



Santa Rosa County
Board of County Commissioners
6495 Caroline Street, Suite M
Milton, Florida 32570

COMMISSION COMMITTEE MEETING

Monday, May 9, 2011 – 9:00 a.m.

Administrative Complex - Board Meeting Room

Economic Development Committee – Williamson & Salter

No items.

Administrative Committee – Lynchard & Williamson

1. Discussion of U.S. Department of Justice Office of Community Oriented Policing Services (COPS) FY2011 COPS Hiring Program.
2. Discussion of request for Bike Route signage on East Bay Boulevard (CR399).
3. Discussion of contract in the amount of \$750,000 with Florida Department of Community Affairs Small Cities Community Development Block Grant (CDBG) for completion of Navarre East wastewater project.
4. Discussion of 2011/2012 Coastal Partnership Initiative Grant Application for design and permitting of third Gulf side parking area in Navarre Beach park.
5. Discussion of 2011 Food Service Agreement with Santa Rosa County School District for food service during emergency activation.
6. Discussion of appointment of members to the Zoning Board.
7. Discussion of scheduling public hearing on ordinance establishing solid waste franchise areas in unincorporated portion of south Santa Rosa County.
8. Public Hearing items scheduled for 9:30 a.m. Thursday, May 12, 2011: None

An ordinance establishing the Fernwood Drive, Indian Hills subdivision, Pace Mill Creek subdivision and Terra Bella subdivision street lighting municipal service benefit unit (MSBU) projects.

An ordinance establishing the Ski Watch Estates canal maintenance dredging municipal service benefit unit (MSBU) project.

Engineer's Report

1. Discussion of FBIP Archie Glover Canal Dredging Project (Attachment A).
2. Discussion of Harrison Avenue HMGP project (Attachment B).
3. Discussion of Paved Road and Drainage Maintenance for Pullum Commerce Park, a 103 lot subdivision of a portion of Section 9, Township 1 North, Range 27 West, Santa Rosa County, Florida. (Working District 4)

Technology Avenue	3,190 LF±
Innovation Lane	260 LF±
Interface Lane	430 LF±

Public Services Committee – Cole & Melvin

1. Discussion of one year extension for close-out of the funding for SHIP fiscal year 2008-2009.
2. Discussion of Abatement/Bid process for the following abandoned/derelict properties:

8470 Navarre Pkwy., Navarre
6120 Patricia Ave., Milton
6429 Warren Rd., Milton
2190 Westwind Ln., Jay
3. Discussion of participation in grant agreements with the State of Florida, Division of Emergency Management.
4. Discussion of agreement with GRD Solutions in the amount of \$14,000 to provide logistics plan review and equipment inventory typing as the lowest cost quotation.
5. Discussion of communicator system enhancements as recommended by the Communications Committee.

Public Works Committee – Salter & Lynchard

1. Discussion of parking lot improvements at the Health Department on Stewart Street with Health Department providing reimbursement for materials and labor.
2. Discussion of low proposal from Florida Pest Control & Chemical Company for season long ant control in county parks at a cost of \$165.25 per acre.

Budget & Financial Management Committee – Melvin & Cole

1. Discussion of refinancing TDC Building loan at a lower interest rate (from 4.79% to 3.79%) resulting in a \$135,380 savings.
2. Discussion of Budget Amendment 2011 – 117 in the amount of \$155,000. Carries forward North Santa Rosa Tourist Tax funds for purchase of boating facilities property along Blackwater River for expansion of Milton Riverwalk Park from Tourist Development Tax Fund.
3. Discussion of Budget Amendment 2011 – 118 in the amount of \$625. To recognize miscellaneous income from West Florida Regional Planning Council (WFRPC) to print ride guide schedules in the Grants Fund.
4. Discussion of Budget Amendment 2011 – 119 in the amount of \$25,000. Transfer to reflect costs of interim attorney in lieu of filled vacancy through April 30, 2011 in the General Fund.
5. Discussion of Budget Amendment 2011 – 120 in the amount of \$52,750. Funds permitting and final design phase for the Bagdad Mill Site from Dist 2 Recreation Funds.
6. Discussion of Budget Amendment 2011 – 121 in the amount of \$6,147. Funds Phase II-Sabertooth HMGP drainage project change order #1 with 75% from FEMA (\$4,611); and 25% (\$1,536) from Electric Franchise Fee Road & Drainage Funds.
7. Discussion of Budget Amendment 2011 – 122 in the amount of \$15,000. Intradepartmental transfer within Supervisor of Elections from regular salary and related lines to contractual services for Landrum Payroll Services in the General Fund.
8. Discussion of County Expenditures / Check Register.

May 9, 2011

ECONOMIC DEVELOPMENT COMMITTEE

NO ITEMS

May 9, 2011

ADMINISTRATIVE COMMITTEE

1. Discussion of U.S. Department of Justice Office of Community Oriented Policing Services (COPS) FY2011 COPS Hiring Program.
2. Discussion of request for Bike Route signage on East Bay Boulevard (CR399).
3. Discussion of contract in the amount of \$750,000 with Florida Department of Community Affairs Small Cities Community Development Block Grant (CDBG) for completion of Navarre East wastewater project.
4. Discussion of 2011/2012 Coastal Partnership Initiative Grant Application for design and permitting of third Gulf side parking area in Navarre Beach park.
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An ordinance establishing the Ski Watch Estates canal maintenance dredging municipal service benefit unit (MSBU) project.



WENDELL HALL

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SANTA ROSA COUNTY SHERIFF'S OFFICE

P. O. BOX 7129
MILTON, FLORIDA 32572
PHONE (850) 983-1216
FAX (850) 983-1129
E-mail: whall@srsso.net

MEMORANDUM

TO: BOARD OF COUNTY COMMISSIONERS
VIA: Mr. Hunter Walker, County Administrator

FROM: SHERIFF WENDELL HALL

DATE: May 3, 2011

REF: COPS HIRING PROGRAM (CHP)

On May 2, 2011 the U.S. Department of Justice, Office of Community Oriented Policing Services (COPS) announced that they are accepting grant applications for the Fiscal Year (FY) 2011 for the COPS Hiring Program (CHP).

The Santa Rosa County Sheriff's Office is eligible to apply for nine (9) full-time sworn law enforcement positions. The Sheriff's Office currently has twenty-one (21) law enforcement positions that have not been filled in this fiscal year.

As defined by the COPS office:

The CHP grants provide 100 percent funding for approved entry-level salaries and benefits for 3 years (36 months) for newly-hired, full-time sworn officer positions (including filling existing unfunded vacancies) or for rehired officers who have been laid off, or are scheduled to be laid off on a specific future date, as a result of local budget cuts. There is no local match requirement or cap on the amount of funding that can be requested per officer position, but CHP grant funding will be based on your agency's current entry-level salary and benefits packages. Any additional costs for higher than entry-level salaries and fringe benefits will be the responsibility of the grantee agency. At the conclusion of federal funding, grantees must retain all sworn officer positions awarded under the CHP grant for a minimum of one year (12 months). The retained CHP-funded position(s) should be added to the grantee's law enforcement budget with local funds, over and above the number of locally-funded positions that would have existed in the absence of the grant.

REQUEST:

We would like to request to be placed on the agenda for the BOARD OF COUNTY COMMISSIONERS Committee Meeting on May 9, 2011 to request permission to apply for the COPS Hiring Program Grant for Fiscal Year 2011.

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Hunter Walker

From: DeVann Cook
Sent: Tuesday, April 26, 2011 2:56 PM
To: Hunter Walker; Angie Jones
Cc: 'Tim Warner'; Moneghan, Ken; Melissa Lloyd
Subject: Bike Signs

I spoke with Tim Warner regarding the posting of "Bike Route" signs on Hwy. 399. His opinion is that the Board would not want to designate a highway with "Bike Route" signs unless it is designed and built with bike lanes. Otherwise, posting the signs is giving the public an expectation of safety that would encourage riding on a roadway not specifically designed for bike traffic.

Hunter Walker

From: Bob Swiebel [swiebel@bellsouth.net]
Sent: Monday, April 18, 2011 2:47 PM
To: Hunter Walker
Cc: Commissioner Lynchard; Avis Whitfield
Subject: Re: Signage for bicyclist along 399 - East Bay Blvd
Attachments: MD Bike sign.jpg

Mr. Walker,

Please note attached picture for your guidance. This signage should be part of the Multi Use Path being build along 399- East Bay Blvd where there will not be a Multi use path as a safety issue for the remaining sections of 399. Mr. Whitfield and Comm. Lynchard are very familiar with this signage and I do believe that it is a State wide signage for Bicycle riders and motorized vehicles when approaching a bicyclist.

As part of my presentation during the Public forum on Monday 4/11/2011, I am requesting that these signs be posted along 399 in both direction from US98 to Hwy87, and that a vote be taken for the proper funding unless the funding is already part of the project? Not sure about that.

Sincerely,

Bob Swiebel

From: Hunter Walker
Sent: Monday, April 18, 2011 8:07 AM
To: 'Bob Swiebel'
Cc: Commissioner Lynchard ; Avis Whitfield
Subject: RE: Signage for bicyclist along 399 - East Bay Blvd

Bob, I don't recall the item mentioned below, but can have an item on next agenda. For the Board agenda packet please send me description of proposed signage (purpose, proposed wording, number, locations, etc.) and other information which will be helpful to Board. I will assemble next week's Board packets Wednesday of this week.
 Thanks, Hunter

From: Bob Swiebel [mailto:swiebel@bellsouth.net]
Sent: Saturday, April 16, 2011 7:24 AM
To: Hunter Walker
Cc: Commissioner Lynchard
Subject: Signage for bicyclist along 399 - East Bay Blvd

Mr. Walker,

On Monday 4/11/2011 during the "Public Forum", I made a presentation about the requested and proper signage for Bike riders along this 399 (East Bay Blvd) when the Multi Use path will be constructed.

I am requesting that will put this on the next BOCC agenda for a vote and passage of the proper funding.

