



# Santa Rosa County

## Board of County Commissioners

6495 Caroline Street, Suite M  
Milton, Florida 32570

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### COMMISSION COMMITTEE MEETING

Monday, June 23, 2014 – 9:00 a.m.

Administrative Complex - Board Meeting Room

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#### **Administration of Oath of Office – Hon. Robert Hilliard**

District One Commissioner, Jaye Williamson

#### **Economic Development Committee – Salter & Melvin**

No Items.

#### **Administrative Committee – Melvin & Salter**

1. Discussion of proposed judicial facility sites by consulting architects HOK, Inc.
2. Discussion of the use of former Environmental Health building for Healthy Start Coalition of Santa Rosa County office space.
3. Discussion of request from Milton Aviation Partners to amend current lease to include additional property for expansion.
4. Discussion of Agreement and Resolution with Emerald Coast Utilities Authority (ECUA) for transportation and processing of recyclable material.
5. Discussion of recruitment of Tourist Development Director position.
6. Discussion of letter to Congressman Miller and Senators Nelson and Rubio regarding facilitating permitting by the US Army Corps of Engineers for the Navarre Beach renourishment project.

## **Administrative Committee – continued**

7. Discussion of authorizing engineering to initiate permitting for dredging area adjacent to Oriole Beach boat ramp based on public safety concerns.
8. Discussion of request from The Magnolia Center for management agreement of the McCallister Park.
9. Discussion of proposal from Sam Marshall Architects regarding resolving water intrusion into the Emergency Operations Center during April flooding.
10. Discussion of Social Media/Digital Marketing Policies and Procedures as recommended by the Public Information Officer.
11. Discussion of annual renewal of the contract with Florida Coalition Against Domestic Violence for Domestic Violence Program.
12. Discussion of scheduling quarterly Board of Commissioners and Zoning Board meetings at Tiger Point Community Center effective with the respective meetings Thursday, August 14, 2014.
13. INFO ONLY: Public Hearing items scheduled for 9:30 a.m. Thursday, June 26, 2014:

An ordinance establishing street lighting Municipal Service Benefit Unit (MSBU) for Foxboro, Diamond Creek, Longview, Pace Mill Creek and Ashley Plantation.

An ordinance establishing paving/water/sewer MSBU for Ponderosa Subdivision.

An ordinance establishing subdivision improvements MSBU for Hidden Forest Subdivision.

## **Engineer's Report**

1. Discussion of low bid option "A" for the Pine Blossom Drainage project to Brown Construction in the amount of \$390,353.35. (Attachment A)
2. Discussion of Grand Canal wash outs with quotes due June 25, 2014.
  - 1) Grand Canal Street
  - 2) Venetian Way

### **Engineer's Report - continued**

3. Discussion of Change Order No. 1 to the contract with Pensacola Concrete Construction in the amount of \$26,561.19 and additional 81 days for the Navarre Beach Water Main Rehabilitation project. (Attachment B)
4. Discussion of approval of Preliminary Plat for Martinique Place, a 28 lot subdivision a portion of Section(s) 17, Township, 2 South, Range 28 West, Santa Rosa County, Florida. (Working District 5). (Attachment C)
5. Discussion of approval of Preliminary Plat for Wynfield, a 59 lot subdivision a portion of Section 8, Township 1 North, Range 29 West, Santa Rosa County, Florida. (Working District 1) (Attachment D)
6. Discussion of approval of Construction Plans for Martinique Place, a 28 lot subdivision a portion of Section(s) 17, Township, 2 South, Range 28 West, Santa Rosa County, Florida. (Working District 5).
7. Discussion of approval of Construction Plans for Wynfield, a 59 lot subdivision a portion of Section 8, Township 1 North, Range 29 West, Santa Rosa County, Florida. (Working District 1)

### **Public Services Committee – Lynchard & Williamson**

1. Discussion of approval of the amended agreement with Cassidian Communications, Inc, expanding the capacity of our emergency call notification system.
2. Discussion of approval to submit a Citizen Corp grant in the amount of \$13,000.00 with the match requirement being provided through 'in-kind' services.
3. Discussion of renewal of the vehicle lease agreement with Pensacola Bay Transportation for the door-to-door public disadvantaged transportation program.
4. Discussion of approval of the 2014 Escambia Consortium Annual Action Plan for Housing in the amount of \$143,650.00, and authorize Chairman to sign all related documents.
5. Discussion of award of the emergency repair bid for 5439 Tom Sawyer Road, Milton, in the amount of \$13,500.00 as the lowest bidder, and approval to exceed the emergency repair program limit of \$10,000.00.
6. Discussion of approval of short sale for 6942 Cedar Ridge Road, Milton in lieu of foreclosure and acceptance of \$1,000.00 as satisfaction of mortgage.

