



Santa Rosa County Board of County Commissioners

6495 Caroline Street, Suite M
Milton, Florida 32570

COMMISSION REGULAR MEETING

Thursday, November 14, 2013 – 9:00 a.m.

Administrative Complex - Board Meeting Room

9:00 a.m. Call to Order – Chairman Bob Cole

Prayer – Pastor Alan Isaacson, New Harvest Fellowship

Pledge of Allegiance

Approval of the Minutes of the October 10, 2013 and October 24, 2013 Regular Meetings and October 24, 2013 Special Meeting.

Approval of the Agenda

Proclamations

National Hunger and Homelessness Awareness Week

Giving Tuesday – Santa Rosa United Way

Conclusion of Meeting: Board Reorganization 2014

9:30 a.m. Public Hearings

An amendment to Ordinance 2005-37; suspending imposition of transportation impact fees for 2014.

An ordinance establishing boating restrictions or regulations proximate to the Oyster Pile boat ramp.

Economic Development Committee – Salter & Cole

1. Presentation on SantaRosaSites.com – Shannon Ogletree

Administrative Committee – Cole & Melvin

1. Discussion of allocation of funds for Sheriff's Office and Clerk of Courts from Capital Reserve Fund.
2. Recommend Change Order No. 2 to contract with Roberson Excavation, Inc. in the amount of \$70,942.50 for Navarre East 2010 CDBG Neighborhood Revitalization Grant sewer extension project.
3. Recommend Change Order No. 6 to contract with Aero Training & Rental, Inc. extending the Bagdad CDBG Disaster Recovery Grant sewer extension project for thirty (30) days.
4. Discussion of soliciting proposals for replacement of fluorescent and incandescent lighting fixtures with LED lighting at South Santa Rosa Service Center.
5. Recommend 2013-2014 Annual Service Plan for County library system.
6. Recommend allocation of \$64,000 from TDC reserves for Marine Sanctuary expansion as recommended by Tourist Development Council.
7. Recommend interlocal agreement with Escambia County Board of Commissioners regarding expenditure of local government infrastructure surtax proceeds in Santa Rosa County regarding replacement of OLF-8.
8. Recommend month to month extension of lease with Islandview Development, Inc. for Guardian Ad Litem program office space in Navarre effective October 1, 2013 at current rate of \$600 per month.
9. Recommend scheduling called meeting on Tuesday, December 3, 2013 at 9:00 a.m. to review proposals received for management/operation of Navarre Beach Fishing Pier.
10. Recommend advertising Public Notice of Sale of Property for parcel located at 3027 Birmingham Drive, Navarre.
11. Recommend acknowledgement of Santa Rosa Soils, Inc. borrow pit rights as pre-dating Ordinance 2013-04 and 2013-11 for Parcel #27-2N-27-0000-00101-0000.

Administrative Committee - continued

12. Recommend appointment of Commissioner Lynchard as Board representative on the Juvenile Justice Circuit Advisory Board.
13. Recommend wagon and horseback ride through Bagdad Village on December 7, 2013 benefiting Toys for Tots.
14. Recommend Richard Scott Walker as the District Three member of the Marine Advisory Committee.
15. Recommend Commissioner Lynchard as the Board representative on the Florida Association of Counties Trust (FACT) Board of Directors.
16. Recommend issuance of Certificate of Public Convenience and Necessity for Operation of Emergency Air Ambulance Transportation Services to Baptist Life Flight.
17. Recommend annual renewal of Permit for Operation of Non-emergency Medical Transport for Specialty Care Transporters, Inc. of Northwest Florida.
18. Recommend annual renewal of Permit for Operation of Non-emergency Medical Transport for TLT Transport, LLC.
19. Recommend annual renewal of Permit to Provide Advanced Life Support (ALS) non-transport emergency response services to Pace Volunteer Fire Department.
20. Recommend annual renewal of Permit to Provide Advanced Life Support (ALS) non-transport emergency response services to Midway Volunteer Fire Department.
21. Meetings (unless otherwise noted the meetings below will be held in the Board room of the Santa Rosa County Administrative Center):