Thank you,

Bob Swiebel



04/02/2011

Hunter Walker

From: Avis Whitfield
Sent: Thursday, April 21, 2011 12:50 PM
To: Hunter Walker
Cc: Commissioner Lynchard
Subject: Signage for bicyclist along 399 - East Bay Blvd

Public Works recommends denial of this request for the following reasons:

- * Bicyclist can legally ride on any County road even if such signs are not posted. Therefore, it doesn't seem prudent to fund and maintain unnecessary signs.
- * The lane width on East Bay Boulevard is 11 feet. Signage to give 3 feet to bicyclist may provide a false sense of security to bicyclist even if it is the law.
- * I would be hesitant to designate or promote East Bay Boulevard as a bicycle route since it is a heavily traveled connector roadway.
- * Additional signs create more maintenance since mowers cannot mow close to signs which creates a need for more labor intensive weed eating.

Avis Whitfield
Director
Santa Rosa County Public Works

-----Original Message-----

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Sincerely,
Bob Swiebel

From: Hunter Walker <mailto:HunterW@santarosa.fl.gov>
Sent: Monday, April 18, 2011 8:07 AM
To: 'Bob Swiebel' <mailto:swiebel@bellsouth.net>
Cc: Commissioner Lynchard <mailto:commlynchard@santarosa.fl.gov> ; Avis Whitfield <mailto:AvisW@santarosa.fl.gov>
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Thank you,

Bob Swiebel

CDR- USN (Ret.)

Email secured by Check Point



RECEIVED APR 25 2011

Be
AJ
Sh

STATE OF FLORIDA

DEPARTMENT OF COMMUNITY AFFAIRS

"Dedicated to making Florida a better place to call home"

3

RICK SCOTT
Governor

BILLY BUZZETT
Secretary

April 22, 2011

The Honorable Lane Lynchard
Chairman, Santa Rosa County Board of Commissioners
6495 Caroline Street, Suite D
Milton, Florida 32570

RE: Florida Small Cities Community Development Block Grant (CDBG)
Federal Fiscal Year (FFY) 2010 Application

Dear Chairman Lynchard:

The Florida Department of Community Affairs has completed the review of your Florida Small Cities CDBG application for the FFY 2010 funding cycle. The final score for your application fell within the fundable range. Copies of the Small Cities CDBG contract and attachments are being e-mailed to the project contact person identified in your application. Please return three copies of the contract, each with original signature, as soon as possible.

A new special condition has been added to the contract. It allows the Department to rescind your subgrant if certain activities have not been completed within 180 days of the contract being signed and adequate justification has not been provided for the delay. Please review this special condition.

The signed copies of the contract should be mailed to Mr. Ted Court, Financial Specialist, at the address below. If you have any questions, please contact Mr. Court at (850) 922-1454 or at Ted.Court@dca.state.fl.us.

Mailing Address:
Department of Community Affairs
2555 Shumard Oak Boulevard
Tallahassee, Florida 32399-2100

Sincerely,

Roger J. Doherty, CLEP
Planning Manager, Small Cities
Community Development Block Grant Program

cc: Sheila Harris, Grants Coordinator, Santa Rosa County
Robin Phillips, Jones-Phillips & Associates, Inc.

2555 SHUMARD OAK BOULEVARD ♦ TALLAHASSEE, FL 32399-2100
850-488-8466 (p) ♦ 850-921-0781 (f) ♦ Website: www.dca.state.fl.us

♦ COMMUNITY PLANNING 850-488-2356 (p) 850-488-3309 (f) ♦ FLORIDA COMMUNITIES TRUST 850-922-2207 (p) 850-921-1747 (f) ♦
♦ HOUSING AND COMMUNITY DEVELOPMENT 850-488-7956 (p) 850-922-5623 (f) ♦

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Hunter Walker

From: Sheila Harris
Sent: Wednesday, May 04, 2011 9:13 AM
To: Hunter Walker
Cc: Roger Blaylock; Commissioner Jim Melvin
Subject: FW: Pending Coastal Partnership Initiative Grant Award - Navarre Park Gulfside Dune Walkover Complex Design/Planning Grant

Hunter,

As described in my email last week, I need to know if the Board wishes to move forward with acceptance of the CPI grant for design of a third Gulfside Walkover Complex on Navarre Beach and if yes, where the \$30,000 match will come from. Please add this to next week's agenda for discussion.

To supplement the information below, a summary of the proposed project follows. The estimated construction cost (after design and permitting) is approximately \$600,000.

This project involves the design and preparation of permitting packages for a "Dune Walkover Complex" that will be located on the Gulf side of Navarre Beach Park. The "Dune Walkover Complex" consists of an entrance/driveway and parking area, restroom facility, general and educational signage, pavilions with boardwalk connections, and dune walkover with access to the shoreline. The walkover structure will allow for greater access for park visitors and students at the Navarre Beach Marine Science Station who will utilize the walkover complex for research, monitoring and service learning activities. This complex will be the third "Dune Walkover Complex" located in the Park and will provide additional protected access to the beach.

In addition to being designed as a general use facility, the county will work with the Navarre Beach Marine Science Station students to develop educational signage that will be incorporated within the design of the facility. This educational signage will most likely be produced on wayside exhibits or other similar construction and may be installed on the boardwalks, dune walkover or within the pavilions or restroom areas as determined through the design process.

From: Sheila Harris
Sent: Tuesday, April 26, 2011 3:17 PM
To: Roger Blaylock; Hunter Walker; Commissioner Jim Melvin
Cc: Terry Wallace; Angie Jones
Subject: Pending Coastal Partnership Initiative Grant Award - Navarre Park Gulfside Dune Walkover Complex Design/Planning Grant

All,

At the October 28, 2010, the BOCC approved submittal of a grant application requesting \$30,000 grant with \$30,000 local match commitment for the project referenced above and below in Roger's email dated 9/30/2010. (The application in its entirety is attached for review and reference)

We have received notification that the grant is most likely to be awarded pending NOAA confirmation (which is expected soon).

We have been asked to submit a work plan no later than May 11, that will be incorporated into the grant agreement.

In order to do this, I need to confirm that there is still interest in pursuing the design grant (no construction funding identified/earmarked) and that the match of \$30,000 is still available and where the match is coming

5/5/2011

FOOD SERVICE AGREEMENT

This Food Service Agreement “(Agreement)” is made and entered into as of this 1st day of June 2011, by and between Santa Rosa County and Santa Rosa County School District who agree as follows:

PURPOSE OF AGREEMENT

The Agreement sets forth the terms and conditions upon which Santa Rosa County retain Santa Rosa County School District to prepare breakfast, lunch, dinner during emergency operations.

DEFINITIONS

Accounting Period. A period of a calendar month, twelve (12) of which shall constitute an accounting year.

Charge. A fee established by Santa Rosa County School District for breakfast, lunch, dinner prepared by Santa Rosa County School District.

Food Service. The preparation of food by Santa Rosa County School District for breakfast, lunch, dinner for feeding Santa Rosa County Emergency Operating Center(“EOC”). Menu and serving times will be in accordance with Attachment A.

TERM

The term of the agreement is one (1) year, commencing on June 1st 2011 and continuing until May 30, 2012 and is subject to renewal annually upon mutual agreement of the parties, unless terminated earlier as hereinafter provided.

SPECIFICATIONS

1. EOC will provide 48 hour “stand by” notice prior to food service start up. Confirmation will be given no later than 24 hours before service is expected, at which time payment for labor and the number of meals requested will be guaranteed.
2. EOC will provide confirmation no later than 24 hours before service is expected to end, at which time labor and the number of meals requested will be guaranteed.

3. Once operations have begun, the number of meals for the next day will be provided by the EOC by noon to Santa Rosa County School District Food Service for next day meal service.
4. The 3 day cycle menu will continue until services are concluded.
5. Meals will be delivered to the EOC.
6. Meal support service stops no later than one day before school starts back.

PAYMENT TERMS AND FINANCIAL ASSUMPTIONS

Invoice Due Date. Santa Rosa County School District shall invoice Santa Rosa County at the end of requested services for amounts due based on meals ordered/delivered. Invoiced amounts shall be paid within fifteen (15) days after the invoice date.

Santa Rosa County shall pay Santa Rosa County School District:

A rate of \$9.95 (nine dollars and ninety five cents) for breakfast, \$11.95 (eleven dollars and ninety five cents) for lunch and \$15.95 (fifteen dollars and ninety five cents) for dinner will be charged.

This agreement contains the entire understanding and agreement of the parties concerning the matters contained herein and supersedes and replaces any prior or contemporaneous oral or written contracts or communications concerning the matters contained herein. All provisions of the agreement shall remain in effect throughout the term thereof unless the parties agree, in a written document signed by both parties, to amend, add or delete any provision. The agreement may not be changed other than by an agreement in writing signed by the parties hereto.

IN WITNESS WHEREOF, the parties hereto have entered in the agreement as of the date indicated in the first paragraph of the first day of the term, which ever is sooner.

Santa Rosa County

By: _____
 Name (Printed) _____
 Title: _____

Santa Rosa County School District

By: _____
 Name (Printed) Judson C. Crane
 Title: Director Purchasing and Contract Administration

(6)

Hunter Walker

From: Beckie Cato
Sent: Wednesday, April 27, 2011 9:21 AM
To: Hunter Walker
Cc: Tony Gomillion; Shawn Ward; Leslie Statler
Subject: Appointment of Members to new Zoning Board
Attachments: currentBoardMembers.doc

Hunter,

At one of their May meetings, the BOCC will need to appoint members to the new combined BOA/LPB board (we're calling it the Zoning Board). The new board will have their first meeting on June 9th.

Our suggestions from my memo on this topic were:

- Appoint one 10 member board to serve as both the LPB and BOA. **Each commissioner would nominate 2 people to serve, one of which must reside in their voting district.** This would meet the requirements of both establishment ordinances and an amendment to create this board would not be necessary.
- Re-appointment of the current chairman of each Board would provide continuity, with consideration given to joint chairmanship for the first year.

Beckie

Rebecca Cato, AICP
Director
Community Planning, Zoning and Development
Development Services Center
6051 Old Bagdad Hwy, Suite 202
Milton, FL 32583
Office: (850) 981-7077
Cell: (850) 393-9802

How is our customer service?

<http://www.santarosa.fl.gov/customerservice/survey.html>



SANTA ROSA COUNTY ENGINEERING

SANTA ROSA COUNTY, FLORIDA

6051 OLD BAGDAD HWY., STE. 300

MILTON, FLORIDA 32583

www.santarosa.fl.gov

Preliminary
Engineers Report
May 9, 2011

Roger A. Blaylock, P.E.
Santa Rosa County Engineer

This is a Preliminary check list:

The items listed below may be on the agenda for meeting of Board of County Commissioners of Santa Rosa County, Florida, for May 12, 2011 at 9:00 a.m. in Milton, Florida.

