September 19, 2011

ECONOMIC DEVELOPMENT COMMITTEE

1. Discussion of recertification of Workforce Escarosa, Inc. Board of Directors and FY2011-2013 Workforce Escarosa, Inc. Workforce Services Plan.

2. Discussion of scheduling workshop on economic development Thursday October 6, 2011.

3. Discussion of Amendment 2 to Office of Governor Economic Development Transportation Trust Fund Agreement for construction of rail spur in behalf of Gulf Cable, LLC in Santa Rosa Industrial Park.

WORKFORCE ESCAROSA, INC.
WORKFORCE SERVICES PLAN
FY 2011-2013
EXECUTIVE SUMMARY

The Workforce Investment Act (WIA) Section 118 requires that each local workforce investment board (WIB), in partnership with chief elected officials, local partners, and the community, develop and submit a comprehensive plan to the Governor, which identifies and describes certain policies, procedures and activities that are carried out in the local area. The plan must be consistent with the State Workforce Investment Plan.

Workforce Escarosa, Inc., has been authorized as the local WIB for Escambia and Santa Rosa Counties, Florida, since 1998. Escarosa oversees the administration of several federal employment and training programs. Those programs include services authorized under the Workforce Investment Act (WIA), Wagner Peyser Act, Welfare Transition Mandatory Work Program, Food Stamp Employment and Training Program (FSET), Veterans Services and Trade Adjustment Assistant (TAA) services. Escarosa's provision of services is overseen by a Board of Directors consisting of private sector business owners/upper level management, economic development representatives, the Escambia and Santa Rosa County School Districts, Pensacola State College, University of West Florida, Department of Children and Family Services, Vocational Rehabilitation, Community Organizations representing disabled and veterans, organized labor, and private educational providers.

The Plan provides an overview of the services offered under these programs as allowed by federal and state law. All services are delivered through Escarosa's three One Stop Centers located in Pensacola, Milton, and Century. In addition, the Plan also discusses involvement with local community partners, educational partners and economic development entities.

Escarosa will advertise the Plan's availability on August 14, 2011 in the Pensacola News Journal, the Santa Rosa Press Gazette and the Pensacola Voice to solicit public comment. The Plan has been posted to Escarosa's website at www.workforceescarosa.com, and is also available in hard copy at our Pensacola and Milton One Stop Centers, as well as at our administrative offices located in Ellyson Industrial Park. The Plan is available for public comment for thirty (30) days, and will close on September 12, 2011. All comments received will be presented to the three approving authorities for their review.

Executive Summary (Optional)

I. Local Plan Process

WIA Section 118 requires that each local board, in partnership with the appropriate chief elected officials, develop and submit a comprehensive one year local plan to the Governor, which identifies and describes certain policies, procedures and activities that are carried out in the local area consistent with the State Workforce Investment Plan. The plan must be developed in collaboration with local partners.

The public, including partners, must have an opportunity for public comment and input into the development of the local Workforce Services Plan prior to its submission to the WFI. The opportunity for public comment must include the following:

- Make copies of the proposed local Workforce Services Plan available to the public (through such means as public hearings and local news media);
- Include an opportunity for comment by members of the local board and members of the public, including representatives of business and labor organizations;
- Provide at least a 30-day period for comment, beginning on the date the proposed plan is made available, prior to its submission to WFI (**Note: The comment period can extend beyond the due date of the plan.**);
- Be consistent with the requirement in WIA Section 117(c), which requires that the local board make information about the plan available to the public on a regular basis through open meetings (public hearings) and local news media; and
- Submit all comments received that express disagreement with the local Workforce Services Plan to the WFI, along with the local plan.

A. Description of Workforce Plan Development Process: Collaboration with Partners for WIA, Wagner-Peyser, WT/TANF, and FSET Programs

I.A1.	Describe the process used to ensure public comment on and input into the development of the local Workforce Services Plan. Include a description of specific steps taken to include input from members of the local board and members of businesses and labor organizations. RWBs that are designated as significant MSFW areas must ensure individuals/organizations serving the MSFWs are informed of the plan and are provided the opportunity to comment on the local Workforce Services Plan.
RWB RESPONSE	
The two year plan which will cover the period of July 1, 2011 - June 30, 2013, was submitted in draft form to the Escarosa Board of Directors, the Boards of County Commissioners; placed on the Workforce Escarosa websiste at www.workforceescarosa.com; and was also advertised in the Pensacola News Journal; the Santa Rosa Press Gazette and the Independent Voice (a minority owned and operated publication) to solicit comment. Notifications of the plan availability for comment was sent directly to local labor organizations. The draft of the plan was also made available for review at Escarosa's one-stop career centers in Pensacola and Milton. The Draft two-year Plan was available for comment on August 14, 2011. Public comment continued until September 12, 2011. All public comment to include	

SIGNATURE PAGE

This plan represents the Region 1 Workforce Board's efforts to maximize resources available under Title I of the Workforce Investment Act (WIA) of 1998, the Wagner-Peyser Act, the Welfare Transition Act, and the Food Stamp Employment and Training programs and to coordinate these resources with other State and local programs in the following geographical workforce investment area: Santa Rosa and Escambia counties.

This comprehensive plan is submitted for the period July 1, 2011 through June 30, 2012 in accordance with the provisions of the Workforce Investment Act, the Wagner-Peyser Act and the Welfare Transition Act and the Food Stamp Employment and Training Act. We further certify that we will operate our Workforce Investment Act, Wagner-Peyser Act, Welfare Transition and the Food Stamp Employment and Training Act programs in accordance with this plan and applicable federal and state laws and regulations.

Workforce Development Board Chair	**Chief Elected Official**
Signature	Signature
Jay Overman	Lane Lynchard
Name (printed or typed)	Name (printed or typed)
Chairperson	Chairperson
Title	Title
Date	Date

(3)

STATE OF FLORIDA

Office of the Governor

THE CAPITOL
TALLAHASSEE, FLORIDA 32399-0001

www.flgov.com
850-488-7146
850-487-0801 fax

RICK SCOTT
GOVERNOR

September 7, 2011

Ms. Sheila Harris
Santa Rosa County
6495 Caroline Street, Suite I
Milton, Florida 32570

Dear Ms. Harris:

RE: EDTF Project ID: 08-00155
On Behalf of: Gulf Cable, LLC

Enclosed is a set of two original EDTF Agreement Amendments between Santa Rosa County and the Governor's Office of Tourism, Trade, and Economic Development (OTTED). This Second Amendment updates the Agreement to reflect statute and office policy changes, as well as extending the transportation construction commencement date to November 3, 2011, the transportation construction completion date to November 2, 2012, the Agreement termination date to November 1, 2013, and, the date by which the County must certify the EDTF Business has pulled its permits and begun vertical construction to November 3, 2011.

Please have both originals of the set of EDTF Agreement Amendments signed and witnessed and return them to OTTED for further processing (the date blanks on page 1 will be filled in by OTTED staff). The return address is as follows:

Ms. Vera A. Greenwood
EOG/OTTED
The Capitol, Suite 2001
Tallahassee, FL 32399-0001

If you have any questions, please contact me: phone, 850/922-8733; fax, 850/487-3014; or e-mail, greenwv@eog.state.fl.us.

Sincerely,

Vera A. Greenwood, Incentives Coordinator
Office of Tourism, Trade, and Economic Development

Enclosures

STATE OF FLORIDA
OFFICE OF THE GOVERNOR
ECONOMIC DEVELOPMENT TRANSPORTATION TRUST FUND

AMENDMENT 2

This First Amendment to OTTED Agreement OT10-019 (Agreement) is made and entered into this _____ day of _____, 2011, by and between the Office of Tourism, Trade, and Economic Development (OTTED) and Santa Rosa County (County) on behalf of Gulf Cable, LLC (EDTF Business). A copy of all previous amendments and exhibits are hereby attached and incorporated as "Exhibit 1" to this Amendment. OTTED and the County are sometimes hereinafter referred to as a "Party" and collectively as the "Parties."

This Amendment is entered into for the purpose of modifying certain provisions relating to the amended Agreement; In consideration of the mutual promises and agreements contained herein and pursuant to Section 26.0 of Exhibit 1, the parties agree as follows:

1. **Section 3.0 is hereby deleted and replaced by the following:**

3.0 <u>TERM:</u> The term of this Agreement shall commence upon execution and continue through November 1, 2013, unless terminated at an earlier date as provided herein. Only project costs incurred on or after the effective date of this agreement and on or prior to the termination date of the Agreement are eligible for reimbursement.

2. **Section 4.0 is hereby deleted and replaced by the following:**

4.0 <u>COMMENCEMENT:</u> Unless terminated earlier, the construction of the Project shall commence no later than November 3, 2011, and shall be completed on or before November 2, 2012. OTTED shall have the immediate option to terminate this Agreement should the County fail to meet either of the above-required dates.

3. Paragraphs 7.0(b) is hereby deleted and replaced by the following:

(b) The County shall certify to OTTED that the EDTF Business referred to in the first paragraph of the introduction has secured the necessary permits, including but not limited to, building permits, and initiated vertical construction of the facilities referenced. If the County fails to provide such certification to OTTED by November 3, 2011, OTTED may, at its discretion, terminate this Agreement;

4. This Amendment is not intended to increase the maximum amount that may be paid to the County under the original Agreement.

5. The Parties reaffirm all portions of Exhibit 1 not in conflict with this Amendment. Performance in accordance with this Amendment will be considered performance of the Agreement.

DUPLICATE ORIGINALS: This Agreement is executed in duplicate originals.

IN WITNESS WHEREOF, by their signatures below, the signatories affirm the approval of all paragraphs contained herein, attest to their authority to bind their respective parties to this Agreement, and cause this Agreement to be executed.

STATE OF FLORIDA EOG/OTTED	SANTA ROSA COUNTY
BY: _____	BY: _____
DATE: _____	DATE: _____
TITLE: Sr. Attorney	TITLE: _____
ATTEST: _____	ATTEST: _____

September 19, 2011

ADMINISTRATIVE COMMITTEE

1. Discussion of reapportionment of Commission Districts based on 2010 Census.

2. Discussion of vacancies on the Santa Rosa Bay Bridge Authority Board of Directors.

3. Discussion of scheduling public hearing on possible exclusive franchise for collection of solid waste services in portions of central and northern Santa Rosa County.

4. Discussion of proposed changes to SR 1300, the RESTORE Gulf Coast Act of 2011.

5. Discussion of renewal of Agreement with Medical Professional Agency, Inc. d/b/a Baptist Business Solutions for medical services for workers compensation program.

6. Discussion of renewal of contract with Kim Landry, MD PA for emergency services Medical Director services.

7. Discussion of renewal of lease with Islandview Development, Inc. for Guardian Ad Litem office space in Navarre.

8. Discussion of contract with Jones-Phillips and Associates, Inc. for administrative services for 2010 CDBG Neighborhood Revitalization project.

9. Discussion of annual contract with Florida Department of Health for operation of Santa Rosa County Health Department.

10. Discussion of renewal of Marketing Services Agreement with MDi Media Group, Inc. for tourism marketing services for Tourist Development Council through September 30, 2012.

11. Discussion of firms responding to Request for Qualifications for Updated Master Plan at Peter Prince Airport.

12. Discussion of Agreement with Florida Division of Emergency Management in the amount of $4,214.80 for Advanced CERT training grant.

13. Discussion of Cost Recovery Policy for public records requests as recommended by County Attorney.

14. Discussion of acquisition of restrictive easement for 36.7 acre parcel adjacent to NAS Whiting Field from Terry and Natalie Sowell in the amount of $118,000 funded by Florida Defense Infrastructure Grant.

15. Discussion of acquisition of restrictive easement for 21 acre parcel adjacent to NAS Whiting Field from Cecil and Shirley Taylor in the amount of $94,000 funded by Florida Defense Infrastructure Grant.

16. Discussion of purchase of 20 acre parcel adjacent to NAS Whiting Field from Mickey Fay Canter in the amount of $110,000 funded by Florida Defense Infrastructure Grant.

17. Appeal of Bagdad Architectural Advisory Board decision by Ms. Julia Brown at 9:15 a.m. Thursday, September 22, 1011.

18. Public Hearing items scheduled for 9:30 a.m. Thursday, September 22, 2011:

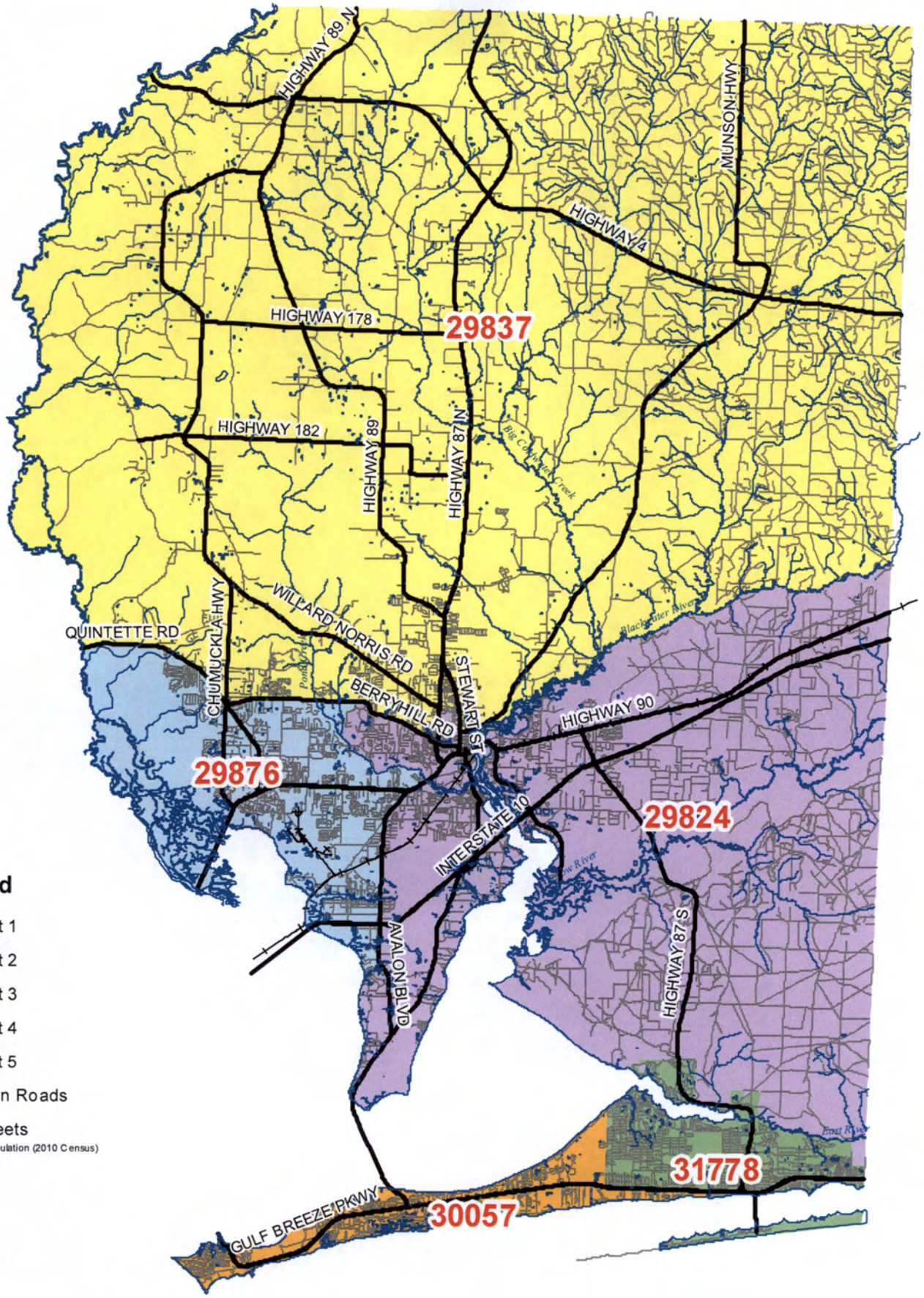
    Vacation of a portion of the Floridatown Subdivision plat as petitioned by Jerry Wilson on behalf of Mobile Attic of Northwest Florida, Inc.

    Consider changes to, or removal of, the TC-1 and TC-2 zoning districts and consider any other changes to Heart of Navarre Overlay Districts.

