

August 22, 2011

**ECONOMIC DEVELOPMENT COMMITTEE**

NO ITEMS

August 22, 2011

**ADMINISTRATIVE COMMITTEE**

1. Discussion of Grand Pointe/Villa Venyce beautification project for median on US98.
2. Discussion of development of management agreement with Agri-Plex Oversight Committee for the Agri-Plex.
3. Discussion of electrical service at the Pier Bar at Navarre Beach Fishing Pier.
4. Discussion of alternatives for reapportionment of Commission Districts required by 2010 Census.
5. Discussion of settlement with BP for oil spill related claims for tourist development taxes and Navarre Beach utility revenue.
6. Discussion of acquisition of development rights easement from Terry and Natalie Sowell for parcel adjacent to NAS Whiting Field funded by Florida Defense Infrastructure Grant.
7. Discussion of acquisition of development rights easement from Stephen and Donna Tate for parcel adjacent to NAS Whiting Field funded by Florida Defense Infrastructure Grant.
8. Discussion of rescheduling the Monday, September 5, 2011 Committee-of-the-Whole meeting to Tuesday, September 6, 2011 in observance of Labor Day.
9. Discussion of conflict with land based water slide and TDC sponsored Navarre Beach Sand Sculpting event.
10. Discussion of the following on Tourist Development Council (TDC) Board of Directors as recommended by the TDC:
  - Reappointment of Jack Sanborn to four (4) year term
  - Appointment of either Laurie Gallup, Mike Loera, or Lynn Brown to one (1) four (4) year term.

11. Discussion of extension of Lease with The Nature Conservancy for occupancy of nine (9) acre parcel, including the structure, adjacent to NAS Whiting Field.
12. Public Hearing items scheduled for 9:30 a.m. Thursday, August 25, 2011:
  - First Public Hearing on proposed modifications to the Heart of Navarre Overlay District (Phase I of multi-phase process for amending the impact of the Navarre Town Center Plan).

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August 12, 2011

To: Hunter Walker, Santa Rosa County Administrator

From: Russell Silver, United Peninsula Association Secretary

Mike Handler, United Peninsula Association Member

Copy: County Commissioner Lane Lynchard, Sheila Harris, Grants Coordinator

**SUBJECT: PROPOSED GRAND POINTE/VILLA VENYCE BEAUTIFICATION PROJECT**

Dear Mr. Walker,

We have been working with Sheila Harris of Santa Rosa County and have received support from Pat Bowman of the Santa Rosa County staff in putting this proposal together. We really appreciate their hard work and assistance. We are asking that this project proposal be placed on the August 22, 2011 agenda for the Board of County Commissioners and we are asking that the B.O.C.C. consider becoming a Sponsoring Agency for our project going forward. This will be the next step in our process of gaining approval for our project. Without the County Commissioners backing we will be unable to move forward.

We are members of the United Peninsula Association and also active members of the Grand Pointe Homeowners Association. We have been active members within our community and spend a great deal of our time working on subdivision and U.P.A. projects. We were two of the original members, along with Don Richards and Paul Rollins, spearheading the U.P.A. Scenic Initiative. Don and Paul are working closely with Santa Rosa County and the Florida Department of Transportation on the efforts to beautify the Garcon Point Highway 98 median areas. We are the lead team that is working with Sheila Harris and Pam Minor in an effort to beautify the Grand Pointe/Villa Venyce median area of Highway 98.

We feel, along with the board members of U.P.A. that this area of Highway 98 needs to be beautified especially since individuals traveling on this roadway, estimated to carry around 40,000 automobiles a day, have traveled through Gulf Breeze Proper and the Naval Live Oaks area and come onto an unkempt stretch of roadway that reflects poorly on the county and citizens who live in the immediate area. We also have a major corporation that will be locating into this particular stretch of the highway and a beautification project will reflect favorably on

the anticipated beauty of their new building and the anticipated attractive landscaping that they plan to install. We in Grand Pointe, along with the Grand Pointe East and Villa Venyce subdivisions, have been doing our part to maintain the look along our stretch of Highway 98. We would like to beautify the median area of highway 98 to a point where the citizens can be proud of that stretch of roadway.

The area to be beautified, with approvals, will stretch from Bayshore Road to Sanibel Lane. This is approximately 6/10 of a mile and fronts the subdivisions mentioned as well as the new Avalex corporate office, Regions Bank, the IHOP restaurant, Enterprise Rent A Car and several other merchants. Our attached Overview outlines details of our effort. We are asking the F.D.O.T. to fund our estimated expense of \$60,000 that will allow for water pumps, boring, piping, sprinkler heads and plants. This is our initial effort and details of our project may change as the process continues; however, we are very creative and have a sincere desire to conform to all of the particular requirements of the F.D.O.T. as well as Santa Rosa County agencies. We have been particularly sensitive to billboard locations and the particular type of plants proposed. Attached are our location maps which show some of the details we are currently proposing. Once the project is completed, we expect that the long term maintenance of the median area will be maintained by the adjoining subdivisions and merchants. At present, we are securing their support of this effort.

Thank you for your consideration of our project proposal.

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Russell Silver, U.P.A.

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Michael Handler, U.P.A.

# Grand Pointe/Villa Venyce Beautification Project

## Overview

**Phase 1: This is an effort on the part of the United Peninsula Association, with a sponsorship from the Santa Rosa County Commission, to beautify the median area from the eastern end of the Naval Live Oak area beginning at the Bayshore Road intersection and continuing for approximately 6 tenths of a mile to Sanibel Lane.** Install a water pump inside the retention pond along Highway 98 just west of Grand Pointe East. Electrical service is available through a line that is already installed within the retention pond. Extend a water line along the area from the Bayshore intersection through the Grand Pointe intersection and continuing to the Sanibel intersection. This includes boring under HWY 98 once and three cross roads. The first cross road is located at the Grand Pointe/Villa Venyce intersection, the second is the turning cut through at the Aloha Wine and Spirits entrance and the third is the entrance to Grand Pointe East and the new Avalex corporate office. The appropriate width of the water lines and code required electrical lines from the north side of HWY 98 (identified above at the retention pond) will be installed. Water for the plants will be supplied by installing a water pump and well in the retention pond. Electrical expenses and maintenance of the water lines and sprinkler heads will be paid by the adjoining merchants and homeowners associations. We prefer to use a drip irrigation system on all trees and spray heads for the shrubs. We do not plan to have a spray system for the sod areas at this time, however, this may be provided with a later grant or with contributions from merchants and HOA's.

**Phase 2:** Addition of appropriate height plants to accommodate signage. Allow for appropriate sight window at intersections. We would like to install Crepe Myrtles (single trunk, 4 inches measured at 6 inches above ground, 100 gallon allowing for foliage beginning no less than 5 feet above the sight line) and Sable palms in appropriate sightline areas that do not block existing signage nor sight windows, yet enhance the beauty of the medians and entrances along this stretch of HWY 98. Distances have been calculated between outdoor signs and appropriate locations will be identified for appropriate plant heights. Current outdoor signs are located at the northeast corner of the Bayshore Rd. intersection and just east of the Grand Pointe East subdivision on the north side of HWY 98. Given the current distance requirements for outdoor signs, no other signs will be allowed within this area. Appropriate plants can be installed in the area of beautification that will accommodate the outdoor sign locations currently in place.

In addition, the sightline for the "Grand Pointe East" outdoor sign faces to the east and does not show to the west. Unless there is a change in the sign ordinances, no sightline blockage will occur with our beautification project. We will also allow for the appropriate sight line before intersections. We are looking to install palm/crepe myrtle islands of four to six plants (no closer than 20 feet) where allowed. Miniature yaupon bushes (18" tall) planted in each island with artificial colored mulch (3 inches) will provide a pleasant green shrub beneath the natural palm/crepe myrtle island. Each island will be roughly 10 to 12 feet in diameter (oblong shape).

**Phase 3:** Additional Crepe Myrtle trees will be added every 50 to 100 feet between the islands or in cluster strip 3-5 to a strip. Mulching of Crepe Myrtles will also take place as is the case with the islands.

**On-going Maintenance:** On-going maintenance will be provided by UPA through grants and corporation donations of the merchants and homeowners associations adjacent to the median in question. A JPA will be entered into with Santa Rosa County if the Florida Department of Transportation grant stipulates such.

**Summary:** The three phase project will be the second by the United Peninsula Association's beautification efforts of HWY 98 from Naval Live Oak on the west end to the Santa Rosa/Okaloosa County line on the east. The initial Garcon Point Intersection project is currently pending final approval and includes roughly 1,200 feet of median improvements beginning at the Tiger Point Blvd. West intersection and continuing to the Tiger Park Lane intersection on the east end.

Depending on the level of grants received, we will either provide six palm/Crepe Myrtle islands or four islands. Each island will also contain miniature yaupon bushes as the hedge/shrub.

The final touch will be the addition of red and white alternating flowering Crepe Myrtle trees every 50 to 100 feet in the middle of the median between the islands. The grass area will be maintained by the merchants and HOA's every week during growing season and every other week during the dormant season. Mulching and weeding around the trees will be provided by the merchants and HOA's.

**Total Project Estimate: \$60,000. Maintenance provided by merchants, HOA's and corporate sponsorship.**

# Grand Pointe/Villa Venice Beautification Landscape Project



Billboards



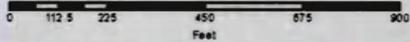
Crepe Myrtle and Palmetto



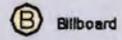
Overall Median



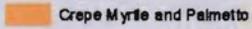
Irrigation Pump



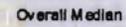
**Grand Pointe/Villa Venice Beautification Landscape Project  
North-eastern Project Sub-section**



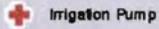
Billboard



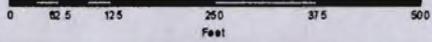
Crepe Myrtle and Palmetto



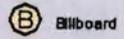
Overall Median



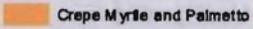
Irrigation Pump



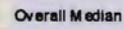
**Grand Pointe/Villa Venice Beautification Landscape Project**  
**South-western Project Sub-section**



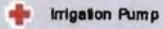
Billboard



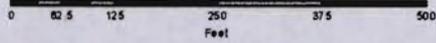
Crepe Myrtle and Palmetto



Overall Median



Irrigation Pump



AGRI-PLEX  
BOCC PACKETS  
FOR  
AUGUST 22, 2011 (Monday)  
COMMITTEE OF THE WHOLE MEETING

August 22, 2011 Request:

We would like for the Commission to recognize the AGRI-PLEX Oversight Committee, acknowledge receipt of the letters of intent to participate, acknowledge the mission and direct staff to begin drafting a "management agreement" for the facilities within the project area.

MISSION STATEMENT

TO ENSURE THE LONG TERM SUSTAINABILITY OF AGRICULTURE IN NORTHWEST FLORIDA THROUGH EDUCATION, PROMOTION, RESEARCH, MARKETING, TOURISM AND ECONOMIC DEVELOPMENT.

Aerial Photo of the Project Area:

We will use the project area photos that show the total concept with current placement of buildings, these are the images, donated by David Lamar Engineering, that were used in last years grant submittal to the Department of Agriculture by the Fair Board.

Project Partners

We will list the organizations that are partnering, and then articulate the current representative from those organizations who intend to serve on the committee.

Expected first year officers are as follows, Chair, Kyle S. Holley, representing the North End Working Committee of the Tourist Development Council, Co-Chair, Rick Paschall, representing the Santa Rosa County Fair, Inc., Treasurer, Larry Strain, representing the UWF Small Business Development Center, and Secretary, June Ates, representing the Equine Community.

- |   |                   |
|---|-------------------|
| UF/IFAS Santa Rosa County Extension                 | Mike Donahoe      |
| UF/IFAS West Florida Research and Education Center  | Dr. Jeff Mullahey |
| SRC Tourist Development Council-North End Committee | Kyle Holley       |
| Santa Rosa County Fair Association, Inc.            | Rick Paschall     |
| UWF Small Business Development Center               | Larry Strain      |
| Equine Community Representative                     | June Ates         |
| TEAM Santa Rosa                                     | Cindy Anderson    |
| Santa Rosa Chamber of Commerce                      | Donna Tucker      |
| SRC Division of Emergency Management(ex-officio)    | Daniel Hahn       |

## Letters of intent

Copies of the letters of intent to participate will be included here. The memorandum of understanding does not need to be included at this juncture as it is still in review by each of the project partners, additionally, it really applies to the committees internal workings, it provides for why the organizations need each other and what supports the project as a whole.

## Proposed Benefits to the Community:

Supports growth of existing large scale outdoor events(natural resource, equine, concerts,festivals)

Incubates/recruits new multiday events (natural resource, equine, concerts, festivals)

Enables/Sustains/expands educational outreach (Extension, WFREC, SBDC, Disaster response, Agriculture-Fair/Livestock)

Provides venue for agricultural entrepreneurship training (SBDC)

Expands Santa Rosa County brand

Incubates centralization, collection, and distribution of local produce ( growers of all sizes)

Improves programming within East Milton Recreational Park

Increases awareness of SRC Industrial Parks

## Goals:

Fully incubate AGRI-PLEX Oversight Committee into self sustaining 501c3 organization

Move organization onsite within 2-5 years (Rent office)

Procure funding for full time staff-executive director/events coordinator

Procure funding for improvements through capital campaign and grants

Develop and fund marketing plan for the project

## Timeline/History

2003 planning initiatives reflect community desire for equestrian center and fair grounds

2003 District II Commissioner begins reserving funds for equestrian center/covered arena

2005-2006 Post hurricane planning documents call for economic development incubators, park expansion both industrial and recreational

2008 Fair begins research on growth possibilities

2008 TDC North End committee begins developing recreational plan

2009 Fair requests BOCC approve 25 acres as part of matching funds for FDACS grant submittal

2010 WFREC, TEAM, Fair, TDC-NEC, collaborate to develop AGRI-PLEX concept map

2011 AGRI-PLEX gains additional project partners



# SANTA ROSA COUNTY BOARD OF COMMISSIONERS

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JOEL D. HANIFORD, OMB Director

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## M E M O R A N D U M

**TO:** Board of Commissioners

**FROM:** Hunter Walker, County Administrator

**DATE:** August 17, 2011

**SUBJECT:** Electric Service - Navarre Beach Fishing Pier

Find attached excerpt of the Lease Agreement with The Pier, Inc. for the Navarre Beach Fishing Pier dealing with utility cost. Also attached are the last twelve months electric bills for the pier and the store and related facilities which average just under \$1,300 per month.

The service has been split with the lighting for the fishing pier, the public bathrooms and the common areas placed on one meter and the pier store and related facilities placed on second meter. To date, there is no data on the cost split between the two.

Also attached are excerpts from the June 23, 2011 meeting minutes which discussed this matter in the context of pier lessee request for additional cooling units.

This matter will be discussed at August 22, 2011 Committee-of-the-Whole.

- a. To provide a quality bait, tackle, and rental equipment concession available to the public during all pier operating hours;
  - b. To provide and maintain a quality food concession;
  - c. To provide and maintain clean, quality public restrooms.
3. Onsite management of the Premises, pier and concession facilities so as to:
- a. Enhance the public's use of the pier by providing amenities such as bait, tackle, rental equipment, food and beverage and other miscellaneous items;
  - b. Provide a high level of supervision, safety and maintenance of the pier which will ensure that the pier can be enjoyed equally and safely by all members of the public;
  - c. Provide for quality family-oriented use of the pier as a multi-recreational facility.
4. Miscellaneous:
- \* a. Lessee will pay utility cost for the concession/pier store. Because there is not a separate power meter it is agreed that Lessee will pay Santa Rosa County \$250.00 per month for utilities.
  - b. Lessee will provide daily trash collection around and from the concession/pier store, the pier and the pier parking lot to be disposed of in the Lessee's dumpster.
  - c. Lessee will be responsible for the cleanliness and safety on the pier and concession/pier store.
  - d. Lessee will be responsible for the patrons to adhere to all pier rules established by Santa Rosa County.
  - e. Lessee will be responsible for hosing the pier daily or as needed.
- B. The Lessee further agrees to comply with the following permits:
- 1. State of Florida Sovereignty Submerged Land Lease (No. 570001181) covering the Premises (attached hereto as Exhibit "B");

#### SECTION IV - PIER ADMISSION FEES

Lessee hereby agrees to collect pier admission fees and to pay to the County all sale receipts for entry to the Navarre Beach Gulf Pier. Admission fees shall be as set by County. Lessee may recommend admission fee amounts to the County. These fees are not deemed rental but are revenue of the County collected for County by Lessee.

