



Santa Rosa County

Board of County Commissioners

6495 Caroline Street, Suite M
Milton, Florida 32570

COMMISSION COMMITTEE MEETING

Monday, January 11, 2016 – 9:00 a.m.

Administrative Complex - Board Meeting Room

Economic Development Committee – J. Williamson & Lynchard

1. Discussion of approval of new pricing guidelines for county owned industrial property for existing industry located in Santa Rosa County.
2. Discussion to accept letter from Gulf Cable withdrawing their bid on two acres in the Santa Rosa Industrial Park that was accepted by BOCC on October 8, 2015.

Administrative Committee – Lynchard & J. Williamson

1. Discussion of amendment to agreement with Coastal Concessions, LLC for operation and management of the Navarre Beach Gulf Pier and Concessions.
2. Discussion of employment agreement with Brandi Whitehurst as the Public Information Officer.
3. Discussion of scheduling Board planning workshop on Monday, February 1, 2016 at 1:00 p.m.
4. Discussion of approval of Amendment #1 and accompanying resolution to increase the beautification/landscape grant award for US 98 project in Navarre.
5. Discussion of Amendment #1 to Agreement with Florida Department of Environmental Protection for Florida Recreation Assistance Program (FRDAP) grant for improvements to Navarre Park.
6. Discussion of Memorandum of Understanding with FEMA and Northwest Florida Water Management District for involvement in the Pensacola Bay Risk MAP Project.
7. Discussion of renewal of contract with Edmund Graber Governmental Affairs.

Administrative Committee – continued

8. Discussion of addition of sidewalks to connect the Navarre Senior Center and Navarre Public Library to Highway 87. To be funded from Area 3 impact fees which currently has a balance of \$980,489.
9. Discussion of waste disposal fees and implementation schedule.
10. Discussion of declaration as surplus property items from the Development Services/Building Inspection and Road and Bridge Department as recommended by the Clerk of Courts.
11. Discussion of Avalon Boulevard Construction – Com. Cole.
12. Discussion of HB191 and SB318, Regulation of Oil and Gas Resources – Com. J. Williamson.
13. Discussion of allocation in amount not to exceed \$15,000.00 for Outdoor Movie Night events each Saturday in April from District One recreation funds – Com. J. Williamson.
14. Discussion of 5K run/cross training workout event at the boat ramp parking lot at Navarre Beach on Saturday, February 27, 2016 requested by Average Joe's CrossFit.
15. Discussion of use of the Navarre Beach parking lot on April 2-3, 2016 for a two day fitness competition requested by CrossFit Navarre.
16. Discussion of Sharks and Champagne event at the Navarre Beach Park Saturday, April 1, 2016 hosted by the Navarre Beach Marine Science Station.
17. Discussion of Fourth Annual Autism OdysSea event at the Navarre Beach Park Saturday, April 23, 2016 hosted by the Navarre Beach Marine Science Station.
18. Discussion of annual Marine Sanctuary Run for the Reef 5K race on Navarre Beach Saturday, October 8, 2016 sponsored by the Navarre Chamber Foundation.
19. Discussion of use of Administrative Center parking lot for The Warrior Ride, February 24-27, 2016.
20. **INFO ONLY:** Public Hearing items scheduled for 9:30 a.m. Thursday, January 14, 2016:

An ordinance relating to Santa Rosa County; establishing boating restrictions/regulations for Polynesian Isles Canals.

Vacation of Alleyway between lots 3-12 and lots 13-22 in Block 656 of the Avalon Beach Subdivision as requested by Tim Legge and Jerri L. May.

Engineer's Report

1. Discussion of Bomag compactor repair. (Attachment A)
2. Discussion of additional inmate work squad at Central Landfill. (Attachment B)
3. Discussion of updated information regarding recycled materials. (Attachment C)
4. Discussion of green waste processing and grinding services with Jimmie Crowder Excavating and Land Clearing, Inc. (Attachment D)
5. Discussion of GPS surveying equipment with optional equipment. (Attachment E)
6. Discussion of engineering/consulting services RFQ for two NRDA reef projects. (Attachment F)
7. Discussion of Bagdad Highway drainage. (Attachment G)
8. Discussion of time extension change order for the Berryhill Mill Resurfacing project. (Attachment H)
9. Discussion of approval of Preliminary Plat for Pebble Brook, an 8 lot subdivision, a portion of Sections 9 & 10, Township 2 South, Range 26 West, Santa Rosa County, Florida. (District 4) (Attachment I)

Public Services Committee – Cole & R. Williamson

1. Discussion of approval of Citizen Corps Program grant agreements with state Division of Emergency Management and execution of all related documents. The grant amounts total \$11,700 and will be matched dollar for dollar with in-kind contributions.
2. Discussion of approval to purchase a server in the amount of \$23,366 from Dell Computers to meet growing needs of the 911 data system. The funding for the upgrade will come from the E911 budget funds reserved for contingencies; the funds are acquired through wire-line and cellular fees.
3. Discussion of approval to renew radio maintenance agreement with CES, Inc., dba Team One Communications. The agreement will require an extension effective October 1, 2015 through May 31, 2016 with no rate increase. The existing agreement in the amount of \$12,039.83 monthly for a total of \$144,477.96 annually was approved in the FY2016 budget.

Public Services Committee – continued

4. Discussion of approval to submit a grant application for Section 5311 and execution of all related documents. The Section 5311 Rural Transportation Grant will continue to provide transportation to residents in the rural areas of the County.
5. Discussion of approval of HHRP second mortgage subordination agreement for the property located at 4325 Chalet Circle, Pace. Agreement is consistent with Board policy.
6. Discussion of approval to allow staff to develop a bicycle and pedestrian plan for Pace and Pea Ridge areas by using in house resources.

