

June 24, 2013

ECONOMIC DEVELOPMENT COMMITTEE

1. Update on Gulf Power sponsored site certification process.

No support documentation for this agenda item.

June 24, 2013

ADMINISTRATIVE COMMITTEE

1. Discussion of following items as requested by Florida Department of Health, Santa Rosa County:
 - One time allocation of \$239,000 to Health Department Trust Fund balance due to Medicaid reform and budget reductions
 - Resolution amending the Florida Department of Health, Santa Rosa County Fee Schedule
2. Update/presentation on the FDOT rural work program and transportation projects outside the TPO boundary - Mary Beth Washnock.
3. Discussion of extension of waiver of nuisance noise ordinance requirements for Boo Weekly Annual Charity Golf Tournament to include 8:00 p.m. through midnight Wednesday July 24 and 8:00 p.m. through midnight Thursday July 25, 2013.
4. Discussion of donation/gift and provisions of the Alice Hall Trust.
5. Discussion of Resolution creating the Longview Street Road Paving MSBU.
6. Discussion of Resolution establishing tentative rates for 2013-2014 Municipal Service Benefit Unit (MSBU) projects.
7. Discussion of annual renewal of contract with Florida Department of Children and Families for Domestic Violence grant.
8. Discussion of granting easement allowing access to property at 6776 Chaffin Street.
9. Items scheduled for Public Hearing on Thursday June 27, 2013:

An ordinance establishing the Windward Cove Court Subdivision Street Lighting Municipal Service Benefit Unit (MSBU) project.

1

Mission:

To protect, promote & improve the health of all people in Florida through integrated state, county & community efforts.



Rick Scott
Governor

John H. Armstrong, MD, FACS
State Surgeon General & Secretary

Vision: To be the Healthiest State in the Nation

June 5, 2013

Board of County Commissioners, Santa Rosa County
c/o Mr. Hunter Walker, Administrator
6459 Caroline Street, Suite M
Milton, Florida 32570

Dear Mr. Walker:

This letter will serve as a request to the Board of County Commissioners for one time funding for the Florida Department of Health in Santa Rosa County in the amount of \$239,000. The funding will support programs and essential services that protect and promote the health of residents and visitors to Santa Rosa County.

The Florida Department of Health in Santa Rosa County budget for Fiscal Year 2012-2013 was based on historical data from the previous five fiscal years, with projected numbers of services, revenues, and expenditures. At that time, an expected decrease in client numbers and revenues was factored into the final budget; however, the actual revenues fell significantly short of those projections, even with restrictions on spending, non-essential travel, and a workforce reduction of 15 percent.

Due to decreases in the past five years in non-categorical general revenue from the state (\$800,000 over a five-year period), the transition of Medicaid to a managed care system, and a decrease in funding from the Board of County Commissioners (\$225,500 in the past five years), the Department's trust fund balance, which is utilized in times of emergency and as a safeguard, has declined.

We have a mitigation strategy to correct the situation, including further reductions in staff, and aligning programs and services with available funding. Any assistance by the Board would be an investment in the local public health system.

Respectfully submitted,

Sandra L. Park-O'Hara, A.R.N.P.
Administrator
Florida Department of Health
Santa Rosa County

SPO/dps

cc: file

RESOLUTION NO. _____

**Florida Department of Health
Santa Rosa County
Fee Schedule**

WHEREAS, it is the duty of the Board of County Commissioners of Santa Rosa County, Florida to establish fees for services provided by the Florida Department of Health in Santa Rosa County and;

WHEREAS, fees for services may be waived for those below 100% of the current poverty level and fees may be waived at the discretion of the county health department Administrator, Nursing Director, or Public Health Services Manager for those experiencing financial hardships, with the exception of fees which can not be waived, and;

WHEREAS, the Florida Department of Health in Santa Rosa County, or their subcontractors, shall not deny any client treatment for tuberculosis, sexually transmitted diseases, pregnancy testing, HIV/AIDS counseling and testing, or communicable disease control services for failure or inability to pay a prescribed fee, regardless of income and;

WHEREAS, the Administrator of the Florida Department of Health in Santa Rosa County may negotiate additional fees for services with other providers, agencies or entities in order to provide education, lab services, vaccinations, or other services provided at worksites, community health fairs or in conjunction with grant awards.

THEREFORE, BE IT RESOLVED that the Board of County Commissioners of Santa Rosa County, Florida hereby adopts the following fee schedule for the Florida Department of Health in Santa Rosa County.

	<u>ITEM</u>	<u>CHARGE</u>
I.	<u>Vital Statistics</u>	
	A. Birth Certificates, per copy	\$ 12.00
	B. Death Certificates, per copy	\$ 10.00
	C. Shipping and handling fee, per request	\$ 2.00
	D. Rush delivery	\$ 10.00
	E. 8 1/2" x 11" Vinyl Envelope	\$ 3.00
II.	<u>Environmental Health Services</u>	
	A. Late fees for all programs	\$ 50.00
	B. Re-inspections all programs	\$ 50.00
	C. Change of ownership on permits all programs	\$ 50.00

D. OSTDS (Onsite Sewage Treatment Disposal System)

1.	Existing	\$165.00
2.	Amend existing or modification	\$ 50.00
3.	Variance	\$ 50.00
4.	Reissue	\$ 50.00
5.	Abandonment	\$ 50.00
6.	Annual operating permit for systems in industrial areas or receiving commercial waste	\$150.00
7.	Application and plan review for construction permit for new systems	\$125.00
8.	Application for permit of new performance based treatment system	\$150.00
9.	ATU biannual operating permit	\$125.00
10.	ATU maintenance entity annual permit	\$100.00
11.	Holding tank	\$200.00
12.	Land application/stabilization	\$100.00
13.	New Permit after soil only, reissue, reissue with re-inspection fee	\$ 50.00
14.	New System	\$125.00
15.	New System - private evaluator	\$100.00
16.	New System - private evaluator with re-inspection	\$130.00
17.	Portable or temporary toilet service permit per annum	\$ 65.00
18.	Pump out vehicle	\$ 20.00 ea
19.	Pump truck license	\$ 50.00
20.	Re-inspection (stabilization, noncompliance, other) after initial	\$ 35.00
21.	Repair	\$ 50.00
22.	Septage disposal service permit, site evaluation, or stabilization facility inspection, per annum	\$100.00

23.	Site re-evaluation	\$ 25.00
24.	Soil evaluation only	\$ 50.00
25.	Subdivision analysis	\$ 10.00 ea/ 100 minimum
26.	Surface water delineation	\$ 50.00
27.	Tank manufacturers inspection per annum	\$ 50.00
E.	Pools	
1.	Change of Ownership	\$ 50.00
2.	Exempt pools-county < 32 units	\$ 50.00
3.	Initial Operating Permit	\$100.00
4.	Permit < or = 25,000 gallons	\$100.00
5.	Permit > 25,000 gallons	\$200.00
F.	Food Safety Fees	
1.	Alcoholic beverage inspection	\$ 50.00
2.	Bars/Lounges	\$125.00
3.	Food establishment training per person	\$ 10.00
4.	Fraternal/Civic	\$ 60.00
5.	Hospital/Nursing Food	\$150.00
6.	Limited food	\$ 50.00
7.	Limited use public water permit fee	\$ 30.00
8.	Prisons/jails food permit	\$150.00
9.	Request for inspection	\$ 25.00
10.	Theater food add/concession stand/county parks	\$100.00/ per stand
11.	Theater food	\$125.00
12.	School concession per year	\$100.00

G. Group Homes Food Safety and Sanitary Safety Inspection		
1.	Additional inspection prior to license-county	\$ 30.00
2.	Adult Family Care Home	\$150.00
3.	Assisted Living Facility, Crisis Stabilization Unit, Residential Group Home, Transitional Living Facility, other residential facility - 24 or fewer residents	\$300.00
4.	Assisted Living Facility, Crisis Stabilization Unit, Residential Group Home, Transitional Living Facility, other residential facility - 25 or more residents	\$320.00
5.	Inter Care Facility for Developmentally Disabled	\$200.00
6.	Plan review/inspection prior to open-county	\$ 25.00
7.	Residential alcohol, drug, and/or mental health facility - 12 or fewer residents	\$300.00
8.	Residential alcohol, drug, and/or mental health facility - 13 or more residents	\$320.00
9.	Schools	\$ 5.00 per child \$100 minimum
H. Tanning		
1.	Permit	\$125.00
2.	Tanning plan review	\$ 25.00
3.	Tanning preliminary inspection before license	\$ 25.00
I. Mobile Home Parks		
1.	Mobile home and recreational vehicle parks plan review	\$ 35.00
J. 64E-8 Water/Sampling Fees (Public-Limited Use)		
1.	Annual operating permit	\$ 30.00
2.	Water collection	\$ 75.00
3.	Initial operating permit for after March 31	\$ 15.00
III. <u>Dental Services</u>		
A.	Extraction	\$138.00
B.	Surgical Extraction	\$233.00

C.	Clinical Oral Evaluations	
1.	Periodic Oral Evaluation (Established Patient)	\$ 44.00
2.	Limited Oral Evaluation - Problem Focused	\$ 65.00
3.	Comprehensive Oral Evaluation (New or Established Patient)	\$100.00
D.	Radiographs/Diagnostic Imaging	
1.	Intra-oral - Complete Series (includes bitewings)	\$114.00
2.	Intra-oral - Periapical - First Film	\$ 25.00
3.	Intra-oral - Periapical - Each Additional Film	\$ 21.00
4.	Intra-oral - Occlusal Film	\$ 37.00
5.	Extra-oral - First Film	\$ 54.00
6.	Extra-oral - Each Additional Film	\$ 45.00
7.	Bitewing - Single Film	\$ 25.00
8.	Bitewings - Two Films	\$ 40.00
9.	Bitewings - Three Films	\$ 48.00
10.	Bitewings - Four Films	\$ 55.00
11.	Vertical Bitewings - 7 to 8 Films	\$ 84.00
12.	Panoramic Film	\$ 97.00
E.	Prophylaxis - Adult	\$ 79.00
F.	Amalgam Restorations (Including Polishing)	
1.	Amalgam - One Surface, Primary or Permanent	\$119.00
2.	Amalgam - Two Surfaces, Primary or Permanent	\$149.00
3.	Amalgam - Three Surfaces, Primary or Permanent	\$182.00
4.	Amalgam - Four or More Surfaces, Primary or Permanent	\$218.00
G.	Resin-Based Composite Restorations - Direct	
1.	Resin-Based Composite - One Surface, Anterior	\$140.00

2.	Resin-Based Composite - Two Surfaces, Anterior	\$174.00
3.	Resin-Based Composite - Four or More Surfaces or Involving Incisal Angle (anterior)	\$213.00
4.	Resin-Based Composite Crown, Anterior	\$386.00
5.	Resin-Based Composite - One Surface, Posterior	\$153.00
6.	Resin-Based Composite - Two Surfaces, Posterior	\$200.00
7.	Resin-Based Composite - Three Surfaces, Posterior	\$249.00
8.	Resin-Based Composite - Four or More Surfaces, Posterior	\$297.00

IV. Health Services

A. Immunizations

Immunizations may be charged at full fee to clients over age 18. Private insurance may be billed.

1.	Flu Vaccine	Cost + \$15.00 Admin Fee
2.	All adult immunizations	Cost + \$15.00 Admin Fee
3.	Tetanus/Diphtheria	0 - Cost + \$15.00 Admin Fee
4.	Rabies (RIG per cc)/Post Exposure	\$0 - Cost + \$15.00 Admin Fee
5.	Rabies Titer Testing	Cost + \$15.00 Admin Fee

B. Nurse Protocol/Counseling Services/Office Visit \$0 - \$ 30.00

C. New Patient

1.	99201 Problem Focused	\$0 - \$ 80.00
2.	99202 Expanded Problem Focused	\$0 - \$100.00
3.	99203 Detailed Low	\$0 - \$125.00
4.	99204 Comprehensive Moderate	\$0 - \$150.00

D. Established Patient

1.	99211 Established Minimal Acute	\$0 - \$ 50.00
2.	99212 Problem Focused	\$0 - \$ 70.00
3.	99213 Expanded Problem Focused	\$0 - \$ 90.00
4.	99214 Detailed Visit	\$0 - \$115.00
5.	99215 Comprehensive Problem Focused	\$0 - \$140.00
E. Family Planning Services		
1.	99383-99386 Initial Visit	\$0 - \$140.00
2.	99393-99396 Annual Visit	\$0 - \$130.00
3.	99403 Medical Visit	\$0 - \$ 50.00
F. Laboratory services		
1.	Pregnancy testing	\$ 25.00
2.	HIV testing	\$0 - \$25.00
3.	HIV testing - anonymous	\$ 25.00
4.	Blood draw	\$ 15.00
5.	Other lab testing	Cost + \$15.00

For laboratory services not listed that are done at the state laboratory or other private laboratories, the client will be assessed the processing fee plus the cost of the blood draw. All fees will be payable at the time blood is drawn.

Diagnostic tests will be performed if ordered by a provider and billed at Medicaid rates calculated for local hospitals.

There will be no charge for Epilepsy or Diabetes medications provided clients meet the current program guidelines.

G.	Circumcision	\$250.00
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V. Nutrition Services

A.	Nutrition Counseling	\$ 50.00
B.	Breastfeeding Counseling, Individual, Hospital Based	\$ 60.00/hr.
C.	Breastfeeding Counseling, Individual, On Site	\$ 50.00/hr.
D.	Breastfeeding Counseling, Follow-up	\$ 25.00/hr.

IV. Miscellaneous Fees

- A. Copying fees for all records, including client medical records:
- 1. First request/records transferred to medical provider for continuity of care No Fee
 - 2. Additional copies \$.25/page
- B. Notary Public fees
- 1. Client services No Fee
 - 2. Public services, each request \$ 5.00
- C. Fees can not be waived. If the request is from an agency that has established a higher fee, the higher fee will be accepted.

Fees are rounded to the nearest dollar. Fees will increase annually by 3%, or the Consumer Price Index, whichever is higher. These fees are county specific fees and are in addition to any state established fees.

BE IT FURTHER RESOLVED that copies of this Resolution be sent to the Department of Health and the Santa Rosa County Health Department upon adoption.

PASSED AND ADOPTED this ____ day of _____, 2013.

**BOARD OF COUNTY COMMISSIONERS
SANTA ROSA COUNTY FLORIDA**

By: _____
Chairman

ATTEST:

Clerk of Court

Hunter Walker

From: Washnock, Mary Beth [marybeth.washnock@wfrpc.org]

Sent: Tuesday, May 07, 2013 1:18 PM

To: Hunter Walker

Subject: Rural Work Program - Transportation

Mr. Walker:

I would like to go ahead and see if I can get scheduled to be on a committee meeting agenda for June 24th or sometime in early July. This will be an informational presentation about the FDOT work program and transportation projects outside the TPO boundary.

Thank you,

Mary Beth Washnock
Senior Planner / TPO Coordinator
850-332-7976 x 228
4081 E. Olive Road, Ste. A
Pensacola, FL 32514
800-226-8914
www.wfrpc.org



No support documentation for this agenda item.



SANTA ROSA COUNTY BOARD OF COMMISSIONERS

Santa Rosa Administrative Offices
6495 Caroline Street, Suite M
Milton, Florida 32570-4592



JIM WILLIAMSON, District 1
ROBERT A. "BOB" COLE, District 2
W. D. "DON" SALTER, District 3
JIM MELVIN, District 4
R. LANE LYNCHARD, District 5

HUNTER WALKER, County Administrator
ANGELA J. JONES, County Attorney
JAYNE N. BELL, OMB Director

M E M O R A N D U M

TO: Board of Commissioners
FROM: *HW* Hunter Walker, County Administrator
DATE: June 19, 2013
SUBJECT: A.A. Hall Trust Provisions

Some time ago, Commissioner Williamson, the County Attorney, and I met with Grover Robinson and George Loomis as the Trustee and Attorney for the A.A. Hall Trust regarding a 39.37 acre parcel off West Spencerfield Road. The late Alice Hall, through her trust, donated or gifted this property to Santa Rosa County with the provision that the house, grounds, and equipment be developed, maintained and operated as an agricultural museum. Attached is site map and excerpts from the aforementioned trust.

Commissioner Williamson and I expressed concern that the County was not in a financial position to maintain and operate the site as an agricultural museum as provided in the trust, but would entertain acceptance of the property for public purpose or use at some point in the future.