#### SECTION V - INSURANCE AND INDEMNITY

All personal property which may be on the Premises during the term of this lease shall be there at the sole risk of Lessee, or those claiming under Lessee, and County shall not be liable to Lessee, or any other persons for property in or upon the Premises. Furthermore, County shall not be liable to Lessee or to Lessee's employees, patrons, licensees, permittees, visitors, successors or assigns, for any damage to property or injury to person caused by the act of negligence of any other user of the facilities. Lessee accepts the Premises as wholly suitable for the purpose for which it is leased and agrees to hold County harmless from any claims based on the condition or suitability of the Premises.

- Sam Marshall Architects
- Hernandez - Calhoun Design International
- Quina Grundhoefer Architects
- Bay Design Architects
- Townes & Architects, PA

10. Recommend contract with Jehle-Halstead, Inc. not to exceed \$15,000.00 for engineering services for the Agri-Plex project. Lynchard moved approval without objection.

11. Recommend soliciting proposals for architectural services for the equestrian center (Phase I of Agri-Plex project). Lynchard moved approval without objection.

12. Recommend a Joint Resolution No. 2011-34 of the coastal counties of northwest Florida relating to the Deepwater Horizon Oil Spill requesting support for certain Federal Legislation, excluding item 2(G) pertaining to distribution among the 8 counties. Lynchard moved approval without objection.

13. Recommend discretionary one-time lump sum salary supplement to employees for final quarter of FY2011 (4<sup>th</sup> quarter only) commensurate with required employee Florida Retirement System (FRS) contribution. Lynchard moved approval without objection.

14. Recommend renewal of Florida Coalition Against Domestic Violence Standard Contract for Domestic Violence Program for three year term. Lynchard moved approval without objection.

15. Recommend appointment of James E. Fausz as District One representative to the Aviation Advisory Committee. Lynchard moved approval without objection.

16. Recommend price quote from Kool Breeze of NWF, Inc. in the amount of \$7,400.00 for installation of two (2) 2.5 ton split Mitsubishi air conditioning units for Navarre Beach Pier store contingent upon negotiations with the manager (tenant) to separate metering point for the air conditioning units specific to the manager's operations. Williamson moved approval without objection. Lynchard abstained.

Williamson said he does not have a problem with the County paying for these items and their installation. He said there is some discretion in the power bill and the way it is being paid. Jones said original contract states the County will pay for the electric bill with the exception of a \$250.00 contribution from the manager. Williamson said there have been additions with regard to use of electricity since the original contract was approved. He said these units will add to the electric bill as well. Williamson said he felt the tenant should contribute more than the monthly \$250.00 contribution toward the electric bill. He said these (2) units are for the use of the tenant.

Salter said he agrees with Williamson. He said the County needs to determine what they will be responsible for as new amenities are added. Salter said the County needs to determine the responsibility of the County and the tenant. He said he supports adding the air conditioners but said the County may want to add a separate metering point for these air conditioners. Salter said he felt it necessary to add separate metering points to any new additions to measure costs. He asked staff to look at all amenities in this area. Salter said he is not sure the current concession area is adequate to support current citizen participation, especially in the future. Salter said he wants to make sure there are amenities to support the pier. He said he would also like to look at additional recreational for Navarre Beach (what needs to go where). Salter said things on Navarre Beach are changing. He said he would like to put together some type of recreational plan for Navarre Beach.

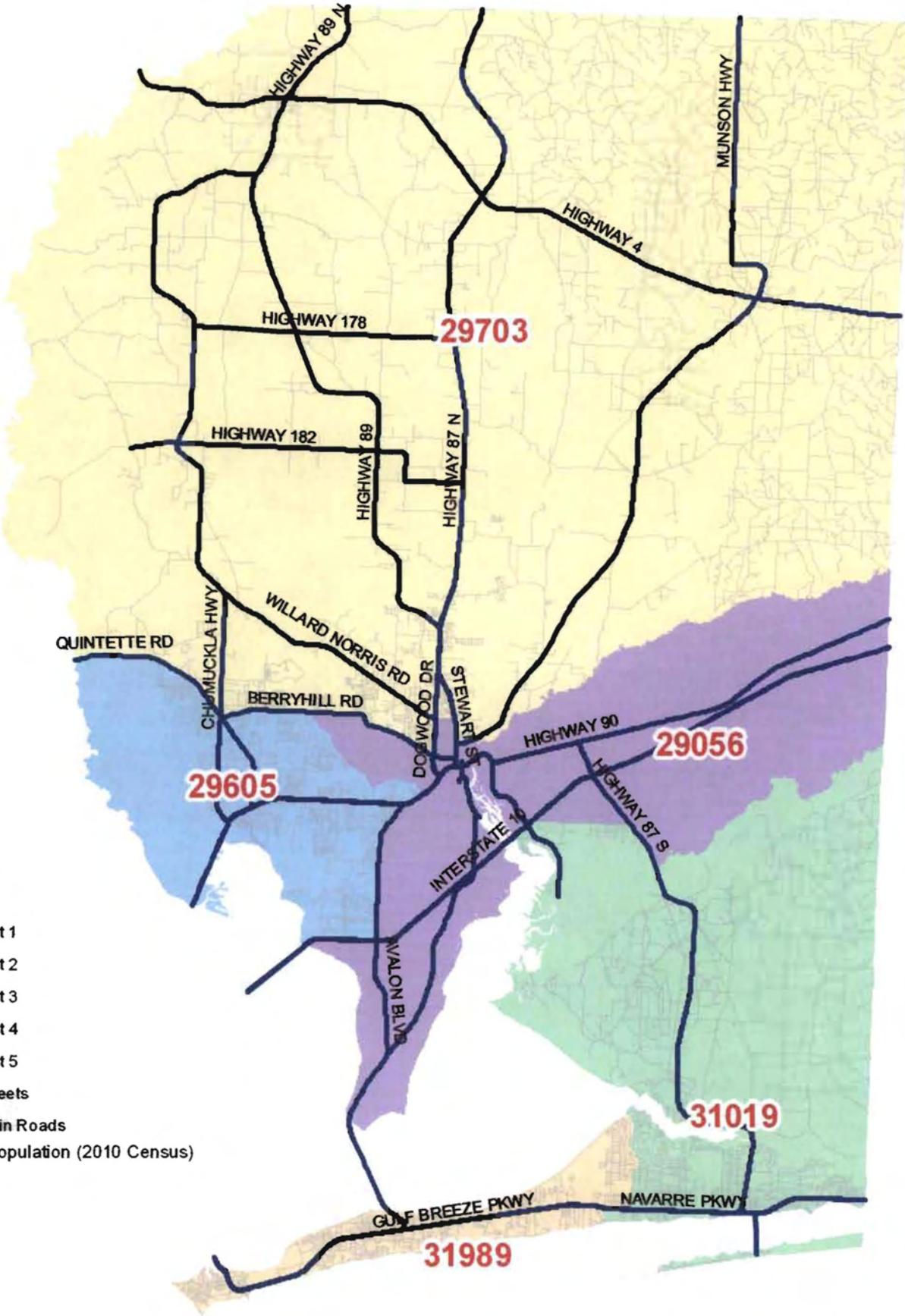
Jones said these changes will require a change to the manager's lease agreement.

17. Discussion of scheduling public hearing on Thursday July 14, 2011 at 9:30 a.m. to consider amendment to Ordinance 2007-19 amending conditions placed on rezoning case 2007-R-64.

# Santa Rosa County Commissioner District Redistricting Proposal #1

Note: 2010 Census Total Population of SRC = 151,372  
divided by 5 districts = 30274.4 people per district

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### Legend

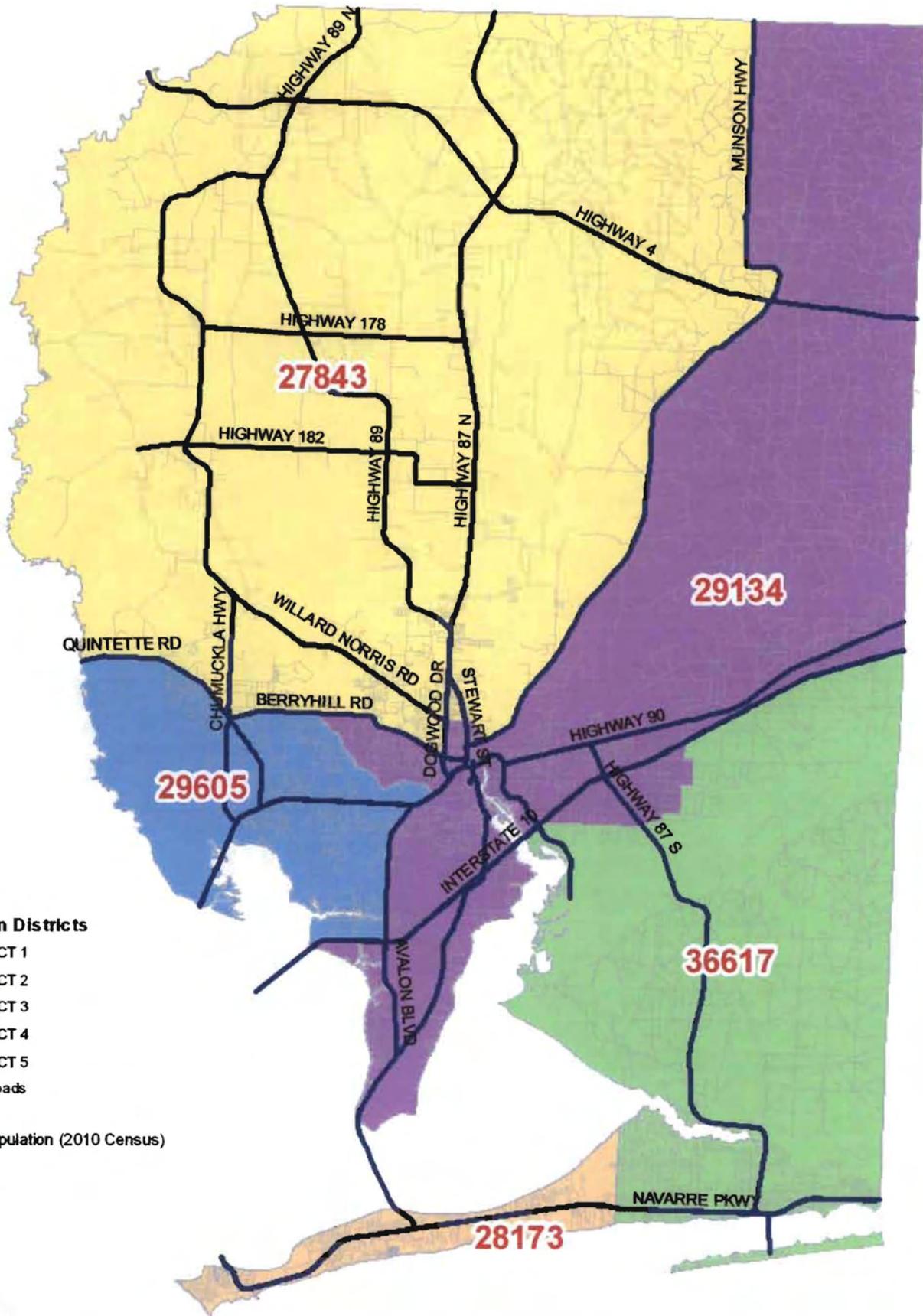
- Dist 1
- Dist 2
- Dist 3
- Dist 4
- Dist 5
- Streets
- Main Roads
- ##### - Population (2010 Census)

Data Source:  
The GIS maps and data distributed by the Santa Rosa County BOCG departments are derived from a variety of public and private sector sources considered to be dependable, but the accuracy, completeness, and currency thereof are not guaranteed. The Santa Rosa County Commission makes no warranties, expressed or implied, as to the accuracy.



# Santa Rosa County Commissioner District Current Districts

Note: 2010 Census Total Population of SRC = 151,372  
divided by 5 districts = 30274.4 people per district



### Legend

#### Commission Districts

- DISTRICT 1
- DISTRICT 2
- DISTRICT 3
- DISTRICT 4
- DISTRICT 5

Main Roads

Streets

##### - Population (2010 Census)



# SANTA ROSA COUNTY BOARD OF COMMISSIONERS



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6495 Caroline Street, Suite M  
Milton, Florida 32570-4592

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HUNTER WALKER, County Administrator  
ANGELA J. JONES, County Attorney  
JOEL D. HANIFORD, OMB Director

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## MEMORANDUM

**TO: BOARD OF COUNTY COMMISSIONERS**

**CC: HUNTER WALKER; JOEL HANIFORD**

**FROM: ANGIE JONES**

**DATE: August 17, 2011**

**RE: Settlement with BP**

In the last few months, we have negotiated with BP regarding the county's oil spill-related claims in three areas: Tourist Development Tax, Navarre Utilities Water & Sewer Revenues and 0.05 State Sales Tax. The State of Florida has taken the position that no county may claim the half cent state sales tax, since the tax is remitted to the state. Therefore, BP has not paid any county for this revenue. I understand that the State is formulating a claim for the sales tax.

BP is agreeable to settling the TDT and water-sewer claims through the month of September, 2010 based on the attached chart. You can see that the proffered amounts total approximately 63% of the original combined claim for these items.

I would recommend acceptance of the total of \$191,007 as full settlement of the claims through September, 2010. BP (and related parties) will require that a release be executed in exchange for the funds.

**SUMMARY OF LOSS OF REVENUE FOR SANTA ROSA COUNTY**

|                                | <b>Claimant</b>    |                       |
|--------------------------------|--------------------|-----------------------|
|                                | <b>Calculation</b> | <b>Jan-Apr Factor</b> |
| <b>Tourist Development Tax</b> | 199,217            | 111,486               |
| <b>1/2 % State Sales Tax</b>   | 243,259            | n/a                   |
| <b>Water/Sewer Revenue</b>     | 102,905            | 79,521                |
|                                | <u>545,381</u>     | <u>191,007</u>        |

Note: The 1/2% State sales tax will be addressed when the State presents a claim for State levied sales tax.



