



Santa Rosa County

Board of County Commissioners

6495 Caroline Street, Suite M
Milton, Florida 32570

COMMISSION COMMITTEE MEETING

Monday, December 7, 2015 – 9:00 a.m.

Administrative Complex - Board Meeting Room

Economic Development Committee – J. Williamson & Lynchard

1. Discussion of letter of support for Governor Scott's Proposal to Reform Economic Incentives as administered by Enterprise Florida, Inc.
2. Discussion of allocation of \$15,000 to Tourist Development Council advertising firm Davis, South, Barnette & Patrick for coordination/implementation of the 6th Annual Navarre Beach Sand Sculpting event.
3. Discussion of revised FY 2015-2016 Defense Reinvestment Grant Florida Department of Economic Opportunity in the amount of \$54,700 for military affairs consulting and related services.
4. Discussion of proposed legislation related to Tourist Development Tax.

Administrative Committee – Lynchard & J. Williamson

1. Discussion of Chairman Appointments for 2016.
2. Discussion with architectural consultant HOK, Inc. regarding locations for Santa Rosa County Judicial Center. **(Scheduled for Conclusion of Meeting)**
3. Discussion of employment services contract with Tony Gomillion for county administrator position.
4. Discussion of Santa Rosa County Florida Forest Service annual report for FY14-15.
5. Discussion of resolution authorizing creation of two (2) Community Redevelopment Areas (CRA II and CRA III) within City of Milton.
6. Discussion of scheduling public hearing on ordinance establishing boat wake restriction on canals within the Polynesian Isles subdivision.

Administrative Committee – continued

7. Discussion of contract with Coastal Concessions, LLC for operation and management of the Navarre Beach Gulf Pier and Concessions.
8. Discussion of Resolution of support for the Pensacola Sports Association 2016 Pensacola Double Bridge Run based on maintenance of traffic plan.
9. Discussion of addendum to contract with Coastal Tech-GEC, Inc. in the amount of \$8,533 for professional services to Navarre Beach renourishment MSBU.
10. Discussion of contract with Florida Department of Environmental Protection for NRDA Phase II Early Restoration Night Sky Retrofit lighting project for Navarre Beach.
11. Discussion of Florida Fish and Wildlife Conservation Commission NRDA Early Restoration Artificial Reef Construction grant in the amount of \$1,469,817.
12. Discussion of proposal from Volkert, Inc. for update to 2003 Land Acquisition Study regarding property proximate to NAS Whiting Field funded by Florida Defense Task Force grant and US Navy REPI funds.
13. Discussion of proposals for Archaeological Monitoring Services required by Florida Division of Emergency Management Settlers Colony HMGP drainage improvement grant.
14. Discussion of submittal of applications for FY2016 Florida Legislature Water Projects Cycle.
15. Discussion of capital and equipment replacement requests for FY2015-2016 budget.
16. Discussion of VMware vSphere software from Presidio for \$33,945.75 based upon comparison shopping.
17. Discussion of appointment of Commissioner or designee to Tri-County Community Council, Inc. Board of Directors.
18. Discussion of appointment of commissioner or designee to Early Learning Coalition of Santa Rosa County.
19. Discussion of resolution regarding relocation of Syrian refugees in Santa Rosa County.
20. Discussion of appointment of Jeremy Reeder as District One member of the Zoning Board replacing Bill Dubois.
21. Discussion of request for Cobia Run 5K/10K event on Navarre Beach Saturday April 26, 2016 beginning at 8:00 a.m.

Administrative Committee – continued

22. Discussion of annual renewal of Permit to Provide Advanced Life Support (ALS) non-transport emergency response services to Midway Volunteer Fire Department.
23. Discussion of annual renewal of Permit for Operation of Non-emergency Medical Transport for TLT Transport, LLC.
24. Discussion of annual renewal of Permit for Operation of Non-emergency Medical Transport to XC Transporters, Inc. dba Specialty Care Transporters, Inc. of Northwest Florida.
25. **INFO ONLY:** Public Hearing items scheduled for 9:30 a.m. Thursday, December 10, 2015:

Annual Resolution authorizing uniform collection of Non-Ad Valorem assessments for projects which may include road paving, water, sewer, fire protection, etc. or any other purpose authorized by law.