Mr. Loomis is requesting that in the event Santa Rosa County does not wish to develop, maintain, and operate this site as a nature preserve and agricultural museum that it disclaim the gift.

This matter will be on the agenda of Monday Committee-of-the-Whole meeting for Board consideration. Call with questions.



B. UPON THE DEATH OF THE GRANTOR:

The Trustee shall, subject to the provisions regarding distribution of tangible personal property, from the trust estate:

1. In its discretion, pay those claims against the Grantor which could be properly asserted and proven in probate proceedings if decedent's estate had been probated and expenses of last illness to the extent that these items shall not be paid or the responsibility for their payment be assured by some other person or estate, except that the Trustee, in its discretion, shall not be required to pay and discharge, both as to principal and interest, any valid lien, mortgage, or charge against any real property, including buildings and improvements, but may elect to treat such as a continuing debt.

2. Regardless of anything in this Trust to the contrary, the Trustee shall not pay any debts or expenses or any estate or inheritance taxes, or satisfy any creditor's claims, if any, from funds or property which are exempt, if at all, from federal estate taxes pursuant to Section 2039 of the Internal Revenue Code of 1986 as amended, received as an annuity payment, qualified retirement plan, or distribution under a trust forming part of a pension, stock bonus, or profit sharing plan meeting the requirements of Section 401 (a) of the Internal Revenue Code of 1986, as amended, or under a retirement annuity contract purchased pursuant to a plan described in Section 403 (a), payment or distribution of which is designated to be made to the Trustee of this Trust.

3. The Trustee shall distribute to ROBIN TERRY THOMAS, the Grantor's friend, if surviving at the date of distribution, the Grantor's home located at 5478 West Spencer Field Road, Pace, Florida. If he is not surviving, then this distribution shall be added to the rest and remainder of this Trust and distributed as provided hereafter.

4. The Trustee shall allow CLINTON D. SILVER, if he is still the tenant at the "farm" located at 5475 West Spencer Road, Pace, Florida, to continue to occupy the farm premises for up to 12 months after the death of the Grantor provided he continues to pay rent monthly at the same rate as he was paying at Grantor's death and continue to be responsible for all those items he was responsible for prior to Grantor's death.

gone

5. Subject to paragraph 4, the Trustee shall distribute the "farm" located at 5475 West Spencer Field Road, Pace, Florida, located across the street from the Grantor's home referenced in paragraph 3, to Santa Rosa County, Florida, Board of County Commissioners, to be developed, preserved, and maintained as a nature preserve and museum for the public to observe and learn about the flora and fauna indigenous to Santa Rosa County, Florida, and Northwest Florida. It is the Grantor's desire that the existing "farm house" be used and/or incorporated into an information and learning center regarding this preserve. Grantor's roll-top desk which previously was located in the Pace Company's commissary in the 1920's and 1930's shall be placed in the farm house or other museum building on the farm and used as part of any display in the farm house/museum. Further, the Grantor's 1957 Chevrolet truck and 1985 Oldsmobile shall become the property of the museum and be on display as an examples of vehicles used by Santa Rosa County farmers. If Santa Rosa County Commissioners turn down this gift and or fail to use or discontinues the use of this property as a nature preserve, the property is to be distributed to a IRC 501(c)(3) organization willing and capable of using, maintaining, and operating this property as specified above.

6. The Trustee shall then divide the remainder of the Trust, including accumulated income, into five approximately equal shares -

One share each of Grantor's nieces and nephew,

KATHY E. QUAVE

BRIDGET H. HEAD

FRANK J. HALL

TINA H. CLARK

TRACY J. HALL

whether or not these beneficiaries are surviving. The share of Bridget H Head shall include the promissory note in favor of the Grantor signed by Bridget H. Head on or about May 15, 1990, and the balance (principal and interest) remaining due under this note shall be a part of her share.

The Trustee shall then hold, manage and distribute each separate share to or for each beneficiary as follows:

RESOLUTION NO. 2013 - ____

Pursuant to Santa Rosa County Ordinances 90-33 and 99-15, the Board of County Commissioners hereby creates the following specified Road Paving and Improvement Municipal Service Benefit Unit (MSBU):

- 1. **Longview Street Road Paving MSBU as shown on the map attached as Exhibit A.**

PASSED AND ADOPTED by a vote of __ yeas and _0_ nays and __ absent of the Board of County Commissioners of Santa Rosa County, Florida, this 27^h day of June, 2013.

**BOARD OF COUNTY COMMISSIONERS,
SANTA ROSA COUNTY, FLORIDA**

By: _____
Chairman

ATTEST:

Clerk of Court

Longview St
Road Paving MSBU

EDGEWOOD DR

<u>0140</u>
<u>0150</u>
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<u>0170</u>
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<u>0190</u>
<u>0200</u>
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LONGVIEW ST

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<u>0100</u>
<u>0090</u>
<u>0080</u>
<u>0070</u>
<u>0060</u>



RESOLUTION NO. 2013 - _____

Pursuant to Santa Rosa County ordinances, the Board of County Commissioners hereby adopts the rates resolution establishing the 2013 – 2014 rates for the following specified municipal service benefit units:

NEW MSBU

- 1. Longview Street Road Paving MSBU \$358.44 regular lots / \$179.22 corner lot per year for a three (3) year period.
- 2. Windward Cove Court Street Lighting MSBU - \$94.41 per lot (assessment to be made annually unless modified by the Board of County Commissioners).

EXISTING ROAD PAVING

- 1. Blackwater River S/D Road Paving MSBU - \$1,016.25 per lot per year for a ten (10) year period.
- 2. Central Parkway II (Plus) Road Paving MSBU- \$1204.60 regular lots / \$602.30 corner lot per year for a ten (10) year period.
- 3. Champion Green Road Paving MSBU \$365.46 per lot per year for a five (5) year period.
- 4. Cornell Drive Road Paving MSBU - \$772.48 regular lots / \$386.24 corner lot per year for a ten (10) year period.
- 5. Desoto Street II Road Paving MSBU \$405.66 regular lots / \$202.83 corner lot per year for a five (5) year period.
- 6. Elkhart Drive Road Paving MSBU \$473.82 regular lots / \$236.91 corner lot per year for a five (5) year period.
- 7. Hemlock Drive II Road Paving MSBU \$341.89 per corner lot per year for a four (4) year period.
- 8. Hemlock Street Road Paving MSBU \$422.56 per corner lot per year for a five (5) year period.
- 9. Joseph Circle Road Paving MSBU - \$882.78 regular lots / \$392.68 per corner lot per year for a ten (10) year period.
- 10. Longhorn Trail Road Paving MSBU- \$1,908.28 per regular lot / \$1,163.89 corner lot per year for a ten (10) year period.
- 11. Lorraine Court Road Paving MSBU-\$1,434.97 regular lots / \$983.28 corner lot per year for a five (5) year period.
- 12. Smuggler's Cove Road Paving MSBU- \$541.08 per lot per year for a ten (10) year period.
- 13. Tallwood Court Road Paving MSBU \$1,138.42 regular lots / \$569.21 corner lot per year for a ten (10) year period.
- 14. Winfield Drive II Road Paving MSBU \$389.70 regular lots / \$194.85 corner lot per year for a five (5) year period.
- 15. Winfield Drive Road Paving MSBU \$431.95 regular lots / \$215.98 corner lot per year for a five (5) year period.

EXISTING STREET LIGHTING

- 1. Abernathy Subdivision Street Lighting MSBU - \$25.00 per lot (assessment to be made annually unless modified by the Board of County Commissioners).
- 2. Ashmore Place Street Lighting MSBU - \$38.00 per lot (assessment to be made annually unless modified by the Board of County Commissioners).
- 3. Autumn Run Subdivision Street Lighting MSBU - \$50.00 per lot (assessment to be made annually unless modified by the Board of County Commissioners).

4. Bay Pines Subdivision Street Lighting MSBU - \$47.43 per lot (assessment to be made annually unless modified by the Board of County Commissioners).
5. Bay Woods Subdivision Street Lighting MSBU - \$46.00 per lot (assessment to be made annually unless modified by the Board of County Commissioners).
6. Berrybrook Estates Subdivision Street Lighting MSBU - \$45.00 per lot (assessment to be made annually unless modified by the Board of County Commissioners).
7. Breckenridge Subdivision Street Lighting MSBU - \$36.00 per lot (assessment to be made annually unless modified by the Board of County Commissioners).
8. Brighton Oaks Subdivision Street Lighting MSBU - \$107.00 per lot (assessment to be made annually unless modified by the Board of County Commissioners).
9. Cottages at East River Subdivision Street Lighting MSBU - \$46.01 per lot (assessment to be made annually unless modified by the Board of County Commissioners).
10. Cotton Bay Street Lighting MSBU - \$36.00 per lot (assessment to be made annually unless modified by the Board of County Commissioners).
11. Country Meadows Subdivision Street Lighting MSBU - \$80.00 per lot (assessment to be made annually unless modified by the Board of County Commissioners).
12. Covington Woods Subdivision Street Lighting MSBU - \$47.31 per lot. (assessment to be made annually unless modified by the Board of County Commissioners).
13. Creeks Edge Lane Street Lighting MSBU - \$40.90 per lot (assessment to be made annually unless modified by the Board of County Commissioners).
14. Creetwood Place Subdivision Street Lighting MSBU - \$77.00 per lot (assessment to be made annually unless modified by the Board of County Commissioners).
15. Creetwood Village Street Lighting MSBU - \$54.00 per lot (assessment to be made annually unless modified by the Board of County Commissioners).
16. Creetwoods Subdivision Street Lighting MSBU - \$78.00 per lot (assessment to be made annually unless modified by the Board of County Commissioners).
17. Crescent III Subdivision Street Lighting MSBU - \$25.00 per lot (assessment to be made annually unless modified by the Board of County Commissioners).
18. Cross Roads Street Lighting MSBU - \$27.00 per lot (assessment to be made annually unless modified by the Board of County Commissioners).
19. Crosswinds Subdivision Street Lighting MSBU - \$36.00 per lot (assessment to be made annually unless modified by the Board of County Commissioners).
20. Eagle Crest Subdivision Street Lighting MSBU - \$33.00 per lot (assessment to be made annually unless modified by the Board of County Commissioners).
21. Falling Leaves Court Street Lighting MSBU - \$106.57 per lot (assessment to be made annually unless modified by the Board of County Commissioners).
22. Fernwood Drive Street Lighting MSBU - \$31.00 per lot (assessment to be made annually unless modified by the Board of County Commissioners).
23. Fieldcrest Subdivision Street Lighting MSBU - \$35.00 per lot (assessment to be made annually unless modified by the Board of County Commissioners).
24. Gardenbrook Subdivision Street Lighting MSBU - \$58.00 per lot (assessment to be made annually unless modified by the Board of County Commissioners).
25. Grand Ridge Subdivision Street Lighting MSBU - \$47.00 per lot (assessment to be made annually unless modified by the Board of County Commissioners).
26. Habersham Subdivision Street Lighting MSBU - \$54.00 per lot (assessment to be made annually unless modified by the Board of County Commissioners).
27. Hampton Ridge Subdivision and Estates First Addition Street Lighting MSBU - \$28.00 per lot (assessment to be made annually unless modified by the Board of County Commissioners).
28. Harvest Point Subdivision Phase II Street Lighting MSBU - \$19.96 per lot (assessment to be made annually unless modified by the Board of County Commissioners).
29. Harvest Point Subdivision Street Lighting MSBU - \$41.37 per lot (assessment to be made annually unless modified by the Board of County Commissioners).

30. Harvest Village Court Street Lighting MSBU - \$28.00 per lot (assessment to be made annually unless modified by the Board of County Commissioners).
31. Indian Hills Subdivision Street Lighting MSBU - \$44.00 per lot (assessment to be made annually unless modified by the Board of County Commissioners).
32. Laurelwood Subdivision Street Lighting MSBU - \$37.00 per lot (assessment to be made annually unless modified by the Board of County Commissioners).
33. Magnolia Heights Subdivision Street Lighting MSBU - \$50.00 per lot (assessment to be made annually unless modified by the Board of County Commissioners).
34. Mandavilla Subdivision Street Lighting MSBU - \$52.00 per lot (assessment to be made annually unless modified by the Board of County Commissioners).
35. Metron Estates Subdivision Street Lighting MSBU - \$34.00 per lot (assessment to be made annually unless modified by the Board of County Commissioners).
36. North Harbor Subdivision Street Lighting MSBU - \$38.00 per lot (assessment to be made annually unless modified by the Board of County Commissioners).
37. Pace Mill Creek Subdivision Street Lighting MSBU - \$109.00 per lot (assessment to be made annually unless modified by the Board of County Commissioners).
38. Paradise Bay I and Units 2 & 3 Street Lighting MSBU - \$32.00 per lot (assessment to be made annually unless modified by the Board of County Commissioners).
39. Park Lane Street Lighting MSBU - \$25.00 per lot (assessment to be made annually unless modified by the Board of County Commissioners).
40. Pebble Ridge Street Lighting MSBU - \$42.00 per lot (assessment to be made annually unless modified by the Board of County Commissioners).
41. Plantation Woods I & II Subdivision Street Lighting MSBU - \$54.00 per lot (assessment to be made annually unless modified by the Board of County Commissioners).
42. Plantation Woods Phase III Street Lighting MSBU - \$40.86 per lot (assessment to be made annually unless modified by the Board of County Commissioners).
43. Polynesian Island and Polynesian Island 1st Addition Subdivision Street Lighting MSBU - \$32.61 per lot (assessment to be made annually unless modified by the Board of County Commissioners).
44. Pro Am Estates Subdivision Street Lighting MSBU - \$46.15 per lot (assessment to be made annually unless modified by the Board of County Commissioners).
45. Promise Creek Subdivision Street Lighting MSBU - \$22.83 per lot (assessment to be made annually unless modified by the Board of County Commissioners).
46. Quayside Village III Subdivision Street Lighting MSBU - \$50.00 per lot (assessment to be made annually unless modified by the Board of County Commissioners).
47. Sandpiper Village Street Lighting MSBU - \$33.00 per lot (assessment to be made annually unless modified by the Board of County Commissioners).
48. Santa Rosa Shores 7th Addition Street Lighting MSBU - \$36.00 per lot (assessment to be made annually unless modified by the Board of County Commissioners).
49. Sawmill Subdivision Street Lighting MSBU - \$46.00 per lot (assessment to be made annually unless modified by the Board of County Commissioners).
50. Sound Retreat Subdivision Street Lighting MSBU - \$61.00 per lot (assessment to be made annually as modified by the Board of County Commissioners).
51. Soundside Moorings Subdivision Phase II Street Lighting MSBU - \$23.00 per lot (assessment to be made annually unless modified by the Board of County Commissioners).
52. Southwoods Subdivision Street Lighting MSBU - \$37.00 per lot (assessment to be made annually unless modified by the Board of County Commissioners).
53. Stanford Drive Street Lighting MSBU - \$19.00 per lot (assessment to be made annually unless modified by the Board of County Commissioners).
54. Sterling Point (Phases 1, 2, & 3) Street Lighting MSBU - \$25.00 per lot (assessment to be made annually unless modified by the Board of County Commissioners).
55. Stonechase Phase 1 S/D Street Lighting MSBU - \$88.38 per lot third year. (assessment to be made annually unless modified by the Board of County Commissioners).

56. Sunnerset Estates Subdivision Street Lighting MSBU - \$64.00 per lot (assessment to be made annually unless modified by the Board of County Commissioners).
57. Sundial Estates Phase I & II Subdivision Street Lighting MSBU - \$43.31 per lot (assessment to be made annually unless modified by the Board of County Commissioners).
58. Sunset Lane Street Lighting MSBU - \$37.00 per lot (assessment to be made annually unless modified by the Board of County Commissioners).
59. Tanglewood Oaks Subdivision Street Lighting MSBU - \$53.00 per lot (assessment to be made annually unless modified by the Board of County Commissioners).
60. Tanglewood Subdivision Street Lighting MSBU - \$33.00 per lot (assessment to be made annually unless modified by the Board of County Commissioners).
61. Terra Bella Subdivision Street Lighting MSBU - \$101.78 per lot (assessment to be made annually unless modified by the Board of County Commissioners).
62. The Vineyard Subdivision Street Lighting MSBU - \$49.00 per lot (assessment to be made annually unless modified by the Board of County Commissioners).
63. Treasure Isles Estates Subdivision Phase II Street Lighting MSBU - \$22.00 per lot (assessment to be made annually unless modified by the Board of County Commissioners).
64. Villa Venyce Subdivision Street Lighting MSBU - \$36.00 per lot (assessment to be made annually unless modified by the Board of County Commissioners).
65. Waterstone Subdivision Street Lighting MSBU - \$35.77 per lot (assessment to be made annually unless modified by the Board of County Commissioners).
66. Windsor Forest Subdivision Street Lighting MSBU - \$46.00 per lot (assessment to be made annually unless modified by the Board of County Commissioners).
67. Winners Gait Subdivision Street Lighting MSBU - \$80.95 per lot (assessment to be made annually unless modified by the Board of County Commissioners).

