

July 25, 2011

ECONOMIC DEVELOPMENT COMMITTEE

1. Presentation of Association of Defense Communities Active Base Leadership Award by Kay Rasmussen of the Economic Development Council of Okaloosa County.
2. Update from Avalex Technologies Corp. project in Gulf Breeze.

July 25, 2011

ADMINISTRATIVE COMMITTEE

1. Discussion of amendment to Agreement for Ambulance and Emergency and Non-emergency Medical Services with Lifeguard Ambulance Service of Florida, LLC extending term for ten (10) year period.
2. Discussion of concept of engineer of record designation by Warren Yeager, Preble-Rish, Inc. Engineering.
3. Discussion of annual Certification of Matching Funds in the amount of \$3,005.27 for receipt of Federal Election Activities grant in the amount of \$20,035.15.
4. Discussion of Agreement to Extend Real Estate contract with McDonald's USA, LLC through August 12, 2011.
5. Discussion of Modification No. Two to Subgrant Agreement with Florida Division of Emergency Management extending the Orion Lake HMGP drainage improvement project through November 15, 2011.
6. Discussion of requiring direct deposit for retirees utilizing the County Health Insurance Subsidy program as recommended by the Clerk of Courts.
7. Discussion of annual designation of surplus property for disposal by Clerk of Courts.
8. Public Hearing items scheduled for 9:30 a.m. Thursday, July 28, 2011:

Vacation of a portion of Commerce Road in Avalon Park as requested by BTF of Florida L.L.C., a Florida Limited Liability Company



SANTA ROSA COUNTY BOARD OF COMMISSIONERS

Santa Rosa Administrative Offices
6495 Caroline Street, Suite M
Milton, Florida 32570-4592



JIM WILLIAMSON, District 1
ROBERT A. "BOB" COLE, District 2
W. D. "DON" SALTER, District 3
JIM MELVIN, District 4
R. LANE LYNCHARD, District 5

HUNTER WALKER, County Administrator
ANGELA J. JONES, County Attorney
JOEL D. HANIFORD, OMB Director

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M E M O R A N D U M

TO: Board of Commissioners

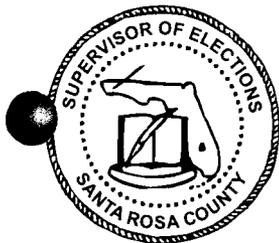
FROM: Hunter Walker, County Administrator

DATE: July 20, 2011

SUBJECT: Engineer of Record Designation

Gulf County Commissioner Warren Yeager serves as the Business Development Officer for the Preble-Rish Engineering firm and at Commissioner Cole's request I met with Commissioner Yeager on the above designation for their firm.

Mr. Cole requested placement of Mr. Yeager on the July 25, 2011 Committee-of-the-Whole agenda to discuss this matter.



Ann W. Bodenstein

SUPERVISOR OF ELECTIONS
SANTA ROSA COUNTY

6495 Caroline St., Suite F
Milton, Florida 32570-4592

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- M E M O -

To: Joel Haniford, Budget Director
From: Ann W. Bodenstein *Ann W. Bodenstein*
Date: July 20, 2011
Re: HAVA Funds for Federal Elections

Mr. Haniford, attached is a Certificate Regarding Matching Funds, which needs to be approved by the Board of County Commissioners and signed by the Chairman of the Board. With the certificate being signed it entitles us to receive \$20,035.15 for Federal Elections activities. The county is asked to provide an amount equal to at least 15% (\$3,005.27).

These funds will be used for advertising of elections; payment for poll worker training; printing and mailing of educational material; voter guides; publishing and mailing of Sample Ballots to all registered voters of the county; voter information cards; and publishing of procedural information for poll workers.

Certificate Regarding Matching Funds

I, _____, Chairman of the Board of County Commissioners of Santa Rosa County, Florida, do hereby certify that the Board of County Commissioners will provide matching funds for the Federal Election Activities grant in county FY 2011-2012 to the Supervisor of Elections in an amount equal to at least 15% of the amount to be received from the state, which for Santa Rosa County is \$3,005.27. I understand that if the Board fails to appropriate the required matching funds, all funds received from the state for this grant during the 2011-2012 state fiscal year will be required to be returned to the Department of State.

Chairman, Board of County Commissioners

Date

DEPARTMENT OF STATE
DIVISION OF ELECTIONS
FEDERAL ELECTION ACTIVITIES
FY 2011-12

COUNTY	2010 GENERAL ELECTION REGISTERED VOTERS	FEDERAL ELECTION ACTIVITIES FUNDING PER COUNTY	COUNTY MATCHING FUNDS 15%
Alachua	152,008	\$ 27,102.22	\$ 4,065.33
Baker	13,913	\$ 2,480.61	\$ 372.09
Bay	108,910	\$ 19,418.07	\$ 2,912.71
Bradford	15,833	\$ 2,822.94	\$ 423.44
Brevard	357,820	\$ 63,797.41	\$ 9,569.61
Broward	1,041,641	\$ 185,719.06	\$ 27,857.86
Calhoun	8,487	\$ 1,513.19	\$ 226.98
Charlotte	116,481	\$ 20,767.94	\$ 3,115.19
Citrus	98,018	\$ 17,476.09	\$ 2,621.41
Clay	122,016	\$ 21,754.80	\$ 3,263.22
Collier	180,674	\$ 32,213.21	\$ 4,831.98
Columbia	39,981	\$ 7,128.40	\$ 1,069.26
DeSoto	16,093	\$ 2,869.30	\$ 430.39
Dixie	10,264	\$ 1,830.02	\$ 274.50
Duval	527,079	\$ 93,975.39	\$ 14,096.31
Escambia	199,532	\$ 35,575.50	\$ 5,336.32
Flagler	65,021	\$ 11,592.90	\$ 1,738.93
Franklin	7,724	\$ 1,377.15	\$ 206.57
Gadsden	29,444	\$ 5,249.71	\$ 787.46
Gilchrist	10,841	\$ 1,932.89	\$ 289.93
Glades	6,552	\$ 1,168.19	\$ 175.23
Gulf	9,332	\$ 1,663.85	\$ 249.58
Hamilton	7,920	\$ 1,412.09	\$ 211.81
Hardee	12,112	\$ 2,159.51	\$ 323.93
Hendry	16,156	\$ 2,880.53	\$ 432.08
Hernando	123,082	\$ 21,944.87	\$ 3,291.73
Highlands	63,266	\$ 11,279.99	\$ 1,692.00
Hillsborough	677,340	\$ 120,766.13	\$ 18,114.92
Holmes	11,248	\$ 2,005.46	\$ 300.82
Indian River	90,898	\$ 16,206.63	\$ 2,430.99
Jackson	27,935	\$ 4,980.66	\$ 747.10
Jefferson	9,713	\$ 1,731.78	\$ 259.77
Lafayette	4,413	\$ 786.77	\$ 118.02
Lake	195,024	\$ 34,771.74	\$ 5,215.76
Lee	347,466	\$ 61,951.34	\$ 9,292.70
Leon	168,328	\$ 30,011.99	\$ 4,501.80
Levy	24,900	\$ 4,439.54	\$ 665.93
Liberty	4,257	\$ 759.00	\$ 113.85
Madison	11,461	\$ 2,043.44	\$ 306.52
Manatee	202,710	\$ 36,142.12	\$ 5,421.32
Marion	214,414	\$ 38,228.88	\$ 5,734.33
Martin	101,262	\$ 18,054.48	\$ 2,708.17
Miami-Dade	1,205,770	\$ 214,982.39	\$ 32,247.36
Monroe	51,261	\$ 9,139.56	\$ 1,370.93

DEPARTMENT OF STATE
DIVISION OF ELECTIONS
FEDERAL ELECTION ACTIVITIES
FY 2011-12

COUNTY	2010 GENERAL ELECTION REGISTERED VOTERS	FEDERAL ELECTION ACTIVITIES FUNDING PER COUNTY	COUNTY MATCHING FUNDS 15%
Nassau	49,615	\$ 8,846.09	\$ 1,326.91
Okaloosa	128,654	\$ 22,938.33	\$ 3,440.75
Okeechobee	18,499	\$ 3,298.27	\$ 494.74
Orange	624,700	\$ 111,380.69	\$ 16,707.10
Osceola	147,021	\$ 26,213.06	\$ 3,931.96
Palm Beach	821,850	\$ 146,531.49	\$ 21,979.72
Pasco	297,993	\$ 53,130.57	\$ 7,969.59
Pinellas	604,912	\$ 107,852.60	\$ 16,177.89
Polk	325,565	\$ 58,046.51	\$ 8,706.98
Putnam	44,001	\$ 7,845.14	\$ 1,176.77
St. Johns	139,775	\$ 24,921.14	\$ 3,738.17
St. Lucie	165,818	\$ 29,564.47	\$ 4,434.67
Santa Rosa	112,371	\$ 20,035.15	\$ 3,005.27
Sarasota	264,382	\$ 47,137.91	\$ 7,070.69
Seminole	266,116	\$ 47,447.07	\$ 7,117.06
Sumter	65,349	\$ 11,651.38	\$ 1,747.71
Suwannee	24,934	\$ 4,445.60	\$ 666.84
Taylor	12,847	\$ 2,290.55	\$ 343.58
Union	7,032	\$ 1,253.77	\$ 188.07
Volusia	318,773	\$ 56,835.53	\$ 8,525.33
Wakulla	17,722	\$ 3,159.74	\$ 473.96
Walton	36,958	\$ 6,589.42	\$ 988.41
Washington	13,897	\$ 2,477.76	\$ 371.66
TOTAL *	11,217,384	\$ 2,000,000.00	\$ 299,999.99

FY 2011-12 APPROPRIATION - FEDERAL ELECTION ACTIVITIES **\$2,000,000**

2010 General Election - Total number of registered voters in the state **11,217,384**

FUNDING LEVEL PER INDIVIDUAL VOTER **\$0.1783**

(Based on FY 2011-12 appropriation for Federal Election Activities
divided by the total number of registered voters in the state
for the 2010 General Election.)

MILTON, FL
6485 Caroline St.
L/C: 009-0355

AGREEMENT TO EXTEND REAL ESTATE CONTRACT

This Agreement to Extend Real Estate Contract ("Agreement") is dated June 27, 2011 between **SANTA ROSA COUNTY, a political subdivision of the State of Florida ("Seller")** and **McDONALD'S USA, LLC, a Delaware limited liability company ("Purchaser")**. The following statements are a material part of this Agreement:

A. Purchaser and Seller entered into a Real Estate Contract dated August 23, 2010 (the "Contract") for the property described in Exhibit A attached to the Contract and incorporated into this Agreement by this reference.

B. Purchaser has expended considerable time, money and effort to satisfy the conditions precedent in the Contract.

C. Contract termination date has or is about to occur, and the parties desire to extend the termination date.

THEREFORE, in consideration of the parties foregoing their right to terminate the Contract and the parties' mutual promises to continue to diligently pursue the satisfaction of the conditions precedent in the Contract, and other good and valuable consideration, the receipt of which is acknowledged by the parties, Seller and Purchaser agree to extend the Contract as follows:

1. The time limit for satisfying or complying with the conditions of the Contract is extended an additional 45 days to August 12, 2011. Such extension in no way prejudices the rights of Purchaser to waive the conditions precedent as set forth in the last paragraph of Article 6 of the Contract.

2. Except as modified by this Agreement, the Contract is ratified and confirmed by the parties.

To indicate their consent to this Agreement, the parties or their authorized agents or officers have signed this document.

SELLER:
SANTA ROSA COUNTY,
a political subdivision of the State of Florida

PURCHASER:
McDONALD'S USA, LLC,
a Delaware limited liability company

By _____
Its _____

By _____
Its _____

(ACKNOWLEDGMENTS OF ALL SIGNATURES)



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STATE OF FLORIDA

DIVISION OF EMERGENCY MANAGEMENT

RICK SCOTT
Governor

BRYAN W. KOON
Director

July 18, 2011

Ms. Sheila Harris
Special Project /Grants Coordinator
Santa Rosa County
6495 Caroline Street
Milton, FL 32570

Re: HMGP DR-1551-27-R (State Project Number 1551-22) Santa Rosa County, Orion Lake Stormwater Improvement, Drainage Project: Request for review and approval of Contract Modification #2

Dear Ms. Harris:

Please print four copies of the attached, proposed modification agreement between the Santa Rosa County and the Division of Emergency Management (DEM). The official representative, as listed below, will need to sign the signature page of each modification. All four (4) copies of the modification should then be sent to the Tallahassee address listed below for full execution no later than forty-five (45) days after receipt of this letter ***but no later than Thursday September 01, 2011.*** One fully executed modification will be returned to the Santa Rosa County for its files.

Additional assistance is available regarding your Project on the Florida Division of Emergency Management Website:

<http://www.floridadisaster.org/Mitigation/Hazard/index.htm>.

Please reference the heading: 'Grant Management Tools Listed Below', which contains sample documents that will provide guidance for completing requests for reimbursement, reporting requirements and supporting documents containing important points, and subgrantee close-out checklists.

Official Representatives:

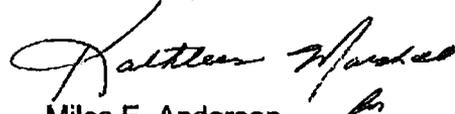
County:	Chairman of the Board of Commissioners
City:	Mayor
Indian Tribe:	Chief or President
Water Management District:	Chairman
Non-Profit:	Chairman of the Board

Mr. Sheila Harris
July 18, 2011
Page Two

If there is an official that is not listed above who is authorized to sign the modifications for your organization, please provide a copy of the organization's resolution or charter that specifically identifies the person or position that is authorized to sign.

If you have questions regarding this modification or who is authorized to sign it, please call Florence Aihe at (407) 888-3778.

Respectfully,



Miles E. Anderson
Bureau Chief, Mitigation
State Hazard Mitigation Officer

MEA/fa

Enclosure(s): Contract Modification #2

cc: Jason McCright, HMGP Planning Manager

Agreement Number: 10HM-17-01-67-01-006

Project Number: 1551-27-R

**MODIFICATION TO SUBGRANT AGREEMENT BETWEEN
THE DIVISION OF EMERGENCY MANAGEMENT AND
SANTA ROSA COUNTY BOARD OF COMMISSIONERS**

This Modification Number Two is made and entered into by and between the State of Florida, Division of Emergency Management, ("the Division"), and Santa Rosa County Board of Commissioners ("the Recipient") to modify DEM Contract Number: 10HM-17-01-67-01-006, dated December 9, 2009 ("the Agreement").

WHEREAS, the Division and the Recipient have entered into the Agreement, pursuant to which the Division has provided a subgrant to the Recipient under the Hazard Mitigation Grants Program of \$545,625.00; and

WHEREAS, the Agreement expired on August 15, 2011; and

WHEREAS, the Division and the Recipient desire to reinstate the Agreement and extend the terms of the Agreement.

NOW, THEREFORE, in consideration of the mutual promises of the parties contained herein, the parties agree as follows:

1. The Agreement is hereby reinstated as though it had never expired.
2. Paragraph 3 of the Agreement is hereby amended to read as follows:

This Agreement shall begin October 13, 2009, and shall end November 15, 2011, unless terminated earlier in accordance with the provisions of paragraph (12) of this Agreement.

3. The Budget and Scope of Work, Attachment A to the Agreement, are hereby modified as set forth in Revised Attachment A to this Modification, a copy of which is attached hereto and incorporated herein by reference
4. All provisions of the Agreement being modified and any attachments thereto in conflict with this Modification shall be and are hereby changed to conform to this Modification, effective as of the date of the last execution of this Modification by both parties.
5. All provisions not in conflict with this Modification remain in full force and effect, and are to be performed at the level specified in the Agreement.
6. Quarterly reports are due to the Division no later than 15 days after the end of each quarter of the program year and shall be sent each quarter until submission of the administrative close-out report. The ending dates for each quarter of the program year are March 31, June 30, September 30 and December 31.

IN WITNESS WHEREOF, the parties hereto have executed this document as of the dates set out below.

**RECIPIENT: SANTA ROSA COUNTY
BOARD OF COMMISSIONERS**

DIVISION OF EMERGENCY MANAGEMENT

By: _____

By: _____

Name and Title: Lane Lynchard, Chairman

Name and Title: Bryan W. Koon, Director

Date: _____

Date: _____

ATTEST: _____

Mary M. Johnson, Clerk of Courts

Attachment A (Revised)

Budget and Scope of Work

Scope of Work

As a Hazard Mitigation Grant Program project, the Recipient, Santa Rosa County Board of Commissioners, proposes to improve the drainage of the Orion Lake Subdivision located in Navarre, Florida 32566 by upgrading inadequate drainage facilities to a comprehensive drainage network capable of handling expected runoff from the area. The project consists of installing pipes, mitered end sections, curb inlets, junction boxes, and overflow structures. The project will be designed to provide protection up to the 100-year storm event.