Santa Rosa County Commissioner District
Option 5

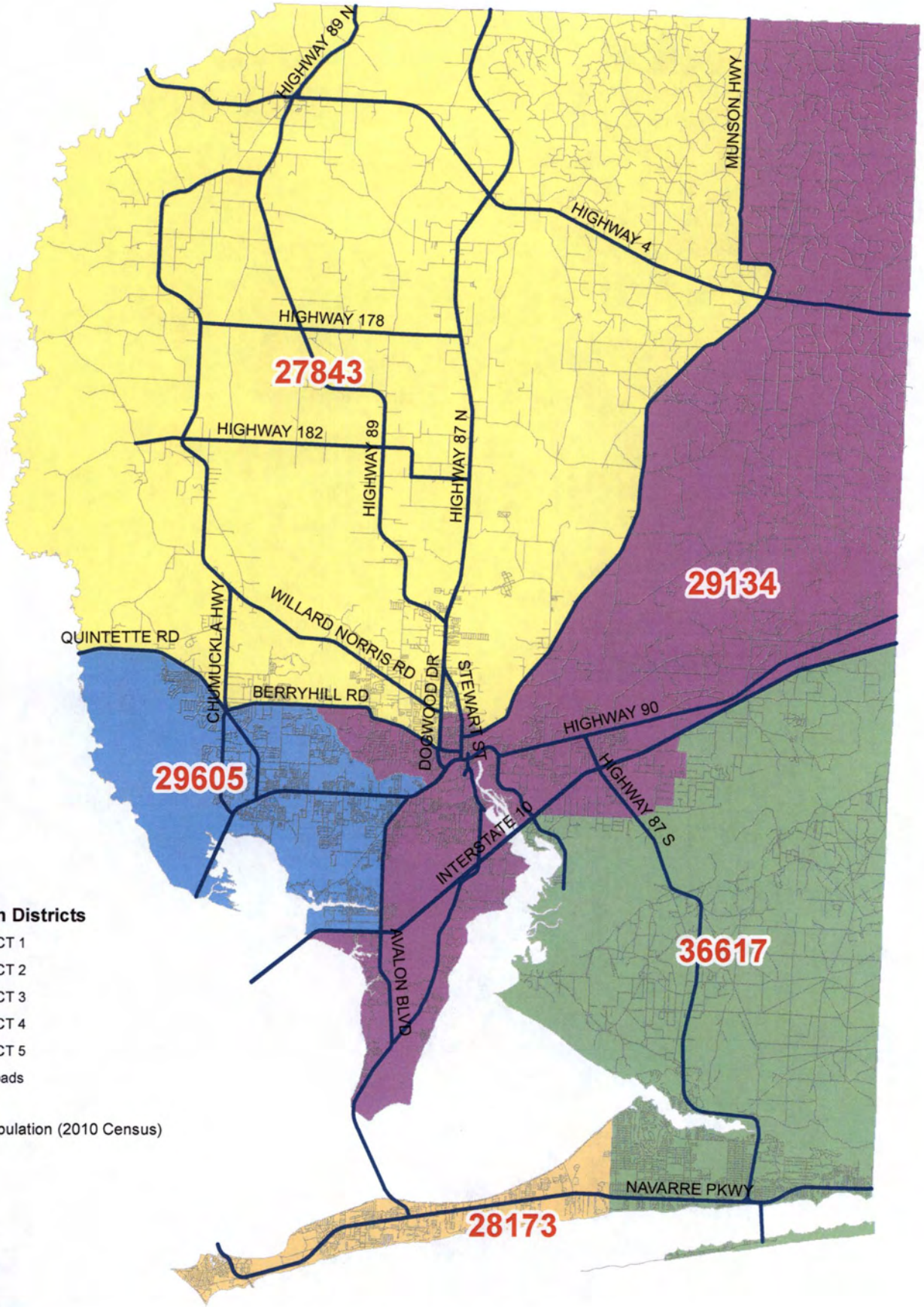
Note: 2010 Census Total Population of SRC = 151,372
divided by 5 districts = 30274.4 people per district

1



Santa Rosa County Commissioner District
Current Districts

Note: 2010 Census Total Population of SRC = 151,372
divided by 5 districts = 30274.4 people per district



(2)

Florida House of Representatives

Representative Doug Broxson

District 1

Finance & Tax Committee
Transportation & Economic Development Appropriations Subcommittee

Insurance & Banking Subcommittee
Government Operations Subcommittee
Transportation & Highway Safety Subcommittee

September 12, 2011

Board of County Commissioners
Santa Rosa County
6495 Caroline St, Suite M
Milton, FL 32570

Dear Commissioners,

After several weeks of working with the Bank of New York Mellon and its trustee to the Santa Rosa Bay Bridge Authority (SRBBA), I am pleased to advise you that the Bank of New York Mellon has agreed to the following terms as preconditions to re-establish a quorum for the SRBBA board.

1. Provide full payment to a local attorney to represent the interests of the SRBBA.
2. Provide operating resources for a functional office and staff.
3. Provide reimbursements to Authority members for travel and expenses incurred in exercising the duties of the office.
4. Provide a $2,000,000 liability insurance policy for Directors and Officers.

I believe this commitment will position the Santa Rosa County Commission to appoint two new members to the board as prescribed in statute by the Florida legislature. I encourage you to seek new members immediately. I believe that establishing a functional board is good public policy and will facilitate a smooth transition in resolving the serious challenges facing the SRBBA

Best Regards,

Doug Broxson
State Representative

District Offices:
Pensacola State College, Building 4000, RM 4013, 5988 HWY 90, Milton Fl 32583-1713 Phone: 850-626-3113 Fax: 850-626-3114
2990-C Gulf Breeze Parkway, Gulf Breeze FL 32563-3100 Phone: 850-916-5436 Fax: 850-916-5438
Capitol Office: 1003 The Capitol, 402 S Monroe St., Tallahassee FL 32399-1300 . Phone: 850-488-8188

(4)

FLORIDA ASSOCIATION OF COUNTIES

All About Florida

DOUG SMITH
PRESIDENT
MARTIN

BILL WILLIAMS
PRESIDENT-ELECT
GULF

BRYAN DESLOGE
FIRST VICE PRESIDENT
LEON

KEN WELCH
SECOND VICE PRESIDENT
PINELLAS

ILENE LIEBERMAN
IMMEDIATE PAST PRESIDENT
BROWARD

CHRISTOPHER L. HOLLEY
EXECUTIVE DIRECTOR

MEMORANDUM

TO: Chair, Boards of County Commissioners
County Administrators

FROM: John Wayne Smith, Director of Legislative Affairs

DATE: September 12, 2011

RE: Proposed Changes to SR 1300 – The RESTORE Gulf Coast Act of 2011

Pursuant to the request of the Gulf Coast County RESTORE Coalition Workgroup, I am forwarding the following documents for your review and endorsement. As you know, Senators Bill Nelson and Marco Rubio have co-sponsored SR 1300 – The Resources and Ecosystems Sustainability, Tourism Opportunities and Revived Economy of the Gulf Coast Act of 2011. SR 1300 proposes that thirty-five (35%) percent of the Clean Water Act penalties charged to BP be distributed equally to the five impacted states from Florida to Texas.

In the case of Florida, these funds are to be allocated to counties: seventy-five (75%) percent to the eight disproportionately impacted and twenty-five (25%) percent to the remaining counties adjacent to the Gulf of Mexico. The Gulf Coast County RESTORE Coalition Workgroup has been reviewing and evaluating the proposal. The Workgroup is comprised of both elected and appointed representatives of the eight disproportionately impacted counties (Wakulla, Franklin, Gulf, Bay, Walton, Okaloosa, Santa Rosa and Escambia).

In coordination with Senator Nelson's Office, the Workgroup has developed two concepts to be added to SR 1300 as amendments to provide a county allocation formula and a process for promoting community and business participation regarding use of funds in each county. The Workgroup has reached agreement through a consensus process and is requesting that each county have an opportunity to review. It the hope of the Workgroup that each Board of County Commissioners endorse the attached concepts and draft language to be added as amendments to SR 1300.

Please let me know if you have any questions or need additional information.

100 SOUTH MONROE STREET • TALLAHASSEE, FL 32301 • PHONE: (850) 922-4300 • FAX: (850) 488-7501
WWW.FL-COUNTIES.COM

Summary for Proposed "County" Restore Councils

DRAFT - Updated September 12, 2011

1. The Senate RESTORE Act of 2011 proposes that 80% of the CWA fine monies from the Deepwater Horizon are slated to go to the Gulf Coast states. This 80% will be registered as the "Gulf Restore Monies."

2. Per the Senate proposal, 35% of the Gulf Restore Monies are allocated equally to the five states. This means the State of Florida shall receive approximately 7% of the Gulf Restore monies. In the Florida model, the funds are required to be split as follows: 75% to the eight counties with direct petroleum impact and 25% to the remaining Florida Gulf counties.

3. This proposal provides a framework for public input, project review, selection and prioritization of these funds. Counties are familiar with the Tourist Development Council (TDC) model. Therefore, it is proposed that a hybrid (Local RESTORE Councils) of that system be established in each county to perform these functions. The ultimate final authority will vest with each county commission. It is the intent of the RESTORE Council in each county to hear and evaluate proposals from the community, as well as State agencies. The public at large and the NGOs (non-governmental organizations) will also have the ability to make applications for these dollars, similarly to the TDC process.

4. The county RESTORE Council will be made up of nine board members who will oversee proposals for spending within the three categories that are provided; environmental, economic and human health. The LRC will hear the requests for proposals and make recommendations via majority vote and submit those to the proper county commissions for their ultimate approval.

5. The Councils shall consist of two county commissioners, two municipal officials and five appointed positions with experience and expertise in the following areas: environment, coastal management, economic development, tourism, fishing and health and human services.

6. The Council shall prepare and submit a plan to the Board of County Commissioners. The BOCC shall adopt and approve final plans.

DRAFT Amendment

Updated 9/12/11

Local RESTORE Council

The governing board of each county which receives funds from this SECTION? shall appoint an advisory council to be known as the "(name of county) RESTORE Council." The council shall be established by ordinance or resolution. It shall be composed of nine members who shall be appointed by the governing board of the county. Two members of the council shall be elected members of the governing board of the county. The chair of the governing board of the county or any other member of the governing board as designated by the chair shall serve on the council. Two members of the council shall be elected municipal officials representing the municipality with the greatest population in the county or having the greatest impact from the oil spill. Five members of the council shall be persons meeting one or more of the following criteria, including but not limited to:

- Experience and expertise in the environment;
- Experience and expertise in the management and restoration of coastal resources;
- Experience and expertise in business development or local tourism economy;
- Experience and expertise in fishing industry; and
- Experience and expertise in health and human services.

The county RESTORE Council shall prepare and submit to the governing board of the county for its approval a plan for the use of federal RESTORE dollars for the county. The plan shall include the approximate cost or expense allocation for each specific project or special use. The plan shall be reviewed every two years from the date of enactment.

The governing board of the county shall adopt the county RESTORE Council plan. The plan may not be substantially amended except by ordinance enacted by an affirmative vote of the governing board.

Summary of Proposed Allocation Criteria and Formula

The Workgroup reached agreement through a consensus process using a two step process. First, the Workgroup identified and agreed upon broad concepts that should be included as criteria for measurement and second determining a prioritization of the agreed upon measurements.

Criteria Concepts

- It was the majority opinion of the Workgroup that an allocation should provide a minimum level of funding to each disproportionately impacted county.
- The Workgroup identified the following concepts for measurement:
  - Environmental impact
  - Economic impact
  - Human Use impact
  - Environmental (Volume) impact.

Allocation Concepts

- The Workgroup agreed that ten (10%) percent would be distributed equally amongst the disproportionately impacted counties.
- The Workgroup agreed to used the following statistical data and weighted average to measure agreed upon criteria concepts:
  - Environmental impact – County Oiled Shoreline miles at thirty (30%) percent
  - Economic impact – County Per Capita Sales Tax Collection at thirty (30%) percent
  - Human Use impact – County Population at twenty (20%) percent
  - Environmental or Volume impact – County distance from spill at twenty (20%) percent.

ALLOCATION FORMULA
DRAFT 091211

	Ten Percent	Oiled Coastline		Population		Mean Distance		Sales Tax	Per Capita		Ninety Percent	10% + 90% TOTAL
Escambia	12.50%	57.6	34.35%	297619	33%	12.81	39%	$39,567,388	$132.95	13%	28.61%	26.99%
Santa Rosa	12.50%	4.1	2.44%	151372	17%	5.78	18%	$12,503,059	$82.60	8%	10.13%	10.37%
Okaloosa	12.50%	26	15.50%	180822	20%	4.14	13%	$29,485,463	$163.06	16%	16.05%	15.70%
Walton	12.50%	24.6	14.67%	55043	6%	2.97	9%	$12,422,834	$225.69	22%	14.00%	13.85%
Bay	12.50%	31.4	18.72%	168852	19%	2.35	7%	$28,886,958	$171.08	17%	15.92%	15.57%
Gulf	12.50%	9.8	5.84%	15863	2%	2.03	6%	$1,066,547	$67.23	7%	5.45%	6.16%
Franklin	12.50%	14.2	8.47%	11549	1%	1.57	5%	$1,452,158	$125.74	12%	7.34%	7.86%
Wakulla	12.50%	0	0.00%	30776	3%	1.08	3%	$1,811,144	$58.85	6%	3.00%	3.95%
		167.7		911896		32.73		$127,195,551	$1,027.20			

ALLOCATION FORMULA
DRAFT 091211

	Ten Percent	Oiled Coastline		Population		Mean Distance		Sales Tax	Per Capita		Ninety Percent	10% + 90% TOTAL
Escambia	12.50%	57.6	34.35%	297619	33%	12.81	39%	$39,567,388	$132.95	13%	28.61%	26.99%
Santa Rosa	12.50%	4.1	2.44%	151372	17%	5.78	18%	$12,503,059	$82.60	8%	10.13%	10.37%
Okaloosa	12.50%	26	15.50%	180822	20%	4.14	13%	$29,485,463	$163.06	16%	16.05%	15.70%
Walton	12.50%	24.6	14.67%	55043	6%	2.97	9%	$12,422,834	$225.69	22%	14.00%	13.85%
Bay	12.50%	31.4	18.72%	168852	19%	2.35	7%	$28,886,958	$171.08	17%	15.92%	15.57%
Gulf	12.50%	9.8	5.84%	15863	2%	2.03	6%	$1,066,547	$67.23	7%	5.45%	6.16%
Franklin	12.50%	14.2	8.47%	11549	1%	1.57	5%	$1,452,158	$125.74	12%	7.34%	7.86%
Wakulla	12.50%	0	0.00%	30776	3%	1.08	3%	$1,811,144	$58.85	6%	3.00%	3.95%
		167.7		911896		32.73		$127,195,551	$1,027.20			

SANTA ROSA COUNTY

DEPARTMENT OF HUMAN RESOURCES
AND RISK MANAGEMENT

6495 CAROLINE STREET · SUITE I
MILTON, FLORIDA 32570-4592
(850) 983-1863
FAX (850) 983-1868

DEVANN COOK
DIRECTOR

5

MEMORANDUM

TO: Hunter Walker

FROM: DeVann Cook DeVann

SUBJECT: Medical Consultant

DATE: September 14, 2011

Please find attached, a contract renewal with Dr. Ramon Ryan and Baptist Business Health Solutions for medical consultative services. There are no changes in prices or fees. The term of this contract will be one year beginning October 1, 2011.

I recommend approval of this contract for medical consultative services.

DC/lh

cc: A. Jones

Attachments

AGREEMENT FOR PHYSICIAN SERVICES

I. The purpose of this Agreement is to define the relationship, between Santa Rosa County and Medical Professional Agency, Inc., a Florida corporation, d/b/a Baptist Business Health Solutions, 9400 University Parkway, Pensacola, Florida 32514.

Whereas, Ramon Ryan, MD is an employee of Medical Professional Agency, Inc. and is a licensed practitioner of medicine in the State of Florida; and

Whereas, Medical Professional Agency, Inc., by and through its director Ramon Ryan, or his designee, will provide the following services:

1. Pre-employment History and Physical Exams as requested.
2. Provide urine drug testing as required.
3. Provide return to work exams as requested.
4. Provide follow-up of workman's compensation injuries as required.
5. Provide consultative services regarding medical and health/safety issues upon request.
6. Provide open case management for new workman's compensation injuries.

II. COMPENSATION

Compensation for above-mentioned services will be as outlined on the fee schedule except:

1. Workman's compensation services will be billed at rates as agreed upon by Baptist Hospital and Santa Rosa County.
2. Retainer fee of $875.00 per month will be billed monthly.
3. All fees will be billed monthly and due upon receipt.

III. TERMS AND CONDITIONS

The term of this agreement will be one (1) year from October 1, 2011, to September 30, 2012. This agreement will automatically renew for additional one (1) year terms unless

terminated by either party. This agreement may be terminated by either party with ninety (90) days written notice.

IV. LIABILITY

Santa Rosa County agrees that Baptist Occupational Medical Clinic and Ramon Ryan, MD, shall be held harmless for all acts performed by Santa Rosa County. Liability for all medical services to employees shall be covered under usual medical liability requirements as directed by the State of Florida.

IN WITNESS WHEREOF, Santa Rosa County and Baptist Occupational Medical Clinic, have executed this agreement on this the _____ day of _____, 2011.

BOARD OF COUNTY COMMISSIONERS
SANTA ROSA COUNTY, FLORIDA

By: _____
Chairman

ATTEST:

_____
Clerk

Date: _____

BAPTIST OCCUPATIONAL MEDICAL CLINIC

By: _____
Ramon Ryan, MD as Director

WITNESSES:

Date: _____

_____

_____

8

ADMINISTRATION RFP EVALUATION CRITERIA
SANTA ROSA COUNTY 2010 CDBG NEIGHBORHOOD REVITALIZATION PROJECT

Evaluation Factors	Points Available		Names of Firms: Fox	Jessica Posey	JPA
Successful Florida Small Cities CDBG Experience	15		15	5	15
Management and Staffing: experience, capacity and availability	10		9	5	10
Work Management Plan	10		9	8	10
Abiity to devote the needed time to the project based on current workload	10		6	8	8
Proposed Fee	5		5	3	4
Certified MBE or WBE Business	5		0	0	5
TOTAL POINTS:	55		44	29	52

DIRECTIONS: Score each firm in each category. Firm with the highest number of total points is your 1st selection.

