

March 11, 2013

ECONOMIC DEVELOPMENT COMMITTEE

1. Economic Development Update - Shannon Ogletree.
2. Economic Development Director Recruitment Update

No support documentation for this agenda item.



SANTA ROSA COUNTY BOARD OF COMMISSIONERS

Santa Rosa Administrative Offices
6495 Caroline Street, Suite M
Milton, Florida 32570-4592



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ROBERT A. "BOB" COLE, District 2
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HUNTER WALKER, County Administrator
ANGELA J. JONES, County Attorney
JAYNE N. BELL, OMB Director

2

M E M O R A N D U M

TO: Board of Commissioners

FROM: Hunter Walker, County Administrator

DATE: March 7, 2013

SUBJECT: EDO Director Recruitment Update

The deadline for submission of applications for the Economic Development Director position was March 1, 2013 and at close of business the recruiting firm KIJobGrowth had received forty-eight (48) applications.

The recruiting firm is currently completing preliminary screening and telephone interviews and will meet with the Human Resources Director, County Attorney, and I next week to review candidates and finalize course of action.

As with similar positions, I plan to review resumes with several department directors and solicit input during interview process. I envision potentially a round of telephone interviews followed by on site interviews with finalists, but that is subject to change after the meeting with the recruiting firm.

I hope to have the EDO Director in place by May. Please call with questions.

March 11, 2013

ADMINISTRATIVE COMMITTEE

1. Discussion of Agreement with Karen Harrell for Beaches to Woodlands Event Coordinator Services as recommended by the Tourist Development Council.
2. Discussion of Agreement with Denise Haywald for Community Relations/Social Media Coordinator Services as recommended by Tourist Development Council.
3. Discussion of following expenditures as recommended by the Tourist Development Council:
 - \$10,000 from TDC reserves for Navarre Fishing Rodeo
 - \$200,000 from TDC General Fund for covered arena amenities
 - \$200,000 from TDC General Fund for future projects
4. Discussion of placing blue ribbons on Navarre Beach Bridge for month of April for the Gulf Coast Kid's House **Blue to Better** child abuse awareness campaign.
5. Discussion of request for allocation of \$1,000 from tree mitigation fund for tree giveaway program at Navarre Relay for Life event
6. Discussion of \$25,000 allocation to Town of Jay for recreation program from District Three Recreation Fund.
7. Discussion of following requests for 25th annual Riverwalk Arts Festival sponsored by the Santa Rosa Arts and Culture Foundation April 5-7, 2013:
 - use of Courthouse parking lots including south side limestone lot
 - banner across eastern corner of lawn
 - temporary NO WAKE zone designation on Blackwater River from US 90 eastward to railroad trestle during the event

8. Discussion of proposal from Baxley services in the amount of \$15,250 for repairs to the recycling building at Central Landfill based on comparison shopping.
9. Discussion of replacement of legacy PBX telephone exchange at Courthouse with Cisco Voice-Over-IP system at cost of \$120,302.20 utilizing State of Florida Suncom contract.
10. Discussion of inmate work Agreement with the Sheriff's Office.
11. Discussion of use of Courthouse lawn noon Thursday, May 2, 2013 for annual National Day of Prayer observance to include use of Courtroom 100 as rain alternate.
12. Discussion of use of Williams Lake Road for a 10K Run benefit for the preservation of the Historic Coon Hill Cemetery.
13. Public Hearing items scheduled for 9:30 a.m. Thursday, March 14, 2013: NONE

1

AGREEMENT

SANTA ROSA COUNTY ("County") and KAREN HARRELL, ("Contractor")

enter into this Agreement this day of ___day of _____, 2013

A. This Agreement shall be for the period of April 1, 2013 through October 31, 2013, for Beaches to Woodlands Event Coordinator Services for the County as follows:

1. Contractor will be required to provide services in Santa Rosa County as set out in the Request for Proposals attached along with Contractor's Proposal as Exhibit A.

2. Payment shall be in the amount \$15,000 payable in monthly amounts of two thousand one hundred forty-three and 00/100 Dollars (\$2,143.00) per month at the end of each month, commencing on April 30, 2011. The final payment of \$2,142.00 shall not be paid until final completion of the project.

3. Either party may terminate this agreement without cause upon giving sixty (60) days written notice. Contractor will be paid for all work performed prior to termination.

4. Contractor agrees to indemnify and hold harmless County, its agents, officials, and employees for any and all claims, suits and damages arising out of the operation of this contract.

IN WITNESS WHEREOF, the parties have signed this agreement as of the day and year first above written.

SANTA ROSA COUNTY, FLORIDA

By: _____
Chairman

ATTEST:

Clerk or Deputy Clerk

CONTRACTOR: KAREN HARRELL

By: _____

WITNESSES:

2

AGREEMENT

SANTA ROSA COUNTY ("County") and DENISE HAYWALD,

("Contractor") enter into this Agreement this ____ day of March, 2013.

A. This Agreement shall be for the period of March 1, 2013, through February 28, 2014, for Community Relations/Social Media Coordinator Services for the County as follows:

1. Contractor will be required to provide services in Santa Rosa County as set out in the Community Relations/Social Media Coordinator description attached as Exhibit A.

2. Payment shall be in the amount of \$25,000 payable in monthly amounts of \$2,083.00 per month at the end of each month for 11 months and \$2,087.00 for the 12th month.

3. Either party may terminate this agreement without cause upon giving sixty (60) days written notice. Contractor will be paid for all work performed prior to termination.

4. Contractor agrees to indemnify and hold harmless County, its agents, officials, and employees for any and all claims, suits and damages arising out of the operation of this contract.

IN WITNESS WHEREOF, the parties have signed this agreement as of the day and year first above written.

SANTA ROSA COUNTY, FLORIDA

By: _____
Chairman

ATTEST:

Clerk

CONTRACTOR: DENISE HAYWALD

By: _____

WITNESSES:

COMMUNITY RELATIONS/SOCIAL MEDIA COORDINATOR

Responsible for developing content and executing daily posts/tweets to all applicable social media outlets based on the marketing strategy that has been provided. Monitoring online competitor presence/perceptions, researching new blogs and channels for relevance/trend identification, reporting “chatter” and other relevant online data, and maintaining posting schedules. Other duties include coordinating the marketing calendar with online activity, tracking social media influence measurements, partnering with other departments to ensure proper online messaging and relevancy, ensuring consistency of messages across multiple networks, preparing reports to update internal staff on usage statistics, and continuous monitoring and coverage of all sites and competition.

Additionally, candidate will need to connect with key players in the county to develop relationships and to gather events/happening within the county. Candidate will be responsible for making sure the agency is kept up to date on this for advertising purposes. Must be available to attend events in the county for blogging, pictures and social media purposes. Position is based in Santa Rosa County, but will need to travel to Mobile for occasional day trips.

The right candidate will have a background in marketing, communications or related field, have excellent written and verbal communication skills, and strong attention to detail. The candidate must possess a solid understanding of the social media universe, including YouTube, Twitter, Flickr, Facebook, Blogging, ect...
Reports directly to MDi media group, not individual TDC board members.

Hunter Walker

From: Kate Wilkes [kwilkes27@gmail.com]
Sent: Monday, February 25, 2013 11:44 AM
To: Hunter Walker
Subject: Fwd: BOCC Agenda
Attachments: back-up for BOCC.pdf

Please place on agenda for next meetings. The items were approved at the Wed.(not Thurs. as stated below) meeting of the TDC - Feb. 20, 2013

----- Forwarded message -----

From: **Kate Wilkes** <kwilkes27@gmail.com>
Date: Fri, Feb 22, 2013 at 9:40 AM
Subject: BOCC Agenda
To: Hunter Walker <HunterW@santarosa.fl.gov>

Good morning,

At the Thursday meeting of the TDC the following items were approved. Please add to the meeting for BOCC approval.

2013 Agreement with Karen Harrell to organize Beaches to Woodlands event for the sum of \$! 5,000. The contract is the same as the last 2 years.(attached)

\$10,000 from the South End reserves for the Navarre Fishing Rodeo on June 1-2. info attached

The Council also approved \$200,000 from the TDC general Account 107 for additional amenities for the Agri-plex.

\$200,000 from the TDC general Account 107 for project(s) for the South End to be determined.

Please call with any questions.

Thank you,
Kate

--
Kate Wilkes
Executive Director
Santa Rosa County Tourist Development
8543 Navarre Parkway
Navarre, FL 32566
850-939-8666
kwilkes27@gmail.com
www.floridabeachestorivers.com

Please note: Due to Florida's very broad public records file, most written communication to or from County Employees regarding County business are public records, available to the public and media upon request. Therefore, this written e-mail communication

2/25/2013

Navarre Fishing Rodeo

Date: June 1 – 2, 2013

Place: Juana's Pagodas

The Navarre Fishing Rodeo will be a family friendly event that highlights the many species of fish as well as the different fishing methods available in the Navarre area. The goal is to increase tourism during the shoulder season by highlighting the great opportunities for fishing during the spring and fall. The time period of June 1 -2 has been chosen to allow the largest variety of fish to be featured in the rodeo.

20 Fish Divisions + Junior Division

\$25 per ticket (age 13 and under free)

Prizes: \$100 per division (may be able to offer larger prizes if more support is garnered)

Sponsors:

Flat Out Charters
South Again Charters
Broxson Outdoors
Half Hitch Tackle
Additional Sponsors will be recruited

Navarre Fishing Rodeo - Budget

Tent Rental, Chairs, Lighting, Stage	2,000
Catering for Captains Meeting	1,000
PA System and Speakers	1,000
Printing - Rule Booklet, Flyers, Rack Cards	750
Tee Shirts	2,500
Logo, Website Design, Social Media	850
Leader Board	500
Bags, Cooziers, Bottle Openers	600
Event Insurance	800
	10,000

Fish Categories

Black Snapper
Bluefish
Bonita
Cobia
Dolphin (Fish)

peer sound access

4

Kathy Jordan

From: Roger Blaylock
Sent: Tuesday, March 05, 2013 1:51 PM
To: Hunter Walker
Cc: Kathy Jordan; Avis Whitfield
Subject: FW: Blue Ribbons on Bridges

Hunter - Below is a request from Gulf Coast Kid's House to place blue ribbons on Navarre Beach intercoastal bridge during April for their Blue to Better child abuse awareness campaign. Stephen said Ms Kostevicki is willing to be at the meeting to discuss her request. The only conflict I see is our bridge rehab may not be complete at midspan on the bridge. Please place her request on your Admin agenda.

Thanks,

Roger A. Blaylock, P.E.
Santa Rosa County Engineer
850 981-7100 - Office
850 983-2161 - FAX

From: Stephen Furman
Sent: Tuesday, March 05, 2013 1:31 PM
To: Roger Blaylock
Subject: FW: Blue Ribbons on Bridges

Stephen L. Furman P.E.
Assistant Public Works Director
Santa Rosa County
(850) 981-7121

From: Stacey Kostevicki [mailto:executivedirector@gulfcoastkidshouse.org]
Sent: Tuesday, March 05, 2013 1:30 PM
To: Stephen Furman
Subject: Blue Ribbons on Bridges

Hi Mr. Furman,

Thank you for speaking with me today regarding From Blue to Better – a four county collaborative effort to raise awareness about child abuse prevention during April, child abuse prevention month. As part of the From Blue to Better campaign, we are placing blue ribbons (approximately 1-2 feet across) on bridges throughout the counties. We would like to place six ribbons on the light posts on the Navarre Bridge (beginning, middle and end). Our intent would be to put the ribbons up before April 1, 2013 and to remove them during the last week of April. Thank you for your help!

3/5/2013

(5)

Hunter Walker

From: Laurie Gallup [laurie@navarrelistings.com]
Sent: Saturday, March 02, 2013 4:23 PM
To: Hunter Walker
Cc: Beckie Cato; Board of County Commissioners; Angie Jones
Subject: Re: Tree Fund Request

Hi Hunter,

I am following up on the tree fund and if it can be used for the tree giveaway we are planning at the Navarre Relay for Life. Have you heard anything back from the board?

