



# Santa Rosa County

## Board of County Commissioners

6495 Caroline Street, Suite M  
Milton, Florida 32570

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### COMMISSION COMMITTEE MEETING

Monday, February 22, 2016 – 9:00 a.m.

Administrative Complex - Board Meeting Room

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#### **Economic Development Committee – J. Williamson & Lynchard**

1. Discussion of Tough Mudder Special Events Permit Application/Hold Harmless Agreement/Certificate of Liability Insurance/Traffic Operations – Parking Overview for April 9 and 10, 2016 at Ates Ranch in Milton. In addition, discussion of funding agreement in the amount of \$80,000 with Tough Mudder, Inc. for marketing efforts.
2. Discussion of Santa Rosa County Tourist Development Council Board of Directors recommendation to hire RUF Strategic Solutions to conduct a Connex Consumer Profile of Santa Rosa County Visitors in the amount of \$10,000.
3. Discussion of Presentation from the Navarre Beach Beautification Committee.

#### **Administrative Committee – Lynchard & J. Williamson**

1. Discussion of the additional information from HOK on the downtown courthouse site development and decision regarding projects future.
2. Discussion of approval of the final task order to HOK for current workshop task and to provide final report documents in the amount of \$15,000.00. This is provided for in the current services agreement dated February 25, 2015.
3. Discussion of a Local Option Sales Tax (LOST) initiative for capital projects.
4. Discussion of the 2016 work plan for road paving and resurfacing.
5. Discussion of agreement with the District Medical Examiner consistent with established budget for FY 2016 in the amount of \$260,000.00.
6. Discussion of the utilization of Area 3 Road Impact Fees.

### **Administrative Committee – continued**

7. Discussion of scheduling public hearing on ordinance amending the Land Development Code related to Flood Hazard Zones.
8. Discussion of establishing public hearing dates for Navarre Beach Renourishment project msbu and review of updated information.
9. Discussion of appointment of Katrina Simpkins of Global Connections to Employment/Lakeview Center, Inc. to the CareerSource Escarosa, Inc. Board of Directors, representing individuals with disabilities.
10. Discussion of appointment of Mark V. Lewellyn as the organized labor representative on the CareerSource Escarosa, Inc. Board of Directors.
11. Discussion of request from the Clerk of Court to add an assistant deputy clerk to BOCC position to the Board Support Department. This maximum initial additional cost with benefits would be approximately \$43,000.00.
12. Discussion of approval of updated Variable Annuity Life Insurance Company Plan documents and approval to terminate the plan effective March 1, 2016.
13. Discussion of renewal of the lease agreement with Santa Rosa Kid's House and a companion agreement with Guardian Ad Litem.
14. Discussion of approval for Crossfit Navarre to change the date of the previously approved event from May 7-8 to May 14-15, 2016.
15. **INFO ONLY:** Public Hearing items scheduled for 9:30 a.m. Thursday, February 25, 2016: NONE

Amendment to Ordinance 2006-37 and Chapter 5 Buildings and Building Regulations.

### **Engineer's Report**

1. Discussion of Change Order No. 1 to extend the contract with AECOM to April 1, 2016 for the Berryhill Road Mill and Resurface LAP project.
2. Discussion of CQA Services for Central Landfill Cell C Construction and Certification.

## **Public Services Committee – Cole & R. Williamson**

1. Discussion of approval for an inter-local memorandum of understanding (MOU) by and between Escambia County, FL, the Pensacola Police Department, the Gulf Breeze Police Department and Santa Rosa County through our Emergency Management Department.
2. Discussion of approval of emergency housing repair project located at 6443 Baxley Road, Milton. The total project cost with fees is \$12,132.20, which exceeds the policy limit.
3. Discussion of approval of emergency housing repair project located at 7868 Highway 4, Jay. The total project cost with fees is \$12,160.20, which exceeds the policy limit.
4. Discussion of approval of the SHIP mortgage subordination agreement for property located at 4292 Avenida San Marcus, Pace. Agreement is consistent with Board policy.

## **Public Works Committee – Salter & Cole**

1. Discussion of resurfacing the following roads in District 2 at an estimated cost of \$289,106.00:
  - Old Hickory Hammock (*from Skylark Road to Black Oak Road*)
  - SA Jones Road (*from I-10 to south of Bodega Drive*)
  - Bodega Drive
  - Oak Street (*from 7070 Oak Street to Dorrs Fence Street*)
  - Cross Street (*Eastern 440 feet*)
  - Traci Drive
  - Kim Drive (*from Traci Drive north 400 feet*)
  - Bellbrook Road (*from Douglas Drive east 685 feet*)
  - Douglas Drive
  - Dorrs Fence Street
  - Webb Circle
2. Discussion of paving Pine Top Road in District 2 at an estimated cost of \$30,330.00.
3. Discussion of request from the Sheriff's Department for Public Works to provide labor and equipment for the clearing and grubbing of approximately one-half acre of land west of the jail for a storage building.
4. Discussion of renewal of the ABM Southern Management contract for custodial services for county buildings for one year at current pricing, as allowed by the contract.

### **Public Works Committee – continued**

5. Discussion of a request from the Spanish Trace Homeowners Association for the installation of a crosswalk and associated drainage work on East Bay Blvd. to provide safe access to the multi-use path at a cost of approximately \$2,500; with funding from the Area 3 impact fees.
6. Discussion of the request from the Navarre Beach Beautification Committee for the installation of solar powered, pedestrian crossing, warning signs on Gulf Blvd. at the existing crosswalk to the pier, at an estimated cost of \$14,000.00.
7. Discussion of awarding contract for a “pour-in-place” playground surface at the Benny Russell Park to J.A. Dawson & Company in the amount of \$47,517.00 as the low bidder meeting specifications. The funding was previously approved by the Board at the November 9, 2015 meeting.

### **Budget & Financial Management Committee – R. Williamson & Salter**

1. Discussion of bids received for Housing Rehabilitation Project located at 6445 Julia Drive in Milton. Low bidder meeting specifications is Mike Motes Builders, LLC with a bid of \$31,230.
2. Discussion of rejection of bids for Housing Rehabilitation Project located at 6642 Grace Street in Milton and rebidding the project with modified scope.
3. Discussion of Budget Amendment 2016 – 104 in the amount of \$30,400 to recognize grant modification #1 to increase the budget for Settler’s Colony construction to include an increase for archaeological monitoring as required by FEMA and an increase in project/grant management services as approved at the February 11, 2016 meeting.
4. Discussion of Budget Amendment 2016 – 105 in the amount of \$36,988 to carry forward funds for the contract with the Florida Department of Agriculture and Consumer Services for an agricultural Best Management Practices Technician as approved at the February 11, 2016 meeting.
5. Discussion of Budget Amendment 2016 – 106 in the amount of \$58,000 to transfer funds from the Salary account to the Other Contract Services account in the Navarre Beach Utility Fund to cover Landrum staffing costs.
6. Discussion of Budget Amendment 2016 – 107 in the amount of \$50,400 to carry forward funds for payment of labor costs associated with Navarre Beach pier gate collections by Coastal Concessions as approved at the January 14, 2016 meeting.

### **Budget & Financial Management Committee – continued**

7. Discussion of Budget Amendment 2016 – 108 in the amount of \$3,826 to fund the purchase of a new fence (\$2,530) along the eastern border of the playground area at Pace Community Center and the sod (\$1,296) surrounding the new playground area from District III Recreation Funds.
8. Discussion of county check register.

### **Public Forum**