Firm with the second highest number of points is your second selection and so forth.

Firm with the most overall first selections is ranked highest.

First Selection Jones-Phillips

Second Selection Fox

Third Selection Jessica Posey

Evaluator's Name: Sheila Harris

Signature: [signature]

Date: 09/14/2011

11

BID OPENING
September 13, 2011
Milton, Florida

Present: Procurement Officer; Budget Analyst II; and Michael Schmidt representing Santa Rosa County Engineering. The meeting took place at 10:00 a.m.

The purpose of the meeting was to open Request for Qualifications for Updated Master Plan-Peter Prince Field. Qualifications were received from the following:

RFQ-Updated Master Plan-Peter Prince Field:

1. Atkins North America, Inc.	Qualifications
2. Baskerville-Donovan, Inc.	Qualifications
3. Volkert, Inc.	Qualifications
4. The LPA Group Incorporated	Qualifications
5. Goodwyn, Mills and Cawood, Inc.	Qualifications
6. Garver, LLC	Qualifications
7. URS Corporation Southern	Qualifications
8. Hatch Mott MacDonald Florida, LLC	Qualifications

Department of Public Services

Santa Rosa County, Florida
6051 Old Bagdad Highway, Suite 202
Milton, Florida 32583
www.santarosa.fl.gov
Office: (850) 981-7040 Fax: (850) 623-1208

Tony Gomillion, Director

(12)

To: Santa Rosa County Board of County Commissioners

From: Sheryl Bracewell, Director, Emergency Management

Through: Tony Gomillion, Director, Public Services

Re: Advanced CERT Academy Subgrant

Date: September 22, 2011

RECOMMEND

The Board of County Commissioners accepts funding in the amount of $4,214.80 from the Florida Division of Emergency Management to participate in an Advanced CERT agreement and authorizes the Chairman to sign all related documents. There is no match requirement.

BACKGROUND

The purpose of the subgrant is to provide funding for the enhancement of the Advanced CERT program through the State Homeland Security Grant Program of the Office of Domestic Preparedness. These funds will cover the costs of conducting an Advanced CERT training exercise including related overtime, supplies and course fees.

COMPLETION

Copies of the agreement have been routed to the county attorney for review and for the Chairman's signature. The project will be managed by DEM staff.

SANTA ROSA COUNTY
BOARD OF COMMISSIONERS

Santa Rosa Administrative Offices
6495 Caroline Street, Suite M
Milton, Florida 32570-4592

JIM WILLIAMSON, District 1
ROBERT A. "BOB" COLE, District 2
W. D. "DON" SALTER, District 3
JIM MELVIN, District 4
R. LANE LYNCHARD, District 5

HUNTER WALKER, County Administrator
ANGELA J. JONES, County Attorney
JOEL D. HANIFORD, OMB Director

13

MEMORANDUM

TO: Hunter Walker

FROM: Angie Jones

CC:

DATE: September 13, 2011

RE: Cost Recovery Policy

Recently, a tremendous increase in public records requests has taken a great toll on our information technology and labor resources. The nature and volume of requests and a need for legal review of certain documents and files, combined with duplicating and other material costs, at times places a significant burden on county resources. The State of Florida, other counties, school boards and similar entities have recently adopted cost recovery policies related to these requests, and Santa Rosa may wish to adopt its own policy. A suggestion, based on the State's policy, is as follows:

Cost Recovery Charges

Estimates:

Upon receiving requests for public records, the county will provide an itemized estimate to the person initiating the request. The estimate will include the hours required, the estimated service charge for extensive labor, and actual duplicating or other material costs.

If upon receiving an initial estimate of charges a request is changed or otherwise limited in scope (limiting individuals or agency divisions, for example), the person initiating the request will be provided with a new estimate of charges.

Material Costs:

In addition to paying the county's current established charge for paper copies, DVD's, CD's, audio tapes and similar materials costs, the requestor will pay the actual cost of reproducing oversized or unusual documents. The requestor will also pay the actual cost of packaging and postage, if such charges are incurred.

Special Service Charge:

A special service charge will be warranted if the nature or volume of the public records requested to be inspected or copied requires more than 30 minutes of county resources or if the nature or volume of public records requested to be inspected or copied is such as to require extensive use of information technology resources or extensive clerical or supervisory assistance by personnel. Clerical or supervisory assistance includes searching for and or locating the requested record, reviewing for statutorily exempt information, deletion of statutorily exempt information, and preparing, copying, and re-filing of the request record.

The special service charge is in addition to the materials cost.

The special service charge will be no greater than the hourly rate, including benefits, of the lowest paid personnel capable of providing the service.

In those cases where legal review is necessary, the charge will be that of the county attorney's salary and benefits, calculated as an hourly rate.

Collecting Recovered Costs:

Payment, based on the estimated costs and charges, will be collected before documents are copied, reviewed, redacted, or otherwise processed for release.

If the actual costs incurred are less than such payment as estimated, the overpayment will be refunded to the requestor. The requestor will be required to remit additional monies upon release of the documents to pay for any costs in excess of the estimate.

In the event the requestor fails to remit additional monies to cover costs in excess of the deposit, the requested public records will not be released.

Reducing Costs and Limiting Charges

Labor costs can be reduced significantly if requests include keywords as opposed to "all documents or emails." Similarly, narrowing a request to certain individuals or topics can greatly reduce the use of extensive labor. The county will assist requestors in narrowing searches and reduce unnecessary or duplicative costs.

If the cost for providing paper or electronic copies of records is less than $5.00, including postage and special service charges, the records will be provided at no charge to the requestor.

SANTA ROSA COUNTY
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HUNTER WALKER, County Administrator
ANGELA J. JONES, County Attorney
JOEL D. HANIFORD, OMB Director

14, 15 + 16

MEMORANDUM

TO: BOARD OF COUNTY COMMISSIONERS

CC: HUNTER WALKER

FROM: ANGIE JONES

DATE: September 15, 2011

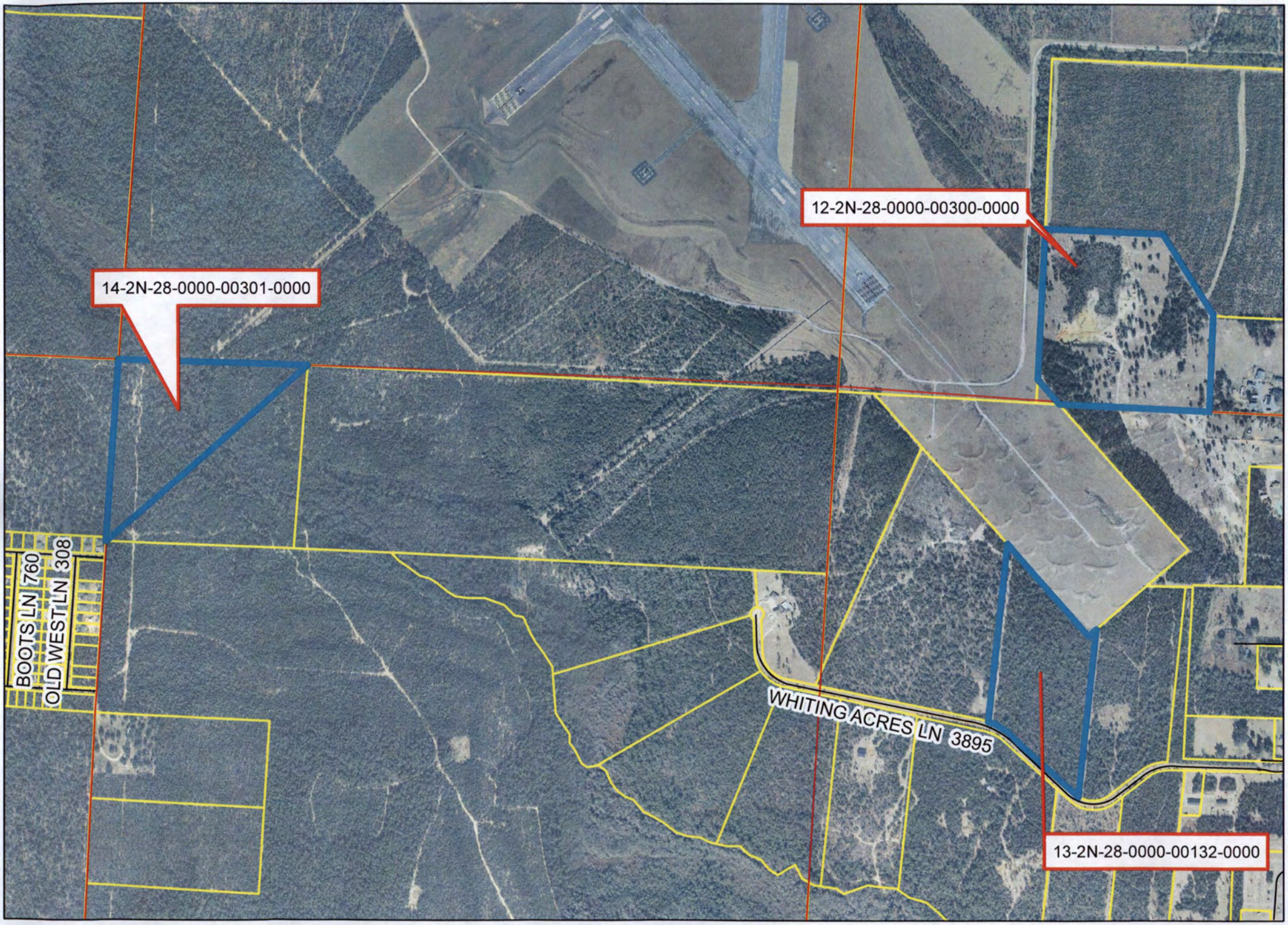
RE: ACQUISTION OF EITHER DEVELOPMENT RIGHTS EASEMENTS OR FEE SIMPLE ACQUISTION OF PARCELS ADJACENT TO WHITING FIELD

Together with the Navy, we have continued to work with several property owners regarding acquisition of easements or fee simple title to properties near Whiting Field. I submit the following projects for your consideration:

1. Terry Sowell and Natalie Michelle Sowell are agreeable to selling a restrictive easement over a parcel of property adjacent to Whiting Field (36.708 acres, parcel id no. 12-2N-28-0000-00300-0000, map attached). The appraised value of the easement is $118,000. The county will acquire the restrictive easement using funds from its Defense Infrastructure Grant (no other county funds to be expended). The county will then transfer the easement to the Navy, at which time the Navy will reimburse the county 75% of the acquisition price.

2. Cecil E. Taylor and Shirley M. Taylor are agreeable to selling a restrictive easement over a parcel of property adjacent to Whiting Field (21 acres, parcel id no. 13-2N-28-0000-00132-0000, map attached). The appraised value of the easement is $94,000. The county will acquire the restrictive easement using funds from its Defense Infrastructure Grant (no other county funds to be expended). The county will then transfer the easement to the Navy, at which time the Navy will reimburse the county 75% of the acquisition price. The easement will permit construction of one house on the parcel.

3. Mickey Fay Canter is agreeable to selling her parcel outright (fee simple, 20 acres, parcel id no. 14-2N-28-0000-00301-0000, map attached). The appraised value of the property is $110,000. The county will acquire property using funds from its Defense Infrastructure Grant (no other county funds to be expended). The county will then convey an easement to the Navy, at which time the Navy will reimburse the county 75% of the value of the easement, which has been appraised to be worth $65,000.



ACQUISTION OF EITHER DEVELOPMENT RIGHTS EASEMENTS OR FEE SIMPLE
ACQUISTION OF PARCELS ADJACENT TO WHITING FIELD

0 390 780 Feet

N W E S

Santa Rosa County
Development Services

Beckie Cato, AICP
Planning and Zoning Director

Tony Gomillion
Public Service Director

John T. "Tim" Tolbert
Building and Fire Official

17

MEMORANDUM

TO: Board of County Commissioners

FROM: Beckie Cato
Planning Director

DATE: September 13, 2011

RE: Appeal: Bagdad Architectural Advisory Board Application # 2011-BHAAB-003

RECOMMENDATION

That the Board consider an appeal of a Bagdad Architectural Advisory Board decision submitted by Ms. Julia Brown.

BACKGROUND

At their June 22, 2011 meeting, the Bagdad Architectural Advisory Board denied application # 2011-BHAAB-003, submitted by Ms. Julia Brown. Ms. Brown appealed that decision to the Board of County Commissioners.

At your meeting on July 25th, you sent the case back to the Architectural Advisory Board. That board met again with Ms. Brown and they were able to arrive at agreeable architectural changes with the exception of the brick façade.

Ms. Brown is now appealing the Architectural Advisory Board's decision relative to the façade.

Hunter

18a

NOTICE OF PUBLIC HEARING

WHEREAS, Jerry Wilson, has petitioned to vacate, abandon, discontinue and renounce any interest and right of the public in and to the following described property to wit:

> Commence at an existing 4 inch square concrete monument (no identification) at the Southwest corner of Block H, Floridatown Subdivision, being a subdivision of a portion of Section 23, Township 1 North, Range 29 West, Santa Rosa County, Florida, according to the plat filed in Deed Book A-4 at page 142 of the public records of Santa Rosa County, Florida; thence North 03 degrees 29 minutes 50 seconds East along the West line of Block H a distance of 100.00 feet to the Northwest corner of Lot 5, Block H of said subdivision; thence depart said West line South 86 degrees 29 minutes 55 seconds East along the North line of said Lot 5 150.00 feet to an existing 4 inch square concrete monument (no identification) for the Point of Beginning; thence depart the North line of said Lot 5 North 00 degrees 29 minutes 42 seconds East a distance of 258.93 feet to an existing capped iron rod (No.7092), said point being the Southwest corner of property described in Official Records Book 540 page 823 of the public records of said county; thence South 86 degrees 43 minutes 09 seconds East along the South line along the South line and an extension thereof of said Official Records Book 540 page 823 a distance of 459.61 feet to the Southeast corner of property described as Parcel A of Official Records Book 560, page 696, of the public records of said county, said point also being on the West line of property described in Official Records Book 550 page 528 of the public records of said county; thence South 03 degrees 28 minutes 56 seconds West along the West line of said Official Records Book 550 page 528 a distance of 89.51 feet to a half inch iron rod (no identification), said point also being the Southwest corner of the property described in said Official Records Book 550 page 528; thence depart the West line and along the South line of said Official Records Book 550 page 528 South 86 degrees 54 minutes 22 seconds East a distance of 73.29 feet to a half inch iron rod (no identification), said point also being the Southeast corner of property described in Official Records Book 550 page 528; thence depart said South line South 16 degrees 09 minutes 03 seconds West a distance of 176.02 feet to an existing capped iron pipe (L.B. No.5170), said point also being the Northeast corner of the aforementioned Lot 5 Block H; thence North 86 degrees 29 minutes 55 seconds West along the North line of said Lot 5 a distance of 494.45 feet to the Point of Beginning.

AND WHEREAS, a time and date has been established for a public hearing for the Board of County Commissioners to consider the advisability of exercising its authority pursuant to Chapter 336 of the general statutes of Florida to vacate, abandon, discontinue, renounce and disclaim any right or interest of the public in and to the above described property.