Thank you,

Laurie Gallup

On Mon, Feb 18, 2013 at 4:23 PM, Hunter Walker <HunterW@santarosa.fl.gov> wrote:

Thanks Laurie,

This is the first request received in this regard, so we don't have any procedures, but am happy to take to Board for their review/approval. The tree mitigation fund has a current balance of of \$4,145 and has been used by County staff for planting trees in parks, roadways, etc. Hunter

From: Laurie Gallup [mailto:laurie@navarrelistings.com]
Sent: Monday, February 18, 2013 3:27 PM
To: Hunter Walker
Subject: Tree Fund Request

Dear Hunter,

We have a group of citizens here in Navarre who are interested in promoting a Green and Clean program. One of the actions we would like to take is a tree giveaway. We are planning on giving these trees away at the Navarre Relay for Life which is in April (as is Earth Day).

We were wondering if the county would contribute \$1,000 from the County Tree Fund to fund the purchase of the trees. 100% of the funds would go toward actual trees, no labor or additional fees would be taken from the fund. If all of the trees are not given away to citizens who agree to plant and maintain them, we will plant the remainder of the trees in our parks and schools (after approval from the proper authority).

Thank you for considering our request.

Laurie Gallup
Navarre Properties
8577 Gulf Blvd
Navarre Beach FL 32566
[850-936-1312](tel:850-936-1312)
www.navarrelistings.com

6

Hunter Walker

From: Commissioner Salter
Sent: Wednesday, February 27, 2013 1:10 PM
To: Hunter Walker
Cc: Water Utility - Town of Jay
Subject: FW: Town of Jay Park

Hunter,
Please place Linda's request on the March 11 BOCC meeting. Thanks.

From: Linda Carden [mailto:townclrk@bellsouth.net]
Sent: Wednesday, February 13, 2013 1:31 PM
To: Commissioner Salter
Subject: Town of Jay Park

Dear Commissioner Salter,

The Town of Jay respectfully requests an allocation of \$25,000.00 for recreational expenses. Our park is in need of several improvement projects. We would like to start the new season with the park in as good condition as possible.

Thank you in advance for your attention in this matter.

Linda Carden
Town Clerk

Florida has a very broad Public Records Law. Virtually all written communications to or from Santa Rosa County Personnel are public records available to the public and media upon request. E-mail sent or received on the county system will be considered public and will only be withheld from disclosure if deemed confidential pursuant to State Law.

2/27/2013

Hunter Walker

From: Ann J. Scott [scottanj58@aol.com]
Sent: Friday, March 01, 2013 9:12 AM
To: Hunter Walker; sharon.holley@ci.milton.fl.us; darlienestanhope@gmail.com
Subject: Riverwalk Arts Festival

Hunter:

The Santa Rosa Arts & Culture Foundation requests the use of the following County properties for the above referenced event scheduled for April 5 (Friday) 4:45 pm (or whenever the courthouse traffic is gone) through April 7 (Sunday) at 7:00 pm:

1. East Courthouse Parking Lot (South Willing Street)
2. Limestone Parking Lot behind the Cthouse that connects South Willing to Elmira Street (at Blackwater Bistro)
3. Banner on the east corner of the Courthouse lawn (front)

Thanks so much for your consideration.

Ann J. Scott
850-393-0121
scottanj58@aol.com

Email scanned by Check Point

SANTA ROSA

Arts & Culture

FOUNDATION INC.

5188 Escambia Street, Milton, FL 32570
srad@bellsouth.net www.SantaRosaArts.org www.srad.org 850-981-1100

February 18, 2013

Commissioner Bob Cole
Chairman
Santa Rosa Board of County Commissioners
6495 Caroline Street, Suite M
Milton, FL 32570

Re: Request for temporary No-Wake Zone on Portion of Blackwater River

Dear Commissioner Cole:

The 25th Annual Riverwalk Arts Festival is scheduled for April 6 & 7, 2013, *Saturday 10:00 – 7:00* and *Sunday 10:00– 5:00*. Upon invitation, many yachts are scheduled to arrive at the Riverwalk Friday and depart Monday Morning.

We request that a temporary No-Wake Zone be designated and enforced beginning Friday, **April 5, 2013, 3:00 pm** to **April 7th, 8:00 pm** from the East Milton Bridge to the Railroad Trestle. This will insure that all visitors arriving by boat will be able to dock safely.

Thank you for your consideration.

Sincerely,



Ann Scott
Chairman
Riverwalk Arts Festival



SANTA ROSA COUNTY ENGINEERING
ENVIRONMENTAL DEPARTMENT

6065 Old Bagdad Highway
Milton, FL 32583
www.co.santa-rosa.fl.us

RECEIVED

FEB 27 2013

Roger A. Blaylock, P.E.
County Engineer

Jerrel Anderson, P.E.
Environmental Manager

5

Memo

To: Hunter Walker, County Administrator
From: Jerrel Anderson, P. E., Environmental Manager *JA*
Thru: Roger Blaylock, P.E., County Engineer *Rob*
Date: February 20, 2013
Re: Building Repair – Recycle Building - Central Landfill

Background: Approximately a year ago the recycle function was contracted to West Florida Recycling. They now use the recycling building at Central Landfill for consolidating materials before shipping to their processing facility in Pensacola.

Situation: While the existing facility is now used by the private contractor, the building remains the property of Santa Rosa County and as such overall building integrity should continue to be maintained.

The existing roof and drainage gutters, along with some of the exterior walls, are in need of repair. In response to this situation we have secured three local bids for repair of these systems. The bids received are as follows:

- Baxley Services – Jay FL – Bid Price; \$15,250.00
- Keith Caraway Construction, LLC – Jay FL – Bid Price: \$15,850.00
- Sessions Contractors Group, Inc. – Milton FL – Bid Price: \$23,241.75

Request: Award building repair of recycle building at Central Landfill to low bid: Baxley Services, for the bid price of \$15,250.00

JA/tt

Jerrel Anderson

From: Rick Harris
Sent: Tuesday, February 19, 2013 10:24 AM
To: Jerrel Anderson
Cc: Ron Hixson
Subject: Recycle Building Repair Bid Prices

Request approval to proceed with accepting the following bid prices for the repair and updating of the roof, walls and drain gutters on the existing Santa Rosa County Recycle processing and storage building.

Please find below the bidding companies and bid prices.

Baxley Services
P.O. Box 828
Jay, FL 32565
(850)675-4459
FAX-(252) 296-4491 Total Bid Price - \$15,250.00

Keith Caraway Construction LLC.
3874 Ebenezer Church Road
Jay, FL 32565
Cell (850) 359-0151
Fax (850) 675-3165 Total Bid Price - \$15,850.00

Sessions Contractors Group Inc.
P.O. Box 4020
Milton, FL 32572
(850) 626-0404 Total Bid Price - \$23,241.75

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SANTA ROSA COUNTY
BOARD OF COMMISSIONERS
COMPUTER/GIS DEPARTMENT



GIS/ Mapping/Software/Web Support/Network/Hardware Support Team

Aleta Floyd, IS/GIS Director
(Staff: Val Jarvis, IS/GIS Supervisor - Adrian Lowndes, DB Adm/Network Supervisor
Katrina Penton, Corey Adkinson, Pat Stockett, Brandon Knuth, Ron Strickland)

9

MEMORANDUM

TO: Mr. Hunter Walker, County Administrator

FROM: Aleta Floyd, IS/GIS Director *af*

CC: Jayne Bell – OMB Director

SUBJECT: VoIP Enterprise Phone System Recommendation

DATE: March 6, 2013

The recently purchased enterprise VoIP county phone system is fully operational which replaced six legacy independent PBX phone systems at Public Services, Public Works, Emergency Management, Animal Services, County Extension, and the County Administrative Center. This system is capable of supporting up to 1000 phones and has united all county departmental phones into one seamless voice system via internal four digit dialing including phones at the South End Service Center and Navarre Beach. The current system now supports 440 phones and faxes in all county departments, State Attorney, Property Appraiser, Supervisor of Elections, and Clerk of Court offices in the Administrative center. The system is also integrated with Reverse 911 and the Hello IVR systems.

Recommend proceeding with migration of the phones currently on the Courthouse PBX system to the Countywide VoIP phone system. The courthouse PBX phone system was purchased in December 2004 for \$129,150 and the new quote which is for more phones, faxes, and features is \$120,302.20 with \$909.45 monthly support utilizing the State of Florida SUNCOM STEPS contract.

157 phones and network switches will be purchased for both the Clerk of Courts and Judicial offices at the courthouse including the modular buildings, the public defender and the probation offices.

The eight year old PBX system in the Courthouse is having some issues coupled with the lack of any staff able to support this legacy system, the recommendation to move forward is much needed.

This phase III will conclude the Countywide Phone System project. Due to the significant savings thus far with the VoIP system, we should be able to fund this from the current county communications line. Jayne and I will monitor this expense line, and if a budget transfer is needed to supplement this expense toward the end of the fiscal year, we will advise as such.

We anticipate over \$200,000 reduction in re-occurring communication expenses for next budget year from all departments due to the significant savings from the VoIP system, coupled with the migration of other circuits to the State of Florida SUNCOM system.

Thank you.

Santa Rosa County Cisco Unified Communications Court House Addition

153 x 6945 Phone, 2 x 7965 Phone, 2 x 7965 Phone w/7916 Sidecar

98 x Voicemail Advanced

12 x ATA187 2-Port Analog ATA

1 x 2951 SRST Voice Gateway w/2 PRI

6 x WS-C2960-48PST-L 48-Port 10/100 PoE

2 x WS-C2960-24PC-L 24-Port 10/100 PoE

1 x WS-C3750X-12S-S 12-Port Gigabit SFP w/10 SX SFP & 6 LH SFP

Part	Description	QTY	Purchase Price	Monthly Support (12M Term)
CP-6945-C-K9=	Cisco UC Phone 6945 Charcoal Standard Handset	153	Included	
CON-SNT-CP6945C1	SMARTNET 8X5XNBD Cisco UC Phone 6945 Charcoal Stanc	153		Included
CP-7965G=	Cisco UC Phone 7965 Gig Ethernet Color spare	4	Included	
CON-SNT-CP7965	SMARTNET 8X5XNBD Cisco Unified IP Phone 7965	4		Included
CP-PWR-CUBE-3=	IP Phone power transformer for the 7900 phone series	2	Included	
CP-PWR-CORD-NA=	7900 Series Transformer Power Cord North America	2	Included	
ATA187-I1-A=	Cisco ATA 187 with configurable impedance	12	Included	
CON-SNT-ATA187I1	SMARTNET 8X5XNBD Cisco ATA 187 with 600 ohm impeda	12		Included
ATA187PWRCORD-NA	ATA187 power supply cable for North America	12	Included	
R-UNIFIED-CMBE6K	Unified CMBE 6000 - Electronic Software delivery -Top Lev	1	Included	
CON-ESW-UNCMBE6K	ESSENTIAL SW Unified Communication Manager Biz Editio	1		Included
UCM-7825-86	Unified Communications Manager 8.6 Server Software	2	Included	
UCXN8-USR	Unity Connection 8.x User for CUCM BE	98	Included	
CUCM-PAK	Include PAK Auto-expanding PAK for CUCM	1	Included	
CUCM-USR	Include PAK Auto-expanding User for CUCM	942	Included	
UCXN8-FT-PAK	Unity Connection 8.x PAK	1	Included	
LIC-BE6K-ENH	Unified CMBE6K Enhanced User Connect License (No VM)	157	Included	
UCSS-U-BE-ENH-1-1	UCSS for Enh Users Business Edition - 1 User One Yr Sub	157		Included
CON-ESW-LICBE6KE	ESSENTIAL SW Unified CMBE6K Enhanced User Connect Li	157		Included
LIC-BE6K-ESS	Unified CMBE6K Essential User Connect License (No VM)	24	Included	
UCSS-U-BE-KESS-1-1	UCSS for CMBE 3K and 5K Essential User - 1 Year - 1 User	24		Included
CON-ESW-LICBE6ES	ESSENTIAL SW Unified CMBE6K Essential Usr Connect Lic	24		Included
LIC-BE6K-VM	Unified CMBE6K Voicemail User Connect License	98	Included	
CON-ESW-LICBE6KV	ESSENTIAL SW Unified CMBE6K Voicemail User Connect	98		Included
UCSS-U-BE-KVMA-1-1	UCSS for CMBE 5K and 6K VM Advanced User - 1 Year - 1 U	98		Included
CP-7916=	7916 UC Phone Color Expansion Module	2	Included	
CON-SNT-CP7916	SMARTNET 8X5XNBD 7916 IP Phone Color Expansion Mod	2		Included
CP-SINGLFOOTSTAND=	Footstand kit for single 7914 7915 or 7916	2	Included	
C2951-CME-SRST/K9	2951 UC Bundle w/ PVD3-32 FL-CME-SRST-25 UC Licens	1	Included	
CON-SNTP-2951CMST	SMARTNET 24X7X4 2951 Voice Bundle w/ UC License PAK	1		Included
S2951UK9-15104M	Cisco 2951 IOS UNIVERSAL	1	Included	
VWIC3-2MFT-T1/E1	2-Port 3rd Gen Multiflex Trunk Voice/WAN Int. Card - T1/E	1	Included	
PVD3-32U64	PVD3 32-channel to 64-channel factory upgrade	1	Included	
FL-SRST	Cisco Survivable Remote Site Telephony License	1	Included	
FL-CME-SRST-100	Cisco Communication Manager or SRST- 100 seat license	2	Included	
PWR-2921-51-AC	Cisco 2921/2951 AC Power Supply	1	Included	
CAB-AC	AC Power Cord (North America) C13 NEMA 5-15P 2.1m	1	Included	
FL-CME-SRST-25	Communication Manager Express or SRST - 25 seat license	1	Included	
SL-29-IPB-K9	IP Base License for Cisco 2901-2951	1	Included	
SL-29-UC-K9	Unified Communication License for Cisco 2901-2951	1	Included	
ISR-CCP-EXP	Cisco Config Pro Express on Router Flash	1	Included	
MEM-2951-512MB-DE	512MB DRAM (1 512MB DIMM) for Cisco 2951 ISR (Defaul	1	Included	
MEM-CF-256MB	256MB Compact Flash for Cisco 1900 2900 3900 ISR	1	Included	
WS-C2960-48PST-L	Catalyst 2960 48 10/100 PoE + 2 1000BT +2 SFP LAN Base	6	Included	
CON-SNT-2964STL	SMARTNET 8X5XNBD 48 port PoE 370W	6		Included
CAB-AC	AC Power Cord (North America) C13 NEMA 5-15P 2.1m	6	Included	
WS-C2960-24PC-L	Catalyst 2960 24 10/100 PoE + 2 T/SFP LAN Base Image	2	Included	