Tourist Development Council Board Meeting	November 20	2:00 p.m.
Navarre Visitors' Center, 8543 Navarre Parkway, Navarre		
Aviation Advisory Committee	November 20	5:00 p.m.
Library Advisory Committee	November 21	4:00 p.m.
Commission Committee	November 25	Cancelled
Bagdad Architectural Advisory Board	November 27	8:30 a.m.
Public Services Conference Room, 6051 Old Bagdad Hwy., Milton		
Parks and Recreation	November 27	5:30 p.m.
Commission Regular	November 28	Cancelled
Commission Special – Rezoning Meeting	November 28	Cancelled
Marine Advisory	December 3	5:00 p.m.
Tourist Development North End Committee	December 5	8:30 a.m.
Santa Rosa Chamber of Commerce, 5247 Stewart St., Milton		

Administrative Committee - continued

Fire Department Executive Group Emergency Operations Center, 4499 Pine Forest Rd., Milton	December 9	Cancelled
Commission Committee	December 9	9:00 a.m.
RESTORE Council Tiger Point Community Center, 1370 Tiger Park Ln., Gulf Breeze	December 9	3:00 p.m.
Tourist Development South End Committee Navarre Visitors' Center, 8543 Navarre Parkway, Navarre	December 11	9:00 a.m.
Building Code Board of Adjustments Public Services Conference Room, 6051 Old Bagdad Hwy., Milton	December 11	2:30 p.m.
Commission Regular	December 12	9:00 a.m.
Commission Special – Rezoning Meeting	December 12	6:00 p.m.

Engineer's Report

1. Recommend Resolution authorizing Florida Department of Transportation Joint Participation Agreement for design of the existing east apron and tie down area rehabilitation and expansion and authorize execution of all relevant documents.
2. Recommend Change Order No. 2 in the amount of \$21,910 to the contract with Birkshire Johnstone for inclusion of metal soffit material for the Tiger Point Community Center from District Four Recreation Funds.
3. Recommend Drainage Easement from Adams Homes of Northwest Florida, Inc. for Village at Grand Ridge.
4. Recommend base bid including alternates 1 & 3 in the aggregate amount of \$431,533 from Roads Inc. for the Ramblewood Drive HMGP drainage improvement project.
5. Recommend bid from Fence Pro, Inc. in the amount of \$129,400 for installation of fencing between NAS Whiting Field and Whiting Aviation Park.
6. Recommend Change Order 2 to the contract with A.E. New, Inc. in the amount of \$1,550.40 for directional bore under Windwood Lane for the Bagdad Volunteer Fire Department.
7. Recommend submitting construction of west bound right turn lane from US98 onto Janet Street as Florida Department of Transportation County Incentive Grant Program (CIGP) project at cost not to exceed \$65,000 recognizing fifty percent (50%) local match requirement.

Engineer's Report - continued

8. Recommend advertising RFQ for engineering services for the development of a stormwater management plan for the Holley-By-The-Sea watersheds.
9. Recommend proposal from Wallace Sprinkler and Supply for the Navarre Beach Causeway irrigation project in the amount of \$14,500 based on comparison shopping
10. Recommend Change Order No. 1 to the contract with Panhandle Grading and Paving, Inc. in the amount of \$4,000 for the Spencerfield/Benny Russell Park sidewalk project funded by FDOT Transportation Enhancement Fund.
11. Recommend purchase of Super Unicom for Peter Prince Airport in the amount of \$57,840 from Potomac Aviation Technology Corporation as sole source provider.
12. Recommend approval of Task Order with Baskerville-Donovan, Inc. in the amount of \$8,000 for additional engineering services relative to the Berryhill Road Realignment project.
13. Recommend Change Order No. 1 to the contract with American Environmental Group in the amount of \$44,545 for the Landfill Gas Extraction System project recognizing a reduction in quantity of sod and purchase of 10 additional de-watering pumps.
14. Recommend Construction Plans for Pace Mill Creek Phase Three, a 138 lot subdivision located in Working District 1.
15. Recommend Final Plat for Foxboro Subdivision, a private 38 lot subdivision located in Working District 3.