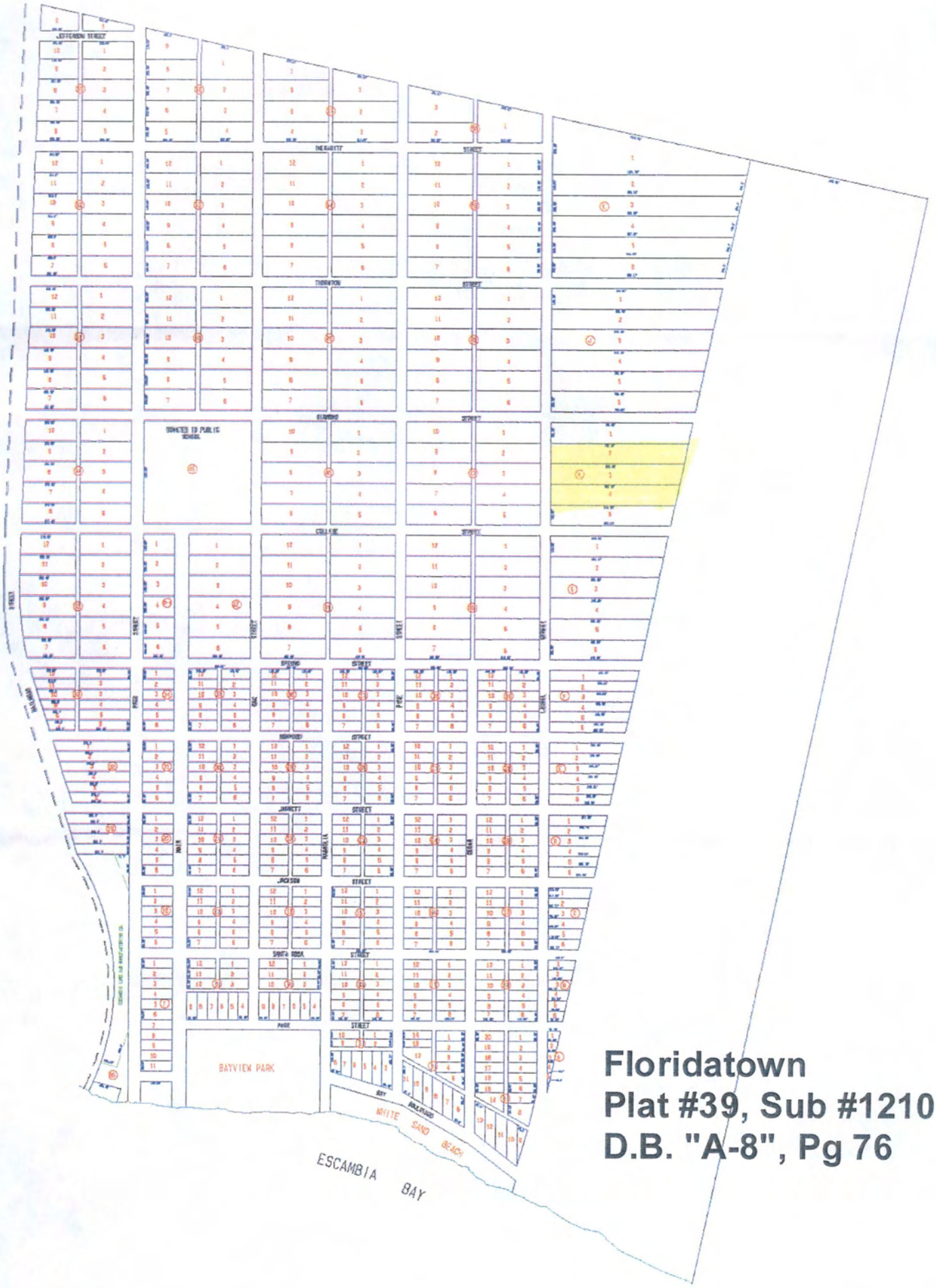
NOW THEREFORE, all interested persons and the public generally are directed that a public hearing upon the above mentioned Petition, shall be held by the Board of County Commissioners of Santa Rosa County, Florida, in the Commissioners Meeting Room in the Santa Rosa County Administrative Center located at 6495 Caroline Street, Milton, Florida on the 22nd day of September, 2011, at the hour of 9:30 a.m. cst/cdst, or as soon thereafter as the

matter can be considered.

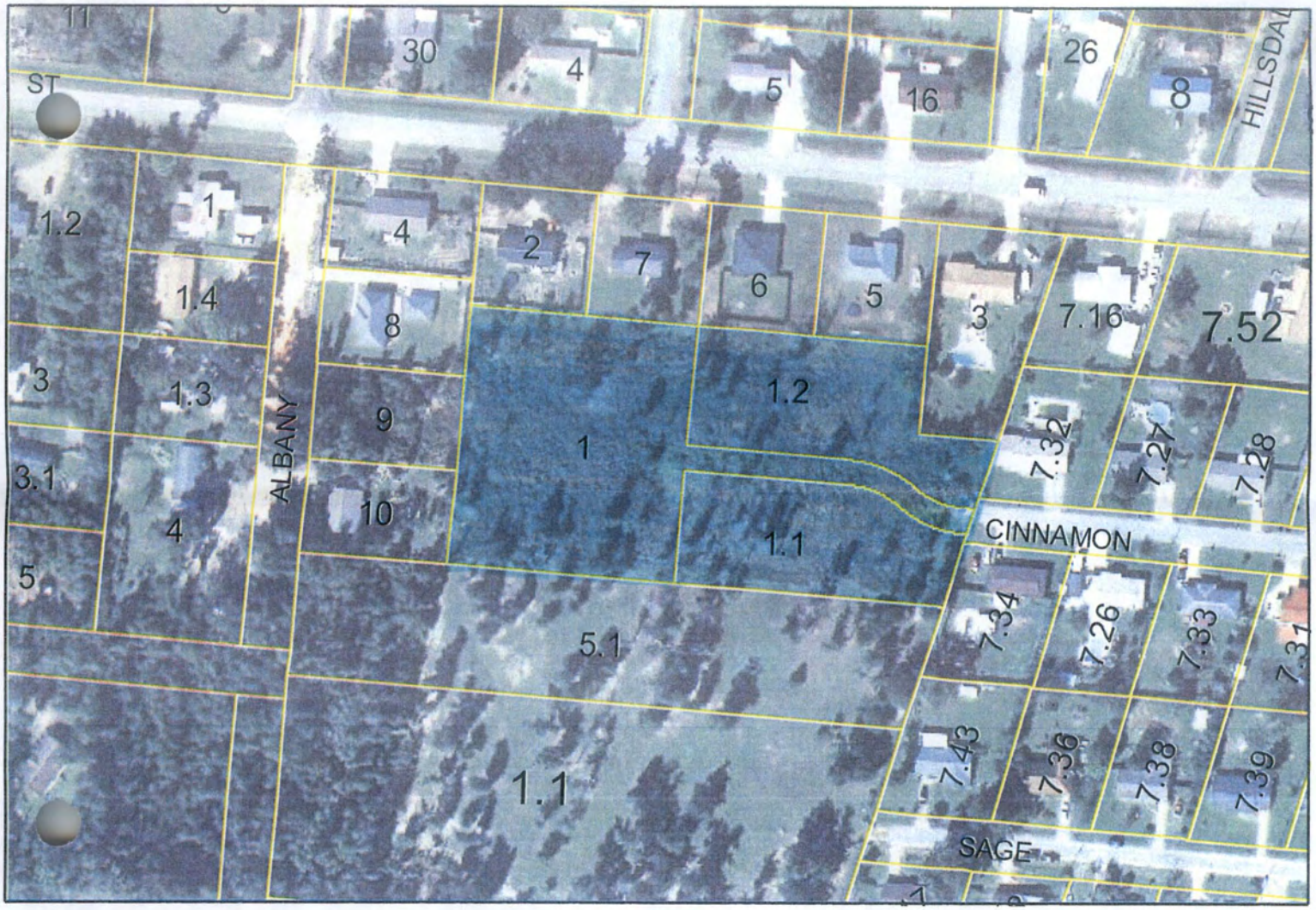
All interested parties should take notice that if they decide to appeal any decision made by the Board of County Commissioners with respect to any matter coming before said Board at said meeting, it is their individual responsibility to insure that a record of proceedings they are appealing exists and for such purpose they will need to insure that a verbatim record of the proceedings is made, which record shall include the testimony and the evidence upon which their appeal is to be based. Interested parties may appear at the meeting and be heard with respect to this matter.

When this portion of a plat is vacated, it will go on the tax roll and the owner/owners will be required to pay taxes on it.

If you wish to comment on the matter and are unable to attend the meeting, you may register your comments in writing to Santa Rosa County, Administrative Services Department, 6495 Caroline Street, Suite J, Milton, Florida 32570, Attention: Tammy Simmons. They will be considered just the same as if you were present. If you have questions, you may direct them in writing to the above address or call Rebecca Welch at (850) 983-1940.



Floridatown
Plat #39, Sub #1210
D.B. "A-8", Pg 76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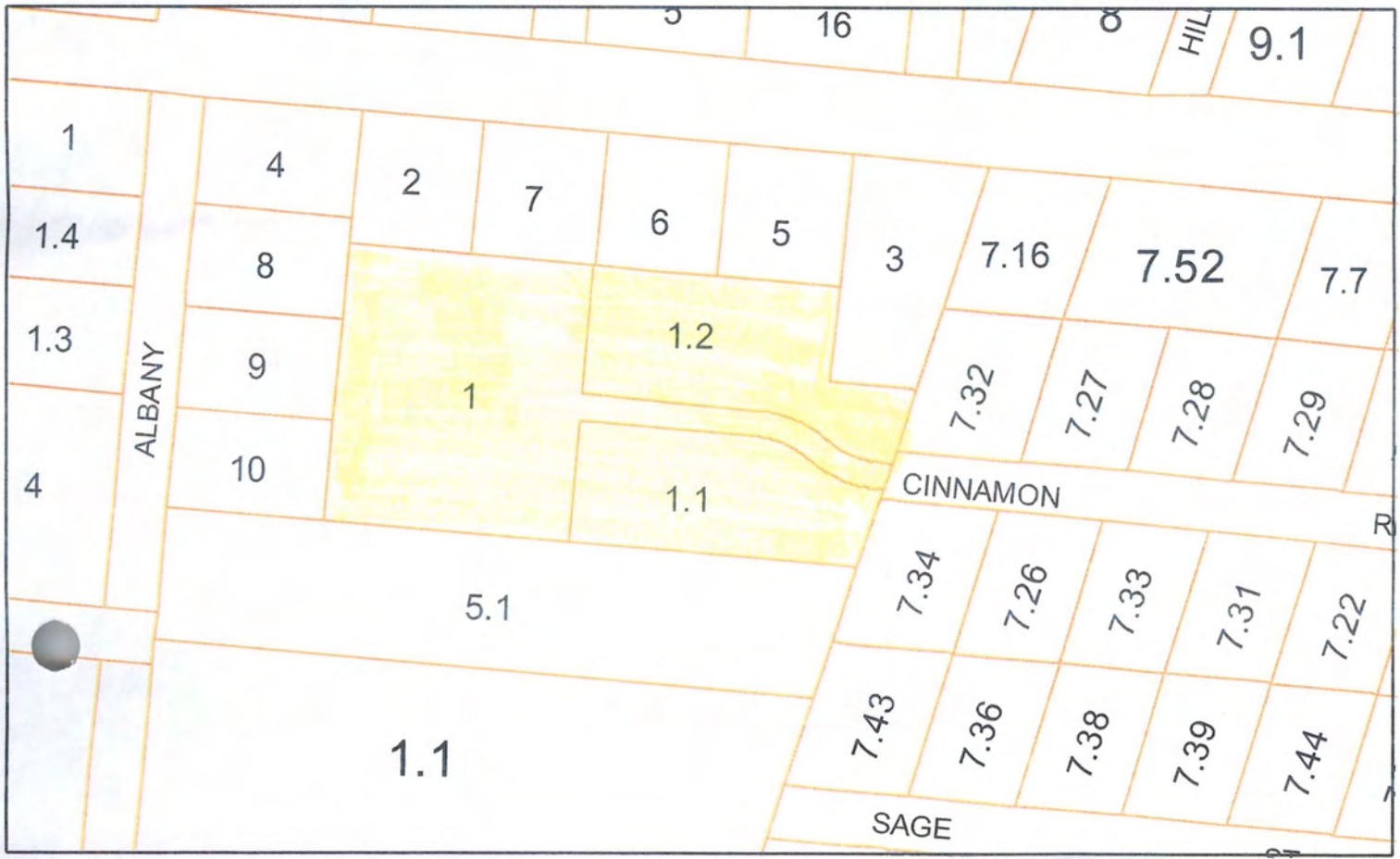
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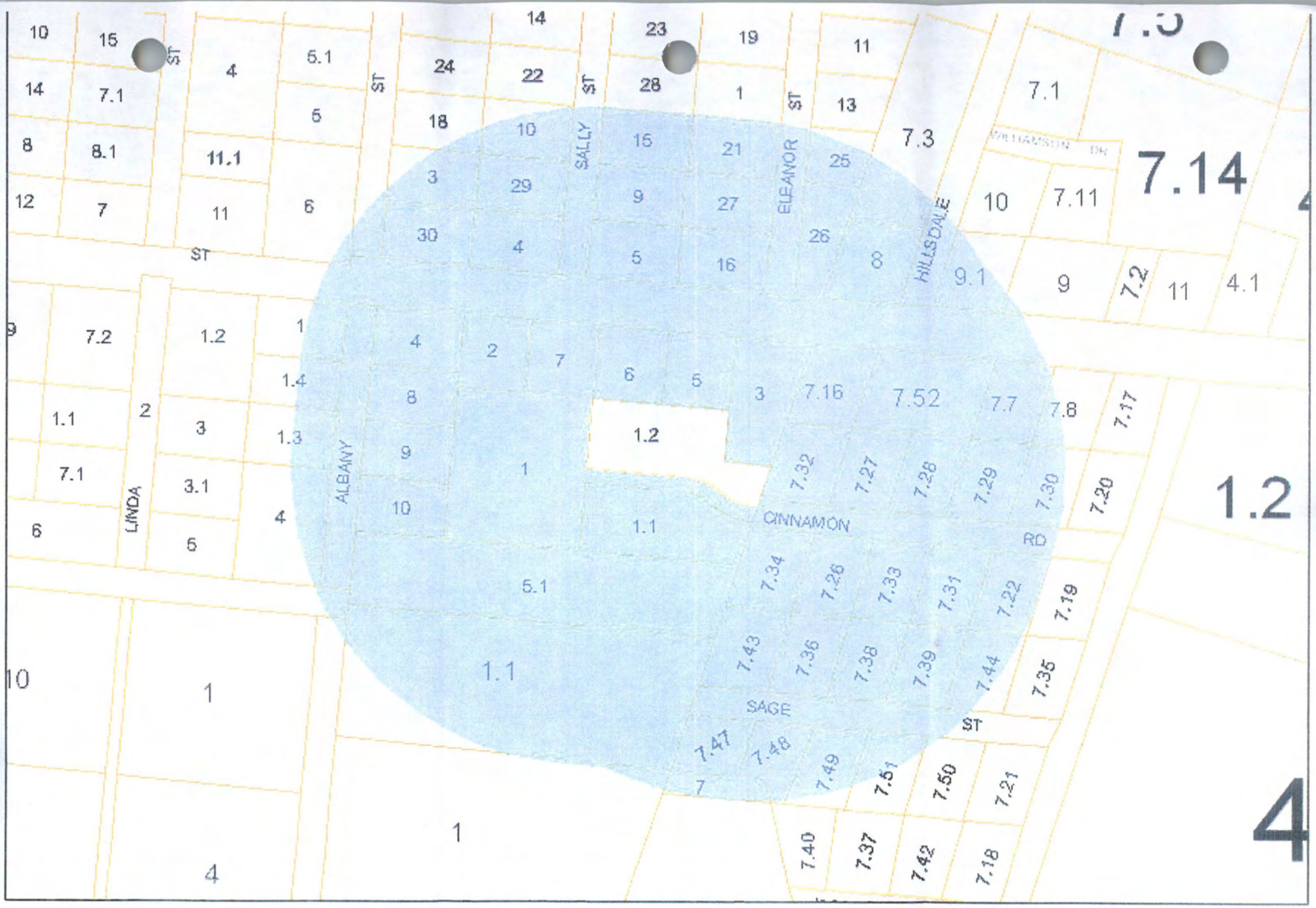


500' affective buffer

N W E S

0 87.5 175 350 525 700 Feet

Santa Rosa County
Development Services

Beckie Cato, AICP
Planning and Zoning Director

Tony Gomillion
Public Service Director

John T. "Tim" Tolbert
Building and Fire Official

18b

MEMORANDUM

TO: Board of County Commissioners

FROM: Beckie Cato, Director
Planning & Zoning

DATE: September 13, 2011

RE: Public hearing to consider changes to, or removal of, Town Center-1 and Town Center-2 Zoning Districts and to consider any further changes to the Heart of Navarre Overlay District

RECOMMENDATION

That the Board conduct a public hearing to consider changes to, or removal of, the TC-1 and TC-2 zoning districts and to consider any further changes to the Heart of Navarre Overlay District.

BACKGROUND

As part of the implementation of the Navarre Town Center Plan, the County created and adopted the TC-1 and TC-2 zoning districts as shown on the enclosed map. These districts allow for a mix of commercial and residential development and encourage development with typical town center characteristics. In addition, the County adopted the Heart of Navarre Overlay District which was approved for changes at public hearings in August. This meeting has been advertized to allow consideration of additional changes to the overlay district if necessary.