1. Discussion of FBIP Archie Glover Canal Dredging Project (Attachment A)
2. Discussion of Harrison Avenue HMGP project (Attachment B)
3. Recommend approval of Paved Road and Drainage Maintenance for Pullum Commerce Park, a 103 lot subdivision of a portion of Section 9, Township 1 North, Range 27 West, Santa Rosa County, Florida. (Working District 4)

Location: 1-1/2 miles, more or less, South on Highway 87 South from Highway 90, property on the East side of Highway 87 South.

- | | |
|----------------------|----------|
| a. Technology Avenue | 3190 LF± |
| b. Innovation Lane | 260 LF± |
| c. Interface Lane | 430 LF± |

PROPOSAL



CENTRAL CONSTRUCTION CORPORATION
P.O. Box 8337
SOUTHPORT, FLORIDA 32409



Office: 850-265-5133

Fax: 850-265-6612

PROPOSAL SUBMITTED TO: Santa Rosa County Attn: Chris Phillips	PHONE 850-981-7100	DATE 4/19/2011
STREET 6495 Caroline Street, Suite G	JOB NAME Archie Glover Canal Dredging	
CITY Milton	JOB LOCATION Milton, Florida	
STATE AND ZIP CODE Florida 32570	ARCHITECT	DATE OF PLANS

We hereby submit specifications and estimates for:

We hereby propose to furnish all material, labor and equipment to complete the maintenance dredging for the Archie Glover Canal as previously discussed.

We will mobilize all equipment necessary to dredge the remainder of the canal (approximately 213 lf) and place material in the previously prepared spoil area.

The spoil area is to be restored by others.

Note: Equipment should be available around the first of June.

Total Lump Sum for above: \$47,180.00

We Propose hereby to furnish material and labor--complete in accordance with the above specifications, for the sum of:

Forty seven thousand one hundred eighty dollars

\$47,180.00

Payment to be made as follows:

30 days upon completion

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. We are fully insured in accordance with Florida state law.

Authorized Signature _____

Acceptance of Proposal

The above prices, specification and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will made as outlined.

Accepted: _____

Signature _____

Date: _____

Signature _____

Note: This proposal may be withdrawn by us if not accepted within 60 days.

Phone Number
(334) 222-6670



Fax Number
(334) 222-3838

23263 Harmony Church Rd. · Andalusia, Alabama 36421

April 20, 2011

Santa Rosa County Engineer
6065 Old Bagdad Highway
Milton, FL 32583

Re: Archie Glover Dredging

Dear Mr. Phillips:

As per your request of April 12, 2011, we are pleased to quote on the following scope of work on above referenced project.

Perform approximately 213 l.f. dredging (approximately 350 c.y. material), including mobilization, set up of discharge pipe to FLDOT retention pond, set up our dredge pipe from our barge to the spoils pond, complete dredging operation and demobilization.

Our quote to complete work as outlined above is \$68500.00. This does not include surveying. We estimate 15 days for completion of this project.

Sincerely,

A handwritten signature in black ink that reads 'Cindy Edson'.

Cindy Edson
Carter's Contracting Services, Inc.



SANTA ROSA COUNTY ENGINEERING
SANTA ROSA COUNTY, FLORIDA
6051 OLD BAGDAD HWY., STE. 300
MILTON, FLORIDA 32588
www.santarosa.fl.gov

September 21, 2010

Calvary Chapel Gulf Breeze
Attn: Mark Cox
Administrative Pastor
1122 Oriole Beach Road
Gulf Breeze, FL 32563

Subject: Harrison Avenue Drainage Project

Dear Pastor Cox:

In 2007, Santa Rosa County initiated design services with a local engineering firm (DRMP) to perform a drainage study and recommend a design solution for flooding in the vicinity of Harrison Avenue and the surrounding area, including the Calvary Chapel Church property. This report was finalized in 2008 and determined that there is a depressed area at the entrance to the Church property northern border and Harrison Avenue and the conveyance system that moves stormwater runoff from north to south is undersized. Most specifically:

- The ditch on the east side of the church building empties to private property with an undersized and inadequate drainage system.
- An 18-inch cross drain that moves runoff from Harrison Avenue under the Church parking lot to the south of the parking lot is undersized and restricts flow.

The study, considered three alternatives to provide relief. The recommended alternative calls for construction of a stormwater outfall from Harrison Avenue to Laurel Lane then to a canal that empties into Santa Rosa Sound. This solution provided the greatest cost-benefit, it did not require condemnation of homes, excessive environmental permitting and provided the most logical and direct connection to an outfall. This solution required upgrading the existing 18-inch cross drain and construction of a new pipe across the church parking lot that would be connected to the outfall. It also called for connection of the ditch on the east side of the church to an adequately designed system. This solution was presented to Church staff with the knowledge that an easement from Calvary Chapel would be required to construct the improvements noted. The improvements were then submitted to FEMA and Santa Rosa County was awarded a grant to construct the improvements.

During the grant selection process, Santa Rosa County in collaboration with Calvary Chapel constructed an interim improvement that provided a connection of the drainage system at Harrison Avenue north of the Church property to Oriole Beach Road via two

Calvary Chapel Gulf Breeze
Harrison Avenue Drainage Project
September 21, 2010
Page 2

24-inch pipes. This system was intended to provide minimal relief until the permanent improvements could be constructed under the FEMA grant. DRMP analyzed this relief system and determined that it provided flood relief for smaller frequency events, however, for larger frequency events the drainage system will not meet or even approach commonly accepted design standards. Based on their analysis the existing pipes will provide negligible relief during larger frequency events and we anticipate continued flooding during the larger events as have occurred in the recent past.

We understand that your committee denied the County's request for an easement to construct the improvements noted above. We feel that it is important to communicate to you a written summary of the issues that we have discussed with you related to our efforts and recommended solution. We also want to insure that your board fully understands that the FEMA grant funds will expire in May, 2011 and that without the easement and construction of the proposed improvements, Calvary Chapel and surrounding properties will continue to experience flooding issues in the future.

Sincerely,
Santa Rosa County Engineering



Michael W. Schmidt, P.E.
Assistant County Engineer

MWS/sjp

xc: DRMP

AGENDA

Santa Rosa County Public Services Committee Meeting, May 9, 2011, 9:00 A.M.

PLANNING & ZONING

1. Discussion to request a 1-year extension for the close-out of the funding for SHIP fiscal year 2008-2009.

INSPECTIONS & COMPLIANCE

2. Discussion to move forward with the Abatement/Bid process for the following abandoned/derelict properties:

8470 Navarre Pkwy., Navarre
6120 Patricia Ave., Milton
6429 Warren Rd., Milton
2190 Westwind Ln., Jay

EMERGENCY MANAGEMENT

3. Discussion to approve participation in grant agreements with the State of Florida, Division of Emergency Management.
4. Discussion to recommend agreement with GRD Solutions in the amount of \$14,000 to provide logistics plan review and equipment inventory typing as the lowest cost quotation.
5. Discussion of communicator system enhancements as recommended by the Communications Committee.



Department of Public Services

Santa Rosa County, Florida
6051 Old Bagdad Highway, Suite 202
Milton, Florida 32583
www.santarosa.fl.gov
Office: (850) 981-7040 Fax: (850) 623-1208



Tony Gomillion, Director

MEMORANDUM

TO: Board of County Commissioners

FROM: Janice Boone
Housing Program Manager *Janice Boone*

THROUGH: Beckie Cato, Director *BC*

DATE: April 27, 2011

SUBJECT: State Housing Initiative Partnership (SHIP) Program
Fiscal Year: 2008/2009

RECOMMENDATION:

Board approval to request a 1-year extension, as permitted under state statute, for the close-out of the funding for SHIP fiscal year 2008/2009. The request will be submitted to Florida Housing Finance Corporation.

BACKGROUND:

Total funding for the 2008/2009 fiscal year was \$1.5 million. SHIP statute requires jurisdictions to meet the income set asides: 30% very-low income and 30% low income.

\$83,000 is committed to very-low income owner-occupied homeowners for property rehabilitation to assist with health, sanitary and code violation conditions. Although the projects are committed, due to procurement processes and construction time frames, the projects will not be fully completed by June 30, 2010 (current program deadline). The extension will provide the necessary time to complete the projects and close-out the funding year in compliance with the income set-aside requirements. Projects totaling approximately \$1.4 million have been completed.

Animal Services
Dominic Persichini
Director

4451 Pine Forest Road
Milton, FL 32583
(850) 983-4680

Building Inspections &
Code Compliance
John T. Tolbert
Building Official

6051 Old Bagdad Hwy, Ste 202
Milton, FL 32583
(850) 981-7000

Emergency Management
Sheryl Bracewell
Director

4499 Pine Forest Rd
Milton, FL 32583
(850) 983-5360

Community Planning,
Zoning & Development
Rebecca Cato
Director

6051 Old Bagdad Hwy, Ste 201
Milton, FL 32583
(850) 981-7075

Veterans Services
Karen Haworth
Director

6491 Caroline St, Ste 1
Milton, FL 32570
(850) 626-8724

"One Team, One Goal, One Mission"



Santa Rosa County
Building Inspection Department
Compliance Division

Skip Tompkins
Compliance Division Superintendent
Randy Jones
Compliance Investigator
Bobby Burkett
Compliance Investigator

MEMORANDUM

TO: Board of County Commissioners

FROM: Skip Tompkins, Compliance Division Superintendent 

THROUGH: Tony Gomillion, Public Services Director

DATE: May 3, 2011

RE: **Request Approval to Proceed with the Abatement/Bid Process For Four (4) Properties**

RECOMMENDATION

The Board direct Compliance Division staff to proceed with the Abatement/Bid Process for the following abandoned/derelict properties:

8470 Navarre Pkwy., Navarre
6120 Patricia Ave., Milton
6429 Warren Rd., Milton
2190 Westwind Ln., Jay

BACKGROUND

- **Navarre Pkwy** – Derelict commercial property. Case was opened in March 2011; two notices have been sent with no response from owner. There may be a buyer for the property however approval to proceed is being sought. Should the new owner take prompt steps to repair, the process can be stopped. '09 & '10 property taxes are due.
- **Patricia Ave** – Derelict residential property, excessively overgrown. Case was being worked thru Code Enforcement during the summer of 2010; notices generated received no response prior to opening as abatement. An additional notice was sent in October of 2010 also with no response.
- **6429 Warren Rd** – Complaint originally received in '08, owner was slowly demoing so approvals to proceed weren't needed however the property changed hands in Nov '10 and no action has taken place since this change. New owner has received copies of all prior notices and knows status of property, but has failed to respond. '10 property taxes are due.