Environmental Review Project Conditions:

1. The Recipient must follow all applicable state, local and federal laws regulations and requirements, and obtain (before starting project work) and comply with all required permits and approvals. If project work is delayed for a year or more after the date of the CATEX, then coordination with and project review by regulatory agencies must be redone.
2. Any change, addition or supplement to the approved Scope of Work that alters the project (including other work not funded by FEMA, but done substantially at the same time) will require re-submission of the application to FEMA for NEPA re-evaluation before starting project work.
3. If any archaeological material is discovered during project work, work in that area shall cease immediately and the Recipient will contact the State Historic Preservation Officer (SHPO) and the DHS/FEMA Region IV Environmental Officer and FDEM State Environmental Liaison Officer for further guidance.
4. Construction vehicles and equipment used for this project shall be maintained in good working order to minimize pollutant emissions.
5. Best management practices will be used during project work to minimize soil erosion, sediment migration and turbidity. The Recipient will need to prepare and implement a Storm Water Pollution Prevention Plan (SWPP). The Recipient must obtain a National Pollutant Discharge Elimination System (NPDES) stormwater permit (if area of disturbance will be greater than one acre). The Applicant will need to provide a copy of the Notice of Intent (NOI) submitted to use the State of Florida Generic Permit for stormwater discharge from construction activities; response letter from Florida Department of Environmental Protection (FDEP) if provided; and a copy of the Notice of Termination (NOT) – at project closeout.
6. For projects involving groundwater dewatering activities at the construction site, provide documentation of coverage under the Florida Department of Environmental Protection (FDEP) "Generic Permit for the Discharge of Produced Ground Water from any Non-contaminated Site Activity."

This is FEMA project **1551-27-R**, funded under 1551-DR-FL.

The Period of Performance for this project ends on November 15, 2011.

Schedule of Work

Phase II - Construction:	18 Months
Weather Delays:	2 Months
Final Inspection:	2 Months
<u>State Closeout Process:</u>	<u>3 Months</u>
Total Period of Performance:	25 Months

Budget

Line Item Budget

	Project Cost	Federal Share	Local Share
Phase II: Construction and Project Management Fees:	<u>\$717,920.00</u>	<u>\$538,440.00</u>	<u>\$179,480.00</u>
Sub-Total:	<u>\$717,920.00</u>	<u>\$538,440.00</u>	<u>\$179,480.00</u>
<u>Administrative Cost:</u>	<u>\$ 0.00</u>	<u>\$ 7,185.00</u>	<u>\$ 0.00</u>
Total:	<u>\$717,920.00</u>	<u>\$545,625.00</u>	<u>\$179,480.00</u>

** Any line item amount in this Budget may be increased or decreased 10% or less without an amendment to this Agreement being required, so long as the overall amount of the funds obligated under this Agreement is not increased.*

Funding Summary

Federal Share:	\$538,440.00 (75%)
<u>Local Share:</u>	<u>\$179,480.00 (25%)</u>
Total Project Cost:	\$717,920.00 (100%)

Recipient Administrative Allowance up to \$7,185.00.

Mary M Johnson, Clerk of Courts
Santa Rosa County Finance

Boce
Adi
Rthy

(6)

Memo

To: Susan Hoodless, Mary Johnson, Devann Cook, Hunter Walker

From: Henry Brewton 

CC:

Date: 7/8/2011

Re: Mandatory Direct Deposit for County Health Insurance Subsidy

Finance began electronic payments to vendors on June 1, 2011. Our initial electronic payments were successful and we have begun adding vendors, especially those who receive regular payments, e.g. retirees and fire departments, who comprise the majority of checks written the first of every month.

For us to fully take advantage of the benefits direct deposit provides, we are proposing that direct deposit be mandatory for retirees who wish to have/continue the County's health insurance subsidy, effective October 1, 2011.

This will not only cut down on the frustration of lost checks for the retiree but will also lessen the costs associated with checks. Each time we are notified that a check has been "lost" we must place a stop payment with the bank, which costs \$5, and then go through the process of voiding the old check and reissuing a new check. In addition to our own personnel costs, there are costs such as check paper, MICR toner, Positive Pay, and check handling fees at the bank, which exceed fees charged for electronic transactions. Within the last two months, we have had lost checks, a stolen check, and a shredded check.

This will be beneficial for both the retirees and the County. Further, we do not believe this will be a problem for retirees because both FRS and Social Security require direct deposit for benefits.

If you have any recommendations or questions please let me know.

RECEIVED

JUL 19 2011

Mary M. Johnson
Clerk of Circuit and County Courts
Finance Department
P.O. Box 472
Milton, FL 32583

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June 19, 2011

Mr. Hunter Walker
C/o Santa Rosa County Board of Commissioners

Dear Mr. Walker:

During the process of the yearly inventory, it has been noted that there are inventory items that are broken, damaged, out of date, and some that have been in need of upgrading. These items are far less or have no value. Please consider these items to be surplus.

The Santa Rosa Board of Commissioners is being petitioned to classify these low or no value items as surplus and to approve the disposal of surplus by the most cost efficient method.

Your immediate attention in this matter will be greatly appreciated.

Sincerely,



Susan J. Hoodless
Finance Director

RECYCLE LISTING 2011

<u>Department</u>	<u>Qty</u>	<u>Item</u>	<u>VIN/SN</u>	<u>Cond</u>	<u>Reason</u>	<u>Red</u>	<u>Inventory #</u>	<u>Amount</u>	<u>Purchase Date</u>
<u>Clerk of Courts</u>									
	1	Check Endorser	50E0727	Broken	Broken		0030OE0229	\$ 1,822.00	5/8/2006
	3	Computers	3169523-0001	Broken	Broken		0030OE0711	\$ 1,345.00	5/20/2002
			3494800-0001	Parts	Parts		0030OE0608	\$ 1,142.00	9/16/2003
	1	Laptop	4060472-0001	Broken	Broken		0030OE0222	\$ 2,150.00	9/30/2005
<u>Health Dept</u>									
	1	Server	28SMN32	Broken	Broken		0015EQ0024	\$ 10,617.29	10/23/2003
	7	Computers	8NPB21	No Harddrive	Broken		0015OE0012	\$ 1,458.38	1/13/2003
			DXPWGM1	Under Price Rang	Under Price Range		0015OE0258		
			See notes in folder as to why this is being removed off inventory						
			75MBS61	Out of Date	Out of Date		0015OE0107	\$ 1,363.11	2/10/2005
			3PFJ0C1	Out of Date	Out of Date		0015OE0118	\$ 1,215.88	11/7/2006
			JN02F11	Out of Date	Out of Date		0015OE0182	\$ 1,951.10	4/22/2002
			7VMJ2B1	Out of Date	Out of Date		0015OE0209	\$ 1,186.61	6/2/2006
			3GN6H71	Out of Date	Out of Date		0015OE0829	\$ 1,363.11	5/5/2005
	1	Xerox Copier	EYC-026613	Old replaced	costly to repair		0015OE0042	\$ 6,200.00	10/29/2003
	3	Printer HP	USBXS08976	Broken	Broken		0015OE0102	\$ 1,827.00	2/8/2005
			USBXN01256	Broken	Broken		0015OE0104	\$ 1,827.00	2/8/2005
			CNBGH87221	Broken	Broken		0015OE0132	\$ 1,119.00	7/28/2004
	1	Persona ID Printer	A7380518	Broken	Broken		0015OE0237	\$ 1,395.00	6/5/2008
	1	Backup	WS0310140195	Broken	Broken/Replaced		0015OE0073	\$ 1,143.00	5/2/2003
<u>Tax Collector</u>									
	1	Router		Old	Out of date		0050-0547	\$ 1,932.00	9/30/1998
	1	Autoloader Tape	5WFWB71	Traded in	Out of date		0050OE0039	\$ 8,089.26	4/3/2006
	1	Laptop	3Q1K081	Broken	Broken		0050OE0048	\$ 1,377.50	8/2/2007
	4	Server	6K20WB1	Traded in	Out of date		0050OE0040	\$ 1,713.60	4/3/2006
		Poweredge Server	HOCXVB1	Traded in	Out of date		0050OE0043	\$ 10,354.00	4/3/2006
		Poweredge Server	CZ3DR91	Traded in	Out of date		0050OE0038	\$ 23,225.95	4/3/2006
		lamge Server	DY90WKI	Traded in			0050OE0055	\$ 16,879.50	7/24/2009
			Board approved these as trade in on 9/23/2010 Hixardt did not pick up until 9/29/2010**						

Department	Qty	Item	VIN/SN	Cond	Reason	Red	Inventory #	Amount	Purchase Date
Data Processing									
	11	Computers	4113776-0001	Broken	Motherboard gone	2425	0200E0080	\$ 1,200.00	1/24/2006
			4230882-0001	Broken	no longer able to get parts	2644	0610E0043	\$ 1,450.00	8/29/2006
			3023081-0001	Broken	no longer able to get parts	1835	3100E0006	\$ 1,665.35	11/1/2001
			3325017-0001	Broken	Unable to fix	2015	0660E0007	\$ 1,109.00	12/31/2002
			4230869-0001	Broken	no longer able to get parts	2627	0610E0030	\$ 1,450.00	8/22/2006
			1319365-0001	Old	Out of date no parts	1174	3410-0082	\$ 1,519.00	10/6/1998
			3570963-0001	Parts	Parts	2142	3410E0017	\$ 1,487.00	12/2/2003
			3294149-0001	Bad	Bad	1982	0120E0043	\$ 1,318.00	10/21/2002
			3294148-0001	Bad	Bad	1974	0120E0048	\$ 1,037.00	10/21/2002
			3324895-0001	Bad	Bad	2021	3100E0011	\$ 1,755.00	12/19/2002
			3631222-0001	Old	Out of date	2076	0120E0204	\$ 1,181.00	3/2/2004
	9	Laptops	2576176-0001	Old	Out of date no parts	4000	0400E0013	\$ 2,875.00	10/17/2000
			4201953-0001		no longer able to get parts	2489	2400E0006	\$ 1,250.00	7/18/2006
			2850382-0001	Old	no longer able to get parts	2241	0121E0024	\$ 1,964.00	11/23/2004
			1946746-0001	Old	Out of date no parts	1443	00130E0016	\$ 3,292.50	11/17/1999
			3111397-0001	Old	no longer able to get parts	1916	0630E0015	\$ 2,177.00	3/12/2002
			4GHK921	Old	Out of date no parts	1607	3400E0015	\$ 2,311.00	1/28/2003
			V23012040021	Old	Broken	2354	3400E0115	\$ 1,140.75	5/24/2005
			S13106802PU	Old	Out of date	2041	0120E0037	\$ 2,181.88	3/11/2003
			4272459-0001	Old	out of date	2691	0630E0074	\$ 1,580.00	10/31/2006
	4	Servers	3662758-0001	Old	no longer able to get parts	2178	0120E0071	\$ 6,528.00	4/1/2004
			3486915-0001	Old	no longer able to get parts	2095	0120E0064	\$ 5,623.00	9/30/2003
			3747821-0001	Old	no longer able to get parts	2204	0120E0022	\$ 3,612.00	7/27/2004
			219428	Old		2221	0120E0199	\$ 2,074.00	1/18/2005
	3	Scanner (Vidar)	GT6D6B016S	Broken	Costly to repair	2958	2100E0088	\$ 11,899.56	6/12/2007
		Scanner (Fujitsu)	2403	Broken	Costly to repair	10086	0400E0033	\$ 5,817.48	2/15/2000
		Kodak	42940470	Broken	Broken	2073	0120E0068	\$ 1,770.00	1/13/2004
	2	Switches	No info	Parts	Parts		0050-0542	\$ 1,630.00	9/30/1998
				Parts	Parts		0050-0543	\$ 1,630.00	9/30/1998
			These 2 items were transferred from Tax Collector back in 2005						
	1	Router	JMX0702L4VWW			1598	0120E0060	\$ 2,349.60	5/27/2003
	1	Pocket PC	KRD34209LM			2157	0120E0018	\$ 1,095.00	1/13/2004
	1	Beacon Receiver		Traded In	Traded In	2131	0120EQ0001	\$ 1,995.00	12/9/2003
	1	GeoExplorer		Traded In	Traded In new # 2798	2132	0121EQ0001	\$ 5,500.00	3/23/2004

<u>Department</u>	<u>Qty</u>	<u>Item</u>	<u>VIN/SN</u>	<u>Cond</u>	<u>Reason</u>	<u>Red</u>	<u>Inventory #</u>	<u>Amount</u>	<u>Purchase Date</u>	
<u>Property Appraiser</u>										
	1	Cisco Router	No Serial Number	Broken	See note		0040OE0001	\$ 2,056.74	7/17/2003	
		**This item was in the phone closet. Broken replaced.								
	11	Computer	0011119763	Old	Out of Date		0040-0048	\$ 2,862.00	9/30/1998	
			0030091235	Broken	Broken		0040OE0007	\$ 1,002.00	5/14/2003	
			0030091241	Broken	Broken		0040OE0012	\$ 1,002.00	5/14/2003	
			0032825264	Old	Old		0040OE0066	\$ 1,871.00	1/20/2004	
			0034142991	Old	Old		0040OE0069	\$ 1,888.00	8/17/2004	
			HB8NJ31	Old	Old		0040OE0019	\$ 5,599.00	8/19/2003	
			0034142990	Broken	Broken		0040OE0068	\$ 1,888.00	8/17/2004	
			BDB11300343	Parts	Parts		0040OE0028	\$ 2,229.00	5/11/2000	
			0032384628	Parts	Parts		0040OE0023	\$ 1,626.02	9/30/2003	
			0032384627	Parts	Parts		0040OE0022	\$ 1,626.02	9/30/2003	
			0032384625	Parts	Parts		0040OE0020	\$ 1,626.02	9/30/2003	
	2	Laptops	0037188106	Parts	Parts		0040OE0127	\$ 2,835.00	10/13/2006	
			0037188107	Parts	Parts		0040OE0128	\$ 2,335.00	10/13/2006	
	3	Printer	0195383	Broken	Broken		0040EQ0106	\$ 8,839.00	10/15/2001	
			SG95H120NP	Broken	Broken		0040OE0085	\$ 1,509.19	10/1/2001	
			USIND13011	Broken	Broken		0040OE0119	\$ 1,579.00	8/1/2002	
	2	Server	0023470320	Broken	Broken		0040OE0060	\$ 21,555.00	4/18/2001	
		this item was sent back never given info to show this exchange for credit						0040OE0139	\$ 4,258.00	8/7/2008
<u>Building Inspection</u>										
	1	Brother Fax Machine	Model #5750	Old Not working	Out of Date		3100OE0133	\$ 1,031.00	9/3/2000	
	2	Copiers	TADMK714049	Old Out of Date	Out of Date		3100-0026	\$ 14,975.00	4/13/1998	
			K465600005	Costly to repair	costly to repair		3100OE0140	\$ 10,750.00	6/20/2006	
<u>Mosquito Control</u>										
	1	Argo Gun	AG-C	Old	Out of Date		2420-0004	\$ 1,299.00	10/22/1987	
	1	Converter Box	Vec Tec	Old	Used for Parts		2420-0015	\$ 1,295.00	10/17/1995	
	1	Microscope	825498	Broken	Broken		2420-0019	\$ 1,148.00	7/13/1989	
	1	Spray pumping system	Vec Tec	Old	Used for Parts		2420-0020	\$ 1,899.00	7/9/1996	
	2	Fog Machines	210-16T3F	Old	No longer works		2420-0047	\$ 6,313.00	2/2/1983	
			55006065	Old	No longer works		2420-0051	\$ 2,747.00	2/1/1974	
	2	Spray Motor	Briggs	Blown Up	Costly to Repair		2420EQ0001	\$ 1,055.56	6/21/2005	
			Briggs	Parts	Used for Parts		2420EQ0003	\$ 1,055.55	6/21/2005	
<u>EOC</u>										
	1	Viewsonic Projector	766907692914	Broken	Costly to repair		3410OE0001	\$ 2,336.98	2/26/2003	
	2	Printers	RPC070834	Broken	Does not work		3400OE0002	\$ 1,276.00	6/29/2004	
			SG48577818	Broken	Does not work		3400OE0022	\$ 1,350.95	4/26/2005	

<u>Department</u>	<u>Qty</u>	<u>Item</u>	<u>VIN/SN</u>	<u>Cond</u>	<u>Reason</u>	<u>Red</u>	<u>Inventory #</u>	<u>Amount</u>	<u>Purchase Date</u>
<u>Landfill</u>									
	3	Pumps	150A	Out of date	Parts		2400EQ0006	\$ 1,251.00	10/22/1996
			40MT	Out of date	Parts		2400EQ0035	\$ 1,179.51	9/29/1988
			Berkerey	Old			2400EQ1034	\$ 2,514.70	7/21/1998
	3	45 Yard Container	1235	Rusted Out	Can not be sold		2400EQ0096	\$ 3,400.00	12/19/2000
		45 Yard Container	1233	Rusted Out	Can not be sold		2400EQ0097	\$ 3,400.00	12/19/2000
		45 Yd Rolloff Container	IRS -40	Rusted	Rusted unable to use		2400EQ0101	\$ 2,940.00	9/30/2003
	1	30 Yard Containers	1198	Burnt	Burnt		2400EQ0099	\$ 2,775.00	12/19/2000
<u>Probation</u>									
	4	Computers	2586036-0001	Broken	Broken	1671	5500OE0030	\$ 1,795.00	11/2/2000
			2586035-0001	Broken	Broken	1669	5500OE0028	\$ 1,780.06	11/2/2000
			3025825-0001	Parts	Parts		5500OE0047	\$ 1,375.00	10/30/2001
			1C638B1	Broken	Harddrive gone bad		5500OE0051	\$ 1,086.39	4/16/2006
	1	Copier	J0122101033	Broken	Can not fix to old		5500OE0020	\$ 4,406.00	12/2/2002
<u>Navarre Beach</u>									
	1	Copier/Savin	H6011200013	Broken	Costly to repair		0660OE0009	\$ 7,000.00	5/27/2003
<u>Road & Bridge</u>									
	1	Ice Machine	990662420	Motor Blown	Replaced		2100EQ0026	\$ 3,870.00	7/8/1999
	1	Wacker Pump	655801286/0664322	Broken	used for parts		2100-0005	\$ 4,875.00	10/3/1996
	1	Wacker Plate	652901307	Broken	used for parts		2100-0023	\$ 2,128.00	7/27/1989
	1	Hydraulic Saw	1568	Old	no longer working		2100-0038	\$ 1,648.00	9/18/1987
	1	Root Rake	1396	Sold 2007	need to remove		2100-5181	\$ 3,575.00	1/13/1986
<u>**This was sold in 2007 auction but did not get removed off inventory**</u>									
<u>SOE</u>									
	1	Printer	USAJ003013	Out of date	Out of date		0060OE0047	\$ 3,275.00	10/24/2000
<u>Court Tech.</u>									
	1	Printer	USB0021207	Broken	Does not work		5030OE0017	\$ 1,149.99	8/31/2000
	1	Router		Broken	Does not work		5030EQ0015	\$ 3,197.61	8/23/2005
<u>Procurement</u>									
	1	Phone System	Pro 1 Model	Old/Parts	Out of Date		0400OE0025	\$ 6,294.00	10/1/1998
<u>**This item was transferred from Human Resources in 3/2006**</u>									
<u>Building Maintenance Auditorium</u>									
	1	John Deere Lawn Mower	M0087B001857	Parts	Parts		2320-0002	\$ 2,406.00	4/8/1992
<u>Planning & Zoning</u>									
	1	Printer	690HD19386	Old	Used for parts		3300-0005	\$ 2,150.00	1/14/1995
<u>Engineering</u>									
	2	24" Sony Monitors	2711250	Old			0020OE0009	\$ 1,840.64	12/18/2001
			2704453	Old			0020OE0057	\$ 1,852.06	3/27/2001

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NOTICE OF PUBLIC HEARING

WHEREAS, BTF of Florida L.L.C., a Florida Limited Liability Company, has petitioned to vacate, abandon, discontinue and renounce any interest and right of the public in and to the following described property to wit:

A portion of Commerce Road (60' R/W) lying in Avalon Park, a subdivision of a portion of Sections 17, 18, 19 & 20, township 1 North, Range 28 West, Santa Rosa County, Florida as recorded in Plat Book C at page 128 of the public records of said County; more particularly described as follows:

Commence at the intersection of the South right of way line of said Commerce Road and the west right of way of Bettian Avenue (60' R/W); thence North 87 degrees 10'56" West along said south right of way line for a distance of 791.05 feet to the west right of way of the relocation of Commerce Road as shown on Florida Department of transportation Map SR 281, Section 58005-2503, for the point of beginning.