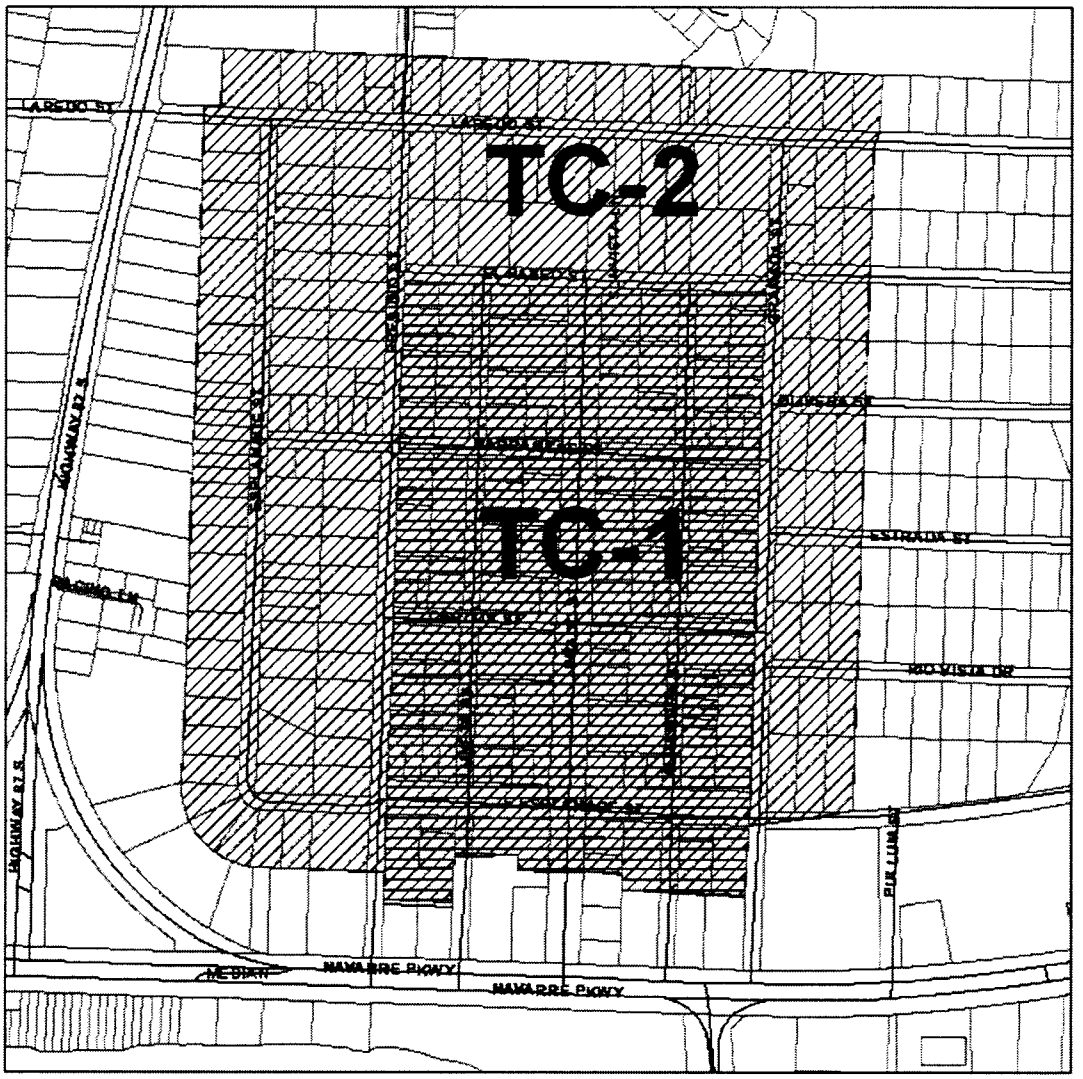
The area zoned TC-1 had a previous zoning designation of Highway Commercial. The zoning map was amended to TC-1 in November of 2005. The area zoned TC-2 had previous zoning designations of Single Family Residential (R-1) and Medium Density Mixed Residential (R-2M). The zoning map was amended to TC-2 in February of 2007.

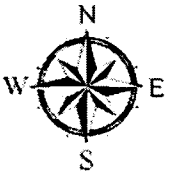
At their meeting on September 8th, the Zoning Board approved the following recommendations:

1) Revert the deed restricted properties within Navarre Beach 1st addition subdivision, properties east of Granada back to R1, Single Family Residential Zoning.

2) Remove Land Development Code Articles 6.05.23.C "Development Guidelines for TC-1 and TC-2 Districts" and 6.05.23.D which requires review by the Architectural Review Board.

Town Center Zoning Districts





6.05.23 - Town Center District

A. General: This district is designed for the designated Town Center Area of Navarre. That area is generally described as north of US98, Laredo Street and south, east of SR87 and Granada Street and west. This district is intended to encourage pedestrian traffic, but shall allow for vehicles on all public roadways.

The district shall be characterized by slow moving vehicular traffic, lively pedestrian walkways, small-scale commercial development and varied architecture. The district is intended to function as the core town center for the Navarre Community. Public and private use areas shall be provided for within the district.

B. District Regulations

TC-1 Town Center Core Zoning District: This district shall be a mixed use commercial and residential district. The core area of the Town Center shall generally include that area bordered by Esplanade on the south, El Paseo on the north, Alhambra on the east and Luneta on the west.

a. The following uses shall not be permitted in the TC-1 district:

1) Industrial uses
2) Drive-through restaurants
3) Storage uses
4) Auto sales or repair
5) Pawn shops
6) Gas stations

No use deemed to be outside the character of the district shall be permitted.

b. The first floor of all developments in the TC-1 district shall be uses that generate high levels of pedestrian traffic such as retail or restaurant. Active service uses such as hair salons shall be allowed on the first floor, but no passive office uses shall be permitted. Office uses, retail, and residential loft-style uses shall be permitted on the second floor.

c. Density: Residential density within the TC-1 district shall be no more than ten (10) units per acre.

d. Setbacks: There shall be no required setbacks in the Town Center. Development is encouraged to build to front and side property lines. Vehicular alleyways to rear-of-building parking shall be considered only when no other connection exists on the affected street. Vehicular alleyway connections to Prado and Esplanade shall not be permitted.

e. No buffers will be required between uses within the Town Center District. For purposes of applying Landscape Buffers (7.01.05) between development in the Town Center and adjacent districts and uses, the TC-1 zoning district shall be considered a

Residential Class II Use.

TC-2 Town Center Outer Zoning District: This area includes those areas of the Town Center District outside of the TC-1 District. This district shall be a mixed use residential and commercial district.

a. Uses: The following uses shall not be permitted in the TC-2 district:

1) Industrial uses
2) Drive-through restaurants
3) Storage uses
4) Auto sales or repair
5) Pawn shops
6) Gas stations

No use deemed to be outside the character of the district shall be permitted.

b. Office, restaurant, retail, service and residential and similar uses are allowed.

c. Density: Residential density within the TC-2 district shall be no more than ten (10) units per acre.

d. Setbacks: There shall be no required setbacks in the Town Center. Development is encouraged to build to front and side property lines. Vehicular alleyways to rear-of-building parking shall be considered only when no other connection exists on the affected street.

e. No buffers will be required between uses within the Town Center District. For purposes of applying Landscape Buffers (7.01.05) between development in the Town Center and adjacent districts and uses, the TC-2 zoning district shall be considered a Residential Class II Use.

C. Development Guidelines for TC-1 and TC-2 Districts

Architectural Standards

a. Approved Architectural Styles: The following architectural styles are permitted for use in the Town Center District. Renderings of these styles are found in the Navarre Town Center Plan (2004) and are available from the Planning and Zoning Office.

1) Neoclassical- Center entrance with semicircular fanlight over front door; Gable pediment with a deep frieze and 2-story classical columns (Doric); vertical windows with diamond panes; porch balustrades of metal or wood; typically constructed of stucco or wood-siding with brick foundation/base.

2) Caribbean Vernacular- Cantilevered 2nd floor porch with wood balustrade and rectangular pillars, large roof overhang; exposed rafters and joists; vertical or

Bahamas-type shutters; typically constructed of wood siding or stucco.

3) Cracker- The modern term cracker refers to the unpretentious people and architecture found on farms and in rural communities still sprinkled throughout peninsular and panhandle communities of Florida. Cracker-style structures are wood frame with wide porches, steeply pitched roofs and log or wood clapboard siding.

4) Georgian- Center entrance with pilasters and pediment; vertical windows with multiple mullions (6 over 6); louvered shutters; hipped or side gable roofs of medium pitch, classical ornamentation including garlands, swags, dentils and bracketed cornices; typically constructed of brick, stucco or wood siding. This style shall be allowed in the TC-2 district only.

5) French Colonial- Stucco-sided homes with expansive two-story porches and narrow wooden pillars tucked under the roofline, double pitched roof with symmetrically placed chimneys. The porch was an important passageway because traditional French Colonial homes did not have interior halls.

6) Bungalow- Regular, rectangular floor plan, with the narrow side facing the street, typically one story, gable main roof over gable porch roof, simple ornamentation, exposed structural elements, knee braces, battered porch piers, tapered chimneys.

7) Queen Anne (also known as Victorian)- More formal, Victorian-style structure, steeply pitched, multi-gabled roof, front facing gable, wrap-around porch, paired Doric columns, turned wood balustrades, differing wall textures, towers are typical but not imperative. This style shall be allowed in the TC-2 district only.

8) Masonry Vernacular- Two story masonry building with wood framed shopfronts on first story and balcony above (wrought iron); columns or brackets holding up canopies; decorative brick detailing at roof line.

b. No metal, vinyl or aluminum siding or exposed cinder block shall be permitted in the Town Center

c. Fences: Fences should be lower in the front than in the rear of the structure. In addition, the following shall be required:

1) No chain link shall be permitted.
2) Fence shall be in the same style as the main structure.
3) Wrought iron or aluminum "look-alike" may be allowed.
4) Hedges may function as fences.

d. Foundations: both on and off grade shall be allowed, off-grade shall be cosmetically concealed.

e. Columns shall be proportionate to the structure and can be constructed of the same materials as fences.

f. Porches, balconies, towers, cupolas and widows walks are strongly encouraged when appropriate to the architectural style.

g. The roof shall be consistent with the architectural.

1) No flat roofs shall be permitted without parapet. The parapet shall feature three dimension cornice treatment. Parapet walls shall be designed and constructed in a manner to appear as a solid, three dimensional form rather than a veneer.

2) Metal Roofing:

(a.) 5V Crimp or standing seam only shall be permitted.

(b.) The color of a metal roof shall conform to the color requirements of this section and shall match the architectural style of the building.

h. Doors: Combination metal and glass strorefronts shall not be permitted unless a documented characteristic of the chosen architectural style. Flush doors shall not be allowed.

i. Windows

1) No full glass front allowed.

2) No vinyl windows shall be permitted.

3) Windows shall be consistent with the architectural style.

j. Outbuildings shall be constructed in the same style as the primary structure.

k. Shutters, if used, shall be operable and sized for their opening.

l. Paint Colors shall be consistent with the Architectural Style. The Architectural Review Board shall adopt historic paint palettes from different manufacturers for use in the Town Center District and examples will be available at the Planning and Zoning Office. The manufacturer of the paint shall not be dictated. These shall be the only colors allowed. Applicants may petition the Architectural Review Board for permission to use other colors.

Parking: No dirt or gravel parking shall be allowed. Permeable pavement is allowed and encouraged in the Town Center District.

Mechanical units & utility connections shall be screened and located on the side or in the rear of the structure. Sites and architecture shall be designed to accommodate off main street

deliveries, to locate all waste receptacles in the rear and to slow traffic.

Landscaping: All developers/owners/tenants shall be assessed a fee in order to maintain landscaping along the streets and sidewalks of the District.

Building Height

a. A building height to street width ratio of 1:2 shall be used to control height of all structures within the District.

b. A 10% encroachment above the permitted building height shall be allowed for decorative architectural elements.

Building Composition, Mass and Façade

a. Building mass should reinforce the definition and importance of the street. The building façades should read as a continuous street wall. Structures shall conform to the build-to lines outline in the setbacks section above.

b. Building mass should be articulated to reflect a human scale both horizontally and vertically. Elements reducing the perceived building mass can include, but are not limited to articulated façades corner elements, inset windows, highlighted entry features and prominent cornices and rooflines. However, building architecture shall conform to the architectural styles described above. In order to reduce the perceived building mass:

    1) Monotonous building elevations shall be avoided through the use of façade articulation, building angles, eaves, parapets and window and door placement.

    2) A façade greater than 100 feet in length, measured horizontally, shall incorporate wall plane projections or recesses having a depth of at least 3% of the length of the façade and extending at least 20% of the length of the façade. Architecturally integrated awnings and canopies may be counted toward façade articulation.

    3) Building forms shall be articulated as an expression of the building use. As an example, the various uses in a mixed use building should be apparent through the pattern of scale of entries and windows, and through building elements such as arcades, awnings and balconies.

c. Structures on Esplanade and Prado Streets shall have entries directly accessible and visible from those streets.

d. Building façades shall have a consistent design on all sides and should animate the street, providing visual interest to passers-by.

Outdoor display areas shall be directly adjacent to the building, extending no more than four

(4) feet. Café seating shall not be considered a display area. In addition:

a. The total maximum height of an outdoor merchandise display shall be 12 feet.

b. Wares may only be displayed during business hours.

c. Displays shall not block emergency lanes, sight distance, handicapped access, doorways, pedestrian walkways etc.

d. Displays shall not encroach on permitted parking areas.

e. Displays shall be permitted on hardscape only (not in landscaped areas).

f. Displays may have one sign describing the items and price. This sign may be no larger than the display. No lighting of the display shall be permitted.

g. Displays are not permitted on vacant property.

h. Displays with itinerant vendor or tent permits are excepted.

i. The merchandise to be sold must be directly related to the retail establishment or be decorative items that relate to or complement the business.

Lighting

a. Lighting styles on public rights of way shall be uniform to create an overall look.

b. All site plans for commercial or mutli-family developments shall require a review of all exterior lighting, including landscape lighting.

c. Light Trespass- The maximum illumination at five feet inside an adjoining single-family residential parcel from an artificial light source is 0.50 footcandles.

d. Parking Lot Lighting:

1) All lighting in parking lots shall be direct lighting (downlighting). Gas lamps are excepted.

2) All light fixtures shall be full cut off fixtures where the element is recessed in the fixture with a flat lens. Gas lamps are excepted.

3) Mounting heights of lighting fixtures shall not exceed 20 feet.

e. Building Lighting:

1) All lighting attached to a structure shall be direct lighting. Gas lamps are excepted.

2) All wall pack fixtures shall be full cut off fixtures where the element is recessed in the fixture with a horizontal flat lens.

f. Lighting of Walkways/Bikeways and Parks: When special lighting is to be provided for walkways, bikeways or parks, the following requirements shall apply.

1) The walkway, pathway or ground area shall be illuminated to a level of no more than 0.5 footcandles.

2) The vertical illumination levels at a height of five (5) feet above grade shall be no more than 0.5 footcandles.

3) Lighting fixtures shall be designed to direct light downward.

g. Wherever practicable, lighting installations shall include timers, dimmers and/or sensors to reduce overall energy consumption and eliminate unneeded lighting.

Signage

Signage shall be consistent with the requirements of Article 8, except as specified below.

a. No on premise (freestanding) signs shall be permitted.

b. No neon, flashing or animated signs allowed.

c. Sign construction shall be compatible with the Architectural Style in terms of both construction materials and design.

d. No temporary or portable signs shall be permitted; menu boards are excepted. These boards should not impede pedestrian or vehicular traffic and should not cause any safety hazard. Menu Boards shall be no more than 32 inches in height and no more than 24 inches wide.

e. No freestanding signs, arcade, façade or freestanding signs, shall be internally illuminated, but backlighting of letters may be allowed.

f. Wall signage shall be limited to 5% of the building frontage, not to exceed 24 square feet. This will not apply to businesses fronting US98.

g. The only electronic message boards allowed in the Town Center shall be Time and Temperature signs.

h. Building owners will be required to take down signs if there is not a business occupying the space

i. No flagging or pennants will be allowed except for civic events and grand openings. Grand openings shall be limited to 30 days.

j. No billboards shall be permitted in the Town Center

Streetscapes in the Town Center District shall be designed as follows:

a. Two 11 foot lanes with a minimum of 10 foot wide parallel parking and a center median if applicable.

b. Twelve foot wide landscape strips between parallel parking and the sidewalk.

c. Café seating will be allowed.

d. Sidewalks will be 18 feet wide on Prado & Esplanade and 12 feet wide on all other streets.

e. Administrative variances will be allowed for courtyards and additional seating if:

   1) The linear street frontage of the setback request, in aggregate with other requests and existing setback areas, does not exceed 33% of the total street frontage on the block,

   2) There exist no impedances that would restrict free flow of pedestrian traffic between the café seating and the edge of pavement or landscape strip, and

   3) There exist no other hazards to public safety.

f. Crosswalks will be accented in pavers and paver accents shall be in appropriate sections of the sidewalk.

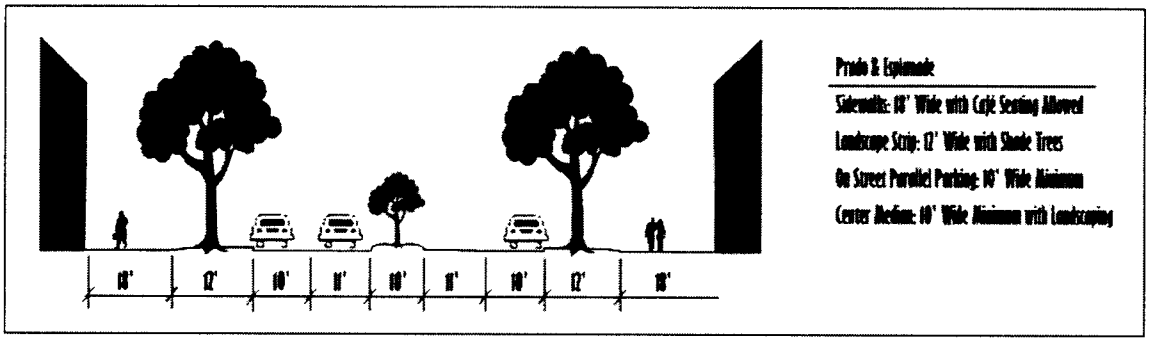
g. Benches should not be constructed of material that will rust, but of more indigenous materials such as cedar or cypress; their construction should be consistent with the chosen architectural styles and should contain no advertising.