- **2190 Westwind Ln** - Originally opened as a Code Enforcement case in 2006 & again in 2010. Due to no action, it was felt a response may be more easily obtained thru the abatement process; staff began mailing abatement notices in Nov. '10. This is an abandoned, unsecured, spray painted house, with reports of people going in/out during the night and possible drug action. '09 & '10 property taxes due.

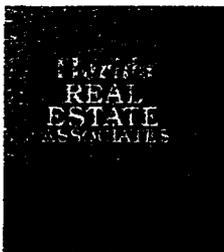
There are active complainants on all cases.

NEXT STEPS

If authorized, staff will carry out their requirement to mail a Notification of Declaration of Nuisance. This step may have already been completed on some cases. If no action is taken and after allowing significant response time, staff will post on properties and mail the Intent for Demolition and Removal of Unsafe Buildings. If these postings and mailings are not acknowledged, bid specifications will then be prepared and forwarded to the Procurement Department.

ABATEMENT HISTORY

Since 2006, the Compliance Division has had 842 abatement cases; 798 have closed due to compliance. As of May 2, 2011, Santa Rosa County has contracted to demolish 40 properties at a total cost of approximately \$126,036.00. There are currently zero (0) properties scheduled for demo bids; there are zero (0) contracts for demolition pending.



102 E. Martin Luther King Blvd.
Tampa, Florida 33603-3860
(813) 238-6111 Office (813) 354-2385 Fax

public
SVS
received
5.4.11 RL

May 2, 2011

Santa Rosa County
Building Inspection Department
Compliance Division
6051 Old Bagdad Highway, Room 202
Milton, FL 32583

VIA FACSIMILE TO: 850 623 1208

Attn: Randy Jones, Compliance Investigator

RE: 8470 Navarre Parkway, Navarre, FL, 32566

Dear Mr. Jones,

Please be advised that we are the asset managers for the Harvey Schonbrun Trust, the owner of record of the above referenced property. We are in receipt of your letter dated 3/21/2011.

Due to the distance of this property from our normal area of operations, we were unaware of the condition of the premises until receiving your communication. We have solicited bids from local area contractors to bring the property into compliance and complete the necessary repairs.

We anticipate that repairs will take at least a few weeks to complete once work is commenced, and we are asking for an appropriate extension of time to complete the needed work.

Thank you for your anticipated courtesies and cooperation.

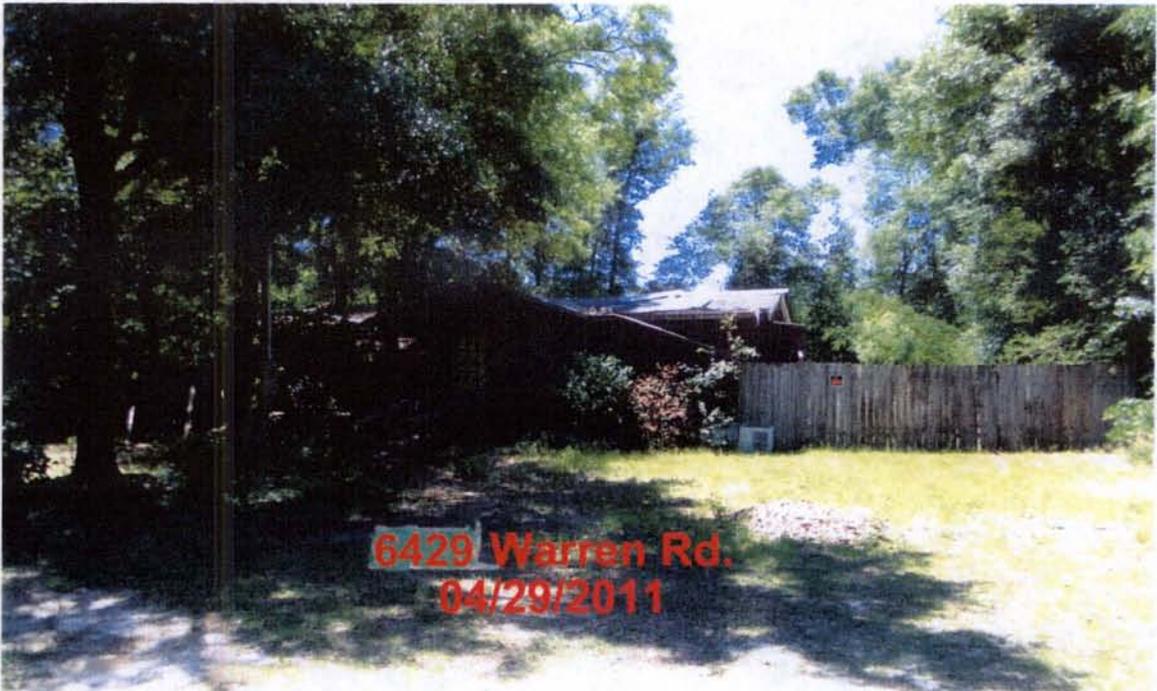
Sincerely,

Andrew A. Yerrakadu
Asset Manager

813.417.7002 Direct
andrew@mypropertyhelper.com



8470 Navarre Pkwy



6429 Warren Rd.
04/29/2011





Department of Public Services

Santa Rosa County, Florida
6051 Old Bagdad Highway, Suite 202
Milton, Florida 32583

Office: (850) 981-7040 Fax: (850) 623-1208



Tony Gomillion, Director

To: Santa Rosa County Board of County Commissioners
From: Sheryl Bracewell, Director, Emergency Management
Through: Tony Gomillion, Director, Public Services
Re: State Homeland Security Grant (Domestic Preparedness)
Date: May 12, 2011

RECOMMENDATION

Recommend that the Board of County Commissioners approve participation in grant agreements with the State of Florida, Division of Emergency Management by accepting Award Letters reference Federal Grant No. 2010-SS-T0-0092 and Federal Grant No. 2009-SS-T9-0081, and authorizing signature of all related documentation. Santa Rosa County would accept funding in the total amount of fifty-seven thousand five hundred dollars (\$57,500) with no match requirement.

BACKGROUND

The purpose of the program is to enhance Santa Rosa County's Emergency Management Division's response capabilities through increased funding for essential programs through the State Homeland Security Grant Program of the Office of Domestic Preparedness. The subject grants will fund the costs for planning, equipment and training activities related to disaster preparedness.

COMPLETION

The project will be managed by DEM. All related documents will be forwarded to the BOCC for signature.

Animal Services
Dominic Persichini
Director
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Milton, FL 32583
(850) 983-4680

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Veterans Services
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(850) 981-7155

"One Team, One Goal, One Mission"

Department of Public Services

Santa Rosa County, Florida
6051 Old Bagdad Highway, Suite 202
Milton, Florida 32583
www.santarosa.fl.gov

Office: (850) 981-7040 Fax: (850) 623-1208

Tony Gomillion, Director



To: Santa Rosa County Board of County Commissioners
From: Sheryl Bracewell, Director, Emergency Management
Through: Tony Gomillion, Director, Public Services
Re: Logistics Plan Review/Equipment Inventory and Typing Project
Date: May 12, 2011

RECOMMENDATION

Recommend agreement with GRD Solutions in the amount of \$14,000 to provide Logistics Plan review and Equipment Inventory typing as the lowest cost quotation.

BACKGROUND

Santa Rosa County previously received approval for a Homeland Security Grant intended to evaluate and enhance local government logistics plans. Santa Rosa Division of Emergency Management solicited proposals from a list of companies that provide these types of services. The contractor will review and update existing logistics and resource plans to include developing and enhancing disaster plans for donation/volunteer management, create an inventory database for county wide resources including those of Emergency Management, Fire Departments, Sheriff Department, Public Works and additional county departments as required and provide the NIMS compliant resource typing as an annex to the logistics plan.

Quotes have been received from the following three vendors and our recommendation is to purchase the services from GRD Solutions as the lowest bidder (attached). Other proposals are available for review upon request:

- Delta Development Group, Inc. \$27,000
- GRD Solutions, LLC \$14,000
- Science Applications International Corp. \$29,673

COMPLETION

Pending approval of the Award Letter these services will be managed by DEM staff.

Animal Services
Dominic Persichini
Director

4451 Pine Forest Road
Milton, FL 32583
(850) 983-4680

**Building Inspections &
Code Compliance**

John T. Tolbert
Building Official
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(850) 981-7000

Emergency Management

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Director

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Milton, FL 32583
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**Community Planning,
Zoning & Development**

Rebecca Cato
Director

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Veterans Services

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Director

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"One Team, One Goal, One Mission"



Santa Rosa County Emergency Management Logistics Plan Review and Equipment Inventory and Typing Project

GRD Solutions is pleased to submit this proposal in response to Santa Rosa County's request for Logistics Plan review and updating as well as to inventory and type all County equipment in compliance with State and Federal typing standards. GRD Solutions has a thorough understanding of emergency management, logistics management and equipment typing and inventory.

GRD Solutions will provide the County the following services:

- 1) A thorough review of the County's current Logistics Plan.
 - a. GRD Solutions will provide suggested updates to the plan.
 - b. GRD Solutions will incorporate best practices into the plan.
- 2) NIMS compliant inventorying and resource typing of all of the County's equipment to include:
 - a. Emergency Management
 - b. Fire Department resources
 - c. Sheriff Department resources
 - d. Public Works resources
 - e. Additional County department resources
- 3) Provide the NIMS compliant resource typing as an annex to the Santa Rosa Logistics Plan

RESPONSIBILITIES OF THE CONSULTANT

- GRD Solutions shall perform only those services directly authorized by The County.
- GRD Solutions shall provide the name and biographies, if requested, of the designated employees assigned to the project.
- GRD Solutions shall meet with The County's representatives to address all recommendations regarding its project's needs.
- All documents and supporting materials developed for the County will be prepared in Microsoft Office format such as Word, Access, Excel and Power Point.

