

January 24, 2011

ECONOMIC DEVELOPMENT COMMITTEE

NO ITEMS

January 24, 2011

ADMINISTRATIVE COMMITTEE

1. Discussion of acquisition of development rights easement for 42.2 acre parcel adjacent to NAS Whiting Field for the amount of \$147,000 funded by U.S. Navy and Florida Defense Initiative Grant.
2. Discussion of Attachment A, Scope of Work for contract with Coastal Tech for preliminary design and engineering services for Navarre Beach renourishment project.
3. Discussion of Five Points intersection improvement project by Baskerville-Donovan, Inc. consulting engineers.
4. Discussion of proposals received for solid waste services in south Santa Rosa County.
5. Discussion of renewal of the Employee Assistance Program Agreement with Stone Ridge Counseling Center under current terms.
6. Discussion of revisions to Personnel Policies 80-1 as recommended by Human Resources Director.
7. Discussion of review of Municipal Services Benefit Unit (MSBU) policies.
8. Discussion of request for the following items regarding the Navarre Beach Area Chamber of Commerce 27th Annual Fun Fest scheduled for April 29-30, 2011:
 - Use of County owned parking lot behind Cocodrie's for entire event
 - Use of all rentable pavilions in county park
 - Permit for fireworks display
9. Discussion of request from the Navarre CERT Amateur Radio Club for use of the large center pavilion at Navarre Park June 25-26, 2011 for annual Amateur Radio Relay League Field Day.
10. Discussion of Resolution authorizing submission of annual Section 5311 Grant application with Florida Department of Transportation for public transportation.

11. Public Hearing items scheduled for 9:30 a.m. Thursday, January 27, 2011:

Resolution authorizing submittal of a Land and Water Conservation Fund grant application for improvements to the Navarre Beach Park located at 8704 Gulf Blvd.



SANTA ROSA COUNTY BOARD OF COMMISSIONERS



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Santa Rosa Administrative Offices
6495 Caroline Street, Suite M
Milton, Florida 32570-4592

JIM WILLIAMSON, District 1
ROBERT A. "BOB" COLE, District 2
W. D. "DON" SALTER, District 3
JIM MELVIN, District 4
R. LANE LYNCHARD, District 5

HUNTER WALKER, County Administrator
ANGELA J. JONES, County Attorney
JOEL D. HANIFORD, OMB Director

MEMORANDUM

TO: BOARD OF COUNTY COMMISSIONERS

FROM: ANGELA J. JONES *AJ*

DATE: JANUARY 19, 2011

**RE: ACQUISITION OF DEVELOPMENT RIGHTS EASEMENT FOR PARCEL
ADJACENT TO WHITING FIELD**

Leroy Hall is the owner of 42.2 vacant, AG-zoned acres adjacent to one of the landing strips at Whiting Field. Last year, he and the County entered into negotiations for the Navy to acquire the development rights to all or some portion of Mr. Hall's property. Of the purchase price, the Navy would contribute 75% and the county would contribute 25% using DIG funds. Because he wanted to preserve the ability to build two houses on the property (I believe for his two children), the Board voted on March 11, 2010, to approve the Navy's purchase of the development rights easement on 40.2 of Mr. Hall's acres, thereby leaving him 2 acres. The legal description for the two acres was to be determined by survey.

The issue before the Board now is to consider the Navy's acquisition of the development rights on the entire 42.2 acres, with Mr. Hall preserving the right to construct two residences thereon. The acquisition of the entire parcel will eliminate the need for a survey and will permit the Navy to impose square footage requirements on the houses. Also, the Navy will require the houses to be located on Brake Road, which is on the opposite side of the property from Whiting's fence line.

AJJ/mba
cc: Hunter Walker



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Attachment "A" - Scope of Work
Supplemental Agreement 2011-1

Introduction: In general, under this Scope of Work, COASTAL TECH will:

- (1) provide services to support Project funding including relative to:
 - (a) FDEP funding requests and reimbursements (for work through September 30, 2011) to the COUNTY, and
 - (b) local funding for Project re-nourishment under the MSBU;
- (2) prepare a preliminary design for the Project maintenance "re-nourishment" anticipated to occur in the fall and winter of 2013/2014; and
- (3) hold a federal agency meeting to identify the requirements and expected schedule for permitting of the Project re-nourishment to facilitate Project planning.

The following tasks describe the work by COASTAL TECH:

Task 1 – Project Funding

Task 1a – FDEP Funding: COASTAL TECH will confer with COUNTY staff and prepare/submit a Florida *Beach Management Funding Assistance Program* application for State fiscal year 2012/13 – expected to be due to FDEP between July and October 2011- as may be prescribed by FDEP. The application shall include the COUNTY's "Long Range Budget Plan" citing expected Project costs through 2017. The COUNTY will provide a resolution by the Board of County Commissioners in support of the Project as required for the funding application. COASTAL TECH will confer with FDEP and COUNTY staff to refine the application to optimize Project ranking and FDEP funding.

Upon 2011 legislative appropriations for the Project or upon FDEP staff agreement to reallocate available FDEP funding to other ongoing work – including as proposed herein, COASTAL TECH will:

- (a) draft a COUNTY/FDEP contract amendment acceptable to the COUNTY - in collaboration and consultation with FDEP and COUNTY staff,
- (b) assist COUNTY staff with review and completion of subsequent quarterly applications for reimbursement – including FDEP quarterly Project reports.

Task 1b – MSBU Update: The COUNTY will provide an updated list of properties within the existing MSBU boundaries. COASTAL TECH will identify potential assessments which might be appropriate to provide the local share of costs for the Project re-nourishment based upon:

- the updated property list provided by the COUNTY,
- the probable costs determined in Task 2 (below), and
- the MSBU assessment formulas adopted by the COUNTY for the original Project construction.

COASTAL TECH will:

- (a) prepare and provide a brief letter report summarizing the results of the above with an EXCEL spreadsheet of assessments by property, and
- (b) meet with the COUNTY to review the letter report and confirm the further actions required to develop an MSBU to fund the Project re-nourishment.

Task 2 – Preliminary Design: COASTAL TECH will confer with the COUNTY to discuss the performance of the Project to date and to identify the COUNTY's design criteria for the proposed Project re-nourishment. Based upon the COUNTY's criteria, COASTAL TECH will evaluate the likely performance of the following alternatives:

- (a) the originally constructed beach template with the two-tiered berm (+9 berm and +5 berm),
- (b) a construction template with a single berm at +9 berm, and
- (c) a construction template with a straight sloping beach (i.e., not tiered).

COASTAL TECH will assess the performance of the originally constructed beach template based on the evolution of the location of the MHWL, +5, and +9 contours:

- within the Project area – determined from the four post-construction monitoring surveys, and
- outside the Project area – determined from any survey data available for the Eglin property east of the Project area.

For each alternative, COASTAL TECH will:

- (a) evaluate the physical ability of the template to resist storms via application of the cross-shore transport model LITPROF for representative profiles for the 10 and 25 year return interval storm events,
- (b) evaluate the likely environmental impacts,
- (c) prepare an opinion of probable costs, and
- (d) evaluate the ability of the alternative to meet the COUNTY's criteria.