Amending Ordinance 2015-19 Local Option Gas Tax as required by Florida Department of Revenue

Engineer's Report

1. Presentation of Central Landfill Rate Study by SCS Engineers.
2. Discussion of Central Landfill entrance improvements. (Attachment A)
3. Discussion of Bomag compaction machine repair for the Central Landfill. (Attachment B)
4. Discussion of Engineering proposal for stormwater management and leachate sumps within the Central Landfill, south of Cell B. (Attachment C)
5. Discussion of the Holley by the Sea master drainage study.
6. Discussion of Local Agency Program Agreement for the design of the Glover Lane sidewalks. (Attachment D)

Engineer's Report - continued

7. Discussion of Local Agency Program Agreement for the design of the King Middle School sidewalks. (Attachment E)
8. Discussion of Engineering scope and fee proposals for three HMGP projects:
 - a) Patterson/Pace Lane-Atkins of North America, Inc.
 - b) Maranatha Way-Baskerville Donovan Engineers, Inc.
 - c) Ranchettes Subdivision-American Consulting Engineers (Attachment F)
9. Discussion of low pressure sewer variance for the Pebble Brook subdivision, an 8 lot subdivision, in a portion of Sections 9 & 10, Township 2 South, Range 26 West, Santa Rosa County, Florida. (District 4) (Attachment G)

Public Services Committee – Cole & R. Williamson

1. Discussion of approval of the SHIP mortgage subordination agreement for the property located at 6225 Fox Run St., Milton. Agreement is consistent with Board policy.
2. Discussion of approval of the SHIP mortgage subordination agreement for the property located at 8286 Nevada St., Navarre. Agreement is consistent with Board policy.
3. Discussion of Board acceptance of the 2015 Affordable Housing Incentive Review and Recommendation Report which recommends no change to the existing strategy.
4. Discussion of approval of substantial rehabilitation change order #1 located at 6428 Gaynell St., Milton in the amount of \$7,270.91 and approve the project to exceed the program limit. This will increase the contract amount from \$25,650.00 to \$33,920.91. The total expended amount will be \$35,356.66 which includes all processing fees.
5. Discussion of authorization for staff to prepare amendments to the Land Development Code related to Conditional Use criteria.
6. Discussion of approval of a letter to be drafted to FDOT requesting that the Navarre Community Access Road Feasibility Study be incorporated into the scheduled US 98 Project Development and Environmental (PD&E) Study as a supplemental amendment and completed by the District in lieu of Santa Rosa County completing the study independently.
7. Discussion of approval of a resolution to support designation of US 98 in Santa Rosa County as part of the Strategic Intermodal System (SIS).

Public Services Committee – continued

8. Discussion of approval for staff to proceed with the abatement bid process for the following properties:

2800 Augustus Road – Navarre
9114 Deer Lane - Navarre
6112 Dogwood Drive – Milton
2190 Wind Trace Road N – Navarre
5616 Windrun Place - Pace

9. Discussion of approval for the Board to take the following actions:
 1. Accept State Homeland Security Grant funding in the amount of \$152,743.00 as part of the Region 1 WebEOC project and authorize execution of all related grant documents.
 2. Approve the purchase of WebEOC software in the amount of \$152,743.00 from ESI Acquisitions, Inc. as a sole source provider and authorize execution of relevant documents.
 3. Approve payment of \$17,906.39 to the Southwood Shared Resource Center (SSRC) for the placement of a virtual server in support of the WebEOC Region 1 project.
10. Discussion of Tsunami Plan and requirements of Tsunami Ready County as it relates to sign placement on Navarre Beach.
11. Discussion of acceptance of modification to the Emergency Management Preparedness and Assistance (EMPA) base grant in the amount of \$21,450 and authorization for the Chairman to sign all related documentation.
12. Discussion of approval of three month contract extension for third party Quality Assurance (QA) with 911 QA Runner INC. in the amount of \$2,261.76 monthly and authorize Chairman to sign all related documentation.