RESPONSIBILITIES OF SANTA ROSA COUNTY

The County will provide the following services and data to GRD Solutions for the performance of the NIMS training project:

- Electronic and hard copy formats of the current Logistics Plan.
- Any inventory of equipment available for contractor's use as a starting point.
 - Guidance on what equipment to include in the typing inventory and what equipment to exclude. As an example, the county may want to exclude all small passenger cars and include all county school board buses for use in evacuations.
 - Guidance on the incorporation of photographs into the resource typing annex.
- Project objectives, constraints, budgetary limitations, and time restraints.



GRD Solutions will provide the above services for the firm fixed price of \$14,000.00.

GRD Solutions has a commitment to professionalism, integrity, and timeliness. GRD Solutions delivers its core competency in Public Safety and Emergency Management offerings through our Government Services Division. Although we are a young company of seven years, our employees bring over 100 years of experience in government support services. Through past performances and experiences, we have proven ourselves to be highly effective and able to exceed our clients' expectations.

Upon Santa Rosa County's consideration of this proposal and approval signatures below, GRD Solutions would be pleased to commence the inventory/typing and plan review services on the agreed upon date.

Date:

Date:

Sheryl Bracewell, FP
Santa Rosa County
Emergency Management
Director

Charles Tear
Managing Director
GRD Solutions, LLC



Department of Public Services

Santa Rosa County, Florida
6051 Old Bagdad Highway, Suite 202
Milton, Florida 32583
www.santarosa.fl.gov
Office: (850) 981-7040 Fax: (850) 623-1208



Tony Gomillion, Director

To: Santa Rosa County Board of County Commissioners
From: Sheryl Bracewell, Director, Emergency Management
Through: Tony Gomillion, Director, Public Services
Re: Discussion - Intergovernmental Communication Program Expenditures
Date: May 12, 2011

DISCUSSION

Discuss Phase II of ICP project replacing phone lines with Motorola canopy system.

BACKGROUND

In March of 2008 the old microwave system that was used for the paging system failed. We were presented with new technology called a Motorola canopy, which is a non-licensed microwave system used to transport radio signals. This system was installed by CES Motorola shortly after the original failure at a cost of \$9,515.00 under emergency repairs. After successfully utilizing this system for a year, the Communications Committee decided to begin replacing all the land based lease lines with the canopy system. The decision to convert to this Motorola system was based on initial installation costs and long term maintenance costs versus a licensed microwave system. This system allows us to remove all phone lines which address reliability issues with AT&T in addition to associated recurring lease costs.

In June 2009 the committee approved the first phase of this project with the south end receiver sites located at Whispering Pines and the Oaks. The cost of both sites totaled \$22,574.00; we did competitive quotes for this project and CES Motorola was the lowest bidder, original quotes attached.

Phase II of this project was presented to and approved by the Communications Committee during the April 2011 meeting. The cost for this particular phase of the project will be the most expensive due to the amount of sites to be replaced and the addition of several receiver sites that will increase our ability to communicate with field responders. The cost estimate is \$269,677. There will be approximately 2 more phases of this project to include the elimination of the leased lines in the north end, and then connecting the north and south towers to the central tower.

Due to the complexity of our radio system, their familiarity with our system due to the fact that they are contracted to provide Santa Rosa County radio maintenance, and provided the lowest quote for Phase I of the project, we recommend that CES Motorola, Pensacola, be selected for this project.

COMPLETION

Upon approval DEM will manage project.

Animal Services
Dominic Persichini
Director

4451 Pine Forest Road
Milton, FL 32583
(850) 983-4680

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Code Compliance**
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Building Official

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Veterans Services
Karen Haworth
Director

6051 Old Bagdad Hwy
Suite 204
Milton, FL 32570
(850) 981-7155

"One Team, One Goal, One Mission"



CES/Team One Co. munications

2112 West Yonge Street * Pensacola, FL 32505 * (850) 777-0297 Fax (850) 432-8328

www.CESTeamOne.com

Quote Number: PNS-11080-10

Invoice Number:

Customer Account Number:

Bill to Address

Ship to Address

Contact Name: Scott Markel
Company Name: Santa Rosa EOC

Contact Name:
Shipping Address:

Ship Via:

P.O. Number:

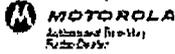
Terms:

Project Name:

Qty	Model Number	Description	Your Price	Extended
Whispering Pines to South Tower				
2	5700BHRF20BC	ASSY,5.7 GHZ 20 MBPS BACKHAUL KIT W/ REFLECTOR	\$1,730.00	\$3,460.00
2	ACPSSW-13A	Canopy power supply	\$12.00	\$24.00
2	RRDN4417A	IPMUX-1E/AC/4E&M/UTP,4E&M Multiplexer with Ethernet Port	\$1,640.00	\$3,280.00
300	457563	Outdoor UV jacket flooded Cat 5 cable	\$0.97	\$291.00
2	MKT	Misc install accys	\$386.00	\$772.00
2	SSPR	Ethernet surge suppression	\$30.00	\$60.00
The Oaks to South Tower				
2	5700BHRF20BC	ASSY,5.7 GHZ 20 MBPS BACKHAUL KIT W/ REFLECTOR	\$1,730.00	\$3,460.00
2	ACPSSW-13A	Canopy power supply	\$12.00	\$24.00
2	RRDN4417A	IPMUX-1E/AC/4E&M/UTP,4E&M Multiplexer with Ethernet Port	\$1,640.00	\$3,280.00
300	457563	Outdoor UV jacket flooded Cat 5 cable	\$0.97	\$291.00
2	MKT	Misc install accys	\$386.00	\$772.00
2	SSPR	Ethernet surge suppression	\$30.00	\$60.00
INSTALLATION INCLUDES TOWER CREW CHARGES				
<i>Quote is provided with intstallation sites being "site unseen" and therefore could vary depending on actual site survey.</i>				
<i>Canopy units must have line of site to function properly</i>				



"SOLUTIONS with CHOICES"



CES/Team One Co. munications

2112 West Yonge Street * Pensacola, FL 32505 * (850) 777-0297 Fax (850) 432-9328

www.CESTeamOne.com

Quote Number: PNS-11080-10

Project Name:

Qty	Model Number	Description	Your Price	Extended
		Up to (4) stations can be connected at each site for wireless connectivity		

Notes:

\$15,774.00
 Installation \$6,800.00
 Shipping Charges & Sales Tax as Applicable
GRAND TOTAL \$22,574.00

Salesman: Nick Todd
(850) 777-0297

Date: 12/16/2008 Customer: _____

Date: _____

This Quote is Valid for 30 Days



April 15, 2009

**Santa Rosa County EMC
4499 Pine Forest Rd.
Milton, Fl. 32583
Attn.: Scott Markel**

Bid Date: April 17, 2009 4:30p.m.

**Motorola Canopy Proposal
For
Santa Rosa County E.M.C**

**Location: Whispering Pines to South Tower
The Oaks to South Tower**

Per Specifications, this proposal to include:

- (4) ACPSSW-13A Power Supply
- (4) 5700BHRF20DD 5.7 Ghz 20Mbps B/H w/reflector
- (4) RRDN7374A IPMUX Multiplexer w/Ethernet port
- (1000') 457563 CAT 5 Outdoor/Indoor Cable
- (4) 429441 Surge Suppressor
- Misc. Mounting Hardware
- Installation

Total: \$22,984.80

**Submitted by: Joe Sullivan
(205) 988-5522**

AGENDA
PUBLIC WORKS COMMITTEE

May 9, 2011

Chairman: Commissioner Salter

Vice Chairman: Commissioner Lynchard

1. Discussion of parking lot improvements at the Health Department on Stewart Street with Health Department providing reimbursement for materials and labor.
2. Discussion of low proposal from Florida Pest Control & Chemical Company for season long ant control in county parks at a cost of \$165.25 per acre.

Santa Rosa County Health Department
Estimate for additional parking
 5527 Stewart St.
 April 2011

Scope of Work: The County may provide the labor and equipment, and the Health Dept. may provide reimbursement for labor and materials necessary for: the installation of five (5) additional parking spaces on the west side of the existing parking lot, installation of a rocked access area to the west of the existing parking lot, relocation of the two portable buildings to the new rocked area, extension of an existing culvert, installation of a new security light, and removal of existing asphalt and base in front of the building for new landscape islands.

New Asphalt Parking:	1000 sf = 111 sy 111 sy @ 165#/sy = 18,315# = 9.2 tons 9.2 tons @ \$59.70/ton = \$ 549.24	\$ 550.00
Rock Base:	1000 sf x 0.5 ft thick = 18.6 cy 18.6 cy x 1.35 = 25 tons 25 tons @ \$19.85/ton = \$ 496.25	\$ 500.00
Stripping:	5 spaces lump sum	\$ 200.00
Bumper Blocks:	5 @ \$60/Ea	\$ 300.00
Rock Driving Area:	3600 sf x 0.5 ft = 66 cy 66 cy = 89 tons 89 tons @ \$19.85/ton = \$1766.65	\$ 1770.00
Culvert Extension & Mitered End:		\$ 600.00
Relocation of buildings by contractor:		\$ 700.00
County Shoulder Crew, 4 Days/with benefits:		\$ 3,448.00
Light Pole & security light by Gulf Power:		No Charge
Subtotal		\$ 8,068.00
10% Contingency		\$ 807.00
Materials & Labor Estimate		\$ 8,875.00

Items not charged in this estimate include equipment, fuel and testing (if required).



Department of Public Works
SANTA ROSA COUNTY, FLORIDA
Milton, Florida 32583

Stephen L. Furman
Assistant
Public Works Director
6075 Old Bagdad Hwy.
626-0191 • 994-5721 • 623-2221

AVIS WHITFIELD
Director of Public Works
6075 Old Bagdad Hwy.
626-0191 • 994-5721 • 623-2221
Fax 623-1331

Thad Allen
Superintendent
Building Maintenance/Parks
P. O. Box 864
623-1569 • 939-1877

MEMO

TO: Hunter Walker, County Administrator
FROM: Avis Whitfield, Public Works Director *AW*
SUBJECT: Ant Control in Parks
DATE: May 3, 2011

We have received proposals for season long ant control and recommend the low proposal from Florida Pest Control & Chemical Company of \$165.25 per acre. We treat 230.3 acres so the total cost will be \$38,057.08.