COASTAL TECH will review the geotechnical data collected under separate authorizations and the post-construction survey of the borrow area to delineate a proposed borrow area for the Project re-nourishment; it is herein assumed that no further field investigations are required. Delineation of the proposed borrow area shall include:

- (a) comparison of the "pre" and "post" construction surveys to identify the volume of sand remaining in the borrow area employed for the initial Project construction,
- (b) preparation of a plan-view depiction and geologic cross-sections illustrating the proposed borrow area including proposed cut-depths,
- (c) preparation of a summary table of the descriptive granulometrics for the proposed borrow area, and
- (d) determination of the borrow area composite and its overfill factor.

COASTAL TECH will prepare preliminary design drawings (8½” by 11”) depicting the recommended design template and borrow area. These drawings will be submitted to the federal agencies under Task 3; it is expected that the drawings will be used for future permitting of the Project re-nourishment.

COASTAL TECH will prepare and provide a letter report summarizing the results of Task 2 and meet with the COUNTY to review the results.

Task 3 - Federal Agency Meeting: COASTAL TECH will arrange, attend and chair a meeting with the U.S. Army Corps of Engineers (USACE), National Marine Fisheries Service (NMFS), Environmental Protection Agency (EPA) and U.S. Fish & Wildlife Service (USFWS) at the USACE’s office in Pensacola. Prior to the meeting, COASTAL TECH will forward sketches illustrating the proposed re-nourishment (prepared under Task 2) to the agencies.

The purpose of the federal coordination meeting is to:

- identify the estimated schedule for the Project re-nourishment,
- confirm that an Environmental Assessment will be sufficient for compliance with the National Environmental Policy Act (NEPA),
- present the alternatives and expected environmental effects,
- identify plant and animal species and corresponding designated critical habitat to be included within the Environmental Assessment, and
- identify expected conservation measures to avoid incidental take of sea turtles – particularly as may affect the timing of construction, and
- identify the requirements and expected schedule for permitting of the Project re-nourishment.

COASTAL TECH will prepare and provide a written summary of the federal coordination meeting; the summary will include the expected schedule and work plan for obtainment of permits for the Project re-nourishment.

NAVARRE BEACH RESTORATION PROJECT
Re-nourishment Funding & Design
 Supplemental Agreement 2011-1
 January 17, 2011

Project Schedule
Notice-to-Proceed

Michael Walther	Cliff Truitt	Walker Dawson	Tom Fontaine	Leighann Budde	Sally Davenport	Lois Edwards	Kim Colstadt	Jimmy Sellers	Zander Noach	Brooke Edwards	Bob Hall
Principal Engineer	Senior Engineer	Engineer III	Engineer II	Geologist	Director of Coastal Mngt	Sr. Permit Specialist	Permit Specialist	Permit Specialist	ACAD Engineer Tech	Clerical	Admin Technician
\$239	\$168	\$111	\$96	\$88	\$168	\$123	\$99	\$99	\$85	\$52	\$139

Start	Finish	Days	Task	Personnel												Total Foc	Direct Costs		Subtask Total	Task Total		
				Michael Walther	Cliff Truitt	Walker Dawson	Tom Fontaine	Leighann Budde	Sally Davenport	Lois Edwards	Kim Colstadt	Jimmy Sellers	Zander Noach	Brooke Edwards	Bob Hall		Amount	Description				
			Task 1 - Project Funding																		\$20,75	
			Task 1a - FDEP Funding																			
1-May-11	30-Jun-11	60	update "Long Range Budget Plan"	1	2		6			8								\$2,135		\$2,135		
			prepare & submit FDEP funding application	1	2		4			12					2		\$2,539		\$2,539			
30-Jun-11	28-Sep-11	90	confer with FDEP/COUNTY - to optimize ranking/funding	1	2		4			8				2		\$2,047		\$2,047				
1-Feb-11	31-Oct-11	180	COUNTY/FDEP contract amendment	2	2		2			6						\$1,744		\$1,744				
			3 quarterly reports & reimbursement request		3		6			48				6		\$7,296		\$7,296				
2-Apr-11	16-Apr-11	14	Task 1b - MSBU Update																			
			identify potential assessments	2	2					4				16	2	\$3,174		\$3,174				
			prepare and provide letter report	1	1	1	1			3				6	2	\$1,816		\$1,816				
16-Apr-11	30-Apr-11	14	concurrent with Task 2 Preliminary Design meeting																			
			Task 2 - Preliminary Design																		\$72,24	
1-Feb-11	2-Apr-11	60	confer with COUNTY - to id design criteria	2	2	2	2			2				2	\$1,578		\$1,578					
			access original template performance via contour analysis	4	8	24	4							30	\$7,898		\$7,898					
			LITPROF cross-shore transport model 10 & 25 year	3	6	60	12								\$9,537		\$9,537					
			evaluate likely environmental impacts	2	4	4				4	12	24			\$6,118		\$6,118					
			opinion of probable costs	3	6	40	8							16	\$9,157		\$9,157					
			compliance with COUNTY design criteria	2	2	4	4			2					\$1,888		\$1,888					
			delineate borrow area - volume available	1	2	4		8					16		\$3,083		\$3,083					
			delineate borrow area - plan & cross-sections	1	2	8		16					24		\$4,911		\$4,911					
			delineate borrow area - descriptive granulometrics	1	2	6		24							\$3,353		\$3,353					
			delineate borrow area - composite & overfill factor	1	2	8									\$1,463		\$1,463					
			preliminary design drawings	2	12	20	2			2			60		\$10,236		\$10,236					
2-Apr-11	16-Apr-11	14	prepare and provide letter report	3	6	32	6							10	\$6,325		\$6,325					
16-Apr-11	30-Apr-11	14	meet with COUNTY to review the letter report	12	12	2	2					2			\$5,496	\$1,100	travel	\$6,596				
			Task 3 - Federal Agency Meetings																		\$5,28	
30-Apr-11	14-May-11	14	forward sketches & arrange meeting	1		2				16				6	\$2,741		\$2,741					
14-May-11	13-Jun-11	30	attend meeting w/COUNTY Federal Agencies in Pensacola	2	12	2	2			12					\$4,384	\$1,100	travel	\$5,484				
			prepare & provide a written summary	1	2					4					\$1,067		\$1,067					
Total Hours:				49	94	219	57	56	11	132	24	24	130	32	16	844						
Total Cost:				\$11,711	\$15,792	\$24,309	\$5,472	\$4,928	\$1,848	\$16,236	\$2,376	\$2,376	\$11,050	\$1,664	\$2,224	\$99,986	\$2,200	\$102,186	\$102,186			
																\$99,986			\$102,186			