EXISTING IMPROVEMENTS/MAINTENANCE

1. Bernath Place Subdivision Subdivision Improvements MSBU - \$1,003.25 per lot per year for a ten (10) year period.
2. Cornell Drive Water & Sewer MSBU - \$320.55 per lot per year for a ten (10) year period.
3. Duke Drive (Duke & Purdue) Road Paving/Water/Sewer MSBU – Various (See attached Exhibit A) per lot for a ten (10) year period.
4. Navarre Beach Canal #2 – Seawalls MSBU - \$1,239.57 per lot for a seven (7) year period.
5. Polynesian Isles Canal Maintenance MSBU - \$500.00 per lot per year (assessment to be made annually unless modified by the Board of County Commissioners).
6. Santa Rosa Shores Canal Maintenance MSBU - \$353.09 per lot (assessment to be made annually unless modified by the Board of County Commissioners).
7. Ski Watch Estates II Subdivision Underground Utilities MSBU - \$372.62 per lot per year for a ten (10) year period.
8. Ski Watch Estates III Subdivision Maintenance Dredging MSBU - \$893.61 per lot per year for a ten (10) year period.
9. Woodbine Springs Subdivision Drainage and Road Improvements MSBU - \$121.69 per parcel per year for a five (5) year period.

FIRE PROTECTION

- 1) Santa Rosa County Fire Protection MSBU - As follows:

Residential: 0-3500 sq. ft.	\$ 85.00
3501 sq. ft. & up	\$175.00
Commercial and Multi-family 5+ units	\$0.025 per sq. ft.
	(\$150.00 minimum on all businesses)
Multi-family less than 5 units	

and condos	\$75.00 per unit
Agricultural and Vacant lots	\$10.00 per one acre parcel and \$0.02 per acre over the first acre.
Sylviculture (Timber)	\$10.00 first 200 acre parcel and \$0.15 per acre over 200 acres.
Recreational vehicle parks and mobile home parks	\$0.025 per sq. ft. based on 191 sq. ft. per space (\$150.00 minimum on all businesses)
Hotel and Motel	\$0.025 per sq. ft. (\$150.00 minimum on all businesses)

2) Navarre Beach Fire Protection MSBU – Pursuant to Santa Rosa County Ordinance 91-27, the assessment rates for fire protection services are as follows:

- | | |
|-----------------------------|-------------|
| a. Residential | \$ 350.00 |
| b. Commercial - | |
| Up to 10,000 sq. ft. | \$ 900.00 |
| More than 10,000 sq. ft. | \$ 3,600.00 |
| c. Unimproved parcel or lot | \$ 50.00 |

Assessments for the Navarre Beach Fire Protection MSBU shall be based on the condition of the subject property as of January 1, 2011, and any improvements to be constructed pursuant to any building permit issued prior to or on January 1, 2011, and which permit is active as of January 1, 2011. Any leaseholder of property within the Navarre Beach Fire Protection MSBU may file a written appeal with Santa Rosa County within twenty (20) days of the date of the assessment notice, to establish that no construction pursuant to an active building permit will have commenced prior to January 1, 2011.

PASSED AND ADOPTED by a vote of ___ yeas and ___ nays and ___ absent of the Board of County Commissioners of Santa Rosa County, Florida, this ___ day of _____, 2013.

**BOARD OF COUNTY COMMISSIONERS,
SANTA ROSA COUNTY, FLORIDA**

By: _____
Robert A. Cole, Chairman

ATTEST:

Donald C. Spencer, Clerk

Duke & Purdue MSBU Rates – Nov. 2012, 2013 & 2014

Lot	BLK	Annual Amount
7	C	\$ 1,509.39
6	C	\$ 1,509.39
5	C	\$ 1,509.39
4	C	\$ 1,355.44
3	C	\$ 1,277.20
2	C	\$ 1,509.39
1	C	\$ 1,280.26
1.1	C	\$ 173.17
1	B	\$ 1,438.64
2	B	\$ 1,438.64
3	B	\$ 1,435.85
4	B	\$ 1,435.85
5	B	\$ 1,435.85
6	B	\$ 1,438.64
7	B	\$ 1,438.64
8	B	\$ 1,438.64
9	B	\$ 1,438.64
10	B	\$ 1,438.64
11	B	\$ 1,438.64
12	B	\$ 1,438.64
13	B	\$ 1,438.64
14	B	\$ 1,438.64
15	B	\$ 1,438.64
16	B	\$ 1,438.64
17	B	\$ 1,579.66
18	B	\$ 1,579.66
19	B	\$ 1,355.44
1	A	\$ 1,579.66
2	A	\$ 1,579.66
3	A	\$ 1,355.44
4	A	\$ 1,563.14
5	A	\$ 1,563.14
6	A	\$ 1,633.65
7	A	\$ 1,314.14
8	A	\$ 1,563.14
9	A	\$ 1,579.66
10	A	\$ 1,579.66
11	A	\$ 1,438.64
12	A	\$ 1,438.64
13	A	\$ 1,438.64
14	A	\$ 1,438.64
15	A	\$ 1,438.64

16	A	\$ 1,438.64
17	A	\$ 1,438.64
18	A	\$ 1,438.64
19	A	\$ 1,054.50
20	A	\$ 1,355.44
21	A	\$ 1,453.43
		\$ 68,332.00

7

Emily Spencer

From: Janet Gilbert [Janet.Gilbert@FLCOURTS1.GOV]
Sent: Wednesday, June 19, 2013 7:58 AM
To: Kathy Jordan; Emily Spencer
Subject: FW: 2013-14 STOP Contract
Attachments: Exhibit A.pdf; STOP Contract SAO 13-14 Santa Rosa.pdf

Attached is the DV Contract and Exhibit A, **both of which DCF will need two (2) original signed signature pages** per the email below. She indicates return by the 26th but knows it will not be signed until the 27th and possibly ready by the 28th or the 1st. Please let me know when it is available for pick up. Thank you very much.

Janet Gilbert

Sr. Deputy Court Administrator
Court Administration
M. C. Blanchard Judicial Building
190 Governmental Center, 3rd Floor
Pensacola, FL 32502
850-595-0379 Phone
850-595-3246 FAX
janet.gilbert@flcourts1.gov

ATTENTION: The information contained in this E-Mail message may be privileged and confidential under Fla.R.Jud.Admin. 2.420 and information intended only for the use of the individual(s) named above. If the reader of this message is not the intended recipient, you are hereby notified that any dissemination, distribution, or copy of this communication is strictly prohibited. If you have received this communication in error, please contact the sender by reply E-Mail and destroy all copies of the original message. Thank you.

From: Beverly Gregory [mailto:Gregory_Beverly@fcadv.org]
Sent: Wednesday, June 19, 2013 7:19 AM
To: Janet Gilbert
Subject: 2013-14 STOP Contract

Greetings Janet,

Please find attached your agency's 2013-14 STOP Contract and Exhibit A.

Please review the signature page on the last page of the Contract and Exhibit A and insert your agency's information where appropriate. **Two (2) copies** of the signature pages of the **Contract and Exhibit A** will need to be signed with original signatures by the authorized agency representative.

Once you have signed the 2 copies of EACH of the pages (**4 pages**), please send them back via postal carrier to guarantee delivery to FCADV by Tuesday, June 26, 2013 to:

FCADV
425 Office Plaza
Tallahassee, FL 32301
Attn: Bev Gregory

You will receive another email later this morning that will contain the other exhibits and documents that
6/19/2013

you will use on a monthly or quarterly basis for 2013-14.

If you have any questions, please email them to gregory_bev@fcadv.org or call (850) 425-2749.

Please send a reply email so that I will know that you have received this message.

Thank you and I look forward to working with you again in the coming year,

Bev

Beverly Gregory
Contract Manager
Contracts and Quality Assurance Unit
FCADV
425 Office Plaza Drive
Tallahassee, FL 32301
850/425-2749 main line
Fax: (850) 425-3091

www.fcadv.org

6/19/2013

FLORIDA COALITION AGAINST DOMESTIC VIOLENCE

THIS CONTRACT is entered into between the Florida Coalition Against Domestic Violence, hereinafter referred to as the "FCADV" and Santa Rosa Board of County Commissioners, hereinafter referred to as the "Provider".

1. Contract Document

The Provider shall provide services in accordance with the terms and conditions specified in this contract including all attachments, exhibits, and documents incorporated by reference which constitute the contract document. This contract and its attachments and exhibits, together with any documents incorporated by reference, contain all the terms and conditions agreed upon by the parties. There are no provisions, terms, conditions, or obligations other than those contained herein, and this contract shall supersede all previous communications, representations, or agreements, either verbal or written between the parties. If any term or provision of this contract is legally determined unlawful or unenforceable, the remainder of the contract shall remain in full force and effect and such term or provision shall be stricken.

2. Contract Enforcement and Venue

This contract is executed and entered into in the State of Florida, and shall be construed, performed and enforced in all respects in accordance with Florida law, without regard to Florida provisions for conflict of laws. Courts of competent jurisdiction in Florida shall have exclusive jurisdiction in any action regarding this contract and venue shall be in Leon County, Florida.

3. Effective Dates

This contract shall begin on **July 1, 2013**, or on the date on which the contract has been signed by the last party required to sign it, whichever is later. It shall end at midnight, local time of the Provider, on **June 30, 2014**, unless terminated earlier pursuant to Section 22 herein. All Provider services shall be performed during this period except that preparation and submission of reports may be required after expiration or termination of this contract, to the extent expressly stated in this contract, and payment for services may be rendered after the expiration or termination of the contract term. Certain terms of this contract survive expiration or termination of the contract as described in Section 23 herein.

4. Contract Amount

The FCADV shall pay for contracted services according to the terms and conditions of this contract of an amount not to exceed **\$74,646.00**, subject to the availability of funds and satisfactory performance of all terms by the Provider. The FCADV's performance and obligation to pay under this contract is contingent upon an annual appropriation by the Florida Legislature to the Florida Department of Children and Families (the "Department") and the Department's contract with the FCADV. Any Provider costs or services paid for from any other contract or source are not eligible for payment under this contract.

5. Funding Sources

The breakdown by funding source for the contract amount is as follows:

- (a) STOP Violence Against Women Formula Grant Program (VAWA/STOP) **\$74,646.00**.

6. Match Requirement

Match is not required for this contract.

7. Purpose/Scope of Service

The FCADV is engaging the Provider for the purpose of increasing the number of attempted victim contacts by prosecution staff in domestic violence, dating violence, sexual assault, and/or stalking cases, via telephone or in person. In addition, the FCADV is engaging the Provider for the purpose of filing domestic violence, dating violence, sexual assault and stalking cases that will result in prosecution.

and Bonding Insurance				
Information Resource Request (IRR) (Exhibit I)	As necessary	As necessary	Electronic copy in Word format	Box Net
Fiscal Back-up Documentation Detail Worksheets	As required with submission of Full and Complete backup	15 th of the month following the requested month(s) of Full & Complete submission	Electronic copy in Excel format	Box Net
Additional Fiscal Back-up Documentation	As requested by the FCADV and required for designated month(s)	TBD	Electronic copy in PDF format	Box Net
Pre-Monitoring Documents Request	As required	TBD	Electronic submission in Word, Excel or PDF format (see monitoring document request)	Box Net
Budget Amendments and Adjustments	As required	TBD	Electronic copy in Excel and PDF format	Box Net
Monitoring Corrective/Certification Action Plan (MCAP)	As necessary	Within 10 business days of receipt of monitoring report	Electronic signed copy in PDF format	Box Net
Disposition of Property Form (Exhibit K)	As necessary	TBD	Electronic signed copy in PDF format	Box Net

15. Payment

a. Payment Chart

FCADV will make payments to the Provider for the provision of services up to the maximum number or units of service and at the rates listed below:

Service Unit	Unit Price	Maximum # of Units
Month of Services: (Monthly Invoice, Monthly Financial Report, and HHS Report)	Total Unit: \$6,220.50	12
TOTAL CONTRACT		\$74,646.00

b. Invoice Approval Process

FCADV's Contract Manager will have ten (10) working days to inspect and approve the monthly invoice or request from the provider any additional documentation and/or necessary adjustments to support the invoice. It is agreed that FCADV's determination of acceptable service and work products shall be conclusive. Payment shall be made within forty (40) days from the date a properly completed invoice and accompanying documents as required by Section 14.b. are received and approved by the FCADV.



SANTA ROSA COUNTY BOARD OF COMMISSIONERS

Santa Rosa Administrative Offices
6495 Caroline Street, Suite M
Milton, Florida 32570-4592



8

JIM WILLIAMSON, District 1
ROBERT A. "BOB" COLE, District 2
W. D. "DON" SALTER, District 3
JIM MELVIN, District 4
R. LANE LYNCHARD, District 5

HUNTER WALKER, County Administrator
ANGELA J. JONES, County Attorney
JAYNE BELL, OMB Director

MEMORANDUM

TO: Board of County Commissioners

FROM: Angie Jones 

CC: Hunter Walker

DATE: June 19, 2013

RE: Request for easement by Harper and Swindle
Corner of Alabama and Chaffin Streets, Milton

Included with this memo is a request from the Harper and Swindle families for an easement over county-owned property at the corner of Alabama and Chaffin Streets in Milton. The Harper's and the Swindle's jointly own a home north of our parcel. The home faces Chaffin Street, and as you can see from the aerial photo, the driveway traverses county property, as it has for quite a number of years. While the Harper-Swindle property is not landlocked (they could access on Alabama Street), such access would require construction of a new driveway on a fairly steep incline.

The county does not have any plans for this parcel. Therefore, you might consider granting an easement over all or a portion of the property. I would suggest that the requesting parties be responsible for providing a legal description for the easement.

RECEIVED
5/29/13

cc: BCC
Admin
Atty

John Harper
5759 Dunbar Circle
Milton Florida, 32583
May 29, 2013

Bob Cole
Chairman,
Santa Rosa County Commission
6495 Caroline Street Suite M
Milton, Florida 32570

Dear Commissioner Cole

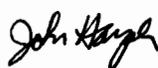
We the owners are requesting an easement from Santa Rosa County to access our lot located at 6776 Chaffin Street Milton Fl, north of Milton Library (See map).

We purchased the property in August of 2012. In March of 2013 we had a buyer, who planned to build a house on the lot but, discovered the County owned property between Chaffin Street and the beginning of our south property line. This prevents the sale of the lot until a easement from the County can be obtained.

This is the only entrance to our property from Chaffin Street and had been used by previous owner for over 33 years. The Utility lines for water and sewer cross the County easement I am told by Milton City Planning Department officials.

Please give us a easement from the County so we can move forward with sale of Property at 6776 Chaffin Street. Please call me, John Harper at 850-554-2152 if you have any questions.

