



# Santa Rosa County

## Board of County Commissioners

6495 Caroline Street, Suite M  
Milton, Florida 32570

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### COMMISSION COMMITTEE MEETING

Tuesday, November 12, 2013– 9:00 a.m.

Administrative Complex - Board Meeting Room

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#### Economic Development Committee – Salter & Cole

No Items.

#### Administrative Committee – Cole & Melvin

1. Discussion of allocation of funds for Sheriff's Office and Clerk of Courts.
2. Discussion of Change Order No. 2 to contract with Roberson Excavation, Inc. for Navarre East 2010 CDBG Neighborhood Revitalization Grant for sewer extension project.
3. Discussion of Change Order No. 6 to contract with Aero Training & Rental, Inc. for Bagdad CDBG Disaster Recovery Grant for sewer extension project.
4. Discussion of soliciting proposals for converting or retrofitting lighting fixtures to LED lighting.
5. Discussion of 2013-2014 Annual Service Plan for County library system.
6. Discussion of allocation of \$64,000 from TDC reserves for Marine Sanctuary expansion as recommended by Tourist Development Council.
7. Discussion of interlocal agreement with Escambia County Board of Commissioners regarding expenditure of local government infrastructure surtax proceeds regarding replacement of OLF-8.
8. Discussion of renewal of two-year lease with Islandview Development, Inc. for Guardian Ad Litem office space in Navarre at current terms.

## **Administrative Committee – continued**

9. Discussion of scheduling called meeting on Tuesday, December 3, 2013 to review proposals received for management/operation of Navarre Beach Fishing Pier.
10. Discussion of the advertising Public Notice of Sale of Property for parcel located at 3027 Birmingham Drive, Navarre.
11. Discussion of Development Agreement with Santa Rosa Soils, Inc. for borrow pit in Wellfield Protection Area.
12. Discussion of appointment to Juvenile Justice Circuit Advisory Board.
13. Discussion of December 7, 2013 Toys for Tots benefit wagon and horseback ride through Bagdad village.
14. Discussion of issuance of Certificate of Public Convenience and Necessity for Operation of Emergency Air Ambulance Transportation Services to Baptist Life Flight.
15. Discussion of annual renewal of Permit for Operation of Non-emergency Medical Transport for Specialty Care Transporters, Inc. of Northwest Florida.
16. Discussion of annual renewal of Permit for Operation of Non-emergency Medical Transport for TLT Transport, LLC.
17. Discussion of annual renewal of Permit to Provide Advanced Life Support (ALS) non-transport emergency response services to Pace Volunteer Fire Department.
18. Discussion of annual renewal of Permit to Provide Advanced Life Support (ALS) non-transport emergency response services to Midway Volunteer Fire Department.
19. Information Only: Public Hearing items scheduled for 9:30 a.m. Thursday, November 14, 2013.

An amendment to Ordinance 2005-37; suspending imposition of transportation impact fees for 2014.

An ordinance relating to Santa Rosa County; establishing boating restrictions/regulations for Oyster Pile boat ramp.

## **Engineer's Report**

1. Discussion of Resolution and Joint Participation Agreement for design of the existing east apron and tie down area rehabilitation and expansion. (Attachment A)
2. Discussion of change order in the amount of \$21,910.00 to the contract with Birkshire Johnstone for metal soffit material for the Tiger Point Community Center. (Attachment B)
3. Discussion of acceptance of Drainage Easement for Village at Grand Ridge. (Attachment C)
4. Discussion of base bid with alternates 1 & 3 in the amount of \$431,533.00 to Roads Inc. for the Ramblewood Drive HMGP project. (Attachment D)
5. Discussion of bid in the amount of \$129,400.00 to Fence Pro, Inc. for the Whiting Fence project. (Attachment E)
6. Discussion of change order 2 to the contract with A.E. New, Inc. in the amount of \$1,550.40 for directional bore under Windwood Lane for the Bagdad Volunteer Fire Department. (Attachment F)
7. Discussion of Janet Street improvements with County Incentive Grant Program (CIGP) funds. (Attachment G)
8. Discussion of Stormwater Masterplan.
9. Discussion of Navarre Beach causeway irrigation quotes for the Navarre Beach Beautification committee project. (Attachment H)
10. Discussion of a change order to the contract with Panhandle Grading and Paving, Inc. in the amount of \$4,000.00 for the Spencerfield/Benny Russell Park sidewalk project to be funded by FDOT Transportation Enhancement Funds. (Attachment I)
11. Discussion of replacement of the obsolete Super Unicom at Peter Prince Airport. (Attachment J)
12. Discussion of Task Order with Baskerville-Donovan, Inc. for additional engineering services relative to the Berryhill Road Realignment project. (Attachment K)
13. Discussion of Change Order to Landfill Gas Extraction System project in the amount of \$44,545.00 recognizing reduction in quantity of sod and purchase of 10 additional de-watering pumps. (Attachment L)
14. Discussion of approval of Construction Plans for Pace Mill Creek Phase Three, a 138 lot subdivision of a portion of Section 33, Township 2 North, Range 2 North, Santa Rosa County, Florida. (Working District 1)

