



# Santa Rosa County

## Board of County Commissioners

6495 Caroline Street, Suite M  
Milton, Florida 32570

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### COMMISSION COMMITTEE MEETING

Monday, February 9, 2015 – 9:00 a.m.

Administrative Complex - Board Meeting Room

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\*\*\*\*\* REMINDER: February 12<sup>th</sup> Meeting held at Tiger Point Community Center\*\*\*\*\*

#### Economic Development Committee – Lynchard & J. Williamson

1. Discussion of extension of Marketing Services Agreement with Davis, South, Barnette & Patrick for tourism marketing through September 30, 2015.
2. Discussion of amended lease with Navarre Beach Area Chamber of Commerce for office space in Visitors Information Center.

#### Administrative Committee – Salter & Lynchard

1. Discussion of Navarre Beach lease fee policy developed by the County Attorney.
2. Discussion of Navarre Beach renourishment project funding options for local share.
3. Discussion of plan for replacement of courthouse.
4. Discussion of proposed resolution requiring electronic filing of local campaign finance reports as requested by the Supervisor of Elections.
5. Discussion of purchase of ADA compliant playground equipment in the amount of \$238,973.33 for Navarre Sports Complex from J.A. Dawson & Co., Inc. under Florida State Purchasing Authority contract #110179.
6. Discussion of annual contract with Lutheran Services of Florida, Inc. for teen court services funded by proceeds from Ordinance 2006-20.

## **Administrative Committee – continued**

7. Discussion of Flood Mitigation Project Agreement with owner of property at 3135 Harrison Street for elevation of severe repetitive loss structure funded by FEMA/FMA grant.
8. Discussion of renewal of the annual Leases for Office Space in Santa Rosa Kids House for Office of State Attorney and Guardian Ad Litem at current rates.
9. Discussion of employment services agreement with Glenn Bailey for the position of Assistant Public Works Director effective March 2, 2015.
10. Discussion of Third Annual Autism OdysSea event at the Navarre Beach Park Saturday, April 11, 2015 hosted by the Navarre Beach Marine Science Station.
11. Discussion of 7<sup>th</sup> Annual Sunset Stampede 5K Run/Walk on Navarre Beach Saturday, May 2, 2015 beginning at 5:30 p.m.
12. Discussion of Pace Assembly of God Color Me X-treme 5K Run in neighborhood proximate to the church Saturday, May 9, 2015 beginning at 8:00 a.m.
13. Discussion of retaining Brantley and Associates, Inc. to appraise property adjacent to Benny Russell Park for potential exchange.
14. **INFO ONLY:** Public Hearing items scheduled for 9:30 a.m. Thursday, February 12, 2015:

Hearing notice to consider a recommendation to submit grant application for Land and Water Conservation funds for improvements to Navarre Park.

Resolution including Land and Water Conservation Grant improvements at the Navarre Park in the Capital Improvement Plan (CIP).

## **Engineer's Report**

1. Discussion of Task Order with HDR Engineering to provide engineering services in the development of landfill gas to CNG processing, storage and fast fill dispenser facility. (Attachment A)
2. Discussion of Contract Modification No. 3 to Task Order 25 with CH2M Hill to increase budget ceiling by \$25,000.00 for professional services relative to Navarre Beach Utilities. (Attachment B)

### **Engineer's Report - continued**

3. Discussion of Contract Modification No. 4 to Standard Master Agreement for Professional Services with CH2M Hill to extend contract by five (5) years with expiration of February 24, 2020. (Attachment C)
4. Discussion of Resolution and Joint Participation Agreement between Santa Rosa County and FDOT to construct two entrance/exit taxiways at Peter Prince Airport. (Attachment D)
5. Discussion of county maintenance of The Preserve, a 299 lot subdivision, located in District 2. (Attachment E)
6. Discussion of approval of Final Plat for Willow Glen Phase 2B, a 32 lot subdivision of a portion of Section 28, Township 2 North, Range 29 West, Santa Rosa County, Florida. (District 3) (Attachment F)
7. Discussion of approval of Paved Road and Drainage Maintenance for Willow Glen Phase 2B, a 32 lot subdivision of a portion of Section 28, Township 2 North, Range 29 West, Santa Rosa County, Florida. (District 3) (Attachment F)