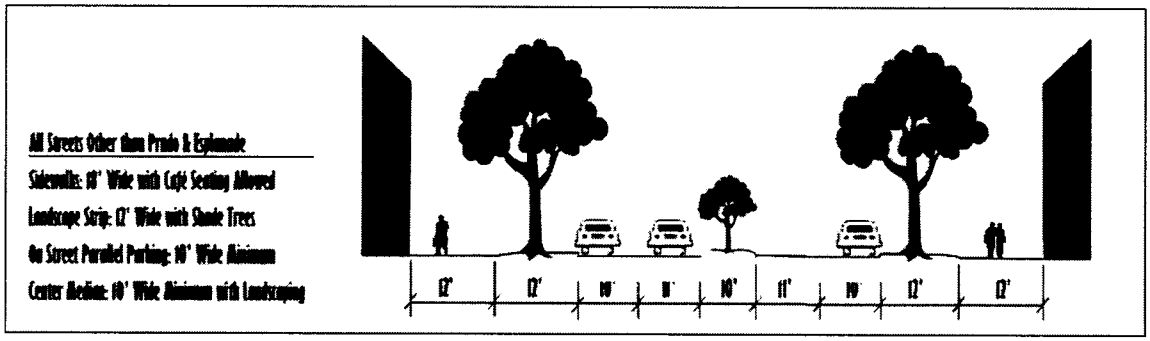
h. Alleyways should be narrower with no pedestrian amenities.

i. A consistent design element shall be incorporated in the streetscape design (in benches, pavers, planter boxes, street signs etc…). This element should reflect the nautical heritage of the area, but not be "beachy."

A depiction of the streetscape requirements appears on the below:

Navarre Town Center Plan
Streetscape Requirements in the Town Center District





Purpose of Streetscape Standards:

- Maintain Clear Street Edge
- Enhance the Street as an inviting place for pedestrians (windows, display cases, wall art, landscaping, required retail on first floor)
- Relate the Street to traditional buildings in the corridor
- Provide a sense of scale.

D. Any new development or redevelopment of existing sites within the TC-1 or TC-2 District shall be presented to the Navarre Architectural Review Board for review and approval prior to the issuance of any County Development Orders or Building Permits. The Architectural Review Board shall ensure adherence to the architectural and site design standards of this section.

Zoning District Created: Ord. 05-13; 6-6-05

SANTA ROSA COUNTY ENGINEERING
SANTA ROSA COUNTY, FLORIDA
6051 OLD BAGDAD HWY., STE. 300
MILTON, FLORIDA 32583
www.santarosa.fl.gov

Preliminary
Engineers Report
September 19, 2011

Roger A. Blaylock, P.E.
Santa Rosa County Engineer

This is a Preliminary check list:
The items listed below may be on the agenda for meeting of Board of County Commissioners of Santa Rosa County, Florida, for September 22, 2011 at 9:00 a.m. in Milton, Florida.

1. Discussion of RFQ for Peter Prince Airport Updated Master Plan. (Attachment A)

2. Discussion of Recycling RFP. (Attachment B)

3. Discussion of improvements to the East Spencerfield Road and U.S. 90 intersection. (Attachment C)

(850)981-7100 • (850)623-0135 • (850)939-1259 • FAX (850)983-2161

BID OPENING
September 13, 2011
Milton, Florida

Present: Procurement Officer; Budget Analyst II; and Michael Schmidt representing Santa Rosa County Engineering. The meeting took place at 10:00 a.m.

The purpose of the meeting was to open Request for Qualifications for Updated Master Plan-Peter Prince Field. Qualifications were received from the following:

RFQ-Updated Master Plan-Peter Prince Field:

1. Atkins North America, Inc.	Qualifications
2. Baskerville-Donovan, Inc.	Qualifications
3. Volkert, Inc.	Qualifications
4. The LPA Group Incorporated	Qualifications
5. Goodwyn, Mills and Cawood, Inc.	Qualifications
6. Garver, LLC	Qualifications
7. URS Corporation Southern	Qualifications
8. Hatch Mott MacDonald Florida, LLC	Qualifications

Request for Proposals
Recycling Services

Notice is hereby given that the Santa Rosa County Board of County Commissioners is calling for and requesting proposals for recycling services for Santa Rosa County, Florida.

All proposals must be in writing and delivered by hand, Fed Ex, or mail to the Santa Rosa County Procurement Department, 6495 Caroline Street, Suite G, Milton, Florida 32570, and must be received by 10:00 a.m., Orrin to add date 2011. The proposals will be publicly opened and read aloud at this time. Only proposals received by the afore-stated time and date will be considered. Proposals received after the time set for the opening will be rejected and returned unopened to the submitter. All proposals shall be sealed and clearly labeled, "**RFP- Recycling Services**." An original and eleven (11) copies of the proposal will be required with all copies having been signed by a company official with the power to bind the company in its proposal. All proposals must be completely responsive to the R.F.P. guidelines for consideration.

Specifications may be secured from Santa Rosa County Website (www.santarosa.fl.gov/bids), or at the Santa Rosa County Procurement Department at the above address. Telephone (850) 983-1870

Questions concerning this request shall be directed to the Santa Rosa County Environmental Manger, Jerrel Anderson, P.E. or Environmental Supervisor, Ronald Hixson at (850) 981-7135.

The Board of County Commissioners reserves the right to accept or reject any and all proposals in whole or in part, and to waive all informalities.

Santa Rosa County does not discriminate on the basis of race, color, national origin, sex, religion, age, or handicapped status in employment or provision of service.

By order of the Board of County Commissioners of Santa Rosa County, Florida

LEGAL NOTICE

One issue – Press Gazette – Orrin to fill in dates

Bill and proof to Santa Rosa County Procurement Department, 6495 Caroline Street, Milton, Florida, 32570, ATTN: Orrin L. Smith

Request for Proposals
Recycling Services

I. Background:

The intent of this Request for Proposals is to receive proposals relative to out-sourcing the Recycle Program for Santa Rosa County. This entails the collection, processing, and disposition of all recycle materials within Santa Rosa County. Currently there are two contracts for franchise areas within the County to deliver single stream materials to the Recycle Facility at Central Landfill. The scope of this proposal includes two possible options.

Option 1: Vendor provides collection, transportation, processing and marketing of all recyclable materials collected in Santa Rosa County from county provided drop boxes and single stream materials collected in the franchise areas, to a point of processing, in or outside of Santa Rosa County.

Option 2: Santa Rosa County provides for transportation of recyclables from the specified drop sites to the Recycle Facility at Central Landfill. The vendor provides processing and marketing along with additional transportation if required, of recyclable materials collected in Santa Rosa County from county provided drop boxes and single stream materials collected in the franchise areas.

II. Definitions:

A. Drop Box - Any container regardless of size or configuration used for the collection of recyclable materials (reciprocal with "recycle container").
B. Drop Site - Any location within Santa Rosa County, established by the Board of County Commissioners, to allow residents without curbside recycling to deposit recyclable materials.
C. Point of Processing - Any facility, transfer station or other facility used to collect, transport or process recyclable materials either inside or outside of Santa Rosa County Florida
D. Santa Rosa Recycling System - A system or means to collect recyclable materials in Santa Rosa County Florida and includes:
    - Individual drop boxes, regardless of size or box configuration used for the collection of recyclable materials.
    - Wheeled or un-wheeled containers, of any size, provided to residents for the collection of recyclable materials curbside.
E. Official Board Markets (*"The Yellow Sheet"*) - a weekly periodical filled with news and prices of recyclable commodities.
F. Vendor – Reciprocal for "Proposer" or applicant submitting a bid

III. Collection, Processing, Volume & Terms:

Collection of recycling materials includes collecting recycle materials from 19 drop sites located throughout the County. Please see attachments 1 and 2 for specific locations along with the current number drop boxes in use. When generating a proposal, it is not a requirement to use the same number of containers currently employed by the County. However, when programming the number of containers per drop site, a basic program requirement is to provide available material space on a continuous basis. While the number of containers can fluctuate, the sites should remain consistent. The bid should be

based on all 19 sites and be based on the most current stock prices on the Yellow Sheet of the Official Board Markets.

Processing:
Processing of materials includes recyclables received from the drop sites, as well as, materials brought to the SRC Recycle Facility. Currently there are two franchise areas required to bring materials to the SRC Recycle Facility. Santa Rosa County will entertain proposals which consider leasing the existing Recycle Facilities to include balers and sorting lines, located at Central Landfill, along with approximately 55 recycle containers. Additionally, the sale of recycle equipment, to include container trucks and skid steers, is to be considered part of this proposal. Please see attachment number 3 for a complete list of equipment for lease or sale.

Volume:
The existing materials flow rate based on historical data for the previous three years is approximately 800,000 pounds per month, gross. Within fiscal year 2011, the materials processed include the following typical distribution:

Scrap Metal & Steel Cans:	11%
Aluminum Cans:	1%
Mixed Paper:	39%
Cardboard:	29%
Office Paper:	14%
Plastic:	5%
Glass:	1%

Based on the same three year period, the unusable material (garbage) flow rate is approximately 18%.

Terms:
A bid sheet is attached for stating proposal revenues to Santa Rosa County for the requested recycling services. Vendors must submit proposals for BOTH Option 1 and Option 2 to be considered. Failure to supply a value for both items will render the proposal nonresponsive. The term of this proposal is five years with the options for negotiating two - three year renewals periods available.

All non-recyclables or residual material, originating in recyclable material collected by the Santa Rosa Recycling System will be accepted at the Santa Rosa County's Central Landfill at NO TIP. For both option 1 and option 2, the selected vendor will be responsible for the transportation of non-recyclables and other residuals generated from the processing of recyclables collected in Santa Rosa County to the Santa Rosa County Landfill for disposal. If the proposer chooses not to return the non-recyclables or other residuals generated from processing of recyclables collected to Central Landfill, disposal and all associated cost are the responsibility of the vendor and are NOT reimbursable or payable by Santa Rosa County.

It is the intent of Santa Rosa County to reserve an area within the Recycle Facility for continued operation of glass recycling and electronics processing. Areas of the recycle facility available for lease are negotiable.

Hours of operation at the Landfill are 6:30 am to 5:00 pm, Monday – Saturday. In the event of the awarded company requiring use of the existing recycle facilities at Central Landfill, they will be made available on a continuous basis.

IV. Minimum Requirements:

Proposals **MUST** be submitted in the format described below:

1. **Letter of Interest** (not to exceed one page) including information on location of the firm's office that will be the lead office for this contract.

2. **Business Credentials** – Provide a synopsis of the vendor's qualifications, to include specific capabilities of the firm.

3. **Registration** – Provide a copy of the State of Florida business license.

4. **Specific Accomplishments** – Provide a listing of completed projects with a description of the recycling operations performed by the vendor.

5. **Company Information** – Provide a listing of company principals, partners or subcontractors that will finance, direct or perform collection, transportation and processing of recyclable materials under the Recycling Services Contract.

6. **References** – List five (5) references representative of related past experience to include, as a minimum, a contact person, company name, phone number, and a brief description of the project.

7. **Project Narrative** – (not to exceed six pages) Include information from section V for a proposed plan to accommodate this proposal. Material must be pertinent to the proposal but not be otherwise requested in the Request for Proposal/Qualifications.

8. **Completed Bid Sheets**

V. Project Narrative:

Vendor's project narrative shall consist of (option 1) collection, transportation, processing and marketing of recyclable materials and (option 2) processing and marketing of recyclable materials from the county's 19 county Drop Box Sites, and single stream recyclable material collected curbside in the county's solid waste franchise areas and delivered to the Santa Rosa County Central Landfill.

Specific items to be addressed in vendor's proposal shall include but are not limited to:

1. Services: Collection, Transportation & Processing

a. Proposed processing location, will recyclables be processed in or outside of Santa Rosa County
b. Proposed frequency of collection of containers at the drop sites.
c. Method of collection and transportation of single steam curbside collected recyclable materials delivered to the County's Central Landfill by franchise solid waste haulers to a point of processing.
d. Processing of recyclable materials collected in Santa Rosa County.
e. Marketing of recyclable materials collected in Santa Rosa County.
f. Containerization of rejected or non-recyclable materials at the point of processing.
g. Transportation of any rejected or non-recyclable materials from the point of processing to the Santa Rosa County's Central Landfill.
h. Provide any additional information, services or benefits available to residents of Santa Rosa County in selecting your company to provide recycling services (educational outreach, community involvement, etc.).
i. Any suggestions for modifications to the collection system.

2. Lease Information and Proposed Revenues:
   - Proposed revenue to Santa Rosa County from the marketing of recyclable materials. State any conditions that will influence revenues. While there is no floor price, Santa Rosa County will not subsidize revenues based on the fluctuations in market conditions.
   - Method of calculating revenue to Santa Rosa County is based on the most current stock prices on the Yellow Sheet for Official Board Markets.
   - Revenue payments to Santa Rosa County are to be monthly.
   - Santa Rosa County offers for lease the current county recycling facility for use by the selected vendor, along with associated balers, sorting lines and approximately 55 drop site containers.

3. Existing Employees:
   - Provide right of first refusal to existing employees of Santa Rosa County displaced by contracting of Recycling Services.
   - Provide an estimate of the number of jobs created by the collection and processing of recyclables in Santa Rosa County.

VI. Allocation of responsibility:

1. Vendor Responsibility – *(Option 1: All Function, Option 2: SRC Hauls)*
   A. Collection and transportation of all recyclable materials from Santa Rosa County Recycling Drop Sites
      - 19 current drop site, approximately 55 dual stream recycle containers
      - Policing and cleanup of drop off sites during pickup operations for material deposited outside the drop boxes.
   B. Replacement, upkeep and maintenance of all equipment associated with the collection, hauling and processing of materials collected.
   C. Procedures for responding to and correcting customer and / or county complaints relating to Drop Box Recycling Sites.

2. Santa Rosa County Responsibility
   A. General and routine maintenance of Santa Rosa County Drop Sites to include maintenance of:
      - Access roads
      - Fences and vegetative barriers
      - Mowing and trimming of grass and vegetation

VII. Evaluation/Selection of Proposals – The R.F.P. will be evaluated by a Review & Selection Committee (to be appointed at a later date). The Committee will select those firms deemed to be most responsive and forward to the Board of County Commissioners for final selection.

The Board of County Commissioners will evaluate the selected proposals based on the selection criteria, to include the following:

1. Responsiveness of the proposal clearly stating an understanding of the work to be performed for the County, as well as definitive experience with the collection, transportation, processing and marketing of recyclable materials.

2. The firm's reputation and competence, including technical education and training, experience in recycling operations, availability of adequate personnel and equipment to provide the requested services.

3. Firm's capability to handle existing and projected volumes of recyclable materials.

4. The anticipated revenue, payable to Santa Rosa County, generated by the sale of recyclable materials and optional lease agreement.

