



Santa Rosa County

Board of County Commissioners

6495 Caroline Street, Suite M
Milton, Florida 32570

COMMISSION COMMITTEE MEETING

Monday, September 21, 2015 – 9:00 a.m.

Administrative Complex - Board Meeting Room

Economic Development Committee – Lynchard & J. Williamson

1. Discussion of resolution opposing oil drilling and exploration in the Gulf Military Test and Training Range as requested by the Defense Support Initiative.
2. Discussion of appointment of Norm Crowder and reappointment of Jack Sanborn to four year term on the Tourist Development Council.
3. Discussion of providing funding and/or marketing support for nine (9) events in FY2015-2016 as recommended by Tourist Development Council.
4. Update on Florida Secretary of Commerce visit to county September 9, 2015.
5. Discussion of certification by Visit Florida of the Santa Rosa County Visitor Information Center as a Certified Tourism Information Center.

Administrative Committee – Salter & Lynchard

1. Discussion of placement of historic marker on the Fisher Hamilton Building as requested by the Santa Rosa Historical Society.
2. Discussion of submission of tentative RESTORE Act Direct Component Multi-Year Implementation Plan (MYIP) to U.S. Treasury Department and initiate forty-five (45) day public review and comment period.
3. Discussion of amending Ordinance 77-1 providing special event permit for alcohol sales/consumption.
4. Discussion of amending Ordinance 2015-18 to include area south of Yellow River into the South Santa Rosa County Tourism District.

Administrative Committee – continued

5. Discussion of Inter-local Agreement with cities of Gulf Breeze and Milton and Town of Jay regarding distribution of Local Option Gas Tax proceeds for 2016. **(Monday approval)**
6. Discussion of Agreement with the West Florida Regional Planning Council for annual Small Quantity Hazardous Waste Generator Assessment and Notification Program.
7. Discussion of scheduling public hearing on amendment to Ordinance 2015-01, repealing 2015-07 and amending 2015-05 correcting the effective date language for previously adopted comprehensive plan future land use map changes.
8. Discussion of extension of lease agreement with Council on Aging of West Florida, Inc. for building adjacent to Bagdad Community Center.
9. Discussion of submission of Florida Department of Environmental Protection Coastal Partnership Initiative Grant in the amount of \$30,000 for bathroom facilities at Bagdad Mill Site.
10. Discussion of Agreement with Florida Department of Environmental Protection for Florida Recreation Assistance Program (FRDAP) grant in the amount of \$50,000 for improvements to Navarre Park.
11. Discussion of proposals from qualified Third Party Administrators (TPAs) for providing TPA services for employee IRS Code Section 125 Flexible Benefits Plan.
12. Discussion of providing 15% County Matching Funds for the Federal Election Activities grant to the Supervisor of Elections for Help America Vote Act (HAVA).
13. Discussion of use of Navarre Beach Marine Park and Gulf Boulevard for 30th Annual Krewe of Jesters Mardi Gras parade on Navarre Beach Saturday, January 30, 2016.
14. **INFO ONLY:** Public Hearing items scheduled for 9:30 a.m. Thursday, September 24, 2015: NONE

Engineer's Report

1. Discussion of landfill surplus equipment and authorization for listed equipment to be auctioned by Global Auction Services. (Attachment A)
2. Discussion of Request for Proposals for yard waste processing services. (Attachment B)
3. Discussion of contract with Geosyntec to provide construction quality assurance for the construction and certification of Phase IV, Cell C at the County's Central Landfill. (Attachment C)
4. Discussion of lease agreement with Thompson Caterpillar to lease a compactor for a period of 48 month. (Attachment D)
5. Discussion of purchase of mosquito control chemicals from Univar in the amount of \$35,864.00. (Attachment E)
6. Discussion of bids received for the Tiger Point Boulevard Sidewalks project with Roads, Inc. of NW FL being the low bidder meeting qualifications, partially funded through the FDOT LAP Program. (Attachment F)
7. Discussion of grant and project administration services with Pegasus Engineering for the Ranchettes HMGP. These services are budgeted within the grant at 75%. (Attachment G)
8. Discussion of grant and project administration services with Pegasus Engineering for the Pace/Patterson Lane HMGP. These services are budgeted within the grant at 75%. (Attachment H)
9. Discussion of Final Plat for Ashley Plantation Phase Five, an 18 lot subdivision, a portion of Section 25, Township 2 North, Range 30 West, Santa Rosa County, Florida. (District 3) (Attachment I)

Public Services Committee – J. Williamson & Lynchard

1. Discussion of approval of agreement with Situation Rx in the amount of \$32,600.00 for All-Hazard Incident Management Team Training as the lowest quotation. The cost will be covered entirely from a Homeland Security Grant.
2. Discussion of approval for lease/purchase agreement with Cardiac Solutions in the amount of \$47,960.00 for 40 AED's and \$9,000.00 for replacement of batteries and pads on an existing 40 units. Cardiac Solutions will honor the unit pricing for a period of two (2) years for replacement of batteries and pads on other existing units. These expenditures will be funded by the annual EMS grant funding.

Public Works Committee – Cole & R. Williamson

1. Discussion of decreasing the speed limit on one-half mile of Munson Highway north of Highway 4, from 55 MPH to 45 MPH, as recommended by an FDOT study.
2. Discussion of renewal of contract W1036 with Florida Department of Corrections for one (1) inmate work squad assigned to the Road and Bridge Department.

Budget & Financial Management Committee – R. Williamson & Cole

1. Discussion of bids received for Housing Rehabilitation Project located at 6428 Gaynell Street. Low bidder meeting specifications is Kyser Construction, Inc. with a bid of \$26,650.
2. Discussion of Budget Amendment 2015 – 201 in the amount of \$5,331 to recognize the FY 2015 Citizen Corp (\$2,554) and CERT (\$2,777) grant revenue and allocates for expenditure in the Grant Fund.
3. Discussion of Budget Amendment 2015 – 202 in the amount of \$8,400 to fund the fiber installation and circuitry for the new Motorola project from ICP reserves.
4. Discussion of Budget Amendment 2015 – 203 in the amount of \$6,456 to carry forward MSBU funds for the 2% admin fee.
5. Discussion of Budget Amendment 2015 – 204 in the amount of \$30,000 to carry forward funds to pay invoices to Lewis Funeral Home for increase in indigent funerals.
6. Discussion of Budget Amendment 2015 – 205 in the amount of \$17,840 to transfer funds from the Capital Fund to the Fine & Forfeiture Fund to replace the panic alarm system at the Courthouse as approved at the September 10, 2015 meeting.
7. Discussion of Budget Amendment 2015 – 206 in the amount of \$910 to transfer funds from the District 5 Rec Fund to disconnect and remove sign at the entrance to Tiger Point Sports Complex.
8. Authorize Budget Amendments 2015 - 206, 207, 208, 209, 210 & 211 for year-end transactions.
9. Discussion of County Expenditures / Check Register.

Public Forum