



# Santa Rosa County

## Board of County Commissioners

6495 Caroline Street, Suite M  
Milton, Florida 32570

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### COMMISSION REGULAR MEETING

Thursday, June 11, 2015 – 9:00 a.m.

Administrative Complex - Board Meeting Room

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**9:00 a.m. Call to Order – Vice Chairman Lane Lynchard**

Prayer - Pastor William Milam, Olivet Baptist Church

Pledge of Allegiance

Approval of the Minutes of the May 14, 2015 Regular Meeting

Approval of the Agenda

**Presentation**

NAS Whiting Field Update - Captain Todd Bahlau

**Economic Development Committee – Lynchard & J. Williamson**

1. Recommend annual Agreement with Karen Harrell for Beaches to Woodlands Event Coordinator Services as recommended by the Tourist Development Council.

**Administrative Committee – Salter & Lynchard**

1. Recommend following related to submission of FY 2014 Community Development Block Grant (CDBG) application for water main and fire protection improvements by Midway Water System in Barbarosa and New Hope neighborhoods:
  - Resolution authorizing submission of CDBG grant application to the Florida Department of Economic Opportunity
  - Interlocal Agreement with Midway Water System, Inc.

**Administrative Committee – continued**

2. Recommend Interlocal Agreement with the Town of Jay pursuant to Town submission of FY2014 CDBG Neighborhood Revitalization grant for water and gas system improvements.
3. Recommend scheduling public hearing on draft ordinance related to code enforcement system and procedures.
4. Recommend draft county administrator job announcement.
5. Recommend declaration as surplus property items from the Emergency Management Department as recommended by the Clerk of Courts.
6. Recommend proposal from Gulf Coast Industrial Construction, LLC in the amount of \$27,836 for addition of overhang for EDO building based on comparison shopping.
7. Recommend annual Detailed Work Plan Budget for Mosquito Control as required by Florida Department of Agriculture and Consumer Services and authorize execution of related documents.
8. Recommend appointment of Stephen Reyes as private property owner to the 2015 Value Adjustment Board (VAB).
9. Recommend 2<sup>nd</sup> annual 5K Pirate Run/Walk on Navarre Beach Saturday, September 19, 2015 beginning at 4:00 p.m. by the Krewe of Karibbean.
10. Recommend rescheduling Monday, September 7, 2015 Committee-of-the-Whole meeting to Tuesday, September 8, 2015 beginning at 9:00 a.m. due to Labor Day observance.
11. Discussion of submission of Florida Department of Transportation County Incentive Program grant application for resurfacing of Country Club Drive including acceptance of roadway and drainage for maintenance.
12. Discussion of Navarre Beach Area Chamber of Commerce nomination of Mike Sandler as that organizations representative on the Local Restore Council replacing Tony Alexander.
13. Meetings (unless otherwise noted the meetings below will be held in the Board room of the Santa Rosa County Administrative Center):

Fire Department Executive Group Budget	June 15	5:00 p.m.
Emergency Operations Center, 4499 Pine Forest Rd., Milton		
Tourist Development Council Board Meeting	June 17	8:00 a.m.
Economic Development Office, 6491 Caroline St., Suite 4, Milton		
Blackwater Soil & Water Conservation District	June 18	7:30 a.m.
3927 Hwy. 4, Ste. 102, Jay		

### **Administrative Committee – continued**

Fire Department Executive Group Budget	June 18	5:00 p.m.
Emergency Operations Center, 4499 Pine Forest Rd., Milton		
Commission Committee	June 22	9:00 a.m.
Fire Department Executive Group Budget	June 22	5:00 p.m.
Emergency Operations Center, 4499 Pine Forest Rd., Milton		
Bagdad Architectural Advisory Board	June 24	8:30 a.m.
Public Services Conference Room, 6051 Old Bagdad Hwy., Milton		
SHIP Affordable Housing Advisory Committee	June 24	2:30 p.m.
Public Services Conference Room, 6051 Old Bagdad Hwy., Milton		
Parks and Recreation	June 24	5:30 p.m.
Commission Regular	June 25	9:00 a.m.
Special Local Mitigation Strategy Task Force	June 25	1:30 p.m.
Public Services Conference Room, 6051 Old Bagdad Hwy., Milton		
District One Recreation Advisory Group	June 25	4:00 p.m.
Benny Russell Park, 5417 West Spencer Field Rd., Pace		
Commission Special – Rezoning Meeting	June 25	6:00 p.m.