FRANCHISE AREA COMBINED - Service Choice 1

HAULER	95 Gallon				65 Gallon				% Recycle to SRC
	A-1	A-2	A-3	A-1	A-2	A-3			
Emerald Waste	\$ 48.06	\$ 25.98	\$ 21.00	\$ 7.50	\$ 47.31	\$ 25.23	\$ 20.25	\$ 7.50	100
Waste Pro	\$ 50.55	\$ 27.00	\$ 6.00	\$ 15.00	\$ 50.55	\$ 27.00	\$ 6.00	\$ 15.00	100
Allied/Republic	\$ 50.85	\$ 68.85	\$ 81.00	\$ 9.39	\$ 50.85	\$ 68.85	\$ 81.00	\$ 9.39	100
Veolia	\$ 50.94	\$ 15.28	\$ 14.26	\$ 18.16	\$ 48.41	\$ 14.52	\$ 13.56	\$ 17.50	100
Waste Management	\$ 52.07	\$ 71.06	\$ 23.45	\$ 67.62	\$ 48.23	\$ 67.22	\$ 20.45	\$ 61.56	100
Advance Disposal	\$ 64.74	NB	\$ 9.00	\$ 9.00	\$ 64.74	NB	\$ 7.50	NB	0
Arrow Disposal	\$ 65.85	\$ 80.85	\$ 15.00	\$ 200.00	\$ 65.85	\$ 80.85	\$ 15.00	\$ 200.00	100
Choice Environmental	\$ 75.00	\$ 15.00	\$ 75.00	\$ 15.00	\$ 75.00	\$ 15.00	\$ 75.00	\$ 15.00	100
ECUA	NB	NB	NB	NB	NB	NB	NB	NB	0
ALTERNATE PROPOSALS									
Waste Pro (county bills)	\$ 47.55	\$ 24.00	\$ 3.00	\$ 12.00	\$ 47.55	\$ 24.00	\$ 3.00	\$ 12.00	100
Allied/Republic (single stream)	\$ 50.25	\$ 68.25	\$ 79.50	\$ 9.39	\$ 50.25	\$ 68.25	\$ 79.50	\$ 9.39	0
Waste Management (county bills)	\$ 52.07	\$ 71.06	\$ 23.45	\$ 67.62	\$ 48.23	\$ 67.22	\$ 20.45	\$ 61.56	100
Advance Disposal * (bi-wk recycle)	\$ 59.43	NB	\$ 9.00	\$ 30.00	\$ 59.43	NB	\$ 7.50	NB	0
Service Choice 1 is two garbage and 1 recycle weekly, bi-weekly yard waste, on call bulk. Service Choice 2 is one garbage and 1 recycle weekly, bi-weekly yard waste, on call bulk. A1= Side Door Collection A2= Additional Barrel A3= Bear Resistant Barrel.									

FRANCHISE AREA "A" - Service Choice 1

HAULER	95 Gallon	A-1	A-2	A-3	65 Gallon	A-1	A-2	A-3	% Recycle to SRC
Emerald Waste	\$ 50.43	\$ 25.98	\$ 21.00	\$ 7.50	\$ 49.68	\$ 25.23	\$ 20.25	\$ 7.50	100
Allied/Republic	\$ 50.85	\$ 68.85	\$ 81.00	\$ 9.39	\$ 50.85	\$ 68.85	\$ 81.00	\$ 9.39	100
Waste Pro	\$ 51.45	\$ 27.00	\$ 6.00	\$ 15.00	\$ 51.45	\$ 27.00	\$ 6.00	\$ 15.00	100
Waste Management	\$ 53.40	\$ 72.88	\$ 23.45	\$ 69.35	\$ 50.73	\$ 70.21	\$ 20.45	\$ 64.41	100
Veolia	\$ 60.96	\$ 19.20	\$ 17.16	\$ 18.16	\$ 58.43	\$ 17.52	\$ 16.50	\$ 17.50	100
Arrow Disposal	\$ 74.85	\$ 89.85	\$ 15.00	\$ 200.00	\$ 74.85	\$ 89.85	\$ 15.00	\$ 200.00	100
Choice Environmental	\$ 81.00	\$ 15.00	\$ 81.00	\$ 15.00	\$ 81.00	\$ 15.00	\$ 81.00	\$ 15.00	100
ECUA	NB	NB	NB	NB	NB	NB	NB	NB	0
Advance Disposal	NB	NB	NB	NB	NB	NB	NB	NB	
ALTERNATE PROPOSALS									
Waste Pro (county bills)	\$ 48.45	\$ 24.00	\$ 3.00	\$ 12.00	\$ 48.45	\$ 24.00	\$ 3.00	\$ 12.00	100
Allied/Republic (single stream)	\$ 50.25	\$ 68.25	\$ 79.50	\$ 9.39	\$ 50.25	\$ 68.25	\$ 79.50	\$ 9.39	0
Waste Management (county bills)	\$ 51.00	\$ 70.48	\$ 23.45	\$ 66.95	\$ 48.45	\$ 67.93	\$ 20.45	\$ 62.13	100
Service Choice 1 is two garbage and 1 recycle weekly, bi-weekly yard waste, on call bulk. Service Choice 2 is one garbage and 1 recycle weekly, bi-weekly yard waste, on call bulk. A1= Side Door Collection A2= Additional Barrel A3= Bear Resistant Barrel.									

FRANCHISE AREA "B" - Service Choice 1

HAULER	95 Gallon				65 Gallon				% Recycle to SRC
	A-1	A-2	A-3	A-1	A-2	A-3			
Emerald Waste	\$ 47.97	\$ 25.98	\$ 21.00	\$ 7.50	\$ 47.22	\$ 25.23	\$ 20.25	\$ 7.50	100
Allied/Republic	\$ 50.85	\$ 68.85	\$ 81.00	\$ 9.39	\$ 50.85	\$ 68.85	\$ 81.00	9,39	100
Waste Pro	\$ 51.15	\$ 27.00	\$ 6.00	\$ 15.00	\$ 51.15	\$ 27.00	\$ 6.00	\$ 15.00	100
Waste Management	\$ 53.40	\$ 72.88	\$ 23.45	\$ 69.35	\$ 50.73	\$ 70.21	\$ 20.45	\$ 64.41	100
Veolia	\$ 57.81	\$ 17.34	\$ 16.19	\$ 18.16	\$ 55.28	\$ 16.59	\$ 15.48	\$ 17.50	100
Arrow Disposal	\$ 70.50	\$ 85.50	\$ 15.00	\$ 200.00	\$ 70.50	\$ 85.50	\$ 15.00	\$ 200.00	100
Choice Environmental	\$ 75.00	\$ 15.00	\$ 75.00	\$ 15.00	\$ 75.00	\$ 15.00	\$ 75.00	\$ 15.00	100
ECUA	NB	NB	NB	NB	NB	NB	NB	NB	0
Advance Disposal	NB	NB	NB	NB	NB	NB	NB	NB	
ALTERNATE PROPOSALS									
Waste Pro (county bills)	\$ 48.15	\$ 24.00	\$ 3.00	\$ 12.00	\$ 48.15	\$ 24.00	\$ 3.00	\$ 12.00	100
Allied/Republic (single stream)	\$ 50.25	\$ 68.25	\$ 79.50	\$ 9.39	\$ 50.25	\$ 68.25	\$ 79.50	\$ 9.39	0
Waste Management (county bills)	\$ 51.00	\$ 70.48	\$ 23.45	\$ 66.95	\$ 48.45	\$ 67.93	\$ 20.45	\$ 62.13	100
Service Choice 1 is two garbage and 1 recycle weekly, bi-weekly yard waste, on call bulk. Service Choice 2 is one garbage and 1 recycle weekly, bi-weekly yard waste, on call bulk. A1= Side Door Collection A2= Additional Barrel A3= Bear Resistant Barrel.									

