



Santa Rosa County Board of County Commissioners

6495 Caroline Street, Suite M
Milton, Florida 32570

COMMISSION REGULAR MEETING

June 26, 2014 – 9:00 a.m.

Administrative Complex - Board Meeting Room

9:00 a.m. Call to Order – Chairman Jim Melvin

Prayer – Pastor William Milan, Olivet Baptist Church

Pledge of Allegiance

Approval of the Minutes of the May 27, 2014 Judicial Facility Workshop, June 10, 2014 Pre-Budget Workshop and the June 12, 2014 Regular Meeting

Approval of the Agenda

Proclamations

Navarre CERT Radio Days
Skyline Fire/Rescue Chief Tim Diamond

Presentation

U.S. 90 PD&E Study
- FL Department of Transportation
- Metric Engineering

9:30 a.m. Public Hearing

An ordinance establishing street lighting Municipal Service Benefit Unit (MSBU) for Foxboro, Diamond Creek, Longview, Pace Mill Creek and Ashley Plantation.

An ordinance establishing paving/water/sewer MSBU for Ponderosa Subdivision.

An ordinance establishing subdivision improvements MSBU for Hidden Forest Subdivision.

Economic Development Committee – Salter & Melvin

Administrative Committee – Melvin & Salter

1. Recommend leasing the former Environmental Health building to Healthy Start Coalition of Santa Rosa County, Inc. for office space.
2. Discussion of request from Milton Aviation Partners to amend current lease to include additional property for expansion.
3. Recommend Emerald Coast Utilities Authority (ECUA) Resolution 14-06 and Source Separated Recyclables Loading and Transportation Agreement for recyclable collection/transportation program.
4. Recommend proposed job description for Tourist Development Director position for advertisement by Human Resources Department.
5. Recommend staff initiate State of Florida permitting process for dredging area adjacent to Oriole Beach boat ramp based on public safety concerns.
6. Recommend request from The Magnolia Center for management agreement of the McCallister Park adjacent to Magnolia Cemetery.
7. Recommend Social Media/Digital Marketing Policies and Procedures as recommended by the Public Information Officer and County Attorney.
8. Recommend annual renewal of the contract with Florida Coalition Against Domestic Violence for Domestic Violence Program.
9. Recommend scheduling quarterly Board of Commissioners and Zoning Board meetings at Tiger Point Community Center effective with the respective meetings Thursday, August 14, 2014.
10. Recommend Resolution establishing tentative rates for 2014-2015 Municipal Service Benefit Unit (MSBU) projects.
11. Recommend employment agreement with Roy Andrews for County Attorney position effective August 4, 2014.
12. Recommend Resolution authorizing continuing support of application for Florida Department of Transportation TRAP grant for design and construction of King Middle School Sidewalk project developed by City of Milton.

Administrative Committee – continued

13. Meetings (unless otherwise noted the meetings below will be held in the Board room of the Santa Rosa County Administrative Center):

Law Library Committee	July 1	12:00 p.m.
Santa Rosa County Courthouse, Room M9, Milton		
Marine Advisory	July 1	Cancelled
Tourist Development North End Committee	July 3	8:30 a.m.
Santa Rosa Chamber of Commerce, 5247 Stewart St., Milton		
Commission Committee	July 7	9:00 a.m.
Tourist Development South End Committee	July 9	9:00 a.m.
Navarre Visitors' Center, 8543 Navarre Parkway, Navarre		
Building Code Board of Adjustments	July 9	Cancelled
Public Services Conference Room, 6051 Old Bagdad Hwy., Milton		
Blackwater Soil and Water Conservation Dist.	July 10	7:30 a.m.
6285 Dogwood Drive, Milton		
Commission Regular	July 10	9:00 a.m.
Zoning Board Meeting	July 10	6:00 p.m.

Engineer's Report

1. Recommend bid in the amount of \$390,353.35 from Brown Construction of NWF, Inc. for Option A of Pine Blossom Road drainage repair project as low bidder meeting specifications.
2. Discussion of Grand Canal wash outs with quotes due June 25, 2014.
 - 1) Grand Canal Street
 - 2) Venetian Way
3. Recommend Change Order No. 1 to the contract with Pensacola Concrete Construction Co., Inc. in the amount of \$26,561.19 and additional 81 days for the Navarre Beach Water Main Rehabilitation project.
4. Recommend Preliminary Plat for Martinique Place, a 28 lot subdivision located in Working District 5.
5. Recommend Preliminary Plat for Wynfield, a 59 lot subdivision located in Working District 1.
6. Recommend Construction Plans for Martinique Place, a 28 lot subdivision a located in Working District 5.
7. Recommend Construction Plans for Wynfield, a 59 lot subdivision located in Working District 1.