Thence continue North 87 degrees 10'56" West along said south right of way line for a distance of 257.89 feet to the easterly right of way line of Avalon Boulevard (State Road #281, 200' R/W, said point being on a circular curve concave to the southeast, having a radius of 1760.08 feet and delta angle of 02 degrees 00'18"; thence Northerly along said easterly right of way line for and arc distance of 61.60 feet (chord distance of 61.59 feet, chord bearing of North 15 degrees 52'25" East) to the north right of way line of said Commerce Road; thence South 87 degrees 10'56" East along said north right of way line for a distance of 395.11 feet to the northerly projection of said west right of way line of the relocation of Commerce Road, said point being on a circular curve concave to the southeast, having a radius of 281.00 feet and delta angle of 33 degrees 38'11"; thence Southwesterly along said projected west right of way line for an arc distance of 164.96 feet (chord distance of 162.61 feet, chord bearing of South 71 degrees 09'52" West) to the point of beginning.

All lying and being in Section 19, Township 1 North Range 28 West, Santa Rosa County, Florida. Containing 0.42 acres, more or less.

AND WHEREAS, a time and date has been established for a public hearing for the Board of County Commissioners to consider the advisability of exercising its authority pursuant to Chapter 336 of the general statutes of Florida to vacate, abandon, discontinue, renounce and disclaim any right or interest of the public in and to the above described property.

NOW THEREFORE, all interested persons and the public generally are directed that a public hearing upon the above mentioned Petition, shall be held by the Board of County Commissioners of Santa Rosa County, Florida, in the Commissioners Meeting Room in the Santa Rosa County Administrative Center located at 6495 Caroline Street, Milton, Florida on the 28th day of July, 2011, at the hour of 9:30 a.m. cst/cdst, or as soon thereafter as the matter can be considered.

All interested parties should take notice that if they decide to appeal any decision made by the Board of County Commissioners with respect to any matter coming before said Board at said meeting, it is their individual responsibility to insure that a record of proceedings they are appealing exists and for such purpose they will need to insure that a verbatim record of the proceedings is made, which record shall include the testimony and the evidence upon which their appeal is to be based. Interested parties may appear at the meeting and be heard with respect to this matter.

When this right-of-way is vacated, it will go on the tax roll and the owner/owners will be required to pay taxes on it. In most cases the property owner on one side will get one half of the right-of-way and the property owner on the other side will get the other one-half; however, there are some exceptions.

If you wish to comment on the matter and are unable to attend the meeting, you may register your comments in writing to Santa Rosa County, Administrative Services Department, 6495 Caroline Street, Suite J, Milton, Florida 32570, Attention: Tammy Simmons. They will be considered just the same as if you were present. If you have questions, you may direct them in writing to the above address or call Rebecca Welch at (850) 983-1940.



BETTIAN AVENUE 60' R/W

NORTH SCALE 1" = 60'

P.O.B. = INTERSECTION OF THE SOUTH R/W COMMERCE ROAD AND THE WEST R/W BETTIAN AVENUE

C.B. = S 71°09'52" W
 DELTA = 33°38'11"
 CH = 162.61'
 ARC = 164.46'
 R = 281.00'

- LEGEND:**
- R/W Right of way
 - P.O.B. Point of beginning
 - P.O.C. Point of commencement
 - 1/2" capped iron rod set #7073
 - 4" x 4" concrete monument found no #
 - Power pole
 - Road sign
 - Burled telephone marker
 - Electric line
 - Cable line
 - Telephone line
 - Chain link fence

SURVEYOR'S NOTES:

1. Subject to setbacks, easements and restrictions of record.
2. This survey is subject to any facts that may be disclosed by a full and accurate title search. No title work performed by this firm.
3. This survey does not reflect or determine ownership.
4. This drawing only reflects setback lines, which appear on the recorded plat. This property may also be subject to setback lines mandated by zoning ordinances and/or restrictive covenants of record.
5. Footers and foundations below natural grade not located.

LEGAL DESCRIPTION:

A portion of Commerce Road (60' R/W) lying in Avalon Park, a subdivision of a portion of Sections 17, 18, 19 & 20, Township 1 North, Range 28 West, Santa Rosa County, Florida as recorded in Plat Book C at page 128 of the public records of said County, more particularly described as follows:

Commence at the intersection of the South right of way line of said Commerce Road and the West right of way of Bettian Avenue (60' R/W); thence North 81 degrees 10'56" West along said south right of way line for a distance of 791.08 feet to the West right of way of the relocation of Commerce Road, as shown on Florida Department of Transportation Map SR 281, Section 58005-2503, for the point of beginning.

Thence continue North 81 degrees 10'56" West along said south right of way line for a distance of 257.84 feet to the easterly right of way line of Avalon Boulevard (State Road #281) 200' R/W, said point being on a circular curve concave to the southeast, having a radius of 1760.08 feet and delta angle of 02 degrees 00'18"; thence Northeast along said easterly right of way line for an arc distance of 61.60 feet (chord distance of 61.59 feet, chord bearing of North 15 degrees 52'25" East) to the north right of way line of said Commerce Road; thence South 81 degrees 10'56" East along said north right of way line for a distance of 345.11 feet to the northeasterly projection of said west right of way line of the relocation of Commerce Road, said point being on a circular curve concave to the southeast, having a radius of 281.00 feet and delta angle of 33 degrees 38'11"; thence Southwesterly along said projected west right of way line for an arc distance of 164.46 feet (chord distance of 162.61 feet, chord bearing of South 71 degrees 09'52" West) to the point of beginning.

All lying and being in Section 19, Township 1 North, Range 28 West, Santa Rosa County, Florida, containing 0.42 acres, more or less.

RECORDED PLAT: AVALON PARK (P.B. C, P. 128); D.O.T. R/W MAP SR 281.

Source of information: SECTION 58005-2503; PUBLIC RECORDS; SURVEYS BY THIS FIRM
 Measurements made in accordance to United States Standards.

LB No. 7073

I hereby certify that this survey was made under my responsible charge and meets the Minimum Technical Standards as set forth by the Florida Board of Professional Surveyors & Mappers in Chapter 5J-17.050, 5J-17.051 and 5J-17.052, pursuant to Section 472.027 Florida Statutes.

Date of Plat	6-1-11	NOT VALID UNLESS IMPRINTED WITH EMBOSSED SEAL AND SIGNED BY SURVEYOR
Date of Survey	5-31-11	
Elevation Reference		
Encroachments	FENCE	

Bearing Reference NORTH BASED ON SOUTH R/W COMMERCE ROAD AS N 87°10'56" W PER D.O.T.

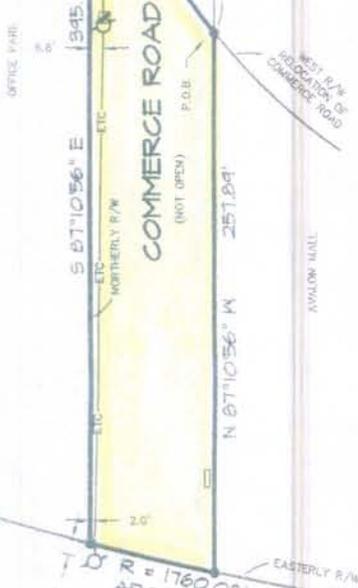
Ordered By	MR. BRIAN FINGER
Scale	1" = 60'
Job No.	34759-11
FB	1458 PG 21-22 File No. A-14,039
Drawn By	FMJ

David D. Glaze
 PSM #5605

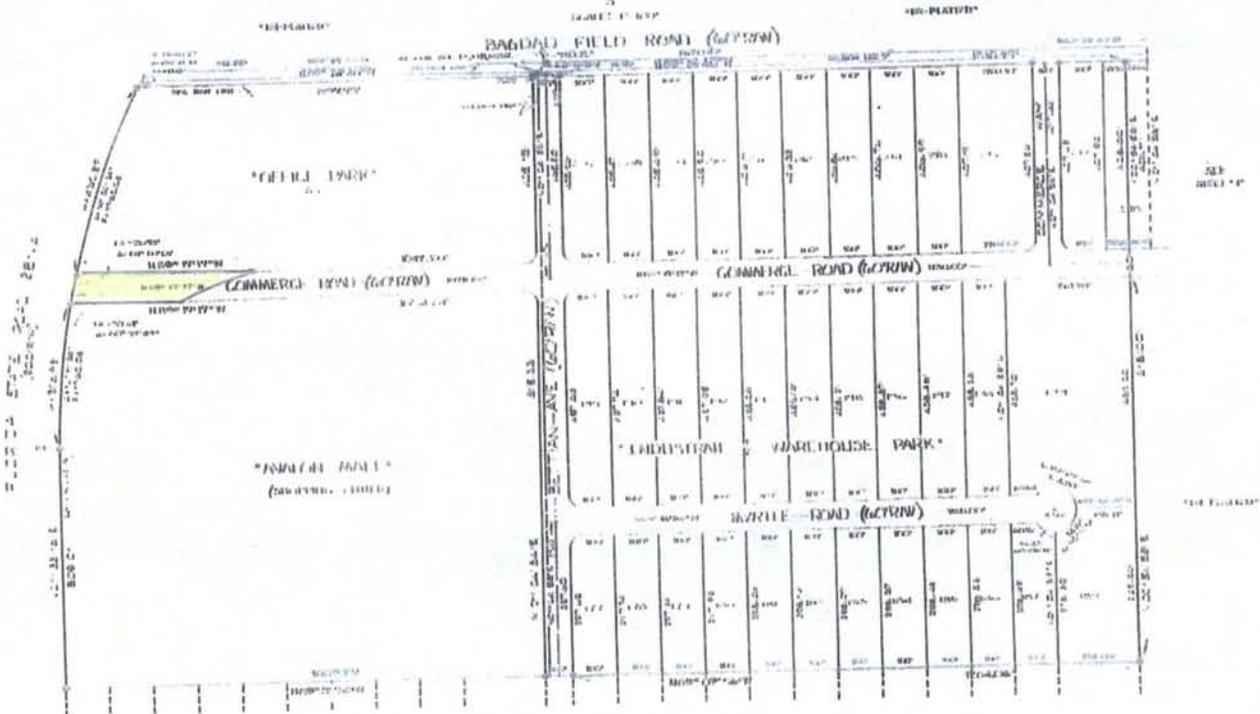
Walter J. Glaze
 PSM #6190

STATE ROAD #281
 AVALON BOULEVARD
 200' R/W

T.D. R = 1760.08'
 ARC = 61.60'
 CH = 61.59'
 DELTA = 02°00'18"
 C.B. = N 15°52'25" E

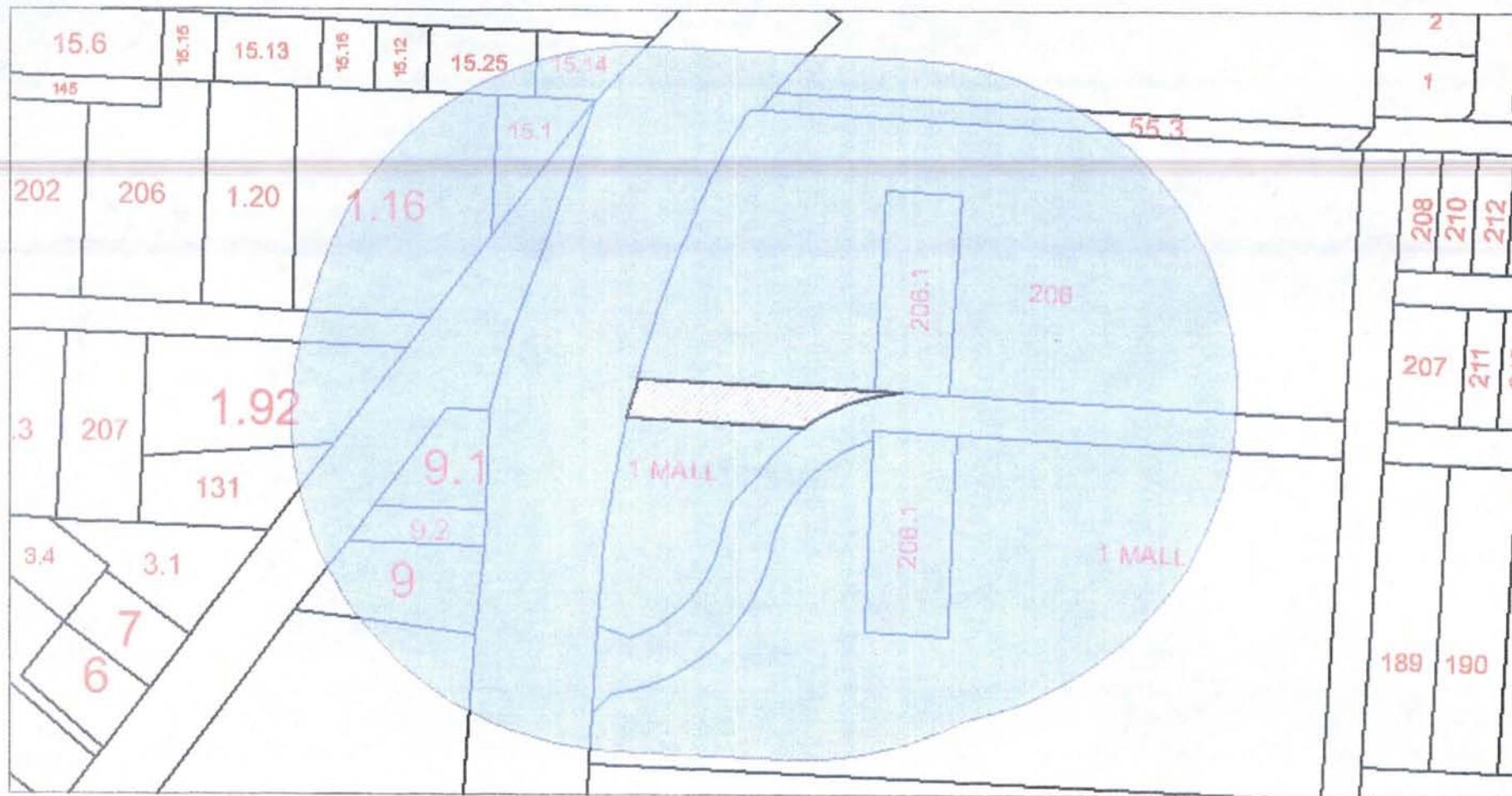


AVAILON W. PARK



1:1000

Gregory S. "Greg" Brown, C.F.A.
Santa Rosa County Property Appraiser

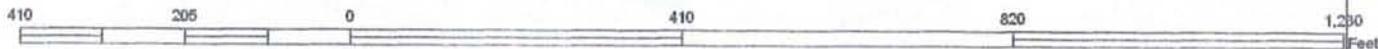


SANTA ROSA COUNTY PROPERTY APPRAISER'S OFFICE
 VACATION VARIANCE MAP FOR PLANNING AND ZONING DEPARTMENT & BOARD OF COUNTY COMMISSIONERS

SUBJECT PARCEL: 19-1N-28-0110-00100-MALL
 (MR. BRIAN FINGER REQUEST TO VACATE PORT OF OLD COMMERCE RD IN AVALON PARK)

LEGEND

- Buffer_of_Selected_Parcel_16
- Selected Parcels





SANTA ROSA COUNTY ENGINEERING

SANTA ROSA COUNTY, FLORIDA

6051 OLD BAGDAD HWY., STE. 300

MILTON, FLORIDA 32583

www.santarosa.fl.gov

Preliminary
Engineers Report

July 25, 2011

Roger A. Blaylock, P.E.
Santa Rosa County Engineer

This is a Preliminary check list:

The items listed below may be on the agenda for meeting of Board of County Commissioners of Santa Rosa County, Florida, for July 28, 2011 at 9:00 a.m. in Milton, Florida.

