



Santa Rosa County

Board of County Commissioners

6495 Caroline Street, Suite M
Milton, Florida 32570

COMMISSION COMMITTEE MEETING

Monday, December 8, 2014 – 9:00 a.m.

Administrative Complex - Board Meeting Room

Economic Development Committee – Lynchard & J. Williamson

1. Tourist Development Office Marketing Update
 - Davis South Barnette & Patrick
2. Discussion of FY2014-2015 Defense Reinvestment Grant with Enterprise Florida, Inc. in the amount of \$50,000 for military affairs consulting and other services to foster military and community relations.
3. Discussion of FY2014-2015 Defense Infrastructure Grant with Enterprise Florida, Inc. in the amount of \$200,000 for on-going base buffering initiative proximate to NAS Whiting Field.
4. Discussion of Florida Defense Support Task Force grant in the amount of \$20,654 requiring local match of \$20,654 for improvement of “Car Wash” property outside of NAS Whiting Field main gate entrance with matching funds from US Navy REPI funds.
5. Discussion of implantation/development of Whiting Aviation Park.
6. Enterprise Florida Marketing Update
 - Melissa Medley, Chief Marketing Officer for Enterprise Florida
(For Thursday Agenda)

Administrative Committee – Salter & Lynchard

1. Discussion of 2014-2015 appointments by Chairman Salter.
2. Discussion of letter to Florida Office of the Attorney General for continuation of Crime Stoppers Trust Fund grant funding for Santa Rosa County Crime Stoppers, Inc. pursuant to applicable Florida Statutes.

Administrative Committee – continued

3. Discussion of Community Partnership Agreement with Troy University regarding tuition discounts for County employees.
4. Discussion of proposed National Park Service Standardized Entrance Fees and related impacts on Gulf Islands National Seashore.
5. Discussion of proposed increase in tolls for usage of Garcon Point Bridge.
6. Discussion of following appointment/reappointment of Local Restore Council (LRC) members for two year terms pursuant to Resolution 2012-32:

District One: Cal Bodenstein
District Two: Carole Tebay
District Three: Donna Tucker
District Four: Rob Williamson
District Five: Dave Robau
City of Milton: Brian Watkins
City of Gulf Breeze: Edwin Eddy
Town of Jay: Shon Owens
Navarre Beach Chamber: Tony Alexander
Commission Designee: Lane Lynchard
7. Discussion of contract with Johnson & Blanton, LLC for provision of advocacy and lobbying services.
8. Discussion of issuance of Certificate of Public Convenience and Necessity (COPCN) for Operation of Emergency Air Ambulance Transportation Services to Med-Trans Corporation d/b/a Lifeguard.
9. Discussion of issuance of Certificate of Public Convenience and Necessity (COPCN) for Operation of Emergency Air Ambulance Transportation Services to Air Methods Corporation.
10. Discussion of Legislative Priority List for 2015 legislative session.
11. Discussion of fixed base operator (FBO) operations on Peter Prince Airport.
12. Discussion of public notice/advertising for solid waste/recycling collection service by Emerald Coast Utility Authority.
13. Discussion of appointment of Robin Edwards and Colten Wright to Local Planning Board representing District Four.
14. Discussion of updated Equal Employment Opportunity Program Policy to comply with Federal requirements.

Administrative Committee – continued

15. Discussion of annual marine sanctuary Run for the Reef 5K/10K race on Navarre Beach on Saturday, October 10, 2015 beginning at 8:00 a.m.
16. Discussion of Amendment No. Four to Agreement with Florida Department of Environmental Protection extending Coastal Partnership Initiative Grant for Bagdad Mill Site through June 30, 2015.
17. Discussion of FY2013 Severe Repetitive Loss Grant Agreement with Florida Division of Emergency Management for elevation of structure located at 3135 Harrison Avenue.
18. Discussion of scheduling Board planning workshop on Wednesday, January 28, 2015 beginning at 9:00 a.m.
19. Discussion of rescheduling January 19, 2015 Committee of the Whole meeting to January 20, 2015 in observance of Martin Luther King holiday.
20. Discussion of amending Resolution 97-44 to include signatory authority of Vice-Chair in absence of Chair.
21. Discussion of following expenditures at Navarre Youth Sports Complex/Holley Field from District Four recreation funds based on comparison shopping:
 - Eleven (11) scoring tables at \$1,980 each
 - Two (2) sets of bleachers at \$5,608 each
 - Six (6) picnic tables at total of \$600
 - John Deere utility vehicle at \$7,195
 - Restroom upgrade at \$26,096
22. Discussion of submission applications to the Florida Division of Emergency Management for following Hazard Mitigation Grant Program (HMGP) projects:
 - Ranchettes, Northridge and Whisper Bay subdivision drainage improvements (Tier 1)
 - Villa Venyce Court/Venetian Way Court drainage improvements (Tier 1)
 - Patterson Lane/Pace Lane drainage improvements (Tier 2)
 - Maranantha Way/Chipper Lane drainage improvements (Tier 2)
23. Discussion of Task Order SR2014-05 to contract with Tidal Basin Government Consulting, LLC for disaster recovery administrative services through February 28, 2015.
24. Discussion of annual renewal of Permit for Operation of Non-emergency Medical Transport to XC Transporters, Inc. dba Specialty Care Transporters, Inc. of Northwest Florida.