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HUNTER WALKER, County Administrator  
ANGELA J. JONES, County Attorney  
JOEL D. HANIFORD, OMB Director

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## MEMORANDUM

**TO: BOARD OF COUNTY COMMISSIONERS**

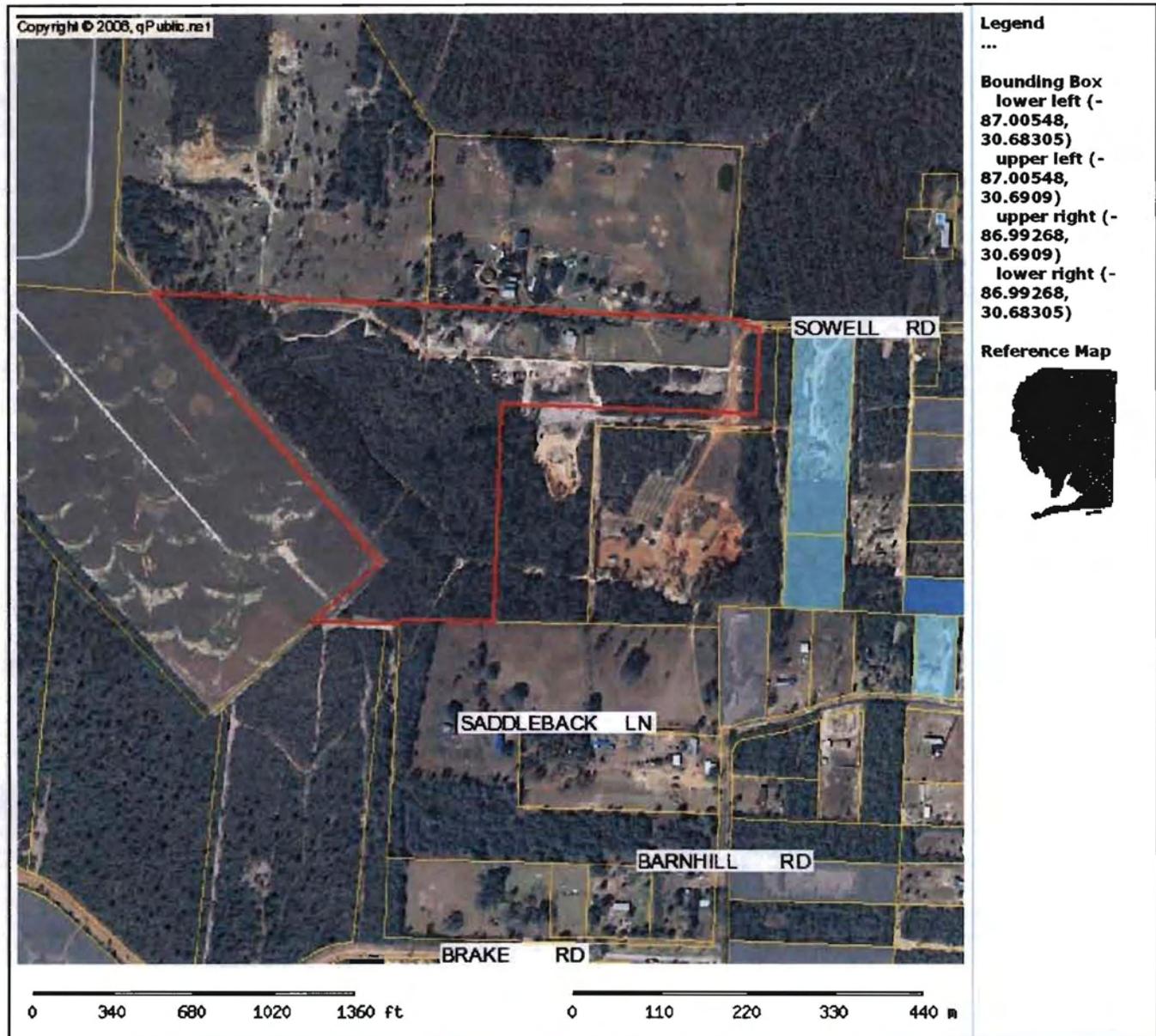
**CC: HUNTER WALKER**

**FROM: ANGIE JONES**

**DATE: August 16, 2011**

**RE: ACQUISITION OF DEVELOPMENT RIGHTS EASEMENT OVER PARCEL  
ADJACENT TO WHITING FIELD**

Terry Sowell and Natalie Michelle Sowell are agreeable to selling a restrictive easement over a parcel of property adjacent to Whiting Field (37.63 acres, parcel id no. 13-2N-28-0000-00104-0000, map attached). The appraised value of the easement is \$171,000. The county will acquire the restrictive easement using funds from its Defense Infrastructure Grant (no other county funds to be expended). The county will then transfer the easement to the Navy, at which time the Navy will reimburse the county 75% of the acquisition price.



| PARCEL INFORMATION TABLE      |   |
|-------------------------------|---|
| <b>Selected Parcel</b>        | <u>13-2N-28-0000-00104-0000</u>                         |
| <b>Acres</b>                  | 37.63   |
| <b>Property Use</b>           | PASTURELAN  |
| <b>Land Use</b>               | GRAZING 1   |
| <b>OWNERSHIP INFORMATION</b>  |   |
| <b>Name</b>                   | SOWELL TERRY &  |
| <b>Mailing Address</b>        | NATALIE MICHELLE<br>7650 SOWELL RD;<br>MILTON, FL 32570 |
| <b>Situs/Physical Address</b> | 7651 SOWELL RD  |
| <b>VALUES</b>                 |   |



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## MEMORANDUM

**TO: BOARD OF COUNTY COMMISSIONERS**

**CC: HUNTER WALKER**

**FROM: ANGIE JONES**

**DATE: August 17, 2011**

**RE: ACQUISITION OF DEVELOPMENT RIGHTS EASEMENT OVER PARCEL  
ADJACENT TO WHITING FIELD**

Stephen Tate and Donna Tate are agreeable to selling a restrictive easement over a parcel of property adjacent to Whiting Field (14.26 acres, parcel id no. 14-2N-28-0000-00133-0000, map attached). The appraised value of the easement is \$71,000. The county will acquire the restrictive easement using funds from its Defense Infrastructure Grant (no other county funds to be expended). The county will then transfer the easement to the Navy, at which time the Navy will reimburse the county 75% of the acquisition price.

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**Legend**

...  
**Bounding Box**  
 lower left (-87.02576, 30.67385)  
 upper left (-87.02576, 30.69827)  
 upper right (-86.99439, 30.69827)  
 lower right (-86.99439, 30.67385)

**Reference Map**



0 840 1680 2520 3360 ft

0 260 520 780 1040 m

**PARCEL INFORMATION TABLE**

**Selected Parcel** 13-2N-28-0000-00133-0000  
**Acres** 8.52  
**Property Use** TIMBERLAND  
**Land Use** TIMBER 2

**OWNERSHIP INFORMATION**

**Name** TATE STEPHEN C & DONNA J  
**Mailing Address** 7306 WHITING ACRES LN  
 MILTON, FL 32570

**Situs/Physical Address**

**VALUES**

**Land Value**

0

11

August 19, 2011

Lane Lynchard, Chairman  
Santa Rosa County Board of County Commissioners  
6495 Caroline Street, Suite M  
Milton, FL 32570

Dear Chairman Lynchard:

Since 2007, The Nature Conservancy (TNC) has had an agreement with Santa Rosa County for use of a building adjacent to NAS-Whiting Field. The building, located at 8831 Whiting Field Circle, Milton, Santa Rosa, FL, 32570, was purchased as part of the base buffering program to protect the base from encroachment. It has since served as a base of operations for the local conservation programs of both TNC and the Gulf Coastal Plain Ecosystem Partnership (GCPEP), a voluntary public/private landowner partnership that TNC facilitated. We would like to request that the agreement between the two parties be continued.

The initial agreement in 2007 was based on two major areas of work conducted by TNC and GCPEP that benefited Santa Rosa County, the Department of Defense, land acquisition and land management. TNC has a long history of land acquisition centered on protecting significant conservation lands. Within Santa Rosa County, those have included important projects such as the Yellow River Ravines and the Clear Creek/Whiting Field Florida Forever projects. TNC completed the project proposals for both and then worked closely with partners, including Santa Rosa County, the Office of the Secretary of Defense and the Navy, to acquire the properties and then transfer them to state agencies. The Yellow River Ravines project is now a part of the Blackwater River State Forest and buffers both NOLF-Harold and Eglin Air Force Base. The Clear Creek/Whiting Field project buffers NAS-Whiting Field, and lands purchased by TNC are now a part of the Blackwater River State Forest and the Florida Department of Environmental Protection. Besides protecting environmentally sensitive lands and providing for important wildlife corridors, the parcels also help to protect a major part of the economy of Santa Rosa County: the Department of Defense. With your help, TNC will continue to work on important land preservation projects in Santa Rosa County and across the GCPEP landscape.

Once lands are preserved, management of those lands is extremely important. Critical actions include control of invasive species, restoration of native habitat through planting of native trees and groundcover, prescribed burning, and monitoring to allow for needed changes in management techniques. A team committed to these actions within GCPEP called the

Ecosystem Support Team (EST) was established by TNC several years ago. This team provides leadership and assistance related to land management across the entire area of the partnership. Over the past fiscal year, the EST provided the following support:

- Supported 61 prescribed fires on partner lands, totaling 42,413 acres,
- Conducted 43 days of mechanical treatments on 1,113 acres, including fire line prep, hardwood and other species removal, tractor work, and red-cockaded woodpecker cavity tree protection,
- Conducted 28 days of invasive species control on 225 acres, and
- Completed 39 days of ecological monitoring.

In addition to this management work, the team also assisted partners with planning and fire training efforts. Overall, the work of the team helps keep conservation lands healthy and resilient. The prescribed burning work also helps to protect the area from the dangers of wildfires, which can lead to losses of timber and property.

TNC appreciates the value of our partnership with Santa Rosa County. The office leased to TNC is central to the GCPEP partnership and allows for both effectiveness and efficiency in our efforts to support land preservation and management in this critical conservation area.

Although the TNC and GCPEP partnership efforts are centered on conservation, we feel the economic benefits of these efforts to base buffering and protecting flight paths is clearly evident. The Santa Rosa County base buffering effort centered around NAS-Whiting Field and the Outlying Fields is seen as a national model and we are proud to have been a supporting partner. We would like to continue the efforts of both TNC and the other GCPEP partners, including The Longleaf Alliance, based out of our currently leased building.

Please call upon me if I can provide any additional information.

Sincerely,

A handwritten signature in black ink that reads "Shelly Lakly". The signature is written in a cursive, flowing style with a large initial "S".

Shelly Lakly,  
Executive Director, FL Chapter



**SANTA ROSA COUNTY ENGINEERING**  
**SANTA ROSA COUNTY, FLORIDA**  
**6051 OLD BAGDAD HWY., STE. 300**  
**MILTON, FLORIDA 32583**  
[www.santarosa.fl.gov](http://www.santarosa.fl.gov)

Preliminary  
Engineers Report  
August 22, 2011

Roger A. Blaylock, P.E.  
Santa Rosa County Engineer

This is a Preliminary check list:

The items listed below may be on the agenda for meeting of Board of County Commissioners of Santa Rosa County, Florida, for August 25, 2011 at 9:00 a.m. in Milton, Florida.

1. Discussion of Harrison Avenue HMGP project.

## **AGENDA**

### **Santa Rosa County Public Services Committee Meeting, August 22, 2011, 9:00 A.M.**

#### **PLANNING & ZONING**

1. Recommend approval of the State Housing Initiative Partnership (SHIP) Annual Report and authorization for the Chairman and County Administrator to execute all related documents.
2. Recommend acceptance of the final report from Advanced Geospatial, Inc. for the Wellfield Protection Area associated with the Fairpoint and East Milton Wellfield and authorization for staff to implement the consultant's recommendations.
3. Recommend approval of the Wellfield Protection Area educational brochure and authorize staff to proceed with printing and distribution.
4. Discussion of Community Transportation Program.
5. Discussion of Santa Rosa Transit Pilot Program.

#### **EMERGENCY MANAGMENT**

6. Request approval to submit four (4) Citizen Corp. Program grant applications in the total amount of \$25,243.30 and authorization for Chairman to sign all related documents.



# Department of Public Services

Santa Rosa County, Florida  
6051 Old Bagdad Highway, Suite 202  
Milton, Florida 32583  
www.santarosa.fl.gov  
Office: (850) 981-7040 Fax: (850) 623-1208



Tony Gomillion, Director

## MEMORANDUM

TO: Board of County Commissioners

FROM: Janice Boone  
Housing Program Manager *JBoone*

THROUGH: Beckie Cato, Director

DATE: August 9, 2011

SUBJECT: State Housing Initiative Partnership (SHIP)  
Annual Report as of 6/30/2011  
Certifications

### RECOMMENDATION:

Approval to submit annual reports as prepared to Florida Housing Finance and authorization of execution of the Certification forms by the chairman and county administrator.

### BACK GROUND:

Reports submitted including State Distribution, Repayments and Interest on Trust Funds:

|           |                     |                |                       |
|-----------|---------------------|----------------|-----------------------|
| 2008/2009 | Close-out/Extension | \$1,545,143.38 | 131 Families Assisted |
| 2009/2010 | Interim             | \$447,374.91   | 41 Families Assisted  |
| 2010/2011 | Interim             | \$69,506.59    | Funds Unencumbered    |

### Annual State Distribution:

|           |                |
|-----------|----------------|
| 2008/2009 | \$1,410,262.00 |
| 2009/2010 | \$307,702.04   |
| 2010/2011 | -0-            |

Form 1, annual program summary report is attached for each fiscal year. The complete annual report is available for review in the Housing Program office.

Animal Services  
Dominic Persichin  
Director

Building Inspections &  
Code Compliance  
John F. Tolbert  
Building Official

Emergency Management  
Sherif Bracewell  
Director

Community Planning,  
Zoning & Development  
Rebecca Cato  
Director

Veterans Services  
Karen Haworth  
Director

651 Pda. Forest Rd.  
Milton, FL 32583  
850-983-6680

6051 Old Bagdad Hwy., Ste 202  
Milton, FL 32583  
850-981-7000

1499 Pine Forest Rd.  
Milton, FL 32583  
850-983-5360

6051 Old Bagdad Hwy., Ste 202  
Milton, FL 32583  
850-981-7075

647 Carolina St., Ste. 1  
Milton, FL 32570  
850-626-8724

"One Team, One Goal, One Mission"

# Title: SHIP Annual Report

Report Status: Unsubmitted  
 w/Extension

Santa Rosa County FY 2008/2009

## Form 1

### SHIP Distribution Summary

#### Homeownership

| Code | Strategy                      | Expended Amount | Units | Encumbered Amount | Units | Unencumbered Amount | Units |
|------|-------------------------------|-----------------|-------|-------------------|-------|---------------------|-------|
| 3    | Owner Occupied Rehabilitation | \$175,677.62    | 8     | \$55,257.15       | 4     |                     |       |
| 2    | First Time Homebuyer          | \$929,776.36    | 107   |                   |       |                     |       |
| 10   | New Construction              | \$200,000.00    | 8     |                   |       |                     |       |
| 3    | Emergency Repair              | \$34,765.25     | 4     |                   |       |                     |       |

Homeownership Totals: \$1,340,219.23 127 \$55,257.15 4

#### Rentals

| Code | Strategy | Expended Amount | Units | Encumbered Amount | Units | Unencumbered Amount | Units |
|------|----------|-----------------|-------|-------------------|-------|---------------------|-------|
|      |          |                 |       |                   |       |                     |       |

Rental Totals:

Subtotals: \$1,340,219.23 127 \$55,257.15 4

### Additional Use of Funds

| Use                       | Expended     | Encumbered | Unencumbered |
|---------------------------|--------------|------------|--------------|
| Administrative            | \$141,026.00 |            |              |
| Homeownership Counseling  | \$2,000.00   |            |              |
| Admin From Program Income | \$6,641.00   |            |              |
| Admin From Disaster Funds |              |            |              |

Totals: \$1,489,886.23 127 \$55,257.15 4 \$0.00

### Total Revenue (Actual and/or Anticipated) for Local SHIP Trust Fund

| Source of Funds                    | Amount                |
|------------------------------------|-----------------------|
| State Annual Distribution          | \$1,410,262.00        |
| Program Income (Interest)          | \$16,851.78           |
| Program Income (Payments)          | \$115,979.21          |
| Recaptured Funds                   |                       |
| Disaster Funds                     |                       |
| Other Funds                        |                       |
| Carryover funds from previous year | \$2,050.39            |
| <b>Total:</b>                      | <b>\$1,545,143.38</b> |

# Title: SHIP Annual Report

Report Status: Unsubmitted  
w/Extension

Santa Rosa County FY 2009/2010

## Form 1

### SHIP Distribution Summary

#### Homeownership

| Code                         | Strategy             | Expended Amount     | Units     | Encumbered Amount   | Units    | Unencumbered Amount | Units |
|------------------------------|----------------------|---------------------|-----------|---------------------|----------|---------------------|-------|
| 24                           | FLHOP                | \$42,297.96         | 8         |                     |          |                     |       |
| 2                            | First Time Homebuyer | \$212,172.88        | 25        | \$23,167.07         | 3        |                     |       |
| 10                           | New Construction     | \$25,000.00         | 1         | \$100,000.00        | 4        |                     |       |
| <b>Homeownership Totals:</b> |                      | <b>\$279,470.84</b> | <b>34</b> | <b>\$123,167.07</b> | <b>7</b> |                     |       |

#### Rentals

| Code                  | Strategy | Expended Amount     | Units     | Encumbered Amount   | Units    | Unencumbered Amount | Units |
|-----------------------|----------|---------------------|-----------|---------------------|----------|---------------------|-------|
| <b>Rental Totals:</b> |          |                     |           |                     |          |                     |       |
| <b>Subtotals:</b>     |          | <b>\$279,470.84</b> | <b>34</b> | <b>\$123,167.07</b> | <b>7</b> |                     |       |

### Additional Use of Funds

| Use                       | Expended    | Encumbered | Unencumbered |
|---------------------------|-------------|------------|--------------|
| Administrative            | \$35,000.00 |            |              |
| Homeownership Counseling  |             |            |              |
| Admin From Program Income | \$9,737.00  |            |              |
| Admin From Disaster Funds |             |            |              |

**Totals:** **\$324,207.84** **34** **\$123,167.07** **7** **\$0.00**

### Total Revenue (Actual and/or Anticipated) for Local SHIP Trust Fund

| Source of Funds                    | Amount              |
|------------------------------------|---------------------|
| State Annual Distribution          | \$307,702.04        |
| Program Income (Interest)          | \$5,945.29          |
| Program Income (Payments)          | \$91,429.62         |
| Recaptured Funds                   |                     |
| Disaster Funds                     | \$0.00              |
| FLHOP Disbursement                 | \$42,297.96         |
| Other Funds                        |                     |
| Carryover funds from previous year | \$0.00              |
| <b>Total:</b>                      | <b>\$447,374.91</b> |

\* Carry Forward to Next Year: \$0.00





Beckie Faulkenberry, AICP  
Planning and Zoning Director

# Santa Rosa County Development Services



John T. "Tim" Tolbert  
Building and Fire Official

Tony Gomillion  
Public Service Director

Date: August 15, 2011

To: Board of County Commissioners

From: Paul Miller, Senior Planner

Thru: Beckie Cato, Planning Director  
Tony Gomillion, Public Services Director

Subject: Final Report on the GIS Assessment of the Santa Rosa County Inland Potable Water Wellfield Protection Area (WPA) Project

## Recommendation

Approve the acceptance of the final report from Advanced Geospatial, Inc., and authorize staff to implement the consultant recommendations as appropriate.