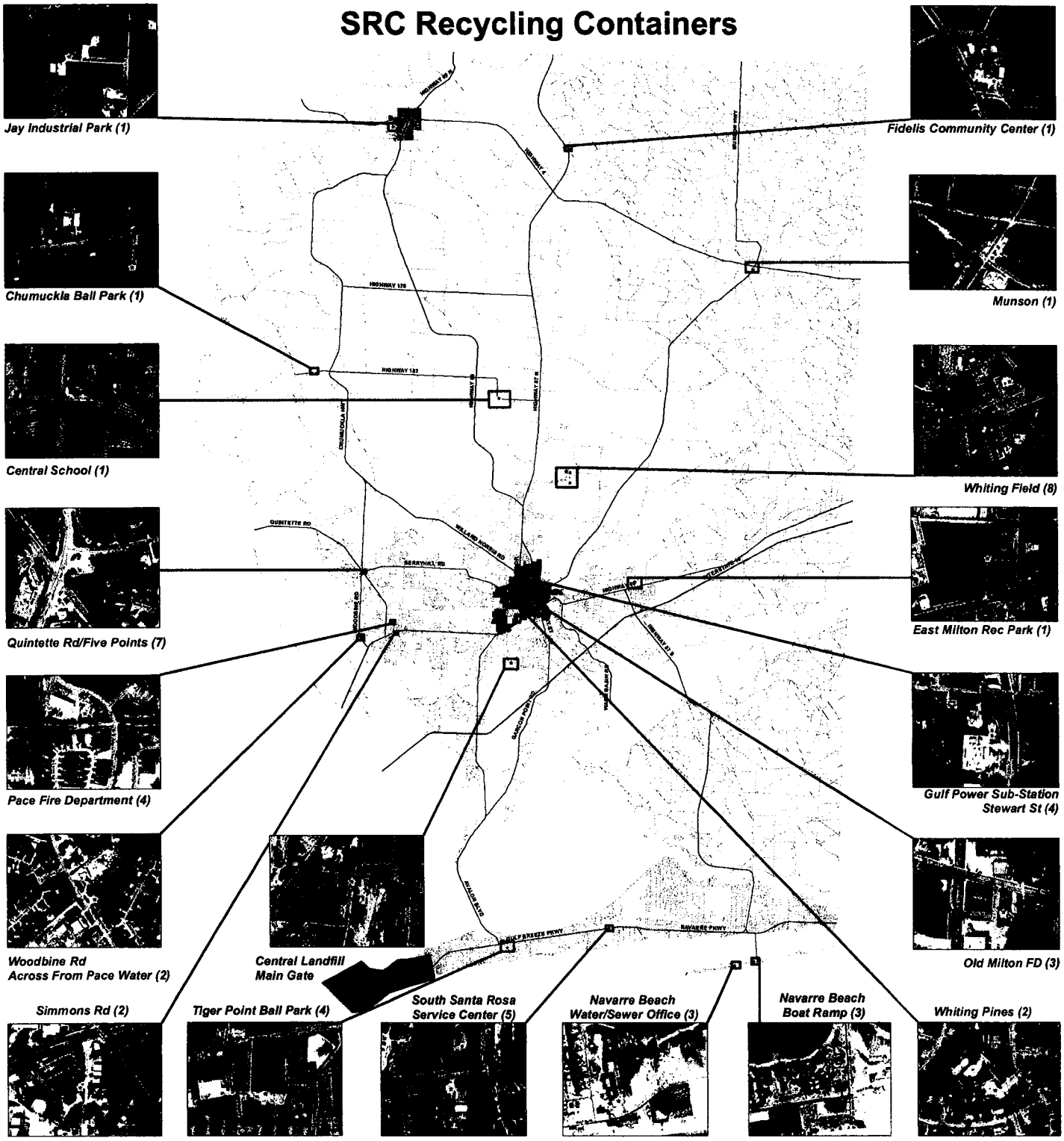
5. The number of jobs created in Santa Rosa County in the collection, transportation and processing of recyclable materials.

Only proposals received by the afore-stated time and date will be considered. Proposals received after the time set for the opening will be rejected and returned unopened to the submitter. All proposals shall be sealed and clearly labeled, "**RFP- Recycling Services.**" Please provide one original and eleven (11) copies of the proposal.

Questions concerning this request shall be directed to the Santa Rosa County Environmental Manger, Jerrel Anderson, P.E. or Environmental Supervisor Ronald Hixson (850) 981-7135.

Attachment 1

SRC Recycling Containers



Container Sites in Santa Rosa County

# CANS PER SITE	LOCATION	PICK-UP SCHEDULE
5	South Service Center	Daily
4	Tiger Point	Daily
3	Navarre Beach Boat Ramp	Weekly
3	Navarre Beach	Weekly - Utility Drive
1	Chumuckla Ball Park	Bi-Weekly
7	Quintette	M-W-F
2	Pace Water	Weekly
1	Fidelis Community Center	Bi-Weekly
4	Fire Dept. Pace	Weekly
4	*Gulf Power Stewart St.	Daily (2-3 times/day)
2	Landfill Front Gate Recycle	M-W-F
1	Munson	Bi-Weekly
1	East Milton Ball Park	Monthly
2	Simmons Rd.	Weekly
3	Old Milton Fire Station	Daily
1	Jay Industrial Park	Weekly
1	Central School	Bi-Weekly
2	Whiting Pines	Weekly
8	Whiting Field	Weekly (3 or 4 containers)

TOTAL:
55 *Total Locations: 19*

* Reduced from 6 to 4 Since Old Milton Fire Station will have 3 (as per Rick)

Attachment 3

Equipment List

Sale*:

Quantity	Year	Make	Model	Description
(1)	1995	Ford	LT9000	Container Truck
(1)	2001	Mac	RD690ST	Tandem Roll Off Container Truck
(2)			Skid Steer	Loaders

Lease*:

Recycle Facility located at Central Landfill at 6337 Da Lisa Road.
Approximately 55 drop site containers for recycling.
Three (3) bailers.
Various sorting lines.

*Evaluation of equipment and facility is bidder's responsibility. A tour will be available in conjunction with the non-mandatory pre-bid meeting.

Bid Sheet - Recycle Proposal

	Rates/Charges
Option 1	
> Hauling: Servicing the 19 County wide Drop Sites (Units of expression are deemed by the proposer.)	_____
> Processing / Marketing Recyclables (Percentage are price per short ton based on the Yellow Sheet stock prices for mixed paper, high side.)	_____ %
Option 2	
> Processing / Marketing Recyclables (Percentage are price per short ton based on the Yellow Sheet stock prices for mixed paper, high side.)	_____ %
Optional Lease	
> Building & Balers / Sorting line	$ _____ year
> Approximately 55 Recycle Containers	$ _____ year

Chris Phillips

From: Chris Phillips
Sent: Wednesday, September 14, 2011 12:41 PM
To: Roger Blaylock
Subject: East Spencer Field Road - Hwy 90 Intersection Improvements
Attachments: East Spencer Field - Hwy 90 Intersection.xls

Roger,

Attached is a PRELIMINARY cost estimate for the intersection improvements at Hwy 90 and East Spencer Field Road. Currently, there are plastic posts glued to the pavement that serve as a deterrent to particular left turns that would clog up Hwy 90 if they were permitted. These plastic posts have been in place for 6+ years and are constantly being run over or removed. We propose replacing these posts with a curbed island that will contain a double faced guardrail as a permanent measure to maintain a safe intersection in this area.

The proposed construction maintains the traffic pattern that has been in place since the plastic posts were installed.

A power point presentation will be ready for the Committee meeting on Monday.

Chris Phillips, P.E.
Project Engineer
Santa Rosa County Engineering
(850) 981-7100

Project: East Spencer Field Road / Hwy 90 Intersection Improvements Date: 9/14/2011

Project Description: This project includes the construction of a double faced guardrail island for access management/safety. Also included are guardrails to prevent crossing on-coming traffic to travel on the roadside shoulder (against traffic) to reach a business, piping of a ditch for drainage considerations, constructing additional paving to offset the installation of the island, milling/overlaying the entire intersection, signage, striping, and stabilization of disturbed areas.

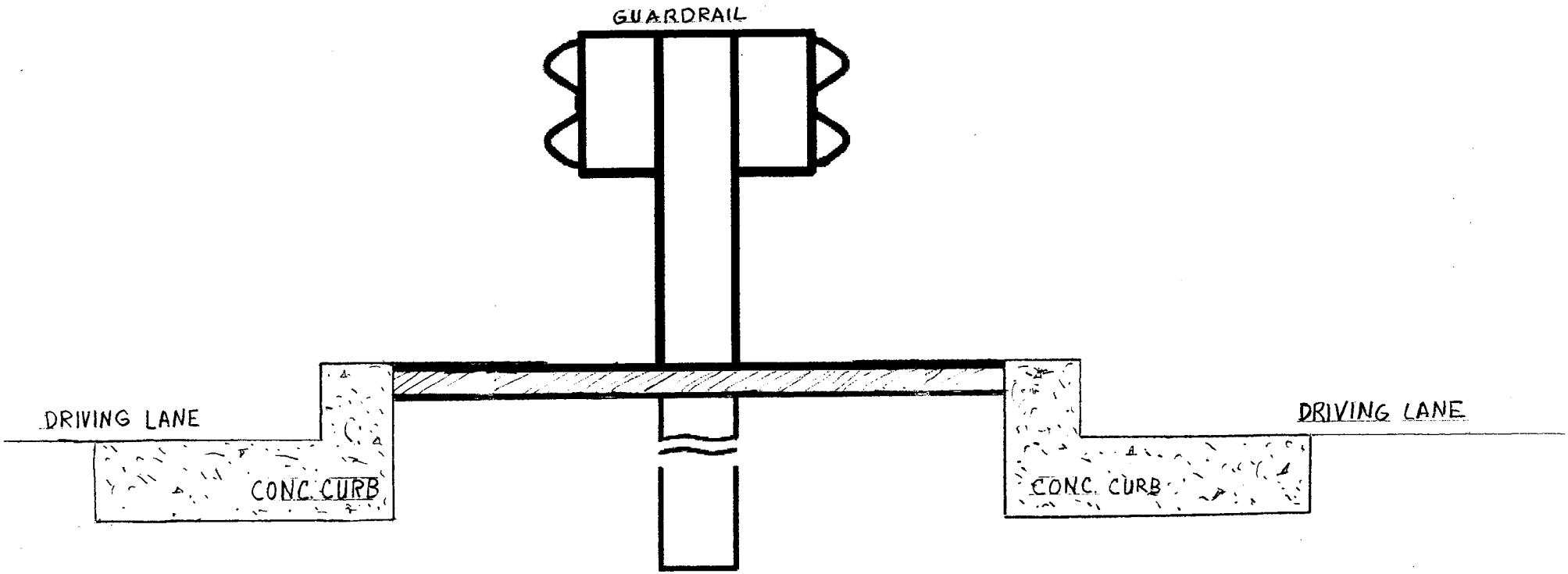
PRELIMINARY **Project Estimate**

No.	Item	Unit	Quantity	Unit Price	Extension
1	Mobilization (not to exceed 3% of Bid)	LS	1	$10,500.00	$10,500.00
2	Clearing / Grubbing / Demolition	LS	1	$25,000.00	$25,000.00
3	2.5" FDOT Type SP-12.5 Asphalt	SY	780	$8.00	$6,240.00
4	1" FDOT Type FC-12.5 Asphalt (overlay)	SY	2750	$5.50	$15,125.00
5	Graded Aggregate Base	SY	640	$12.50	$8,000.00
6	12" Stabilized Subgrade Prep	SY	640	$7.00	$4,480.00
7	1" Depth Milling	SY	2100	$5.00	$10,500.00
8	Grading	LS	1	$13,000.00	$13,000.00
9	18" RCP	LF	240	$40.00	$9,600.00
10	Type C inlet	EA	2	$2,800.00	$5,600.00
11	Mitered end section	EA	1	$1,500.00	$1,500.00
12	Seed and Mulch	SY	950	$2.20	$2,090.00
13	Sod	SY	600	$4.00	$2,400.00
14	Striping / MOT	LS	1	$15,000.00	$15,000.00
15	Signs	EA	6	$320.00	$1,920.00
16	Type F Curbing	LF	430	$12.00	$5,160.00
17	Concrete Flume	EA	1	$1,800.00	$1,800.00
18	Double Face Guardrail	LF	210	$31.05	$6,520.50
19	Single Face Guardrail	LF	160	$23.00	$3,680.00
20	Guardrail end anchor assembly (flared)	EA	2	$2,300.00	$4,600.00
21	Crash Cushion	EA	2	$13,800.00	$27,600.00
22	Crash Cushion Conc. Pad	EA	2	$4,000.00	$8,000.00
23	Erosion Control	LS	1	$5,000.00	$5,000.00

SUBTOTAL = $193,315.50

15% Contingency = $28,997.33

TOTAL PROJECT COST = $222,312.83


GUARDRAIL
DRIVING LANE
CONC. CURB
DRIVING LANE
CONC. CURB

AGENDA

Santa Rosa County
Public Services Committee
Meeting, August 19, 2011, 9:00 A.M.

PLANNING & ZONING

1. Request approval for staff to submit a 2011 TIGER Grant pre-application for the design of Hwy 87N from Coldwater Creek to North of Hwy 4, and the subsequent application if this project clears the pre-application phase. No match is required.

Department of Public Services

Santa Rosa County, Florida
6051 Old Bagdad Highway, Suite 202
Milton, Florida 32583
www.santarosa.fl.gov
Office: (850) 981-7040 Fax: (850) 623-1208

Tony Gomillion, Director

MEMORANDUM

TO: Board of County Commissioners

FROM: Nancy Model, Transportation Planner NM

THROUGH: Beckie Cato, Planning Director BC

DATE: September 13, 2011

RE: FY 2011 TIGER Discretionary Grant

RECOMMENDATION

That the Board approve a pre-application and final application, if the pre-app is approved, to the U. S. Department of Transportation for the referenced grant to design two segments to 4-lane SR 87N from the TPO Boundary (Coldwater Creek) to 1,000 ft. north of SR 4. No matching funds are required from the county.

BACKGROUND

The federal FY 2011 Continuing Appropriations Act appropriated $527 million to be awarded to the U.S. Department of Transportation for National Infrastructure Investments, now known as TIGER Discretionary Grants. The funds are to be awarded on a competitive basis with not less than $140 million to be distributed to projects in rural areas. Rural area projects are 100% funded and must be a minimum of $1 million. Local governments are eligible to apply.

Staff recommends two segments of SR 87N for the pre-application to determine if they meet the criteria for project readiness. Normally TIGER grants have been awarded to projects ready for construction. The two segments of SR 87N are far from construction. We would be requesting design funds. The total design cost of the two segments, 8.6 miles, is $ 3.4 million. Pre-applications are due October 3 and final applications are due October 31. If the pre-application is not approved, staff will not pursue the final application.

AGENDA
PUBLIC WORKS COMMITTEE

September 19, 2011

Chairman: Commissioner Salter Vice Chairman: Commissioner Lynchard

1. Discussion of Resolution and Joint Participation Agreement with Florida Department of Transportation for Small County Outreach Program project for resurfacing CR 191A (Old Bagdad Hwy) from SR 10 (US 90) to CR 191 (Forsyth Street).
2. Discussion of one year extension of contract for uniform services with Unifirst Corporation at current pricing.

Catalog of State Financial Assistance No. 55.009
Financial Project No.: 431074-1-58-01
COUNTY: Santa Rosa

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION

SMALL COUNTY OUTREACH PROGRAM AGREEMENT

This Agreement is between the STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION, hereinafter referred to as the "DEPARTMENT," and Santa Rosa County, hereinafter referred to as the "COUNTY'.

WITNESSETH

WHEREAS, the DEPARTMENT has the authority, under Section 334.044, Florida Statutes, "F.S.," to enter into this Agreement; and

WHEREAS, the Small County Outreach Program has been created by Section 339.2818, F.S., to assist small county governments in resurfacing or reconstruction of county roads or in construction of capacity or safety improvements on county roads; and

WHEREAS, the COUNTY has certified to the DEPARTMENT that it has met the eligibility requirements of said Section 339.2818, F.S.; and

WHEREAS, the DEPARTMENT shall reimburse the COUNTY for direct costs under Financial Management Number **431074-1-58-01** for costs directly related to **resurfacing of CR 191A (Old Bagdad Hwy) from SR 10 (US 90) to CR 191 (Forsyth Street)**, hereinafter referred to as the "PROJECT"; and

WHEREAS, the COUNTY by Resolution No. _____ dated the ____ day of _____, _____, a copy of which is attached hereto and made a part hereof, has authorized the Chairman of its Board of Commissioners to enter into this Agreement.

NOW, THEREFORE, in consideration of the mutual covenants, promises, and representations contained herein, the parties agree as follows:

1-SERVICES AND PERFORMANCE

A. The COUNTY shall furnish the services with which to construct the PROJECT. Said PROJECT consists of: **resurfacing of CR 191A (Old Bagdad Hwy) from SR 10 (US 90) to CR 191 (Forsyth Street)**. The scope of work for the PROJECT is set forth in Exhibit A, which is attached hereto and made a part of this Agreement.

B. The COUNTY agrees to undertake the construction of the PROJECT in accordance with all applicable federal, state and local statutes, rules and regulations, and standards. The COUNTY shall be responsible for obtaining clearances/permits required for the construction of the PROJECT from the appropriate permitting authorities. Upon completion of the PROJECT, the COUNTY shall certify to the DEPARTMENT that the PROJECT has been completed in accordance with the applicable standards, statutes, rules and regulations in writing.

C. The DEPARTMENT will be entitled at all times to be advised, at its request, as to the status of work being done by the COUNTY and of the details thereof. Coordination shall be maintained by the COUNTY with representatives of the DEPARTMENT. COUNTY shall provide the DEPARTMENT with quarterly progress reports.

D. i) For projects located on the State Highway System, the DEPARTMENT must approve any consultant and/or contractor scope of services including project budget. COUNTY shall obtain DEPARTMENT approval of plans and specifications prior to bidding the project. This provision applies only to projects located on the State Highway System.

ii) The COUNTY must certify that the consultant has been selected in accordance with the Consultants Competitive Negotiation Act (Section 287.055, F.S.). Contractor must be prequalified by the DEPARTMENT as required by Section 2 of the current Standard Specifications for Road and Bridge Construction.

E. The COUNTY shall not sublet, assign, or transfer any work under this Agreement without prior written consent of the DEPARTMENT.

F. All notices under this Agreement shall be directed to the following addresses:

TO DEPARTMENT:	**TO COUNTY:**
Attn: Regina Battles Florida Department of Transportation	
P. O. Box 607	
Chipley, FL 32428	

2-TERM

A. The COUNTY shall perform the PROJECT activities in accordance with the following schedule:

a) Design to be completed on or before – **January 31, 2012**.
b) Construction contract to be let on or before – **March 31, 2012.**
c) Construction to be completed on or before – **December 31, 2012**.