1. Discussion of Bal Alex Seawall low bid from Decks-n-Such Marine in the amount of \$29,035.36. (Attachment A)
2. Discussion of Navarre Park Fishing Pier low bid from Decks-n-Such in the amount of \$51,586.32. (Attachment B)
3. Discussion of award to Southern Utility Company for the Industrial Boulevard Liftstation as low bidder meeting specification. (Attachment C)
4. Discussion of award to Panhandle Grading and Paving for Elks Way as low bidder meeting specification. (Attachment D)
5. Recommend approval of Paved Road and Drainage Maintenance for Pullum Commerce Park, a 103 lot subdivision of a portion of Section 9, Township 1 North, Range 27 West, Santa Rosa County, Florida. (Working District 4)

Location: 1-1/2 miles, more or less, South on Highway 87 South from Highway 90, property on the East side of Highway 87 South.

Technology Avenue	3190 LF±
Innovation Lane	260 LF±
Interface Lane	430 LF±

BID OPENING
July 19, 2011
Milton, Florida

Present: Procurement Officer; Budget Analyst II; Rodney Pylant representing Decks N Such Marine; Kirk Van Blairicom representing Kirk Construction Co.; Rick Phillips representing Gulf Coast Industrial Services, LLC; Peter Gaddy representing Gulf Marine Construction, Inc.; Holly Baker representing Joe Baker Construction, Inc.; Mark Cotton representing Mark Cotton Construction; Michael Schmidt representing Santa Rosa County Engineering; and Janice Boone representing Santa Rosa County Housing. The meeting took place at 10:00 a.m.

The purpose of the meeting was to open Housing Rehabilitation bids for 4208 Cross Winds Drive, 4356 Galt City Road, 5315 Cox Road, 5448 Barcelona Street, and 6251 Long Street; and bids for Bal Alex Seawall, and Navarre Park Fishing Pier. Bids were received from the following:

Housing Rehab-4208 Cross Winds Drive:

1. Joe Baker Construction, Inc.	\$11,570.00
2. Mike Motes Builders, Inc.	\$14,360.00
3. Gulf Coast Industrial Services, LLC	\$14,452.00
4. Mark Cotton Construction	\$18,600.00

Housing Rehab-4356 Galt City Road:

1. Joe Baker Construction, Inc.	\$6,750.00
2. Gulf Coast Industrial Services, LLC	\$8,437.00
3. Mike Motes Builders, Inc.	\$8,760.00
4. Mark Cotton Construction	\$8,900.00

Housing Rehab-5315 Cox Road:

1. Mike Motes Builders, Inc.	\$ 8,970.00
2. Gulf Coast Industrial Services, LLC	\$10,512.00
3. Mark Cotton Construction	\$12,800.00
4. Joe Baker Construction, Inc.	Non-Responsive

Housing Rehab-5448 Barcelona Street:

1. Joe Baker Construction, Inc.	\$16,990.00
2. Mike Motes Builders, Inc.	\$22,240.00
3. Gulf Coast Industrial Services, LLC	\$22,479.00
4. Mark Cotton Construction	\$28,020.00

Housing Rehab-6251 Long Street:

1. Mike Motes Builders, Inc.	\$21,980.00
2. Gulf Coast Industrial Services, LLC	\$29,613.00
3. Joe Baker Construction, Inc.	Non-Responsive

Bal Alex Seawall:

1. Decks N Such Marine, Inc.	\$29,035.36
2. Gulf Marine Construction, Inc.	\$33,725.00
3. Redfish Marine Construction, LLC	\$56,126.00
4. Loftis Marine Division, Inc.	No-Bid

Navarre Park Fishing Pier:

1. Decks N Such Marine, Inc.	\$ 51,586.32	Base Bid
	\$ 42,620.97	Alt.
2. American Contractor and Technology, Inc.	\$ 90,000.00	Base Bid
	\$ 85,000.00	Alt.
3. Kirk Construction Company	\$105,114.00	Base Bid
	\$ 99,210.00	Alt.
4. Redfish Marine Construction, LLC	\$117,775.00	Base Bid
	\$103,353.00	Alt.
5. Loftis Marine Division, Inc.	No-Bid	

BID OPENING
July 12, 2011
Milton, Florida

Present: Procurement Officer; Budget Analyst II; Denny Harris representing Southern Utility Co., Inc.; Matt Waite representing Roads, Inc. of NWF; Doug Shephard representing Crestview Site & Underground, Inc.; Bobby Godfrey representing Panhandle Grading and Paving, Inc.; Gabe Jackson representing Brown Construction of Northwest Florida, Inc.; Gary Martin representing Martin Construction, LLC; Jill Radford representing Gulf Atlantic Constructors; Lewis Cooper representing Aero Training & Rental, Inc.; Tiffiney Cooper representing Aero Training & Rental, Inc.; and Marc Bonifay representing Santa Rosa County Engineering. The meeting took place at 10:00 a.m.

The purpose of the meeting was to open bids for Industrial Boulevard Lift Station and Elk's Way Turn Lane. Bids were received from the following:

Industrial Boulevard Lift Station:

1. Southern Utility Co., Inc.	\$ 99,000.00
2. Brown Construction of Northwest Florida, Inc.	\$103,607.96
3. Roads, Inc. of NWF	\$108,108.00
4. Aero Training & Rental, Inc.	\$121,345.00
5. Crestview Site & Underground, Inc.	\$137,066.00
6. Martin Construction, LLC	\$156,500.00

Elk's Way Turn Lane:

1. Panhandle Grading and Paving, Inc.	\$16,414.00
2. Gulf Atlantic Constructors	\$19,020.00
3. Roads, Inc. of NWF	\$19,191.00

AGENDA

**Santa Rosa County
Public Services Committee
Meeting, July 25, 2011, 9:00 A.M.**

PLANNING & ZONING

1. Discussion of process outline for the modification of the Navarre Town Center Plan regulations.
2. Recommend approval of the 2010-2014 Escambia Housing Consortium Plan.



Santa Rosa County Development Services



Beckie Cato, AICP
Planning and Zoning Director

Tony Gomillion
Public Service Director

John T. "Tim" Tolbert
Building and Fire Official

MEMORANDUM

TO: Board of County Commissioners

FROM: Beckie Cato, Director
Planning & Zoning *BC*

DATE: July 18, 2011

RE: Navarre Town Center Plan Changes – Outline of Process

Background:

At your June 23, 2011 regular meeting, you directed staff to begin the process for consideration of changes to the Navarre Town Center Plan.

The Navarre Town Center Plan is a collection of recommendations. Of those, the only recommendations that are being actively implemented are the Regulatory Recommendations, specifically the land use and architectural standards. Those are included in the county's Land Development Code (LDC) in the form of the Heart of Navarre Overlay District, the Town Center 1 and 2 zoning districts, and the Navarre Architectural Review Board. Those are the specific items that will be presented for consideration.

Process for Change:

Advertized public hearings with the Zoning Board and the BOCC are required as part of the LDC amendment process. The process outlined below identifies the amendment process requirements, proposes a timeline for the project, and describes enhancements to the public notice requirements designed to solicit feedback from those property owners directly affected by the regulations. Each district will be considered separately to provide the best opportunity for affected property owners to provide input.

Santa Rosa County Public Service Complex
 6051 Old Bagdad Highway, Suite 202 Milton, Florida 32583
www.santarosa.fl.gov
 Office: (850) 981-7000

LDC Regulations	Month	Required Steps	Enhanced Input
Heart of Navarre Overlay District	August	<p>Draft options for amending the Land Development Code including: (1) remove the entire Overlay zone from the code; (2) remove only specific portions of the Overlay zone requirements; (3) No change.</p> <p>Hold 3 public hearings; 1 with Zoning Board and 2 with BOCC.</p> <p>Place notice of public hearings in the Navarre Press.</p>	<p>Notify all affected property owners via U.S. Postal Service certificate of mailing.</p> <p>Post draft changes on county website.</p> <p>Provide e-mail address; physical office address; and telephone numbers for providing comments. (Staff will track input by owner name and property address)</p> <p>Issue press releases describing the project and notifying of public hearings.</p>
TC-2 Zoning District	September	<p>Draft options for amending the Land Development Code including: (1) remove the entire TC-2 Zoning District from the code; (2) remove only specific portions of the TC-2 Zoning District requirements; (3) No change.</p> <p>Hold 3 public hearings; 1 with Zoning Board and 2 with BOCC.</p> <p>Notify all directly affected property owners via U.S. Postal Service certificate of mailing.</p> <p>Notify all property owners within 500 feet of the TC-2 area via</p>	<p>Post draft changes on county website.</p> <p>Provide e-mail address; physical office address; and telephone numbers for providing comments. (Staff will track input by owner name and property address)</p> <p>Issue press releases describing the project and notifying of public hearings.</p>

		<p>U.S. Postal Service certificate of mailing.</p> <p>Place a sign on each directly affected property.</p> <p>Place notice of the public hearings in the Navarre Press.</p>	
TC-1 Zoning District	October	<p>Draft options for amending the Land Development Code including: (1) remove the entire TC-1 Zoning District from the code; (2) remove only specific portions of the TC-1 Zoning District requirements; (3) No change.</p> <p>Hold 3 public hearings; 1 with Zoning Board and 2 with BOCC.</p> <p>Notify all directly affected property owners via U.S. Postal Service certificate of mailing.</p> <p>Notify all property owners within 500 feet of the TC-1 area via U.S. Postal Service certificate of mailing.</p> <p>Place a sign on each directly affected property.</p> <p>Place notice of the public hearings in the Navarre Press.</p>	<p>Post draft changes on county website.</p> <p>Provide e-mail address; physical office address; and telephone numbers for providing comments. (Staff will track input by owner name and property address)</p> <p>Issue press releases describing the project and notifying of public hearings.</p>



Department of Public Services

Santa Rosa County, Florida
6051 Old Bagdad Highway, Suite 202
Milton, Florida 32583
www.santarosa.fl.gov
Office: (850) 981-7040 Fax: (850) 623-1208



Tony Gomillion, Director

MEMORANDUM

TO: Board of County Commissioners

FROM: Janice Boone
Housing Program Manager *JBoone*

THROUGH: Beckie Cato, Director

DATE: July 14, 2011

SUBJECT: Escambia Consortium 2010-2014 Consolidated Plan
2011 Annual Action Plan Approval and Submission

RECOMMENDATION:

Approval of the following actions concerning Escambia Consortium Plans:

- A. Approve the Escambia Consortium 2010-2014 Consolidated Plan providing goals, objectives and strategies for housing, community development and fair housing activities during the period October 1, 2010 through September 30, 2014.
- B. Approve the Escambia Consortium 2011 Annual Action Plan for Housing and Community Development detailing the use of 2011 HOME Investment Partnerships Act (HOME) funds for Santa Rosa County in the amount of \$232,232. Funds will be used to provide assistance for low income families under a deferred payment loan or grant for down payment and closing cost assistance per HUD HOME regulations.
- C. Authorize the Chairman to execute all Escambia Consortium 2010-2014 Consolidated Plan and 2011 Annual Action Plan forms, certifications and related documents, as required to submit the Plan to the U. S. Department of Housing and Urban Development (HUD), and to authorize the Chairman to execute documents required to receive and implement the 2011 HOME Program.

BACKGROUND:

As Santa Rosa County is not a HUD direct entitlement community, HOME funding has been obtained in cooperation with Escambia County, as the lead jurisdiction, through the Escambia Consortium for many years. With Congressional approval of the National Affordable Housing Act, local governments are required to prepare and submit, for HUD approval, a local housing specific planning document encompassing a five-year period, known as the Consolidated Plan for Housing and Community Development. The Escambia Consortium, comprised of Escambia County, the City of Pensacola, Santa Rosa County and the City of Milton, has prepared a 2010-2014 Escambia Consortium Consolidated Plan which in part enables Santa Rosa County to receive HUD funds under the HOME Program.

Animal Services
Dominic Persichini
Director

4451 Pine Forest Road
Milton, FL 32583
(850) 983-4680

**Building Inspections &
Code Compliance**
John T. Tolbert
Building Official

6051 Old Bagdad Hwy, Ste 202
Milton, FL 32583
(850) 981-7000

Emergency Management
Sheryl Bracewell
Director

4499 Pine Forest Rd
Milton, FL 32583
(850) 983-5360

**Community Planning,
Zoning & Development**
Rebecca Cato
Director

6051 Old Bagdad Hwy, Ste 201
Milton, FL 32583
(850) 981-7075

Veterans Services
Karen Haworth
Director

6491 Caroline St, Ste 1
Milton, FL 32570
(850) 626-8724

"One Team, One Goal, One Mission"

TO: Board of County Commissioners
SUBJECT: Escambia Consortium 2010-2014 Consolidated Plan
2011 Annual Action Plan Approval and Submission

Date: July 14, 2011
Page: 2

The Plan serves as the Consortium's five year strategic housing and community development plan with respect to HUD Programs covering the period October 1, 2010 through September 30, 2014. Last year, due to new census data expected to be available as well as the increase of new programs, such as the Neighborhood Stabilization Program (NSP), without a corresponding increase in staff support, the Consortium was given a one-year extension by HUD for submission of the five year Consolidated Plan.

Additionally, each year the Consortium must prepare and submit an Annual Action Plan, which incorporates the specific funding applications of all member jurisdictions for the CDBG, HOME, and ESG Programs for that fiscal year. This funding will encompass the HUD Program Year extending from October 1, 2011 through September 30, 2012. A detailed breakdown of the projects and activities to be financed with 2011 CDBG, HOME, and ESG resources is provided in attached Exhibit (NOTE: The attached Exhibit summarizes the Plan; a complete copy of the entire Annual Action Plan is available for review in the County Administrator's Office .)

A public notice regarding preparation of the Consolidated Plan and Annual Plan was published in the *Pensacola News Journal* on March 21, 2011 to initiate the public participation process in order to receive public input, comments and agency proposals or recommendations concerning housing and community development needs and priorities within the area. Two public hearings were held in Escambia County on April 5 and April 20 and one public hearing was held in Santa Rosa County on April 20. Following the input phase of the process, the Plans were drafted and made available for public review and comment. The CDBG, HOME and ESG activities proposed for funding through the 2011 Annual Action Plan were prominently advertised in the *Pensacola News Journal* on May 29, 2011 for a minimum 30 day comment period, and two additional public hearings were held on June 7 in Escambia County and June 8 in Santa Rosa County, to receive public review, comments and specific input concerning the draft Plans. Finally, as denoted in the public notice, written comments were received by the Consortium through June 30, 2011. Copies of the draft Annual Action Plan were available in numerous accessible locations in Escambia and Santa Rosa Counties during the review period.

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TO: Board of County Commissioners
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2011 Annual Action Plan Approval and Submission

Date: July 14, 2011
Page: 3

The final step in the process is to obtain approval of the Plans by all governmental bodies within the Consortium. The City of Pensacola, Santa Rosa County, and the City of Milton will approve the Plans during their respective July Council (or Board) meetings, with Escambia County's approval on August 4, 2011 currently targeted as the final approval action. The Plan is due to HUD on or before August 15, 2011, and HUD approval is anticipated in late October 2011.

Attachment:

Public Notice, Escambia Consortium Consolidated Plan Summary
(October 1, 2011 – September 30, 2012)

Available for review in the County's Administrative Office:

Complete copy of the Annual Action Plan
Complete copy of the 2010-2014 Consolidated Plan

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"One Team, One Goal, One Mission"

**PUBLIC NOTICE
ESCAMBIA CONSORTIUM CONSOLIDATED PLAN SUMMARY**

The Escambia Consortium, comprised of Escambia County, the City of Pensacola, Santa Rosa County, and Milton, Florida, have drafted the 2011/2012 Annual Housing and Community Development Plan for the period October 1, 2011 - September 30, 2012. The draft Annual Plan denotes key agencies and individuals participating in the planning process and identifies the Consortium's 2011/2012 Annual Action Plan for the utilization of Community Development Block Grant (CDBG), HOME Investment Partnerships Act (HOME), Emergency Shelter (Solutions) Grant (ESG), Public Housing Grant Programs, and other HUD programs designed to address housing and community development needs. The major priorities include: rehabilitation of rental and homeowner occupied substandard housing units for families with incomes between 0-80% of the local median income; new construction, homebuyer assistance, and acquisition/rehabilitation activities in support of the provision of affordable housing for families with incomes primarily between 50-80% of median; expansion of below market rate and subsidized rental assistance for families with incomes between 0-50% of median through acquisition, rehabilitation and/or construction; support of activities leading to the development of housing for persons with special needs; supportive services addressing the special needs of the elderly, handicapped, and homeless or near homeless; redevelopment activities within designated areas of slum and blight; and targeted community development public facility and improvement priorities. Activities are generally available to assist eligible lower income persons in varying capacities and financial levels throughout the respective jurisdictions to the extent that such availability is not limited by Federal or State Regulations and/or financial resources. The draft 2011 Annual Action Plan is available for public review at the following Pensacola and Milton locations between the hours of 8:00 A.M. - 4:00 P.M., Monday through Friday.