Sincerely,


John Harper

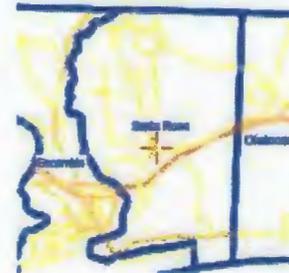

Olene Harper


Mary Swindle


Thurmon Swindle



Santa Rosa County Property Appraiser			
Parcel: 34-2N-28-0000-20800-0000 Acres: 0.51			
Name:	SWINDLE MARY L & THURMON &	Land Value	8,402
Site:	6776 CHAFFIN ST	Building Value	8,766
Sale:	\$3,000 on 08-2012 Vacant=N Qual=U	Misc Value	1
Mail:	HARPER JOHN & OLENE 5759 DUNBAR CIR MILTON, FL 32583	Just Value	17,169
		Assessed Value	17,169
		Exempt Value	0
		Taxable Value	17,169



The Santa Rosa County Property Appraiser's Office makes every effort to produce the most accurate information possible. No warranties, expressed or implied, are provided for the data herein, its use or interpretation. The assessment information is from the last certified taxroll. All data is subject to change before the next certified taxroll. PLEASE NOTE THAT THE PROPERTY APPRAISER MAPS ARE FOR ASSESSMENT PURPOSES ONLY NEITHER SANTA ROSA COUNTY NOR ITS EMPLOYEES ASSUME RESPONSIBILITY FOR ERRORS OR OMISSIONS ---THIS IS NOT A SURVEY---

Date printed: 05/29/13 : 09:03:43



County Property

Santa Rosa County Property Appraiser			
Parcel: 34-2N-28-0000-20800-0000 Acres: 0.51			
Name:	SWINDLE MARY L & THURMON &	Land Value	8,402
Site:	6776 CHAFFIN ST	Building Value	8,766
Sale:	\$3,000 on 08-2012 Vacant=N Qual=U	Misc Value	1
Mail:	HARPER JOHN & OLENE 5759 DUNBAR CIR MILTON, FL 32583	Just Value	17,169
		Assessed Value	17,169
		Exempt Value	0
		Taxable Value	17,169



The Santa Rosa County Property Appraiser's Office makes every effort to produce the most accurate information possible. No warranties, expressed or implied, are provided for the data herein, its use or interpretation. The assessment information is from the last certified taxroll. All data is subject to change before the next certified taxroll. PLEASE NOTE THAT THE PROPERTY APPRAISER MAPS ARE FOR ASSESSMENT PURPOSES ONLY NEITHER SANTA ROSA COUNTY NOR ITS EMPLOYEES ASSUME RESPONSIBILITY FOR ERRORS OR OMISSIONS —THIS IS NOT A SURVEY—

Date printed: 05/29/13 : 09:03:43

NOTICE OF INTENT TO CONSIDER AN ORDINANCE

The reading and adoption of the following proposed Ordinance by the Board of County Commissioners of Santa Rosa County, is scheduled for 9:30 a.m., June 27, 2013, in the Commissioners meeting room at the County Administrative Complex, located at 6495 Caroline Street, Milton, Florida.

AN ORDINANCE OF SANTA ROSA COUNTY, FLORIDA, ESTABLISHING THE WINDWARD COVE COURT SUBDIVISION STREET LIGHTING MUNICIPAL SERVICE BENEFIT UNIT; PROVIDING FOR THE COLLECTION OF SUCH SPECIAL ASSESSMENT BY THE NON-AD VALOREM ASSESSMENT PROCEDURE; PROVIDING FOR DEFINITIONS; PROVIDING FOR EXCEPTIONS; PROVIDING FOR CODIFICATION; PROVIDING FOR SEVERABILITY; AND, PROVIDING AN EFFECTIVE DATE.

The Ordinance may be inspected by the public prior to the above scheduled meeting at the Office of the Clerk of Courts, BOCC Support Services Department, 6495 Caroline Street, Milton, Florida. All interested parties should take notice that if they decide to appeal any decision made by the Board of County Commissioners with respect to any matter coming before said Board at said meeting, it is their individual responsibility to insure that a record of the proceeding they are appealing exists and for such purpose they will need to insure that a verbatim record of the proceeding is made, which record shall include the testimony and the evidence upon which their appeal is to be based. Interested parties may appear at the meeting and be heard with respect to these proposed ordinances. If you are a person with a disability who needs any accommodation in order to participate in a public hearing you are entitled to the provision of certain assistance. Please contact Kathy Jordan at (850) 983-1855 or at 6495 Caroline Street, Milton at least one (1) week prior to the date of the public hearing.

1 issue – Press Gazette – June 5, 2013

1 issue – Gulf Breeze News – June 6, 2013

1 issue – Navarre Press – June 6, 2013

Bill and proof of publication to:
Santa Rosa County Administrator's Office
6495 Caroline Street, Suite D
Milton, Florida 32570

Attn: Kathy Jordan, Office Manager

Legal Line Ad

ORDINANCE NO. 2013 - ____

AN ORDINANCE OF SANTA ROSA COUNTY, FLORIDA, ESTABLISHING THE WINDWARD COVE COURT SUBDIVISION STREET LIGHTING MUNICIPAL SERVICE BENEFIT UNIT; PROVIDING FOR THE COLLECTION OF SUCH SPECIAL ASSESSMENT BY THE NON-AD VALOREM ASSESSMENT PROCEDURE; PROVIDING FOR DEFINITIONS; PROVIDING FOR EXCEPTIONS; PROVIDING FOR CODIFICATION; PROVIDING FOR SEVERABILITY; AND, PROVIDING AN EFFECTIVE DATE.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF COUNTY COMMISSIONERS OF SANTA ROSA COUNTY, FLORIDA, AS FOLLOWS:

SECTION 1. FINDINGS.

1. It is necessary to provide for the funding mechanism for the provision of street lighting within the Windward Cove Court Subdivision.

2. The Santa Rosa County Board of County Commissioners finds that the most equitable method of providing such funding is through the creation of the Windward Cove Court Subdivision Street Lighting Municipal Service Benefit Unit (Unit), to include the properties depicted in the attached map.

The Unit will utilize non-ad valorem assessments to insure that all property owners benefiting from the street lighting shall fund the complete cost of such service.

Santa Rosa County is authorized by Chapters 125 & 197, Florida Statutes, to implement the provisions of this ordinance.

3. It is the purpose of this Ordinance to implement the provisions of Chapter 125 and 197, Florida Statutes, and the covenants contained in any ordinance, resolution, or indenture securing the issuance of financing for the project. This Ordinance is adopted under the authority and power granted the Board under Section 125.01, Florida Statutes, and Section 197.3631, Florida Statutes and other applicable laws.

SECTION 2. DEFINITIONS.

For the purpose of this Ordinance, the definitions contained in this section shall apply unless otherwise specifically stated. When not inconsistent with the context words used in the present tense include the future tense, words in the plural number include the singular, and words in the singular number include the plural. Words used herein and not otherwise defined shall have the meaning given to them in the Act.

1. "ANNUAL STREET LIGHTING ASSESSMENT" means the annual assessment imposed upon a parcel of real property for the provision of street lighting services.

2. "ANNUAL STREET LIGHTING ASSESSMENT ROLL" means the list prepared by the County and confirmed by the Board containing a summary description of each parcel of real property within the unit, the name and address of the Owner of each such parcel as indicated on the records maintained by the Property Appraiser and the assessment authorized by this Ordinance against each parcel.

3. "BOARD" means the Board of County Commissioners of Santa Rosa County, Florida, or the governing body by any other name in which the general legislative powers of the County are vested.

4. "CLERK" means the Clerk of the Circuit Court of Santa Rosa County, Florida.

5. "COUNTY" means Santa Rosa County, Florida.

6. "GOVERNMENTAL AGENCY" any local, state, or federal agency.

7. "OWNER" means the person or persons owning an interest in real property located within the unit.

8. "PERSON" means an individual, partnership, corporation, joint venture, private or public service company or entity, however organized.

9. "PROPERTY APPRAISER" means the Property Appraiser of Santa Rosa County, Florida.

10. "RATE RESOLUTION" means the resolution adopted under the provisions of Section 6 of this Ordinance incorporating a schedule of annual assessments to be imposed upon the Owners of all Real Property in the Unit.

11. "REAL PROPERTY" means all real property located in the unit.

12. "TAX COLLECTOR" means the Tax Collector of Santa Rosa County, Florida.

13. "UNIT" means the Windward Cove Court Subdivision Street Lighting Municipal Service Benefit Unit.

SECTION 3. CREATION OF UNIT.

Pursuant to Chapter 125, Florida Statutes, there is hereby established the Windward Cove Court Subdivision Street Lighting Municipal Service Benefit Unit. The boundaries of the Unit shall consist of the properties depicted in the attached map.

SECTION 4. PURPOSE.

It is the purpose of this Ordinance to establish a schedule of assessments to fund street lighting and to provide for a method and procedure for the collection of such established assessments.

SECTION 5. DETERMINATION OF ANNUAL ASSESSMENTS AND CHARGES; PUBLIC HEARING.

A. It is hereby declared that the provision of funding for street lighting is a benefit and improvement to all real property in the Unit regardless of use and occupancy of such property.

B. There is hereby imposed on the Assessment Date against each parcel in the Unit an Assessment for the provision of street lighting services.

C. The amount of the Assessment imposed each Fiscal Year against each parcel shall be at the rate established in the Rate Resolution adopted pursuant to this ordinance.

SECTION 6. ADOPTION OF RATE RESOLUTION AND ANNUAL STREET LIGHTING ASSESSMENT ROLL.

A. The Rate Resolution shall fix and establish the Assessment to be imposed in each parcel category.

B. The Board shall adopt by resolution a tentative Rate Resolution establishing the Assessments proposed to be imposed against each parcel in the Unit for the purpose of providing street lighting. Upon adoption by the Board of the tentative Rate Resolution, the County Administrator shall cause to be prepared a preliminary Annual Assessment Roll.

C. Upon the preparation of the preliminary Annual Assessment Roll, the Board shall hold a public hearing to adopt the Rate Resolution and the Annual Assessment Roll for the ensuing Fiscal Year. Notice of the proposed assessments shall be mailed to owners as required by Florida Statutes specifying the amount of the proposed assessment and the time and location of the public hearing. At such public hearing, the Board shall hear comments and objections from Owners and other members of the public as to the proposed Assessments. The Board shall also hear comments or objections from any Owner or member of the public as to the method of apportionment of the cost of funding the street lighting against any parcel within the unit. The Board shall make such increase, decrease or revision to any proposed Assessment, as it shall deem necessary or appropriate and shall adopt a Rate Resolution. In addition, the Board shall make such changes, modifications or additions as necessary to conform the preliminary Annual Assessment Roll with the adopted Rate Resolution and this Ordinance. The Board may continue

said public hearing to a date and time certain without the necessity of further public notice to allow prior to final adoption increases, decreases, or revisions to the tentative Rate Resolution or for such other reason deemed necessary in the sole discretion of the Board. Upon completion of such public hearing the Board may approve the final rate resolution.

D. Notwithstanding the mailing or publication of a proposed schedule of assessments, the Board shall have full and absolute discretion at such public hearing to increase, decrease, or revise any proposed Street Lighting Assessment.

SECTION 7. UTILIZATION OF STATUTORY COLLECTION PROCEDURES.

A. The Collection of the Assessments shall be in the manner provided for the uniform collection of non-ad valorem assessment and in accordance with the provisions of Section 197.3632, Florida Statutes (Supp.)(1988), or its successor in function.

B. The collection of Assessments pursuant to this section shall be subject to all collection procedures of Chapter 197, Florida Statutes, including provisions relating to discount for early payment, prepayment by installment method, deferred payment penalty for delinquent payment, and issuance and sale of tax certificates and tax deeds for nonpayment.

C. The Tax Collector shall include on the Notice of Ad Valorem Tax and Non-Ad Valorem Assessments mailed under Section 197.3635, Florida Statutes (Supp.)(1988), or its successor in function, the Assessment for each parcel listed on the Real Property Assessment Roll as incorporated on the Annual Assessment Roll.

SECTION 8. All street lighting services provided shall be completely funded by the assessments established pursuant to this ordinance.

SECTION 9. CODIFICATION.

The provisions of this ordinance shall become and be made a part of the code of laws and ordinances of the County of Santa Rosa. The sections of this ordinance may be renumbered or relettered to accomplish such, and the word "ordinance" may be changed to "section", "article", or any other appropriate word.

SECTION 10. SEVERABILITY.

If any provision of this Ordinance is for any reason held to be invalid or unconstitutional by any court of competent jurisdiction, such provision and such holding shall not affect the validity of any other provision and to that end the provisions of this Ordinance are hereby declared to be severable.

SECTION 11. EFFECTIVE DATE.

This Ordinance shall take effect upon the filing of a certified copy of this Ordinance with the Department of State within ten (10) days after enactment.

PASSED AND ADOPTED by a vote of __ yeas and __ nays, and __ absent of the Board of County Commissioners of Santa Rosa County, Florida, this ___ day of June, 2013.

**BOARD OF COUNTY COMMISSIONERS
SANTA ROSA COUNTY, FLORIDA**

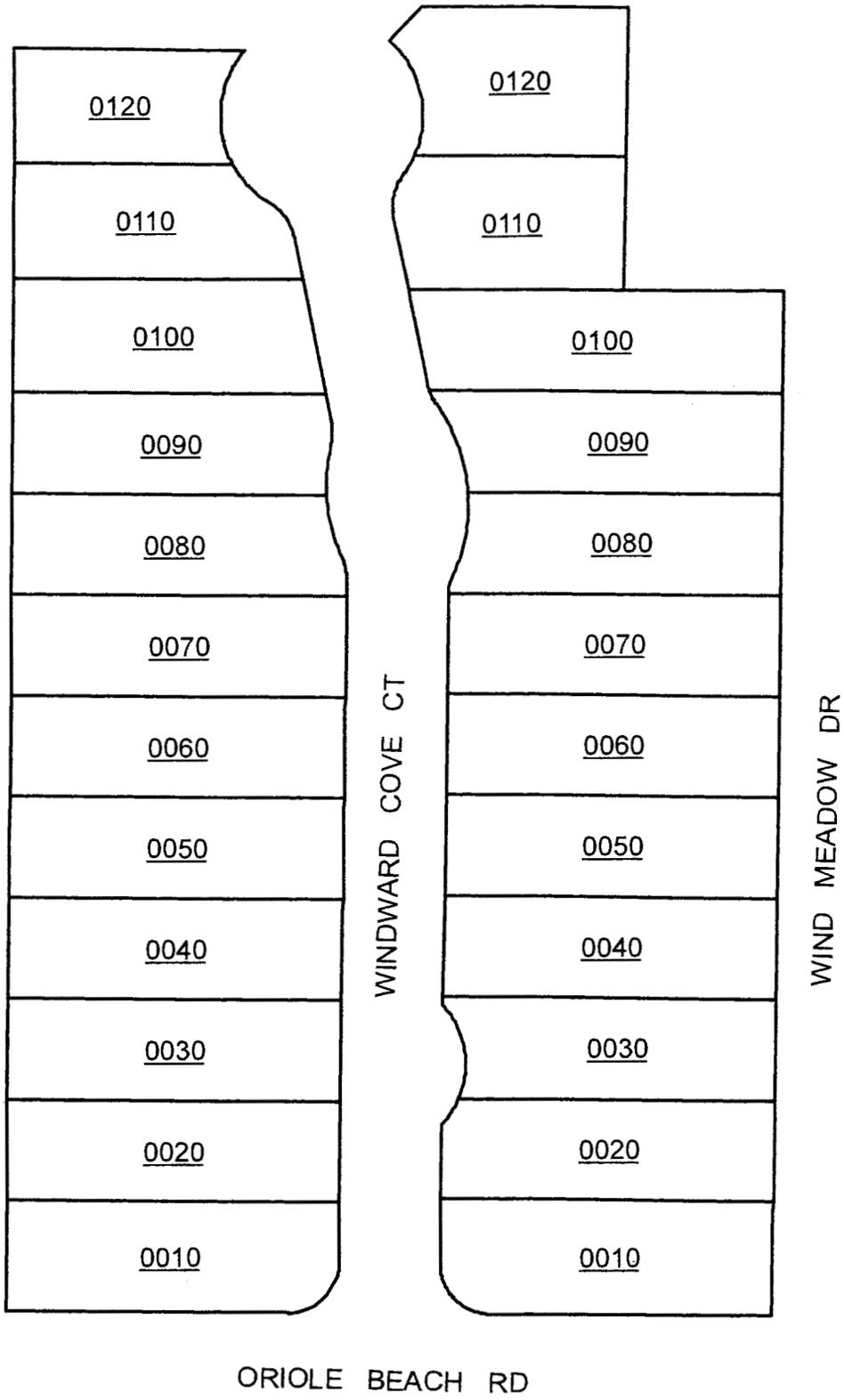
ATTEST: By _____
Chairman

Clerk of Court

I, Donald C. Spencer, Clerk of Court of Santa Rosa County, Florida, do hereby certify that the same was adopted and filed of record and a copy deposited in the Postal Department of the United States of America for delivery by registered mail to the Secretary of State of Florida, on this ___ day of _____, 2013.

Clerk of Court

Windward Cove
Street Lighting MSBU





SANTA ROSA COUNTY ENGINEERING

SANTA ROSA COUNTY, FLORIDA

6051 OLD BAGDAD HWY., STE. 300

MILTON, FLORIDA 32583

www.santarosa.fl.gov

Preliminary
Engineers Report
June 24, 2013

Roger A. Blaylock, P.E.
Santa Rosa County Engineer

This is a Preliminary check list:

The items listed below may be on the agenda for meeting of Board of County Commissioners of Santa Rosa County, Florida, for June 27, 2013 at 9:00 a.m. in Milton, Florida.