CON-SNT-C29602PC	SMARTNET 8X5XNBD Cat2960 24 10/100 PoE-2T/SFP LAN	2		Included
CAB-AC	AC Power Cord (North America) C13 NEMA 5-15P 2.1m	2	Included	
WS-C3750X-12S-S	Catalyst 3750X 12 Port GE SFP IP Base	1	Included	
CON-SNT-C375X12S	SMARTNET 8X5XNBD Catalyst 3750X 12 Port GE SFP IP Base	1		Included
C3KX-PWR-350WAC	Catalyst 3K-X 350W AC Power Supply	1	Included	
CAB-SPWR-30CM	Catalyst 3750X Stack Power Cable 30 CM	1	Included	
CAB-3KX-AC	AC Power Cord for Catalyst 3K-X (North America)	1	Included	
CAB-STACK-50CM	Cisco StackWise 50CM Stacking Cable	1	Included	
S375XVK9T-12258SE	CAT 3750X IOS UNIVERSAL WITH WEB BASE DEV MGR	1	Included	
GLC-SX-MMD=	1000BASE-SX SFP transceiver module MMF 850nm DOM	10	Included	
GLC-LH-SMD=	1000BASE-LX/LH SFP transceiver module MMF/SMF 1310	6	Included	
PURCHASE TOTAL - CSA and PO Required:			\$116,569.20	N/A
Monthly Support (12 Month Term Paid Monthly) - CSA Required:			N/A	\$901.39
GRAND TOTAL (12 Months):			\$127,385.88	

PoE switching is not managed

Due to free Cisco SMARTnet "SNT" state contract provisions for 1st year, subsequent years of Monthly Support will be higher

Florida State Contract for Cisco Telephony Equipment and Services 730-000-09-1 F581667655016

STEPS pricing is a bundled price may be broken out for review on this bill of materials (BoM). Unit pricing will vary for each unique BoM.

Quote valid for 30 days from date shown above.

Melissa Menard

mmenard@presidio.com

(850) 368-9171

Hunter Walker

From: Avis Whitfield
Sent: Tuesday, February 26, 2013 5:10 PM
To: Merry Beth Andrews
Cc: Hunter Walker
Subject: FW: Inmate work crew MOU

Attachments: Inmate work crew agreement2013.docx; 15.40 Sheriff's Inmate Work Crew 01-20-2013.doc.htm



Inmate work crew agreement201...
15.40 Sheriff's Inmate Work Cr...

Merry Beth,

Public Works doesn't use County Jail inmates. We only use State Prison inmates. However, I don't know if the other Departments listed in the agreement use them at times so Hunter may want to put the agreement on an Administrative agenda for BOCC approval. It doesn't appear to cost anything so I suppose there is no downside, even if the inmates are never used.

Avis Whitfield
Director
Santa Rosa County Public Works

-----Original Message-----
From: Merry Beth Andrews
Sent: Tuesday, February 26, 2013 2:27 PM
To: Avis Whitfield
Subject: FW: Inmate work crew MOU

For your info. MB

Merry Beth Andrews
Florida Registered Paralegal
SANTA ROSA COUNTY
6495 Caroline Street, Suite C
Milton, Florida 32570
(850)983-1857
(850)981-8808 - Fax

From: KELLEY, RUBY [mailto:RKELLEY@srso.net]
Sent: Tuesday, February 26, 2013 2:19 PM
To: Merry Beth Andrews
Subject: Inmate work crew MOU

Merry Beth,

Here is the Work Crew Agreement and the attachment that needs to be approved by the Board.

Please let me know if you need anything further and thanks for your help.

Ruby Kelley

Paralegal for SRSO

850/983-1207

rkelley@srso.net

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Florida has a very broad Public Records Law. Virtually all written communications to or from Santa Rosa County Personnel are public records available to the public and media upon request. E-mail sent or received on the county system will be considered public and will only be withheld from disclosure if deemed confidential pursuant to State Law.

10

SHERIFF'S INMATE WORK CREW AGREEMENT
BETWEEN
SHERIFF WENDELL HALL AND
SANTA ROSA COUNTY

THIS AGREEMENT is made by and between Wendell Hall, as Sheriff of Santa Rosa County, Florida, a County Constitutional officer of the State of Florida for the SANTA ROSA COUNTY SHERIFF'S OFFICE, located at 5755 East Milton Road, Milton Florida 32583 (hereinafter referred to as the SHERIFF) and SANTA ROSA COUNTY, a political subdivision of the State of Florida, whose mailing address is 6495 Caroline Street, Milton, Florida 32570 (hereinafter referred to as the COUNTY).

WHEREAS, in accordance with Chapter 951, Florida Statute, the SHERIFF has been designated by the Santa Rosa County Board of County Commissioners as the Chief Correctional Officer of the County Correctional System (hereinafter referred to as the JAIL); and

WHEREAS, the various entities within the County desire to utilize inmate labor for projects for which the governing body of the county could lawfully expend public funds; and

WHEREAS, the SHERIFF desires that inmate labor be utilized upon projects for which the governing body of the county could lawfully expend public funds;

NOW THEREFORE, in consideration of the mutual promises of the parties hereto, and of the mutual covenants and conditions hereinafter expressed, the parties hereby covenant each with the other as follows:

SECTION ONE: TERM

1.1 The term of this Agreement shall commence on the date of the execution by the last party to sign and shall remain in effect for four (4) years, or until terminated as provided for elsewhere in this Agreement.

1.2 It is understood that no SHERIFF may legally obligate himself beyond his term of office; therefore this agreement shall automatically terminate the day Sheriff Wendell Hall's successor takes the Oath of Office as SHERIFF of Santa Rosa County, Florida, unless ratified by the successor Sheriff.

SECTION TWO: RENEWAL

2.1 This Agreement may be renewed by the SHERIFF and the county upon agreement by both parties. Any such renewal Agreement shall be signed by both parties prior to the expiration of this Agreement.

SECTION THREE: PARTIES TO THIS AGREEMENT

- 3.1 All references to the SHERIFF shall mean Sheriff Wendell Hall and/or his designee.
- 3.2 All references for the purposes of providing inmate crews as an ongoing detail shall include the following:
- 3.2.1 Santa Rosa County Clerk's Office
 - 3.2.2 Santa Rosa County Department of Maintenance
 - 3.2.3 State's Attorney's Office
 - 3.2.4 Navarre Chamber of Commerce
 - 3.2.5 University of West Florida, Milton Campus
 - 3.2.6 Pensacola Junior College, Milton Campus
 - 3.2.7 County Cemeteries
 - 3.2.8 Supervisor of Elections
 - 3.2.9 Other entities by request at the discretion of the SHERIFF
- 3.3 Other agencies or entities desiring to utilize inmate labor pursuant to this Agreement shall be required to give the SHERIFF at least fifteen (15) working days prior notice. Filling such requests shall be contingent upon the availability of inmates as determined by the SHERIFF in accordance with Section 4.1

SECTION FOUR: SCOPE OF SERVICES-SHERIFF

- 4.1 The SHERIFF agrees to assign low risk inmates who have been sentenced or are otherwise housed in the Santa Rosa County Jail, to work on the Inmate Work Crew detail. The SHERIFF shall have complete authority in determining which inmates will be assigned to each detail. The number of inmates that are assigned to each detail shall be dependent upon the availability of eligible inmates who meet the criteria for assignment as determined by the SHERIFF.

SECTION FIVE: SCOPE OF SERVICES-COUNTY

- 5.1 The County agrees that the SHERIFF will provide a Deputy to supervise the inmates while the inmates are assigned to the detail and agrees that the inmates are under the direct supervision of the Inmate Work Crew Deputy.

- 5.1.1 The Work Crew Deputy shall have meaningful input as to which Deputy shall be assigned to supervise inmate work crews.
- 5.1.2 The county agrees that the Detention deputies who violate Sheriff's policy regarding the supervision of inmate work crews shall be removed from their supervision roles. The SHERIFF shall have final authority as to who may supervise inmate work crews following a violation of Sheriff's policy.
- 5.1.3 The SHERIFF agrees that Deputies subject to the provisions of this Agreement shall abide by the Standard Operating Procedure 15.40: Sheriff's Inmate Work Crew attached hereto and incorporated into this Agreement by reference. A violation of this procedure shall result in their removal from supervising inmate work crews.
- 5.1.4 The COUNTY agrees that nothing in this Agreement is intended nor shall be construed to create an agency relationship, an employer/employee relationship, a joint venture relationship, or any other relationship for purposes of employment law, between the Inmate work crew and the SHERIFF.
- 5.2 The SHERIFF agrees to provide transportation for inmates who are assigned to a work detail.
- 5.2.1 The county agrees that the SHERIFF shall have final authority to determine the dates, the times and the number of hours an inmate can work on any detail, as provided in Standard Operating Procedure 15.40.
- 5.2.2 The SHERIFF shall have final authority to determine the method of transportation. All methods used shall be in compliance with accepted safety standards as determined by the SHERIFF.
- 5.3 The SHERIFF agrees to provide all equipment for use by inmates assigned to a work detail, including all safety equipment.
- 5.4 The SHERIFF agrees to abide by Chapter 951, Florida Statutes and the Florida Model Jail Standards as these provisions relate to Inmate work crews.
- 5.5 The COUNTY agrees to maintain all licenses, permits and other approval required for its operations and agrees to pay for all fees incurred in connection with obtaining and maintaining such licenses and permits as a cost of operation.

SECTION SIX: TERMINATION

- 6.1 Either party may terminate this Agreement without cause by giving the other party a thirty (30) day written notice prior to the termination date. No penalties shall accrue for such an early termination.

6.2 In the event the COUNTY materially defaults in the performance of any of its obligations hereunder, the SHERIFF shall have the right to immediately terminate this Agreement without further notice to the COUNTY.