FRANCHISE AREA COMBINED - Service Choice 2

HAULER	95 Gallon	A-1	A-2	A-3	65 Gallon	A-1	A-2	A-3	% Recycle to SRC
Waste Pro	\$ 41.25	\$ 15.00	\$ 6.00	\$ 15.00	\$ 41.25	\$ 15.00	\$ 6.00	\$ 15.00	100
Emerald Waste	\$ 41.73	\$ 12.99	\$ 15.00	\$ 7.50	\$ 40.98	\$ 12.24	\$ 14.25	\$ 7.50	100
Waste Management	\$ 43.14	\$ 55.81	\$ 23.45	\$ 58.70	\$ 39.96	\$ 52.63	\$ 20.45	\$ 53.30	100
Allied/Republic	\$ 44.25	\$ 62.25	\$ 40.50	\$ 9.39	\$ 44.25	\$ 62.25	\$ 40.50	\$ 9.39	100
Veolia	\$ 44.46	\$ 13.35	\$ 12.45	\$ 15.82	\$ 41.93	\$ 12.60	\$ 11.75	\$ 15.25	100
ECUA	\$ 51.57	\$ 69.00	\$ 9.18	\$ 0.00	\$ 44.25	\$ 69.00	\$ 9.18	\$ 0.00	0
Advance Disposal	\$ 54.03	NB	\$ 9.00	\$ 30.00	\$ 54.03	NB	\$ 7.50	NB	0
Arrow Disposal	\$ 55.17	\$ 67.17	\$ 15.00	\$ 200.00	\$ 55.17	\$ 67.17	\$ 15.00	\$ 200.00	100
Choice Environmental	\$ 66.00	\$ 15.00	\$ 66.00	\$ 15.00	\$ 66.00	\$ 15.00	\$ 66.00	\$ 15.00	100
ALTERNATE PROPOSALS									
Waste Pro (county bills)	\$ 38.25	\$ 12.00	\$ 3.00	\$ 12.00	\$ 38.25	\$ 12.00	\$ 3.00	\$ 12.00	100
Waste Management (county bills)	\$ 41.24	\$ 53.91	\$ 23.45	\$ 56.79	\$ 38.20	\$ 50.87	\$ 20.45	\$ 51.54	100
Allied/Republic (single stream)	\$ 41.25	\$ 59.25	\$ 39.00	\$ 9.39	\$ 41.25	\$ 59.25	\$ 39.00	\$ 9.39	0
Service Choice 1 is two garbage and 1 recycle weekly, bi-weekly yard waste, on call bulk. Service Choice 2 is one garbage and 1 recycle weekly, bi-weekly yard waste, on call bulk. A1= Side Door Collection A2= Additional Barrel A3= Bear Resistant Barrel.									

FRANCHISE AREA "A" - Service Choice 2

HAULER	95 Gallon	A-1	A-2	A-3	65 Gallon	A-1	A-2	A-3	% Recycle to SRC
Waste Pro	\$ 42.60	\$ 15.00	\$ 6.00	\$ 15.00	\$ 42.60	\$ 15.00	\$ 6.00	\$ 15.00	100
Emerald Waste	\$ 43.05	\$ 12.99	\$ 15.00	\$ 7.50	\$ 42.30	\$ 12.24	\$ 14.25	\$ 7.50	100
Waste Management	\$ 44.25	\$ 57.24	\$ 23.45	\$ 60.20	\$ 42.04	\$ 55.03	\$ 20.45	\$ 55.72	100
Allied/Republic	\$ 44.25	\$ 62.25	\$ 40.50	\$ 9.39	\$ 44.25	\$ 62.25	\$ 40.50	\$ 9.39	100
ECUA	\$ 51.75	\$ 69.00	\$ 9.18	\$ 0.00	\$ 44.25	\$ 69.00	\$ 9.18	\$ 0.00	0
Veolia	\$ 53.01	\$ 15.19	\$ 14.82	\$ 15.82	\$ 50.48	\$ 15.15	\$ 14.25	\$ 15.25	100
Arrow Disposal	\$ 59.94	\$ 71.94	\$ 15.00	\$ 200.00	\$ 59.94	\$ 71.94	\$ 15.00	\$ 200.00	100
Choice Environmental	\$ 75.00	\$ 15.00	\$ 75.00	\$ 15.00	\$ 75.00	\$ 15.00	\$ 75.00	\$ 15.00	100
Advance Disposal	NB	NB	NB	NB	NB	NB	NB	NB	
ALTERNATE PROPOSALS									
Waste Pro (county bills)	\$ 39.60	\$ 12.00	\$ 3.00	\$ 12.00	\$ 39.60	\$ 12.00	\$ 3.00	\$ 12.00	100
Allied/Republic (single stream)	\$ 41.25	\$ 59.25	\$ 39.00	\$ 9.39	\$ 41.25	\$ 59.25	\$ 39.00	\$ 9.39	0
Waste Management (county bills)	\$ 42.30	\$ 55.29	\$ 23.45	\$ 58.25	\$ 40.19	\$ 53.18	\$ 20.45	\$ 53.78	100
Service Choice 1 is two garbage and 1 recycle weekly, bi-weekly yard waste, on call bulk. Service Choice 2 is one garbage and 1 recycle weekly, bi-weekly yard waste, on call bulk. A1= Side Door Collection A2= Additional Barrel A3= Bear Resistant Barrel.									