City of Pensacola
Housing Department
420 West Chase Street
Pensacola, Florida
(Closed on Fridays)

County Administrator's Office
Escambia County Courthouse
Fourth Floor
221 Palafox Place
Pensacola, Florida

Neighborhood Enterprise
Foundation, Inc. (NEFI)
3420 Barrancas Avenue
Pensacola, Florida

County Administrator's Office
Santa Rosa County Administrative Complex
6495 South Caroline Street
Milton, Florida

Pensacola Regional Library
Reference Desk/Second Floor
200 West Gregory Street
Pensacola, Florida

**ESCAMBIA CONSORTIUM, FLORIDA
ANNUAL ACTION PLAN SUMMARY
(October 1, 2011 - September 30, 2012)**

This section of the Plan incorporates the Consortium's application to the U.S. Department of Housing and Urban Development for Program Year 2011 Community Development Block Grant (CDBG), HOME Investment Partnerships Act (HOME) and Emergency Shelter Grant (ESG) funding in the total amount of \$4,434,784 which is detailed as follows. (The program allocations utilized for this Plan are based on estimates provided by HUD. The actual final allocations may vary to some degree from that cited below):

**ESCAMBIA COUNTY
2011/2012 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)
PROPOSED BUDGET AND ACTIVITIES DESCRIPTION**

HOUSING REHABILITATION:

FUNDING:

Housing Rehabilitation Program (General)

\$595,500*

Provide assistance for low/moderate income families through Deferred Payment Grants/Deferred Payment Loans/Low Interest Loans, or a combination thereof, for the rehabilitation of 11 substandard homeowner occupied units, sanitary sewer connection assistance for approximately 20 units and related program operating costs. Funds may also be used to provide energy improvements, weatherization and storm protection/mitigation improvements, such as insulation, hurricane shutters/film, rated windows, lead based paint assessment and abatement, and other applicable improvements. (Unincorporated Escambia County)

*All program income from housing rehabilitation loans will be used to rehabilitate substandard homeowner occupied units for low and moderate income families located within unincorporated Escambia County (estimated program income is \$15,000). (Unincorporated Escambia County)

TEMPORARY RELOCATION:

\$20,000

Funds to provide temporary relocation for families whose dwelling units are being rehabilitated via the County's Housing Rehabilitation Program. (Unincorporated Escambia County)

PROGRAM PLANNING, ADMINISTRATION AND FAIR HOUSING:

General Grant Administration/Management

\$338,148

Provides for oversight, management, coordination and monitoring of financial and programmatic administration of the CDBG Program.

Escambia County Community Redevelopment Agency

\$20,000

Provides support for planning and administrative staffing and operation of the Community Redevelopment Agency which targets designated areas of slum and blight within the County, as well as the County's Enterprise Zone.

Fair Housing

\$18,500

Support ongoing Community Development Block Grant Fair Housing initiatives in the community.

ESCAMBIA BROWNFIELDS REDEVELOPMENT:

Brownfields Community Redevelopment Project

\$200,000

Funds allocated for this activity will be used in conjunction with currently allocated prior year CDBG funds to identify and assess actual or perceived environmental contamination issues, and partially support remediation/redevelopment costs associated with vacant or abandoned commercial properties that have been designated as Brownfield sites and are located within the County's Community Redevelopment Areas (including the Palafox Corridor, Warrington, Brownsville, Barrancas, and Englewood), the City of Pensacola's Community Redevelopment Areas, and/or the County or City's designated Enterprise Zones. Funds may be used to pay for site evaluations/assessments (including but not limited to: title searches, property surveys, access/utilization agreements, quality assurance project reviews, Phase I & II environmental assessments and Brownfield site assessments), site remediation/clean-up costs and/or public infrastructure related development expenses. Activities will be closely coordinated with the County's ongoing EPA and any other Brownfields Redevelopment Program and the State of Florida's Programs.

UPDATED: JUNE 2, 2011 (Per HUD)

(Limited to areas of slum and blight or Enterprise Zones as designated by Escambia County or the State of Florida in accordance with Florida law).

PUBLIC SERVICES:

Council on Aging of West Florida, Inc.

\$47,000

Funds support the Council on Aging's Rural Elderly Outreach Program which provides supportive services, including transportation, for approximately 2,000 rural elderly citizens in Cantonment, Century, Davisville and McDavid in Escambia County, Florida. (132 Mintz Lane, Cantonment)

CRA/Neighborhood Restoration Program

\$175,000

Funds provide staffing and support for targeted community redevelopment, reinvestment, and neighborhood-based initiatives implemented specifically within designated areas of slum and blight in Escambia County, specifically the Warrington, Brownsville, Englewood, Barrancas, and Palafox Corridor Community Redevelopment Areas, as well as County's Enterprise Zone.

DEMOLITION/CLEARANCE

Demolition/Clearance of Unsafe Structures or Properties

\$30,000

Funds will be used to assist with the elimination of dilapidated, structurally unsound buildings and/or abandoned lots/properties in designated areas of slum and blight, specifically the Warrington, Brownsville, Englewood, Barrancas and Palafox Corridor Community Redevelopment Areas.

PUBLIC FACILITIES AND IMPROVEMENTS:

Fire Hydrants/Water Main Upgrade

\$151,500

Provides for installation of fire hydrants and adequately sized water supply mains in CDBG Target Area lower income neighborhoods in unincorporated Escambia County (as prioritized locally in conjunction with the utility provider). Should funds remain after completion of these improvements, additional related improvements will be made in other local CDBG eligible areas.

County Facility Handicapped Accessibility Improvement Project

\$50,000

Completion of Americans with Disabilities Act (ADA) required handicapped accessibility planning, design and improvements to Escambia County public buildings and facilities. (Countywide)

Community Redevelopment Facade Improvement Program

\$10,000

Funds will support matching grants not to exceed \$25,000 per commercial business for exterior/facade, streetscape and related improvements along the commercial corridors located in the designated Community Redevelopment Areas (including Warrington, Barrancas, Brownsville, Englewood and the Palafox Corridor), and the County's Enterprise Zone, the boundaries of which are legally defined in the governing CRA and Enterprise Zone designation ordinances and resolutions.

CRA Neighborhood Improvement Project Enhancements

\$225,095

Funds to provide enhancements in conjunction with other community redevelopment and housing projects located within eligible CDBG low and moderate income Community Redevelopment Areas (CRA) to include street rehabilitation/reconstruction; new or upgraded street lighting; sidewalk construction/reconstruction; sanitary sewer and/or stormwater drainage improvements; and related infrastructure improvements, including those in support of housing development. Priority will be given to projects identified in the Redevelopment Plans for the County designated Community Redevelopment Areas: Warrington, Brownsville, Englewood, Palafox Corridor and Barrancas. Funds may also be utilized to support costs for improvements/enhancements to County owned Senior Citizen Center facilities serving neighborhoods in

UPDATED: JUNE 2, 2011 (Per HUD)

unincorporated Escambia County. Funds, if any, remaining after completion of CRA priorities may be expended in other CDBG eligible neighborhoods.

Redevelopment Area Neighborhood Renewal Incentive/Initiative **\$2,539**

Matching support will be provided for small scale community based, volunteer projects targeting improvements to public right-of-way, neighborhood beautification and enhancement activities carried out in locally designated areas of slum and blight, specifically the Warrington, Brownsville, Englewood, Barrancas, and Palafox Corridor Community Redevelopment Areas.

TOTAL 2011 ESCAMBIA COUNTY CDBG FUNDS PROJECTED **\$ 1,883,282**
=====

**CITY OF PENSACOLA
FY2011-2012 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)
PROPOSED BUDGET AND ACTIVITIES DESCRIPTION**

FUNDING

HOUSING REHABILITATION:

Housing Rehabilitation Loan/Grant Programs **\$400,019***

Funds to rehabilitate substandard owner-occupied houses for low and moderate income persons; to physically modify residential structures to accommodate the needs of low and moderate income persons with disabilities (Residential Handicap Accessibility Program); and to provide for the administration of the Housing Rehabilitation Programs, including the Residential Handicap Accessibility Program, the Housing Repair Assistance Program, and other related housing rehabilitation activities. The City anticipates the proposed funding will rehabilitate approximately 8-10 owner occupied housing units. Due to limited funding, housing rehabilitation is limited to first time applicants. Preference will be given to housing units located in the Westside Neighborhood area which is generally defined by the corporate limit line on the north (Baptist Hospital), City limits on the west, Pine Street on the South, and "A" Street on the east. Should it be necessary to prioritize projects due to funding limitations, priority for these housing rehabilitation programs will be given first to eligible elderly and disabled applicants residing within the preference area and then the city limits. (City Wide)

*All program income from housing rehabilitation loans will be used to rehabilitate substandard homeowner occupied units for low and moderate income families located within the corporate limits of the City of Pensacola (estimated program income is \$115,000). (City-wide)

Temporary Relocation **\$ 1,090**

Funds will provide temporary relocation for families whose dwelling units are being rehabilitated via the City's Housing Rehabilitation Programs, which includes the HOME Reconstruction Program. This is a requirement under the Uniform Act. (City-wide)

PUBLIC SERVICES:

Council on Aging of West Florida, Inc. (COA) **\$65,000**

Funds will provide Congregate Meals and Meals on Wheels to low and moderate income elderly, disabled, and/or handicapped residents residing within the City limits which otherwise would not be available. The goal

UPDATED: JUNE 2, 2011 (Per HUD)

of the Meals on Wheels program is to deliver approximately 8,000 nutritionally balanced meals to homebound, functionally impaired adults per year. The goal of the Congregate Meal Program is to provide approximately 7,500 meals to active, low income adults per year. Five congregate meal sites are located within the City limits which provide eligible recipients with nutritional meals as well as an element of socialization and recreation. These funds provide direct services. CDBG funds received from the City are utilized by COA as leverage for other critical federal and state funding, for which COA would most likely be unable to apply. The City has funded COA for over two decades. (City-wide)

Homebuyer and Foreclosure Prevention Education and Counseling

\$35,000

Pre-purchase homeownership counseling, education, guidance and support for lower income (below 80% of median income) City residents with a goal of owning their own home (Homebuyer's Club); foreclosure prevention guidance, education and assistance in an effort to assist Pensacola residents avoid foreclosure and retain ownership of their homes. Individual counseling opportunities are provided under both programs to provide opportunities to review the individual's current situation and discuss options for assistance. (City Wide)

CODE ENFORCEMENT:

Code Enforcement

\$40,000

Funds to provide code enforcement on structures located within the CDBG target area that are deteriorating or deteriorated to a point where such enforcement, together with public or private improvements, rehabilitation, or services to be provided, may be expected to arrest the decline of the area. Code enforcement will be conducted on structures located within targeted low and moderate income areas within the CDBG Target Area. (CDBG Target Area)

**Westside Neighborhood Improvements - Removal of Slum and Blight/
Public Facilities Improvements/Park Improvements**

\$177,000

Funds to provide for improvements in the Westside Neighborhood area which is generally defined by the corporate limit line on the north (Baptist Hospital), City limits on the west, Pine Street on the South, and "A" Street on the east. Improvements may include: removal of slum and blighted conditions, including actual or suspected environmental contamination issues, and support acquisition/remediation/demolition costs associated with vacant or abandoned properties; street paving including the installation of handicap curb cuts and related improvements; sidewalk construction/reconstruction and related improvements; new street lighting; and park improvements.

FY2011-2012 PROGRAM PLANNING AND ADMINISTRATION:

General Grant Administration/Management

\$165,000

Funds to administer the City's CDBG Program. Includes personnel services and operating expenses.

TOTAL FY2011-2012 CDBG PROPOSED BUDGET

\$ 883,109
=====

ESCAMBIA CONSORTIUM
2011-2012 HOME INVESTMENT PARTNERSHIPS ACT (HOME)
PROPOSED BUDGET AND ACTIVITIES DESCRIPTION
FOR MEMBER JURISDICTIONS

RECOMMENDED PROGRAM ACTIVITIES

FUNDING

ESCAMBIA COUNTY:

SUBSTANTIAL HOUSING REHABILITATION/RECONSTRUCTION **\$558,516**

Provide assistance for low/moderate income families through Deferred Payment Grants/Deferred Payment Loans/Low Interest Loans, or a combination thereof, for the substantial rehabilitation or reconstruction of approximately 7 to 8 severely substandard homeowner occupied housing units. (Escambia County)

CITY OF PENSACOLA:

SUBSTANTIAL HOUSING REHABILITATION/RECONSTRUCTION **\$316,852**

Provide assistance for low/moderate income families through Deferred Payment Grants, Deferred Payment Loans, Low Interest Loans, or a combination thereof, for the substantial rehabilitation or reconstruction of severely substandard single family homeowner occupied housing units. It is estimated that this funding will reconstruct approximately 3 to 4 housing units. (City of Pensacola)

SANTA ROSA COUNTY:

HOME BUYER ASSISTANCE **\$232,232**

Provide down payment/closing cost or second mortgage (gap financing) assistance, through Deferred Payment Grants, Deferred Payment Loans, Low Interest Loans, or a combination thereof, to enable low/moderate income homebuyers to purchase an affordable home. It is estimated that this funding will assist 21-23 families. (Santa Rosa County)

JOINT HOME ACTIVITIES (CONSORTIUM-WIDE):

RENTAL HOUSING DEVELOPMENT (CHDO SET-ASIDE) **\$236,520**

Provide low interest and/or deferred loan assistance to partially support the costs for development of approximately 4 affordable rental or special needs housing units through activities of locally designated non-profit Community Housing Development Organizations (CHDO's) in Escambia or Santa Rosa County.

CHDO OPERATING EXPENSES **\$ 74,995**

Optional allocation to provide operating support to enhance capacity of locally designated CHDO's that: have a minimum of one year of documented experience in the development of affordable housing and are actively undertaking affordable housing activities for the benefit of the Consortium. Any residual funds from this category will be utilized for Escambia Substantial Housing Rehabilitation/Reconstruction.

ADMINISTRATION/MANAGEMENT (JOINT) **\$157,679**

Provides for oversight, management, monitoring and coordination of financial and general administration of the HOME Program in all participating jurisdictions.

2011 HOME Funds Available to the Consortium (FINAL) \$ 1,576,794
(Local match provided through carry forward match balance only)

TOTAL 2011 HOME FUNDS PROJECTED

\$ 1,576,794

UPDATED: JUNE 2, 2011 (Per HUD)

**2011-2012 EMERGENCY SHELTER GRANT PROGRAM (ESG)
PROPOSED BUDGET AND ACTIVITIES DESCRIPTION**

*(NOTE: The ESG amount is based on the 2010 ESG allocation
as directed from HUD and is subject to change when figures are finalized)*

HOMELESS SHELTER OPERATING SUPPORT **\$ 87,020**
Provides funding to partially support operational costs of the Loaves and Fishes Soup Kitchen, Inc. Homeless Center and Emergency Shelter for families. (257 East Lee Street, Pensacola, Florida)

ADMINISTRATION **\$ 4,579**
Indirect cost allocation of 5% to Escambia County

TOTAL 2011 ESG FUNDS PROJECTED **\$ 91,599**
=====

TWO PUBLIC HEARINGS are being sponsored by the Consortium to afford citizens the opportunity to review, comment and/or provide input regarding the content of this Notice, update the status of the Consortium's Five Year Consolidated Plan, and/or the draft 2011/2012 Annual Plan. **The hearings will be held at 2:00 P.M. (CST) on Tuesday, June 7, 2011, in the Pensacola Housing Office, Conference Room, 420 West Chase Street, Pensacola, Florida; and at 9:00 A.M. (CST) on Wednesday, June 8, 2011 at Santa Rosa County Public Services Complex, Housing Office Conference Room, 6051 Old Bagdad Highway, Milton, Florida.** All interested citizens are urged to attend and participate. The Escambia Consortium adheres to the Americans with Disabilities Act and will make reasonable modifications for access to services, programs and other activities. Please call 858-0350 (City) or 458-0466 (Escambia County) [or Telecommunications Device for the Deaf (TDD) numbers 595-0102 (City) or 458-0464 (Escambia County)] for further information. Requests must be made at least 48 hours in advance of the event in order to allow time to provide the requested services.

In addition to the public hearing, citizen recommendations, suggestions or other input regarding the content of the Consortium's draft Annual Plan will be accepted during an extended comment period beginning with the publication of this notice and extending through **JUNE 30, 2011**. Comments may be submitted to: Escambia Consortium, P.O. Box 18178, Pensacola, Florida 32523. For further information, contact Randy Wilkerson at 458-0466 (Escambia County), Pat Hubbard at 858-0350 (City of Pensacola), or Janice Boone at 981-7076 (Santa Rosa County).

Kevin W. White
Chairman, Escambia County
Board of County Commissioners

Ashton J. Hayward, III
Mayor
City of Pensacola

Lane Lynchard, Chairman
Santa Rosa County
Board of County Commissioners

AGENDA
PUBLIC WORKS COMMITTEE

July 25, 2011

Chairman: Commissioner Salter

Vice Chairman: Commissioner Lynchard

1. Discussion of Amendment #1 to contract WS626 with Florida Department of Corrections to modify contract term and compensation for one inmate work squad.
2. Discussion of contract WS689 with Florida Department of Corrections which will replace current contract WS534 for three inmate work squads.