SECTION SEVEN: INDEMNIFICATION AND HOLD HARMLESS

7.1 To the extent permitted by §768.28 Florida Statutes, and the Florida Constitution, the COUNTY agrees to indemnify and hold harmless the SHERIFF from all claims, damages, liabilities, or suits of any nature whatsoever arising out of, because of, or due to the breach of this agreement by the COUNTY, its delegates, agents, or employees, or due to any act or occurrence of omission or commission of the COUNTY, including but not limited to costs and a reasonable attorney's fee. The SHERIFF may, at his sole option, defend itself or allow the COUNTY to provide defense. Neither the SHERIFF nor the COUNTY shall be deemed to assume any liability for the acts, omissions to act and negligence of the other parties, their agents, servants, and employees.

7.2 To the extent permitted by §768.28, Florida Statutes, and the Florida Constitution, the SHERIFF agrees to indemnify and hold harmless the COUNTY from all claims, damages, liabilities, or suits of any nature whatsoever arising out of, because of, or due to the breach of this agreement by the SHERIFF, its delegates, agents, or employees, or due to any act or occurrence of omission or commission of the SHERIFF, including but not limited to costs and a reasonable attorney's fee. The COUNTY may, at its sole option, defend itself or allow the SHERIFF to provide defense.

7.3 The SHERIFF has no obligation to provide legal counsel or a legal defense to COUNTY in the event that a suit, claim or action of any character or nature is brought by any person not a party to this Agreement against the COUNTY as a result of, or relating to, COUNTY's duties, obligations and performance pursuant to this Agreement. Further, the SHERIFF has no obligation for the payment of any judgment or the settlement of any claims made against the COUNTY as a result of, or relating to, COUNTY's obligations, duties and performance pursuant to this Agreement.

SECTION EIGHT: MISCELLANEOUS

8.1 The COUNTY shall not assign this Agreement to any other individual or entity without the express written consent of the SHERIFF.

8.2 In the event that either party incurs legal expenses or costs to enforce the terms of this Agreement, the prevailing party in any arbitration or legal proceeding hereunder shall be entitled to recover the costs of such action so incurred, including without limitation, reasonable attorney's fees.

- 8.3 A waiver by either party of a breach or violation of any provision of this Agreement shall not operate as, or be construed to be, a waiver of any subsequent breach of the same or other provision hereof.
- 8.4 In the event any provision of this Agreement is held to be unenforceable or void, in whole or in part, the offending term or provision shall be construed as valid and enforceable to the maximum extent permitted by law, and the unenforceability thereof, shall not affect the remainder of the Agreement which shall remain in full force and effect and enforceable in accordance with its terms.
- 8.5 The performance of the SHERIFF of any of his obligations under this Agreement shall be subject to and contingent upon the availability of funds budgeted by the COUNTY or otherwise lawfully expendable for the purposes of this Agreement for the current and future periods.
- 8.6 This Agreement shall be governed by and construed in accordance with the laws of the State of Florida. Venue shall lie in the Circuit Court of Santa Rosa County, Florida.
- 8.7 This Agreement constitutes the entire Agreement between the SHERIFF and the COUNTY and is intended as a complete and exclusive statement of the promises and agreements that have been made in connection with the subject made hereof. No modifications or amendments to this Agreement shall be binding upon the parties unless the same is in writing and signed by the respective parties below.

SECTION NINE: NOTICE

- 9.1 All notices required by this Agreement shall be in writing and shall be delivered personally or by registered or certified mail, return receipt requested, addressed as follows:

9.1.1 To the SHERIFF:

Sheriff O. Wendell Hall
Santa Rosa County Sheriff's Office
P. O. Box 7129
Milton, Florida 32572

9.1.2 To the County:

Jim Williamson
Santa Rosa County BOCC
6495 Caroline Street
Milton, Florida 32570

SECTION TEN: DOCUMENTS COMPRISING AGREEMENT

10.1 This Agreement shall include the following document(s) which are incorporated herein by reference:

10.1.1 Standard Operating Procedure 15.40: Sheriff's Inmate Work Crew

IN WITNESS WHEREOF, the parties have set their hands and have caused this Agreement to be executed in Milton, Santa Rosa County, Florida.

O. Wendell Hall, Sheriff date

Bob Cole, Chairman date

Donald Spencer, Clerk of Court date
Santa Rosa County, Florida

RECEIVED

FEB 26 2013

February 21, 2013

11

County commissioners
Santa Rosa county

Attention County Commissioners:

As one of the Coordinators for the annual "National Day of Prayer" in Santa Rosa County, I respectfully request that concerned citizens of our county be given permission to gather on the lawn of the County Court House on Thursday, May 2, 2013, from noon to 12:35 P.M. for a public observance of the National Day of Prayer.

In Case of rain, I request permission to use one of the courtrooms in the County Court House.

Thank you for your cooperation in this matter.

Yours very truly,



Georgia S. Swayne
6578 Lakeshore Dr.
Milton, FL 32570

received
2/26/13

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February 25, 2013

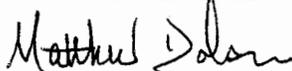
12

Don Salter
Santa Rosa County Commissioner
District 3

This letter is to request permission to hold a fundraiser event for the preservation of the Historic Coon Hill Cemetery. The event would be a 10K (6.2 miles) road race on Williams Lake Road. This road is a 3.1 mile county maintained dirt road in District 3, approximately eight miles south of Jay and two miles west of Chumuckla Hwy. It leads to Williams Lake boat landing.

All vehicle parking would be done on private property. The name of the event would be "Williams Lake 10K Challenge". The date would be June 15, 2013, at 8:00 am.

Event Coordinator and Director



Matthew Dobson
3907 Range Rd
Jay, FL 32565
(850) 217-2603
rmdobson@liberty.edu

President, Coon Hill Cemetery Trustees


Marshall Diamond

No support documentation for this agenda item.



SANTA ROSA COUNTY ENGINEERING

SANTA ROSA COUNTY, FLORIDA

6051 OLD BAGDAD HWY., STE. 300

MILTON, FLORIDA 32583

www.santarosa.fl.gov

Preliminary
Engineers Report
March 11, 2013

Roger A. Blaylock, P.E.
Santa Rosa County Engineer

This is a Preliminary check list:

The items listed below may be on the agenda for meeting of Board of County Commissioners of Santa Rosa County, Florida, for March 14, 2013 at 9:00 a.m. in Milton, Florida.

1. Discussion of tree removal at Peter Prince Airport. (Attachment A)
2. Recommend approval of Preliminary Plat for Miller McCoy Subdivision, a private 14 lot subdivision a portion of Section 2, Township 2 North, Range 27 West, Santa Rosa County, Florida. (Working District 2)

Location: 7-1/2 miles, more or less, northeast on Munson Highway from State Road 87 (Stewart Street), East on Indian Ford Road, South on Walther Road, property at the end of Walther Road.

3. Recommend approval of Paved Road and Drainage Maintenance for Forest at Oriole Beach, a 25 lot subdivision of a portion of Section 31, Township 2 South, Range 28 West, Santa Rosa County, Florida. (Working District 5)

Location: ¾ miles, more or less, South on Oriole Beach Road from U.S. 98, property on the West side of the road.

Nina Jo Way	1,156.65 LF±
Palm Tree Court	164.45 LF±

No support documentation for this agenda item.



Public Services Committee

Chaired by:
Lynchard & Williamson

Meeting:
March 11, 2013, 9:00 A.M.

AGENDA

Development Services

1. Recommend BOCC approval to process Land Development Code Amendment related to land clearing.
2. Recommend BOCC approval to process Land Development Code Amendment related to trees and landscaping.
3. Recommend BOCC approval of a grant application and resolution for a sidewalk project in the Town of Jay.



Santa Rosa County Development Services



Beckie Cato, AICP
Planning and Zoning Director

Tony Gomillion
Public Service Director

Rhonda C. Royals
Building Official

MEMORANDUM

TO: Board of County Commissioners

FROM: Beckie Cato, Planning Director

DATE: March 4, 2013

RE: Request to Process Land Development Code Amendment Related to Land Clearing

RECOMMENDATION:

That the Board authorize staff to process an amendment to the Land Development Code (LDC) related to land clearing to make the code more business-friendly.

BACKGROUND:

LDC Section 7.01.07 allows for the issuance of a land clearing permit which, as written, is overly broad and difficult to administer consistently.

Specifically, the code does not provide exemptions for agriculture, silviculture, residential development, or property maintenance; does not define "land clearing activity" and does not distinguish it from "land disturbing activity" or "development;" and requires that "all vegetation including non-protected trees will remain if located within ten feet of any property line abutting a public right-of-way." Revising the code to address these items will make it easier to approve the clearing of land prior to submittal of a site plan or subdivision plat.

NEXT STEPS:

If approved by the Board, staff will draft an amendment and schedule for public hearing with the Zoning Board, followed by public hearing with the BOCC.

Santa Rosa County Public Service Complex
6051 Old Bagdad Highway, Suite 202 Milton, Florida 32583
www.santarosa.fl.gov
Office: (850) 981-7000



Beckie Cato, AICP
Planning and Zoning Director

Santa Rosa County Development Services

2



Rhonda C. Royals
Building Official

Tony Gomillion
Public Service Director

MEMORANDUM

TO: Board of County Commissioners
FROM: Beckie Cato, Planning Director
DATE: March 4, 2013
RE: Request to Process Land Development Code Amendment Related to Trees and Landscaping

RECOMMENDATION:

That the Board authorize staff to process an amendment to the Land Development Code (LDC) related to trees and landscaping.

BACKGROUND:

The LDC addresses four separate landscaping requirements: (1) parking lot plantings, (2) buffers between incompatible land uses, (3) tree protection and mitigation, and (4) right-of-way plantings. Several amendments, listed below, are recommended that will make the section more business-friendly and easier to understand and apply.

Canopy trees should not be allowed under power lines.

Some regulations are mixed into the definitions. Those should be separated out.

The mitigation schedule is difficult to implement and should be revised.

A plant quality standard is included in the code. Staff is not trained to evaluate the quality of plantings; therefore, the requirement should be removed.

The intent of parking lot plantings is to offset the heat impact of concrete and asphalt; therefore, parking lot plantings should not be required for unpaved parking.

The Heart of Navarre Overlay District requires additional landscaping. Application of those requirements has demonstrated that more plantings are required that most sites can accommodate; therefore, that section should be modified.

Santa Rosa County Public Service Complex
6051 Old Bagdad Highway, Suite 202 Milton, Florida 32583
www.santarosa.fl.gov
Office: (850) 981-7000

One requirement of the buffer section requires new development to provide additional buffer area, beyond the minimum otherwise required, when a residential use abuts a non-residential use. That requirement should be removed.

The irrigation section requires that "well water systems should be designed and maintained in such a manner that staining of buildings, walls, walks, and plants does not occur." Staff recommends removal of this requirement.

The tree protection section has a conflict with regard to the exemption of single family residential and agriculture uses. That conflict should be corrected.

Additional improvements may be identified as the amendments are drafted.

NEXT STEP:

If approved by the Board, staff will draft an amendment and schedule for public hearing with the Zoning Board, followed by public hearing with the BOCC.



Santa Rosa County Development Services

3



Beckie Cato, AICP
Planning and Zoning Director

Tony Gomillion
Public Service Director

Rhonda C. Royals
Interim Building Official

MEMORANDUM

TO: Board of County Commissioners
FROM: Shawn Ward, Transportation Planner
THROUGH: Beckie Cato, Planning Director
DATE: March 4, 2013

RE: Approval to Authorize the Chairman to Sign a Resolution and Related Documents to Apply for a Transportation Alternatives Program Grant Application to continue the sidewalk from School Street north along Spring Street in the Town of Jay.

RECOMMENDATION

That the Board authorize the Chairman to sign a resolution and related documents to apply for Transportation Alternatives Program Grant Application for a project to continue the sidewalk from School Street north along Spring Street to existing sidewalk network on Spring Street in the Town of Jay.

BACKGROUND

The Transportation Alternatives Program (TAP) authorized under Section 1122 of MAP-21 (23 USC 213(b), 101(a)(29)) provides funding for programs and projects defined as transportation alternatives. It authorizes a percentage of federal surface transportation funds to be set aside for transportation enhancements such as bicycle/pedestrian projects, restoration of historical transportation assets, landscaping, etc. Normally federal funds pay at least 80% of the project with 20% matched by the state. Florida Department of Transportation accepts applications yearly for projects located in the rural area and outside the TPO boundaries. This round of applications is due on June 3, 2013.