Public Services Committee – Lynchard & Williamson

1. Recommend amended agreement with Cassidian Communications, Inc. expanding the capacity of our emergency call notification system.
2. Recommend submission of application for Florida Division of Emergency Management Citizen Corp grant in the amount of \$13,000 with match requirement provided through ‘in-kind’ services.
3. Recommend renewal of the vehicle lease agreement with Pensacola Bay Transportation for four (4) vans used for the door-to-door public disadvantaged transportation program.
4. Recommend 2014 Escambia Consortium Annual Action Plan for Housing including the HOME program funding in the amount of \$143,650 and authorize Chairman to sign all related documents.
5. Recommend bid in the amount of \$13,500 for SHIP program emergency repairs to structure located 5439 Tom Sawyer Road as the lowest bidder including approval to exceed the emergency repair program limit of \$10,000.
6. Recommend acceptance of \$1,000 for short sale in lieu of foreclose for the property located at 6942 Cedar Ridge Road.

Public Works Committee – Williamson & Cole

Budget & Financial Management Committee – Cole & Lynchard

1. Recommend bid in the amount of \$17,723 from Hub City Ford, Inc. for replacement of one (1/2 ton) pickup truck for Building Maintenance as the low bidder meeting specifications.
2. Recommend bid in the amount of \$29,510 each from McKenzie Buick, GMC for replacement of three One Ton 15 Passenger vans, one for Parks and two for Road & Bridge, as the low bidder meeting specifications.
3. Recommend bid in the amount of \$26,746 from Jarrett Gordon Ford for replacement of one (3/4 ton) crew cab pickup truck with a service body for Road & Bridge as the low bidder meeting specifications.

Budget & Financial Management Committee – continued

4. Recommend bid in the amount of \$26,004 each from Hub City Ford, Inc. for replacement of three (3/4 ton) crew cab 4 wheel drive pickup trucks for Road & Bridge as the low bidder meeting specifications.
5. Recommend bid in the amount of \$20,510 from Hub City Ford, Inc. for replacement of one (1/2 ton) 4 wheel drive pickup truck for Engineering as the low bidder meeting specifications.
6. Recommend bid in the amount of \$18,981 from Jarrett Gordon Ford for replacement of one (1/2 ton) pickup truck for Mosquito Control as the low bidder meeting specifications.
7. Recommend bid in the amount of \$20,890 from Hub City Ford, Inc. for replacement of one (1/2 ton) 4 wheel drive pickup truck for Mosquito Control as the low bidder meeting specifications.
8. Recommend bid in the amount of \$45,184 from Hub City Ford, Inc. for replacement of one (3/4 ton) pickup truck outfitted with an animal control unit body for Animal Services as the low bidder meeting specifications.
9. Recommend rejection of bids received for compact pickup trucks for Public Services and re-bidding the request.
10. Recommend Budget Amendment 2014 – 139 in the amount of \$304,000 to carry forward funds in the General Fund for design services for proposed judicial facility as approved at August 8, 2014 meeting.
11. Recommend Budget Amendment 2014 – 140 in the amount of \$13,500 to carry forward funds in the General Fund for evaluation of site in downtown Milton for the location of the proposed judicial facility as approved at the June 12, 2014 meeting.
12. Recommend Budget Amendment 2014 – 141 in the amount of \$11,497 recognizing insurance claim payments for fire vehicle repairs due to the April 29, 2014 flood and allocate for expenditure in the Self Insurance Fund.
13. Recommend Budget Amendment 2014 – 142 in the amount of \$47,233 transferring funds from the Capital Fund to the General Fund for a replacement pickup truck for the Building Maintenance Department and a passenger van for the Parks Department.
14. Recommend Budget Amendment 2014 – 143 in the amount of \$241,577 carrying forward Road & Bridge Funds for the Compact Track Loader (\$77,799) as approved at the June 12, 2014 meeting and for two (2) passenger vans (\$59,020); one crew cab pickup truck; three (3) four wheel drive pickup trucks (\$78,012).
15. Recommend Budget Amendment 2014 – 144 in the amount of \$45,184 transferring funds from the Capital Fund to the General Fund for one (1) gas vehicle pickup truck and animal control body for the Animal Services Department.

Budget & Financial Management Committee – continued

16. Recommend Budget Amendment 2014-145 in the amount of \$60,000 transferring funds from Capital Fund to the General Fund for replacement of one truck in Engineering and two trucks in Mosquito Control.
17. Recommend County Expenditures / Check Register.

County Administrator

County Attorney

Public Forum