## Background

The subject project is a citizen initiated, EPA grant funded project to establish/validate the appropriate boundaries for the subject Wellfield Protection Area.

Advanced Geospatial, Inc. was contracted with and conducted a GIS analysis to assess the Geographic Extent of the Wellfield Protection Zone based on Spatial Analysis Between GIS Layers and Develop an Overlay Area Map.

The results of the consultant's analysis are provided in the attached report.

The consultant's recommended actions include:

1. Expand the WPA boundary to include the East Milton Water System and Fairpoint Regional Utility System public supply wells as shown on the map included in the report.
2. Coordinate with FDEP and the utility providers to identify the availability of five-year capture zones for each of the wells and modify the wellhead protection zone if appropriate.
3. Consider adopting language prohibiting septic tanks for residential developments with greater than 100 planned housing units and limiting impervious acreage within new developments within the Wellfield Protection Area.

Santa Rosa County Public Service Complex  
6051 Old Bagdad Highway Suite 202 Milton, Florida 32583

Office: 850-981-7000

Inspections/Compliance Division Fax: 850-623-1208 • Planning/Zoning Division Fax: 850-983-9871

Next Steps

If approved staff will draft language to implement the recommendations as appropriate.

Enclosure: Advanced Geospatial, Inc. Assessment of the Extent and Effectiveness of the Wellfield Protection Area and Ordinance, Final Report.



**Assessment of the Extent and Effectiveness of the  
Wellfield Protection Area and Ordinance:**

The professional assessment of the geographic extent of the well field protection area and Ordinance A GIS based spatial analysis of GIS layers and development in conjunction with the County's East Milton Well Field Protection Project.

June 28, 2011

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Submitted by Alan Baker, President,  
Advanced GeoSpatial Inc.

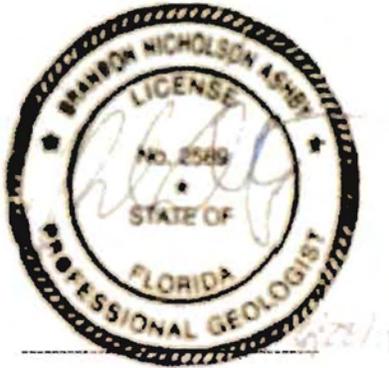
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ADVANCED GEOSPATIAL INC.



### Professional Geologist's Statement

The hydrogeologic analyses and interpretations assembled, discussed, and reported on in this document were prepared by a licensed Florida professional geologist as required by Chapter 492, Florida Statutes.



Brandon N. Ashby, PG (#2589)  
Independent Consulting Geoscientist



Alan Baker, PG (#2324)  
President/Project Manager  
Advanced Geospatial, Inc.

### Certified Mapping Scientist's Statement

The mapping, GIS analyses, and professional interpretations conducted in support of this report were conducted pursuant to the Code of Ethics of the American Society for Photogrammetry and Remote Sensing (ASPRS).



Brandon N. Ashby, CMS-GIS/LIS (#GS241)  
Independent Consulting Geoscientist

**Introduction**

In late 2010, Santa Rosa County (the County) developed an initial Wellfield Protection Zoning Overlay Area map (Figure 1), in conjunction with a Wellfield Protection Ordinance, for the purpose of source water protection in the East Milton area. The current wellfield protection area boundary was developed by the County based on the locations of the wells (and wellhead protection zones), the existence of a topographic divide which roughly parallels Highway 90, and based on land-uses in the vicinity of the wellfield. To ensure that the delineated area is sufficient to protect groundwater quality and vital recharge areas within the wellfield and the associated groundwater capture zones, the County has decided to undertake a hydrogeologic analysis of the wellfield and surrounding areas.

were conducted using hydrogeologic data developed for use in Phase II of the Floridan Aquifer Vulnerability Assessment (FAVA) model, in addition to other relevant datasets and reports, to determine whether alterations to the extent of the currently protected area are warranted. FAVA Phase II included a detailed groundwater vulnerability assessment of the sand-and-gravel aquifer, which identified several areas within and adjacent to the current protected area which were deemed susceptible to contamination based on the FAVA modeling methodology. Furthermore, the report provides a series of recommendations on potential updates to both the Wellfield Protection Zoning Overlay Area Map and the initial Wellfield Protection Ordinance. A metadata report, an informational poster, and a large-format informational poster with recommended updates to the existing Wellfield Protection Area (WPA) are provided as attachments to the report.

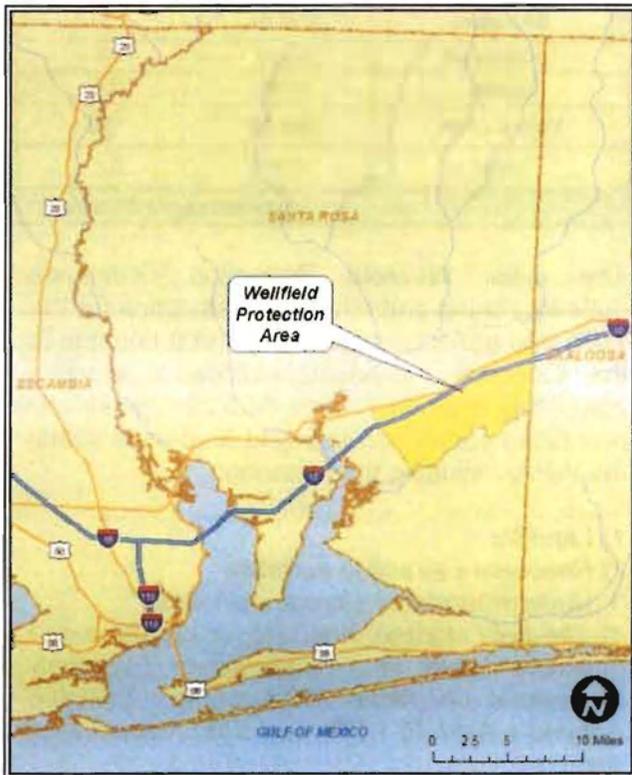


Figure 1 – Location of the WPA in Santa Rosa County

This report provides an evaluation of the adequacy of the current Wellfield Protection Zoning Overlay Area Map and of the land-use limitations included in the initial Wellfield Protection Ordinance. Geospatial analyses

**Project Background**

The WPA encompasses two water systems, the Fairpoint Regional Utility System and East Milton Water System, which collectively supply drinking water to approximately 51% of the residences and businesses within the County. The two water systems collectively include 11 public supply wells with ten completed in the sand-and-gravel aquifer system. One Floridan aquifer system well is also located in the WPA and is operated by East Milton Water System. Additionally, there are two more proposed wells to be located within the WPA (Figure 2; Table 1). Both the East Milton Water System and the Fairpoint Regional Utility System (FRUS) operate wells in this area

The current WPA encompasses approximately 27,000 acres, and is bounded to the east by the Santa Rosa-Okaloosa County boundary and to the west by Highway 87. Highway 90, which generally follows a natural topographic divide between the Blackwater and Yellow Rivers, forms the northern boundary of the WPA. The WPA is bounded to the south by the Yellow River. Approximately 7% of the County's population lives within the WPA and a variety of commercial, agricultural, conservation, and institutional land-uses are currently present

# Assessment of the Extent & Effectiveness of the WPA & Wellfield Protection Ordinance

AGI Project No. PR2011-03

BOCC of Santa Rosa County, FL

within the area (Table 2). The top three land-uses (by total acreage) within the WPA are publicly owned lands, recreation/open space, and silviculture, which collectively comprise approximately 64% of the total acreage of the WPA.

According to the 2009 Draft Santa Rosa County Water Supply Facilities Plan, the County population is projected to increase by approximately 26% between the years 2007 and 2025 (Miller, 2009). As a result of this growth, additional development is expected within and adjacent to the current WPA. This trend reinforces the need for effective

**Table 1. Sand-and-Gravel aquifer system public supply wells in and adjacent to the current WPA**

| Map ID | Well Name     | Water System | Well Dia. (in.) | Cased Depth (ft.) | Total Well Depth (ft.) | Well Use      |
|--------|---------------|--------------|-----------------|-------------------|------------------------|---------------|
| 1      | EMW S#1       | East Milton  | 16              | 200               | 246                    | Public Supply |
| 2      | EMW S#2       | East Milton  | 16              | 143               | 183                    | Public Supply |
| 3      | EMW S#4       | East Milton  | 24              | 200               | 260                    | Public Supply |
| 4      | EMW S#5       | East Milton  | 24              | 170               | 270                    | Public Supply |
| 5      | FRUS #1       | FRUS         | 24              | 185               | 275                    | Public Supply |
| 6      | FRUS #3A      | FRUS         | 24              | 135               | 215                    | Public Supply |
| 7      | FRUS #3B      | FRUS         | 24              | 135               | 215                    | Public Supply |
| 8      | FRUS #4       | FRUS         | 24              | 170               | 260                    | Public Supply |
| 9      | FRUS #5       | FRUS         | 24              | 140               | 220                    | Public Supply |
| 10     | FRUS #6       | FRUS         | 24              | 170               | 260                    | Public Supply |
| 11     | FRUS #7B Test | FRUS         | 24              | 170               | 260                    | Test          |
| 12     | EMW S#6 Test  | East Milton  | 24              | 160               | 210                    | Test          |

groundwater protection measures within and adjacent to the WPA.

**Table 2. Land-Uses by Acreage and as a Percent of the Total WPA**

| Land use Designation            | Acreage  | Percentage of Total WPA |
|---------------------------------|----------|-------------------------|
| Agricultural                    | 331.72   | 1.2                     |
| Agricultural Homestead          | 1149.48  | 4.3                     |
| Commercial                      | 33.27    | 0.1                     |
| Industrial                      | 138.80   | 0.5                     |
| Institutional                   | 14.89    | 0.1                     |
| Military                        | 787.75   | 2.9                     |
| Mixed Residential/Commercial    | 46.29    | 0.2                     |
| Office                          | 29.75    | 0.1                     |
| Publicly-Owned Lands            | 3329.92  | 12.3                    |
| Recreation/Commercial           | 160.81   | 0.6                     |
| Recreation/Open Space           | 10676.39 | 39.5                    |
| Right-of-Way                    | 907.75   | 3.4                     |
| Single Family Residential       | 3114.85  | 11.5                    |
| Silviculture                    | 3276.84  | 12.1                    |
| Unclassified                    | 184.16   | 0.7                     |
| Utilities                       | 97.08    | 0.4                     |
| Vacant Lands                    | 2691.26  | 10.0                    |
| Water                           | 25.92    | 0.1                     |
| <b>Total Acreage = 26996.95</b> |          |                         |

The initial Wellfield Protection Ordinance outlines zoning and land-use restrictions for the WPA and provides several important updates to the County's individual wellhead protection zone regulations. Article 6.05.25 specifically prohibits certain activities and land-uses within the WPA, including the following:

- 1) Landfills
- 2) Resource Extraction activities
- 3) Underground fuel storage activities
- 4) The bulk storage, handling, or processing of materials listed as Hazardous or Extremely Hazardous on Table 302.4 of 40 CFR and Appendix A to 40 CFR, part 355, respectively, and
- 5) Mines or mining activities.

Article 12.13.02 mandates additional land-use limitations within the County's wellhead protection zones, which are defined as 500-foot buffer zones around each public supply well

completed in the sand-and-gravel aquifer system.



Figure 2 – FRUS and EMWS public supply wells in and around the WPA

The following land-uses are prohibited within the wellhead protection zones:

- 1) Landfills, resource extraction areas, and the like;
- 2) Underground fuel storage facilities;
- 3) Projects with impervious cover of 50% or more;
- 4) The bulk storage, handling, or processing of materials listed as Hazardous or Extremely Hazardous on Table 302.4 of 40 CFR and Appendix A to 40 CFR, part 355, respectively;
- 5) Projects that require the storage, use, handling, production, or transportation of restricted substances such as toxic chemicals, petroleum products, hazardous/toxic wastes, industrial chemicals, medical wastes, and the like;
- 6) Wastewater treatment plants, percolation ponds, and similar facilities;
- 7) Mines or mining activities; and
- 8) Excavation of waterways or drainage facilities which intersect the water table.

**The Sand-and-Gravel Aquifer System**

The sand-and-gravel aquifer system exists in portions of Santa Rosa, Walton, Okaloosa, and Escambia Counties in the western panhandle of north Florida and throughout southwestern Alabama (refer to Figure 3 for the extent of the sand-and-gravel aquifer in northwest Florida). The aquifer plays an important role in meeting regional water supply needs within Northwest Florida by supplying more than 114 million gallons per day (mgd) to meet demands associated with public supply utilities, agricultural operations, and other significant groundwater users in Santa Rosa, Escambia, and Okaloosa counties (USGS, 2005). The sand-and-gravel aquifer (Table 3) is an unconfined surficial aquifer which consists of a complex sequence of sands, gravel, clays, and silts (Miller, 1990).

Across Santa Rosa, Escambia, and Okaloosa counties, the aquifer is up to 450 feet thick and includes three distinct zones: the surficial zone, the low permeability zone, and the main producing zone (Pratt et al., 1999). The main producing zone of the sand-and-gravel aquifer ranges from confined to semi-confined across the study area. In some portions of the aquifer, laterally discontinuous clay beds within the surficial zone create localized perched water-table aquifer conditions.

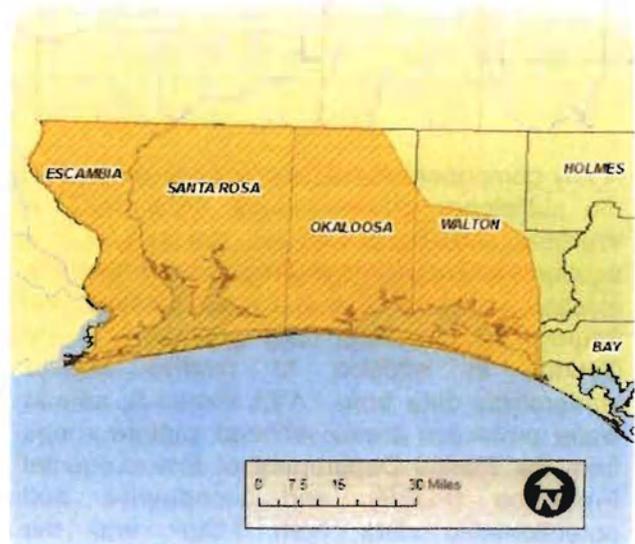


Figure 3 – Extent of the sand-and-gravel aquifer system in Northwest Florida

Due to the generally unconfined nature of the upper portion of the aquifer system, the groundwater in the system is considered highly vulnerable to contamination associated with activities occurring at the land surface (Miller, 1990). Within the study area, the sand-and-gravel aquifer system overlies the Floridan aquifer system, which consists of a thick sequence of marine-origin limestone, dolostone, and anhydrites. Although the sand-and-gravel aquifer contains three distinct zones across much of its extent, for the purposes of this assessment, the vulnerability of the aquifer system is addressed as a whole.

**Source Water Protection & Groundwater Vulnerability**

A variety of methods can be used to determine where source water protection efforts should be focused, depending on the type of aquifer and the land-uses present in and around a public supply wellfield. Typically, groundwater flow modeling is conducted to determine the extent of the cumulative (or individual) capture zones or cones of depression associated with the wells in the wellfield. Groundwater protection regulations are often focused on these zones, as the groundwater in these zones is eventually withdrawn through the supply wells in the wellfield. Theoretically, contamination from activities occurring at land surface which occurs within mapped wellhead capture zones has a higher likelihood of migrating to the supply wells, thereby endangering source water quality.