CONTRACT AMENDMENT BETWEEN
THE DEPARTMENT OF CORRECTIONS

AND

SANTA ROSA COUNTY, BOARD OF COUNTY COMMISSIONERS

This is an Amendment to the Contract between the Florida Department of Corrections ("Department") and Santa Rosa County, Board of County Commissioners ("Agency") to provide for the use of inmate labor in work programs.

This Amendment:

- renews the Contract for one (1) year pursuant to **Section I., B., Contract Renewal**;
- revises the end date of the Contract referenced in **Section I., A., Contract Term**; and
- replaces Addendum A with Revised Addendum A, effective November 12, 2011.

Original contract period: November 12, 2010 through November 11, 2011

In accordance with **Section V., CONTRACT MODIFICATIONS**, the following changes are hereby made:

1. **Section I., A., Contract Term**, is hereby revised to read:

A. This Contract began November 12, 2010 and shall end at midnight on November 11, 2012.

This Contract is in its final renewal year.

2. Pursuant to **Section III., Compensation, A., 5**, the rate of compensation is amended to reflect the rates indicated in Revised Addendum A. Addendum A is hereby replaced with Revised Addendum A, effective November 12, 2011.

All other terms and conditions of the original Contract remain in full force and effect.

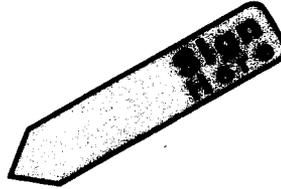
This Amendment shall begin on the date on which it is signed by both parties.

BALANCE OF PAGE INTENTIONALLY LEFT BLANK

IN WITNESS THEREOF, the parties hereto have caused this Amendment to be executed by their undersigned officials as duly authorized.

**AGENCY: SANTA ROSA COUNTY, BOARD OF
COUNTY COMMISSIONERS**

SIGNED BY: _____
NAME: _____
TITLE: _____
DATE: _____
FEID #: _____



DEPARTMENT OF CORRECTIONS

**Approved as to form and legality,
subject to execution.**

SIGNED BY: _____
NAME: **Edwin G. Buss**
TITLE: **Secretary
Department of Corrections**
DATE: _____

SIGNED BY: *Jennifer A. Parker*
NAME: **Jennifer A. Parker**
TITLE: **General Counsel
Department of Corrections**
DATE: 6/24/11

Revised Addendum A

**Inmate Work Squad Detail of Costs for Santa Rosa County, BOCC
Interagency Contract Number WS626 Effective November 12, 2011**

ENTER MULTIPLIERS IN SHADED BOXES ONLY IF TO BE INVOICED TO AGENCY

Per Officer Annual Cost	Total Annual Cost
----------------------------	----------------------

**I. CORRECTIONAL WORK SQUAD OFFICER SALARIES AND POSITION RELATED-EXPENSES
TO BE REIMBURSED BY THE AGENCY:**

	# Officer: Multiplier	1		**	
Officers Salary		1	\$ 54,194.00	**	\$ 54,194.00
Salary Incentive Payment			\$ 1,128.00		\$ 1,128.00
Repair and Maintenance			\$ 121.00		\$ 121.00
State Personnel Assessment			\$ 399.00		\$ 399.00
Training/Criminal Justice Standards			\$ 200.00		\$ 200.00
Uniform Purchase			\$ 400.00		\$ 400.00
Uniform Maintenance			\$ 350.00		\$ 350.00
Training/Criminal Justice Standards *			\$ 1,642.00		
Technology Fee			\$ 462.00		\$ 462.00
TOTAL - To Be Billed By Contract To Agency			<u>\$ 58,896.00</u>		<u>\$ 57,254.00</u>

*Cost limited to first year of contract as this is not a recurring personnel/position cost.

** Annual cost does not include overtime pay.

IA. **The Overtime Hourly Rate of Compensation for this Contract is \$31.85, if applicable.** (The Overtime Hourly Rate of Compensation shall include the average hourly rate of pay for a Correctional Officer and the average benefit package provided by the department, represented as time and one half for purposes of this Contract.)

Number Squads	Total Annual Cost
------------------	----------------------

II. ADMINISTRATIVE COSTS TO BE REIMBURSED BY THE AGENCY:

Costs include but may not be limited to the following:

Rain coats, staff high visibility safety vest, inmate high visibility safety vest, fire extinguisher, first aid kit, personal protection kit, flex cuffs, warning signs, handcuffs, Igloo coolers, portable toilets, insect repellants, masks, vaccinations, and other administrative expenses.

1	<u>\$ 750.00</u>
---	------------------

TOTAL - To Be Billed By Contract To Agency

<u>\$ 750.00</u>

III. ADDITIONAL AGENCY EXPENSES:

Tools, equipment, materials and supplies not listed in Section II above are to be provided by the Agency.

CELLULAR PHONE WITH SERVICE REQUIRED: YES NO
ENCLOSED TRAILER REQUIRED: YES NO

**Revised Addendum A
Inmate Work Squad Detail of Costs for Santa Rosa County, BOCC
Interagency Contract Number WS626 Effective November 12, 2011**

IV. OPERATING CAPITAL TO BE ADVANCED BY AGENCY:

Hand Held Radio MACOM \$4833.00
 Vehicle Mounted Radio MACOM \$5119.00

	Per Unit Cost	Number of Units
<input checked="" type="checkbox"/>		
		1

TOTAL Operating Capital To Be Advanced By Agency

Total Cost	Bill To Agency	Provided By Agency	Already Exists
\$ -	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
\$ -	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
\$ -			

V. TOTAL COSTS TO BE ADVANCED BY AGENCY:

- Operating Capital - from Section IV.
- Grand Total - To Be Advanced By Agency At Contract Signing:**

Total Cost
\$0.00
\$0.00

VI. TOTAL COSTS TO BE BILLED TO AGENCY BY CONTRACT:

- Correctional Officer Salaries and Position-Related Expenses - from Section I.
- Other Related Expenses and Security Supplies - from Section II.
- Grand Total - To Be Billed To Agency By Contract:**

Total Cost
\$57,254.00
\$750.00
\$58,004.00

**VII. TOTAL OF ALL COSTS ASSOCIATED WITH CONTRACT:
(Total of Sections V. and VI.)**

\$58,004.00

VIII. OVERTIME COSTS:

If the contracting Agency requests overtime for the work squad which is approved by the Department, the contracting Agency agrees to pay such costs and will be billed separately by the Department for the cost of overtime.

Addendum A - INSTRUCTIONS
Inmate Work Squad Detail of Costs for Santa Rosa County, BOCC
Interagency Contract Number WS626 Effective November 12, 2011

- Section I.** Costs in this section are determined each fiscal year by the Budget and Management Evaluation Bureau and are fixed. By entering the number of Officers required for this contract, the spreadsheet will automatically calculate the "Total Annual Cost" column. If this Work Squad is beyond the first year of existence, enter a zero (0) in the "Total Annual Cost" column for "Training/Criminal Justice Standards" after you have entered the "# Officers Multiplier".
- Section II.** Safety and environmental health procedures require safety measures such as the use of safety signs, vests, and clothing. The Department's procedure for Outside Work Squads requires that all Work Squad Officers be responsible for ensuring their squad is equipped with a first aid kit and a personal protection equipment (PPE) kit. Section II identifies such required equipment. A new squad must be sufficiently equipped and an on-going squad must be re-supplied when needed. Type in the number of squads used for this contract and the spreadsheet will automatically calculate the fixed annual expense of \$750.00 per squad and place the total in Section VI.
- Section III.** Check "Yes" or "No" to indicate whether a Cellular Phone with Service and/or an Enclosed Trailer is required by the Contract Manager.
- Section IV.** The Department's procedure for Outside Work Squads requires that they have at least one (1) primary means of direct communication with the Institution's Control Room. Communication via radio and/or cellular phone is appropriate. It is preferred that a backup, secondary means of communication also be available. It is the Agency's responsibility to provide them. If the Department purchases a radio(s), the Agency must fund the purchase at the time the Contract is signed. Check the box for the type of radio and fill in the Per Unit Cost for the type of radio, Number of Units, and Total Cost columns. Leave the Total Cost column blank if a radio(s) is not being purchased at this time. Check applicable boxes ("Bill to Agency", "Provided by Agency" and "Already Exists") for each radio.
NOTE: All radio communication equipment owned or purchased by the Agency that is programmed to the Department's radio frequency and used by the work squad(s), whether purchased by the Department or the Agency, shall be IMMEDIATELY deprogrammed by the Department at no cost to the Agency upon the end or termination of this Contract.
- Section V.** The total funds the Agency must provide at the time the contract is signed will be displayed here when the form is properly filled out.
- Section VI.** The total funds the Agency will owe contractually, and pay in equal quarterly payments, will be displayed here.
- Section VII.** The total funds associated with the Contract, to be paid by the Agency as indicated in Sections V. and VI., will be displayed here.
- Section VIII.** Any agreement in this area will be billed separately as charges are incurred.

CONTRACT BETWEEN
THE FLORIDA DEPARTMENT OF CORRECTIONS

AND

SANTA ROSA COUNTY, BOARD OF COUNTY COMMISSIONERS

This Contract is between the Florida Department of Corrections ("Department") and Santa Rosa County, Board of County Commissioners ("Agency") which are the parties hereto.

WITNESSETH

WHEREAS, Section 944.10(7) and Section 946.40, Florida Statutes and Rules 33-601.201 and 33-601.202, Florida Administrative Code, provide for the use of inmate labor in work programs;

WHEREAS, inmate labor will be used for the purposes of providing services and performing work under the supervision of the Department's staff;

WHEREAS, Santa Rosa County, Board of County Commissioners is a qualified and willing participant with the Department to contract for an inmate work squad(s); and

WHEREAS, the parties hereto find it to be in their best interests to enter into this Contract, and in recognition of the mutual benefits and considerations set forth, the parties hereto covenant and agree as follows:

I. CONTRACT TERM/RENEWAL

A. Contract Term

This Contract shall begin on September 23, 2011 or the last date of signature by all parties, whichever is later.

This Contract shall end at midnight one (1) year(s) from the last date of signature by all parties or September 22, 2012, whichever is later. In the event this Contract is signed by the parties on different dates, the latter date shall control.

B. Contract Renewal

This Contract may be renewed, at the option of the Agency, for one (1) additional one (1) year period after the initial Contract period upon the same terms and conditions contained herein. The Contract renewal is at the Agency's initiative with the concurrence of the Department. The Agency, if it desires to renew this Contract, shall exercise its option no later than sixty (60) days prior to the Contract expiration.

II. SCOPE OF CONTRACT

A. Administrative Functions

1. Each party shall cooperate with the other in any litigation or claims against the other party as a result of unlawful acts committed by an inmate(s) performing services under this Contract between the parties.
2. Each party will retain responsibility for its personnel, and its fiscal and general administrative services to support this Contract.
3. Through their designated representatives, the parties shall collaborate on the development of policies and operational procedures for the effective management and operation of this Contract.

B. Description of Services

1. Responsibilities of the Department

- a. Pursuant to Chapter 33-601.202(2)(a), F.A.C., supervision of the work squad(s) will be provided by the Department. The Department shall provide three (3) Correctional Work Squad Officer position(s) to supervise an inmate work squad(s). This Contract provides for three (3) Work Squad(s) of up to ten (10) inmates.
- b. The Department shall ensure the availability of the work squad(s) except: when weather conditions are such that to check the squad(s) out would breach good security practices; when the absence of the Correctional Work Squad Officer is necessary for reasons of required participation in training or approved use of leave; when the Officer's presence is required at the institution to assist with an emergency situation; when the officer is ill; or when the Correctional Work Squad Officer position is vacant. In the event a position becomes vacant, the Department shall make every effort to fill the position(s) within five (5) working days.
- c. For security and other reasons, the Department shall keep physical custody of the vehicles, trailers, and all tools, equipment, supplies, materials and personal work items (gloves, boots, hard hats, etc.) furnished by the Agency. (The Department shall maintain an inventory of all property, expendable and non-expendable, provided by the Agency, which is in the care, custody, and control of the Department.) A hand receipt shall be signed by the Department's Work Squad Supervisor upon the issuance and return of non-expendable items.
- d. In the event of damage to property as a result of an accident charged to a Department employee or blatant acts of vandalism by inmates, or loss of tools and equipment, the Agency may request that the Department replace or repair to previous condition the damaged or lost property.
- e. The Department shall be reimbursed by the Agency for the Department's costs associated with this Contract in accordance with Addendum A.

Once the Agency reimburses the Department for the costs reflected on Addendum A, Section IV., these items will be placed on the Department's property records, as appropriate, and upon the end or termination of this Contract such items will be transferred to the Agency.

- f. The Department shall, to the maximum extent possible, maintain stability in the inmate work force assigned to the work squad on a day-to-day basis in order to maximize the effectiveness of the work squad.
- g. The Department shall provide food and drinks for inmates' lunches.
- h. The Department shall be responsible for the apprehension of an escapee and handling of problem inmates. The Department shall provide transportation from the work site to the correctional facility for inmates who refuse to work, become unable to work, or cause a disruption in the work schedule.
- i. The Department shall be responsible for administering all disciplinary action taken against an inmate for infractions committed while performing work under this Contract.
- j. The Department shall provide for medical treatment of ill or injured inmates and transportation of such inmates.
- k. The Department shall provide inmates with all personal items of clothing appropriate for the season of the year.
- l. The Department shall be responsible for driving the Correctional Work Squad Officer and the inmates to and from the work site.
- m. Both parties agree that the Department is making no representations as to the level of skills of the work squad.

2. Responsibilities of the Agency

- a. The Agency shall periodically provide the Department's Contract Manager with a schedule of work to be accomplished under the terms of this Contract. Deviation from the established schedule shall be reported to, and coordinated with, the Department.
- b. If required, the Agency shall obtain licenses or permits for the work to be performed. The Agency shall provide supervision and guidance for projects that require a permit or which require technical assistance to complete the project.
- c. The Agency shall ensure that all projects utilizing inmates are authorized projects of the municipality, city, county, governmental Agency, or non-profit organization and that private contractors employed by the Agency do not use inmates as any part of their labor force.

- d. The Agency shall retain ownership of any vehicles or equipment provided by the Agency for the work squad. The Agency shall maintain its own inventory of transportation, tools and equipment belonging to the Agency.
- e. The Agency shall provide vehicles for transportation of the work squads.

3. Communications Equipment

It is the intent of this Contract that the Work Squad have and maintain communication with the institution at all times. A method of communication (radios, cellular phone, etc.), shall be provided at no cost to the Department. The Agency shall provide a primary method of communication that shall be approved by the Contract Manager in writing prior to assignment of the work squad. Depending upon the method of communication provided, the Contract Manager may require a secondary or back-up method of communication.

All radio communication equipment owned or purchased by the Agency that is programmed to the Department's radio frequency and used by the work squad(s), whether purchased by the Department or the Agency, shall be IMMEDIATELY deprogrammed by the Department at no cost to the Agency upon the end or termination of this Contract. Under no circumstances shall the Agency accept the return of radio communications equipment provided to the Department under this Contract until such time as the radio communications equipment has been deprogrammed by the Department.

At the end or termination of this Contract, the Department's Contract Manager will contact the Department's Utility Systems/Communications Engineer in the Bureau of Field Support Services, Central Office, to effect the deprogramming of radio communications equipment provided by the Agency.

a. Vehicle Mounted Radios:

Vehicles provided by the Agency that are or that will be equipped with a mobile/vehicle mounted radio programmed to the Department's radio frequency(ies) will be retained by the Department to ensure security of the communication equipment except for short durations dictated by the need for vehicle and/or communications equipment maintenance and/or repair. The use of these vehicle(s) during the period covered by this Contract shall not be for any purpose other than as indicated in this Contract.

b. Hand Held Radios:

Hand held radios provided by the Agency that are or that will be programmed to the Department's radio frequency(ies) will be retained by the Department to ensure security of the communication equipment except for short durations dictated by the need for maintenance and/or repair. The use of any hand held radio(s) provided by the Agency that is programmed to a Department radio frequency utilized by the Agency during the period covered by this Contract shall not be for any purpose other than as indicated in this Contract.

c. Cellular Phones:

Cellular phones may be utilized by the work squad officer as either a primary or secondary means of communication as approved by the Contract Manager. The Contract Manager shall designate whether the usage of a cellular phone is required on Addendum A. The cellular phone will be retained by the Department and upon the end or termination of this Contract, returned to the Agency. The use of the cellular phone is not authorized for any purposes other than as indicated in this Contract.

4. Other Equipment

The Contract Manager shall determine if an enclosed trailer is required for the work squad to transport tools and equipment utilized in the performance of this Contract and shall notify the Agency when a trailer is necessary. The Contract Manager shall designate whether the usage of an enclosed trailer is required on Addendum A.

If a trailer for the work squad is provided by the Agency at no cost to the Department, and the Department maintains the trailer when the squad is not working, the Agency shall provide an enclosed trailer that can be secured when not in use. All tools and equipment utilized by the work squad shall be secured in the trailer. Upon the end or termination of this Contract, the trailer will be returned to the Agency.