The same chemical was applied by the same company last year and the results were very successful. The Parks Department budget has been funded for this service.

AW/lc

698-5960

Proposal



FLORIDA PEST CONTROL & CHEMICAL CO.

4920 Glover Lane, SW
Milton, Fl 32570

Phone (850) 623-0391

Fax (850) 626-0710

PROPOSAL SUBMITTED TO	SANTA ROSA COUNTY	DATE	4/20/11
ADDRESS	4530 OLD BAGDAD HWY	PHONE	
	MILTON	DATE OF PLANS	
JOB NAME AND LOCATION	PARKS AND REC AREAS	REPRESENTATIVE	TOM COLLINS
		JOB PHONE	

We hereby submit specifications and estimate, subject to all terms and conditions as set forth as follows:
APPLY TOPCHOICE TO PARKS AND REC AREAS DESIGNATED BY COUNTY.

ACTIVE INGREDIATE OF TOPCHOICE IS FIPRONIL .0143% APPLIED AT LABEL RATES OF 2 LB PER 1000 SQ FT.

TREATMENT COMES WITH A ONE YEAR GUARANTEE.

PRICE PER ACRE IS \$165.25

We Propose hereby to furnish material and labor – complete in accordance with the above specifications, for the sum of ONE HUNDRED SIXTY FIVE DOLLARS AND 25 CENTS dollars \$165.25 PER ACRE

Note: This proposal may be withdrawn by us if not accepted within 30 days.

Authorized Signature

Accepted: The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature _____

Date _____



BRANCHES:

- Crystal River • Daytona Beach • Ft. Walton Beach • Jacksonville South • Jacksonville West • Lake City • Milton • Ocala • Orlando • Palatka • Panama City • Pensacola • Starke • St. Augustine • Tallahassee • Winter Haven • Leesburg • Kissimmee • Tampa

SANTA ROSA Pest Control

P.O. Box 758 • Milton, FL 32572
(850) 982-1629

PEST CONTROL AGREEMENT

FOR: SANTA ROSA PARKS ADDRESS: SANTA ROSA COUNTY

TELEPHONE: _____ SUPPLEMENTAL NAME: _____ BILLING ADDRESS: _____

I. SANTA ROSA PEST CONTROL

Santa Rosa Pest Control will perform regular service for the control of:

- Roaches, Ant and Silverfish
- Flats and Mice
- Pest Birds (specifications attached)
- Other

In the event of persistent infestations, Santa Rosa Pest Control will provide special service at no extra cost until the condition is under control.

All service, regular and special, will be performed at your convenience so as not to interrupt your normal operations.

II. MATERIALS

- A. The materials used in pest control work shall conform to Federal, State and local ordinance, laws and shall be acceptable to you.
- B. Rodenticides shall be used with all due precaution to avoid accidents to humans, domestic animal and pets. They shall be acceptable to you.
- C. Special care shall be exercised in the use of liquid insecticides in areas having asphaltic, mastic or linoleum floor surface.
- D. All pest control work shall be performed in a safe manner and in accordance with the most modern and effective scientific pest control procedures.

III. YOUR COOPERATION

Your cooperation is important to insure the most effective results from Santa Rosa Pest Control service. Whenever conditions conducive to the breeding and harborage of pests covered by this contract are reported in writing to Santa Rosa Pest Control, are not corrected by you. Santa Rosa Pest Control cannot assure satisfactory service.

IV. INSURANCE

Santa Rosa Pest Control has full insurance covered and, if desired, will furnish certification.

V. TERMS OF AGREEMENT

This agreement shall be effective for an original period of one year and shall renew itself from month to month thereafter unless written notice is given by either party thirty (30) days prior to the anniversary date of this agreement.

VI. COMMENTS ACTIVE INGREDIENT IN PRODUCT TO BE USED IS FIPRONIL

VII. The cost of service shall be \$ 182.⁰⁰ for initial service, and \$ 182.⁰⁰ per ACRE for a period of 12 months.

By: [Signature]

By: _____

Date: 4/26/11

Date: _____

Tom Collins

From: Summerlin, David [DSummerlin@terminix.com]
Sent: Saturday, April 30, 2011 1:22 PM
To: Tom Collins
Subject: ball fields

TOM THE COST TO TREAT THE PROPERTY THAT WE TALK ABOUT WILL BE \$500.00 PER ACREA
FOR ONE TREATMENT PER
YEAR .

thank you for your business

DAVID SUMMERLIN

CONFIDENTIALITY NOTICE:

The information contained in this e-mail, including any attachment(s), is confidential information that may be privileged and exempt from disclosure under applicable law. If the reader of this message is not the intended recipient, or if you received this message in error, then any direct or indirect disclosure, distribution or copying of this message is strictly prohibited. If you have received this message in error, please notify the ServiceMaster Help Desk immediately by calling (866) 597-4321 and by sending a return e-mail; delete this message; and destroy all copies, including attachments.

Thank you.

PREMIER

Termite & Pest Control

5189 Gulf Breeze Parkway
 Gulf Breeze, Florida 32563
 (850) 932-1313 • FAX (850) 939-1313
 1-800-246-0373
 premierpest5@aol.com

Service Request

DATE TAKEN April 27, 2011
 APPT. DATE April 28, 2011

OFFICE WRITER SUZY
 APPT. TIME bid

NEW SERVICE REQUESTED		RENEWAL	
<input type="checkbox"/> PEST GUARD	<input type="checkbox"/> SUBTERRANEAN	<input type="checkbox"/> PT	<input type="checkbox"/> ST
<input type="checkbox"/> MOISTURE CTRL.	<input type="checkbox"/> PRETREATMENT		
<input type="checkbox"/> FLEA SERVICE	<input type="checkbox"/> P.O. BEETLES		<input type="checkbox"/> FU
<input type="checkbox"/> WDO	<input type="checkbox"/> OTHER		

SCHEDULED FOLLOW UP		
<input type="checkbox"/> C. ANTS	<input type="checkbox"/> A. ROACHES	<input type="checkbox"/> FLEAS
<input type="checkbox"/> P. ANTS	<input type="checkbox"/> G ROACHES	<input type="checkbox"/> SPIDERS
<input type="checkbox"/> ANTS	<input type="checkbox"/> TERMITES	<input type="checkbox"/> OTHER

QUALITY CONTROL VISIT

CUSTOMER INFORMATION ACCT # _____

NAME Tom Collins

ADDRESS 6 S PEEKS IN: GB, Milton, Oklawaha, ect.

CITY _____ STATE _____ ZIP _____

HOME PHONE 407-241-1111 WORK PHONE 407-241-1331
 email TomC@scintarosa.com

DIRECTIONS _____

LEAD SOURCE

TV NEWSPAPER RADIO

CREATIVE PHONE BOOK REFERRAL

OTHER DIRECT MAIL

PAYMENT / CREDIT CARD INFORMATION

SVC	AMT	Check # / Card # & Exp. Dat
1. <u>Leed</u>		
2.		
3.		

TOTAL DUE: _____

SALESMAN _____

TECHNICIAN _____

CUSTOMER COMMENTS Total of 150-200 acres. They need a price per acre. Active ingredient must be Fipronil.

TECHNICIAN COMMENTS 600⁰⁰ per acre (top choice)
we may not be able to treat all parks back to back.
In the event of any flare-ups we can re-treat at ~250 per acre.

TREATMENT SITES	TREATED	MATERIAL USED NAME & AMT %
MULCH/FLOWER BEDS	_____	_____
WOODPILES/GARAGE	_____	_____
DOORS/WINDOWS/EVES	_____	_____
ATTIC/CRAWLSPACE	_____	_____
UNDER APPLIANCES	_____	_____
WALL VOIDS/FLASE BOT.	_____	_____
CRACKS/CREVICES	_____	_____
DRAWERS/CLOSESTS	_____	_____
YARD	_____	_____
OTHER	_____	_____

TERMITE/FUME INSPECTED SITE	TIME/BEG	TIME/END	TOTAL
FOUNDATION	_____	_____	_____
CRAWLSPACE	_____	_____	_____
INTERIOR WALLS	_____	_____	_____
DOOR FRAMES	_____	_____	_____
WINDOW FRAMES	_____	_____	_____
BATH TRAPS	_____	_____	_____
ATTIC	_____	_____	_____
OTHER	_____	_____	_____

ENDORSEMENT HEREON ACKNOWLEDGES RECEIPT OF AND SATISFACTION FOR SERVICES RENDERED

CUSTOMER SIGNATURE _____ DATE _____ TECHNICIANS SIGNAURE _____

BUDGET & FINANCIAL MANAGEMENT COMMITTEE

Chairman: Commissioner Melvin
Vice Chairman: Commissioner Cole

May 9, 2011

Bid Actions: None

Tax Deed Overbids: None

Budget:

- 1) Discussion of refinancing TDC Building loan at a lower interest rate (from 4.79% to 3.79%) resulting in a \$135,380 savings.
- 2) **Budget Amendment 2011 – 117** in the amount of **\$155,000**. Carries forward North Santa Rosa Tourist Tax funds for purchase of boating facilities property along Blackwater River for expansion of Milton Riverwalk Park from Tourist Development Tax Fund.
- 3) **Budget Amendment 2011 – 118** in the amount of **\$625**. To recognize miscellaneous income from West Florida Regional Planning Council (WFRPC) to print ride guide schedules in the Grants Fund.
- 4) **Budget Amendment 2011 – 119** in the amount of **\$25,000**. Transfer to reflect costs of interim attorney in lieu of filled vacancy through April 30, 2011 in the General Fund.
- 5) **Budget Amendment 2011 – 120** in the amount of **\$52,750**. Funds permitting and final design phase for the Bagdad Mill Site from Dist 2 Recreation Funds.
- 6) **Budget Amendment 2011 – 121** in the amount of **\$6,147**. Funds Phase II-Sabertooth HMGP drainage project change order #1 with 75% from FEMA (\$4,611); and 25% (\$1,536) from Electric Franchise Fee Road & Drainage Funds.
- 7) **Budget Amendment 2011 – 122** in the amount of **\$15,000**. Intradepartmental transfer within Supervisor of Elections from regular salary and related lines to contractual services for Landrum Payroll Services in the General Fund.