A key component of our approach to determine the sufficiency of the current WPA and the Wellfield Ordinance was an analysis of the aquifer vulnerability and land uses within the existing wellhead capture zones. Existing and future land use GIS data provided by the County, in addition to relative aquifer vulnerability data from FAVA Phase II, source water protection areas/wellhead capture zones from the Florida Department of Environmental Protection (FDEP), and topographic and potentiometric data from FDEP and the Northwest Florida Water Management District (NFWMD) were used to perform the analysis.

The following sections describe the data used to conduct our assessment and the analyses conducted with each data set.

FAVA Phase II – Sand-and-Gravel Aquifer Vulnerability Assessment

The vulnerability assessment of the sand-and-gravel aquifer, conducted during FAVA Phase II, is an important tool in understanding aquifer susceptibility to contamination. The FAVA Phase II methodology involves a scientific approach in which multiple, detailed hydrogeologic data sets which are pertinent to aquifer vulnerability were synthesized and

**Table 3. Hydrogeologic Framework of the Sand-and-Gravel aquifer system (Adapted from Miller, 1990)**

| Series              | Stratigraphic & Hydrologic Units                |  | Lithology                                       |
|---------------------|---|--|---|
| Holocene & Pliocene | Alluvium & Terrace Deposits                     | SAND AND GRAVEL AQUIFER                    | Poorly sorted silt, sand, clays, and gravel.    |
| Pleistocene         | Citronelle Fm.                                  |  | Poorly sorted sands with some hardpan layers.   |
| Miocene             | Choctawhatchee Formation                        |  | Main Producing Zone                             |
|                     | Alum Bluff Grp., Shoal River Fm., & Chipola Fm. | Sand with lenses of silt, clay, and gravel |   |
|                     | Pensacola Clay                                  | CONFINING UNIT                             | Grey sandy clay; acts as a basal confining unit |
|                     | St. Marks Fm.                                   | FLORIDAN AQUIFER SYSTEM                    | Limestone and Dolomite                          |

modeled to derive a single, raster-based visualization of aquifer vulnerability across the sand-and gravel aquifer system. The sand-and-gravel aquifer vulnerability analysis used the following data sets:

*Soil Hydraulic Conductivity Theme* - The infiltration rate of water through soils is a key element in the analysis of aquifer vulnerability,

as soils are an aquifer system’s initial line of defense against the downward leakage of potential contaminants (Baker, 2009).

The hydraulic conductivity of soils is especially important in areas where effective aquifer confinement does not exist. Soil hydraulic conductivity is defined as “the amount of water that would move vertically through a unit area of saturated soil in unit time under unit hydraulic gradient” (United States (U.S.) Department of Agriculture, 2005). The detailed hydraulic conductivity data set used in the FAVA study (Figure 4) was developed in 2006 by the Natural Resources Conservation Service (NRCS). The initial data was obtained in an ESRI shapefile format from NRCS and was transformed into a raster-based format for use in the FAVA study.

shapes are typically circular or elongated polygons. The closer a site is to a closed depression or a series of depressions, the greater the overall vulnerability of the underlying aquifer(s).

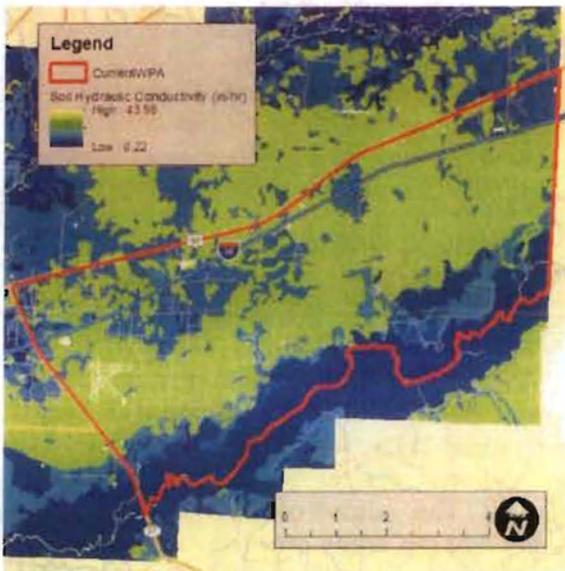


Figure 4 – Soil Hydraulic Conductivity Theme

*Closed Topographic Depression Theme* - Karst features, which include sinkholes, swallets, and other closed topographic depressions, can provide preferential pathways for the migration and concentration of groundwater into underlying hydrostratigraphic units and may increase an aquifer systems susceptibility to contamination where they are present (Baker, 2009).

Closed depressions are generally shown as hatchured lines on topographic maps, and their

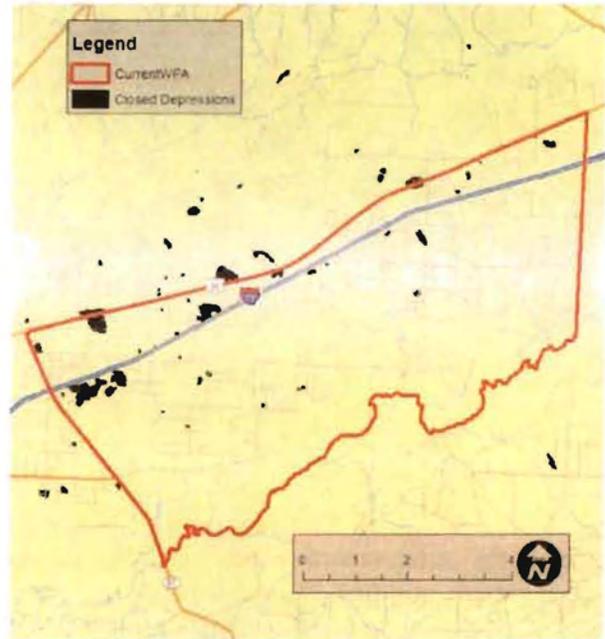


Figure 5 – Closed Topographic Depression Theme

The closed topographic depressional-features layer used in the FAVA study (Figure 5) was developed by digitizing said features from U.S. Geological Survey (USGS) topographic 24K quadrangle maps on a statewide basis. The depressional-features theme was further developed by buffering the features into 30-meter zones out to a distance of 3,000 meters to allow for proximity analysis (Baker, 2009).

*Depth to Water Theme* – Depth to water is the vertical distance from land surface to the underlying water table (Figure 6). This theme was developed by subtracting a water table surface elevation raster layer from a high-resolution Digital Elevation Model (DEM). The water table surface elevation raster was created using depth to water measurements obtained from the NFWFMD and using a linear regression methodology developed by Nic Sepulveda of the USGS (2002) to create a surface (Baker, 2009).

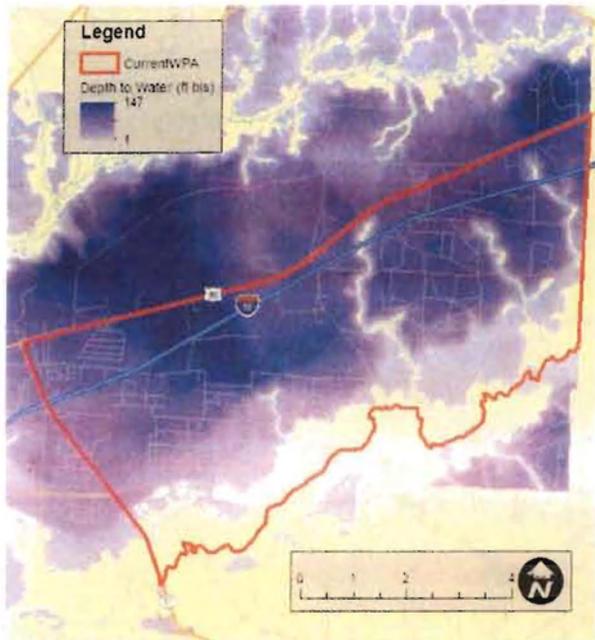


Figure 6 – Depth to Water Theme

The input data sets for the sand-and-gravel vulnerability assessment were generalized to assess which portions of each layer have the greatest relationship with the locations of training points, which are actual monitoring well locations used in the calibration of the FAVA model. Aquifer vulnerability criteria, assessed at each of the training point locations, are used to refine the sensitivity of the model by determining the threshold(s) that maximize the spatial association between the patterns observed in the input data layers (Baker, 2009).

sets. The binary breaks essentially create two separate spatial classifications, one with a stronger relationship to the training points, and one with a weaker association to the training points. The ranges for each model input theme and the range associated with the greatest aquifer vulnerability for each input theme are shown in Table 4.

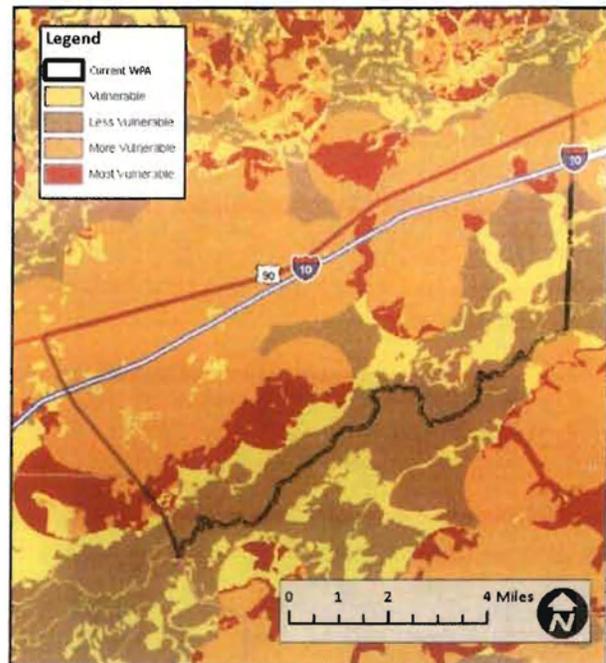


Figure 7 – Relative Aquifer Vulnerability Index

The FAVA model then concurrently processed the generalized input layers to derive a single output raster layer, which was classified into four relative aquifer vulnerability rankings (Figure 7). The output of the modeling effort indicates that the areas ranked most vulnerable generally have a shallow depth to water, high soil conductivity values, and are in close proximity to closed topographic depressional-features (Baker, 2009). A full description of the modeling process conducted to derive the model output can be found in the FAVA Phase II Report (Arthur et.al, 2007).

| Table 4. Input Themes to the FAVA Model     |                       |   |
|---|-----------------------|---|
| Theme                                       | Range of Values       | Range Associated with the Highest Aquifer Vulnerability |
| Soil Hydraulic Conductivity                 | 0.03 to 43.98 in./hr. | 9.20 to 43.98 in./hr.                                   |
| Proximity to Closed Topographic Depressions | 30 to 3,000+ m.       | < 1,470 m.  |
| Depth to Water                              | 1.0 to 116.0 ft.      | < 33 ft.  |

The FAVA sand-and-gravel modeling process defined binary breaks for each of the three data

It is important to note that the FAVA GIS modeling methodology and model outputs underwent an extensive quality assurance/quality control process, as well as several years of sensitivity testing and peer review prior to publication.

# Assessment of the Extent & Effectiveness of the WPA & Wellfield Protection Ordinance

AGI Project No. PR2011-03

BOCC of Santa Rosa County, FL

## Wellhead Capture Zones

Source water protection area delineations were obtained from FDEP's Source Water Assessment and Protection Program in an ESRI shapefile format (Figure 8). For wells which serve a population of more than 1,000 people, FDEP requires a delineation of the five-year wellhead capture zone, which corresponds to the areal extent of groundwater which is predicted to provide recharge to the wellhead over a five-year period. Where groundwater modeling has not yet been conducted by the FDEP, 1,000-foot buffer zones are used in place of the five-year capture zones. Wells 10 and 11 (shown in Figure 8) do not have buffer zones delineated by FDEP. However, for the purposes of this study, 1,000-foot buffer zones have been delineated and added to the figure.

According to Charles Gallion, head of the FDEP Source Water Assessment and Protection Program (SWAPP), groundwater capture zone modeling has only been conducted for three of the 11 East Milton/FRUS public supply wells (Table 5; C. Gallion personal commun, June 15, 2011). The FDEP has no current plans or funding to perform capture zone modeling for the additional eight wells.

Mapped source water protection/capture zone areas for six of the 10 current East Milton/FRUS public supply plus one proposed well (Map ID 11) wells are fully within the current WPA, while the capture zones for the remaining five existing wells plus one proposed well (Map ID 12) are either partially within the WPA or are completely outside of the boundary. A comparison of the FAVA output (Aquifer Vulnerability Theme) with the extents of the individual source water protection/capture zones indicates that the majority of the acreage within each capture zone is classified as "Most Vulnerable" per the FAVA model (Table 5).

For the capture zones outside of the current WPA, it appears that the protections afforded by Article 12.13.02 of the Wellfield Protection Ordinance are not sufficient to protect source water quality within the five-year wellhead capture zones (or 1,000-foot wellhead protection zones).

| Well Name     | Water System | SWAPP Method              | Within WPA? | Total Acres | Percent of Acreage Classified as <u>Most Vulnerable</u> per the FAVA Model |
|---------------|--------------|---------------------------|-------------|-------------|--|
| EMWS #1       | East Milton  | 5-year capture zone       | Partial     | 99          | 87.4%  |
| EMWS #2       | East Milton  | 5-year capture zone       | Yes         | 93          | 81.9%  |
| EMWS #4       | East Milton  | 5-year capture zone       | No          | 99          | 71.1%  |
| EMWS #5       | East Milton  | 1,000-ft. wellhead buffer | No          | 72          | 91.3%  |
| FRUS #1       | FRUS         | 1,000-ft. wellhead buffer | Partial     | 72          | 100%   |
| FRUS #3A      | FRUS         | 1,000-ft. wellhead buffer | Yes         | 72          | 100%   |
| FRUS #3B      | FRUS         | 1,000-ft. wellhead buffer | Yes         | 72          | 100%   |
| FRUS #4       | FRUS         | 1,000-ft. wellhead buffer | Yes         | 72          | 98.6%  |
| FRUS #5       | FRUS         | 1,000-ft. wellhead buffer | Yes         | 72          | 93.5%  |
| FRUS #6       | FRUS         | 1,000-ft. wellhead buffer | Yes         | 72          | 90.8%  |
| FRUS #7B Test | FRUS         | 1,000-ft. wellhead buffer | Yes         | 72          | 100%   |
| EMWS#6 Test   | East Milton  | 1,000-ft. wellhead buffer | Yes         | 72          | 98.2%  |



Figure 8 – SWAPP Zones in and adjacent to the WPA

Article 12.13.02 specifies land-use limitations within 500 feet of public supply wells within the County boundary. Based on the sizes of the source water protection/capture zone areas, additional land-use protections are warranted for the region surrounding each wellhead.

Minimally, the current WPA boundary and associated land-use restrictions should be extended to encompass each of the individual source water protection/capture zones.

Furthermore, groundwater modeling should be conducted to determine the five-year capture zones for each of the wells in the WPA. If the modeling has been completed then the identified zones should be incorporated.

#### Existing Contaminated Sites

Spatial data reflecting current and historic contaminated sites was acquired from FDEP for use in the analysis of the WPA (Figure 9). Based on the FDEP data, no active contaminated sites appear within the wellhead capture zones/source water protection areas; however several active and inactive solid waste sites are located within the WPA boundary.

Additionally, seven petroleum contamination sites (leaky underground storage tanks) exist on the northern and western periphery of the WPA. Most of these sites, with the exception of several solid waste facilities, are participating (or participated) in one of several FDEP-administered cleanup programs, and there are essentially no local regulations or programs that could be effectively implemented to hasten their remediation. It is advisable that the County maintain a current inventory of contaminated sites within and immediately adjacent to the WPA. Knowing the location and status of each of these sites will be important during the siting of new public supply wells in the area.



Figure 9 – Contaminated Sites in and adjacent to the WPA

#### Topographic and Potentiometric Data

Topographic and potentiometric datasets were also examined in support of determining where potential recharge areas in and around the wellfield may exist. Although detailed recharge maps of the sand-and-gravel aquifer are not available, general recharge areas can be inferred based on water level and elevation characteristics. Recharge to the sand-and-gravel aquifer is typically greatest in topographically elevated areas (with the

greatest depths to groundwater), such as hilltops or ridges, and is generally less at lower elevations, especially near surface water bodies, which may receive discharge (baseflow) from the aquifer (UF IFAS, 2011). Because the northern boundary of the WPA (along Highway 90) roughly follows the local topographic divide (ridge) between the Blackwater and Yellow Rivers, substantial recharge areas up-gradient of the supply wells are already protected within the WPA. To ensure the future functionality of the recharge areas within the WPA, impervious area limitations, such as those outlined in Article 12.13.02, should be incorporated into Article 6.05.25.