III. COMPENSATION

A. Payment to the Department

1. **Total Operating Capital To Be Advanced By Agency**, as delineated in Section V., of Addendum A, shall be due and payable upon execution of the Contract. The Department will not proceed with the purchase until payment, in full, has been received and processed by the Department's Bureau of Finance and Accounting. Delays in receipt of these funds may result in start-up postponement or interruption of the services provided by the Work Squad.
2. **Total Costs To Be Billed To Agency By Contract**, as delineated in Section VI., of Addendum A, will be made quarterly, in advance, with the first payment equaling one-fourth of the total amount, due within two (2) weeks after the effective date of the Contract. The second quarterly payment is due no later than the 20th day of the last month of the first Contract quarter. Payment for subsequent consecutive quarters shall be received no later than the 20th day of the last month of the preceding Contract quarter.
3. In the event the Correctional Work Squad Officer position becomes vacant and remains vacant for a period of more than five (5) working days, the next or subsequent billing will be adjusted by the Department for services not provided.
4. The Agency shall insure any vehicles owned by the Agency used under this Contract.
5. The rate of compensation shall remain in effect through the term of the Contract or subsequent to legislative change. In the event there is an increase/decrease in costs identified in Addendum A, this Contract shall be amended to adjust to such new rates.

B. Official Payee

The name and address of the Department's official payee to whom payment shall be made is as follows:

Department of Corrections
Bureau of Finance and Accounting
Attn: Professional Accountant Supervisor
Centerville Station
Call Box 13600
Tallahassee, Florida 32317-3600

C. Submission of Invoice(s)

The name, address and phone number of the Agency's official representative to whom invoices shall be submitted to as follows:

Avis Whitfield, Director
Santa Rosa County Public Works
6075 Old Bagdad Highway
Milton, Florida 32583
Telephone: (850) 994-5721
Fax: (850) 623-1331
Email: avisw@co.santarosa.fl.gov

IV. **CONTRACT MANAGEMENT**

The Department will be responsible for the project management of this Contract. The Department has assigned the following named individuals, address and phone number as indicated, as Contract Manager and Contract Administrator for the Project.

A. Department's Contract Manager

The Warden of the Correctional Institution represented in this Contract is designated Contract Manager for the Department and is responsible for enforcing performance of the Contract terms and conditions and shall serve as a liaison with the Agency. The position, address and telephone number of the Department's Contract Manager for this Contract is:

Warden
Okaloosa Correctional Institution
3189 Little Silver Road
Crestview, Florida 32539-6705
Telephone: (850) 682-0931

B. Department's Contract Administrator

The Chief, Bureau of Procurement and Supply is designated Contract Administrator for the Department and is responsible for maintaining a Contract file on this Contract service and will serve as a liaison with the Contract Manager for the Department. The name, address and telephone number of the Department's Contract Administrator for this Contract is:

Chief, Bureau of Procurement and Supply
Florida Department of Corrections

Mailing Address:

501 South Calhoun Street
Tallahassee, Florida 32399-2500
Telephone: (850) 717-3700
Fax: (850) 488-7189

Physical Address:

4070 Esplanade Way
Tallahassee, Florida 32399-2500

C. Agency's Representative

The name, address and telephone number of the representative of the Agency is:

Avis Whitfield, Director
Santa Rosa County Public Works
6075 Old Bagdad Highway
Milton, Florida 32583
Telephone: (850) 994-5721

D. Changes to Designees

In the event that different representatives are designated by either party after execution of this Contract, notice of the name and address of the new representatives will be rendered in writing to the other party and said notification attached to originals of this Contract.

V. **CONTRACT MODIFICATIONS**

Modifications to provisions of this Contract shall only be valid when they have been rendered in writing and duly signed by both parties. The parties agree to renegotiate this Contract if stated revisions of any applicable laws, regulations or increases/decreases in allocations make changes to this Contract necessary.

VI. **TERMINATION/CANCELLATION**

Termination at Will

This Contract may be terminated by the Agency upon no less than sixty (60) calendar days notice and upon no less than thirty (30) calendar days by the Department, without cause, unless a lesser time is mutually agreed upon by both parties. Notice shall be delivered by certified mail (return receipt requested), by other method of delivery whereby an original signature is obtained, or in-person with proof of delivery. In the event of termination, the Department shall be paid for all costs incurred and hours worked up to the time of termination. The Department shall reimburse the Agency for any advance payments, prorated as of the last day worked.

VII. **CONDITIONS**

A. Records

The Department and the Agency agree to maintain books, records and documents (including electronic storage media) in accordance with generally accepted accounting procedures and practices.

The Department and the Agency agree to allow public access to all documents, papers, letters, or other materials subject to the provisions of Chapter 119 of the Florida Statutes, and made or received by the Agency in conjunction with this Contract. It is expressly understood that substantial evidence of either the Department's or the Agency's refusal to comply with this provision shall constitute a breach of Contract.

B. Annual Appropriation

The Department's performance under this Contract is contingent upon an annual appropriation by the legislature. It is also contingent upon receipt of payments as outlined in Addendum A and in Section III, COMPENSATION.

C. Disputes

Any dispute concerning performance of the Contract shall be resolved informally by the Contract Manager. Any dispute that can not be resolved informally shall be reduced to writing and delivered to the Assistant Secretary of Institutions. The Assistant Secretary of Institutions, shall decide the dispute, reduce the decision to writing, and deliver a copy to the Agency with a copy to the Contract Administrator and Contract Manager.

D. Force Majeure

Neither party shall be liable for loss or damage suffered as a result of any delay or failure in performance under this Contract or interruption of performance resulting directly or indirectly from acts of God, civil, or military authority, acts of public enemy, war, riots, civil disturbances, insurrections, accidents, fire, explosions, earthquakes, floods, water, wind, lightning, strikes, labor disputes, shortages of suitable parts, materials, labor, or transportation to the extent such events are beyond the reasonable control of the party claiming excuse from liability resulting there from.

E. Severability

The invalidity or unenforceability of any particular provision of this Contract shall not affect the other provisions hereof and this Contract shall be construed in all respects as if such invalid or unenforceable provision was omitted.

F. Verbal Instructions

No negotiations, decisions, or actions shall be initiated or executed by the Agency as a result of any discussions with any Department employee. Only those communications which are in writing from the Department's administrative or project staff identified in Section IV, CONTRACT MANAGEMENT, of this Contract shall be considered as a duly authorized expression on behalf of the Department. Only communications from the Agency that are signed and in writing will be recognized by the Department as duly authorized expressions on behalf of the Agency.

G. No Third Party Beneficiaries

Except as otherwise expressly provided herein, neither this Contract, nor any amendment, addendum or exhibit attached hereto, nor term, provision or clause contained therein, shall be construed as being for the benefit of, or providing a benefit to, any party not a signatory hereto.

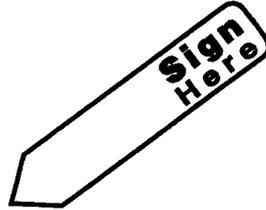
Waiver of breach of any provision of this Contract shall not be deemed to be a waiver of any other breach and shall not be construed to be a modification of the terms of this Contract.

This Contract will be governed by and construed in accordance with the laws of the State of Florida. Any action hereon or in connection herewith shall be brought in Leon County, Florida.

This Contract and Addendum A contain all of the terms and conditions agreed upon by the parties.

IN WITNESS THEREOF, the parties hereto have caused this Contract to be executed by their undersigned officials as duly authorized.

AGENCY: SANTA ROSA COUNTY, BOARD OF COUNTY COMMISSIONERS



SIGNED BY: _____

NAME: _____

TITLE: _____

DATE: _____

FEID #: _____

DEPARTMENT OF CORRECTIONS

Approved as to form and legality, subject to execution.

SIGNED BY: _____

NAME: **Edwin G. Buss**

TITLE: **Secretary
Department of Corrections**

DATE: _____

SIGNED BY: _____

NAME: _____

TITLE: _____

DATE: _____

Jennifer A. Parker

Jennifer A. Parker

**General Counsel
Department of Corrections**

6/24/11

Addendum A

**Inmate Work Squad Detail of Costs for Santa Rosa County, Board of County Commissioners
Interagency Contract Number WS689 Effective September 23, 2011**

ENTER MULTIPLIERS IN SHADED BOXES ONLY IF TO BE INVOICED TO AGENCY

**I. CORRECTIONAL WORK SQUAD OFFICER SALARIES AND POSITION RELATED-EXPENSES
TO BE REIMBURSED BY THE AGENCY:**

			Per Officer Annual Cost	Total Annual Cost
Officers Salary	# Officer: Multiplier	<u>3</u>	\$ 54,194.00 **	#####
Salary Incentive Payment			\$ 1,128.00	\$ 3,384.00
Repair and Maintenance			\$ 121.00	\$ 363.00
State Personnel Assessment			\$ 399.00	\$ 1,197.00
Training/Criminal Justice Standards			\$ 200.00	\$ 600.00
Uniform Purchase			\$ 400.00	\$ 1,200.00
Uniform Maintenance			\$ 350.00	\$ 1,050.00
Training/Criminal Justice Standards *			\$ 1,642.00	
Technology Fee			\$ 462.00	\$ 1,386.00
TOTAL - To Be Billed By Contract To Agency			<u>\$ 58,896.00</u>	<u>#####</u>

*Cost limited to first year of contract as this is not a recurring personnel/position cost.

** Annual cost does not include overtime pay.

IA. **The Overtime Hourly Rate of Compensation for this Contract is \$31.85, if applicable.** (The Overtime Hourly Rate of Compensation shall include the average hourly rate of pay for a Correctional Officer and the average benefit package provided by the department, represented as time and one half for purposes of this Contract.)

II. ADMINISTRATIVE COSTS TO BE REIMBURSED BY THE AGENCY:

Costs include but may not be limited to the following:
Rain coats, staff high visibility safety vest, inmate high visibility safety vest, fire extinguisher, first aid kit, personal protection kit, flex cuffs, warning signs, handcuffs, Igloo coolers, portable toilets, insect repellants, masks, vaccinations, and other administrative expenses.

Number Squads	Total Annual Cost
3	<u>\$ 2,250.00</u>
	<u>\$ 2,250.00</u>

TOTAL - To Be Billed By Contract To Agency

III. ADDITIONAL AGENCY EXPENSES:

Tools, equipment, materials and supplies not listed in Section II above are to be provided by the Agency.

CELLULAR PHONE WITH SERVICE REQUIRED: YES NO
ENCLOSED TRAILER REQUIRED: YES NO

Addendum A

**Inmate Work Squad Detail of Costs for Santa Rosa County, Board of County Commissioners
Interagency Contract Number WS689 Effective September 23, 2011**

IV. OPERATING CAPITAL TO BE ADVANCED BY AGENCY:

Hand Held Radio MACOM \$4833.00
 Vehicle Mounted Radio MACOM \$5119.00

	Per Unit Cost	Number of Units
	_____	_____
TOTAL Operating Capital To Be Advanced By Agency	_____	_____

Total Cost
\$ -
\$ -
\$ -

Bill To Agency	Provided By Agency	Already Exists
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

V. TOTAL COSTS TO BE ADVANCED BY AGENCY:

1. Operating Capital - from Section IV.
2. **Grand Total - To Be Advanced By Agency At Contract Signing:**

Total Cost
\$0.00
\$0.00

VI. TOTAL COSTS TO BE BILLED TO AGENCY BY CONTRACT:

1. Correctional Officer Salaries and Position-Related Expenses - from Section I.
2. Other Related Expenses and Security Supplies - from Section II.
3. **Grand Total - To Be Billed To Agency By Contract:**

Total Cost
\$171,762.00
\$2,250.00
\$174,012.00

VII. TOTAL OF ALL COSTS ASSOCIATED WITH CONTRACT:

(Total of Sections V. and VI.)

\$174,012.00

VIII. OVERTIME COSTS:

If the contracting Agency requests overtime for the work squad which is approved by the Department, the contracting Agency agrees to pay such costs and will be billed separately by the Department for the cost of overtime.

Addendum A - INSTRUCTIONS

Inmate Work Squad Detail of Costs for Santa Rosa County, Board of County Commissioners Interagency Contract Number WS689 Effective September 23, 2011

- Section I.** Costs in this section are determined each fiscal year by the Budget and Management Evaluation Bureau and are fixed. By entering the number of Officers required for this contract, the spreadsheet will automatically calculate the "Total Annual Cost" column. If this Work Squad is beyond the first year of existence, enter a zero (0) in the "Total Annual Cost" column for "Training/Criminal Justice Standards" after you have entered the "# Officers Multiplier".
- Section II.** Safety and environmental health procedures require safety measures such as the use of safety signs, vests, and clothing. The Department's procedure for Outside Work Squads requires that all Work Squad Officers be responsible for ensuring their squad is equipped with a first aid kit and a personal protection equipment (PPE) kit. Section II identifies such required equipment. A new squad must be sufficiently equipped and an on-going squad must be re-supplied when needed. Type in the number of squads used for this contract and the spreadsheet will automatically calculate the fixed annual expense of \$750.00 per squad and place the total in Section VI.
- Section III.** Check "Yes" or "No" to indicate whether a Cellular Phone with Service and/or an Enclosed Trailer is required by the Contract Manager.
- Section IV.** The Department's procedure for Outside Work Squads requires that they have at least one (1) primary means of direct communication with the Institution's Control Room. Communication via radio and/or cellular phone is appropriate. It is preferred that a backup, secondary means of communication also be available. It is the Agency's responsibility to provide them. If the Department purchases a radio(s), the Agency must fund the purchase at the time the Contract is signed. Check the box for the type of radio and fill in the Per Unit Cost for the type of radio, Number of Units, and Total Cost columns. Leave the Total Cost column blank if a radio(s) is not being purchased at this time. Check applicable boxes ("Bill to Agency", "Provided by Agency" and "Already Exists") for each radio.
NOTE: All radio communication equipment owned or purchased by the Agency that is programmed to the Department's radio frequency and used by the work squad(s), whether purchased by the Department or the Agency, shall be IMMEDIATELY deprogrammed by the Department at no cost to the Agency upon the end or termination of this Contract.
- Section V.** The total funds the Agency must provide at the time the contract is signed will be displayed here when the form is properly filled out.
- Section VI.** The total funds the Agency will owe contractually, and pay in equal quarterly payments, will be displayed here.
- Section VII.** The total funds associated with the Contract, to be paid by the Agency as indicated in Sections V. and VI., will be displayed here.
- Section VIII.** Any agreement in this area will be billed separately as charges are incurred.

BUDGET & FINANCIAL MANAGEMENT COMMITTEE

Chairman: Commissioner Melvin
Vice Chairman: Commissioner Cole

July 25, 2011

Bid Actions:

- 1) Discussion of bids received for Neighborhood Stabilization Program Rehabilitation Project located at 4208 Crosswinds Drive in Milton. Low bidder meeting specifications is Joe Baker Construction, Inc, with a bid of \$11,570.
- 2) Discussion of bids received for Neighborhood Stabilization Program Rehabilitation Project located at 5448 Barcelona Street in Milton. Low bidder meeting specifications is Joe Baker Construction, Inc, with a bid of \$16,990.
- 3) Discussion of bids received for Neighborhood Stabilization Program Rehabilitation Project located at 6251 Long Street in Milton. Low bidder meeting specifications is Mike Motes Builders, Inc, with a bid of \$21,980.

Budget:

- 4) **Budget Amendment 2011 – 140** in the amount of **\$364,037**. Funds upgrade of north tower receiver site, replacement of countywide paging system, and installation of canopy at central communication tower from ICP Funds.
- 5) **Budget Amendment 2011 – 141** in the amount of **\$80,600**. Carries Forward State Mosquito Control Funds for design and construction of mosquito control building expansion to Joe Baker Construction.
- 6) **Budget Amendment 2011 – 142** in the amount of **\$13,315**. Funds construction of additional parking and a driver's license testing course at the South Santa Rosa Service Center from Tax Collector Excess Fees (\$6,895), and Road & Bridge Fund Reserves (\$6,420.)
- 7) **Budget Amendment 2011 – 143** in the amount of **\$47,017**. Funds change order for installation of sod and an adjustment for final expenditures using funds from Road & Bridge Fund Reserves to be repaid to Road & Bridge from remaining five (5) years of MSBU Longhorn Trail assessments.
- 8) **Budget Amendment 2011 – 144** in the amount of **\$100,000**. Funds the purchase of fuel and oil products for remainder of this fiscal year from Road & Bridge Fund Reserves.
- 9) **Budget Amendment 2011 – 145** in the amount of **\$594,000**. Interdepartmental transfer in Sheriff's Office to fund expenditures for Law Enforcement Equipment.

County Expenditure/Check Register:

- 10) Recommend approval of County Expenditures / Check Register.

1

PROCUREMENT RECOMMENDATION

1. **PRODUCT/SERVICE:** NEIGHBORHOOD STABILIZATION PROGRAM
REHABILITATION PROJECT LOCATED AT 4208 CROSSWINDS DRIVE, MILTON

2. **RESPONSIBLE OFFICE:** HOUSING DEPARTMENT

3. **DESCRIPTION OF SERVICE/PRODUCT:**

Major repairs to dwelling

4. **SCOPE OF WORK:**

Repairs to the dwelling includes but is not limited to the replacement of appliances, replace HVAC unit, locate and repair source of water damage/mold in master bath, paint all interior walls, replace toilets and install any missing hardware in baths.

5. **BIDDERS AND PRICES:**

A. Joe Baker Construction, Inc.	\$11,570.00
B. Mike Motes Builders, Inc.	\$14,360.00
C. Gulf Coast Industrial Services, LLC	\$14,452.00
D. Mark Cotton Construction	\$18,600.00

2

PROCUREMENT RECOMMENDATION

1. **PRODUCT/SERVICE:** NEIGHBORHOOD STABILIZATION PROGRAM
REHABILITATION PROJECT LOCATED AT 5448 BARCELONA STREET,
MILTON

2. **RESPONSIBLE OFFICE:** HOUSING DEPARTMENT

3. **DESCRIPTION OF SERVICE/PRODUCT:**

Major repairs to dwelling

4. **SCOPE OF WORK:**

Repairs to the dwelling includes but is not limited to the replacement of appliances, replace HVAC unit, install new roof, replace hot water heater, replace carpet in bedrooms, replace toilets in baths.

