



Santa Rosa County

Board of County Commissioners

6495 Caroline Street, Suite M
Milton, Florida 32570

COMMISSION REGULAR MEETING

Thursday, February 25, 2016 – 9:00 a.m.

Administrative Complex - Board Meeting Room

9:00 a.m. Call to Order – Chairman Lane Lynchard

Prayer – Pastor Kevin Nelson, Stump Springs Baptist Church

Pledge of Allegiance

Approval of the Minutes of the February 1, 2016 Board Workshop and February 11, 2016 Regular Meeting.

Approval of the Agenda

9:30 a.m. Public Hearings

Amendment to Ordinance 2006-37 and Chapter 5 Buildings and Building Regulations.

Economic Development Committee – J. Williamson & Lynchard

1. Recommend approval of Tough Mudder Special Events Permit for April 9 and 10, 2016 at Ates Ranch in Milton. In addition, recommend funding agreement in the amount of \$80,000 with Tough Mudder, Inc. for marketing efforts.
2. Recommend hiring RUF Strategic Solutions to conduct a Connex Consumer Profile of Santa Rosa County Visitors in the amount of \$10,000 as recommended by the Santa Rosa County Tourist Development Council Board of Directors.

Administrative Committee – Lynchard & J. Williamson

1. Discussion of approval of downtown location for the courthouse site development, based on additional information provided by HOK and City of Milton.
2. Recommend approval of the final task order to HOK for current workshop task and to provide final report documents in the amount of \$15,000.00. This is provided for in the current services agreement dated February 25, 2015.
3. Recommend scheduling workshop on April 11, 2016 at 6:00 p.m. to discuss Local Options Sales Tax (LOST) initiative for capital projects.
4. Recommend approval of 2016 work plan for road paving and resurfacing.
5. Recommend agreement with the District Medical Examiner consistent with established budget for FY 2016 in the amount of \$260,000.00.
6. Recommend the utilization of Area 3 Road Impact Fees for the following projects at an estimated cost:
 - Soundside/Godwin Connection - \$145,856.20
 - Godwin Connection to Tiger Point Park - \$86,000
 - Ortega Street Sidewalk - \$62,758
7. Recommend scheduling public hearing on March 10, 2016 for ordinance amending the Land Development Code related to Flood Hazard Zones.
8. Recommend scheduling public hearing on March 10, 2016 regarding ordinance and resolution establishing the Navarre Beach Renourishment MSBU.
9. Recommend appointment of Katrina Simpkins of Global Connections to Employment/Lakeview Center, Inc. to the CareerSource Escarosa, Inc. Board of Directors, representing individuals with disabilities.
10. Recommend appointment of Mark V. Lewellyn as the organized labor representative on the CareerSource Escarosa, Inc. Board of Directors.
11. Recommend request from the Clerk of Court to add an assistant deputy clerk to BOCC position to the Board Support Department. This maximum initial additional annual cost with benefits would be approximately \$43,000.00.
12. Recommend approval of updated Variable Annuity Life Insurance Company Plan documents and approval to terminate the plan effective March 1, 2016.
13. Recommend renewal of the lease agreement with Santa Rosa Kid's House and a companion agreement with Guardian Ad Litem.

Administrative Committee – continued

14. Recommend approval for Crossfit Navarre to change the date of the previously approved event from May 7-8 to May 14-15, 2016.
15. Meetings (unless otherwise noted the meetings below will be held in the Board room of the Santa Rosa County Administrative Center):

Local Mitigation Strategy Task Force	February 25	Cancelled
Tourist Development South End Committee	March 1	8:30 a.m.
Navarre Visitors' Center, 8543 Navarre Parkway, Navarre		
Marine Advisory	March 1	5:00 p.m.
CDBG Citizen's Advisory Task Force	March 2	9:30 a.m.
Human Resources Conference Room, 6495 Caroline St., Milton		
Tourist Development Council Board Meeting	March 3	8:30 a.m.
Commission Committee	March 7	9:00 a.m.
Building Code Board of Adjustments	March 9	2:30 p.m.
Public Services Conference Room, 6051 Old Bagdad Hwy., Milton		
Commission Regular	March 10	9:00 a.m.
Zoning Board Meeting	March 10	6:00 p.m.

