



Santa Rosa County

Board of County Commissioners

6495 Caroline Street, Suite M
Milton, Florida 32570

COMMISSION COMMITTEE MEETING

Monday, April 7, 2014 – 9:00 a.m.

Administrative Complex - Board Meeting Room

Economic Development Committee – Salter & Melvin

1. Report on annual Northwest Florida Defense Coalition Fly-In to Washington, DC by Pete Gandy.
2. Discussion of letter of support for Florida's Great Northwest and the Northwest Florida Manufacturers Council partnership in establishing Federally recognized Manufacturing Community for the region.

Administrative Committee – Melvin & Salter

1. Discussion of allocation of \$125,000 for NWFL Marine Edge, Inc. Gateway to the Gulf program to attract off-season visitors to Navarre Beach as recommended by the Tourist Development Council.
2. Discussion of county owned sites and other properties in East Milton for proposed judicial facility.
3. Discussion of letters of support for The Trust for Public Lands partnerships to obtain the Wolfe Creek Forest property which is contiguous with Blackwater River State Forest and NAS Whiting Field.
4. Discussion of contract to purchase parcel adjacent to Sheriff substation on High School Road in Navarre as included in FY2013-14 Sheriff Office budget.
5. Discussion of contract with West Florida Recycling, Inc. for transportation and processing of recyclable materials.

Administrative Committee – continued

6. Discussion of Modification #1 to Florida Division of Emergency Management increasing funding for Settlers Colony HMGP Phase I project.
7. Discussion of designee to the Community Partnership Initiative (CPI) Board of Directors sponsored by the Okaloosa County Economic Development Council.
8. Discussion of allowing Salters 3-C Construction to remove concrete debris unearthed from Bagdad Mill Site as recommended by Public Works Director.
9. Discussion of contract with Jehle-Halstead, Inc. for engineering services for site certification process for Northwest Florida Industrial Site at I-10.
10. Discussion of scheduling public hearing on ordinance consolidating Building, Mechanical and Plumbing Boards of Adjustments and Appeals into one board.
11. Discussion of appointment of Alice Brupbacher as District Two member of the Zoning Board.
12. Public Hearing items scheduled for 9:30 a.m. Thursday, April 10, 2014: NONE

Engineer's Report

1. Discussion of deductive change order #3 (Final), to the contract with A.E. New Inc. in the amount of \$113,379.72 for the Bagdad Volunteer Fire Station. (Attachment A)
2. Discussion of approval of Construction Plans for Boracay Cove Subdivision, a 67 lot subdivision of a portion of Section 12, Township 1 North, Range 29 West, Santa Rosa County, Florida. (Working District 1) (Attachment B)

Public Services Committee – Lynchard

1. Discussion of approval to submit application for three grants to the Florida Forest Service Volunteer Fire Assistance (VFA) grant program and authorize signature of all associated documents. Each grant will require a 50% match and matching funds will be allocated from the MSBU Joint - Reserves account.

Public Services Committee - continued

2. Discussion of adopting the Comprehensive Emergency Management Plan (CEMP) by resolution as approved by the state.
3. Discussion of agreement with Medical Outfitter Training Consultants to provide NAEMT certified Tactical Combat Casualty Care training for a total of \$10,125.
4. Discussion of approval of the SHIP second mortgage subordination request for the property located at 7236 Putters Lane, Milton.
5. Discussion of approval of a resolution of support and other related documents for the Transportation Alternatives Program grant for the Jay sidewalk project.
6. Discussion of the Transportation Regional Incentive Program grant application for the PD & E study for the Navarre Community Access Road.

Public Works Committee – Cole

1. Discussion of scheduling a public hearing on the proposed vacation of Circle Lane north of Maplewood Drive between Block 17, Lot 18 and Block 9, Lot 1 in the 5th Addition to Santa Rosa Shores as recorded in Plat Book B, page 105.
2. Discussion of request from City of Milton to be exempt from milling and overlaying county roads intersecting Ward Basin Road that were open cut and patched in the Ward Basin Road Force Main project.
3. Discussion of proposals for drainage work in Santander Subdivision.
4. Discussion of request from Pace Water System to open cut East Spencer Field Road at two locations and Carlyn Drive at two locations as part of a gravity sewer extension to service the proposed subdivision Heritage Estates.
5. Discussion of request from Pace Water System for a 180' x 20' easement along the western border of the county retention pond on East Spencer Field Road for gravity sewer and reclaimed water transmission lines.
6. Discussion of one year extension of agreement with Gulf Atlantic Culvert Company, Inc. for aluminized culvert pipe at current pricing.
7. Discussion of one year extension of agreement with Arcadia Culverts, Inc. for HDPE and bituminous coated culvert pipe at current pricing.
8. Discussion of sidewalks in Parkwood Commons Subdivision.

Budget & Financial Management Committee – Cole & Lynchard

1. Discussion of bids received for custodial services for county buildings. Low bidder meeting specifications is Southern Management ABM, LLC, with a bid of \$7,700.80 per month.
2. Discussion of proposals received for an annual maintenance contract on the 2 uninterruptible power sources (UPS) located at Emergency Management. Department Of Emergency Management recommends Nationwide Power's submittal with the warranty option for \$4,772.
3. Discussion of Budget Amendment 2014 – 106 in the amount of \$59,847 to carry forward funds for the maintenance of Skiwatch canal in the Skiwatch MSBU Fund.
4. Discussion of Budget Amendment 2014 – 107 in the amount of \$40,575 to transfer funds from the Capital Fund to the General Fund to purchase the Cisco Blade Server System and software for data collection and storage redundancy as approved at the March 27, 2014 BOCC Regular Meeting.
5. Discussion of Budget Amendment 2014 – 108 in the amount of \$695,000 to carry forward funds for CR 197 Shoulder Addition and Resurfacing Project in the Road & Bridge Fund as approved at the August 22, 2013 Regular Meeting and will be funded 100% by FDOT.
6. Discussion of Budget Amendment 2014 – 109 in the amount of \$25,000 to carry forward funds for Mitigation Plan Development and Consulting for Santa Rosa Shores Canal dredging project in the Santa Rosa Shores Canal MSBU.
7. Discussion of Budget Amendment 2014 – 110 in the amount of \$29,777 to recognize a contribution from the City of Milton associated with their participation in the CDBG funded Bagdad Sewer Extension and authorizes for expenditure as approved at the March 13, 2014 BOCC Regular Meeting.
8. Discussion of Budget Amendment 2014 – 111 in the amount of \$47,633 to recognize Florida Service Volunteer Fire Assistance Grant (\$24,268) and the transfer of (\$23,365) from Reserve for Contingencies and allocate for expenditure in the MSBU Fire Districts Fund.
9. Discussion of County Expenditures / Check Register.

Public Forum