### **Engineer's Report - continued**

15. Discussion of approval of Final Plat for The Preserve, a 299 lot subdivision of a portion of Section 7, Township 1 North, Range 27 West, Santa Rosa County, Florida. (Working District 4)
16. Discussion of approval of Final Plat for Foxboro Subdivision, a 38 lot subdivision of a portion of Section 18, Township 2 North, Range 29 West, Santa Rosa County, Florida.  
(Working District 3)
17. Discussion of approval of Final Plat for Pace Mill Creek Phase Two, a 27 lot subdivision of a portion of Section 33, Township 2 North, Range 29 West, Santa Rosa County, Florida. (Working District 1)

### **Public Services Committee – Lynchard & Williamson**

1. Discussion of approval of the HHRP second mortgage subordination request for the property located at 4703 Live Oak Lane, Pace.
2. Discussion of approval to participate in a Homeland Security grant agreement with the Florida DEM in the amount of \$14,200 and authorization for Chairman to sign all related documents. There is no match requirement.
3. Discussion of replacing UHF/VHF analog radio system with a digital 700/800 MHz trucked radio system.
4. Discussion of approval of Verizon wireless request to upgrade components on the EOC tower.

### **Public Works Committee – Williamson & Melvin**

1. Discussion of designating Campbell Lane as a "One Way" street.
2. Discussion of request from Victorian Village Homeowners Association for a "No Parking" zone along the west side of Victorian Boulevard adjacent to the storm water retention pond across from Tiger Point Recreation Park.
3. Discussion of paving the following roads in Working District Four at an estimated cost of \$57,160.00:

Fox Hunters Lane  
Remer Road  
Holley Oaks Lane  
Boundary Line Road (western 3,000 ft.)

## **Public Works Committee - continued**

4. Discussion of resurfacing the following roads in Working District Four at an estimated cost of \$147,309.00:  
  
Camp Henderson Road (east end)  
Steele Road  
Wasden Road  
Zero Lane  
South Lynn Road  
Letcher Black Road (S.R. 87 to Fox Hunters Ln)  
Stanton Road  
Cornelia Lane
  
5. Discussion of Public Works constructing road realignment to accommodate the Navarre Beach Sea Turtle Conservation Center at an estimated cost of \$22,000.00.

## **Budget & Financial Management Committee – Melvin & Lynchard**

1. Discussion of the bids received for the abatement project located at 6496 Gaynell Avenue in Milton. Low bidder meeting specifications is Sessions Land Clearing with a bid of \$1,850.
  
2. Discussion of the bids received for the abatement project located at 5186 Green Springs Drive in Milton. Low bidder meeting specifications is LJFD, Inc. – Joiners with a bid of \$2,395.
  
3. Discussion of the bids received for the abatement project located at 6395 Metz Road in Milton. Low bidder meeting specifications is LJFD, Inc. – Joiners with a bid of \$2,425.
  
4. Discussion of the bids received for the abatement project located at 2495 Salamanca Street in Navarre. Low bidder meeting specifications is LJFD, Inc. – Joiners with a bid of \$2,665.
  
5. Discussion of bids received for Uniform Services. Overall low bidder meeting specifications is Unifirst Corporation.
  
6. Discussion of Budget Amendment 2013 – 161 in the amount of \$366,994 to recognize the \$2 Recording Fee revenue and distribute to Escambia County from the Fine & Forfeiture Fund.
  
7. Discussion of Budget Amendment 2014 – 046 in the amount of \$32,790 to carry forward Law Enforcement Trust amount and allocate for the Sheriff's Office expenditures in the Fine & Forfeiture Fund.

## **Budget & Financial Management Committee - continued**

8. Discussion of Budget Amendment 2014 – 047 in the amount of \$19,403 to recognize the FY 2013 Citizen Corp (\$12,403) and CERT (\$7,000) grants and allocates for expenditure in the Grant Fund.
9. Discussion of Budget Amendment 2014 – 048 in the amount of \$5,260 to carry forward unspent SRC Boating Improvement Funds and allocates to the Boating Improvement Fund Reserves in the General Fund.
10. Discussion of Budget Amendment 2014 – 049 in the amount of \$12,700 fund the purchase of chairs, tables, carts, linens and a refrigerator for the Tiger Point Community Center from District V Recreation Reserves.
11. Discussion of Budget Amendment 2014 – 050 in the amount of \$750,000 to carry forward funds to provide for additional dirt road paving and resurfacing of residential roads in the Road & Bridge Fund as approved at the October 24, 2013 BOCC Regular Meeting.
12. Discussion of Budget Amendment 2014 – 051 in the amount of \$19,409 recognizing FY 2014 EMS Grant (\$19,284), prior year unspent funds (\$58), earned interest (\$67) and authorizes expenditure in the General Fund.
13. Discussion of Budget Amendment 2014 – 052 in the amount of \$14,200 recognizing FY 2013 Homeland Security Grant and allocates for expenditure in the Grants Fund.
14. Discussion of Budget Amendment 2014 – 053 in the amount of \$12,944 to carry forward funds for upgrade to Reverse 911 system from the General Fund as approved at the October 24, 2013 BOCC Regular Meeting.
15. Discussion of County Expenditures / Check Register.

## **Public Forum**