NO ITEMS



Public Services Committee

Chaired by:
Lynchard & Williamson

Meeting:
June 24, 2013, 9:00 A.M.

AGENDA

Development Services

1. Recommend approval for staff to proceed with the abatement bid process for the following properties:

2716 Baylen Ct, Navarre	2495 Salamanca St, Navarre
6395 Metz Rd, Milton	4624 Santa Rosa Dr, Pace
5248 Milton Tr, Milton	2214 Tom St, Navarre
4387 Reinsma Rd, Milton	
2. Recommend Board authorize the Santa Rosa County Transportation Disadvantage Coordinating Board to begin competitive procurement process for the Santa Rosa County Community Transportation Coordinator for services July 1, 2014 through June 30, 2019.
3. Recommend Board approve rural transportation priorities for submittal to the West Florida Regional Planning Council (WFRPC).
4. Recommend approval of the Hurricane Housing Recovery Program (HHRP) second mortgage subordination request for the property located at 5089 Clinton Road, Pace.



Santa Rosa County Development Services



Beckie Cato, AICP
Planning and Zoning Director

Tony Gomillion
Public Service Director

Rhonda C. Royals
Building Official

MEMORANDUM

TO: Board of County Commissioners

FROM: Skip Tompkins, Compliance Division Superintendent

THROUGH: Tony Gomillion, Public Services Director

DATE: June 17, 2013

RE: **Request Approval to Proceed with the Abatement/Bid Process
For Seven (7) Properties**

RECOMMENDATION

The Board directs Compliance Division staff to proceed with the Abatement/Bid Process for the following abandoned/derelict properties:

2716 Baylen Ct - Navarre
 6395 Metz Rd - Milton
 5248 Milton Tr - Milton
 4387 Reinsma Rd - Milton

2495 Salamanca St - Navarre
 4624 Santa Rosa Dr - Pace
 2214 Tom St - Navarre

BACKGROUND

All of the above listed properties have had multiple letters sent including the required Notification of Declaration of Nuisance with an appeal date listed stating they could appeal to the county commissioners if they disagreed with the building official's determination. More case specific information is listed below.

Santa Rosa County Public Service Complex
 6051 Old Bagdad Highway, Suite 202 Milton, Florida 32583
 Office: (850) 981-7000 -

Inspections/Compliance Division Fax: (850) 623-1208 • Planning/Zoning Division Fax: (850) 983-9874 • Commercial Review Fax: (850) 623-1381



- **Baylen Ct** –Received complaint of burned, unsafe structure in October of 2012. Attempts at owner contact have been unsuccessful. Lis Pendens action is pending; Bank of America has received notice of pending county action. There is an active, named complainant on this case. No delinquent taxes.



- **Metz Rd** – Complaint of derelict, burned structure, exposed to the elements, was received in September of 2012. A response, to our first mailing, was received from the owner; he stated that he'd like to return to the house, but doesn't have the funds to repair. Property taxes are due from 2008 thru current.



- **Milton Tr** – Complaint of unsafe/uninhabitable structure was received in November of 2012. Owner is aware of County's impending action as all correspondence mailed has been received. At the owner's request, a 60-day extension was granted however no repair attempts have been made. There is an active, named complainant on this case. No delinquent taxes.
-



- **Reinsma Rd** - Complaint of unsafe/uninhabitable mobile home was received in August of 2012 from the SRC Sheriff's office. The owner was planning on repairing for rental property, but after cleaning the lot no further repair attempts have been made. There is an active, named complainant on this case. 2012 Property taxes are due.



- **Salamanca St** - Received complaint of derelict mobile home in November 2012. Attempts at owner contact have been unsuccessful. There is an active, named complainant on this case. Property taxes are due from 2010 thru current.



- **Santa Rosa Dr** - Received complaint, from the SRC Sheriff's Office, of improved property with derelict vehicles, trash, debris and dilapidated accessory structures in April 2013. Using SRC ordinance 92-04, Sec. 2, Compliance staff is trying to attain a clean up of the property. Attempts at owner contact have been unsuccessful. No delinquent taxes.

➤ Santa Rosa Dr – Additional Photo



➤ Santa Rosa Dr – Additional Photo



➤ Santa Rosa Dr – Additional Photo



➤ Santa Rosa Dr – Additional Photo



➤ **Tom St** - Received complaint of derelict mobile home and trash in January 2013. Attempts at owner contact have been unsuccessful. There is an active, named complainant on this case. No delinquent taxes.

NEXT STEPS

If authorized, staff will carry out their requirement to post on properties and mail the 'Intent for Demolition and Removal of Unsafe Buildings'. If no action is taken and after allowing significant response time, bid specifications will be prepared and forwarded to the Procurement Department.

ABATEMENT HISTORY

There are currently no (0) properties scheduled for demo bids; there are four (4) pending contracts (totaling \$9,125.00) for demolition.

As of June 17, 2013 and since 2006, Santa Rosa County has contracted to demolish 58 properties at a total cost of \$171,314.00. Inclusive in this figure is the following:

2010 Santa Rosa County contracted to demolish 11 properties at a total cost of \$14,522.

2011 Santa Rosa County contracted to demolish 5 properties at a total cost of \$14,000.

2012 Santa Rosa County contracted to demolish 5 properties at a total cost of \$10,978.

2013 Santa Rosa County contracted to demolish 8 properties at a total cost of \$20,300.

*From 2010 through 2012 Santa Rosa County recovered \$31,337 from seven (7) liens.

* Information as received from SRC Attorney's office.



Santa Rosa County Development Services



Beckie Cato, AICP
Planning and Zoning Director

Tony Gomillion
Public Service Director

Rhonda C. Royals
Building Official

MEMORANDUM

TO: Board of County Commissioners
FROM: Shawn Ward, Transportation Planner
THROUGH: Beckie Cato, Planning Director
DATE: June 17, 2013
RE: Community Transportation Coordinator

RECOMMENDATION

That the Board authorize the Santa Rosa County Transportation Disadvantaged Coordinating Board, which is staffed by the Florida-Alabama Transportation Planning Organization (TPO) to begin the competitive procurement process for the Santa Rosa County Community Transportation Coordinator for services July 1, 2014 through June 30, 2019.

BACKGROUND

The Santa Rosa County Transportation Disadvantaged Coordinating Board, which is staffed by the Florida-Alabama Transportation Planning Organization (TPO), advises and guides the CTC for Santa Rosa County. The TPO endorses the decisions of the Board, and the Florida Commission for the Transportation Disadvantaged has approval authority, including executing the Memorandum of Agreement directly with the CTC.

In the State Fiscal Year 2011-2012, Santa Rosa County provided \$18,000 in matching funds to support the system.

The current CTC, Pensacola Bay Transportation, has provided this service since December 2003 and will continue in this role through June 30, 2014. As required, the TPO staff is ready to begin a competitive procurement process for services July 1, 2014 through June 30, 2019. The County has the right to assume the CTC function without a competitive process, if the County is willing and able. Prior to initiating the competitive procurement process, the TPO would like to ascertain if the County has any interest in assuming this function.

Santa Rosa County Public Service Complex
6051 Old Bagdad Highway, Suite 202 Milton, Florida 32583

www.santarosa.fl.gov

Office: (850) 981-7000

JUN 10 2013

SANTA ROSA COUNTY

TRANSPORTATION DISADVANTAGED COORDINATING BOARD

*Boell
Admi
Andy
Jayna*

P.O. BOX 11399, Pensacola, FL 32524-1399
4081 E. Olive Rd, Ste. A, Pensacola FL 32503

(850) 332-7976
FAX 637-1923 1-800-226-8914
Web Site: www.wfrpc.org

Jim Melvin
Chairperson

Staff to the Board:
Florida-Alabama TPO

Susan Nelms
Vice-Chairperson

June 7, 2013

Hunter Walker, Administrator
Santa Rosa County Board of County Commission
6495 Caroline St, Suite D
Milton, FL 32570

Dear Mr. Walker:

This letter is to ascertain the County's interest in becoming the single designated Community Transportation Coordinator (CTC) for Santa Rosa County.

The Santa Rosa County Transportation Disadvantaged Coordinating Board, which is staffed by the Florida-Alabama Transportation Planning Organization (TPO), advises and guides the CTC for Santa Rosa County. The TPO endorses the decisions of the Board, and the Florida Commission for the Transportation Disadvantaged has approval authority, including executing the Memorandum of Agreement directly with the CTC. In the State Fiscal Year 2011-2012, Santa Rosa County provided \$18,000 in matching funds to support the system.

The current CTC, Pensacola Bay Transportation, has provided this service since December 2003 and will continue in this role through June 30, 2014. As required, the TPO staff is ready to begin a competitive procurement process for services July 1, 2014 through June 30, 2019. The County has the right to assume the CTC function without a competitive process, if the County is willing and able. Prior to initiating the competitive procurement process, the TPO would like to ascertain if the County has any interest in assuming this function.

For more information on Community Transportation and the role of the CTC, please contact Ms. Julia Pearsall, Florida-Alabama TPO staff, at 332-7976, extension 231 or by email at Julia.Pearsall@wfrpc.org. Please notify Ms. Pearsall if the county is interested by July 19, 2013.

Thank you for your assistance.

Sincerely,



Julia Pearsall, Transportation Planner

Copies:

Commissioner Lane Lynchard, TPO Chair
Commissioner Jim Melvin, Board Chair



Beckie Cato, AICP
Planning and Zoning Director

Santa Rosa County Development Services

Tony Gomillion
Public Service Director



Rhonda C. Royals
Building Official

MEMORANDUM

TO: Board of County Commissioners
FROM: Shawn Ward, Transportation Planner
THROUGH: Beckie Cato, Planning Director
DATE: June 17, 2013
RE: Rural Transportation Priorities

RECOMMENDATION

That the Board approve rural transportation priorities for submittal to the West Florida Regional Planning Council (WFRPC).

BACKGROUND

On June 24, 2013, Ms. Mary Beth Washnock of the WFRPC presented to the Board input on priorities in the rural area of Santa Rosa County. For the past seven years, the WFRPC has been coordinating priorities for the Florida Department of Transportation (FDOT) in areas of the counties outside transportation planning organization (TPO) boundaries. **The priorities are those projects local governments would like to see in the FDOT Five Year Work Program.** Ms. Washnock met with County Engineering, Public Works and Planning staff and made a presentation to the Jay Town Council on June 3rd of the existing projects in the work program. Staff recommendations for priorities are on the next page.

Santa Rosa County Public Service Complex
6051 Old Bagdad Highway, Suite 202 Milton, Florida 32583

www.santarosa.fl.gov

Office: (850) 981-7000

Rural Priorities for FY 2014 – 2018 FDOT Work Program

Highway/Roadway Capacity or Safety Improvements

1. Four-lane SR 87 from the TPO Boundary to the Alabama State Line to promote regional connectivity between the Gulf Coast and I-65. Until SR 87 can be four-laned, passing lanes south of SR 4 to CR 399 would improve safety, where line-of-sight issues create a challenge for fast-moving vehicles and slow-moving farm vehicles to share the road.
2. Add paved shoulders on Munson Highway from SR 87 (Stewart Street) to SR 4 (Hwy 4).
3. Add paved shoulders on CR 197 (Chumuckla Highway) from SR 10 (US 90) to Fox Pond Trail.
4. Install a southbound right turn lane on Alabama St. (Hwy. 89) to Escambia Ave.
5. Install a southbound left turn lane on Alabama St. (Hwy. 89) to Pine Street.

Sidewalks/Trails

1. Continue sidewalk on the south side of SR 4 from City Hall to western town boundary. A sidewalk has been completed on the south side of SR 4 from City Hall to Beck Avenue, funded through the Transportation Enhancement Program.
**This project is scheduled in the FDOT Work Program for construction in 2015.*
2. Continue sidewalk on the west side of Spring Street from approximately Mildred Street southward to School Street. Sidewalks are currently being constructed on School Street and Williams Avenue by funding through the Safe Routes to School Program.

Resurfacings/Bridge Repairs

1. Resurface Munson Highway from SR 4 to the Alabama State Line, including a bridge repair. Cost estimate is \$3,058,816. Please see attached detailed estimate prepared by County Public Works for the Small County Outreach Program (SCOP) application. In the event SCOP funds are not available, consideration of funding by other sources is appreciated.
**This project is scheduled in the FDOT Work Program for construction in 2014.*
2. Resurface and widen Greenwood Road (CR 164) from 18 ft to 22 ft from SR 89 to SR 4, including a bridge repair. Cost estimate is **\$ 2,687,327.00**. Please see the attached detailed estimate prepared by County Public Works.

End of list

Exhibit "A" to
Small County Outreach Program Agreement
Scope

1.0 COUNTY shall perform the following tasks in **resurfacing on C.R. 191 (Munson Hwy.) from S.R. 4 to the Alabama State Line**

**Munson Hwy. (C.R. 191)
S.R. 4 to Alabama State Line**

Length/Width:	56,685 LF x 22 ft = 138,568 yd ²	
Scope of Work:	Level roadway with sand asphalt hot mix (SAHM), construct crack relief layer; resurface with SP-12.5 asphalt; perform bridge maintenance; guardrail work; perform shoulder work to include seed, mulch, fertilizer and sod; thermoplastic traffic stripping; and raised pavement markers; perform milling as required to match bridge approaches and existing pavement.	
Milling at Bridge:	400 LF x 22 ft = 980 yd ² @ \$6/ yd ²	\$ 5,880.00
Leveling:	80lb/sy = 5543 tons SAHM @ \$80/ton	\$ 443,440.00
Crack Relief:	138,568 yd ² @ \$3.25/ yd ²	\$ 450,346.00
SP-12.5 Surface:	165 lbs/yd ² = 11431 tons @\$72.30/ton	\$ 826,461.00
Seed Mulch/Fertilizer:	39 acres @ \$600/ac	\$ 23,400.00
Sod:	36,216 yd ² @ \$1.95/yd ²	\$ 70,621.00
Thermoplastic Traffic stripe:	10.74 miles @ \$13,500/mile	\$ 144,990.00
Raised Pavement Markings:	10.74 miles @ \$1056/mile	\$ 11,341.00
Guard Rail:	360 ft +/- with appurtenance	\$ 7,750.00
Bridge Repair:	See Exhibit B	\$ 143,643.00
<hr/>		
Materials & Contracted Subtotal:		\$ 2,127,872.00
Add 15% contingency for future price increases:		\$ 319,181.00
Estimated Materials Contracted Total:		\$ 2,447,053.00

Exhibit "A" to
Small County Outreach Program Agreement
Scope

Estimated Materials Contracted Total: **\$ 2,447,053.00**
(from Page 1)

Labor & Equip.
For Prep &
Shoulder Work: 25% of construction estimate **\$ 611,763.00**

Total Project Estimate **\$3,058,816.00**

Exhibit "A" to
Small County Outreach Program Agreement
Scope

1.0 COUNTY shall perform the following tasks in **resurfacing on C.R. 164 (Greenwood Road.) from S.R. 89 to the S.R. 4**

**Greenwood Road. (C.R. 164)
S.R. 89 to S.R. 4**

Length/Width: Widen 8.848 miles from 18 feet to 22 feet wide

Scope of Work: Widen existing asphalt 2 feet on each side; Extend drainage structures; Level roadway with sand asphalt hot mix (SAHM), construct crack relief layer; resurface with SP-12.5 asphalt; perform shoulder work to include seed, mulch, fertilizer; sod; thermoplastic traffic stripping; and raised pavement markers; perform milling as required to match bridge approach and existing pavement; perform bridge maintenance work in accordance with the recommendations of the Bridge Inspection Report.