The grant application is to request funds from FDOT to continue the sidewalk from School Street north along Spring Street, approximately 2,570 feet, to existing sidewalk network. A sidewalk is currently being placed along Williams Avenue and School Street, funded through the Safe Routes to School Program.

Santa Rosa County Public Service Complex
6051 Old Bagdad Highway, Suite 202 Milton, Florida 32583
www.santarosa.fl.gov
Office: (850) 981-7000

Importantly, it should be noted that page four of the application requires certification from the applicant to provide any required match (needed if the grant amount is not sufficient), enter into a maintenance agreement with FDOT, comply with the federal uniform relocation and acquisition act for right-of-way, and to administer the project through a Local Agency Program (LAP) agreement, which requires further compliance with federal laws.

Current projects in Santa Rosa County funded by the TAP are the Old State Road 1 and the Spencer Field sidewalks. In November 2012, FDOT announced that funding for construction in 2015 would be available to continue the sidewalk from the Jay Town Hall to the Town Limits along Hwy 4 westward to Max Lane and a sidewalk from the existing sidewalk along Hwy 4 south to the entrance of Bray-Hendricks Park along Booker Lane.

Santa Rosa County Public Service Complex
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www.santarosa.fl.gov
Office: (850) 981-7000

Jay - Spring Street Sidewalk Transportation Alternatives Program 2013



- - - - - Existing County Sidewalks
- - - - - Proposed TAP Grant 2013



STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION
DISTRICT 3 APPLICATION
TRANSPORTATION ALTERNATIVE PROGRAM PROJECTS

Date: _____ TPO (If Applicable): _____

Project Title: Jay Sidewalk, Spring Street

Project Sponsor Santa Rosa County Board of County Commissioners

According to 23 USC 213(c)(4)(B) a project sponsor may be a local government; regional transportation authority; transit agency; natural resource or public land agency; school district, local education agency, or school; tribal government; or other local or regional governmental entity with responsibility for oversight of transportation or recreational trails (other than a metropolitan planning organization or a state agency) that the State determines to be eligible, consistent with the goals of subsection (c) of section 213 of title 23.

Contact Shawn Ward Title Transportation Planner

Address 6051 Old Bagdad Highway, Suite 202, Milton, FL, 32583

Phone (850) 981-7082 Fax (850) 983-9874

e-mail address: Shawnw@santarosa.fl.gov

Priority (relative to other applications submitted by the Project Sponsor). _____

Name of Applicant (If other than Project Sponsor): Same

1. Qualifying Transportation Alternatives Activities:

Check the Transportation Alternatives Program (TAP) activity that the proposed project will address. **(NOTE: Checking all activities possible does not ensure or increase eligibility. Each activity checked must meet all criteria required by FHWA and for that specific activity (if included) in Appendix A of FDOT Procedure #525-030-300, Transportation Enhancement Projects).**

Construction, Planning, and Design of on-road and off-road trail facilities for pedestrians, bicyclists, and other non-motorized forms of transportation including sidewalks, bicycle infrastructure, pedestrian and bicycle signals, traffic calming techniques, lighting and other safety-related infrastructure, and transportation projects to achieve compliance with the Americans with Disabilities Act of 1990

Construction, planning, and design of infrastructure-related projects and systems that will provide safe routes for non-drivers, including children, older adults, and individuals with disabilities to access daily needs

Conversion and use of abandoned railroad corridors for trails for pedestrians, bicyclists, or other non-motorized transportation users

Construction of turnouts, overlooks, and viewing areas

Community improvement activities, including:

- Inventory, control, or removal of outdoor advertising;
- Historic preservation and rehabilitation of historic transportation facilities;
- Vegetation management practices in transportation rights-of-way to improve roadway safety, prevent against invasive species, and provide erosion control; and
- Archaeological activities relating to impacts from implementation of a transportation project eligible under 23 USC.



Any environmental mitigation activity, including pollution prevention and pollution abatement activities and mitigation to:

- o Address storm water management, control, and water pollution prevention or abatement related to highway construction or due to highway runoff including activities described in 23 USC 133(b)(11), 328(a) and 329; or
- o Reduce vehicle-caused wildlife mortality or to restore and maintain connectivity among terrestrial or aquatic habitats.



The Recreational Trails Program under 23 USC 206 – Contact Alexandra Weiss at Department Of Environmental Protection, Office of Greenways and Trails (850) 245-2052, toll-free at 1-877-822-5208, or email Alexandra.Weiss@dep.state.fl.us



Safe Routes to School Projects – A separate application (FDOT Form # 500-000-30) must be submitted. This form may be accessed at:

<http://www2.dot.state.fl.us/proceduraldocuments/forms/ByNumber.asp?index=5>

Contact Victoria Wilson at (850) 330-1279 for further information.



Planning, designing, or constructing boulevards and other roadways largely in the right-of-way of former Interstate System routes or other divided highways.

2. Project Description:

Use additional sheets as necessary to respond to the following:

- (a) Provide a clear and concise detailed description of the Transportation Alternatives project. For sidewalks and multi-use paths, include the preferred width and construction material, (i.e. concrete or asphalt surface). If the project is located parallel to a roadway include which side of roadway is proposed for the construction, and note any unique or special features that may be necessary which have been identified (such as boardwalks, bridges, drainage, guardrail, etc.).
- (b) What type of work is being proposed? (Check all that apply)
 - Planning Activities
 - Project Development and Environmental Studies
 - Engineering and Final Plans Preparation Work
 - Right of Way Acquisition
 - Construction
 - Construction Engineering and Inspection Activities
- (c) Where is the project located (and what is the project length and termini, if appropriate)? Include location map.
- (d) Summarize any special characteristics of project. Provide typical section drawings for appropriate projects.
- (e) Describe the project's existing right of way ownerships. This description shall identify when the right of way was acquired and how ownership is documented (i.e. plats, deeds, prescriptions, certified surveys).
- (f) Describe any proposed right of way acquisition, including expected matching fund source, limitations on fund use or availability, and who will acquire and retain ownership of proposed right of way.
- (g) Describe any related project work phases that are already complete or currently underway.
- (h) Other specific project information that should be considered.

Project Implementation Information:

Attach documentation as exhibits to this application.

- (a) Describe the proposed method of performing (i.e. contract or in-house) and administering (i.e. local or state) each work phase of the project. If it is proposed that the project be administered by a governmental entity other than the Department of Transportation, the agency must be certified to administer Federal Aid projects in accordance with the department's **Local Agency Program Manual (Topic No. 525-010-300)**.
- (b) Describe any public (and private, if applicable) support of the proposed project. (Examples include: written endorsement, formal declaration, resolution, financial donations or other appropriate means).
- (c) Describe the proposed ownership and maintenance responsibilities for the project when it is completed.
- (d) Describe source of matching funds and any restrictions on availability.
- (e) Other specific implementation information that should be considered.

4. Project Cost:

If a more detailed breakdown of cost estimates is being provided, a sample cost estimates sheet is provided for your use.

Sample Construction Cost Estimate

For latest cost information go to:

<http://www.dot.state.fl.us/specificationsoffice/Estimates/HistoricalCostInformation/HistoricalCost.shtm>

What is the total estimated cost of the work requested to be funded as a transportation alternative project through this application?

Planning Activities.	\$ _____
Project Development and Environmental Studies.	\$ _____
Engineering and Final Plans Preparation Work.	\$ <u>6,281</u>
Right of Way Acquisition.	\$ _____
Construction.	\$ <u>628,100</u>
Construction Engineering and Inspection Activities.	\$ <u>94,215</u>
Other. (Describe)	\$ _____
TOTAL:	\$ <u>728,596</u>

How will the project be funded?

FDOT Transportation Alternative Funds \$ 728,596 + Local \$ 0 = Total \$ 728,596

FDOT Transportation Alternative Funds 100 % + Local 0 % = 100%

CERTIFICATION OF PROJECT SPONSOR

I hereby certify that the proposed project herein described is supported by Santa Rosa County BOCC,
(Project Sponsor)

and that said entity will: (1) provide any required funding match; (2) enter into a maintenance agreement with the Florida Department of Transportation; (3) comply with the **Federal Uniform Relocation Assistance and Acquisition Policies Act** for any Right of Way actions required for the project, and (4) support other actions necessary to fully implement the proposed project. I further certify that the estimated costs included herein are reasonable and understand that significant increases in these costs could cause the project to be removed from the Florida Department of Transportation work program.

If project is not located along a state roadway:

Is sponsor or applicant willing to administer project using the Department's Local Agency Program (check one)

Yes No

Status of sponsor/administrator's LAP certification: Currently certified Not certified

Applied for certification & pending review Planning to apply for certification

Other (explain) _____

Is resolution included with application? Yes No

A copy of the adopted resolution showing sponsor's (board or council) approval and support of project should be included with this application.

* Signature

Robert A. Cole

Name (please type or print)

Chairman, Board of County Commissioners

Title

Date

* This should be executed by person who has signatory authority for sponsor and is authorized to obligate services and funds for that entity (generally chairman of the board or council).

RESOLUTION NO. 2013 - ____

A RESOLUTION BY SANTA ROSA COUNTY, FLORIDA, TO SUPPORT DESIGN AND CONSTRUCTION OF THE CONTINUATION OF THE JAY SPRING STREET SIDEWALK WITH TRANSPORTATION ALTERNATIVE PROGRAM FUNDING; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, walking helps meet the goals of Chapter 339.175 Florida Statutes - Metropolitan Planning Organization – to serve the mobility needs of people while minimizing transportation related fuel consumption and air pollution; and

WHEREAS, the Center for Disease Control (CDC) encourages people to walk for fitness, transportation and fun; and

WHEREAS, Congress enacted the Transportation Alternatives Program (TAP) authorized under Section 1122 of MAP-21 (23 USC 213(b), 101(a)(29)) that provides funding for programs and projects defined as transportation alternatives, which addresses growing concerns about air quality, open space, and traffic congestion. The Transportation Alternative Program (TAP) strengthens the cultural, aesthetic, and environmental aspects of the Nation's intermodal transportation system; and

WHEREAS, this support is consistent with the FDOT, CDC, and MAP-21 policies supporting alternative means of transportation.

NOW, THEREFORE BE IT RESOLVED BY SANTA ROSA COUNTY THAT: we support the Transportation Alternatives Program application for design and construction of the Town of Jay, Spring Street sidewalk.

PASSED AND ADOPTED by Santa Rosa County on this 14th Day of March, 2013.

**BOARD OF COUNTY COMMISSIONERS
SANTA ROSA COUNTY, FLORIDA**

Attest:

BY: _____
Robert A. Cole, Chairman

Donald C. Spencer, Clerk of Court

AGENDA
PUBLIC WORKS COMMITTEE

March 11, 2013

Chairman: Commissioner Williamson

Vice Chairman: Commissioner Melvin

1. Discussion of scheduling a public hearing on the proposed vacation of a portion of Big Oak Loop.
2. Discussion of transferring two surplus zero turn mowers from the Parks Department to Santa Rosa Correctional Institution.
3. Discussion of one year extension of agreement with Southern Energy Company for fuel, oil, and lubricants with fuel mark-up reduced to match Santa Rosa County School Board pricing.
4. Discussion of proposal from Beard Equipment Company in the amount of \$12,577.90 for one (1) single wing rotary mower and \$15,774.57 for one (1) dual wing rotary mower based on comparison shopping.



Department of Public Works
SANTA ROSA COUNTY, FLORIDA
Milton, Florida 32583

Stephen L. Furman
Assistant
Public Works Director
6075 Old Bagdad Hwy.
626-0191 • 994-5721 • 623-2221

AVIS WHITFIELD
Director of Public Works
6075 Old Bagdad Hwy.
626-0191 • 994-5721 • 623-2221
Fax 623-1331

Thad Allen
Superintendent
Building Maintenance/Parks
P. O. Box 864
623-1569 • 939-1877

①

MEMO

TO: Hunter Walker
County Administrator

FROM: Avis Whitfield *AW*
Public Works Director

DATE: March 6, 2013

SUBJECT: Proposed Vacation – Big Oak Loop

The portion of Big Oak Loop from Allie Grimes Road, easterly, to the southern boundary of the proposed subdivision property (Parcel Number 01-2S-27-0000-01700-0000) as described in the enclosed legal description appears to have no significant importance to the Road & Bridge Department. Therefore, I recommend a Public Hearing to be scheduled for this vacation with approval being contingent upon the conveyance of a "Turn-Around" easement to the county.

