



Santa Rosa County

Board of County Commissioners

6495 Caroline Street, Suite M
Milton, Florida 32570

COMMISSION COMMITTEE MEETING

Monday, March 9, 2015 – 9:00 a.m.

Administrative Complex - Board Meeting Room

Economic Development Committee – Lynchard & J. Williamson

1. Discussion of appointment of Larry Strain of United Bank as private sector representative on the CareerSource Escarosa, Inc. Board of Directors.
2. Discussion of application to UWF Haas Center for Northwest Florida Assets Valuation and Marketing Support Program partnership in the amount of \$11,250 as match for proposed update to the 2003 Military Spouse Technical Skills Inventory.
3. Discussion of proposal from UWF Haas Center in the amount of \$22,500 for update to 2003 Military Spouse Technical Skills Inventory utilizing UWF Northwest Florida Assets Valuation and Marketing Support match of \$11,250.
4. Discussion of submission of application for FY 2015-2016 Florida Defense Infrastructure Grant in the amount of \$300,000 for continuation of property acquisition proximate to NAS Whiting Field and outlying fields.
5. Discussion of submission of application for FY 2015-2016 Florida Defense Reinvestment Grant Agreement in the amount of \$78,000 for military support services.

Administrative Committee – Salter & Lynchard

1. Discussion of acquisition of conservation easement on 3.32 acre parcel adjacent to NAS Whiting Field owned by Elliott, Leonard, Pierce and Dunn utilizing Florida Defense Infrastructure Grant (DIG) and U.S. Navy REPI funding.

Administrative Committee - continued

2. Discussion of acquisition of a conservation easement on 3.33 acre parcel adjacent to NAS Whiting Field owned by Martha Pierce utilizing the Florida Defense Infrastructure Grant (DIG) and U.S. Navy REPI funding.
3. Discussion of agreement with Florida Department of Agriculture and Consumer Services for Agriculture Best Management Practices Conservation Technician Services in Soil Conservation Department.
4. Discussion of Mediation Settlement Agreement and General Release regarding Terhaar & Cronley Property Company litigation.
5. Discussion of settlement agreement for workers compensation claim in the amount of \$105,000 for former employee as recommended by the Risk Manager.
6. Discussion of proposal from Playmore Recreation Products and Services in the amount of \$173,882 for inclusive playground at Navarre Youth Sports Complex funded by District Four recreation funds.
7. Discussion of letter to Northwest Florida Regional Transportation Planning Organization requesting support for advancing funding for Navarre Community Access Road to align with PD&E for widening of US98 from Portside Drive to Okaloosa County line.
8. Discussion of Resolution supporting the placement of signage recognizing the boundary of Navarre community.
9. Discussion of District Four Improvement Plan Study results.
10. Discussion of preliminary staff projects for submission of first round of RESTORE Act funding.
11. Discussion of submittal of 2015-2016 Florida Fish and Wildlife Conservation Commission (FWC) Artificial Reef grant for monitoring Navarre Beach reef.
12. Discussion of submission of 2015-2016 FWC Florida Boating Improvement Program grant in the amount of \$10,000 for printing waterproof copies of the Escambia/Santa Rosa Boating and Angling Guide.
13. Discussion of use of Courthouse lawn noon Thursday, May 7, 2015 for annual National Day of Prayer observance to include use of Courtroom 300 as rain alternate.
14. Discussion of rescheduling Monday, May 25, 2015 Committee-of-the-Whole meeting to Tuesday, May 26, 2015 beginning at 9:00 a.m. due to Memorial Day observance.

Administrative Committee - continued

15. **INFO ONLY:** Public Hearing items scheduled for 9:30 a.m. Thursday, March 12, 2015: None

Engineer's Report

1. Recommend Resolution to accompany Local Agency Program Agreement for Tiger Point Boulevard Sidewalk construction project.
2. Discussion of Resolution and Locally Funded Agreement (Lump Sum) with FDOT for design and construction of west bound right turn lane on U.S. 98 at Janet Street in the amount of \$65,000.00. Project approved in the November 14, 2013 Board meeting with a total cost of \$130,000.00. (Attachment A)
3. Discussion of request to eliminate sidewalks in Avalon Estates Subdivision. (Attachment B)
4. Discussion of Preliminary Plat for Stonechase Phase II, a 127 lot subdivision of a portion of Section 25, Township 2 North, Range 30 West, Santa Rosa County, Florida. (District 1) (Attachment C)
5. Discussion of Construction Plans for Stonechase Phase II, a 127 lot subdivision of a portion of Section 25, Township 2 North, Range 30 West, Santa Rosa County, Florida. (District 1) (Attachment C)

Public Services Committee – J. Williamson & Lynchard

1. Discussion of approval of the mortgage subordination agreement for the property located at 4820 Hawkins Dr., Pace.
2. Discussion of approval of the mortgage subordination agreement for the property located at 3933 Tuscany Way, Pace.