Milling:	125 yd ² @ \$6/yd ²	\$ 750.00
Extension of Drainage Pipes:	270 lf @ \$133.55	\$ 35,520
Headwall Replacements:	19 @ \$ 4,800/each	\$ 91,200.00
Widening Excavation:	3457 cy @ \$3.00/cy	\$ 10,371.00
6 inch base widening:	6844 tons @ \$54.30/ton	\$ 371,629.00
Leveling:	80lb/sy = 4563 tons SAHM @ \$80/ton	\$ 365,040.00
Crack Relief:	114,070 yd ² @ \$3.25/yd ²	\$ 370,728.00
SP-12.5 Surface:	165 lbs/yd ² = 9600 tons @ \$72.30/ton	\$ 694,080.00
Seed/Mulch/Fertilizer:	8.85 miles @ \$10,000/mi	\$ 88,500.00
Sod:	25925 yd ² @ \$3.50/yd ²	\$ 90,738.00
Bridge Work:		
1540 lf 3.5 x 3.5 x 0.5 inch angle steel @ 11.1 #/lf (per Engineers recommendati on for cross bracing See attached sheet)		
Steel cross bracing	17,094 # @ \$2.50/#	\$ 42,735.00
Guard Rail End Assemblies	4 each @ \$2500/each	\$ 10,000.00

Bridge Work Estimate Use \$ 53,000.00

Erosion Control: 2000 lf @ \$2.50/lf \$ 5,000.00

Thermoplastic Paint & RPM's: 8.9 miles @ \$17,500/mile \$ 155,750.00

Sign Removal/Replacement: Lump Sum \$ 4,500.00

Materials & Contracted Subtotal: \$ 2,336,806.00

Add 15% contingency for future price increases: \$ 350,521.00

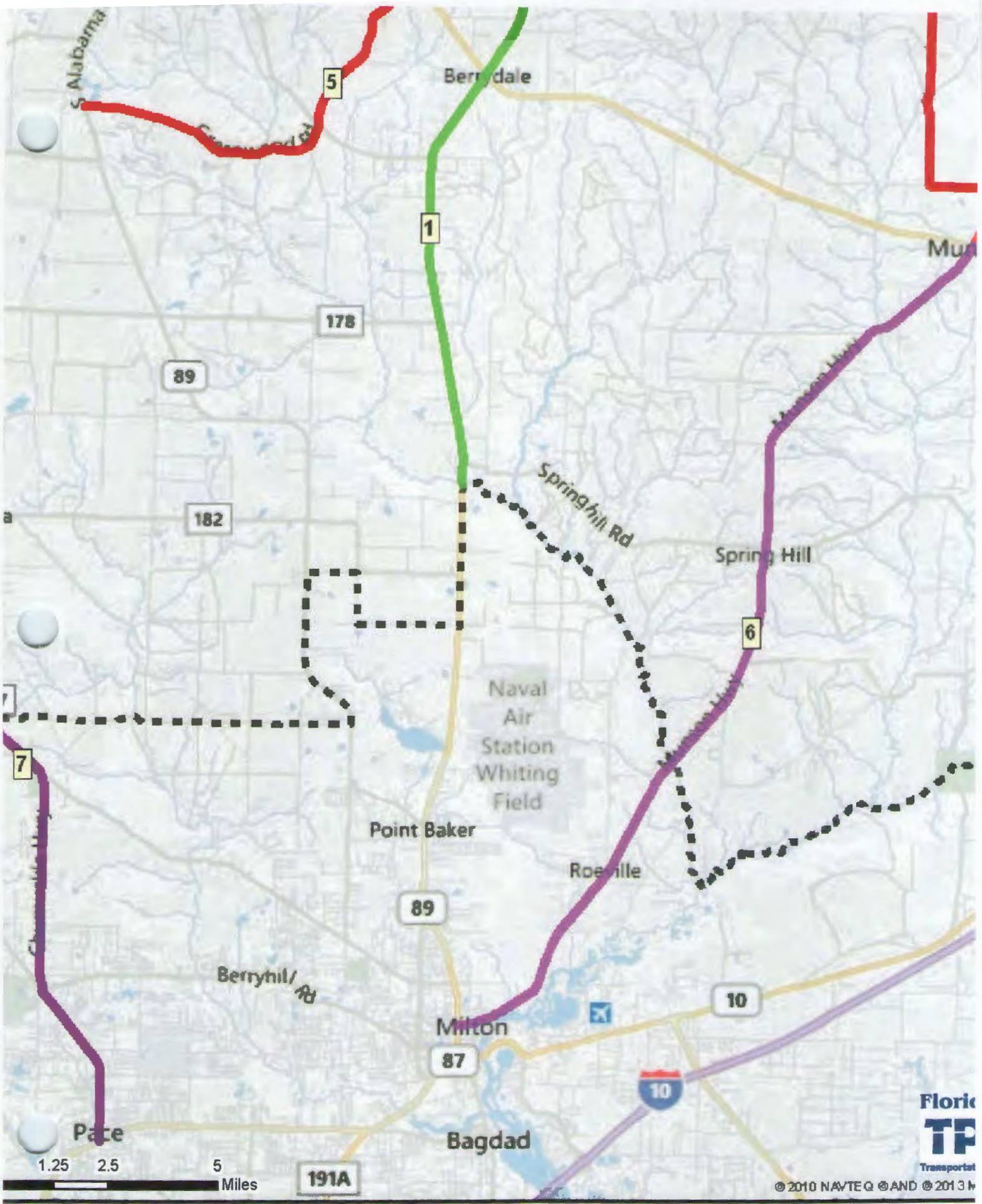
Estimated Materials Contracted Total: \$ 2,687,327.00

Labor & Equip.

For Prep &

Shoulder Work: 25% of construction estimate \$ 671,832.00

Total Project Estimate \$3,359,159.00



Rural Work Program Requests by Santa Rosa County FY 201



Santa Rosa County Development Services



Beckie Cato, AICP
Planning and Zoning Director

Tony Gomillion
Public Service Director

Rhonda C. Royals
Building Official

TO: Board of County Commissioners

FROM: Erin Malbeck *Erin Malbeck*
Housing Program Coordinator

THROUGH: Beckie Cato

DATE: June 14, 2013

SUBJECT: Hurricane Housing Recovery Program (HHRP)
Second Mortgage Subordination Request
5089 Clinton Road, Pace, FL 32571
13-1N-29-0000-04004-0000

RECOMMENDATION:

Board approval of the request submitted on behalf of homeowner to execute a subordination agreement to be recorded in connection with a refinance of the first mortgage in the approximate amount of \$74,157.00

BACKGROUND:

HHRP Second Mortgage: \$25,000.00
 Recorded: 7/12/2007
 Purpose: HHRP Home Purchase Assistance Program

Proposal is to reduce the annual interest rate on the first mortgage from 6.25% to 4.5%.

Current monthly principal and interest: \$499.00
 Proposed monthly principal and interest: \$375.74

The refinance and subordination request meets established guidelines and will:

- Reduce the mortgage interest rate.
- Reduce the monthly mortgage payment.
- Not provide any cash out.

AGENDA
PUBLIC WORKS COMMITTEE
June 24, 2013

Chairman: Commissioner Williamson

Vice Chairman: Commissioner Melvin

1. Discussion of making a request to Florida Department of Transportation to perform an engineering study on US Highway 90 in the area of West Florida Baptist Academy to evaluate the need for the following safety improvements:
 - School Zone
 - Speed limit reduction
 - Advisory speed limit reduction with existing flashing beacons
 - Turn lane modifications to enhance safety of turning movements
2. Discussion of contract WS845 with Florida Department of Corrections for three (3) inmate work squads assigned to Road and Bridge Department.
3. Discussion of proposal from Escambia Timber, LLC for timber harvesting at Peter Prince Airport in the amount of \$5.00 per ton for pine pulpwood and \$12.00 per ton for chip-n-saw.

Avis Whitfield

From: Mike Brown [mbrown@wfbacademy.org]
Sent: Monday, June 17, 2013 12:10 PM
To: Avis Whitfield
Subject: West Florida Baptist Academy School Zone

WEST FLORIDA BAPTIST ACADEMY
 Academically Excellent. Distinctively Christian.

June 17, 2013
 Attn. Mr. Whitfield

To Whom It May Concern,

This letter is being written to formally request that Santa Rosa County or the State of Florida consider our request to place and enforce a school zone speed limit in front of our property at 5621 Hwy 90, Milton, FL 32583. This has been and remains a big issue for us. We have requested in the past for a school speed zone and have been denied every time. This time we have concerned parents involved, and we are optimistic about a different outcome.

Here are our concerns:

- <!--[if !supportLists]-->1. We are located in between Pace and Milton on about a two mile section of Hwy. 90 where the speed limit is 55mph. The state (or the county) has placed flashing signs that are on during school hours that tell drivers that this is a school zone and that the speed should be reduced to 45mph. I can assure you that very few people pay any attention to these signs, and that we do not have any type of police presence to help us enforce that. Any other school zone that I drive through, everybody slows down to the 20mph speed limit and often there is a police car sitting right there. Everyone knows that to get pulled over for speeding in a school zone will result in a considerable fine. That is not the case in front of our property.<!--[endif]-->
- <!--[if !supportLists]-->2. We do not feel that our parents and students are as safe as they could be as a result of this problem. Between 7:30-8:00am and 2:30-3:00pm we have around 300 different students being dropped off and picked up. Every single one of these cars has to pull out or cross Hwy. 90 traffic that is moving 55 plus mph. All of our students heading west on Hwy 90 have to do a u-turn, drive 100 ft heading east in order to enter our property. Worse than that, when they leave our property, many of our parents and students need to head west on Hwy 90. They have to pull into traffic, drive about 150ft and then turn into what is not even a full turning lane but just a median in between the east and west bound lanes. At best, this is safe for two to three cars. Many times there are cars that are stuck in the east bound lanes waiting to get into the median with cars driving past them at speeds of 55mph. On top of that many of the drivers that leave our property are young drivers between 16-18 years of age. Their judgment is not always what it should be. <!--[endif]-->
- <!--[if !supportLists]-->3. Our fear is that one day, someone is going to make the wrong decision. Either a driver heading east or west will not be paying close attention or one of our parents or students will jump

out on Hwy 90 in a rush and either not see a car coming in the passing lane or not be able to make it into the median, and the oncoming traffic does not have time to slow down. What collision will cause more damage and bodily harm – 20mph or 45-55mph? We believe we all know the answer to that question.<!--[endif]-->

We have a hard time understanding why something has not been done about this. I know there is a financial crunch, but we also know that we should put our children first. We are doing our part as a school to make sure our property is safe. If there is nothing done about this and an accident were to take place in the future, we know this would be terrible for us and the community. The reality for us, seeing how dangerous this is on an everyday basis, is not a matter of if but when. Please help us prevent something terrible like this happening. Thank you for your time and your effort to help us resolve this problem.

WFBA Administration

Mike Brown
West Florida Baptist Academy
Vice Principle
Office (850) 623-9306
Cell (850) 607-3169



Email scanned by Check Point

6/19/2013

**CONTRACT BETWEEN
THE FLORIDA DEPARTMENT OF CORRECTIONS**

AND

SANTA ROSA COUNTY, BOARD OF COUNTY COMMISSIONERS

2

This Contract is between the Florida Department of Corrections ("Department") and Santa Rosa County, Board of County Commissioners ("Agency") which are the parties hereto.

WITNESSETH

WHEREAS, Section 944.10(7) and Section 946.40, Florida Statutes and Rules 33-601.201 and 33-601.202, Florida Administrative Code, provide for the use of inmate labor in work programs;

WHEREAS, inmate labor will be used for the purposes of providing services and performing work under the supervision of the Department's staff;

WHEREAS Santa Rosa County, Board of County Commissioners is a qualified and willing participant with the Department to contract for an inmate work squad(s); and

WHEREAS, the parties hereto find it to be in their best interests to enter into this Contract, and in recognition of the mutual benefits and considerations set forth, the parties hereto covenant and agree as follows:

I CONTRACT TERM/RENEWAL

- A. This Contract shall begin on September 23, 2013 or the last date of signature by all parties, whichever is later.

This Contract shall end at midnight one (1) year(s) from the last date of signature by all parties or September 22, 2014, whichever is later. In the event this Contract is signed by the parties on different dates, the latter date shall control.

- B. Contract Renewal

This Contract may be renewed, for one (1) additional one (1) year period after the initial Contract period upon the same terms and conditions contained herein. The Contract renewal is at the Agency's initiative with the concurrence of the Department. The decision to exercise the option to renew should be made no later than sixty (60) days prior to the Contract expiration.

II. SCOPE OF CONTRACT

A. Administrative Functions

1. Each party shall cooperate with the other in any litigation or claims against the other party as a result of unlawful acts committed by an inmate(s) performing services under this Contract between the parties.
2. Each party will retain responsibility for its personnel, and its fiscal and general administrative services to support this Contract.
3. Through their designated representatives, the parties shall collaborate on the development of policies and operational procedures for the effective management and operation of this Contract.

B. Description of Services

1. Responsibilities of the Department

- a. Pursuant to Chapter 33-601.202(2)(a), F.A.C., supervision of the work squad(s) will be provided by the Department. The Department shall provide three (3) Correctional Work Squad Officer position(s) to supervise an inmate work squad(s). This Contract provides for three (3) Work Squad(s) of up to ten (10) inmates.
- b. The Department shall ensure the availability of the work squad(s) except: when weather conditions are such that to check the squad(s) out would breach good security practices; when the absence of the Correctional Work Squad Officer is necessary for reasons of required participation in training or approved use of leave; when the Officer's presence is required at the institution to assist with an emergency situation; when the officer is ill; or when the Correctional Work Squad Officer position is vacant. In the event a position becomes vacant, the Department shall make every effort to fill the position(s) within five (5) working days.
- c. For security and other reasons, the Department shall keep physical custody of the vehicles, trailers, and all tools, equipment, supplies, materials and personal work items (gloves, boots, hard hats, etc.) furnished by the Agency. (The Department shall maintain an inventory of all property, expendable and non-expendable, provided by the Agency, which is in the care, custody, and control of the Department.) A hand receipt shall be signed by the Department's Work Squad Supervisor upon the issuance and return of non-expendable items.
- d. In the event of damage to property as a result of an accident charged to a Department employee or blatant acts of vandalism by inmates, or loss of tools and equipment, the Agency may request that the Department replace or repair to previous condition the damaged or lost property.
- e. The Department shall be reimbursed by the Agency for the Department's costs associated with this Contract in accordance with Addendum A.

Once the Agency reimburses the Department for the costs reflected on Addendum A, Section II., these items will be placed on the Department's property records, as appropriate, and upon the end or termination of this Contract such items will be transferred to the Agency.

- f. The Department shall, to the maximum extent possible, maintain stability in the inmate work force assigned to the work squad on a day-to-day basis in order to maximize the effectiveness of the work squad.
- g. The Department shall provide food and drinks for inmates' lunches.
- h. The Department shall be responsible for the apprehension of an escapee and handling of problem inmates. The Department shall provide transportation from the work site to the correctional facility for inmates who refuse to work, become unable to work, or cause a disruption in the work schedule.
- i. The Department shall be responsible for administering all disciplinary action taken against an inmate for infractions committed while performing work under this Contract.
- j. The Department shall provide for medical treatment of ill or injured inmates and transportation of such inmates.
- k. The Department shall provide inmates with all personal items of clothing appropriate for the season of the year.
- l. The Department shall be responsible for driving the Correctional Work Squad Officer and the inmates to and from the work site.
- m. Both parties agree that the Department is making no representations as to the level of skills of the work squad.

2. Responsibilities of the Agency

- a. The Agency shall periodically provide the Department's Contract Manager with a schedule of work to be accomplished under the terms of this Contract. Deviation from the established schedule shall be reported to, and coordinated with, the Department.
- b. If required, the Agency shall obtain licenses or permits for the work to be performed. The Agency shall provide supervision and guidance for projects that require a permit or which require technical assistance to complete the project.
- c. The Agency shall ensure that all projects utilizing inmates are authorized projects of the municipality, city, county, governmental Agency, or non-profit organization and that private contractors employed by the Agency do not use inmates as any part of their labor force.

- d. The Agency shall retain ownership of any vehicles or equipment provided by the Agency for the work squad. The Agency shall maintain its own inventory of transportation, tools and equipment belonging to the Agency.
- e. The Agency shall provide vehicles for transportation of the work squads.

3. Communications Equipment

It is the intent of this Contract that the Work Squad have and maintain communication with the institution at all times. A method of communication (radios, cellular phone, etc.), shall be provided at no cost to the Department. The Agency shall provide a primary method of communication that shall be approved by the Contract Manager in writing prior to assignment of the work squad. Depending upon the method of communication provided, the Contract Manager may require a secondary or back-up method of communication.

All radio communication equipment owned or purchased by the Agency that is programmed to the Department's radio frequency and used by the work squad(s), whether purchased by the Department or the Agency, shall be IMMEDIATELY deprogrammed by the Department at no cost to the Agency upon the end or termination of this Contract. Under no circumstances shall the Agency accept the return of radio communications equipment provided to the Department under this Contract until such time as the radio communications equipment has been deprogrammed by the Department.