FRANCHISE AREA "B" - Service Choice 2

HAULER	95 Gallon				65 Gallon				% Recycle to SRC
	A-1	A-2	A-3	A-1	A-2	A-3			
Waste Pro	\$ 41.70	\$ 15.00	\$ 6.00	\$ 15.00	\$ 41.70	\$ 15.00	\$ 6.00	\$ 15.00	100
Emerald Waste	\$ 42.33	\$ 12.99	\$ 15.00	\$ 7.50	\$ 41.58	\$ 12.24	\$ 14.25	\$ 7.50	100
Waste Management	\$ 44.25	\$ 57.24	\$ 23.45	\$ 60.20	\$ 42.04	\$ 55.03	\$ 20.45	\$ 55.72	100
Allied/Republic	\$ 44.25	\$ 62.25	\$ 40.50	\$ 9.39	\$ 44.25	\$ 62.25	\$ 40.50	\$ 9.39	100
Veolia	\$ 48.18	\$ 14.46	\$ 13.55	\$ 15.82	\$ 45.65	\$ 13.71	\$ 12.80	\$ 15.25	100
ECUA	\$ 51.75	\$ 69.00	\$ 9.18	\$ 0.00	\$ 44.25	\$ 69.00	\$ 9.18	\$ 0.00	0
Arrow Disposal	\$ 58.17	\$ 70.17	\$ 15.00	\$ 200.00	\$ 58.17	\$ 70.17	\$ 15.00	\$ 200.00	100
Choice Environmental	\$ 66.00	\$ 15.00	\$ 66.00	\$ 15.00	\$ 66.00	\$ 15.00	\$ 66.00	\$ 15.00	100
Advance Disposal	NB	NB	NB	NB	NB	NB	NB	NB	
ALTERNATE PROPOSALS									
Waste Pro (county bills)	\$ 38.70	\$ 12.00	\$ 3.00	\$ 12.00	\$ 38.70	\$ 12.00	\$ 3.00	\$ 12.00	100
Allied/Republic (single stream)	\$ 41.25	\$ 59.25	\$ 39.00	\$ 9.39	\$ 41.25	\$ 59.25	\$ 39.00	\$ 9.39	0
Waste Management (county bills)	\$ 42.30	\$ 55.29	\$ 23.45	\$ 58.25	\$ 40.19	\$ 53.18	\$ 20.45	\$ 53.78	100
Service Choice 1 is two garbage and 1 recycle weekly, bi-weekly yard waste, on call bulk. Service Choice 2 is one garbage and 1 recycle weekly, bi-weekly yard waste, on call bulk. A1= Side Door Collection A2= Additional Barrel A3= Bear Resistant Barrel.									

SANTA ROSA COUNTY

DEPARTMENT OF HUMAN RESOURCES
AND RISK MANAGEMENT

6495 CAROLINE STREET • SUITE I
MILTON, FLORIDA 32570-4592
(850) 983-1863
FAX (850) 983-1868

DEVANN COOK
DIRECTOR

MEMORANDUM

TO: Hunter Walker
FROM: DeVann Cook *DeVann*
SUBJECT: Employee Assistance Program
DATE: January 12, 2011

Santa Rosa County's agreement with Stone Ridge Counseling Center to provide E.A.P. services expires January 31, 2011. I recommend we renew this agreement. There will be no increase in fees and the service has been outstanding. A copy is attached for your review.

DC/lh

Attachment

cc: A. Jones
M. Adams

EMPLOYEE ASSISTANCE PROGRAM AGREEMENT

This Employee Assistance Agreement is made this ___ day of _____, 2011, between Stone Ridge Counseling Center, Inc. (referred to as SRCC) and Santa Rosa County (hereinafter referred to as "The Employer")

A. The following terms are defined herewith:

1. "Employees" shall be defined as both full-time and part-time employees at the Employer's sites. Subcontractors and retirees are not covered.
2. "Family" shall mean spouse and dependent children (i.e. biological, adopted, stepchildren living with the employee). Children between the ages of 18 and 21 must be attending school or college to be considered for the EAP service. It will be left to the discretion of the Employer to determine eligibility in any case that does not meet the above requirements.
3. An initial evaluation will be provided for each referral to determine further needs to include but is not limited to the following problems: emotional state, alcohol or drug abuse, job related concerns and ability to perform work related duties/requirements, emotional or psychological well being, marriage and family relationships, school related issues and financial or legal problems.
4. SRCC will provide treatment as deemed necessary by the therapist, however if services needed are beyond the treatment capabilities of SRCC, a referral will be made to an external referral source and are not covered by this agreement.

B. SRCC agrees to the following:

1. Provide an initial evaluation/assessment, counseling and a referral if necessary during the duration of this agreement, to each employee and/or member of his/her family as defined above. This service will be provided both on a voluntary basis by the employee or family member and as referred by the Employer.
2. Arrange and provide up to two follow-up visits for outpatient counseling as deemed appropriate. The employer may agree to pay for additional services on a case by case basis (to be confirmed by HR director or owner).
 - (a) In the event of a positive Department of Transportation (DOT) drug screen, SRCC will serve as a referral source for a Substance Abuse Professional (SAP) who will provide an evaluation of the employee who has tested positive. Payment

for the evaluation and subsequent treatment for substance abuse is not the responsibility of SRCC.

3. Designate an EAP representative who shall be responsible for resolving any and all problems associated with the Employer's involvement in the Employee Assistance Program.
4. Provide a quarterly report indicating the number of employees who have used the Employee Assistance Program. All names will be kept confidential to protect the rights of the employee unless a specific authorization of release of information has been signed.
5. Provide emergency service to include 24 to 48 hour business day call back.
6. Upon request from the Employer, provide training for managers and supervisors on the benefits of using the Employee Assistance Program and awareness of the effects of mental health related issues on job performance and attendance.
7. Assist the Employer to promote awareness of the EAP. SRCC may also provide promotional materials to promote awareness of the EAP by the Employer's managers and employees.
8. Consult with Employer's supervisory personnel, when requested and provide immediate feedback (within two business days) of any supervisor referral.
9. Provide training and educational sessions as requested for the benefit of the eligible employees. The cost will be \$150.00 an hour, travel time @ \$75.00 per hour in 15 minute increments. Any program or training over four hours will be contracted negotiated and contracted separately.
10. Provide crisis counseling at the Employer's request within 72 hours of the call made for the request. Crisis counseling is defined by an event that necessitates immediate response. The cost will be \$300.00 for a two hour minimum and \$150.00 per hour for each additional hour within the local area. If the counseling is provided outside the Employer's local area, travel time at \$75.00 per hour will be incurred in 15 minute increments. If an overnight stay is required it will be at the expense of the Employer.
11. Keep in force comprehensive general liability insurance and professional malpractice insurance during the term of this contract with limits of not less than \$1,000,000 per occurrence and the \$3,000,000 aggregate.
12. Provide services in a professional facility by licensed therapists.

13. Submit invoices for any charges within 30 days of the date of service.

14. SRCC reserves the following rights:

- (a) A no-show by a client who fails to provide 24 hour notice to cancel the appointment will be counted and billed as a visit.
- (b) Court-ordered counseling or assessments are not covered.
- (c) Court-ordered appearances or documentation are not covered.

C. The Employer agrees to:

- 1. Designate an Employer EAP Coordinator who will be the chief representative of the Employer and liaison with SRCC's EAP consultant.
- 2. Provide SRCC with a suitable means to identify those individuals eligible to participate in the program with the understanding the employees/and or immediate family members can self-refer.
- 3. Take reasonable steps to promote awareness of the EAP through internal communications and by Employer endorsement not limited to materials made available in employee workrooms.
- 4. The EAP Coordinator and/or supervisor who make a direct referral and wishes to have feedback will leave specific information with SRCC regarding the need for the referral, a contact name and number, and type of feedback requested.
- 5. Compensate SRCC for the services described above as follows:
 - (a) The Employer shall pay for the EAP services that are undisputed by the Employer, and reflected on invoices in proper form that are accurate, complete and submitted in a timely manner.
 - (b) The Employer shall pay the hourly rate of \$75.00 per consultation, assessment and/or counseling services that are provided in 45-50 minute sessions by the therapists of SRCC, under this agreement.
 - (c) The Employer shall establish service limits of three visits on each case which SRCC will not exceed without express approval by the Employer. A no-show by an employee will be counted as a billable visit.
 - (d) The Employer represents that it has approximately 900 plus employees who may avail themselves of the services to be provided under this agreement.