Public Services Committee – continued

3. Discussion of approval to transfer title to 2 enclosed utility trailers from the Emergency Management Department to the Santa Rosa County Health Department.
4. Discussion of approval of the request from Cellular South to upgrade their equipment on the South Tower, consistent with the lease provisions and following conditions:
 - They will perform the necessary engineering analysis and provide engineered plans and specifications for the work to be performed.
 - They will relocate the existing Osprey nest consistent with State and Federal requirements and will place a deterrent system around the antenna structure.
 - They will provide an approved third party verification that the work performed was consistent with the engineered plans and specifications.

Public Works Committee – Cole & R. Williamson

1. Discussion of purchase of steel beams for bridge construction from Bell Steel Company at a cost of \$23,083.06 based on comparison shopping.
2. Discussion of resurfacing the following roads in District Three at an estimated cost of \$246,188.00:
 - Antique Lane
 - Shell Road
 - Buck Russell Road
 - Gene Fleming Road
 - Wiley Scott Road
3. Discussion of reducing the speed limit to 45 miles per hour for the only remaining 55 mile per hour segment of Berryhill Road.
4. Discussion of proposal from McLean Tennis, Inc. for the coating and painting of the tennis courts at the Villa Venyce park in the amount of \$10,400.00, based on comparison shopping, with funding from the District 5 Recreation Funds.

Budget & Financial Management Committee – R. Williamson & Cole

1. Discussion of bids received for one 6000 lb. GVWR 4 wheel drive crew cab pickup truck for Engineering; Hub City ford, Inc. is the low bidder meeting specifications with a bid of \$28,499.

Budget & Financial Management Committee – continued

2. Discussion of bids received for one 6000 lb. GVWR 4 wheel drive pickup truck for Landfill; Hub City ford, Inc. is the low bidder meeting specifications with a bid of \$23,899.
3. Discussion of bids received for one 6000 lb. GVWR 4 wheel drive pickup truck for Mosquito Control; Hub City ford, Inc. is the low bidder meeting specifications with a bid of \$24,099.
4. Discussion of bids received for one 6000 lb. GVWR pickup truck for Mosquito Control; Milton Chevrolet is the low bidder meeting specifications with a bid of \$23,631.41.
5. Discussion of bids received for one 15 passenger van for Co-Op Extension, McKenzie Buick, GMC is the low bidder meeting specifications with a bid of \$30,353.
6. Discussion of Budget Amendment 2015 – 111 in the amount of \$35,128 to transfer funds from the TDC Fund to the Debt Service Fund for payment on the tourist information center in Navarre.
7. Discussion of Budget Amendment 2015 – 112 in the amount of \$25,000 to fund the participation in the Team Florida Partnership Program Commitment Agreement as approved by the BOCC on February 26, 2015 from Electric Franchise Fee Reserves.
8. Discussion of Budget Amendment 2015 – 113 in the amount of \$148,924 to recognize self-insurance settlement revenue in the Self Insurance Fund and allocate for expenditure.
9. Discussion of Budget Amendment 2015 – 114 in the amount of \$10,000 to carry forward funds in the Fine & Forfeiture Fund for temporary personnel support.
10. Discussion of Budget Amendment 2015 – 115 in the amount of \$5,000 to fund the participation with Escambia County and the cities of Gulf Breeze and Pensacola to fund context based Maintenance of Traffic study for proposed replacement of the Pensacola Bay Bridge from reserves in the General Fund as approved at the February 26, 2015 BOCC Regular Meeting.
11. Discussion of Budget Amendment 2015 – 116 in the amount of \$206,500 to carry forward funds for design services for the Santa Rosa Courthouse in Milton as approved at the February 26, 2015 BOCC Regular Meeting.
12. Discussion of Budget Amendment 2015 – 117 in the amount of \$15,000 to recognize Florida Forest Service Volunteer Fire Assistant Grant and allocate for expenditure.

Budget & Financial Management Committee – continued

13. Discussion of Budget Amendment 2015 – 118 in the amount of \$18,747 to recognize FY2015 EMS Grant (\$18,715), prior year unspent funds (\$14) and interest earned (\$18) and authorizes for expenditure in the current year.
14. Discussion of Budget Amendment 2015 – 119 in the amount of \$14,000 for the coating and painting of the tennis courts at the Villa Venyce Park and for two (2) basketball posts, backboards, goals and nets to be funded from District V Recreation Funds.
15. Discussion of Budget Amendment 2015– 120 in the amount of \$65,000 for the construction of a westbound right turn lane on US 98 at Janet Street as a FDOT County Incentive Grant Program (CIGP) project recognizing fifty percent (50%) local match requirement using Area 3 Impact Fee Reserves in the Impact Fee Fund as approved at the November 14, 2013 BOCC Regular Meeting.
16. Discussion of Budget Amendment 2015 – 102 in the amount of \$175,882 to purchase playground equipment for the Navarre Sports Complex from Playmore Recreational Products & Services (\$173,882) and to build a 12' x 24' pavilion and 2 picnic tables (\$2,000) from District IV Recreation Funds.
17. Discussion of County Expenditures / Check Register.

Public Forum