At the end or termination of this Contract, the Department's Contract Manager will contact the Department's Utility Systems/Communications Engineer in the Bureau of Field Support Services, Central Office, to effect the deprogramming of radio communications equipment provided by the Agency.

a. Vehicle Mounted Radios:

Vehicles provided by the Agency that are or that will be equipped with a mobile/vehicle mounted radio programmed to the Department's radio frequency(ies) will be retained by the Department to ensure security of the communication equipment except for short durations dictated by the need for vehicle and/or communications equipment maintenance and/or repair. The use of these vehicle(s) during the period covered by this Contract shall not be for any purpose other than as indicated in this Contract.

b. Hand Held Radios:

Hand held radios provided by the Agency that are or that will be programmed to the Department's radio frequency(ies) will be retained by the Department to ensure security of the communication equipment except for short durations dictated by the need for maintenance and/or repair. The use of any hand held radio(s) provided by the Agency that is programmed to a Department radio frequency utilized by the Agency during the period covered by this Contract shall not be for any purpose other than as indicated in this Contract.

c. Cellular Phones:

Cellular phones may be utilized by the work squad officer as either a primary or secondary means of communication as approved by the Contract Manager. The Contract Manager shall designate whether the usage of a cellular phone is required on Addendum A. The cellular phone will be retained by the Department and upon the end or termination of this Contract, returned to the Agency. The use of the cellular phone is not authorized for any purposes other than as indicated in this Contract.

4. Other Equipment

The Contract Manager shall determine if an enclosed trailer is required for the work squad to transport tools and equipment utilized in the performance of this Contract and shall notify the Agency when a trailer is necessary. The Contract Manager shall designate whether the usage of an enclosed trailer is required on Addendum A.

If a trailer for the work squad is provided by the Agency at no cost to the Department, and the Department maintains the trailer when the squad is not working, the Agency shall provide an enclosed trailer that can be secured when not in use. All tools and equipment utilized by the work squad shall be secured in the trailer. Upon the end or termination of this Contract, the trailer will be returned to the Agency.

III. COMPENSATION

A. Payment to the Department

1. **Total Operating Capital To Be Advanced By Agency**, as delineated in Section IV., of Addendum A, shall be due and payable upon execution of the Contract. The Department will not proceed with the purchase until payment, in full, has been received and processed by the Department's Bureau of Finance and Accounting. Delays in receipt of these funds may result in start-up postponement or interruption of the services provided by the Work Squad.
2. **Total Costs To Be Billed To Agency By Contract**, as delineated in Section VI., of Addendum A, will be made quarterly, in advance, with the first payment equaling one-fourth of the total amount, due within two (2) weeks after the effective date of the Contract. The second quarterly payment is due no later than the 20th day of the last month of the first Contract quarter. Payment for subsequent consecutive quarters shall be received no later than the 20th day of the last month of the preceding Contract quarter.
3. In the event the Correctional Work Squad Officer position becomes vacant and remains vacant for a period of more than five (5) working days, the next or subsequent billing will be adjusted by the Department for services not provided.
4. The Agency shall insure any vehicles owned by the Agency used under this Contract.
5. The rate of compensation shall remain in effect through the term of the Contract or subsequent to legislative change. In the event there is an increase/decrease in costs identified in Addendum A, this Contract shall be amended to adjust to such new rates.

B. Official Payee

The name and address of the Department's official payee to whom payment shall be made is as follows:

Department of Corrections
Bureau of Finance and Accounting
Attn: Professional Accountant Supervisor
Centerville Station
Call Box 13600
Tallahassee, Florida 32317-3600

C. Submission of Invoice(s)

The name, address and phone number of the Agency's official representative to whom invoices shall be submitted to is as follows:

Avis Whitfield, Director
Santa Rosa County Public Works
6075 Old Bagdad Highway
Milton, Florida 32583
Telephone: (850) 994-5721
Fax: (850) 623-1331
Email: avisw@co.santarosa.fl.gov

IV. CONTRACT MANAGEMENT

The Department will be responsible for the project management of this Contract. The Department has assigned the following named individuals, address and phone number as indicated, as Contract Manager and Contract Administrator for the Project.

A. Department's Contract Manager

The Warden of the Correctional Institution represented in this Contract is designated Contract Manager for the Department and is responsible for enforcing performance of the Contract terms and conditions and shall serve as a liaison with the Agency. The position, address and telephone number of the Department's Contract Manager for this Contract is:

Warden
Santa Rosa Correctional Institution
5850 East Milton Road
Milton, Florida 32583
Telephone: (850) 983-5901

B. Department's Contract Administrator

The Contract Administrator for the Department is responsible for maintaining a Contract file on this Contract service and will serve as a liaison with the Contract Manager for the Department. The address and telephone number of the Department's Contract Administrator for this Contract is:

Operations Manager, Contract Administration
Bureau of Contract Management and Monitoring
501 South Calhoun Street
Tallahassee, FL 32399-2500
Phone: (850) 717-3681
Fax: (850) 488-7189

C. Agency's Representative

The name, address and telephone number of the representative of the Agency is:

Avis Whitfield, Director
Santa Rosa County Public Works
6075 Old Bagdad Highway
Milton, Florida 32583
Telephone: (850) 994-5721

D. Changes to Designees

In the event that different representatives are designated by either party after execution of this Contract, notice of the name and address of the new representatives will be rendered in writing to the other party and said notification attached to originals of this Contract.

V. CONTRACT MODIFICATIONS

Modifications to provisions of this Contract shall only be valid when they have been rendered in writing and duly signed by both parties. The parties agree to renegotiate this Contract if stated revisions of any applicable laws, regulations or increases/decreases in allocations make changes to this Contract necessary.

VI. TERMINATION/CANCELLATION

Termination at Will

This Contract may be terminated by either party upon no less than thirty (30) calendar days notice, without cause, unless a lesser time is mutually agreed upon by both parties. Said notice shall be delivered by certified mail (return receipt requested), by other method of delivery whereby an original signature is obtained, or in-person with proof of delivery. In the event of termination, the Department will be paid for all costs incurred and hours worked up to the time of termination. The Department shall reimburse the Agency any advance payments, prorated as of last day worked.

VII. CONDITIONS

A. Records

The Department and the Agency agree to maintain books, records and documents (including electronic storage media) in accordance with generally accepted accounting procedures and practices.

The Department and the Agency agree to allow public access to all documents, papers, letters, or other materials subject to the provisions of Chapter 119 of the Florida Statutes, and made or received by the Agency in conjunction with this Contract. It is expressly understood that substantial evidence of either the Department's or the Agency's refusal to comply with this provision shall constitute a breach of Contract.

B. Annual Appropriation

The Department's performance under this Contract is contingent upon an annual appropriation by the legislature. It is also contingent upon receipt of payments as outlined in Addendum A and in Section III, COMPENSATION.

C. Disputes

Any dispute concerning performance of the Contract shall be resolved informally by the Contract Manager. Any dispute that can not be resolved informally shall be reduced to writing and delivered to the Assistant Secretary of Institutions. The Assistant Secretary of Institutions, shall decide the dispute, reduce the decision to writing, and deliver a copy to the Agency with a copy to the Contract Administrator and Contract Manager.

D. Force Majeure

Neither party shall be liable for loss or damage suffered as a result of any delay or failure in performance under this Contract or interruption of performance resulting directly or indirectly from acts of God, civil, or military authority, acts of public enemy, war, riots, civil disturbances, insurrections, accidents, fire, explosions, earthquakes, floods, water, wind, lightning, strikes, labor disputes, shortages of suitable parts, materials, labor, or transportation to the extent such events are beyond the reasonable control of the party claiming excuse from liability resulting there from.

E. Severability

The invalidity or unenforceability of any particular provision of this Contract shall not affect the other provisions hereof and this Contract shall be construed in all respects as if such invalid or unenforceable provision was omitted.

F. Verbal Instructions

No negotiations, decisions, or actions shall be initiated or executed by the Agency as a result of any discussions with any Department employee. Only those communications which are in writing from the Department's administrative or project staff identified in Section IV, CONTRACT MANAGEMENT, of this Contract shall be considered as a duly authorized expression on behalf of the Department. Only communications from the Agency that are signed and in writing will be recognized by the Department as duly authorized expressions on behalf of the Agency.

G. No Third Party Beneficiaries

Except as otherwise expressly provided herein, neither this Contract, nor any amendment, addendum or exhibit attached hereto, nor term, provision or clause contained therein, shall be construed as being for the benefit of, or providing a benefit to, any party not a signatory hereto.

H. Utilization of E-Verify

As required by State of Florida Executive Order Number 11-116, the Contractor identified in this Contract is required to utilize the U.S. Department of Homeland Security's E-Verify system to verify employment eligibility of: all persons employed during the contract term by the Contractor to perform employment duties pursuant to the Contract, within Florida; and all persons, including subcontractors, assigned by the Contractor to perform work pursuant to the Contract with the Department. (<http://www.uscis.gov/e-verify>) Additionally, the Contractor shall include a provision in all subcontracts that requires all subcontractors to utilize the U.S. Department of Homeland Security's E-Verify system to verify employment eligibility of: all persons employed during the contract term by the Contractor to perform work or provide services pursuant to this Contract with the Department.

BALANCE OF PAGE INTENTIONALLY LEFT BLANK

Waiver of breach of any provision of this Contract shall not be deemed to be a waiver of any other breach and shall not be construed to be a modification of the terms of this Contract.

This Contract will be governed by and construed in accordance with the laws of the State of Florida. Any action hereon or in connection herewith shall be brought in Leon County, Florida.

This Contract and Addendum A contain all of the terms and conditions agreed upon by the parties.

IN WITNESS THEREOF, the parties hereto have caused this Contract to be executed by their undersigned officials as duly authorized.

AGENCY: SANTA ROSA COUNTY, BOARD OF COUNTY COMMISSIONERS

SIGNED
BY: _____
NAME: _____
TITLE: _____
DATE: _____
FEID #: _____

DEPARTMENT OF CORRECTIONS

**Approved as to form and legality,
subject to execution.**

SIGNED
BY: _____
NAME: **Michael D. Crews**
TITLE: **Secretary
Department of Corrections**
DATE: _____

SIGNED
BY: _____
NAME: **Jennifer A. Parker**
TITLE: **General Counsel
Department of Corrections**
DATE: _____

Addendum A

**Inmate Work Squad Detail of Costs for Santa Rosa County, Board of County Commissioners
Interagency Contract Number WS845 Effective September 23, 2013**

ENTER MULTIPLIERS IN SHADED BOXES ONLY IF TO BE INVOICED TO AGENCY

**I. CORRECTIONAL WORK SQUAD OFFICER SALARIES AND POSITION RELATED-EXPENSES
TO BE REIMBURSED BY THE AGENCY:**

	# Officer: Multiplier	3	Per Officer Annual Cost	Total Annual Cost
Officers Salary			\$ 54,194.00 **	\$ 162,582.00
Salary Incentive Payment			\$ 1,128.00	\$ 3,384.00
Repair and Maintenance			\$ 121.00	\$ 363.00
State Personnel Assessment			\$ 354.00	\$ 1,062.00
Training/Criminal Justice Standards			\$ 200.00	\$ 600.00
Uniform Purchase			\$ 400.00	\$ 1,200.00
Uniform Maintenance			\$ 350.00	\$ 1,050.00
Training/Criminal Justice Standards *			\$ 2,225.00	
TOTAL - To Be Billed By Contract To Agency			\$ 58,972.00	\$ 170,241.00

*Cost limited to first year of contract as this is not a recurring personnel/position cost.

** Annual cost does not include overtime pay.

IA. **The Overtime Hourly Rate of Compensation for this Contract is \$31.85, if applicable.** (The Overtime Hourly Rate of Compensation shall include the average hourly rate of pay for a Correctional Officer and the average benefit package provided by the department, represented as time and one half for purposes of this Contract.)

II. ADMINISTRATIVE COSTS TO BE REIMBURSED BY THE AGENCY:

Costs include but may not be limited to the following:
Rain coats, staff high visibility safety vest, inmate high visibility safety vest, fire extinguisher, first aid kit, personal protection kit, flex cuffs, warning signs, handcuffs, Igloo coolers, portable toilets, insect repellants, masks, vaccinations, and other administrative expenses.

	Number Squads	Total Annual Cost
	3	\$ 2,250.00
TOTAL - To Be Billed By Contract To Agency		\$ 2,250.00

III. ADDITIONAL AGENCY EXPENSES:

Tools, equipment, materials and supplies not listed in Section II above are to be provided by the Agency.

CELLULAR PHONE WITH SERVICE REQUIRED: YES NO
ENCLOSED TRAILER REQUIRED: YES NO

Addendum A
Inmate Work Squad Detail of Costs for Santa Rosa County, Board of County Commissioners
Interagency Contract Number WS845 Effective September 23, 2013

IV. OPERATING CAPITAL TO BE ADVANCED BY AGENCY:		Per Unit Cost	Number of Units	Total Cost	Bill To Agency	Provided By Agency	Already Exists
Hand Held Radio	MACOM	\$4969.00	<input type="checkbox"/>	\$ -	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Vehicle Mounted Radio	MACOM	\$5400.00	<input checked="" type="checkbox"/>	\$ -	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
TOTAL Operating Capital To Be Advanced By Agency				\$ -			

V. TOTAL COSTS TO BE ADVANCED BY AGENCY:	Total Cost
1. Operating Capital - from Section IV.	\$0.00
2. Grand Total - To Be Advanced By Agency At Contract Signing:	<u>\$0.00</u>

VI. TOTAL COSTS TO BE BILLED TO AGENCY BY CONTRACT:	Total Cost
1. Correctional Officer Salaries and Position-Related Expenses - from Section I.	\$170,241.00
2. Other Related Expenses and Security Supplies - from Section II.	\$2,250.00
3. Grand Total - To Be Billed To Agency By Contract:	<u>\$172,491.00</u>

VII. TOTAL OF ALL COSTS ASSOCIATED WITH CONTRACT: (Total of Sections V. and VI.)	<u>\$172,491.00</u>
--------------------------------------------------------------------------------------------	---------------------

VIII. OVERTIME COSTS:
 If the contracting Agency requests overtime for the work squad which is approved by the Department, the contracting Agency agrees to pay such costs and will be billed separately by the Department for the cost of overtime.

Addendum A - INSTRUCTIONS
Inmate Work Squad Detail of Costs for Santa Rosa County, Board of County Commissioners
Interagency Contract Number WS845 Effective September 23, 2013

- Section I.** Costs in this section are determined each fiscal year by the Budget and Management Evaluation Bureau and are fixed. By entering the number of Officers required for this contract, the spreadsheet will automatically calculate the "Total Annual Cost" column. If this Work Squad is beyond the first year of existence, enter a zero (0) in the "Total Annual Cost" column for "Training/Criminal Justice Standards" after you have entered the "# Officers Multiplier".
- Section II.** Safety and environmental health procedures require safety measures such as the use of safety signs, vests, and clothing. The Department's procedure for Outside Work Squads requires that all Work Squad Officers be responsible for ensuring their squad is equipped with a first aid kit and a personal protection equipment (PPE) kit. Section II identifies such required equipment. A new squad must be sufficiently equipped and an on-going squad must be re-supplied when needed. Type in the number of squads used for this contract and the spreadsheet will automatically calculate the fixed annual expense of \$750.00 per squad and place the total in Section VI.
- Section III.** Check "Yes" or "No" to indicate whether a Cellular Phone with Service and/or an Enclosed Trailer is required by the Contract Manager.
- Section IV.** The Department's procedure for Outside Work Squads requires that they have at least one (1) primary means of direct communication with the Institution's Control Room. Communication via radio and/or cellular phone is appropriate. It is preferred that a backup, secondary means of communication also be available. It is the Agency's responsibility to provide them. If the Department purchases a radio(s), the Agency must fund the purchase at the time the Contract is signed. Check the box for the type of radio and fill in the Per Unit Cost for the type of radio, Number of Units, and Total Cost columns. Leave the Total Cost column blank if a radio(s) is not being purchased at this time. Check applicable boxes ("Bill to Agency", "Provided by Agency" and "Already Exists") for each radio.
NOTE: All radio communication equipment owned or purchased by the Agency that is programmed to the Department's radio frequency and used by the work squad(s), whether purchased by the Department or the Agency, shall be IMMEDIATELY deprogrammed by the Department at no cost to the Agency upon the end or termination of this Contract.
- Section V.** The total funds the Agency must provide at the time the contract is signed will be displayed here when the form is properly filled out.
- Section VI.** The total funds the Agency will owe contractually, and pay in equal quarterly payments, will be displayed here.
- Section VII.** The total funds associated with the Contract, to be paid by the Agency as indicated in Sections V. and VI., will be displayed here.
- Section VIII.** Any agreement in this area will be billed separately as charges are incurred.