Public Works Committee – Salter & Cole

1. Discussion of award of Pour in Place Safety Surface contract for the Holley Ball Park playground to J. A. Dawson & Company in the amount of \$34,589.75 based on comparison shopping through U.S. Communities pricing with funding from District 4 Recreation Funds.
2. Discussion of approval of the purchase of a football scoreboard for the Navarre Sportsplex from Varsity Scoreboards in the amount of \$7,641.87 from District 4 Recreation Funds. The Navarre Youth Sports Association is to reimburse the District 4 recreation fund in the amount of \$5,250.00 upon receipt of contribution from Buffalo Rock/Pepsi.
3. Discussion of resurfacing the following roads in District 4 at an estimated cost of \$204,247.50.

Estates Circle
Hillary Lane
Valley Road (*from Flintwood to Sunrise*)
Classic Court
Muirfield Drive
Pepperwood Street
Opal Court
Fourth Street (*from Andorra St. to 8078 Fourth St.*)
Larkspur Street
Crescent Road (*Irving Dr. to Valley Rd.*)
Orion Parker Boulevard
Bellingham Street (*from Edgewood to Elkhart Dr.*)
Pineneedle Drive
Snug Water Road (*from Valley Rd. to Banyan Dr.*)

Public Works Committee – continued

4. Discussion of approval of proposal for design and construction services from Leather's & Associates for an addition to the Benny Russell Park in the amount of \$39,500, with funding split between District 1 and District 3 Recreation Funds.
5. Discussion of purchasing steel for bridge construction from Sabel Steel Service in the amount of \$154,402.55, as the low bidder based on comparison shopping, with funding from the Road and Bridge budget.
6. Discussion of purchasing eight (8) guard rail end kits from Trinity Highway Products, LLC in the amount of \$12,670.00, as the sole source provider meeting our specifications with funding from the Road and Bridge budget.
7. Discussion of a request to designate "No Parking during School Events" on Ashwood Way.

Budget & Financial Management Committee – R. Williamson & Salter

1. Discussion of bids received for the advertisement of the delinquent tax lists. Low bidder meeting specifications is the Santa Rosa Press Gazette with a bid or 10 cents per line. To be paid from the General Fund.
2. Discussion of FY2017 budget calendar.
3. Discussion of Budget amendment 2016 – 073 in the amount of \$1,282,125 to carry forward the balance of ICP (Intergovernmental Radio Communications Program) funds and places in ICP reserves.
4. Discussion of Budget amendment 2016 – 074 in the amount of \$2,357,038 to carry forward funds for the construction of Central Landfill's phase IV, Cell C, class 1 municipal solid waste disposal cell as approved at the September 10, 2015 meeting.
5. Discussion of Budget amendment 2016 – 075 in the amount of \$152,743 to carry forward funds in the Grants Fund for the purchase of WebEOC software from ESI Acquisitions as approved at the December 10, 2015 meeting. State homeland security grant will reimburse 100% of the purchase.
6. Discussion of Budget amendment 2016 – 076 in the amount of \$7,642 to purchase a football scoreboard for the Navarre Sportsplex from District IV rec funds. The Navarre Youth Sports Association will reimburse the county \$5,250 from funds received from Buffalo Rock Pepsi.

Budget & Financial Management Committee – continued

7. Discussion of Budget amendment 2016 – 077 in the amount of \$195,923 to carry forward funds for the design and construction to relocate Central Landfill’s scale house and commercial scale, and reconfiguration of entrance roadway and utilities in preparation of upcoming cell construction (\$179,000) and design of stormwater revision south of Cell B (\$16,923) as approved at the December 10, 2015 meeting.
8. Discussion of Budget amendment 2016 – 078 in the amount of \$23,366 to carry forward funds to purchase a Dell PowerEdge server necessary to increase 911 data storage and maintain redundancy.
9. Discussion of Budget amendment 2016 – 079 in the amount of \$1,577 to carry forward additional state grant funds and allocate for expenditure for the state trapper’s program in the Mosquito Control – State Match Fund.
10. Discussion of Budget amendment 2016 – 080 in the amount of \$11,700 to recognize the FY2015 CERT (\$5,720) and Citizens Corp (\$5,980) grants and allocate for expenditure.
11. Discussion of Budget amendment 2016 – 081 in the amount of \$34,590 to purchase and install pour-in-place safety surfacing for Holley Ball Park from District IV Rec Funds.
12. Discussion of Budget amendment 2016 – 082 in the amount of \$1,469,817 recognizing NRDA Grant for the construction of a snorkeling reef and off-shore reefs as approved at the December 2015 meeting.
13. Discussion of Budget amendment 2016 – 083 in the amount of \$33,946 to carry forward unspent funds from FY15 to purchase VMware software to manage servers at the admin and emergency management buildings.
14. Discussion of Budget amendment 2016 – 084 in the amount of \$32,402 to transfer funds from the Capital Fund to the General Fund for the purchase of two (2) Z TRAC 997 diesel mowers for the Parks Department as approved at the November meeting.
15. Discussion of Budget amendment 2016 – 085 in the amount of \$363,371 to transfer funds from the Capital Fund to the General Fund for the capital and equipment replacement request included in the FY2015-16 budget process as approved at the December meeting.
16. Discussion of county check register.

Public Forum