Public Works Committee – Salter & Cole

1. Discussion of request by Tim Legge and Jerri May for the vacation of the alley between lots 3-12 and 13-22 in Block 656 Avalon Beach.
2. Discussion of request from the King Living Trust, Gene Fleming and Diann Gillis, for the conceptual approval for an access easement across the county owned parcel that is north of the State Prison on East Milton Road to access their landlocked parcel.
3. Discussion of resurfacing the following roads in District Five at an estimated cost of \$222,122.50.

Public Works Committee – continued

Princeton Drive
Harmony Lane
Hillside Avenue (from Bayview Lane to Shady Lane)
Shady Lane
Chinquapin Drive
Sabine Drive
Sabine Court
Ceylon Drive
Flagler Drive
Abercrombie Road
America Avenue (from Supreme Street to Capital Drive)
Magnolia Lane
Llani Lane
Luzon Lane
Soule Place

Budget & Financial Management Committee – R. Williamson & Salter

1. Discussion of bids received for the Navarre Beach Restoration Project. Low bidder meeting specifications is Weeks Marine, Inc., with a bid of \$14,920,300.
2. Discussion of bids received for the Settlers Colony Drainage Improvements Project. Low bidder meeting specifications is Brown Construction, with a bid of \$343,479.16.
3. Discussion of bids received for one Sports Utility Vehicle for the Tourist Development Council. Low bidder meeting specifications is Hub City Ford, with a bid of \$25,699.
4. Discussion of bids received for one 4 wheel drive for Navarre Beach. Low bidder meeting specifications is Hub City Ford, with a bid of \$22,496.
5. Discussion of MSBU Fee Comparison and petition process.
6. Discussion of Budget Amendment 2016 – 061 in the amount of \$44,113 to recognize the collection of FY16 Little Duck Circle MSBU assessments and allocates for expenditure.
7. Discussion of Budget Amendment 2016 – 062 in the amount of \$385,528 to recognize FY16 funding from Florida Housing Finance Corporation (FHFC) and reallocates strategy balances to Substantial Rehabilitation and SHIP Administration.

Budget & Financial Management Committee – continued

8. Discussion of Budget Amendment 2016 – 063 in the amount of \$92,000 to carry forward permit fee revenue earmarked for 2 new positions for the Inspections and Compliance Department as approved by the BOCC during the budget process.
9. Discussion of Budget Amendment 2016 – 064 in the amount of \$4,677 to carry forward unspent funds in the General Fund for the Navarre Beach Sea Turtle Conservation Center.
10. Discussion of Budget Amendment 2016 – 065 in the amount of \$27,836 to transfer funds from the General Fund to the Capital Fund for the overhang for the EDO Building where the original building was initially recorded as requested by the Finance Department.
11. Discussion of Budget Amendment 2016 – 066 in the amount of \$1,532,240 to carry forward fund balances in the Capital Funds and places in reserves.
12. Discussion of Budget Amendment 2016 – 067 in the amount of \$1,588,429 to carry forward prior year Electric Franchise Fee balances and places in reserves.
13. Discussion of Budget Amendment 2016 – 068 in the amount of \$115,893 to carry forward funds for the replacement of windows and doors at the scale house at Central Landfill (\$21,640); the design and engineering services required for permit modification (\$53,226); and for a tarp deployment machine as approved at the November 12, 2015 meeting.
14. Discussion of Budget Amendment 2016 – 069 in the amount of \$992,000 to carry forward funds in the General Fund to the Disaster Fund for final expenditures associated with the April 29, 2014 flood until state and/or federal reimbursement is received.
15. Discussion of Budget Amendment 2016 – 070 in the amount of \$6,786 to transfer funds for a three (3) month contract extension for 911 Emergency Communication Quality Assurance services in the Enhanced 911 Program Fund.
16. Discussion of Budget Amendment 2016 – 071 in the amount of \$2,738 to carry forward funds for CSA Ocean Sciences to address FDEP's request for additional information.
17. Discussion of County Expenditures / Check Register.

Public Forum