AW/lc

BIG OAK LOOP ROAD LEGAL DESCRIPTION

(AS SURVEYED & PREPARED BY SEASIDE ENGINEERING & SURVEYING, LLC)

A PARCEL OF LAND SITUATED IN GOVERNMENT LOT 2, SECTION 1, TOWNSHIP 2 SOUTH, RANGE 27 WEST, SANTA ROSA COUNTY, FLORIDA BEING AN EXISTING PRESCRIPTIVE ROADWAY EASEMENT LYING 10.00 FEET RIGHT AND 10.00 LEFT OF THE FOLLOWING DESCRIBED CENTERLINE:

COMMENCE AT THE NORTHEAST CORNER OF SECTION 1, TOWNSHIP 2 SOUTH, RANGE 27 WEST, SANTA ROSA COUNTY, FLORIDA; THENCE PROCEED N86°50'29"W ALONG THE NORTH LINE OF SAID SECTION 1 FOR A DISTANCE OF 1322.01 FEET TO THE NORTHEAST CORNER OF GOVERNMENT LOT 2 (ACCORDING TO THE ORIGINAL GOVERNMENT PLAT OF TOWNSHIP 2 SOUTH, RANGE 27 WEST); THENCE DEPARTING SAID NORTH SECTION LINE PROCEED S02°56'27"W ALONG THE EAST LINE OF SAID GOVERNMENT LOT 2 FOR A DISTANCE OF 540.08 FEET; THENCE DEPARTING SAID EAST LINE PROCEED N86°32'36"W FOR A DISTANCE OF 324.79 FEET TO THE POINT OF BEGINNING OF SAID CENTERLINE, SAID POINT BEING ON A CURVE CONCAVE SOUTHWESTERLY AND HAVING A RADIUS OF 72.50 FEET; THENCE PROCEED ALONG SAID CURVE THROUGH A CENTRAL ANGLE OF 25°21'58" A DISTANCE OF 32.10 FEET (CHORD = 31.84 FEET; CHORD BEARING = N41°14'40"W) TO A POINT OF TANGENCY; THENCE PROCEED N53°55'39"W A DISTANCE OF 56.58 FEET TO A POINT OF CURVATURE OF A CURVE CONCAVE SOUTHWESTERLY AND HAVING A RADIUS OF 60.00 FEET; THENCE PROCEED ALONG SAID CURVE THROUGH A CENTRAL ANGLE OF 36°41'24" A DISTANCE OF 38.42 FEET (CHORD = 37.77 FEET; CHORD BEARING = N72°16'20"W) TO A POINT OF REVERSE CURVATURE OF A CURVE CONCAVE NORTHEASTERLY AND HAVING A RADIUS OF 425.00 FEET; THENCE PROCEED ALONG SAID CURVE THROUGH A CENTRAL ANGLE OF 20°35'13" A DISTANCE OF 152.71 FEET (CHORD = 151.89 FEET; CHORD BEARING = N80°19'26"W) TO A POINT OF TANGENCY; THENCE PROCEED N70°01'49"W A DISTANCE OF 86.01 FEET TO A POINT OF CURVATURE OF A CURVE CONCAVE SOUTHWESTERLY AND HAVING A RADIUS OF 160.00 FEET; THENCE PROCEED ALONG SAID CURVE THROUGH A CENTRAL ANGLE OF 19°30'55" A DISTANCE OF 54.50 FEET (CHORD = 54.23 FEET; CHORD BEARING = N79°47'17"W) TO A POINT OF REVERSE CURVATURE OF A CURVE CONCAVE NORTHEASTERLY AND HAVING A RADIUS OF 160.00 FEET; THENCE PROCEED ALONG SAID CURVE THROUGH A CENTRAL ANGLE OF 42°10'12" A DISTANCE OF 117.76 FEET (CHORD = 115.12 FEET; CHORD BEARING = N68°27'38"W) TO A POINT OF TANGENCY; THENCE PROCEED N47°22'33"W A DISTANCE OF 20.09 FEET TO A POINT OF CURVATURE OF A CURVE CONCAVE SOUTHWESTERLY AND HAVING A RADIUS OF 260.00 FEET; THENCE PROCEED ALONG SAID CURVE THROUGH A CENTRAL ANGLE OF 16°29'01" A DISTANCE OF 74.80 FEET (CHORD = 74.54 FEET; CHORD BEARING = N55°37'03"W) TO A POINT OF TANGENCY; THENCE PROCEED N63°51'33"W A DISTANCE OF 34.99 FEET TO THE POINT OF TERMINUS, SAID POINT ALSO BEING THE APPARENT POINT OF INTERSECTION WITH THE CENTERLINE OF ALLIE GRIMES ROAD (PRESCRIPTIVE ACCESS AND DRAINAGE EASEMENT). THE SIDE LINES ARE TO BE LENGTHENED OR SHORTENED, AS NECESSARY, TO MEET THE PROPERTY LINES.

Louann Callahan

From: Stephen Furman
Sent: Tuesday, March 05, 2013 2:49 PM
To: Avis Whitfield
Subject: Big Oak Loop Vacation Request

Attachments: Big Oak Loop Road_Legal Description.docx; Heritage Oaks_TURNAROUND ESMT.pdf

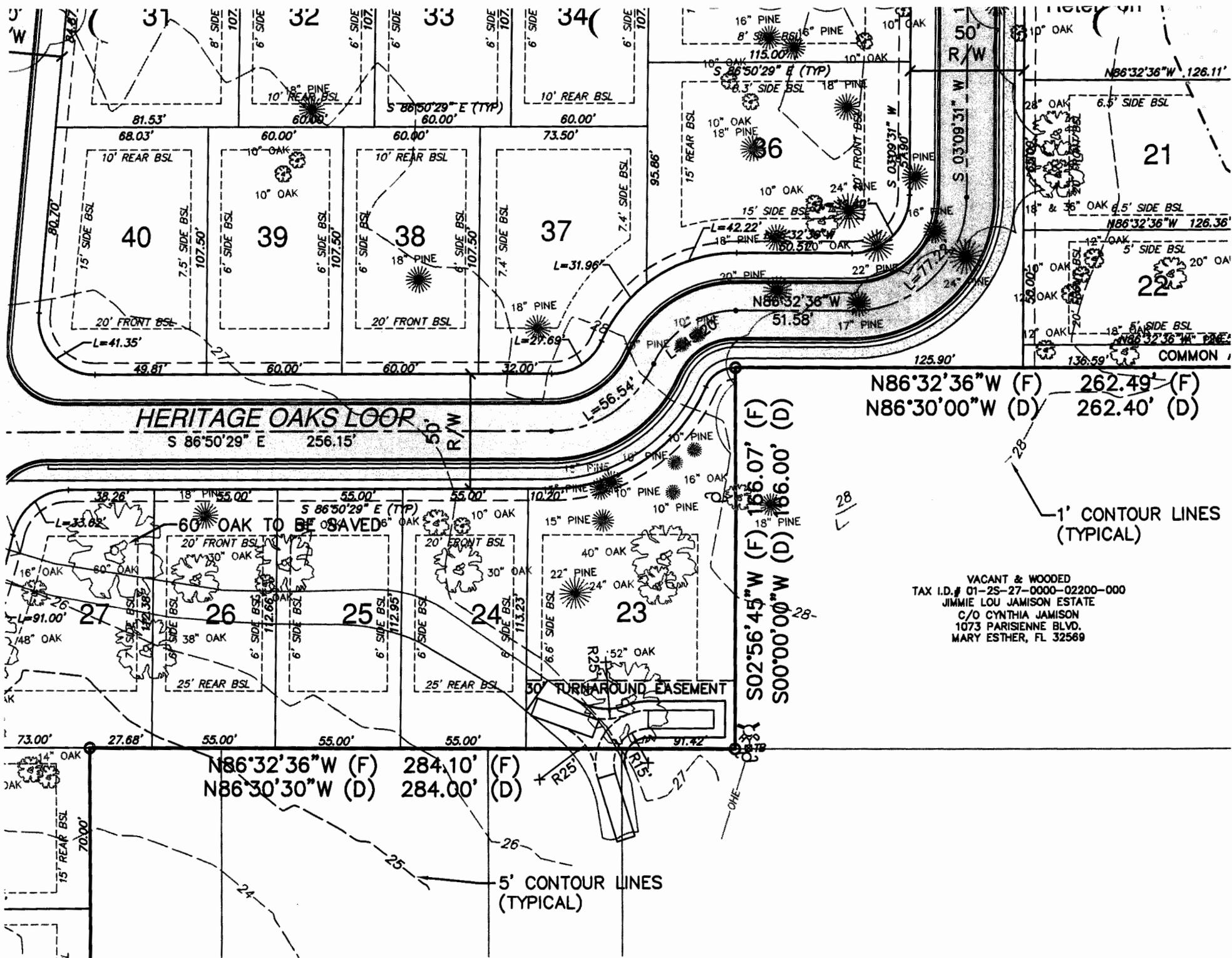
Avis, the developers of the proposed Heritage Oaks Subdivision are requesting the vacation of a portion of Big Oak Loop. Big Oak Loop is a County maintained dirt road that connects Allie Grimes Road to Highway 87 South. The developers wish to vacate the portion of Big Oak Loop from Allie Grimes Road, easterly, to the southern boundary of the proposed subdivision property (Parcel Number 01-2S-27-0000-01700-0000). Our staff review indicates that if the requested portion of Big Oak Loop is vacated, that a "Turn-Around" easement would be needed at the end of the un-vacated segment of the road. The developers have provided for a proposed "Turn-Around" easement in the preliminary subdivision design. Please see the attached sketch. We recommend that if the BCC considers an approval of this request, that a caveat also be considered that the approval be contingent upon the conveyance of the "Turn-Around" easement to the County.

Please let me know if you need any additional information.

Stephen

Stephen L. Furman P.E.
Assistant Public Works Director
Santa Rosa County
(850) 981-7121

Florida has a very broad Public Records Law. Virtually all written communications to or from Santa Rosa County Personnel are public records available to the public and media upon request. E-mail sent or received on the county system will be considered public and will only be withheld from disclosure if deemed confidential pursuant to State Law.



HERITAGE OAKS LOOR

S 86°50'29" E 256.15'

N86°32'36"W (F) 284.10' (F)
 N86°30'30"W (D) 284.00' (D)

N86°32'36"W (F) 262.49' (F)
 N86°30'00"W (D) 262.40' (D)

S02°56'45"W (F) 166.07' (F)
 S00°00'00"W (D) 166.00' (D)

1' CONTOUR LINES (TYPICAL)

5' CONTOUR LINES (TYPICAL)

VACANT & WOODED
 TAX I.D.# 01-25-27-0000-02200-000
 JIMMIE LOU JAMISON ESTATE
 C/O CYNTHIA JAMISON
 1073 PARISIENNE BLVD.
 MARY ESTHER, FL 32589

R25

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2

STATE OF FLORIDA
DEPARTMENT OF CORRECTIONS
SANTA ROSA CORRECTIONAL INSTITUTION
OFFICE OF THE WARDEN

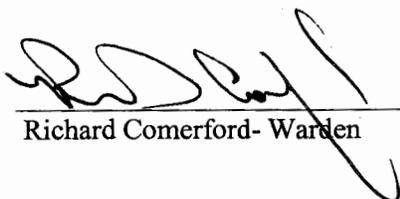
MEMO TO: Avis Whitfield
Public Works Director- Santa Rosa County

FROM: Richard Comerford- Warden

DATE: March 4, 2013

SUBJECT: **Surplus Zero Turn Mowers**

Mr. Whitfield, I have been advised by Lieutenant Randall Marinin (SARCI Work Squad Supervisor) that the Santa Rosa County Board of County Commissioners may have surplus zero turn mowers available for surplus donation. Please accept this document as notice of our interest in obtaining these surplus mowers for use by our work squads. These mowers would be used in support of our beautification efforts on State property as well as other public service projects we do in and about Santa Rosa County. Any assistance and consideration of this request by the Board would be greatly appreciated.