**Updates to the WPA Boundary & the Wellfield Protection Ordinance**

While the WPA protects vital wellfield recharge areas and effectively protects substantial undeveloped acreage, which could be used to expand the wellfield in the future, alterations to the WPA boundary (provided in the enclosed large-format WPA map in Appendix A) are warranted. The overall WPA boundary should be expanded to the west and southwest of the current boundary to encompass the capture zones/source water protection areas for the four public supply wells which are fully or partially outside of the current WPA.

The recommended new WPA boundary (Figure 10) will protect approximately 32,808 acres, an increase of 5,808 acres over the current WPA. From the western extent of the current WPA boundary at Highway 87, the new WPA should extend westward along Hickory Hammock Road until a point slightly west of B. Lowery Road. From Hickory Hammock Road, the new boundary should extend due north under I-10 and follow Persimmon Hollow Road until the intersection at Highway 90. From Highway 90, the boundary should continue due north to the Blackwater River. From the river, the boundary should head roughly east to meet the current WPA boundary at Highway 90, slightly northeast of the intersection of Highway 90 and Pond Road. The updated boundary was digitized using the County's current land-use layer (elum.shp) as a guide for the boundary line. Therefore, the recommended boundary lines are concordant with the mapped divisions between various land-uses in the vicinity of the wellfield. A summary of land-uses present in the recommended WPA is provided in Table 6.

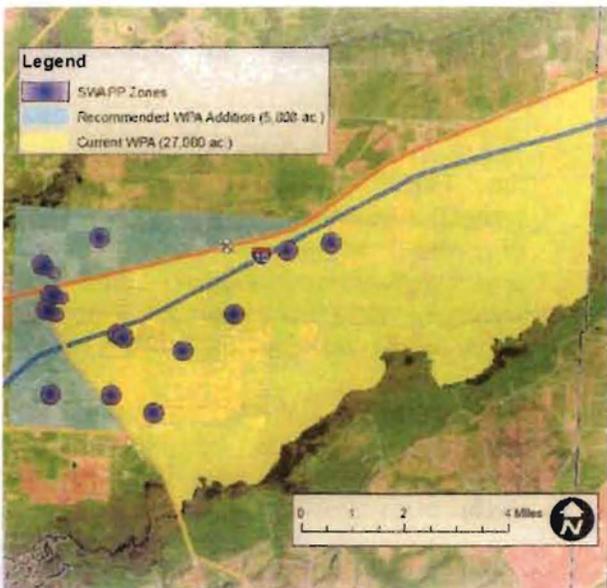


Figure 10 - Recommended Addition to the Current WPA

# Assessment of the Extent & Effectiveness of the WPA & Wellfield Protection Ordinance

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We recommend updating the Wellfield Ordinance by adopting selected provisions of the Article 12.13.02 for the entire WPA. Additionally, the County should investigate the feasibility of implementing limitations on septic systems in large planned residential developments within the WPA. Large developments which are not connected to a sanitary sewer system could constitute appreciable nutrient and bacteriological loading to the groundwater system. This will be especially important as the residential population residing within the WPA grows.

Suggested updated land-use limitations for inclusion in the Wellfield Protection Ordinance (Article 6.05.25) are as follows:

- 1) *Landfills, resource extraction areas, and the like;*
- 2) *Underground fuel storage facilities;*
- 3) *Projects with impervious cover of 50% or more;*
- 4) *The bulk storage, handling, or processing of materials listed as Hazardous or Extremely Hazardous on Table 302.4 of 40 CFR and Appendix A to 40 CFR, part 355, respectively;*
- 5) *Projects that require the storage, use, handling, production, or transportation of restricted substances such as toxic chemicals, petroleum products, hazardous/toxic wastes, industrial chemicals, medical wastes, and the like;*
- 6) *Wastewater/reclaimed water sprayfields, land application sites, percolation ponds, and similar facilities;*
- 7) *Mines or mining activities;*
- 8) *Excavation of waterways or drainage facilities which intersect the water table; and*
- 9) *Onsite septic systems for residential developments with greater than 100 planned housing units*

## Conclusions

In summary, an assessment of the current WPA boundary and the Wellfield Protection Ordinance was conducted using several GIS data sets. The analyses conducted in support of

| <b>Land use Designation</b>    | <b>Acreage</b> | <b>Percentage of Total WPA</b> |
|--------------------------------|----------------|--------------------------------|
| Agricultural                   | 639.95         | 2.0                            |
| Agricultural Homestead         | 1539.33        | 4.7                            |
| Commercial                     | 63.86          | 0.2                            |
| Industrial                     | 290.66         | 0.9                            |
| Institutional                  | 268.97         | 0.8                            |
| Military                       | 787.75         | 2.4                            |
| Mixed Residential/Commercial   | 84.20          | 0.3                            |
| Office                         | 29.75          | 0.1                            |
| Publicly-Owned Lands           | 4236.70        | 12.9                           |
| Recreation/Commercial          | 160.81         | 0.5                            |
| Recreation/Open Space          | 11378.55       | 34.7                           |
| Right-of-Way                   | 1237.20        | 3.8                            |
| Single Family Residential      | 3812.91        | 11.6                           |
| Silviculture                   | 3997.58        | 12.2                           |
| Unclassified                   | 259.14         | 0.8                            |
| Utilities                      | 220.32         | 0.7                            |
| Vacant Lands                   | 3771.53        | 11.5                           |
| Water                          | 25.92          | 0.1                            |
| <b>Total Acreage = ~32,808</b> |                |                                |

this assessment yielded the following conclusions:

- Large portions of the WPA were determined by the FAVA model to be "Highly Vulnerable" to groundwater contamination.
- The current WPA does not include all of the FDEP mapped source water protection/wellhead capture zones. Five of the individual source water protection/wellhead capture zones are within the WPA, two are partially within the WPA and two are fully outside of the WPA.
- The current WPA appears to encompass significant aquifer recharge areas up-gradient of most of the supply wells.

# Assessment of the Extent & Effectiveness of the WPA & Wellfield Protection Ordinance

AGI Project No. PR2011-03

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- Article 12.13.02 of the Wellfield Protection Ordinance outlines land-use restrictions for the 500-foot buffer zones surrounding each wellhead. The 500-foot buffer zones are not sufficient to protect source water quality given the local hydrogeologic conditions and does not cover the mapped FDEP source water protection/wellhead capture zones of 1,000 feet. For reference the 1,000-foot zones are approximately 72 acres whereas the current 500-foot buffer zone encompasses 18 acres.

## Recommendations

Based on the analyses and research conducted in support of this report, we offer the following recommendations:

- Expand the WPA boundary to encompass the mapped source-water-protection/wellhead capture-zone areas that correspond with each of the ten East Milton/Fairpoint public supply wells. Refer to Appendix A, map of the recommended boundary. Also see the submitted WPA Addition submitted as part of the GIS deliverables for this project.
- Develop a groundwater monitoring plan for the WPA and vicinity. Water quality trends could be identified through periodic monitoring or examination of data currently collected by the utility system and could be used to further evaluate the effectiveness of the Wellfield Protection Ordinance. Alternatively, coordinate with agencies such as NFWMD and USGS, who may already perform groundwater monitoring in the vicinity of the WPA to keep up to date on local groundwater quality trends.
- Perform groundwater modeling to determine the five-year capture zones for each of the East Milton/FRUS wells. Make additional adjustments to the

WPA boundary based on the results, if warranted. Additionally, prior to installing new public supply wells in the WPA, five-year capture zone modeling should be conducted for the proposed well locations and pumpage. The capture zones should be overlain with a current inventory of contaminated sites and land uses to ensure that the new wells will not have a significant risk of groundwater contamination.

- Consider adopting language to the Wellfield Protection Ordinance prohibiting septic tanks for residential developments with greater than 100 planned housing units and limiting impervious acreage within new developments. Adopt the groundwater protection measures outlined in Article 12.13.02 into Article 6.05.25, which would better protect the entire WPA.

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## Assessment of the Extent & Effectiveness of the WPA & Wellfield Protection Ordinance

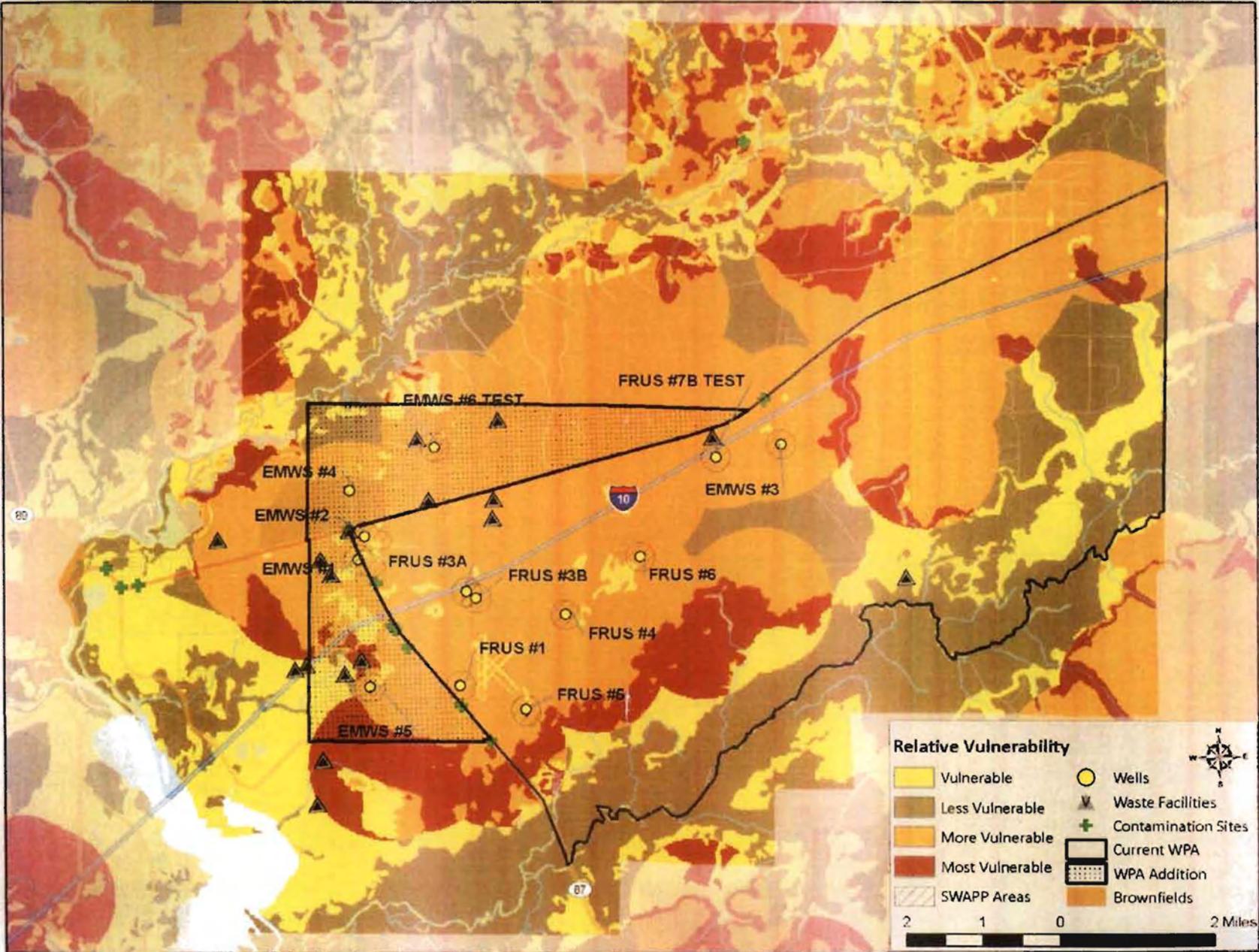
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BOCC of Santa Rosa County, FL

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Assessment of the Extent & Effectiveness of the WPA & Wellfield Protection Ordinance

Appendix "A"



# Santa Rosa County Development Services



**Beckie Faulkenberry, AICP**  
Planning and Zoning Director

**Tony Gomillion**  
Public Service Director



**John T. "Tim" Tolbert**  
Building and Fire Official

Date: August 15, 2011

To: Board of County Commissioners

From: Paul Miller, Senior Planner

Thru: Beckie Cato, Planning Director  
Tony Gomillion, Public Services Director

Subject: Education Brochure for the Santa Rosa County Inland Potable Water Wellfield Protection Project

## Recommendation

Approve the enclosed Educational Brochure and authorize staff to proceed with the printing and distribution of the Educational Brochure to the residents and businesses located in the Wellfield Protection project area.

## Background

The subject project is a citizen initiated, EPA grant funded project to create and distribute an educational brochure on ground water protection for the citizens and businesses located in the Inland Potable Water Wellfield Protection Area.

In February 2011, due to the lack of acceptable RFQ's, staff was authorized to prepare the subject educational brochure. Staff, with the assistance of the Sustainable Santa Rosa Project Team, prepared the enclosed brochure.

## Next Steps

If approved, Planning Staff will work with the County Public Information Officer to obtain printing and mailing the brochure to the residents and businesses in the Wellfield Protection Area.

# Where does our drinking water come from?



In Santa Rosa County, the sand and gravel aquifer provides about 75 percent of the water used for drinking water with the remaining 25 percent coming from the deeper Floridan Aquifer.

The sand and gravel aquifer is a shallow and leaky aquifer system. Rain recharges the aquifer. If surface or near surface contaminants are present they will flow down through the sand and gravel with the rain water to the drinking water production zone.

Cleaning up contamination is difficult, very expensive and often impossible. Preventing contamination before it occurs is the best solution to protect groundwater the source of our drinking water.

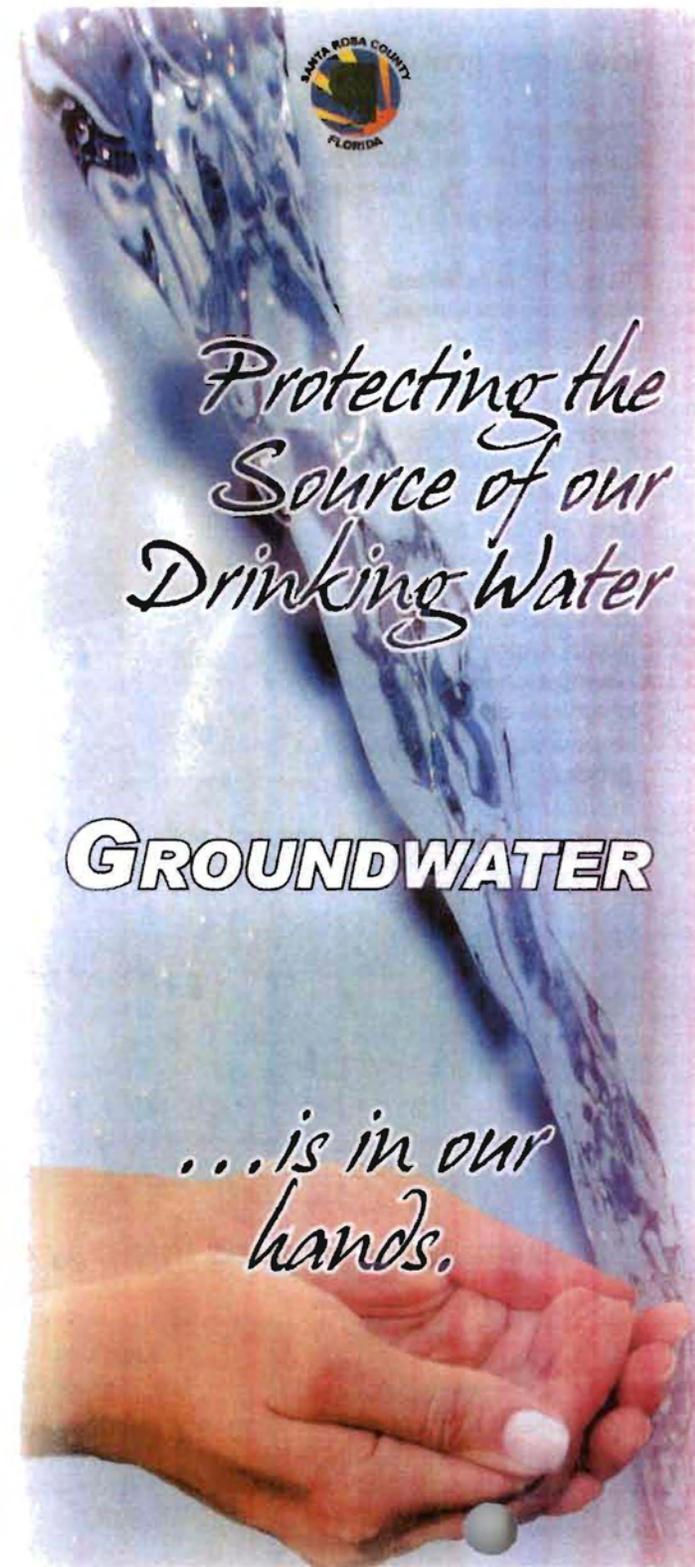
## Drinking water contamination can be prevented!