Administrative Committee – continued

25. Discussion of annual renewal of Permit for Operation of Non-emergency Medical Transport for TLT Transport, LLC.
26. Discussion of purchase of Countywide Tier Pool Storage Area Network System (SANS) for the Computer Department at a cost of \$111,921.64.
27. Hearing items scheduled for 9:30 a.m. Thursday, December 11, 2014:

Annual Resolution authorizing uniform collection of Non-Ad Valorem assessments for projects which may include road paving, water, sewer, fire protection, etc. or any other purpose authorized by law.

An amendment to Ordinance 2005-37; suspending imposition of transportation impact fees for 2015.

Engineer's Report

1. Presentation by Michael Walther of Coastal Technology, Inc. relative to the Navarre Beach Restoration Project.
2. Discussion of southwest perimeter road for Peter Prince Airfield.
3. Discussion of northeast perimeter road for Peter Prince Airfield.
4. Discussion of 10 foot wide drainage easement for Bon View Unit 2. (Attachment A)
5. Discussion of Paved Road and Drainage Maintenance for Bon View Unit 2, a 48 lot subdivision of a portion of Section 30, Township 1 North, Range 28 West, Santa Rosa County, Florida. (District 1) (Attachment B)

Shooting Star Court	520 LF±
Vendome Court	520 LF±

Public Services Committee – J. Williamson & Lynchard

1. Discussion of submitting an EMS grant application to the Florida Department of Health in the amount of \$18,715.00 and authorize the Chairman to sign all related documentation. There is no matching requirement.
2. Discussion of grant agreements with the state Division of Emergency Management in the amount of \$10,941.00 and authorize signature of all related documentation. The dollar for dollar match requirement will be covered with in-kind contributions.
3. Discussion of acceptance of a modification to the CERT Grant Agreement No. 14CI-K1-01-67-02-437 in the amount of \$1,100.00 and authorize the Chairman to sign all related documentation. The dollar for dollar match requirement will be covered with in-kind funding.
4. Discussion of the HHRP mortgage subordination request for the property located at 9016 Tara Circle, Milton. This request is consistent with Board policy.

Public Works Committee – Cole & R. Williamson

1. Discussion of request from Pro-Build, in the Santa Rosa Industrial Park, for periodic access into the County's storm water retention pond for water quality compliance testing as required by DEP.
2. Discussion of Drainage Easement from D. R. Horton Inc. on Lot 10, Block F in Ashley Plantation Phase Two.
3. Discussion of resurfacing the following roads in District Two at an estimated cost of \$158,243.00:

Gulf Road
Nichols Creek Road
W. Lynn Road
Riverstone Road
Fortune Road (eastern 2840 ft.)

Budget & Financial Management Committee – R. Williamson & Cole

1. Discussion of bids received for the repairs to the Midway Health Department Building. Low bidder meeting specifications is R. D. Ward Construction Co., Inc. with a bid of \$177,500.