D. Employer and SRCC mutually agree that:

1. The term of this Agreement shall be for one year from February 1, 2011 through January 31, 2012. Either party may terminate this Agreement upon 90 days written notice to the other. In the event of termination, the Employer will pay outstanding invoices within 30 days. This contract may be extended for additional one (1) year periods upon the agreement of both parties.
2. The medical record shall be considered the property of SRCC which shall seek to safeguard it from unauthorized use, access, loss or destruction within the time deemed appropriate by the State of Florida and Federal laws. Release of information will be used in all incidences which require correspondence outside of SRCC therefore records shall not be accessed or released without the proper consent of the patient/client.
3. The costs of further treatment to be rendered by SRCC will be paid by the employee or his/her insurer or other party payer unless specifically authorized by the Employer on a case by case basis. The Employer is therefore released from further financial obligations after the third session is completed. Any costs incurred via referrals made by SRCC are the responsibility of the patient.
4. SRCC is an independent contractor in performing its obligations hereunder. In no event will SRCC be liable for any injury or damages to employees or members of the families or others arising out of any acts or omissions by the Employer, under this Agreement. Each party agrees to indemnify and hold the other harmless against claims arising out of its own acts and omissions and the acts and omissions of its employees under this Agreement.

IN WITNESS THEREOF, the parties have caused this Agreement to be duly executed by their duly authorized representatives of the date first written above.

STONE RIDGE COUNSELING CENTER, INC.

By: _____
Melissa Adams, President & EAP Coordinator

Date: _____

SANTA ROSA COUNTY, FLORIDA

By: _____
Lane Lynchard, Chairman

ATTEST:

Clerk

6



Santa Rosa County Human Resources

6495 Caroline Street, Suite H, Milton, Florida 32570 ♦ (850) 983-1948 ♦ Fax (850)981-2003

Memorandum

To: Hunter Walker
From: DeVann Cook *DeVann*
Subject: Policy Changes (updated)
Date: January 19, 2011

I request Board approval of the changes listed below, to Santa Rosa County Policies 80-1 and 80-10:

Policy 80-1; Section XIV, C, 1. Temporary Promotion. *(Correct typographical errors)*

1. **Temporary Promotion** (plus rates for higher skills). When justifiable conditions exist and an employee is temporarily required to regularly serve in and accept the responsibilities for the work in a higher class of position, such employee shall receive the entrance rate of that class or one step above their present rate, whichever is higher, while so assigned, subject to the prior approval of the Human Resources Department and the appointing authority involved. To qualify for the higher rate of pay, such temporary assignment to a higher class of position shall be regular and continuous in character for **a at** least thirty (30) days before eligibility is established and is limited to a period not to exceed six (6) months.

Policy 80-10; Section VI, Holidays, A - F. *(renumber/letter because there are two section F's)*

SECTION VI. Holidays and Other Authorized Activities.

E. Employees who are on approved leave with pay when holidays, allowed in this section, occur or by a state day of mourning is declared shall not have such days charged against their accrued leave credits.

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F. Employees in a non-pay status, during any portion of the last scheduled workday before a holiday, shall not be eligible to receive payment for such holiday.

~~F.~~ G. Each appointing authority may allow employees one work break during the first half of their work shift and one work break during the second half of their work shift, provided that:

1. An employee may not accumulate unused work breaks.

2. Work break time shall not be authorized for covering an employee's late arrival on duty or early departure from duty.

Policy 80-10; Section VII, Annual Leave, A., 4. (Strike last sentence)

(This revision is necessary due to the amendment on 4/23/2003 that limits annual leave amounts accrued, for employees hired after that date)

4. Each appointing authority should make every effort to insure that annual leave is used on a current yearly basis in order to provide employees with vacation and proper rest and relaxation. By following this practice, employees will not normally accrue annual leave in excess of that earned each year. ~~An employee is not limited to the number of annual hours that may be accrued.~~

Policy 80-10; Section VII, Annual Leave, 2. (Strike "last day of that month" and replace "first day of the following month") *(This change coincides with payroll's chronological practice in applying monthly leave accrual)*

2. Annual leave earned during any pay period shall be credited to the employee on the first day of the following month ~~last day of that month~~ or, in case of separation, on the last day the employee is on the payroll.

Policy 80-10; Section XV, Leave of Absence Without Pay, C., 1., a. *(Changes policy so employees do not earn leave credits while using donated leave)*

1. An employee shall not earn annual or sick leave credits while on any type of leave without pay. Hours will be prorated when an employee is on leave without pay.

a. No employee on leave without pay, worker's compensation, donated leave, or suspension shall earn leave credits of any kind. Leave credits shall be prorated based on the number of hours worked in that month. Amended: 2011

80-10 Section XIII, Family and Medical Leave

(These changes update the HR Policy manual so it complies with current Federal law)

~~A. Employees with 12 months of service are entitled to family and medical leave for the following~~

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reasons:

- ~~1. The birth of a child, and in order to care for that child.~~
- ~~1. The placement of a child with the employee for adoption or foster care.~~
- ~~3. Care of a spouse, child or parent who has a "serious health condition", or~~
- ~~4. The employee's own "serious health condition" which makes them unable to perform the functions of the job.~~

~~B. Unpaid leave may be taken for up to 12 weeks per fiscal year.~~

~~C. Appointing authorities may authorize the use of annual or sick leave during this period of absence.~~

Eligible employees may take up to 12 work weeks of unpaid, job-protected leave under the Family and Medical Leave Act ("FMLA") in a 12-month period for specified family and medical reasons. In addition, eligible employees may qualify for up to 26 work weeks of unpaid job-protected leave under the FMLA in certain situations related to a covered family member's service in the Armed Forces.

- 1. The birth of the employee's child and in order to care for the child (this also includes leave for a pregnant employee who becomes unable to work and leave for prenatal care);
- 2. The placement of a child with the employee for adoption or foster care in order to care for the child;

Entitlement to leave for the birth/placement of a child, for adoption or foster care will expire one year from the date of birth or placement. NOTE: If both parents work for the County, their combined leave entitlement for this reason is 12 weeks.

- 3. To care for the spouse, child or parent of an employee, if such family member has a serious health condition; or
- 4. The employee is unable to perform the functions of the position because of the employee's own serious health condition.
- 5. Because of any qualifying exigency (as defined by statute) arising out of the fact that a spouse, or a son, daughter, or parent of the employee is on active duty (or has been notified of an impending call or order to active duty) in the Armed Forces in support of a contingency operation.

6. Service member Family Leave. Subject to Section 103 of the FMLA, an eligible employee who is the spouse, son, daughter, parent, or next of kin of a covered service member shall be entitled to a total of 26 work weeks of leave during a 12-month period to care for the service member. The leave described in this paragraph shall only be available during a single 12-month period.

In addition to the limitation on leave for the birth/placement of a child for adoption or foster care, if both husband and wife work for the County, their combined leave for service member family leave is limited to 26 work weeks during the single 12-month period.