Richard Comerford- Warden

Tom Collins

3

From: Rex [rjones@cougaroil.com]
Sent: Tuesday, March 05, 2013 9:25 AM
To: Tom Collins
Subject: Santa Rosa Co. Bid

Tom,

Southern Energy/Cougar Oil requests to extend our agreement for fuel, oil, and lubricants in which we will match the prices Santa Rosa County Schools Petroleum products bid number 12-02. The mark-up over OPIS average at the Pensacola Terminal on unleaded gasoline is \$0.009 with an additional mark-up of \$0.02 for orders less than 4000 gallons. The mark-up over OPIS average at the Pensacola Terminal on diesel is \$0.0015 with an additional freight of \$0.025 on orders less than 4000 gallons. Orders originating out of other terminals outside of Pensacola have a mark-up of \$0.029 on gasoline and \$0.022 on diesel. The payment terms on this bid are 10 days.

Regards,
Rex Jones
Cougar Oil
Southern Energy
850-433-8557

Email scanned by Check Point

4

Quote Id: 7744572

ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):

John Deere Company
2000 John Deere Run
Cary, NC 27513
FED ID: 36-2382580;
DUNS#: 60-7690989

ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:

BEARD EQUIPMENT COMPANY
3195 W NINE MILE RD
PENSACOLA, FL 325349444
850-476-0277

Quote Summary

Prepared For:

SANTA ROSA COUNTY BOC
, FL
Home : 850-9445721

Delivering Dealer:

BEARD EQUIPMENT COMPANY
Buddy Cole
3195 W NINE MILE RD
PENSACOLA, FL 325349444
Phone: 850-476-0277
bcole@beardequipment.com

Quote ID: 7744572

Created On: March 04, 2013

Last Modified On: March 04, 2013

Expiration Date: March 29, 2013

Equipment Summary

JOHN DEERE CX15 - 10 Ft. Flex-
Wing Rotary Cutter - 540 RPM
Stump Jumpers - Single Suction
Blades - 5 Wheels

Selling Price	Qty	Extended
\$ 12,577.90 X	1 =	\$ 12,577.90

Contract: National Purchasing Partners (NPP)_NPP

Price Effective Date: March 5, 2013

JOHN DEERE CX15 Flex-Wing
Rotary Cutter - 540 RPM Stump
Jumpers - Single Suction Blades

\$ 15,774.57 X	1 =	\$ 15,774.57
----------------	-----	--------------

Contract: National Purchasing Partners (NPP)_NPP

Price Effective Date: March 5, 2013

Equipment Total

\$ 28,352.47

* Includes Fees and Non-contract items

Quote Summary

Equipment Total	\$ 28,352.47
Trade In	
SubTotal	\$ 28,352.47
Total	\$ 28,352.47
Down Payment	(0.00)
Rental Applied	(0.00)
Balance Due	\$ 28,352.47

Salesperson : X _____

Accepted By : X _____

CONFIDENTIAL



Selling Equipment

Quote Id: 7744572

Customer Name:

ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):

John Deere Company
2000 John Deere Run
Cary, NC 27513
FED ID: 36-2382580;
DUNS#: 60-7690989

ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:

BEARD EQUIPMENT COMPANY
3195 W NINE MILE RD
PENSACOLA, FL 325349444
850-476-0277

JOHN DEERE CX15 - 10 Ft. Flex-Wing Rotary Cutter - 540 RPM Stump

Hours:

Stock Number:

Contract: National Purchasing Partners (NPP)_NPP

Selling Price *

Price Effective Date: March 5, 2013

\$ 12,577.90

* Price per item - includes Fees and Non-contract items

Code	Description	Qty	List Price	[CDATA: Discount]%	Discount Amount	Contract Price	Extended Contract Price
225CP	CX15 - 10 Ft. Flex-Wing Rotary Cutter - 540 RPM Stump Jumpers - Single Suction Blades - 5 Wheels	1	\$ 17,230.00	27.00	\$ 4,652.10	\$ 12,577.90	\$ 12,577.90
Suggested Price							\$ 12,577.90
Total Selling Price			\$ 17,230.00		\$ 4,652.10	\$ 12,577.90	\$ 12,577.90

JOHN DEERE CX15 Flex-Wing Rotary Cutter - 540 RPM Stump Jumpers -

Equipment Notes:

Hours:

Stock Number:

Selling Price *

Contract: National Purchasing Partners (NPP)_NPP

\$ 15,774.57

Price Effective Date: March 5, 2013

* Price per item - includes Fees and Non-contract items

Code	Description	Qty	List Price	[CDATA: Discount]%	Discount Amount	Contract Price	Extended Contract Price
225FP	CX15 Flex-Wing Rotary Cutter - 540 RPM Stump Jumpers - Single Suction Blades	1	\$ 21,003.00	27.00	\$ 5,670.81	\$ 15,332.19	\$ 15,332.19
Standard Options - Per Unit							
1220	26" x 9" x 14.5" 24 Ply "Fat Boy" Severe Duty Ag Tires	1	\$ 606.00	27.00	\$ 163.62	\$ 442.38	\$ 442.38
1600	Front Safety Shield - Chain	1	\$ 0.00	27.00	\$ 0.00	\$ 0.00	\$ 0.00
1700	Rear Safety Shield - Chain	1	\$ 0.00	27.00	\$ 0.00	\$ 0.00	\$ 0.00
Standard Options Total			\$ 606.00		\$ 163.62	\$ 442.38	\$ 442.38



JOHN DEERE

Selling Equipment

Quote Id: 7744572

Customer Name:

ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):

John Deere Company
2000 John Deere Run
Cary, NC 27513
FED ID: 36-2382580;
DUNS#: 60-7690989

ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:

BEARD EQUIPMENT COMPANY
3195 W NINE MILE RD
PENSACOLA, FL 325349444
850-476-0277

Code	Description	Qty	List Price	[CDATA: Discount]%	Discount Amount	Contract Price	Extended Contract Price
Suggested Price							\$ 15,774.57
Total Selling Price			\$ 21,609.00		\$ 5,834.43	\$ 15,774.57	\$ 15,774.57

Quote Id: 7556277

Customer Name: SANTA ROSA COUNTY ROAD DEPT

**ALL PURCHASE ORDERS MUST BE MADE OUT
TO (VENDOR):**

John Deere Company
2000 John Deere Run
Cary, NC 27513
FED ID: 36-2382580;
DUNS#: 60-7690989

**ALL PURCHASE ORDERS MUST BE SENT
TO DELIVERING DEALER:**

SMITH TRACTOR COMPANY, INC.
3834 HIGHWAY 4
JAY, FL 325650427
850-675-4505

Prepared For:

SANTA ROSA COUNTY ROAD DEPT

Proposal For:

Delivering Dealer:

Richard D Walther
SMITH TRACTOR COMPANY, INC.
3834 HIGHWAY 4
JAY, FL 325650427

Quote Prepared By:

Richard D Walther
rwalther@smithtractorco.com

Date: January 08, 2013

Offer Expires: April 30, 2013

Quote Id: 7556277

Customer Name: SANTA ROSA COUNTY ROAD DEPT

ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):

 John Deere Company
 2000 John Deere Run
 Cary, NC 27513
 FED ID: 36-2382580;
 DUNS#: 60-7690989

ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:

 SMITH TRACTOR COMPANY, INC.
 3834 HIGHWAY 4
 JAY, FL 325650427
 850-675-4505

Quote Summary
Prepared For:

 SANTA ROSA COUNTY ROAD
 DEPT
 6075 OLD BAGDAD HWY
 MILTON, FL 32583
 Business: 850-623-4490

Delivering Dealer:
SMITH TRACTOR COMPANY, INC.
 Richard D Walther
 3834 HIGHWAY 4
 JAY, FL 325650427
 Phone: 850-675-4505
 rwalther@smithtractorco.com

Quote ID: 7556277

Created On: January 08, 2013

Last Modified On: January 08, 2013

Expiration Date: April 30, 2013

Equipment Summary	Suggested List	Selling Price	Qty	Extended
JOHN DEERE CX15 Flex-Wing Rotary Cutter - 540 RPM Stump Jumpers - Single Suction Blades Contract: National Purchasing Partners (NPP)_NPP Price Effective Date: March 5, 2013	\$ 22,419.00	\$ 16,514.37 X	1 =	\$ 16,514.37
JOHN DEERE CX15 - 10 Ft. Flex-Wing Rotary Cutter - 540 RPM Stump Jumpers - Single Suction Blades - 5 Wheels Contract: National Purchasing Partners (NPP)_NPP Price Effective Date: March 5, 2013	\$ 17,780.00	\$ 13,127.90 X	1 =	\$ 13,127.90
Equipment Total				\$ 29,642.27

* Includes Fees and Non-contract items

Quote Summary

Equipment Total	\$ 29,642.27
Trade In	
SubTotal	\$ 29,642.27
Total	\$ 29,642.27
Down Payment	(0.00)
Rental Applied	(0.00)
Balance Due	\$ 29,642.27

Salesperson : X _____

Accepted By : X _____

Selling Equipment

Quote Id: 7556277

Customer Name: SANTA ROSA COUNTY ROAD DEPT

ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):

 John Deere Company
 2000 John Deere Run
 Cary, NC 27513
 FED ID: 36-2382580;
 DUNS#: 60-7690989

ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:

 SMITH TRACTOR COMPANY, INC.
 3834 HIGHWAY 4
 JAY, FL 325650427
 850-675-4505

JOHN DEERE CX15 Flex-Wing Rotary Cutter - 540 RPM Stump Jumpers -

Contract: National Purchasing Partners (NPP)_NPP

Suggested List *
Price Effective Date: March 5, 2013

\$ 22,419.00

Selling Price *

\$ 16,514.37

* Price per item - includes Fees and Non-contract items

Code	Description	Qty	List Price	[CDATA: Discount] Discount[%]	Discount Amount	Contract Price	Extended Contract Price
225FP	CX15 Flex-Wing Rotary Cutter - 540 RPM Stump Jumpers - Single Suction Blades	1	\$ 21,003.00	27.00	\$ 5,670.81	\$ 15,332.19	\$ 15,332.19
Standard Options - Per Unit							
1220	26" x 9" x 14.5" 24 Ply "Fat Boy" Severe Duty Ag Tires	1	\$ 606.00	27.00	\$ 163.62	\$ 442.38	\$ 442.38
1620	Front Safety Shield - Second Row Chain	1	\$ 130.00	27.00	\$ 35.10	\$ 94.90	\$ 94.90
1720	Rear Safety Shield - Second Row Chain	1	\$ 130.00	27.00	\$ 35.10	\$ 94.90	\$ 94.90
Standard Options Total			\$ 866.00		\$ 233.82	\$ 632.18	\$ 632.18
Other Charges							
	Customer Setup	1	\$ 550.00			\$ 550.00	\$ 550.00
Other Charges Total			\$ 550.00			\$ 550.00	\$ 550.00
Suggested Price							\$ 16,514.37
Total Selling Price			\$ 22,419.00		\$ 5,904.63	\$ 16,514.37	\$ 16,514.37

JOHN DEERE CX15 - 10 Ft. Flex-Wing Rotary Cutter - 540 RPM Stump

Contract: National Purchasing Partners (NPP)_NPP

Suggested List *
Price Effective Date: March 5, 2013

\$ 17,780.00

Selling Price *

\$ 13,127.90

* Price per item - includes Fees and Non-contract items



JOHN DEERE

Selling Equipment

Quote Id: 7556277

Customer Name: SANTA ROSA COUNTY ROAD DEPT

ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):

John Deere Company
2000 John Deere Run
Cary, NC 27513
FED ID: 36-2382580;
DUNS#: 60-7690989

ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:

SMITH TRACTOR COMPANY, INC.
3834 HIGHWAY 4
JAY, FL 325650427
850-675-4505

Code	Description	Qty	List Price	[CDATA: Discount]%	Discount Amount	Contract Price	Extended Contract Price
225CP	CX15 - 10 Ft. Flex-Wing Rotary Cutter - 540 RPM Stump Jumpers - Single Suction Blades - 5 Wheels	1	\$ 17,230.00	27.00	\$ 4,652.10	\$ 12,577.90	\$ 12,577.90
	Other Charges						
	Customer Setup	1	\$ 550.00			\$ 550.00	\$ 550.00
	Other Charges Total		\$ 550.00			\$ 550.00	\$ 550.00
	Suggested Price						\$ 13,127.90
Total Selling Price			\$ 17,780.00		\$ 4,652.10	\$ 13,127.90	\$ 13,127.90

BUDGET & FINANCIAL MANAGEMENT COMMITTEE

Chairman: Commissioner Cole
Vice Chairman: Commissioner Melvin

March 11, 2013

Bid Actions:

- 1) Discussion of bids received for SHIP/HOME Substantial Rehabilitation Project located at 3871 Hicks Lane in Pace. Low bidder meeting specifications is Design Home Builders, Inc. with a bid of \$24,710.
- 2) Discussion of Board approval to exceed the \$25,000 project limit under the SHIP Program for the rehabilitation of the dwelling at 3871 Hicks Lane in Pace.