### **Engineer's Report**

1. Recommend Resolution authorizing revised scope of work to Florida Department of Transportation Local Agency Program Agreement for sidewalk construction connecting Old U.S. 90 to Blackwater Heritage Trail.
2. Recommend Final Plat for Wynfield, a 59 lot subdivision located in District 1.

### **Public Services Committee – J. Williamson & Lynchard**

1. Recommend Resolution authorizing submission of application for Florida Department of Transportation Section 5311 Rural Transportation Grant continuing transportation disadvantaged services and authorize execution of relevant documents.
2. Recommend updated agreement with Tri-County Community Council, Inc. as provider continuing transportation disadvantaged door-to-door service.
3. Recommend updated Equipment Lease Agreement with Tri-County Community Council, Inc. for lease of six vehicles for transportation disadvantaged program.

### **Public Services Committee – continued**

4. Recommend submission of application to Florida Department of Economic Opportunity for Community Planning Technical Assistance Grant for Pace/Pea Ridge Bicycle Pedestrian Master Plan.
5. Recommend following three (3) contracts with Florida Division of Emergency Management for FY2015-2016:
  - Emergency Management Performance Award (EMPA) in the amount of \$105,806.
  - Emergency Management Performance Grant (EMPG) in the amount of \$75,813.
  - Hazard Analysis Grant Agreement in the amount of \$9,054.
6. Recommend Memorandum of Understanding with Civil Air Patrol (CAP), through its Florida Wing, for mission support to the Emergency Management Division during disasters or emergencies.

### **Public Works Committee – Cole & R. Williamson**

### **Budget & Financial Management Committee – R. Williamson & Cole**

1. Recommend Budget Amendment 2015 – 161 in the amount of \$7,659 carrying forward remaining TDC allocation to Navarre Beach Sea Turtle Conservation Center in the Tourist Development Fund.
2. Recommend Budget Amendment 2015 – 162 in the amount of \$80,000 reallocating funds from First Time Homebuyer to Substantial Housing Rehabilitation accounts in SHIP Housing Fund as recommended by SHIP Affordable Housing Committee.
3. Recommend Budget Amendment 2015 – 163 in the amount of \$1,615 for ice machine Benny Russell from meeting room from District 1 Recreation Funds.
4. Recommend Budget Amendment 2015 – 164 in the amount of \$68,256 for water intrusion repair at EOC as approved at the May 28, 2015 meeting.

## **Budget & Financial Management Committee – continued**

5. Recommend Budget Amendment 2015 – 165 in the amount of \$15,420 for design revisions to Venetian Way/Coronado Drive HMPG drainage project as approved at the May 28, 2015 meeting.
6. Recommend Budget Amendment 2015 – 166 in the amount of \$28,761 carrying forward funds for a change order to Venetian Way 2014 flooding repair as approved at the May 28, 2015 meeting.
7. Recommend Budget Amendment 2015 – 167 in the amount of \$171,300 establishing budget for FDOT Landscape Program JPA for landscaping and irrigation improvements on US98 in Navarre as approved at May 28, 2015 meeting.
8. Recommend Budget Amendment 2015 – 168 in the amount of \$1,498,000 carrying forward funds for the Sheriff Office for communication equipment and increased detention costs due to additional Escambia County inmates.
9. Recommend County Expenditures / Check Register.

## **County Administrator**

## **County Attorney**

## **Public Forum**