Department of Public Works
SANTA ROSA COUNTY, FLORIDA
Milton, Florida 32583

Stephen L. Furman
Assistant
Public Works Director
6075 Old Bagdad Hwy.
626-0191 • 994-5721 • 623-2221

AVIS WHITFIELD
Director of Public Works
6075 Old Bagdad Hwy.
626-0191 • 994-5721 • 623-2221
Fax 623-1331

Thad Allen
Superintendent
Building Maintenance/Parks
P. O. Box 864
623-1569 • 939-1877

3

MEMO

TO: Hunter Walker, County Administrator
FROM: Avis Whitfield, Public Works Director *AW*
SUBJECT: Timber Harvesting
DATE: June 19, 2013

We have obtained two proposals for the county to be paid for timber with the higher proposal from Escambia Timber, LLC at \$5.00 per ton for pine pulpwood and \$12.00 per ton for chip-n-saw.

The timber harvesting will be at Peter Prince Airport relevant to meeting FFA requirements for approach slope penetration.

AW/lc

ESCAMBIA TIMBER, LLC

P.O. BOX 801

BREWTON, AL. 36427

Telephone 251-867-5514

May 31, 2013

To: Mr. Greg Cotton/ Santa Rosa Co. FL. Commissioners office.

Subject: Per ton prices for the designated timber that you requested a bid on; located east of the runway at the Airport north of Hwy 90 at Milton.

Pine Pulpwood \$5.00/ton

Chip-n-saw \$12.00/ton

Thank you for this opportunity.

By:


Martin Fowler

C&G Landclearing, Inc.
2175 Wallace Lake Rd.
Pace, FL. 32571

5/31/2013

Greg, this is my bid for the timber you showed me at the airport.

PINE PULPWOOD \$4.00 per-ton

CHIP-N-SAW \$10.00 per-ton

Thank you.

Signed: Clay Melvin
Clay Melvin

BUDGET & FINANCIAL MANAGEMENT COMMITTEE

Chairman: Commissioner Melvin
Vice Chairman: Commissioner Lynchard

June 24, 2013

Bid Actions:

- 1) Discussion of bids received for abatement project located at 4205 Sixth Avenue in Pace. Low bidder meeting specifications is LJFD, Inc. - Joiners with a bid of \$2,225.
- 2) Discussion of bids received for abatement project located at 5857 Capitol Drive in Gulf Breeze. Low bidder meeting specifications is Sessions Land Clearing with a bid of \$2,400.
- 3) Discussion of bids received for abatement project located at 9601 Eagle Nest Drive in Navarre. Low bidder meeting specifications is Sessions Land Clearing with a bid of \$2,100.
- 4) Discussion of bids received for abatement project located at 2251 Tom Street in Navarre. Low bidder meeting specifications is Sessions Land Clearing with a bid of \$2,400.

Budget:

- 5) **Budget Amendment 2013 – 133** in the amount of \$ **1,355,425** to carry forward funds for the resurfacing of 22 roadways as approved at the June 13, 2013 BOCC Regular Meeting from the Road & Bridge Fund.
- 6) **Budget Amendment 2013 – 134** in the amount of \$ **217,315** to fund the construction of a multi-use path on East Bay Boulevard (C.R. 399) as approved at the June 13, 2013 BOCC Regular Meeting from Area 3 Impact Fees.
- 7) **Budget Amendment 2013 – 135** in the amount of \$ **14,750** to fund the design services related to the new t-hangar construction at Peter Prince Airport as approved at the June 13, 2013 BOCC Regular Meeting from the Peter Prince Field Enterprise Fund.
- 8) **Budget Amendment 2013 – 136** in the amount of \$ **53,500** to fund the rehabilitation of the Navarre Beach water main as approved at the June 19, 2013 BOCC Regular Meeting from the Navarre Beach Fund.

County Expenditure/Check Register:

- 9) Discussion of County Expenditures / Check Register

PROCUREMENT RECOMMENDATION

1. **PRODUCT/SERVICE:** ABATEMENT PROJECT LOCATED AT 4205 SIXTH AVENUE, PACE

2. **RESPONSIBLE OFFICE:** INSPECTIONS DEPARTMENT

3. **DESCRIPTION OF SERVICE/PRODUCT:**

General Demolition/Clean-up

4. **SCOPE OF WORK:**

Remove all debris and litter from lot. Leave lot level at a natural grade and rake clean. Verification of abandonment of septic tank.

5. **BIDDERS AND PRICES:**

A. LJFD, Inc. -Joiners	\$ 2,225
B. Sessions Land Clearing	\$2,800
C. Cross Environmental Services, Inc.	\$6,340
D. Cross Construction Services, Inc.	\$7,500

PROCUREMENT RECOMMENDATION

1. **PRODUCT/SERVICE:** ABATEMENT PROJECT LOCATED AT 5857 CAPITOL DRIVE, GULF BREEZE

2. **RESPONSIBLE OFFICE:** INSPECTIONS DEPARTMENT

3. **DESCRIPTION OF SERVICE/PRODUCT:**

General Demolition/Clean-up

4. **SCOPE OF WORK:**

Remove all debris and litter from lot. Remove mobile home from lot. Leave lot level at a natural grade and rake clean. Verification of abandonment of septic tank.

5. **BIDDERS AND PRICES:**

A. Sessions Land Clearing	\$2,400
B. LJFD, Inc.- Joiners	\$2,849
C. Cross Environmental Services, Inc.	\$5,230
D. Cross Construction Services, Inc.	\$6,500

PROCUREMENT RECOMMENDATION

1. **PRODUCT/SERVICE:** ABATEMENT PROJECT LOCATED AT 9061 EAGLE NEST DRIVE, NAVARRE

2. **RESPONSIBLE OFFICE:** INSPECTIONS DEPARTMENT

3. **DESCRIPTION OF SERVICE/PRODUCT:**

General Demolition/Clean-up

4. **SCOPE OF WORK:**

Remove all debris and litter from lot. Remove mobile home from lot. Leave lot level at a natural grade and rake clean. Verification of abandonment of septic tank.

5. **BIDDERS AND PRICES:**

A. Sessions Land Clearing	\$2,100
B. LJFD, Inc.- Joiners	\$2,485
C. Cross Environmental Services, Inc.	\$5,780
D. Cross Construction Services, Inc.	\$7,500

PROCUREMENT RECOMMENDATION

1. **PRODUCT/SERVICE:** ABATEMENT PROJECT LOCATED AT 2251 TOM STREET, NAVARRE

2. **RESPONSIBLE OFFICE:** INSPECTIONS DEPARTMENT

3. **DESCRIPTION OF SERVICE/PRODUCT:**

General Demolition/Clean-up

4. **SCOPE OF WORK:**

Remove all debris and litter from lot. Remove mobile homes from lot. Leave lot level at a natural grade and rake clean. Verification of abandonment of septic tank.

5. **BIDDERS AND PRICES:**

A. Sessions Land Clearing	\$2,400
B. LJFD, Inc.- Joiners	\$3,145
C. Cross Environmental Services, Inc.	\$5,700
D. Cross Construction Services, Inc.	\$8,500

BUDGET MODIFICATION RESOLUTION

No.

Whereas, the Board of County Commissioners has determined that a need exists to amend the budget pursuant to Florida Statute 129.06. NOW, THEREFORE, The Board of County Commissioners of Santa Rosa County, Florida does make the following budget amendments:

REQUESTER ACTION

DATE: June 14, 2013

FROM: **Road & Bridge Fund**
TO: Board of County Commissioners
VIA: Budget Director
SUBJ: Request Approval of the following

ADDITION:
MODIFICATION: X
DELETION:
OVERDRAFT:

	<u>Line Item Number</u>	<u>Description</u>	<u>Amount</u>
From:	101 – 3990001	Cash Carried Forward	\$ 1,355,425
To:	2100 – 5340034	Secondary Roads	\$ 1,355,425

State reason for this request:

Carries forward Road & Bridge funds for the resurfacing of 22 roadways as approved by the BOCC on June 13, 2013.

Requested by: Avis Whitfield/s/

BUDGET DIRECTOR ACTION

DOCUMENT NO. 2013-133

Budget Updated: _____ Allowed: _____ Forwarded: _____ Returned: _____

Comment: _____

BUDGET DIRECTOR

BUDGET COMMITTEE ACTION

DATE: June 24, 2013

Approved: _____ Hold: _____ Withdrawn: _____ Comment: _____

PASSED AND ADOPTED by the Board of County Commissioners of Santa Rosa County, Florida on this 27th day Of June, 2013.

ATTESTED:

CHAIRMAN

CLERK OF THE COURTS

Jayne Bell

From: Avis Whitfield
Sent: Thursday, June 13, 2013 4:53 PM
To: Jayne Bell
Cc: Stephen Furman; Louann Callahan
Subject: Budget amendment

Jayne,

Please add an item to the next budget agenda to move \$1,355,425.00 from Road & Bridge Reserves to 2100-5340034 (Secondary Roads) to fund the resurfacing of 22 roadways as approved by the BOCC on June 13, 2013.

Thanks,

Avis Whitfield
Director
Santa Rosa County Public Works

Florida has a very broad Public Records Law. Virtually all written communications to or from Santa Rosa County Personnel are public records available to the public and media upon request. E-mail sent or received on the county system will be considered public and will only be withheld from disclosure if deemed confidential pursuant to State Law.

BUDGET MODIFICATION RESOLUTION

No.

Whereas, the Board of County Commissioners has determined that a need exists to amend the budget pursuant to Florida Statute 129.06. NOW, THEREFORE, The Board of County Commissioners of Santa Rosa County, Florida does make the following budget amendments:

REQUESTER ACTION

DATE: June 14, 2013

FROM: **Impact Fee Fund**
TO: Board of County Commissioners
VIA: Budget Director
SUBJ: Request Approval of the following

ADDITION:
MODIFICATION: X
DELETION:
OVERDRAFT:

	<u>Line Item Number</u>	<u>Description</u>	<u>Amount</u>
From:	2104 – 5990026	Impact Area 3 Reserves	(\$ 217,315)
To:	2104 – 5630041	Multi-Purpose Paths	\$ 217,315

State reason for this request:

Funds the construction of a multi-use path on East Bay Boulevard (C.R. 399) as approved at the June 13, 2013 BOCC Regular Meeting from Area 3 Impact Fees.

Requested by: Avis Whitfield/s/

BUDGET DIRECTOR ACTION

DOCUMENT NO. 2013-134

Budget Updated: _____ Allowed: _____ Forwarded: _____ Returned: _____

Comment: _____

BUDGET DIRECTOR

BUDGET COMMITTEE ACTION

DATE: June 24, 2013

Approved: _____ Hold: _____ Withdrawn: _____ Comment: _____

PASSED AND ADOPTED by the Board of County Commissioners of Santa Rosa County, Florida on this 27th day Of June, 2013.

ATTESTED:

CHAIRMAN

CLERK OF THE COURTS

Jayne Bell

From: Avis Whitfield
Sent: Thursday, June 13, 2013 4:59 PM
To: Jayne Bell
Cc: Stephen Furman; Louann Callahan
Subject: Budget amendment

Jayne,

Please add an item to the next budget agenda to move \$217,315.00 from Area 3 Impact Fees to 2100-5630041 (Multi-Purpose Paths) to fund the construction of a multi-use path on East Bay Boulevard (C.R. 399) as approved by the BOCC on June 13, 2013.

Thanks,

Avis Whitfield
Director
Santa Rosa County Public Works

Florida has a very broad Public Records Law. Virtually all written communications to or from Santa Rosa County Personnel are public records available to the public and media upon request. E-mail sent or received on the county system will be considered public and will only be withheld from disclosure if deemed confidential pursuant to State Law.

BUDGET MODIFICATION RESOLUTION

No.

Whereas, the Board of County Commissioners has determined that a need exists to amend the budget pursuant to Florida Statute 129.06. NOW, THEREFORE, The Board of County Commissioners of Santa Rosa County, Florida does make the following budget amendments:

REQUESTER ACTION

DATE: June 19, 2013

FROM: **Peter Prince Field Enterprise Fund**
TO: Board of County Commissioners
VIA: Budget Director
SUBJ: Request Approval of the following

ADDITION:
MODIFICATION: X
DELETION:
OVERDRAFT:

	<u>Line Item Number</u>	<u>Description</u>	<u>Amount</u>
From:	405 – 3990001	Cash Carried Forward	\$ 14,750
To:	4021 – 531001	Professional Services	\$ 14,750

State reason for this request:

Funds the design services related to new t-hangar construction at Peter Prince Airport as approved at the June 13, 2013 BOCC Regular Meeting.

Requested by: Roger Blaylock/s/

BUDGET DIRECTOR ACTION

DOCUMENT NO. **2013-135**

Budget Updated: _____ Allowed: _____ Forwarded: _____ Returned: _____

Comment: _____

BUDGET DIRECTOR

BUDGET COMMITTEE ACTION

DATE: June 24, 2013

Approved: _____ Hold: _____ Withdrawn: _____ Comment: _____

PASSED AND ADOPTED by the Board of County Commissioners of Santa Rosa County, Florida on this 28th day Of June, 2013.

ATTESTED:

CHAIRMAN

CLERK OF THE COURTS

Jayne Bell

From: Shirley Powell
Sent: Wednesday, June 19, 2013 8:22 AM
To: Jayne Bell
Cc: Roger Blaylock
Subject: Budget Amendment - Peter Prince Airport

Jayne,

Would you please prepare a Budget Amendment in the amount of \$14,750.00 for design services related to new t-hangar construction at the airport? This item was approved in the June 13th meeting. Please do not hesitate to call if you have any questions or need additional information. Thanks!!

Shirley J. Powell
Santa Rosa County Engineering
6051 Old Bagdad Hwy., Ste. 300
Milton, FL 32583
(850) 981-7100
(850) 983-2161 Fax

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BUDGET MODIFICATION RESOLUTION

No.

Whereas, the Board of County Commissioners has determined that a need exists to amend the budget pursuant to Florida Statute 129.06. NOW, THEREFORE, The Board of County Commissioners of Santa Rosa County, Florida does make the following budget amendments:

REQUESTER ACTION

DATE: June 19, 2013

FROM: **Navarre Beach Fund**
TO: Board of County Commissioners
VIA: Budget Director
SUBJ: Request Approval of the following

ADDITION:
MODIFICATION: X
DELETION:
OVERDRAFT:

	<u>Line Item Number</u>	<u>Description</u>	<u>Amount</u>
From:	401 – 3990001	Cash Carried Forward	\$ 53,500
To:	0660 – 546001	Repair & Maintenance	\$ 53,500

State reason for this request:

Funds the rehabilitation of the Navarre Beach water main as approved at the June 19, 2013 BOCC Regular Meeting.

Requested by: Roger Blaylock/s/

BUDGET DIRECTOR ACTION

DOCUMENT NO. **2013-136**

Budget Updated: _____ Allowed: _____ Forwarded: _____ Returned: _____

Comment: _____

BUDGET DIRECTOR

BUDGET COMMITTEE ACTION

DATE: 06/24/2013

Approved: _____ Hold: _____ Withdrawn: _____ Comment: _____

PASSED AND ADOPTED by the Board of County Commissioners of Santa Rosa County, Florida on this **28th** day Of **June, 2013**.

ATTESTED:

CHAIRMAN

CLERK OF THE COURTS

Jayne Bell

From: Shirley Powell
Sent: Wednesday, June 19, 2013 8:25 AM
To: Jayne Bell
Cc: Roger Blaylock
Subject: Budget Amendment - Navarre Beach Water Main Rehab Project

Jayne,

Would you please prepare a Budget Amendment in the amount of \$53,500.00 for the referenced project? This item was approved in the June 13th Board meeting. Please do not hesitate to call if have any questions or need additional information. Thanks!!

Shirley J. Powell
Santa Rosa County Engineering
6051 Old Bagdad Hwy., Ste. 300
Milton, FL 32583
(850) 981-7100
(850) 983-2161 Fax

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No support documentation for this agenda item.