Budget:

- 3) **Budget Amendment 2013 – 102** in the amount of \$ **303,540** to recognize TDC commitments of the Bagdad Mill Site including the \$ 162,000 from the Northend TDC reserves and the \$ 175,000 from the general TDC reserves less the \$ 33,460 previously carried forward as a grant match (2013-093) and authorizes for expenditure in the Grant Fund.
- 4) **Budget Amendment 2013-103** carries forward funds from the MSBU Road Paving Projects Fund for the Tallwood Court Road Paving MSBU Project as approved at the February 28, 2013 BOCC meeting.
- 5) **Budget Amendment 2013-104** recognizes Florida Forest Service Volunteer Fire Assistance (VFA) Grant and allocates for expenditure.

County Expenditure/Check Register:

- 6) Discussion of County Expenditures / Check Register

PROCUREMENT RECOMMENDATION

1. PRODUCT/SERVICE: HOUSING REHABILITATION PROJECT LOCATED AT 3871 HICKS LANE, PACE, FL 32571

2. RESPONSIBLE OFFICE: HOUSING DEPARTMENT

3. DESCRIPTION OF SERVICE/PRODUCT:

Major repairs to dwelling

4. SCOPE OF WORK:

Repairs to the dwelling includes but is not limited to the repair of all exterior damaged wood; Cover all exterior wood with vinyl; install new side entry door; repair to code all exposed exterior spliced electrical wiring; replace HVAC unit with electric unit; stabilize soft areas in floor through out home; install new carpet; rehang kitchen cabinets; remove tub and install handicap shower stall; and replace bathroom windows.

5. BIDDERS AND PRICES:

A. Design Home Builders, Inc.	\$24,710
B. Mike Motes Builders, LLC	\$28,965



COMMUNITY PLANNING, ZONING AND DEVELOPMENT DIVISION
SANTA ROSA COUNTY, FLORIDA

Housing Program

MEMORANDUM

TO: Orrin Smith
Procurement Officer

FROM: Erin Malbeck
Housing Program Coordinator

DATE: 2/26/2013

RE: 1) Recommendation to Award Housing Rehab Project SHIP/HOME
Bid Opening: 2/19/2013

2) SHIP Rehabilitation Strategy/Special Request
Maggie Watson
3871 Hicks Lane, Pace, FL 32571

Housing Rehab – 3871 Hicks Lane, Pace, FL 32571

- | | |
|------------------------------|-------------|
| 1. Design Home Builders Inc. | \$24,710.00 |
| 2. Mike Motes Builders, Inc. | \$28,965.00 |

**Item # 1) Recommendation: Award project to low bidder:
Design Home Builders, Inc.**

**Items # 2) Recommendation for Board approval to exceed the \$25,000 project
limit under the SHIP Program for the rehabilitation of the Watson's dwelling.**

BACKGROUND: The SHIP rehabilitation strategy is designed for the repair of owner occupied housing units. The housing plan limits the maximum per unit cost for rehabilitation to \$25,000. The lowest bid received came in at \$24,710.00, however, due to project expenses, such as recording fees, inspection fees, ect., the project will exceed the strategy maximum. The Watson's project estimated cost for completion is \$26,232.29

BUDGET MODIFICATION RESOLUTION

No.

Whereas, the Board of County Commissioners has determined that a need exists to amend the budget pursuant to Florida Statute 129.06. NOW, THEREFORE, The Board of County Commissioners of Santa Rosa County, Florida does make the following budget amendments:

REQUESTER ACTION

DATE: March 6, 2013

FROM: **District II Recreation Fund**
TO: Board of County Commissioners
VIA: Budget Director
SUBJ: Request Approval of the following

ADDITION:
MODIFICATION: X
DELETION:
OVERDRAFT:

	<u>Line Item Number</u>	<u>Description</u>	<u>Amount</u>
Fund 107:	107 – 399001	Cash Carried Forward	\$ 303,540
	4010 – 59100312	To Dist II Recreation Fund	\$ 303,540
Fund 312:	312 – 38100012	From TDC Fund	\$ 303,540
	2322 - 5630034	Bagdad Mill Site Improvements	\$ 303,540

State reason for this request:

Recognizes TDC commitments of the Bagdad Mill Site Park including the \$162,000 from Northend TDC reserves and \$175,000 from general TDC reserves less \$33,460 previously carried forward as grant match (2013-093) and authorizes for expenditure for Phase I construction items.

Requested by: Sheila Harris/s/

BUDGET DIRECTOR ACTION

DOCUMENT NO. **2013-102**

Budget Updated: _____ Allowed: _____ Forwarded: _____ Returned: _____

Comment: _____

BUDGET DIRECTOR

BUDGET COMMITTEE ACTION

DATE: March 11, 2013

Approved: _____ Hold: _____ Withdrawn: _____ Comment: _____

*PASSED AND ADOPTED by the Board of County Commissioners of Santa Rosa County, Florida on this 14th day Of **March, 2013.***

ATTESTED:

CHAIRMAN

CLERK OF THE COURTS

Jayne Bell

From: Sheila Harris
Sent: Wednesday, March 06, 2013 8:36 AM
To: Jayne Bell
Cc: 'Kate Wilkes'; 'Vernon Compton'; Tammy Simmons
Subject: Budget Amendment Request - Bagdad Mill Site Passive Park/Construction Budget

Jayne,

Please process a budget amendment as follows:

Fund 107:	107 - 399001	Cash Carried Forward	\$ 303,540
	4010 - 59100312	To Dist II Recreation Fund	\$ 303,540
Fund 312:	312 - 38100012	From TDC Fund	\$ 303,540
	2322 - 5630034	Bagdad Mill Site Improvements	\$ 303,540

Recognizes TDC commitments for construction of the Bagdad Mill Site including \$162,000 from Northend TDC reserves and \$175,000 from general TDC reserves less \$33,460 previously carried forward as grant match (2013-093) and authorizes for expenditure for Phase I construction items.

Sheila A. Harris, Special Projects/Grants
Santa Rosa County BOCC
6495 Caroline Street, Suite H
Milton, Florida 32570
(850) 983-1848 (850) 393-5239 (Cell)
(850) 983-1944 Fax
sheilah@santarosa.fl.gov

Florida has a very broad Public Records Law. Virtually all written communications to or from Santa Rosa County Personnel are public records available to the public and media upon request. E-mail sent or received on the county system will be considered public and will only be withheld from disclosure if deemed confidential pursuant to State Law.

BUDGET MODIFICATION RESOLUTION

No.

Whereas, the Board of County Commissioners has determined that a need exists to amend the budget pursuant to Florida Statute 129.06. NOW, THEREFORE, The Board of County Commissioners of Santa Rosa County, Florida does make the following budget amendments:

REQUESTER ACTION

DATE: March 7, 2013

FROM: **MSBU Road Paving Projects**
TO: Board of County Commissioners
VIA: Budget Director
SUBJ: Request Approval of the following

ADDITION:
MODIFICATION: X
DELETION:
OVERDRAFT:

	<u>Line Item Number</u>	<u>Description</u>	<u>Amount</u>
Fund 191:	191 – 3990001	Cash Carried Forward	\$ 38,000
	8169 – 59100101	Transfer to Road & Bridge	\$ 38,000
 Fund 101:	 101 – 3810027	 From Road Paving MSBU	 \$ 38,000
	2100 – 5340033	Paving Projects	\$ 38,000

State reason for this request:

Carries forward funds from the MSBU Road Paving Projects Fund for the Tallwood Court Road Paving MSBU Project as approved at the February 28, 2013 BOCC meeting.

Requested by Shirley Powell /s/

BUDGET DIRECTOR ACTION

DOCUMENT NO. **2013-103**

Budget Updated: _____ Allowed: _____ Forwarded: _____ Returned: _____

Comment: _____

BUDGET DIRECTOR

BUDGET COMMITTEE ACTION

DATE: 03/11/2013

Approved: _____ Hold: _____ Withdrawn: _____ Comment: _____

PASSED AND ADOPTED by the Board of County Commissioners of Santa Rosa County, Florida on this 14th day Of March, 2013.

ATTESTED:

CHAIRMAN

CLERK OF THE COURTS

Jayne Bell

From: Shirley Powell
Sent: Wednesday, March 06, 2013 2:15 PM
To: Jayne Bell
Subject: Tallwood Court Road Paving MSBU Project

Jayne,

The referenced MSBU paving project was approved at the February 28, 2013 Board meeting. Would you please prepare a Budget Amendment in the amount of \$38,000 from the appropriate fund? If you need additional information please do not hesitate to contact us. Thanks!!

Shirley J. Powell
Santa Rosa County Engineering
6051 Old Bagdad Hwy., Ste. 300
Milton, FL 32583
(850) 981-7100
(850) 983-2161 Fax

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BUDGET MODIFICATION RESOLUTION

No.

Whereas, the Board of County Commissioners has determined that a need exists to amend the budget pursuant to Florida Statute 129.06. NOW, THEREFORE, The Board of County Commissioners of Santa Rosa County, Florida does make the following budget amendments:

REQUESTER ACTION

DATE: March 7, 2013

FROM: **MSBU Fire Districts Fund**
TO: Board of County Commissioners
VIA: Budget Director
SUBJ: Request Approval of the following

ADDITION:
MODIFICATION: X
DELETION:
OVERDRAFT:

	<u>Line Item Number</u>	<u>Description</u>	<u>Amount</u>
From:	120- 3349003	Florida Forest Service (VFA) Grant	\$ 49,575
To:	8100 - 541001	Communications	\$ 15,900
	8100 - 552001	Operating Supplies	\$ 33,675

State reason for this request:

Recognizes Florida Forest Service Volunteer Fire Assistance (VFA) Grant and allocates for expenditure.

Requested by: Brad Baker/s/

BUDGET DIRECTOR ACTION

DOCUMENT NO. **2013-104**

Budget Updated: _____ Allowed: _____ Forwarded: _____ Returned: _____

Comment: _____

BUDGET DIRECTOR

BUDGET COMMITTEE ACTION

DATE: March 11, 2013

Approved: _____ Hold: _____ Withdrawn: _____ Comment: _____

PASSED AND ADOPTED by the Board of County Commissioners of Santa Rosa County, Florida on this 14th day Of March, 2013.

ATTESTED:

CHAIRMAN

CLERK OF THE COURTS

Jayne Bell

From: Brad Baker
Sent: Wednesday, March 06, 2013 3:33 PM
To: Jayne Bell
Cc: Deb Grinde
Subject: Volunteer Fire Assistance Grant

Jayne,

As discussed on the phone, we just received notice that we were approved thru the State of Florida for a matching grant. Last year's grant monies (\$34,667.17) were received in our office on 10/21/12 and sent to finance, I believe it was put in line 120-3312008. This year's grant is for \$49,575.00 which after purchasing and submission of payments to the state they will return \$24,787.50 to the county. I am requesting the following actions:

Move the \$34,667.17 from last year's match along with \$14,908.00 from 8100 Reserve for Contingencies line to the following:

541001 Communications	\$15,900.00
552001 Operating	\$33,675.00

Let me know what you need us to do.

Thanks, let me or Deb know if you have any questions,

Brad Baker
Emergency Management
Emergency Services Coordinator
850-983-4610 (Office)
850-983-5352 (Fax)
bradb@santarosa.fl.gov

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No support documentation for this agenda item.