Corkscrew Court    400 LF±  
Glenby Court        400 LF±

### **Public Services Committee – J. Williamson & Lynchard**

1. Discussion of approval of modification to the AT&T agreement for the 911 system and authorize the Chairman to sign all related documents. There are no additional costs.
2. Discussion of working with Transportation Planning staff to provide a list of citizens within their districts that may be interested in participating on the Florida-Alabama Transportation Planning Organization (TPO) Citizens Advisory Committee (CAC).
3. Discussion of approval of the agreements with Tri-County Community Council Inc. as the new Community Transportation Coordinator and authorize Chairman to sign all related documents.

## **Public Works Committee – Cole & R. Williamson**

1. Discussion of reducing the posted speed limits on Central High School Road and Allentown Road in the vicinity of Central High School.
2. Discussion of resurfacing the following roads in District Four at an estimated cost of \$125,652:
  - Andorra Street (Fortworth St. to Frontera St.)
  - Avenida DeSoto (southern 0.6 miles)
  - Fortworth Street (from Frontera St. west 1575 ft.)
  - Vizcaya Drive (Fourth St. to Escola St.)
  - High School Boulevard (western 790 ft.)
  - Andalusian Court
  - Brocado Street
  - Dulcinea Court
  - Elegance Court
  - Camarilla Court
3. Discussion of purchase of the following mowers for the Parks Department from Smith Tractor Company, Inc. based on comparison shopping.
  - Two (2) 72" deck diesel mowers @ \$14,025.00 each for total of \$28,050.00
  - One (1) 54" deck gasoline mower @ \$6,099.00

## **Budget & Financial Management Committee – R. Williamson & Cole**

1. Discussion of bids received for Traffic Signalization Maintenance and Repair Services, Ingram Signalization, Inc. is the sole bidder and meets specifications.
2. Discussion of Budget Amendment 2015 – 096 in the amount of \$10,500 for Outdoor Movie Night events at Santa Rosa Sports Plex sponsored by the Pace Athletic and Recreation Association (PARA) from District 1 and District 3 recreation funds as approved at the January 22, 2015 BOCC Regular Meeting.
3. Discussion of Budget Amendment 2015 – 097 in the amount of \$51,303 for the installation of intermittent boating restriction signage on Blackwater River as authorized by Florida Fish and Wildlife (FWC) from boater registration revenue as approved at the January 22, 2015 BOCC Regular Meeting.

## **Budget & Financial Management Committee – continued**

4. Discussion of Budget Amendment 2015 – 098 in the amount of \$12,093 to fund the budget request for technology from the Office of the Public Defender. The technology expenditures have exceeded the projected recording fee revenue and Florida Statute requires that Santa Rosa County fully fund these expenditures.
5. Discussion of Budget Amendment 2015 – 099 in the amount of \$34,150 to transfer funds from the Capital Fund to the Parks Department in the General Fund for two (2) 72” deck diesel mowers (\$28,050) and one (1) 54” deck gasoline mower (\$6,100).
6. Discussion of Budget Amendment 2015 – 100 in the amount of \$14,662 to transfer funds from the District 4 Rec Fund to the Parks Department in the General Fund to purchase benches and trash receptacles for the Navarre Sports Complex.
7. Discussion of Budget Amendment 2015 – 101 in the amount of \$8,600 to transfer funds from the District 3 Rec Fund to the Parks Department in the General Fund for a building to cover the concession trailer at the Fidelis Community Center.
8. Discussion of Budget Amendment 2015 – 102 in the amount of \$126,864 to transfer funds from the District 4 Rec Fund to the Parks Department in the General Fund to purchase playground equipment, build a pavilion and 2 picnic tables for the Navarre Sports Complex.
9. Discussion of Budget Amendment 2015 – 103 in the amount of \$18,000 to carry forward funds for Janitorial Services and Panhandle Alarm in the Court Facilities Department of the Fine and Forfeiture Fund.
10. Discussion of County Expenditures / Check Register.

## **Public Forum**