County Expenditure/Check Register:

- 8) Recommend approval of County Expenditures / Check Register

1

SunTrust Bank
220 West Garden Street
Pensacola, FL 32502
Tel (850) 435-1286
Fax (850) 435-1282

Michael H. Diehl, CCM
Senior Vice President
mike.diehl@suntrust.com
Institutional and Government Banking



April 21, 2011

Joel D. Haniford
OMB Director
Santa Rosa County Board of Commissioners
Santa Rosa Administrative Offices
6495 Caroline Street, Suite L
Milton, FL 32570

*Hunter,
Mike Diehl sent this
unsolicited proposal to
refinance the TDC Building
loan. Reduces the interest rate
1 full % (4.79 to 3.79%).
This results in a ~~\$135,380~~ savings
\$135,380
Joel*

Re: Bank Qualified Tax-Exempt Refunding Opportunity
Series 2007 - Third Cent Tourist Development Tax Revenue Note

Dear Mr. Haniford:

SunTrust Bank is pleased to offer this financing proposal to refunding the existing Third Cent Tourist Development Tax Revenue Note, Series 2007 at a materially lower interest rate resulting in significant savings thereby helping Santa Rosa County to better plan and manage tourist development resources.

The current rate environment offers an excellent opportunity to lower the rate by a full 100 basis points and restructure the debt to a fully amortizing term vs. the current balloon payment. This leveling out of the payments to a fixed rate for the life of the loan will allow for better budgeting and eliminate large payment that may be difficult to easily meet in the future.

Borrower:	Santa Rosa County Board of Commissioners
Lender:	SunTrust Bank
Amount:	\$1,004,000 (approximate amount based on current loan balance)
Term:	15 years from closing. Fully amortizing.
Repayment:	Level principal and interest due quarterly.

Purpose: Complete Refunding Series 2007 - Third Cent Tourist Development Tax Revenue Note.

Security: Senior Lien Pledge on Revenues (and back up CB&A)
Any future additional parity debt requires DSC at 1.50x current and proposed new debt based on past two audited statements.

Closing Cost: None

Legal: Legal documentation and approving opinion of bond counsel provided at the expense of the Borrower.

Interest Rate: Bank Qualified Fixed Rate including 30 day rate lock.
Rate with standard Make Whole Provision = 3.79 %

Closing: Closing by May 21, 2011. Rate subject to change thereafter.

Standard Covenants and Conditions:

- A) All matters relating to this loan, including all instruments and documents required, are subject to the Bank's policies and procedures in effect, applicable governmental regulations and/or statutes, and approval by the Bank credit and the Bank's Counsel.
- B) Borrower's Counsel shall submit a written opinion, in form and substance acceptable to the Bank and Bank's Counsel, that all documents are valid, binding and enforceable in accordance with their terms, that execution and delivery of said documents has been duly authorized, and addressing such other matters as the Bank and the Bank's Counsel deem appropriate.
- C) It is understood that the proposal set forth herein is conditioned upon the accuracy of information provided to the Bank by the Borrower. Any misrepresentation or false statement of material fashion made by the Borrower to induce this loan proposal or any material adverse change in the financial condition of the Borrower will be sufficient cause for the Bank to terminate this proposal.
- D) With respect to any lawsuit involving this loan, the loan documents, or any other aspect of this transaction between the Bank and the Borrower, the exclusive venue for any such action shall be the county where the Bank is located and, in any such action, each party expressly waives any right to a jury trial.
- E) Borrower shall submit annual audited statements within 210 days of fiscal year end, together with an annual budget within 30 days of adoption, together with any other information the Bank may reasonably request.

- F) The tax-exempt interest rates quoted herein take into consideration a corporate tax rate of 35%. In the event of a change in the maximum corporate tax rate, the Bank shall have the right to adjust the interest rate in order to maintain the same after tax yield.
- G) The Bank shall have the right to adjust the tax-exempt interest rate in order to maintain the same after tax yield if any amendments to existing law are enacted which would adversely affect the Bank's after tax yield including any "determination of taxability" as will be defined in the loan documentation.
- H) The Borrower shall comply with and agree to such other covenants, terms, and conditions that may be reasonably required by the Bank and its counsel and are customary in tax-exempt financings of this nature. These covenants would include, but are not to be limited to, covenants regarding compliance with laws and regulation, remedies in the event of default and bond counsel's opinion regarding the tax exempt and "bank qualified" nature of the facility.

Although the provisions, terms and conditions are intended to be comprehensive, they are not necessarily inclusive of all the anticipated terms that will be applicable to the loan. All of such terms will be set forth in the final, definitive loan documents, and all such terms must be acceptable to the Bank and its counsel. This commitment is contingent upon the accuracy of all facts, statements and financial information submitted to the bank by the Borrower and is conditioned upon the terms outlined above.

SunTrust Bank greatly appreciates the opportunity to provide this financing proposal for the subject debt refunding. Please let me know if there are any questions.

Sincerely,

Michael H. Diehl

2

BUDGET MODIFICATION RESOLUTION

No.

Whereas, the Board of County Commissioners has determined that a need exists to amend the budget pursuant to Florida Statute 129.06. NOW, THEREFORE, The Board of County Commissioners of Santa Rosa County, Florida does make the following budget amendments:

REQUESTER ACTION

DATE: May 3, 2011

FROM: **Tourist Development Tax Fund**
TO: Board of County Commissioners
VIA: Budget Director
SUBJ: Request Approval of the following

ADDITION:
MODIFICATION: X
DELETION:
OVERDRAFT:

	<u>Line Item Number</u>	<u>Description</u>	<u>Amount</u>
From:	107 - 3990001	Cash Carried Forward	\$ 155,000
To:	4010 - 5810011	Aid to Municipalities	\$ 155,000

State reason for this request:

Carries forward funds for aid to City of Milton for purchase of boating facilities property along Blackwater river for expansion of Milton Riverwalk Park from Tourist Development Tax Fund.

Requested by: Joel Haniford/s/

BUDGET DIRECTOR ACTION

DOCUMENT NO. 2011-117

Budget Updated: _____ Allowed: _____ Forwarded: _____ Returned: _____

Comment: _____

BUDGET DIRECTOR

BUDGET COMMITTEE ACTION

DATE: May 9, 2011

Approved: _____ Hold: _____ Withdrawn: _____ Comment: _____

PASSED AND ADOPTED by the Board of County Commissioners of Santa Rosa County, Florida on this 12th day Of May, 2011.

ATTESTED:

CHAIRMAN

CLERK OF THE COURTS

3

BUDGET MODIFICATION RESOLUTION

No.

Whereas, the Board of County Commissioners has determined that a need exists to amend the budget pursuant to Florida Statute 129.06. NOW, THEREFORE, The Board of County Commissioners of Santa Rosa County, Florida does make the following budget amendments:

REQUESTER ACTION

DATE: May 3, 2011

FROM: **Grants Fund**
TO: Board of County Commissioners
VIA: Budget Director
SUBJ: Request Approval of the following

ADDITION:
MODIFICATION: X
DELETION:
OVERDRAFT:

	<u>Line Item Number</u>	<u>Description</u>	<u>Amount</u>
From:	104 – 3690001	Miscellaneous Income	\$ 625
To:	0790 – 547001	Printing & Binding	\$ 625

State reason for this request:

To recognize miscellaneous income from West Florida Regional Planning Council (WFRPC) to print ride guide schedules in the Grants Fund.

Requested by: Joel Haniford/s/

BUDGET DIRECTOR ACTION

DOCUMENT NO. 2011-118

Budget Updated: _____ Allowed: _____ Forwarded: _____ Returned: _____

Comment: _____

BUDGET DIRECTOR

BUDGET COMMITTEE ACTION

DATE: May 9, 2011

Approved: ___ Hold: ___ Withdrawn: ___ Comment: _____

PASSED AND ADOPTED by the Board of County Commissioners of Santa Rosa County, Florida on this 12th day Of May, 2011.

ATTESTED:

CHAIRMAN

CLERK OF THE COURTS

4

BUDGET MODIFICATION RESOLUTION

No.

Whereas, the Board of County Commissioners has determined that a need exists to amend the budget pursuant to Florida Statute 129.06. NOW, THEREFORE, The Board of County Commissioners of Santa Rosa County, Florida does make the following budget amendments:

REQUESTER ACTION

DATE: May 3, 2011

FROM: **General Fund**
TO: Board of County Commissioners
VIA: Budget Director
SUBJ: Request Approval of the following

ADDITION:
MODIFICATION: X
DELETION:
OVERDRAFT:

	<u>Line Item Number</u>	<u>Description</u>	<u>Amount</u>
From:	0012 - 51210	Salaries-Attorney	(\$ 25,000)
To:	0013 - 5310012	Contract Attorney	\$ 25,000

State reason for this request:

Transfer to reflect costs of interim attorney in lieu of filled vacancy through April 30, 2011 in the General Fund.

Requested by: Joel Haniford/s/

BUDGET DIRECTOR ACTION

DOCUMENT NO. 2011-119

Budget Updated: _____ Allowed: _____ Forwarded: _____ Returned: _____

Comment: _____

BUDGET DIRECTOR

BUDGET COMMITTEE ACTION

DATE: May 9, 2011

Approved: _____ Hold: _____ Withdrawn: _____ Comment: _____

PASSED AND ADOPTED by the Board of County Commissioners of Santa Rosa County, Florida on this 12th day Of May, 2011.

ATTESTED:

CHAIRMAN

CLERK OF THE COURTS

5

BUDGET MODIFICATION RESOLUTION

No.

Whereas, the Board of County Commissioners has determined that a need exists to amend the budget pursuant to Florida Statute 129.06. NOW, THEREFORE, The Board of County Commissioners of Santa Rosa County, Florida does make the following budget amendments:

REQUESTER ACTION

DATE: May 3, 2011

FROM: **District 2 Projects Fund**
TO: Board of County Commissioners
VIA: Budget Director
SUBJ: Request Approval of the following

ADDITION:
MODIFICATION: X
DELETION:
OVERDRAFT:

	<u>Line Item Number</u>	<u>Description</u>	<u>Amount</u>
From:	2322 - 599001	Reserve for Contingencies	(\$ 52,750)
To:	2322 - 5630034	Bagdad Mill Site Improvements	\$ 52,750

State reason for this request:

Funds permitting and final design phase for the Bagdad Mill Site from Dist 2 Recreation Funds.