Engineer's Report

1. Recommend Contract Amendment No. 1 to extend the contract with AECOM to April 1, 2016 for the Berryhill Road Mill and Resurface LAP project.
2. Recommend approval to increase Task Order GEO 15-04 in the amount of \$56,426.00 with Geosyntec Consultants to provide CQA Services for Central Landfill Cell C Construction and Certification.

Public Services Committee – Cole & R. Williamson

1. Recommend approval for an inter-local memorandum of understanding (MOU) by and between Escambia County, FL, the Pensacola Police Department, the Gulf Breeze Police Department and Santa Rosa County through our Emergency Management Department.
2. Recommend approval of emergency housing repair project located at 6443 Baxley Road, Milton. The total project cost with fees is \$12,132.20, which exceeds the policy limit.
3. Recommend approval of emergency housing repair project located at 7868 Highway 4, Jay. The total project cost with fees is \$12,160.20, which exceeds the policy limit.
4. Recommend approval of the SHIP mortgage subordination agreement for property located at 4292 Avenida San Marcus, Pace. Agreement is consistent with Board policy.

Public Works Committee – Salter & Cole

1. Recommend resurfacing the following roads in District 2 at an estimated cost of \$289,106.00:
 - Old Hickory Hammock (*from Skylark Road to Black Oak Road*)
 - SA Jones Road (*from I-10 to south of Bodega Drive*)
 - Bodega Drive
 - Oak Street (*from 7070 Oak Street to Dorrs Fence Street*)
 - Cross Street (*Eastern 440 feet*)
 - Traci Drive
 - Kim Drive (*from Traci Drive north 400 feet*)
 - Bellbrook Road (*from Douglas Drive east 685 feet*)
 - Douglas Drive
 - Dorrs Fence Street
 - Webb Circle
2. Recommend paving Pine Top Road in District 2 at an estimated cost of \$30,330.00.
3. Recommend request from the Sheriff's Department for Public Works to provide labor and equipment for the clearing and grubbing of approximately one-half acre of land west of the jail for a storage building.
4. Recommend renewal of the ABM Southern Management contract for custodial services for county buildings for one year at current pricing, as allowed by the contract.
5. Recommend a request from the Spanish Trace Homeowners Association for the installation of a crosswalk and associated drainage work on East Bay Blvd. to provide safe access to the multi-use path at a cost of approximately \$2,500; with funding from the Area 3 impact fees.
6. Recommend awarding contract for a "pour-in-place" playground surface at the Benny Russell Park to J.A. Dawson & Company in the amount of \$47,517.00 as the low bidder meeting specifications. The funding was previously approved by the Board at the November 9, 2015 meeting.

Budget & Financial Management Committee – R. Williamson & Salter

1. Recommend bid in the amount of \$31,230 from Mike Motes Builders, LLC for Housing Rehabilitation Project located at 6445 Julia Drive in Milton.
2. Recommend rejection of bids for Housing Rehabilitation Project located at 6642 Grace Street in Milton and rebidding the project with modified scope.

Budget & Financial Management Committee – continued

3. Recommend Budget Amendment 2016 – 104 in the amount of \$30,400 to recognize grant modification #1 to increase the budget for Settler's Colony construction to include an increase for archaeological monitoring as required by FEMA and an increase in project/grant management services as approved at the February 11, 2016 meeting.
4. Recommend Budget Amendment 2016 – 105 in the amount of \$36,988 to carry forward funds for the contract with the Florida Department of Agriculture and Consumer Services for an agricultural Best Management Practices Technician as approved at the February 11, 2016 meeting.
5. Recommend Budget Amendment 2016 – 106 in the amount of \$58,000 to transfer funds from the Salary account to the Other Contract Services account in the Navarre Beach Utility Fund to cover Landrum staffing costs.
6. Recommend Budget Amendment 2016 – 107 in the amount of \$50,400 to carry forward funds for payment of labor costs associated with Navarre Beach pier gate collections by Coastal Concessions as approved at the January 14, 2016 meeting.
7. Recommend Budget Amendment 2016 – 108 in the amount of \$3,826 to fund the purchase of a new fence (\$2,530) along the eastern border of the playground area at Pace Community Center and the sod (\$1,296) surrounding the new playground area from District I and III Recreation Funds.
8. Recommend county check register.

County Administrator

County Attorney

Public Forum