B. This Agreement shall not be renewed. Any extension shall be in writing and executed by both parties, and shall be subject to the same terms and conditions set forth in this Agreement.

3-COMPENSATION AND PAYMENT

A. **The DEPARTMENT shall reimburse the COUNTY for direct costs of the PROJECT. The DEPARTMENT shall reimburse the COUNTY for 75% of the total estimated cost of the PROJECT. The DEPARTMENT'S maximum participation of the total estimated project cost is Four hundred seventy two thousand three hundred five and 00/100 dollars ($472,305.00). The COUNTY agrees to bear all expenses in excess of the DEPARTMENT'S participation.**

Tom Collins

From: Stephanie_Prater@UNIFIRST.COM
Sent: Wednesday, August 31, 2011 3:32 PM
To: Tom Collins
Cc: Jason Green; Charles Burch
Subject: Santa Rosa Co Uniforms

Tom,
I'm so glad to hear that Santa Rosa is pleased with our services. We would be happy to exercise the first option year of our contract with Santa Rosa County. If you need anything further, please let me know. Thank you for your business!
Stephanie Pate Prater
Sales Manager
UniFirst Corporation
251-660-5083

Item #2

AGREEMENT

SANTA ROSA COUNTY ("County") and **UNIFIRST CORP**, ("Contractor") enter into this Agreement this 3rd day of ~~October,~~ November 2010.

A. This Agreement shall be for the period of October 1, 2010, through September 30, 2011, for uniform services for the County as follows:

1. Contractor will be required to provide uniform services in Santa Rosa County as set out in the Bid Package which includes the Minimum Specifications Uniforms which are attached along with Contractor's Bid as Exhibit A.

2. Payment shall be as set out in the Contractor's Bid attached as Exhibit A. Billing will not be received for payment until services have been provided.

3. All prices are firm for a period of one year. **This contract may be extended upon the agreement of both parties at the same price or lesser price for a period not to exceed two (2) years.**

4. Either party may terminate this agreement without cause upon giving thirty (30) days written notice.

5. Contractor will be paid for all services provided prior to termination.

6. Contractor agrees to indemnify and hold harmless County, its agents, officials, and employees for any and all claims, suits and damages arising out of the operation of this contract.

7. The Contract Documents shall include the Contractor's Bid dated September 28, 2010 and the Bid Package dated August 28, 2010, copies attached as Exhibit A.

IN WITNESS WHEREOF, the parties have signed this agreement as of the day and year first above written.

CIRCUIT COURT SANTA ROSA COUNTY, FLORIDA

BOARD OF COUNTY COMMISSIONERS
SANTA ROSA COUNTY, FLORIDA

By: _____
Gordon Goodin, Chairman

ATTEST:
Mary M. Johnson
Clerk

BCC Approved 10/14/2010

CONTRACTOR:

UNIFIRST CORP

By: _____

(Name & Title) Stephanie Pate Sales Manager

WITNESSES:

_____

_____

BID FORM
UNIFORMS

Santa Rosa County Procurement Department
6495 Caroline Street, Suite G
Milton, Florida 32570

Date 9/28/10

Dear Sir:

Name & Address of Vendor
UniFirst Corp
3044 Lees Ln
Mobile AL 36693

DESCRIPTION	RENTAL COST (per item)	UNIT OF MEASURE	REPLACEMENT COST PER ITEM
1. Supervisor Shirts, 60% cotton, 40% polyester, durable press, long sleeve.			
1a. Men's	$ 2.91	Employee/wk	$ 15.00
1b. Women's	$ 2.86	Employee/wk	$ 14.00
2. Supervisor Shirts, 60% cotton, 40% polyester, durable press, short sleeve.			
2a. Men's	$ 2.64	Employee/wk	$ 13.00
2b. Women's	$ 2.53	Employee/wk	$ 13.00
3. Regular workman shirts, industrial poplin 65% polyester, 35% cotton long sleeve			
3a. Men's	$ 1.98	Employee/wk	$ 10.00
3b. Women's	$ 2.16	Employee/wk	$ 10.00
4. Regular workman shirts, industrial poplin 65% polyester, 35% cotton short sleeve			
4a. Men's	$ 1.62	Employee/wk	$ 10.00
4b. Women's	$ 1.71	Employee/wk	$ 10.00
5. Regular workman shirts, polo 50% polyester, 50% cotton short sleeve			
5a. Men's	$ 3.08	Employee/wk	$ 14.00
5b. Women's	$ 3.08	Employee/wk	$ 14.00

[redacted]

Name & Address of Vendor
Uni First Corp
3044 Lees Ln
Mobile AL 36693

DESCRIPTION	RENTAL COST (per item)	UNIT OF MEASURE	REPLACEMENT COST PER ITEM
6. Men's long sleeve shirts, 100% cotton.	$ 2.52	Employee/wk	$ 16.00
7. Women's long sleeve shirts, 100% cotton	$ 2.52	Employee/wk	$ 16.00
8. Men's short sleeve shirts, 100% cotton.	$ 2.43	Employee/wk	$ 16.00
9. Women's short sleeve shirts, 100% cotton	$ 2.43	Employee/wk	$ 16.00
10. Men's pants, durable press, 65% cotton, 35% combed cotton.	$ 2.61	Employee/wk	$ 15.00
11. Women's pants, durable press, 65% cotton, 35% combed cotton.	$ 3.52	Employee/wk	$ 15.00
12. Men's denim blue jeans, 100% cotton	$ 2.88	Employee/wk	$ 20.00
13. Automatic Soap Dispenser	$ 1.00	Each	$ 65.00
14. Automatic Paper towel dispenser	$ 1.00	Each	$ 75.00
15. Entry way mats (3 x 5)	$ 2.40	Each	$ 51.16
16. Hallway Runner mats (3 x 10)	$ 3.50	Each	$ 103.31

[signature] 251-660-5083

Representative Signature Telephone Number

Comments:

BUDGET & FINANCIAL MANAGEMENT COMMITTEE

Chairman: Commissioner Melvin
Vice Chairman: Commissioner Cole

September 19, 2011

Bid Actions: None.

Budget:

1) **Budget Amendment 2011 – 157** in the amount of **$100,000.** Carries forward funds to purchase fuel and oil products for the remainder of this fiscal year in the Road & Bridge Fund.

2) **Budget Amendment 2011 – 158** in the amount of **$12,815.** Funds FY2011 expenditures for Beach/Dune Recovery from Reserves in the MSBU Beach Renourishment Fund.

3) **Budget Amendment 2011 – 159** in the amount of **$25,400.** Interdepartmental transfer to fund purchase of two diesel powered replacement mowers for the Parks Department in the General Fund.

4) **Budget Amendment 2011 – 160** in the amount of **$80,532.** Funds survey, lighting equipment, and drainage structures for parking lot improvements at Santa Rosa Industrial Park from Electric Franchise Fee Economic Development Reserves.

5) **Budget Amendment 2011 – 161** in the amount of **$69,856.** Funds Whiting Aviation Park Master Plan from Electric Franchise Fee Economic Development Reserves.

County Expenditure/Check Register:

6) Recommend approval of County Expenditures / Check Register

98-091
Form 84001 Rev 8/10/92

BUDGET MODIFICATION RESOLUTION

No.

Whereas, the Board of County Commissioners has determined that a need exists to amend the budget pursuant to Florida Statute 129.06.
NOW, THEREFORE, The Board of County Commissioners of Santa Rosa County, Florida does make the following budget amendments:

REQUESTER ACTION DATE: 09/12/2011

FROM:	**Road & Bridge Fund**	ADDITION:
TO:	Board of County Commissioners	MODIFICATION: X
VIA:	Budget Director	DELETION:
SUBJ:	Request Approval of the following	OVERDRAFT:

	Line Item Number	**Description**	**Amount**
From:	**101 – 3990001**	**Cash Carry Forward**	**$ 100,000**
To:	**2100 – 5520011**	**Oper –Fuel/Lube/Oil**	**$ 100,000**

State reason for this request:

Carries forward funds to purchase fuel and oil products for the remainder of this fiscal year in the Road & Bridge Fund.

Requested by Avis Whitfield/s/

BUDGET DIRECTOR ACTION DOCUMENT NO. **2011-157**

Budget Updated: _____ Allowed: _____ Forwarded: _____ Returned: _____

Comment: _____ _____
BUDGET DIRECTOR

BUDGET COMMITTEE ACTION DATE: 09/19/11

Approved: ____ Hold: ____ Withdrawn: ____ Comment: _____

PASSED AND ADOPTED by the Board of County Commissioners of Santa Rosa County, Florida on this 22nd day Of ***September, 2011.***

ATTESTED: _____
CHAIRMAN

_____
CLERK OF THE COURTS

Joel Haniford 2011-157

From: Avis Whitfield
Sent: Wednesday, September 07, 2011 12:13 PM
To: Joel Haniford
Subject: BA

I request a budget amendment to transfer $100,000.00 from Road & Bridge Reserves to 2100-5520011 (Fuel/Oil/Lubricants) in order to purchase fuel and oil products the remainder of this fiscal year.

Thanks,

Avis Whitfield
Director
Santa Rosa County Public Works

Florida has a very broad Public Records Law. Virtually all written communications to or from Santa Rosa County Personnel are public records available to the public and media upon request. E-mail sent or received on the county system will be considered public and will only be withheld from disclosure if deemed confidential pursuant to State Law.

98-091
Form 84001 Rev 8/10/92

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BUDGET MODIFICATION RESOLUTION

No.

Whereas, the Board of County Commissioners has determined that a need exists to amend the budget pursuant to Florida Statute 129.06.
NOW, THEREFORE, The Board of County Commissioners of Santa Rosa County, Florida does make the following budget amendments:

REQUESTER ACTION DATE: 09/12/2011

FROM:	**MSBU Beach Renourishment Fund**	ADDITION:
TO:	Board of County Commissioners	MODIFICATION: X
VIA:	Budget Director	DELETION:
SUBJ:	Request Approval of the following	OVERDRAFT:

	Line Item Number	**Description**	**Amount**
From:	**8102 – 599001**	**Reserve for Contingency**	**($ 12,815)**
To:	**8102 – 5340019**	**Beach/Dune Recovery**	**$ 12,815**

State reason for this request:

Funds FY2011 expenditures for Beach/Dune Recovery from Reserves in the MSBU Beach Renourishment Fund.

Requested by Diane Ebentheuer/s/

BUDGET DIRECTOR ACTION DOCUMENT NO. **2011-158**

Budget Updated: _____ Allowed: _____ Forwarded: _____ Returned: _____

Comment: _____ _____
BUDGET DIRECTOR

BUDGET COMMITTEE ACTION DATE: 09/19/11

Approved: ___ Hold: ___ Withdrawn: ___ Comment: _____

PASSED AND ADOPTED by the Board of County Commissioners of Santa Rosa County, Florida on this 22nd day Of ***September, 2011.***

ATTESTED: _____
CHAIRMAN

_____
CLERK OF THE COURTS

98-091
Form 84001 Rev 8/10/92

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BUDGET MODIFICATION RESOLUTION

No.

Whereas, the Board of County Commissioners has determined that a need exists to amend the budget pursuant to Florida Statute 129.06. NOW, THEREFORE, The Board of County Commissioners of Santa Rosa County, Florida does make the following budget amendments:

REQUESTER ACTION DATE: 09/12/2011

FROM: **Parks Department** ADDITION:
TO: Board of County Commissioners MODIFICATION: X
VIA: Budget Director DELETION:
SUBJ: Request Approval of the following OVERDRAFT:

	Line Item Number	Description	Amount
From:	**2600 – 543001**	**Utility Services**	**($ 25,400)**
To:	**2600 – 5460015**	**R/M – Equipment**	**$ 25,400**

State reason for this request:

Interdepartmental transfer to fund purchase of two diesel powered replacement mowers for the Parks Department in the General Fund.

Requested by Tammy Simmons/s/

BUDGET DIRECTOR ACTION DOCUMENT NO. **2011-159**

Budget Updated: _____ Allowed: _____ Forwarded: _____ Returned: _____

Comment: _____ _____
BUDGET DIRECTOR

BUDGET COMMITTEE ACTION DATE: 09/19/11

Approved: ____ Hold: ____ Withdrawn: ____ Comment: _____

PASSED AND ADOPTED by the Board of County Commissioners of Santa Rosa County, Florida on this 22nd day Of ***September, 2011.***

ATTESTED: _____
CHAIRMAN

_____
CLERK OF THE COURTS

Diane Ebentheuer

2011-159

From: Tammy Simmons
Sent: Thursday, September 08, 2011 10:35 AM
To: Joel Haniford
Cc: Diane Ebentheuer; Avis Whitfield
Subject: FW: Mowers

Interdepartmental budget transfer based on approval to purchase mowers today.

From: Tammy Simmons
Sent: Tuesday, August 30, 2011 2:59 PM
To: Avis Whitfield
Subject: Mowers

Take $990 from travel and per diem and the rest from utilities for the mowers.

Tammy C. Simmons, Administrative Services Manager
Santa Rosa County BOCC
6495 Caroline Street, Suite J
Milton, Florida 32570
(850) 983-1858 (850) 983-1861 (fax)
tammys@santarosa.fl.gov
http://www.santarosa.fl.gov/

Florida has a very broad Public Records Law. Virtually all written communications to or from Santa Rosa County Personnel are public records available to the public and media upon request. E-mail sent or received on the county system will be considered public and will only be withheld from disclosure if deemed confidential pursuant to State Law.

98-091
Form 84001 Rev 8/10/92

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BUDGET MODIFICATION RESOLUTION

No.

Whereas, the Board of County Commissioners has determined that a need exists to amend the budget pursuant to Florida Statute 129.06. NOW, THEREFORE, The Board of County Commissioners of Santa Rosa County, Florida does make the following budget amendments:

REQUESTER ACTION DATE: 09/13/2011

FROM:	**Electric Franchise Fee Fund**	ADDITION:
TO:	Board of County Commissioners	MODIFICATION: X
VIA:	Budget Director	DELETION:
SUBJ:	Request Approval of the following	OVERDRAFT:

	Line Item Number	**Description**	**Amount**
From:	**9106 – 5990015**	**Economic Development-Reserves**	**($ 80,532)**
	9106 – 59100001	**To General Fund**	**$ 80,532**
To:	**001 – 3810001**	**From Electric Franchise Fee Fund**	**$ 80,532**
	0771 – 563001	**Improvements Other Than Buildings**	**$ 80,532**

State reason for this request:

Funds survey, lighting equipment, and drainage structures for parking lot improvements at Santa Rosa Industrial Park from Electric Franchise Fee Economic Development Reserves.

Requested by Joel Haniford/s/

BUDGET DIRECTOR ACTION DOCUMENT NO. **2011-160**

Budget Updated: _____ Allowed: _____ Forwarded: ____ Returned: _____

Comment: _____ _____
BUDGET DIRECTOR

BUDGET COMMITTEE ACTION DATE: 09/19/11

Approved: ___ Hold: ___ Withdrawn: ___ Comment: _____

*PASSED AND ADOPTED by the Board of County Commissioners of Santa Rosa County, Florida on this 22nd day Of **September, 2011.***

ATTESTED: _____
CHAIRMAN

_____
CLERK OF THE COURTS

98-091
Form 84001 Rev 8/10/92

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BUDGET MODIFICATION RESOLUTION

No.

Whereas, the Board of County Commissioners has determined that a need exists to amend the budget pursuant to Florida Statute 129.06.
NOW, THEREFORE, The Board of County Commissioners of Santa Rosa County, Florida does make the following budget amendments:

REQUESTER ACTION DATE: 09/13/2011

FROM:	**Electric Franchise Fee Fund**	ADDITION:
TO:	Board of County Commissioners	MODIFICATION: X
VIA:	Budget Director	DELETION:
SUBJ:	Request Approval of the following	OVERDRAFT:

	Line Item Number	**Description**	**Amount**
From:	**9106 – 5990015**	**Economic Development-Reserves**	**($ 69,856)**
	9106 – 59100302	**To Capital Projects Fund**	**$ 69,856**
To:	**302 – 3810001**	**From Electric Franchise Fee Fund**	**$ 69,856**
	0720 – 5630042	**Improvements-Whiting Aviation Park**	**$ 69,856**

State reason for this request:

Funds Whiting Aviation Park Master Plan from Electric Franchise Fee Economic Development Reserves.

Requested by Joel Haniford/s/

BUDGET DIRECTOR ACTION DOCUMENT NO. **2011-161**

Budget Updated: _____ Allowed: _____ Forwarded: _____ Returned: _____

Comment: _____ _____
BUDGET DIRECTOR

BUDGET COMMITTEE ACTION DATE: 09/19/11

Approved: ____ Hold: ____ Withdrawn: ____ Comment: _____

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*PASSED AND ADOPTED by the Board of County Commissioners of Santa Rosa County, Florida on this 22nd day Of **September, 2011.***

ATTESTED: _____
CHAIRMAN

_____
CLERK OF THE COURTS