We all have the responsibility to protect groundwater by making sure all potential contaminants under our control are kept away from groundwater. By making small changes in our lifestyles, we can ensure that we will have safe drinking water now and for future generations.

Cover photos by Hilde Vanstraelen & Marcos Santos

U.S. POSTAGE  
PAID  
MILTON, FL  
PERMIT NO. 15

Santa Rosa County  
Community Planning, Zoning & Development Division  
6051 Old Bagdad Hwy., Ste. 201  
Milton, FL 32583



*Protecting the Source of our Drinking Water*

**GROUNDWATER**

*...is in our hands.*

## How does groundwater, the source of drinking water, become contaminated?

Groundwater and our drinking water can become contaminated by human activity including:

- Runoff from fertilized fields, livestock areas, abandoned mines, and industrial areas.
- Leakage from underground storage tanks for gasoline or other harmful liquids.
- Seepage from poorly constructed landfills or septic systems saturates the soil and flows into groundwater.
- Dumping household chemicals down the drain or pouring them on the ground.

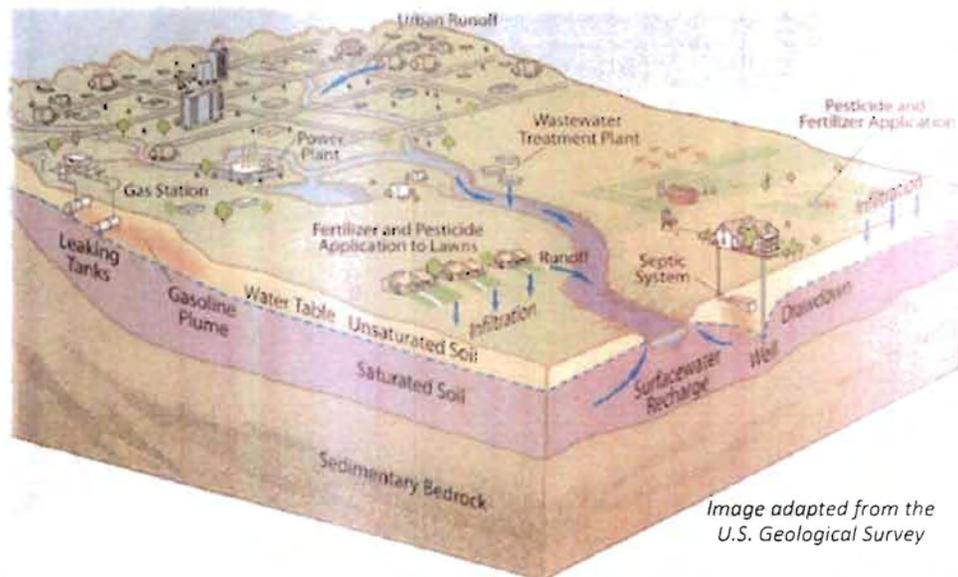


Image adapted from the U.S. Geological Survey

Chemicals can enter the soil and rock, polluting the aquifer and eventually the well. Santa Rosa County can help protect our community water system through the land development code, but you play a vital role in protecting our drinking water.

### What can you do to protect our groundwater?

- Store chemicals over a concrete floor.
- Limit the amount of fertilizer use.
- Do not dump on the ground or pour down the drain household chemicals, gasoline, oil, pesticides, antifreeze, paint or other contaminants.
- If you have a septic system, keep it maintained. Pump out your septic tank every 3-5 years. Avoid driving or parking vehicles on your drainfield. Plant only grass over and near your drainfield to avoid damage from roots.

### Examples of products that may contaminate groundwater include:

- Adhesives, glues with solvents
- Antifreeze
- Automobile batteries
- Brake fluid
- Cleaner with ammonia
- Cleaner with bleach
- Degreaser
- Drain and toilet cleaners
- Disinfectants
- Gasoline and kerosene
- Insect or bug killer
- Motor oil
- Oven cleaners
- Paint
- Paint thinner and paint remover
- Polish and spot removers
- Pool chemicals
- Stain, varnish or lacquer
- Weed killer

## Dispose of Hazardous Household Waste Safely, Free of Charge



At the Household Hazardous Waste Center  
Located at the Entrance of the Central Landfill  
6337 Da Lisa Road, Milton, FL

Santa Rosa County's Household Hazardous Waste Center offers residents a **FREE** and environmentally safe way to dispose of hazardous household waste including:

- |                    |                |
|--------------------|----------------|
| Household cleaners | Propane tanks  |
| Motor oils         | Pool chemicals |
| Gasoline           | Pesticides     |
| Car batteries      | And more       |



Open Monday-Saturday  
7 a.m. to 5 p.m.  
For more information, call  
(850) 981-7135

Information provided by the Santa Rosa County Community Planning, Zoning and Development Division through a grant from the U.S. Environmental Protection Agency. For more information, visit:

Northwest Florida Water Management District  
<http://www.nwfwmd.state.fl.us/>

U.S. Environmental Protection Agency  
<http://water.epa.gov/drink/index.cfm>

U.S. Geological Survey  
<http://water.usgs.gov/og>

# Department of Public Services

Santa Rosa County, Florida  
6051 Old Bagdad Highway, Suite 202  
Milton, Florida 32583  
www.santarosa.fl.gov

Office: (850) 981-7040 Fax: (850) 623-1208

**Tony Gomillion, Director**



## MEMORANDUM

**TO:** Board of County Commissioners

**FROM:** Nancy Model, Transportation Planner *NM*

**THROUGH:** Beckie Cato, Planning Director

**DATE:** August 16, 2011

**RE:** Santa Rosa Transit Pilot Program Bus Service Review

In preparation for the next fiscal year's county budget, the attached review of the Santa Rosa Transit pilot program bus service will be presented. In February 2010, the Board approved \$33,140 for operation of the transit service, which began in December 2010.

The attached presentation shows the ridership, expenses and other statistics for the first six months of operation, through May 2011. If additional month's expenses are known, they will be included in the presentation to the Board on August 22<sup>nd</sup>.

TPO staff advised that funds are available in the federal Job Access and Reverse Commute (JARC) grant for a second year, but they require matching funds from the county.

Attachment: Presentation for Review



**Animal Services**  
Dominic Persichini  
Director

4451 Pine Forest Road  
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(850) 983-4680

**Building Inspections &  
Code Compliance**

John T. Folbert  
Building Official  
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(850) 981-7000

**Emergency Management**

Sheryl Bracewell  
Director

4499 Pine Forest Rd  
Milton, FL 32583  
(850) 983-5360

**Community Planning,  
Zoning & Development**

Rebecca Cato  
Director

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(850) 981-7075

**Veterans Services**

Karen Haworth  
Director  
6051 Old Bagdad Hwy,  
Ste. 201  
Milton, FL 32583  
(850) 981-7155

**"One Team, One Goal, One Mission"**

# Santa Rosa Transit Bus Service Review

Presentation for  
BOCC  
Committee Meeting  
August 22, 2011



## Purpose

Determine if the Santa Rosa Transit pilot program can go into a second year of service starting December 1, 2011

## Overview

- Santa Rosa Transit bus service
  - Background
  - Statistics
  - What did we learn?
  - How did we measure up to peers?
  - What would be different in Year 2?

## Background

- Transit feasibility study completed in 2008
- Federal Job Access and Reverse Commute (JARC) grant became available in 2008
- In February 2010, BOCC approved \$33,140 to match the grant
- In December 2010 service started
- In June 2011, five new bus stops were added and one removed



## Description of service

- Two buses in service operated by Pensacola Bay Transportation, owned by TPO
- Four trips eastbound and four trips westbound, Monday – Friday, except holidays
- Each bus seats 18 passengers, with two wheel chair positions
- Morning bus starts at 5:05 am and afternoon bus ends at 7:57 pm
- One-way trip is 23 miles long and takes 1:50 minutes
- Service population estimated to be 23,749

## Santa Rosa Transit Statistics

| Ridership and Revenues |     |     |     |     |     |     |       |
|------------------------|-----|-----|-----|-----|-----|-----|-------|
|                        | Dec | Jan | Feb | Mar | Apr | May | Total |
| Ridership              | 167 | 281 | 296 | 412 | 431 | 509 | 2,096 |
| Fare box receipts \$   | 167 | 274 | 265 | 356 | 392 | 336 | 1,790 |
| Adv ticket sales \$    | 330 | 25  | 40  | 10  | 45  | 5   | 455   |

## Santa Rosa Transit Statistics

| <b>Cash Operating Expenses<br/>First Six Months</b> |        |
|---|--------|
| PBT drivers' salaries & benefits                    | 34,852 |
| Maintenance/parts                                   | 776    |
| Fuel  | 16,680 |
| Vehicle insurance                                   | 6,236  |
| Bus graphics  | 950    |
| Bus stop insurance                                  | 112    |
| Hand held passenger counters                        | 8      |
| Printing of tickets                                 | 648    |
| Printing of ride guide                              | 500    |
| Total cash expenses                                 | 60,762 |

## Santa Rosa Transit Statistics

| <b>Sources of Payment<br/>For Cash Operating Expenses</b> |          |
|---|----------|
| Six months cash expenses                                  | 60,762   |
| Revenues from fare box                                    | -1,790   |
| Revenues from adv ticket sales                            | - 455    |
| Workforce Escarosa, TSR                                   | - 1,012  |
| Requested from grant                                      | - 44,738 |
| Balance due from county                                   | 12,767   |

- Cash cost per ride =  $60,762/2,096 = \$28.99$
- Revenues collected per ride =  $(1,790 + 455)/2,096 = \$1.07$
- Grant cost per ride =  $44,738/2,096 = \$21.34$
- County cost per ride =  $12,767/2,096 = \$6.09$  per ride

## What did we learn?

1. Trip purpose: A quarter of the riders surveyed reported they rode the bus to work or look for work
2. Most popular stops:
  - University Parkway/Nine Mile Road
  - Byrom Street/Magolia Street
  - Mary Street in downtown Milton
  - Richburg Street/St Johns Street in East Milton
  - Walmart in Pace
  - County Public Services Building

## How did we measure up to peers?

| In Florida      | Outside Florida |
|-----------------|-----------------|
| Martin County   | Fort Smith AR   |
| Hernando County | Bismarck ND     |
| Okaloosa County | Victoria TX     |
| Naples FL       | Springdale AR   |
| Ocala FL        | Lawrence KS     |
| St Lucie County |                 |

## How did we measure up to peers?

| Worse than mean<br>Effectiveness    | Better than mean<br>Efficiency         |
|-------------------------------------|--|
| Passenger trips per<br>revenue mile | Operating expenses per<br>revenue mile |
| Passenger trips per<br>revenue hour | Operating expenses per<br>revenue hour |

## How did we measure up to peers?

### Fare Box Recovery

Fare box revenues / operating costs = fare box recovery

Santa Rosa Transit fare box recovery = 3.69%

Peer mean fare box recovery = 6.9%  
(8 of 11 peers were below the mean)

Santa Rosa Transit Calculation:

1,790 fares + 455 advance ticket sales = 2,245  
(2,245 / 60,762 operating expenses) x 100 = 3.69%

## What would be different in Year 2?

- Pensacola Bay Transportation expenses
- Need for a spare bus
- Potential revenues from advertising

### Those who made the pilot program possible

|                                       |                          |
|---------------------------------------|--------------------------|
| FL-AL TPO                             | Computer Dept.           |
| Pensacola Bay Transportation          | County Attorney's Office |
| Public Information Officer & Interns  | Risk Management          |
| Public Works Sign Crew and Management | Bus stop property owners |
| ECAT                                  | Budget Office            |
| Planning                              | Grants Office            |
| Development Services                  | Okaloosa Co Transit      |



# Department of Public Services

Santa Rosa County, Florida  
6051 Old Bagdad Highway, Suite 202  
Milton, Florida 32583  
www.santarosa.fl.gov

Office: (850) 981-7040 Fax: (850) 623-1208



**Tony Gomillion, Director**

To: Santa Rosa County Board of County Commissioners

From: Sheryl Bracewell, Director, Emergency Management

Re: Citizen Corps Program Sub-Grants

Date: August 16, 2011

## RECOMMENDATION

Request approval to submit grant applications to the State of Florida, Division of Emergency Management and authorize Chairman to sign all related documents. Santa Rosa County would apply for and accept funding in the total amount of \$25,243.30 with no match necessary.

## BACKGROUND

The purpose of the program is to enhance Santa Rosa County's response capabilities through increased funding for essential Citizen Corp programs. These funds also cover costs for both new and established CERT programs throughout different areas of the county:

|                   |            |
|-------------------|------------|
| Navarre CERT Team | \$5,786.50 |
| Pace CERT Team    | \$6,916.95 |
| SRC CERT Program  | \$4,930.00 |
| SRC Citizen Corps | \$7,609.85 |

The funds will cover costs related to training, exercises, equipment and supplies.

## COMPLETION

Upon approval the project will be managed by DEM staff.

|   |   |  |   |   |
|---|---|--|---|---|
| <b>Animal Services</b><br>Dominic Persichini<br>Director<br>4451 Pine Forest Road<br>Milton, FL 32583<br>(850) 983-4680 | <b>Building Inspections &amp;<br/>Code Compliance</b><br>John T. Tolbert<br>Building Official<br>6051 Old Bagdad Hwy, Ste 202<br>Milton, FL 32583<br>(850) 981-7000 | <b>Emergency Management</b><br>Sheryl Bracewell<br>Director<br>4499 Pine Forest Rd<br>Milton, FL 32583<br>(850) 983-5360 | <b>Community Planning,<br/>Zoning &amp; Development</b><br>Rebecca Cato<br>Director<br>6051 Old Bagdad Hwy, Ste 202<br>Milton, FL 32583<br>(850) 981-7000 | <b>Veterans Services</b><br>Karen Haworth<br>Director<br>6051 Old Bagdad Hwy, Ste 204<br>Milton, FL 32583<br>(850) 981-7155 |
|---|---|--|---|---|

**"One Team, One Goal, One Mission"**

AGENDA  
PUBLIC WORKS COMMITTEE

August 22, 2011

Chairman: Commissioner Salter

Vice Chairman: Commissioner Lynchard

1. Discussion of resurfacing Magnolia Street and East Magnolia Street at an estimated cost of \$128,248.00 to be funded from Franchise Fees for Roads and Drainage.
2. Discussion of request for "No Parking" signs on Hunter Street at first parcel on south side off Highway 87 North.



**Department of Public Works**  
SANTA ROSA COUNTY, FLORIDA  
Milton, Florida 32583

**Stephen L. Furman**  
Assistant  
Public Works Director  
6075 Old Bagdad Hwy.  
626-0191 • 994-5721 • 623-2221

**AVIS WHITFIELD**  
Director of Public Works  
6075 Old Bagdad Hwy.  
626-0191 • 994-5721 • 623-2221  
Fax 623-1331

**Thad Allen**  
St  
Building Maint  
|  
623-156

# MEMO

**TO:** Hunter Walker, County Administrator  
**FROM:** Avis Whitfield, Public Works Director *AW*  
**SUBJECT:** Magnolia Street Project  
**DATE:** August 17, 2011

Magnolia Street between Stewart Street and Dogwood Drive is a County maintained secondary road that is within the limits of the City of Milton.

The City has proposed a joint project for improvements in which they will construct sidewalks at an estimated cost of \$40,000.00. They request the County resurface Magnolia Street and East Magnolia Street which is estimated to cost \$128,248.00.

Both these road segments are in poor condition. Therefore, I recommend we move forward with the project and fund it from Franchise Fees for Roads and Drainage.