When an employee requests family or medical leave for his or her own serious health condition, or for

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any of the reasons listed above, the employee must use all available and appropriate leave credits concurrent with FMLA until all leave credits are exhausted. After all available and appropriate leave is expired, then any remaining FMLA may be used as unpaid leave. Based on information from the employee, every effort will be made to designate qualified leave as FMLA prior to taking such leave.

cc: Sheriff Hall
Greg Brown, Property Appraiser
Ann Bodenstein, Supervisor of Elections
Mary Johnson, Clerk of Courts
Stan Nichols, Tax Collector
A. Jones, County Attorney

DC/cw

e-mail hr@santarosa.fl.gov

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Santa Rosa County MSBUs (as of November 2010)

County TIMELINE:

- July 1990 MSBUs established (Ordinance 90-33)
- Aug 23, 2001 Board approved Policy Change 70% reduced to 55% min. approval required
- Nov 2007 2% Property Appraiser fee added to assessments
- Feb 28, 2008 Board approved Policy Change for corner lots charged 1/2 of regular lots
- Jan 22, 2009 Board approved Policy Addition of Speed Humps as new MSBUs

1. Current Policy:

55% of the affected Santa Rosa County residents must agree and sign a petition that they want the proposed MSBU. Speed Humps require 75% approval of SRC residents. Each property owner equates to one vote regardless of the number of lots owned. It is advised, though not required, that all affected property owners sign the petition with either a Yes or No vote.

Discussion Item:

Recommend 55% be increased to 70% for minimum required SRC signatures. (Excluding speed humps which will stay at 75%.)

2. Current Policy:

If actual costs come in significantly higher than what was estimated and used on the petition, a new petition would have to be done.

Discussion Item:

Recommend defining "Significant Change" as 20% or more.

3. Current Policy:

The process normally begins with a homeowners group, or resident requesting an MSBU be established for a particular purpose in a letter format. The person who requests that an MSBU be established must own property on the street or in the subdivision which is affected.

Discussion Item:

Lighting MSBU – Recommend delay until 50% built out and occupied before MSBU is initiated.

Water/Sewer/Paving – Recommend 50% ownership by non-developers and minimum 50% are SRC residents before an MSBU can be initiated.

MSBU Info.	% Required for Approval	Application Fees	Fees	Estimated Cost vs Actual Cost	Contacts
Santa Rosa County	55% SRC residents (70% Speed Humps)	-0-	2% Property Appr	Significant amount requires new petition	Diane Ebentheuer (OMB Dept.) 850-983-1853 dianee@santarosa.fl.gov
Escambia County	66% of Property Owners representing 66% of Properties (55% for lighting)	\$100	10% admin fee	20% or more need new petition	Rebecca (OMB Dept.) 850-595-4960
Okaloosa County	55% (primarily does lighting)	\$100 non refundable	0	20% or more need new petition	Zan Fedorak (Public Works Dept.) 850-423-4830 zfedorak@co.okaloosa.fl.us
Walton County	approx 60% or more (only have 3-5 total)	Board authorizes to work with Government Svcs Group in Tallahassee. \$3,000-\$5,000 fee at begin.	If financed \$3,000-\$5,000 per year divided.	Govt Svces Group handles.	Bill (Finance Director) 850-892-8176

Ski Watch Estates Homeowners Association

6616 Ski Lane, Milton, FL 32583

December 6, 2010

Dear Santa Rosa County Commissioners;

The residents of Ski Watch Estates would like to express our appreciation for the work that you and your staff do in support of our community. With your help and support over the past several years, the Ski Watch Estates HOA has successfully completed two MSBU funded projects. The first project was for a much needed sewer line connection to Sun Dial Utilities, eliminating unhealthy septic systems from our lake front community. The second MSBU funded project was for underground utilities. This project greatly improved the aesthetics of our community, improved property values, and provided a more storm resistant power and phone line infrastructure. The MSBU approval policy of Santa Rosa County combined with excellent support from the Commissioners and Staff, helped make these improvements possible.

The lakes of Ski Watch Estates are the main attraction of our community. Over the past several years we have seen a decline in water quality, more persistent algae blooms, increasing buildup of organic sediment, and decreasing water depth in some areas raising safety concerns for our waterski activities. In an effort to reverse this trend, preserve the quality of our lakes, improve waterskiing safety, and protect our property values, our community has begun planning and permitting for a lake maintenance dredging project. The support from our HOA membership is very good and once again, we are planning on funding this project with an MSBU provided that we can gain the necessary approvals.

From recent communications with your staff, we are concerned about the potential MSBU policy change from 55% to 70% of Santa Rosa County Residents. This potential policy change could jeopardize the approval of our project and other necessary projects in the neighborhoods of Santa Rosa County, discouraging overall investment in our county.

We understand the need of the Commission to periodically review MSBU policy. The current 55% policy may be low compared to other Florida counties that require 60% or even 66%, but an immediate increase to 70% seems excessive. For this reason, we respectfully request that the Santa Rosa County Commission consider an MSBU policy change of lesser impact, specifically, we ask that the Commission consider an MSBU approval policy change to 60% for 2011.

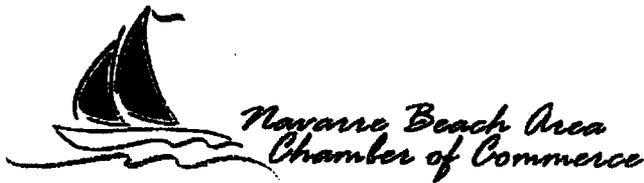
Once again, we thank you and your staff for your support and we look forward to working with your team in 2011 on MSBU funding for our lake maintenance dredging project.

Best regards,

Shawn McCann

Shawn McCann

Ski Watch HOA President, 626-7341



8851 Navarre Pkwy, Navarre FL 32566 / (850) 939-3267 / info@navarrechamber.com

January 4, 2011

Mr. Hunter Walker
Santa Rosa County Administrator
Via E-mail and Fax

Dear Hunter,

On behalf of the Fun Fest committee, I am submitting the following requests our 27th Anniversary "Fun Fest" celebration. As we did for 2010, we are moving our event from what was Saturday & Sunday weekend to a Friday and Saturday, which should improve logistics and beach access. The date has been set for Friday, April 29th and Saturday, April 30th, 2011:

1. Event Parking Lot: Request use of the SR County parking lot directly behind and east of Cocodrie's Restaurant for dates above, blocking the entire area off starting Thursday morning, April 28th.

2. County Beach Park Pavilions/Fireworks: Request the use of all rentable pavilions in the County Park on Navarre Beach for our event and fireworks all day on **Saturday, April 30th, 2011**. In order to avoid conflicts with accessibility to the area during fireworks, we are requesting to reserve all pavilions in the park for that day. We will not block them from public use; only hold them from renters who may be otherwise disappointed with their accessibility to them. Additionally, I am requesting a fireworks permit from Santa Rosa County (to be followed up by our vendor). As we did last year, we plan to have a fireworks display from the Navarre Beach Park area (Black Skimmer Pavilion). The fireworks will be on Saturday, April 30th, 2011 at dark. Fun Fest hours are 5 p.m. to 10 p.m. on Friday and 10 a.m. to 10 p.m. on Saturday.

