homes in flood prone areas.
8. Discussion of final payment to Hayes Construction, Inc. in the amount of \$75,000 for extraordinary conditions associated with Orion Lakes HMGP Stormwater Improvements project.
9. Discussion of Joint Resolution supporting U.S. House of Representative RESTORE the Gulf Coast Act(HB3096) in conjunction with eight (8) counties impacted by Deepwater Horizon oil spill.
10. Discussion of proposed Memorandum of Agreement with the Florida Association of Counties (FAC) for services associated with enactment of the RESTORE the Gulf Act in the U.S. Congress.
11. Discussion of Enterprise Florida, Inc. 2011-2012 Defense Infrastructure Grant Agreement in the amount of \$207,726 for continuation of Joint Land Use Acquisition Project proximate to NAS Whiting Field.
12. Discussion of equipment replacement in Board meeting room.
13. Discussion of annual renewal of Permit for Operation of Non-emergency Medical Transport for TLT Transport, LLC.
14. Public Hearing items scheduled for 9:30 a.m. Thursday, November 10, 2011:  
  
Discussion of advisability of authorizing one or more exclusive franchise areas for the provision of solid waste collection services in the unincorporated area of Santa Rosa County lying north of the Yellow River.

An Ordinance relating to establishment of Economic Development Incentive Program.

## **Engineer's Report**

1. Discussion regarding rehabilitation of Navarre Beach bridges. (Attachment A)
2. Discussion of Final Plat for Summerset Estates 1<sup>st</sup> Addition, a 62 lot subdivision of a portion of Section(s) 20, 21, 28 & 29, Township 2 South, Range 27 West, Santa Rosa County, Florida. (Working District 5)

## **Public Services Committee – Cole & Melvin**

1. Discussion of proposed LDC amendment to allow the use of Recreational Vehicle (RV) as temporary living quarters on a construction site.
2. Discussion of renewal of Vehicle Lease Agreement with Pensacola Bay Transportation for the 5311 Program and authorization for the chairman to sign related documents.

## **Public Works Committee – Salter & Lynchard**

1. Discussion of purchase of steel beams and steel piling for bridge construction from Sabel Steel Service at a cost of \$69,913.50 based on comparison shopping.

## **Budget & Financial Management Committee – Melvin & Cole**

1. Discussion of bids received for signs and reflective materials. Over-all low bidder meeting specifications is Vulcan Signs.
2. Discussion of Budget Amendment 2012 – 025 in the amount of \$33,000. Recognizes remaining CDBG – Economic Development Grant from last year and allocates for Blackwater Prison Infrastructure Improvements.

## **Budget & Financial Management Committee – Continued**

3. Discussion of Budget Amendment 2012 – 026 in the amount of \$29,669. Rolls over unspent CDBG Bagdad Sewer Disaster Recovery project funds from last year and allocates for expenditure.
4. Discussion of Budget Amendment 2012 – 027 in the amount of \$126,631. Recognizes FY 2011 excess fees from the Clerk of Courts Child Support Division and allocates back to Clerk of Court to cover 3% COLA for 10/1/2011 through 6/30/2012 in the General Fund.
5. Discussion of Budget Amendment 2012 – 028 in the amount of \$6,242,688. Carries forward prior year Electric Franchise Fee balances \$747,540 to Economic Development Reserve; and \$5,495,148 to the Road & Drainage Reserve.
6. Discussion of Budget Amendment 2012 – 029 in the amount of \$2,148,887. Funds Small County Outreach Program Projects (SCOP) with 25% from Roads & Drainage Electric Franchise Fee Funds (\$537,221) and 75% from FDOT JPA (\$1,611,666.)
  - A. Widening/resurfacing CR191 (Garcon Point Road) south of Mary Kitchens Road to one mile south of Interstate 10
  - B. Resurfacing Hamilton Bridge Road from East Spencer Field Road to SR 89 (Dogwood Drive) with exception milepost 3.264 to 4.114
  - C. Resurfacing CR191A (Old Bagdad Hwy) from SR 10 (US 90) to CR 191 (Forsyth Street.).
7. Discussion of Budget Amendment 2012 – 030 in the amount of \$1,385. Carries forward funds to purchase 2 thin clients and 1 vga adaptor for Community Development Housing in the General Fund.
8. Discussion of Budget Amendment 2012 – 031 in the amount of \$45,000. Funds various tourist activities which the TDC supports using Reserve for Contingencies in the Tourist Development Tax Fund.
9. Discussion of Budget Amendment 2012 – 032 in the amount of \$253,889. Carries forward District Recreation project funds for projects not completed or cancelled and distributes to the appropriate accounts. These funds came from the closing of Fund 110 - Recreation Projects Fund to the General Fund at the close of the last fiscal year.
10. Discussion of Budget Amendment 2012 – 033 in the amount of \$1,550,000. Recognizes lease for Santa Rosa Medical Center, and Letters of Agreement between Santa Rosa County and the State of Florida through its Agency for Health Care Administration (AHCA) for fiscal year 2011/2012, to increase the provision of Medicaid funded health services to the people of Santa Rosa County and the State of Florida at large.

## **Budget & Financial Management Committee – Continued**

11. Discussion of Budget Amendment 2012 – 034 in the amount of \$3,320,724. Carries forward Impact Fee Fund balance of \$3,320,724 and distributes \$24,876 to complete the re-design of the Five Points Intersection, \$305,875 into Area 1 Reserves, \$2,986,374 into Area 3 Reserves, and \$3,599 into the Admin Reserves.
12. Discussion of Budget Amendment 2012 – 035 in the amount of \$866,960. Carries forward MSBU Fire Districts fund balance of \$866,960 and distributes \$700,000 for the Bagdad VFD Building and \$166,960 for Reserves for Contingency.
13. Discussion of Budget Amendment 2012 – 036 in the amount of \$48,050. Funds architectural services for Pace Community Center from District 1 and District 3 Recreation Funds equally.
14. Discussion of Budget Amendment 2012 – 037 in the amount of \$400,000. Recognizes EPA Grant (\$213,000) and carries forward funds (\$187,000) for rehabilitation of the Navarre Beach wastewater treatment clarifier project in the Navarre Beach Fund.
15. Discussion of Budget Amendment 2012 – 038 in the amount of \$6,291,764. Carries forward fund balances in Capital Funds and places in reserves.
16. Discussion of Budget Amendment 2012 – 039 in the amount of \$204,988. Carries forward funds for paving projects in all five Districts in Road & Bridge Fund (District 1 \$59,093; District 2 \$38,664; District 3 \$4,540; District 4 \$43,735; District 5 \$45,765); and, \$13,191 to complete the paving of the parking lot / driving course at the South Service Center.
17. Discussion of Budget Amendment 2012 – 040 in the amount of \$2,600,104. Carries forward unspent budget authorizations and recognizes FEMA HMGP Grant Revenues for seven stormwater and drainage improvement projects, funded 75% HMGP Grant Funds and 25% Electric Franchise Fee Drainage Reserves.
18. Discussion of Budget Amendment 2012 – 041 in the amount of \$1,418,995. Recognizes unearned portion of the Florida Department of Transportation Local Agency Program Agreement for the SR 1 Historic Restoration/Multi Use Trail.
19. Discussion of Budget Amendment 2012 -042 in the amount of \$207,726. Recognizes 2011-2012 Defense Infrastructure Grant Award (DIG 12-00) for purchase of land or easements around Whiting Field.
20. Discussion of County Expenditures / Check Register.