AW/lc

## Avis Whitfield

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**From:** Jerald Ward [jerald.ward@ci.milton.fl.us]  
**Sent:** Wednesday, July 27, 2011 2:51 PM  
**To:** Avis Whitfield  
**Cc:** 'Brian Watkins'; mayorg75@aol.com  
**Subject:** Magnolia Street Resurfacing

**Attachments:** image001.gif

Avis... per our meeting today, the City of Milton is requesting the assistance of the SRBCC on the resurfacing/stripping of Magnolia Street from Dogwood Drive to Stewart Street and then east of Stewart Street to Sun Ray dr., just past the last entrance to the Rustic Ridge subdivision. The City is planning on the construction of a 5' wide sidewalk from Dogwood to Stewart. The planned sidewalk would be on the south right-of-way and has a value of \$40,000.

We appreciate your assistance and look forward to completion this important project. Thank you...

Jerald S. Ward

Director of Public Works

City of Milton

P.O.Box 909

Milton, FL. 32572

(O) 850-983-5410

(C) 850-791-1256

email: jerald.ward@ci.milton.fl.us

**Magnolia Street**  
(from Dogwood Drive to Stewart Street)

|  |  |                 |
|--|--|-----------------|
| <b>Length/Width:</b>                     | 2930' x 21'  |                 |
| <b>Milling:</b>                          | 6837 yd <sup>2</sup> @ \$2.45 lbs per yd <sup>2</sup>            | \$ 16,751.00    |
| <b>Leveling:</b>                         | 137 tons SAHM @ 40 lbs per yd <sup>2</sup> @ \$59.80 per ton     | 8,193.00        |
| <b>Crack Relief:</b>                     | 6837 yd <sup>2</sup> @ \$2.35 lbs per yd <sup>2</sup>            | 16,067.00       |
| <b>Surface:</b>                          | 564 tons SP 12.5 @ 165 lbs per yd <sup>2</sup> @ \$54.30 per ton | 30,626.00       |
| <b>Striping:</b>                         | \$18,000 per mile  | 9,989.00        |
| <b>Shoulder work/Sod:</b>                | \$10,000 per mile  | 5,549.00        |
| <b>Side Roads/<br/>Driveway Tie ins:</b> | 50 tons SP-12.5 @ \$54.30 per ton                                | <u>2,715.00</u> |
|  | Total Estimate   | \$ 89,890.00    |

**East Magnolia Street**

|  |  |                 |
|--|--|-----------------|
| <b>Length/Width:</b>                     | 2030' x 22'  |                 |
| <b>Leveling:</b>                         | 100 tons SAHM @ 40 lbs per yd <sup>2</sup> @ \$59.80 per ton     | \$ 5,980.00     |
| <b>Surface:</b>                          | 348 tons SP 12.5 @ 140 lbs per yd <sup>2</sup> @ \$54.30 per ton | 18,897.00       |
| <b>Striping:</b>                         | \$18,000 per mile  | 6,921.00        |
| <b>Shoulder work/Sod:</b>                | \$10,000 per mile  | 3,845.00        |
| <b>Side Roads/<br/>Driveway Tie ins:</b> | 50 tons SP-12.5 @ \$54.30 per ton                                | <u>2,715.00</u> |
|  | Total Estimate   | \$ 38,358.00    |

**Total for both roads**      **\$ 128,248.00**

## Tom Collins

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**From:** Taylor, Rosey CIV NETSAFA, N323 [rosey.taylor@navy.mil]  
**Sent:** Monday, August 01, 2011 2:58 PM  
**To:** Tom Collins  
**Cc:** Suzy Copeland  
**Subject:** No Parking on Hunter St  
**Signed By:** There are problems with the signature. Click the signature button for details.

**Importance:** High

Greetings Mr. Collins,

Sir, I respectfully submit my letter to Santa Rosa County Public Works, for your attention and assistance as the Fleet and Facility Manager, requesting due consideration at the next county committee meeting. Simply said, I'm asking for a No Parking sign to be erected on Hunter Street, just after turning off Hwy 87N, to prohibit parking in/on my property.

My name is Rosemary Taylor, I reside at 6405 Hunter Street, off Hwy 87N, Milton, FL 32570; 850-623-9647. My residence abuts Hunter Street to the South side, and across the street from the Blackwater Pub. This business has a high traffic count most every day/evening, and weekends. Their customers ignore, or do not take into account private or county right-of-way property when it comes to parking their cars/trucks/trailers, etc.

Parking where and how they choose, is a Safety Issue, causing this area to be significantly dangerous, both to vehicle traffic and individuals on foot. Speed and carelessness are an issue as well, since random parking impacts the thoroughfare, blocking or impeding due passage. This Road is a two-way traffic area with no extra space for overflow. When vehicles are parked partially out into the road, or illegally up into private property, it becomes a critical issue.

Within the past month, Santa Rosa county has made repair to the bierme on the North side along my property line, in efforts to deter water flowing into/through my yard, washing away topsoil and eroding my driveway. My existing bierme was destroyed due to years of continuous customer parking from this business. The new bierme is being destroyed again. With heavy rains within the past several weeks, and continued parking, I'm concerned this bierme will not withstand the battering, should parking not be legally prohibited.

Thank you for allowing me to voice my concerns for the safety of all of us who drive and live in/around Hunter Street and to my request that you consider any means possible to erect a No Parking sign in this immediate area. I remain positive your committee will concur with the vital need to this request and eagerly await your decision.

Very respectfully yours,

Rosemary Taylor  
6405 Hunter St.



# **BUDGET & FINANCIAL MANAGEMENT COMMITTEE**

Chairman: Commissioner Melvin  
Vice Chairman: Commissioner Cole

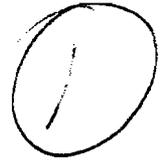
August 22, 2011

## **Budget:**

- 1) **Budget Amendment 2011 – 152** in the amount of **\$412,921**. Recognizes SHIP 2011/2012, interest, and prior year expense reimbursement to fund various SHIP housing programs and associated administrative expenses.
- 2) **Budget Amendment 2011 – 153** in the amount of **\$6,450**. Carries forward Dist. 5 funds to build a 20' x 40' pavilion, and purchase and install a double chin-up bar for Swenson Park in Recreation Projects Fund.

## **County Expenditure/Check Register:**

- 3) Recommend approval of County Expenditures / Check Register



# BUDGET MODIFICATION RESOLUTION

No.

Whereas, the Board of County Commissioners has determined that a need exists to amend the budget pursuant to Florida Statute 129.06. NOW, THEREFORE, The Board of County Commissioners of Santa Rosa County, Florida does make the following budget amendments:

REQUESTER ACTION

DATE: 08/15/2011

FROM: **Ship Program Fund**  
TO: Board of County Commissioners  
VIA: Budget Director  
SUBJ: Request Approval of the following

ADDITION:  
MODIFICATION: X  
DELETION:  
OVERDRAFT:

|                  | <u>Line Item Number</u> | <u>Description</u>             | <u>Amount</u> |
|------------------|-------------------------|--------------------------------|---------------|
| <b>Fund 113:</b> | 113 - 3346904           | SHIP 2011.2012 Revenue         | \$ 350,000    |
|                  | 113 - 361100            | Interest Earned                | \$ 3,229      |
|                  | 113 - 3690003           | Refund Prior Year Expenses     | \$ 59,692     |
|                  | 780 - 534004            | Substantial Housing            | \$ 34,853     |
|                  | 780 - 5340043           | First Time Homebuyer           | \$ 244,239    |
|                  | 780 - 5340041           | Farm Home Adm/Emergency Repair | \$ 91,879     |
|                  | 780 - 59100001          | To General Fund                | \$ 41,950     |
| <b>Fund 001:</b> | 001 - 3810008           | From SHIP Fund                 | \$ 41,950     |
|                  | 3301 -                  | See Attached                   | \$ 41,950     |

**State reason for this request:**

Recognizes SHIP 2011/2012, interest, and prior year expense reimbursement to fund various SHIP housing programs and associated administrative expenses.

**Requested by Janice Boone/s/**

BUDGET DIRECTOR ACTION

DOCUMENT NO. 2011-152

Budget Updated: \_\_\_\_\_ Allowed: \_\_\_\_\_ Forwarded: \_\_\_\_\_ Returned: \_\_\_\_\_

Comment: \_\_\_\_\_

\_\_\_\_\_  
BUDGET DIRECTOR

BUDGET COMMITTEE ACTION

DATE: 08/22/11

Approved: \_\_\_\_\_ Hold: \_\_\_\_\_ Withdrawn: \_\_\_\_\_ Comment: \_\_\_\_\_

*PASSED AND ADOPTED by the Board of County Commissioners of Santa Rosa County, Florida on this 25<sup>th</sup> day Of August, 2011.*

ATTESTED:

\_\_\_\_\_  
CHAIRMAN

\_\_\_\_\_  
CLERK OF THE COURTS

**BA 2011- 152 (continued)**

|     |               |                  |       |                  |
|-----|---------------|------------------|-------|------------------|
| To: | 3301 – 51210  | Regular Salaries | \$    | 30,000           |
|     | 3301 – 52110  | FICA             | \$    | 2,500            |
|     | 3301 – 52210  | Retirement       | \$    | 3,950            |
|     | 3301 – 52310  | H&A Insurance    | \$    | 5,000            |
|     | 3301 – 551001 | Office Supplies  | \$    | 500              |
|     |               |                  |       |                  |
|     |               |                  | Total | <u>\$ 41,950</u> |

2011-152

Budget Amendment Request:

8/9/2011

|                  |                                       |                       |                      |
|------------------|---------------------------------------|-----------------------|----------------------|
| <b>FUND</b>      | <b>113 SHIP</b>                       |                       |                      |
| <b>DEPT</b>      | <b>0780 State Housing Initiative</b>  |                       |                      |
| Revenue Account: | <b>Refund Prior Years Exp.</b>        | <b>3690003</b>        | 59,691.35            |
| 113              | <b>Interest</b>                       | <b>361100</b>         | 3,228.51             |
|                  | <b>2011.2012 Funding</b>              | <b>3346904</b>        | 350,000.00           |
|                  | <b>Total</b>                          |                       | <b>\$ 412,919.86</b> |
| <b>780</b>       | <b>Substantial Housing</b>            | <b>534004</b>         | \$ 34,852.43         |
|                  | <b>First Time Homebuyer</b>           | <b>5340043</b>        | \$ 244,238.87        |
|                  | <b>Farm Home Adm/Emergency Repair</b> | <b>5340041</b>        | \$ 91,878.56         |
|                  | <b>To General Fund</b>                |                       | \$ 41,950.00         |
|                  | <b>Total</b>                          |                       | <b>\$ 412,919.86</b> |
| TO:              | General Fund                          |                       |                      |
|                  | 3301-51210                            | Regular Salaries      | \$ 30,000.00         |
|                  | 3301-52110                            | FICA Taxes            | \$ 2,500.00          |
|                  | 3301-52310                            | H&A Insurance         | \$ 5,000.00          |
|                  | 3301-554001                           | Subscriptions         | \$ -                 |
|                  | 3301-551001                           | Office Supplies       | \$ 500.00            |
|                  | 3301-52210                            | Retirement            | \$ 3,950.00          |
|                  | 3301-564001                           | Machinery & Equipment | \$ -                 |
|                  | <b>Total</b>                          |                       | <b>\$ 41,950.00</b>  |

2011/2012 Funding from Florida Housing Finance  
 Pay-offs 2010.2011  
 Interest on Trust Fund 2010.2011  
 Administration funds per the SHIP guidelines.  
 Request allocation to housing cost center.

Requested by:

Janice Boone  
Housing Program Mgr.

2

# BUDGET MODIFICATION RESOLUTION

No.

Whereas, the Board of County Commissioners has determined that a need exists to amend the budget pursuant to Florida Statute 129.06. NOW, THEREFORE, The Board of County Commissioners of Santa Rosa County, Florida does make the following budget amendments:

REQUESTER ACTION

DATE: 08/16/2011

FROM: **Recreation Projects Fund-Dist. 5**  
TO: Board of County Commissioners  
VIA: Budget Director  
SUBJ: Request Approval of the following

ADDITION:  
MODIFICATION: X  
DELETION:  
OVERDRAFT:

|       | <u>Line Item Number</u> | <u>Description</u>   | <u>Amount</u> |
|-------|-------------------------|----------------------|---------------|
| From: | 110 – 3990001           | Cash Carried Forward | \$ 6,450      |
| To:   | 2625 – 552001           | Operating Supplies   | \$ 6,450      |

**State reason for this request:**

Carries forward Dist. 5 funds to build a 20' x 40' pavilion, and purchase and install a double chin-up bar for Swenson Park in Recreation Projects Fund.

**Requested by Tammy Simmons/s/**

BUDGET DIRECTOR ACTION

DOCUMENT NO. 2011-153

Budget Updated: \_\_\_\_\_ Allowed: \_\_\_\_\_ Forwarded: \_\_\_\_\_ Returned: \_\_\_\_\_

Comment: \_\_\_\_\_

\_\_\_\_\_  
BUDGET DIRECTOR

BUDGET COMMITTEE ACTION

DATE: 08/22/11

Approved: \_\_\_\_\_ Hold: \_\_\_\_\_ Withdrawn: \_\_\_\_\_ Comment: \_\_\_\_\_

*PASSED AND ADOPTED by the Board of County Commissioners of Santa Rosa County, Florida on this 25<sup>th</sup> day Of August, 2011.*

ATTESTED:

\_\_\_\_\_  
CHAIRMAN

\_\_\_\_\_  
CLERK OF THE COURTS

**Diane Ebentheuer**

2011-153

**From:** Tammy Simmons  
**Sent:** Tuesday, August 16, 2011 3:16 PM  
**To:** Joel Haniford; Diane Ebentheuer  
**Cc:** Commissioner Lynchard  
**Subject:** FW: Swenson Park

Need a budget amendment from District 5 Recreation Funds in the amount of \$6450. This is for material to build a 20' x 40' pavilion, purchase a double chin-up bar, and fee to install chin-up bar. Can we get this on the next Board agenda?

**From:** Commissioner Lynchard  
**Sent:** Tuesday, August 16, 2011 2:59 PM  
**To:** Tammy Simmons  
**Cc:** 'Margaret Cunningham'  
**Subject:** RE: Swenson Park

yes please  
 Lane Lynchard  
 Santa Rosa County Commissioner, District 5  
 850-983-1876

Public Records Notice  
 Florida has a very broad public records law. Written communications to or from elected officials regarding official matters are public records available to the public and media upon request. Your e-mail and other communications are subject to public disclosure.

**From:** Tammy Simmons  
**Sent:** Tuesday, August 16, 2011 2:50 PM  
**To:** Commissioner Lynchard  
**Cc:** 'Margaret Cunningham'  
**Subject:** RE: Swenson Park

Okay that will bring the BA down to \$6450. Do you want it for \$6450 so we can get on next weeks agenda?

**From:** Commissioner Lynchard  
**Sent:** Tuesday, August 16, 2011 2:46 PM  
**To:** Tammy Simmons  
**Cc:** 'Margaret Cunningham'  
**Subject:** RE: Swenson Park

Actually, with regard to the picnic tables, Margaret should first take a look at the new picnic tables in the playground at Tiger Point. I really like the look and sturdiness of those, and we can get one that is ADA accessible.

Lane Lynchard  
 Santa Rosa County Commissioner, District 5  
 850-983-1876

Public Records Notice  
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**From:** Tammy Simmons  
**Sent:** Tuesday, August 16, 2011 2:44 PM  
**To:** Commissioner Lynchard  
**Cc:** 'Margaret Cunningham'  
**Subject:** Swenson Park

I need approval from District 5 recreation funds in the amount of \$6735. This is to purchase material to build a 20 x 40 pavilion, material to build 4 picnic tables, purchase double chin-up bar and fee to install chin-up bar.

Tammy C. Simmons, Administrative Services Manager  
Santa Rosa County BOCC  
6495 Caroline Street, Suite J  
Milton, Florida 32570  
(850) 983-1858 (850) 983-1861 (fax)  
[tammys@santarosa.fl.gov](mailto:tammys@santarosa.fl.gov)  
<http://www.santarosa.fl.gov/>

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Florida has a very broad Public Records Law. Virtually all written communications to or from Santa Rosa County Personnel are public records available to the public and media upon request. E-mail sent or received on the county system will be considered public and will only be withheld from disclosure if deemed confidential pursuant to State Law