Public Services Committee – Lynchard & Williamson

1. Recommend subordination of mortgage for HHRP Home Purchase Assistance loan for the property located at 4703 Live Oak Lane pursuant to Board policy.
2. Recommend Florida Department of Emergency Management Homeland Security Grant (Domestic Preparedness) in the amount of \$14,200 and authorize execution of relevant documents.
3. Recommend proceeding with pre-planning process for replacement of UHF/VHF analog radio system with 700/800 MHz trunked radio system.

Public Services Committee - continued

4. Recommend Verizon Wireless request to upgrade components on the EOC communications tower and authorize execution of relevant documents.

Public Works Committee – Williamson & Melvin

1. Recommend designating Campbell Lane as a "One Way" street.
2. Recommend request from Victorian Village Homeowners Association for a "No Parking" zone along the west side of Victorian Boulevard adjacent to the storm water retention pond across from Tiger Point Recreation Park.
3. Recommend paving the following roads in Working District Four at an estimated cost of \$57,160

Fox Hunters Lane
Remer Road
Holley Oaks Lane
Boundary Line Road (western 3,000 ft.)
4. Recommend resurfacing the following roads in Working District Four at an estimated cost of \$147,309

Camp Henderson Road (east end)
Steele Road
Wasden Road
Zero Lane
South Lynn Road
Letcher Black Road (S.R. 87 to Fox Hunters Ln)
Stanton Road
Cornelia Lane
5. Recommend Public Works construct road realignment to accommodate the Navarre Beach Sea Turtle Conservation Center at an estimated cost of \$22,000.

Budget & Financial Management Committee – Melvin & Lynchard

1. Recommend bid in the amount of \$1,850 from Sessions Land Clearing for abatement project located at 6496 Gaynell Avenue as low bidder meeting specifications.

Budget & Financial Management Committee - continued

2. Recommend the bids from LJFD, Inc. – Joiners on the following abatement projects as low bidder meeting specifications:
 - 5186 Green Springs Drive \$ 2,395
 - 6395 Metz Road \$ 2,425
 - 2495 Salamanca \$ 2,665
3. Recommend bid schedule from Unifirst Corporation for annual Uniform Services as low bidder meeting specifications
4. Recommend Budget Amendment 2013 – 161 in the amount of \$366,994 to recognize the \$2 Recording Fee revenue and distribute to Escambia County from the Fine & Forfeiture Fund.
5. Recommend Budget Amendment 2014 – 046 in the amount of \$32,790 to carry forward Law Enforcement Trust amount and allocate for the Sheriff's Office expenditures in the Fine & Forfeiture Fund.
6. Recommend Budget Amendment 2014 – 047 in the amount of \$19,403 to recognize the FY 2013 Citizen Corp and CERT grants and allocate for expenditure in the Grant Fund.
7. Recommend Budget Amendment 2014 – 048 in the amount of \$5,260 to carry forward unspent SRC Boating Improvement Funds in the General Fund.
8. Recommend Budget Amendment 2014 – 049 in the amount of \$12,700 for purchase of chairs, tables, carts, linens and a refrigerator for the Tiger Point Community Center from District V Recreation Reserves.
9. Recommend Budget Amendment 2014 – 050 in the amount of \$750,000 carrying forward funds for additional dirt road paving and resurfacing of residential roads in the Road & Bridge Fund as approved at the October 24, 2013 meeting
10. Recommend Budget Amendment 2014 – 051 in the amount of \$19,409 recognizing FY 2014 EMS Grant, prior year unspent funds, and earned interest and authorize expenditure in the General Fund.
11. Recommend Budget Amendment 2014 – 052 in the amount of \$14,200 recognizing FY 2013 Homeland Security Grant and allocates for expenditure in the Grants Fund.
12. Recommend Budget Amendment 2014 – 053 in the amount of \$12,944 carrying forward funds for upgrade to Reverse 911 system from the General Fund as approved at the October 24, 2013 meeting.
13. Recommend Budget Amendment 2014-054 in the amount of \$482,082 carrying forward FEMA HMGP grant revenue and required match for Ramblewood Drive stormwater drainage project.

Budget & Financial Management Committee - continued

14. Recommend Budget Amendment 2014-055 in the amount of \$93,982 for purchase of bleachers and arena panels as approved at October 24, 2013 meeting.
15. Recommend County Expenditures / Check Register.

County Administrator

County Attorney

Public Forum