5. **BIDDERS AND PRICES:**

A. Joe Baker Construction, Inc.	\$16,990.00
B. Mike Motes Builders, Inc.	\$22,240.00
C. Gulf Coast Industrial Services, LLC	\$22,479.00
D. Mark Cotton Construction	\$28,020.00

3

PROCUREMENT RECOMMENDATION

1. **PRODUCT/SERVICE:** NEIGHBORHOOD STABILIZATION PROGRAM
REHABILITATION PROJECT LOCATED AT 6251 LONG STREET, MILTON

2. **RESPONSIBLE OFFICE:** HOUSING DEPARTMENT

3. **DESCRIPTION OF SERVICE/PRODUCT:**

Major repairs to dwelling

4. **SCOPE OF WORK:**

Repairs to the dwelling includes but is not limited to the install appliances, connect water to city water, connect electricity, install flooring, charge HVAC, install lighting throughout.

5. **BIDDERS AND PRICES:**

A. Mike Motes Builders, Inc.	\$21,980.00
B. Gulf Coast Industrial Services, LLC	\$29,613.00
C. Joe Baker Construction, Inc.	Non-Responsive

4

BUDGET MODIFICATION RESOLUTION

No.

Whereas, the Board of County Commissioners has determined that a need exists to amend the budget pursuant to Florida Statute 129.06. NOW, THEREFORE, The Board of County Commissioners of Santa Rosa County, Florida does make the following budget amendments:

REQUESTER ACTION

DATE: 07/18/2011

FROM: **Emergency Communications**
TO: Board of County Commissioners
VIA: Budget Director
SUBJ: Request Approval of the following

ADDITION:
MODIFICATION: X
DELETION:
OVERDRAFT:

	<u>Line Item Number</u>	<u>Description</u>	<u>Amount</u>
From:	001 – 3990003	ICP Cash Carried Forward	\$ 240,007
	9001 – 5990013	ICP Reserves	(\$ 124,030)
To:	3410 – 563001	Other Improvements	\$ 13,421
	3410 – 5640012	Machinery/Equipment – ICP	\$ 350,616

State reason for this request:

Funds upgrade of north tower receiver site, replacement of countywide paging system, and installation of canopy at central communication tower from ICP Funds.

Requested by Sheryl Bracewell/s/

BUDGET DIRECTOR ACTION

DOCUMENT NO. 2011-140

Budget Updated: _____ Allowed: _____ Forwarded: _____ Returned: _____

Comment: _____

BUDGET DIRECTOR

BUDGET COMMITTEE ACTION

DATE: 07/25/11

Approved: _____ Hold: _____ Withdrawn: _____ Comment: _____

PASSED AND ADOPTED by the Board of County Commissioners of Santa Rosa County, Florida on this 28th day Of July, 2011.

ATTESTED:

CHAIRMAN

CLERK OF THE COURTS

5

BUDGET MODIFICATION RESOLUTION

No.

Whereas, the Board of County Commissioners has determined that a need exists to amend the budget pursuant to Florida Statute 129.06. NOW, THEREFORE, The Board of County Commissioners of Santa Rosa County, Florida does make the following budget amendments:

REQUESTER ACTION

DATE: 07/18/2011

FROM: **State Matching Program**
TO: Board of County Commissioners
VIA: Budget Director
SUBJ: Request Approval of the following

ADDITION:
MODIFICATION: X
DELETION:
OVERDRAFT:

	<u>Line Item Number</u>	<u>Description</u>	<u>Amount</u>
Fund 103:	103 - 3990001	Cash Carried Forward	\$ 80,600
	2421 - 59100302	To Capital Projects Fund	\$ 80,600
Fund 302:	302 - 38100025	From Mosquito Control	\$ 80,600
	0720 - 562001	Buildings	\$ 80,600

State reason for this request:

Carries Forward State Mosquito Control Funds for design and construction of mosquito control building expansion to Joe Baker Construction.

Requested by Joel Haniford/s/

BUDGET DIRECTOR ACTION

DOCUMENT NO. 2011-141

Budget Updated: _____ Allowed: _____ Forwarded: _____ Returned: _____

Comment: _____

BUDGET DIRECTOR

BUDGET COMMITTEE ACTION

DATE: 07/25/11

Approved: _____ Hold: _____ Withdrawn: _____ Comment: _____

PASSED AND ADOPTED by the Board of County Commissioners of Santa Rosa County, Florida on this 28th day Of July, 2011.

ATTESTED:

CHAIRMAN

CLERK OF THE COURTS

6

BUDGET MODIFICATION RESOLUTION

No.

Whereas, the Board of County Commissioners has determined that a need exists to amend the budget pursuant to Florida Statute 129.06. NOW, THEREFORE, The Board of County Commissioners of Santa Rosa County, Florida does make the following budget amendments:

REQUESTER ACTION

DATE: 07/18/2011

FROM: **General Fund**
TO: Board of County Commissioners
VIA: Budget Director
SUBJ: Request Approval of the following

ADDITION:
MODIFICATION: X
DELETION:
OVERDRAFT:

	<u>Line Item Number</u>	<u>Description</u>	<u>Amount</u>
Fund 001:	001 – 341510	Tax Collector Excess Fees	\$ 6,895
	9000 – 59100101	To Road & Bridge Fund	\$ 6,895
Fund 101:	101 – 38100011	From General Fund	\$ 6,895
	9101 – 5990001	Reserves	(\$ 6,420)
	2100 – 5340033	Paving Projects	\$13,315

State reason for this request:

Funds construction of additional parking and a driver's license testing course at the South Santa Rosa Service Center from Tax Collector Excess Fees (\$6,895), and Road & Bridge Fund Reserves (\$6,420.)

Requested by Avis Whitfield/s/

BUDGET DIRECTOR ACTION

DOCUMENT NO. 2011-142

Budget Updated: _____ Allowed: _____ Forwarded: _____ Returned: _____

Comment: _____

BUDGET DIRECTOR

BUDGET COMMITTEE ACTION

DATE: 07/25/11

Approved: _____ Hold: _____ Withdrawn: _____ Comment: _____

PASSED AND ADOPTED by the Board of County Commissioners of Santa Rosa County, Florida on this 28th day Of July, 2011.

ATTESTED:

CHAIRMAN

CLERK OF THE COURTS

Joel Haniford

2011-142

From: Avis Whitfield
Sent: Wednesday, July 13, 2011 2:38 PM
To: Joel Haniford
Cc: Louann Callahan
Subject: BA request

Joel,

At the February 10, 2011 BOCC meeting, the Board approved construction of additional parking and a driver's license testing course at the South Santa Rosa Service Center with Tax Collector paying \$6,985 and Board of Commissioners paying \$6,420. Therefore, I request a Budget Amendment to move those funds into 2100-5340033 (Paving Projects).

Thanks,

Avis Whitfield
Director
Santa Rosa County Public Works

+ \$3,400 for Engineering Services
in 0013-5310016

Florida has a very broad Public Records Law. Virtually all written communications to or from Santa Rosa County Personnel are public records available to the public and media upon request. E-mail sent or received on the county system will be considered public and will only be withheld from disclosure if deemed confidential pursuant to State Law.

001-341510	T.C. Excess Fees	\$6,895
9000-59100101	To R&B	6,895
101-38100011	Fm Gen Fd	6,895
9101-599001	Reserve	<6,420>
2100-5340033	Paving Projects	13,315

7

BUDGET MODIFICATION RESOLUTION

No.

Whereas, the Board of County Commissioners has determined that a need exists to amend the budget pursuant to Florida Statute 129.06. NOW, THEREFORE, The Board of County Commissioners of Santa Rosa County, Florida does make the following budget amendments:

REQUESTER ACTION

DATE: 07/18/2011

FROM: **MSBU Longhorn Trail**
TO: Board of County Commissioners
VIA: Budget Director
SUBJ: Request Approval of the following

ADDITION:
MODIFICATION: X
DELETION:
OVERDRAFT:

	<u>Line Item Number</u>	<u>Description</u>	<u>Amount</u>
Fund 101:	9101 – 599001	Reserve for Contingencies	(\$ 47,017)
	9101 – 59100xxx	To MSBU Longhorn Trail	\$ 47,017
Fund 149:	149 – 38100022	From Road & Bridge Fund	\$ 47,017
	84011 – 5340039	Paving Project	\$ 47,017

State reason for this request:

Funds change order for installation of sod and an adjustment for final expenditures using funds from Road & Bridge Fund Reserves to be repaid to Road & Bridge from remaining five (5) years of MSBU Longhorn Trail assessments.

Requested by Diane Ebentheuer/s/

BUDGET DIRECTOR ACTION

DOCUMENT NO. 2011-143

Budget Updated: _____ Allowed: _____ Forwarded: _____ Returned: _____

Comment: _____

BUDGET DIRECTOR

BUDGET COMMITTEE ACTION

DATE: 07/25/11

Approved: _____ Hold: _____ Withdrawn: _____ Comment: _____

PASSED AND ADOPTED by the Board of County Commissioners of Santa Rosa County, Florida on this 28th day Of July, 2011.

ATTESTED:

CHAIRMAN

CLERK OF THE COURTS

2011-143

SUNGARD PENTAMATION
DATE: 07/18/2011
TIME: 14:33:22

SANTA ROSA COUNTY BOCC
PRINT BALANCE SHEETS BY FUND

SELECTION CRITERIA: genledgr.fund='149'
ACCOUNTING PERIOD: 10/11

ACCOUNT	TITLE	DEBITS	CREDITS
101101	CHECKING	143,196.21	
	TOTAL CASH AND POOLED EQUITY	143,196.21	.00
	TOTAL ASSETS	143,196.21	.00
241000	EXPENDITURE BUDGET CONT		495,575.00
241100	REVENUE BUDGET CONT	495,575.00	
242000	EXPENDITURE CONTROL	353,793.52	
242100	REVENUE CONTROL		432,994.48
271000	FUND BALANCE		63,995.25
	TOTAL EQUITIES	849,368.52	992,564.73
	TOTAL EQUITIES	849,368.52	992,564.73
	TOTAL MSBU LONGHORN TRL PAV/SEW	992,564.73	992,564.73
	TOTAL REPORT	992,564.73	992,564.73

(Rebol Battle)
Engineer is paid in full

Paving Contract

\$ 475,422.62

- 254,406.57 Paid

- 49,834.75 Paid

171,181.30 Bal not invoiced

+ 17,615.74 Chg Order

\$ 188,797.04 Adj. Total not invoiced

* 447,335 Budgeted

- 305,554 Paid so far

* 141,781 Budget Balance

diff. = \$ 47,017

Need Budget Amendment
for Remaining Expenditures

8

BUDGET MODIFICATION RESOLUTION

No.

Whereas, the Board of County Commissioners has determined that a need exists to amend the budget pursuant to Florida Statute 129.06. NOW, THEREFORE, The Board of County Commissioners of Santa Rosa County, Florida does make the following budget amendments:

REQUESTER ACTION

DATE: 07/20/2011

FROM: **Road & Bridge Fund**
TO: Board of County Commissioners
VIA: Budget Director
SUBJ: Request Approval of the following

ADDITION:
MODIFICATION: X
DELETION:
OVERDRAFT:

	<u>Line Item Number</u>	<u>Description</u>	<u>Amount</u>
From:	9101 – 599001	Reserve for Contingencies	(\$ 100,000)
To:	2100 – 5520011	Operating– Fuel/Lube/Oil	\$ 100,000

State reason for this request:

Funds the purchase of fuel and oil products for remainder of this fiscal year from Road & Bridge Fund Reserves.

Requested by Avis Whitfield/s/

BUDGET DIRECTOR ACTION

DOCUMENT NO. 2011-144

Budget Updated: _____ Allowed: _____ Forwarded: _____ Returned: _____

Comment: _____

BUDGET DIRECTOR

BUDGET COMMITTEE ACTION

DATE: 07/25/11

Approved: _____ Hold: _____ Withdrawn: _____ Comment: _____

PASSED AND ADOPTED by the Board of County Commissioners of Santa Rosa County, Florida on this 28th day Of July, 2011.

ATTESTED:

CHAIRMAN

CLERK OF THE COURTS

Joel Haniford

2011-144

From: Avis Whitfield
Sent: Wednesday, July 20, 2011 10:09 AM
To: Joel Haniford
Cc: Hunter Walker; Louann Callahan
Subject: BA

I request a budget amendment to transfer \$100,000.00 from Road & Bridge Reserves to 2100-5520011 (Fuel/Oil/Lubricants) in order to purchase fuel and oil products the remainder of this fiscal year.

Thanks,

Avis Whitfield
Director
Santa Rosa County Public Works

Florida has a very broad Public Records Law. Virtually all written communications to or from Santa Rosa County Personnel are public records available to the public and media upon request. E-mail sent or received on the county system will be considered public and will only be withheld from disclosure if deemed confidential pursuant to State Law.

9

BUDGET MODIFICATION RESOLUTION

No.

Whereas, the Board of County Commissioners has determined that a need exists to amend the budget pursuant to Florida Statute 129.06. NOW, THEREFORE, The Board of County Commissioners of Santa Rosa County, Florida does make the following budget amendments:

REQUESTER ACTION

DATE: 07/20/2011

FROM: **Sheriff's Office**
TO: Board of County Commissioners
VIA: Budget Director
SUBJ: Request Approval of the following

ADDITION:
MODIFICATION: X
DELETION:
OVERDRAFT:

	<u>Line Item Number</u>	<u>Description</u>	<u>Amount</u>
From:	0075 - 51220	Personnel - Court Security	(\$ 115,000)
	0075 - 51230	Personnel - Law Enforcement	(\$ 29,000)
	0075 - 51240	Personnel - Corrections	(\$ 219,000)
	0075 - 5310034	Operating - Court Security	(\$ 6,000)
	0075 - 5310035	Operating - Law Enforcement	(\$ 225,000)
To:	0075 - 564001	Machinery & Equipment	\$ 594,000

State reason for this request:

Interdepartmental transfer in Sheriff's Office to fund expenditures for Law Enforcement Equipment.

Requested by Wendell Hall/s/

BUDGET DIRECTOR ACTION

DOCUMENT NO. 2011-145

Budget Updated: _____ Allowed: _____ Forwarded: _____ Returned: _____

Comment: _____

BUDGET DIRECTOR

BUDGET COMMITTEE ACTION

DATE: 07/25/11

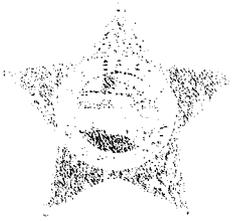
Approved: _____ Hold: _____ Withdrawn: _____ Comment: _____

PASSED AND ADOPTED by the Board of County Commissioners of Santa Rosa County, Florida on this 28th day Of July, 2011.

ATTESTED:

CHAIRMAN

CLERK OF THE COURTS



WENDELL HALL

2011-145

SANTA ROSA COUNTY SHERIFF'S OFFICE
P. O. BOX 7129
MILTON, FLORIDA 32572
PHONE (850) 983-1216
FAX (850) 983-1129
E-mail: whall@srsos.net

MEMORANDUM

TO: Board of County Commissioners

Via: Mr. Hunter Walker
County Administrator
FROM: Sheriff Wendell Hall
DATE: July 20, 2011
RE: Recommendation for Proposed Budget Modification

RECOMMENDATION:

That the Board takes the following action concerning budget modifications as requested by the Sheriff for fiscal year 2010-11;

A. **Approve the transfer from:**

Corrections Personnel	\$219,000.00
Court Security Personnel	\$115,000.00
Law Enforcement Personnel	\$ 29,000.00
Law Enforcement Operating	\$ 225,000.00
Court Security Operating	\$ 6,000.00
Total from	\$594,000.00

Transfer to:

Law Enforcement Equipment \$594,000.00

Total to \$594,000.00

BUDGETARY IMPACT:

This request is for transfer of funds already appropriated under the Sheriff's FY 2010-11 budget there is no additional request for funding under this modification.

LEGAL CONSIDERATIONS:

Section 129.06(2) Florida Statutes provides that the Board of County Commissioners at anytime within a fiscal year may amend a budget for that year as follows: (a) Appropriations for expenditures in any fund may be decreased and other appropriations in the same fund correspondingly increased by motion recorded in the minutes, provided that the total of the appropriations of the fund may not be changed. The board of county commissioners, however, may establish procedures by which the designated budget officer may authorize certain intradepartmental budget amendments, provided that the total appropriation of the department may not be changed.

PERSONNEL:

Once approved by the Board the County Office of Management and Budget Director and the Sheriff's Office Chief Financial Officer will coordinate the modification of these account lines. Sheriff's Office personnel will be responsible for carrying out of projects and purchase of items facilitated by this budget modification.

POLICY REQUIREMENTS FOR BOARD ACTION:

Florida statutes as previously stated require this action come before the Board of County Commissioners for approval.

IMPLEMENTATION REQUIREMENTS:

Once approved by the Board the County Office of Management and Budget Director will be responsible for preparing the modification as requested. The modification will be forwarded to the Sheriff's CFO and appropriate changes within the Sheriff's Budget lines will be made. No further action by the Board will be required.

COORDINATION WITH OTHER AGENCIES/DEPARTMENTS:

All coordination will be between the Board's staff and Sheriff's Office Department of Administration personnel including the CFO.