Requested by: Sheila Harris/s/

BUDGET DIRECTOR ACTION

DOCUMENT NO. 2011-120

Budget Updated: _____ Allowed: _____ Forwarded: _____ Returned: _____

Comment: _____

BUDGET DIRECTOR

BUDGET COMMITTEE ACTION

DATE: May 9, 2011

Approved: ___ Hold: ___ Withdrawn: ___ Comment: _____

PASSED AND ADOPTED by the Board of County Commissioners of Santa Rosa County, Florida on this 12th day Of May, 2011.

ATTESTED:

CLERK OF THE COURTS

CHAIRMAN

Diane Ebentheuer

2011-120

From: Sheila Harris
Sent: Monday, May 02, 2011 9:33 AM
To: Joel Haniford
Cc: Diane Ebentheuer

Subject: Budget Amendment Request - Bagdad Mill Site Permitting

As approved at the April 28, 2011 BOCC, please process a budget amendment as follows:

2322 - 599001	From Reserve for Contingencies Dist Two	\$52,750
2322 - 5630034	Bagdad Mill Site Improvements	\$52,750

Funds permitting and final design phase for the Bagdad Mill Site from Dist II Recreation Funds.

Sheila A. Harris, Special Projects/Grants
Santa Rosa County BOCC
6495 Caroline Street, Suite H
Milton, Florida 32570
(850) 983-1848 (850) 393-5239 (Cell)
(850) 983-1944 Fax
sheilah@santarosa.fl.gov

Florida has a very broad Public Records Law. Virtually all written communications to or from Santa Rosa County Personnel are public records available to the public and media upon request. E-mail sent or received on the county system will be considered public and will only be withheld from disclosure if deemed confidential pursuant to State Law

ATKINS

Atkins North America, Inc.
2114 Airport Boulevard, Suite 1450
Pensacola, Florida 32504

Telephone: +1.850.478.9844
Fax: +1.850.478.0620

www.atkinsglobal.com/northamerica

**Bagdad Mill Site Park
Facilities Design and Construction Plans
Santa Rosa County Board of County Commissioners**

Fee Summary

Task	Description	Total
1.0	80% Construction Plans (Final Permit Set)	\$22,500.00
2.0	Final (100%) Construction Documents and Specifications	\$24,500.00
3.0	Limited Construction Administration	\$2,750.00
	TOTAL^{1,2,3}	\$49,500.00
4.0	Optional Pay Request Verification	\$3,000.00

¹Payment shall be made on a lump-sum basis including expenses. Invoices shall be submitted to SRC monthly and shall reflect amounts due based on percent complete for each task. Additional Services shall be negotiated on a lump sum basis.

²Normal expenses listed in the proposal are included in this cost and include out-of-pocket expenditures such as copying, plans reproduction, travel, and express mail. Approval/permit fees and reproduction of multiple permit and/or plan sets have not been included and shall be billed separately.

³Each task has been estimated and any overage/underage shall be applied to the remaining tasks with a maximum not-to-exceed total fee without SRC's authorization.

6

BUDGET MODIFICATION RESOLUTION

No.

Whereas, the Board of County Commissioners has determined that a need exists to amend the budget pursuant to Florida Statute 129.06. NOW, THEREFORE, The Board of County Commissioners of Santa Rosa County, Florida does make the following budget amendments:

REQUESTER ACTION

DATE: May 3, 2011

FROM: **Electric Franchise Fee Fund**
TO: Board of County Commissioners
VIA: Budget Director
SUBJ: Request Approval of the following

ADDITION:
MODIFICATION: X
DELETION:
OVERDRAFT:

	<u>Line Item Number</u>	<u>Description</u>	<u>Amount</u>
Fund 106:	9106 - 5990016	Reserves-Road & Bridges	(\$ 1,536)
	9106 - 59100101	To Road & Bridge Fund	\$ 1,536
Fund 101:	101 - 33139022	FEMA - HMGP Sabertooth	\$ 4,611
	101 - 3810001	From Electric Franchise Fee Fund	\$ 1,536
	2106 - 53400022	Phase II - Sabertooth	\$ 6,147

State reason for this request:

Funds Phase II-Sabertooth HMGP drainage project change order #1 with 75% from FEMA (\$4,611); and 25% (\$1,536) from Electric Franchise Fee Funds.

Requested by: Sheila Harris/s/

BUDGET DIRECTOR ACTION

DOCUMENT NO. 2011-121

Budget Updated: _____ Allowed: _____ Forwarded: _____ Returned: _____

Comment: _____

BUDGET DIRECTOR

BUDGET COMMITTEE ACTION

DATE: May 9, 2011

Approved: _____ Hold: _____ Withdrawn: _____ Comment: _____

PASSED AND ADOPTED by the Board of County Commissioners of Santa Rosa County, Florida on this 12th day Of May, 2011.

ATTESTED:

CHAIRMAN

CLERK OF THE COURTS

2011-121

Diane Ebentheuer

From: Sheila Harris
Sent: Tuesday, May 03, 2011 8:38 AM
To: Joel Haniford
Cc: Diane Ebentheuer; Michael Schmidt
Subject: Budget Amendment Request - Sabertooth Change Order

Refer to BA 2011-059

Need a budget amendment to increase the budget for the Sabertooth Project for Change Order #1 as approved by the BOCC at the April 28, 2011 meeting.

Fund 106:	9106 - 5990016	EFF Drainage Reserves	(\$1,536)
	9106 - 59100101	To Road & Bridge Fund	\$1,536
Fund 101:	101 - 33139022	FEMA HMGP Revenue	\$ 4,611
	101 - 3810001	From Electric Franchise Fee Fund	\$ 1,536
	2106 - 53400022	Contractual Services - Sabertooth	\$ 6,147

Recognizes additional FEMA budget increase for Phase II Construction for the Sabertooth HMGP drainage project to cover change order Number One. 25% match for increase from Electric Franchise Fee Fund Drainage Reserves with 75% Federal HMGP Grant Share.

Sheila A. Harris, Special Projects/Grants
Santa Rosa County BOCC
6495 Caroline Street, Suite H
Milton, Florida 32570
(850) 983-1848 (850) 393-5239 (Cell)
(850) 983-1944 Fax
sheilah@santarosa.fl.gov

Florida has a very broad Public Records Law. Virtually all written communications to or from Santa Rosa County Personnel are public records available to the public and media upon request. E-mail sent or received on the county system will be considered public and will only be withheld from disclosure if deemed confidential pursuant to State Law.

7

BUDGET MODIFICATION RESOLUTION

No.

Whereas, the Board of County Commissioners has determined that a need exists to amend the budget pursuant to Florida Statute 129.06. NOW, THEREFORE, The Board of County Commissioners of Santa Rosa County, Florida does make the following budget amendments:

REQUESTER ACTION

DATE: May 3, 2011

FROM: **General Fund**
TO: Board of County Commissioners
VIA: Budget Director
SUBJ: Request Approval of the following

ADDITION:
MODIFICATION: X
DELETION:
OVERDRAFT:

	<u>Line Item Number</u>	<u>Description</u>	<u>Amount</u>
From:	0060 - 51210	Regular Salaries	(\$10,300)
	0060 - 52110	FICA Tax	(\$ 750)
	0060 - 52210	Retirement Contributions	(\$ 1,150)
	0060 - 52310	H & A Insurance	(\$ 2,760)
	0060 - 52410	Workers Compensation	(\$ 40)
To:	0060 - 534001	Other Contract Services	\$ 15,000

State reason for this request:

Interdepartmental transfer from Supervisor of Elections regular salary and related lines to contract services for Landrum Payroll Services in the General Fund.

Requested by: Ann Bodenstein/s/

BUDGET DIRECTOR ACTION

DOCUMENT NO. 2011-122

Budget Updated: _____ Allowed: _____ Forwarded: _____ Returned: _____

Comment: _____

BUDGET DIRECTOR

BUDGET COMMITTEE ACTION

DATE: May 9, 2011

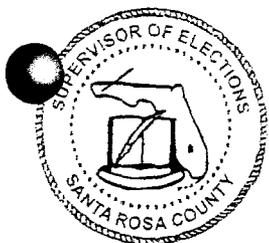
Approved: _____ Hold: _____ Withdrawn: _____ Comment: _____

PASSED AND ADOPTED by the Board of County Commissioners of Santa Rosa County, Florida on this 12th day Of May, 2011.

ATTESTED:

CHAIRMAN

CLERK OF THE COURTS



Ann W. Bodenstein

SUPERVISOR OF ELECTIONS
SANTA ROSA COUNTY

2011-122

6495 Caroline St., Suite F
Milton, Florida 32570-4592

MEMO

To: Joel Haniford
Santa Rosa County, Budget Director

From: Ann W. Bodenstein
Supervisor of Elections

Ann W. Bodenstein

Date: May 3, 2011

Re: Budget Modification

Salary and related lines
Please move \$15,000 from ~~line 51210 (regular salaries)~~ to 531001 (professional services) for Landrum Payroll Services.

BUDGET MODIFICATION RESOLUTION

NO. _____

WHEREAS, the Board of County Commissioners has determined that a need exists to amend the budget pursuant to Florida Statute 129.06.

NOW, THEREFORE the Board of County Commissioners of Santa Rosa County, Florida does make the following budget amendments:

REQUESTOR ACTION

FROM: Supervisor of Elections

DATE: 5-3-11

TO: Board of County Commissioners

VIA: Budget Director

1. Request approval of the following:

(Check one or more of the following)

ADDITION _____

MODIFICATION X

DELETION _____

FROM:

Line Item Number	Description	Amount
0060-51210	Salaries - Regular	\$ 0,300.00
52110	FICA	750.00
52210	FRS	1,150.00
52310	H & A Insurance	2,760.00
52410	Worker's Comp	40.00

TO:

0060-531001	Professional Services	\$15,000.00

State reason for this request: (Use extra sheet if necessary)

Landrum Payroll Services

Requested by: Ann W. Brinkman

BUDGET DIRECTOR ACTION

Document No. _____

Budget Updated _____ Allowed

Forwarded _____ Returned, Comment: _____

Budget Director

BUDGET COMMITTEE ACTION

Date: _____

Approved _____ Hold

Withdrawn _____ Comment: _____

PASSED AND ADOPTED by the Board of County Commissioners of Santa Rosa County, Florida
on the _____ day of _____, 19____.

ATTESTED:

Chairman

Clerk