## **Public Works Committee – Williamson & Cole**

No Items.

## **Budget & Financial Management Committee – Cole & Lynchard**

1. Discussion of bids received for one 6000 GVWR (1/2 ton) pickup truck (Building Maintenance). Low bidder meeting specifications is Hub City Ford, Inc. with a bid of \$17,723.
2. Discussion of bids received for three One Ton 15 Passenger vans (1 for Parks and 2 for Road & Bridge). Low bidder coming closest to meeting specifications is McKenzie Buick, GMC with a bid of \$29,510 each.
3. Discussion of bids received for one 9200 GVWR (3/4 ton) crew cab pickup truck with a service body (Road & Bridge). Low bidder meeting specifications is Jarrett Gordon Ford with a bid of \$26,746.
4. Discussion of bids received for three 9200 GVWR (3/4 ton) crew cab 4 wheel drive pickup trucks (Road & Bridge). Low bidder meeting specifications is Hub City Ford, Inc. with a bid of \$26,004 each.
5. Discussion of bids received for one 6000 GVWR (1/2 ton) 4 wheel drive pickup truck (Engineering). Low bidder meeting specifications is Hub City Ford, Inc. with a bid of \$20,510.
6. Discussion of bids received for one 6000 GVWR (1/2 ton) pickup truck (Mosquito Control). Low bidder meeting specifications is Jarrett Gordon Ford with a bid of \$18,981.
7. Discussion of bids received for one 6000 GVWR (1/2 ton) 4 wheel drive pickup truck (Mosquito Control). Low bidder meeting specifications is Hub City Ford, Inc. with a bid of \$20,890.
8. Discussion of bids received for one 9200 GVWR (3/4 ton) pickup truck outfitted with an animal control unit body (Animal Services). Low bidder meeting specifications is Hub City Ford, Inc. with a bid of \$45,184.
9. Discussion of rejection of bids received for compact pickup trucks for Public Services, and re-bidding the request.
10. Discussion of Budget Amendment 2014 – 139 in the amount of \$304,000 to carry forward funds in the General Fund for design services for the Santa Rosa Courthouse. This action was approved at the August 8, 2013 Regular BOCC Meeting.

## **Budget & Financial Management Committee – continued**

11. Discussion of Budget Amendment 2014 – 140 in the amount of \$13,500 to carry forward funds in the General Fund to evaluate an additional site in downtown Milton for the location of the new Santa Rosa County Courthouse as approved at the June 12, 2014 Regular BOCC Meeting.
12. Discussion of Budget Amendment 2014 – 141 in the amount of \$11,497 to recognize insurance claim payments received for fire vehicle repairs due to the April 29, 2014 flood and allocate for expenditure in the Self Insurance Fund.
13. Discussion of Budget Amendment 2014 – 142 in the amount of \$47,233 to transfer funds from the Capital Fund to the General Fund for a pickup truck for the Building Maintenance Department and a passenger van for the Parks Department.
14. Discussion of Budget Amendment 2014 – 143 in the amount of \$241,577 to carry forward Road & Bridge Funds for the Compact Track Loader (\$77,799) as approved at the June 12, 2014 BOCC Regular Meeting and for two (2) passenger vans (\$59,020); one (1) 9200 GVWR crew cab pickup truck; three (3) 9200 GVWR four wheel drive pickup trucks (\$78,012).
15. Discussion of Budget Amendment 2014 – 144 in the amount of \$45,184 to transfer funds from the Capital Fund to the General Fund for one (1) gas vehicle pickup truck for the Animal Services Department.
16. Discussion of County Expenditures / Check Register.

## **Public Forum**