Budget & Financial Management Committee - continued

2. Discussion of bids received for HOME Substantial Rehabilitation Project located at 6851 Sagebrush Lane in Milton. Low bidder meeting specifications is Design Home Builders, Inc. with a bid of \$26,740.
3. Discussion of bid received for graded aggregate base for Road & Bridge. Sole bidder meeting specifications is Martin Marietta with a bid of \$30.00 per ton.
4. Discussion of Budget Amendment 2014 – 180 in the amount of \$190,756 recognize TDC additional 1% collected in FY2014 and transfer to Fund 117 for Beach Berm Restoration as approved at August 28, 2014 BOCC Regular Meeting.
5. Discussion of Budget Amendment 2015 – 066 in the amount of \$1,000,000 to initiate a contract with Motorola Solutions, Inc. for Public Radio System Upgrade to P25 Standards Digital Radio/Communications System as approved at November 13, 2014 BOCC Regular Meeting.
6. Discussion of Budget Amendment 2015 – 067 in the amount of \$18,486 to carry forward funds in the Road & Bridge Fund for drainage improvements in Santander and Woodlawn Heights as approved at the November 13, 2014.
7. Discussion of Budget Amendment 2015 – 068 in the amount of \$226,863 to carry forward excess revenues from the Electric Franchise Fee Fund to each of the five (5) recreational districts and Economic Development as approved at the September 11, 2014 BOCC Regular Meeting.
8. Discussion of Budget Amendment 2015 – 069 in the amount of \$182,175 to carry forward funds from the Electric Franchise Fund to General Fund to correct Budget Amendment 2015-030. Excess revenues from the Electric Franchise Fund distributed to each of the five (5) recreational districts were paid in error from the General Fund.
9. Discussion of Budget Amendment 2015 – 070 in the amount of \$13,478 to transfer funds from the Capital Fund to the General Fund for the purchase of five (5) coin machines for the Libraries as approved at the November 13, 2014 BOCC Regular Meeting.
10. Discussion of Budget Amendment 2015 – 071 in the amount of \$872,351 to carry forward funds for addition to Sheriff's budget for Capital Equipment in the General Fund.
11. Discussion of Budget Amendment 2015 – 072 in the amount of \$38,000 to transfer funds from the Capital Fund to the General Fund and District II Projects Fund for ADA compliant ground cover (\$24,000) and a county-built storage facility at East Milton Park (\$14,000).

Budget & Financial Management Committee - continued

12. Discussion of Budget Amendment 2015 – 073 in the amount of \$986,426 to fund the completion of the multi-purpose path on East Bay Blvd. (C.R. 399) from Area 3 Impact Fee Reserves as approved at the November 13, 2014 BOCC Regular Meeting.
13. Discussion of Budget Amendment 2015 – 074 in the amount of \$143,650 to recognize Federal Home Program (HUD) Grant and allocates to First Time Homebuyer account in the Grant Fund.
14. Discussion of Budget Amendment 2015 - 075 in the amount of \$12,041 to recognize the FY2014 Citizens Corp (\$5,467) and CERT (\$5,474) grants and the modification to FY2013 CERT (\$1,100) grant and allocate for expenditure in the Grant Fund.
15. Discussion of Budget Amendment 2015 – 076 in the amount of \$45,305 to carry forward funds in the General Fund for one gas vehicle Pickup Truck for Animal Services as approved at the June 26, 2014 BOCC Regular Meeting.
16. Discussion of Budget Amendment 2015 – 077 in the amount of \$120,550 to fund the contract with Pegasus Engineering for engineering services and development of four (4) HMPG drainage improvement grant applications as approved at the November 13, 2014 BOCC Regular Meeting in the Road & Bridge Fund.
17. Discussion of Budget Amendment 2015 – 078 in the amount of \$545,737 to carry forward unspent funds for the Peter Prince T-Hanger construction project with 80% reimbursed by the state as approved at the April 24, 2014 BOCC Regular Meeting.
18. Discussion of Budget Amendment 2015 – 079 in the amount of \$21,725 to carry forward unspent funds from prior year to a pay for Site Inspection in the Santa Rosa Shores Canal MSBU Fund.
19. Discussion of Budget Amendment 2015 – 080 in the amount of \$38,800 to carry forward funds from the Capital Fund and Boating Improvement Reserves for the purchase of capital equipment for Navarre Beach as approved at the November 13, 2014 BOCC Regular Meeting.
20. Discussion of Budget Amendment 2015 – 081 in the amount of \$111,922 to transfer funds from the Capital Fund to the General Fund for the 2015 Countywide Storage Area Network System (SANS) as approved at the November 13, 2014 BOCC Regular Meeting.
21. Discussion of County Expenditures / Check Register.

Public Forum