As always, we will be sure to accommodate/reserve parking spaces for lifeguard personnel for easy access to the main beach area. Thank you for your support!

Sincerely,

Betsy Soles
Director of Events

8668 Navarre Pkwy, #362
Navarre, FL 32566



navarrecert@bellsouth.net
www.navarrecert.org

Adri
Tamy

January 7, 2010

9

Mr. Hunter Walker
Santa Rosa County Administrator
6495 Caroline Street Suite D
Milton, FL 32570

Dear Mr. Walker:

On behalf of the Navarre Community Emergency Response Team Amateur Radio Club (Navarre CERT ARC), I am officially requesting use of the large center pavilion at Navarre Park on U.S. 98 as an operations focal point for the annual Amateur Radio Relay League (ARRL) Field Day. The dates requested are June 25 – 26, 2011.

During the fourth full weekend in June, the eyes of the amateur radio community turn towards this annual Field Day operating event. From its beginning back in the 1930's as an event to test the field preparedness and emergency communications abilities of the burgeoning amateur radio community, Field Day has evolved into the largest on-the-air operation during the year. In 2009, contest logs were submitted by nearly 3,000 clubs, groups and individuals across the US and Canada to the ARRL Contest Branch. These logs showed participation by 35,798 individuals and over 1.23 million contacts were reported during the brief 24-hours of the event.

Conducting our Field Day operations at the Navarre Park location on U.S. 98 would enable CERT to interact with the public by providing information about Disaster Preparedness and demonstrate our ever-expanding disaster communications capability. Navarre CERT has demonstrated this in the past during numerous support operations with the Santa Rosa County Sheriff's Department, Navarre Beach Fun Fest, and previous Field Day's operating from this same site for the past two years.

To facilitate our participation in this world-wide event, Navarre CERT will start setting up operations at the pavilion on June 25 at 8:00 a.m. and continue operations until June 26 at 5:00 p.m. We would require permission to install at least 3 antennas and remain in the park overnight. Antenna installation will have negligible environmental and aesthetic impact on the park. No permanent antenna structures will be installed.

We cordially invite you to visit our site during this event and would be glad to answer any questions or address any concerns you may have.

Sincerely,

Stephen J. VanDenAkker
President, Navarre CERT Amateur Radio Club

FLORIDA REGISTRATION # CH20641

A COPY OF THE OFFICIAL REGISTRATION AND FINANCIAL INFORMATION MAY BE OBTAINED FROM THE DIVISION OF CONSUMER SERVICES BY CALLING TOLL-FREE (800-435-7352) WITHIN THE STATE. REGISTRATION DOES NOT IMPLY ENDORSEMENT, APPROVAL OR RECOMMENDATION BY THE STATE

NAVARRE CERT IS TAX-EXEMPT UNDER SECTION 501(C)(3) OF THE IRS CODE. OUR FEIN IS 20-3944209



SANTA ROSA COUNTY ENGINEERING

SANTA ROSA COUNTY, FLORIDA

6051 OLD BAGDAD HWY., STE. 300

MILTON, FLORIDA 32583

www.santarosa.fl.gov

Preliminary
Engineers Report
January 24, 2011

Roger A. Blaylock, P.E.
Santa Rosa County Engineer

This is a Preliminary check list:

The items listed below may be on the agenda for meeting of Board of County Commissioners of Santa Rosa County, Florida, for January 27, 2011 at 9:00 a.m. in Milton, Florida.

1. Discussion of Greenbriar HMGP contract modification to AERO Training, Inc in the amount of \$16,731.00. (Attachment A)
2. Discussion of Notice to Proceed date modification to January 28, 2011 for the Sabertooth HMGP. (Attachment B)
3. Discussion of Ramblewood HMGP. (Attachment C)

CHANGE ORDER

AERO TRAINING & RENTAL, INC.
537 Gulf Shore Drive
Destin, FL 32541

Phone (850) 837-4928
 Fax (770) 573-4872
 Cell (770) 560-8038

No. 2

PROJECT	Greenbriar Drainage Improvements, FEMA PROJECT #1551-038-R	
DATE OF ISSUANCE	EFFECTIVE DATE	January 5, 2011
Owner	Board of County Commissioners, Santa Rosa County, Florida	
	6495 Caroline Street, Suite M	
	Milton, FL 32570	
ENGINEER	BASKERVILLE-DONOVAN, INC.	

Add 2 structures, modify structures, additional sod. Detail attached - \$16,731	
Reason for Change Order:	Enhance existing design, allow better stormwater flow, utilities encountered
Attachments:	Attachment 1

Request for contract time extension of 7 days due to additional construction time for changes encountered above.

	CHANGE IN CONTRACT TIMES:
Original Contract Price \$493,741.00	Original Contract Times: Substantial Completion: December 23, 2010 Final Completion: January 23, 2011
Net changes from previous Change Orders No. \$29,375.00	Net changes from previous Change Orders No. 30 days
Contract Price prior to this Change Order \$523,116.00	Contract Time prior to this Change Order Substantial Completion: December 23, 2010 Final Completion: January 23, 2011 days or dates
Net Increase (decrease) of this Change Order \$16,731.00	Net Increase (decrease) of this Change Order 7 days
Contract Price with all approved Change Orders \$539,847.00	Contract Times with all approved Change Orders Substantial Completion: January 30, 2010 Final Completion: March 2, 2010 days or dates

RECOMMENDED:

By: *Greg Wood*
 Engineer (Authorized Signature)
 Date: 1/18/2011

ACCEPTED:

By: _____
 SANTA ROSA COUNTY
 Date: _____

ACCEPTED:

Lewis Cooper, Pres
 AERO TRAINING & RENTAL, INC.
 Date: 1/14/2011

EJCDC No: 1910-4-B (1990 Edition)

Prepared by the Engineers Joint Contract Documents Committee and endorsed by The Associated General Contractors of America.

-----ATTACHMENT 1-----

AERO TRAINING & RENTAL, INC.
537 Gulf Shore Drive
Destin, FL 32541

Phone (850) 837-4928
Fax (770) 573-4872
Cell (770) 560-8038

1. Structure 1 (S1) had to be modified on the west side. Run 20' of pipe to tie in to S1. Additional 18" pipe on the north side was installed, not on the original plans. Elevation in ground did not match elevation on plans. Structure S1A had to be modified to accommodate 18" pipe running north and south on Stanford Road.	1. 1,500
2. Add box with drop inlet on west side of Stafford & Duke (S4B). Sanitary sewer was in middle of 36" RCP pipe. The sewer line was in middle of Stanford Road. Put in inlet to raise elevation of structure to accommodate 36" pipe.	2. 3,570
3. Conflict with Structure 7. S7 had to be shifted 10 feet. Additional inlet box (S7A) had to be installed. Contractor could not cross street because of major power pole location. Additional inlet had to be installed to tie in to 36" Pipe. Rework S7 to accommodate new direction of pipe.	3. 5,011
4. Structure 23 had to reworked to accommodate plastic pipe coming from the retention pond. Install new hole in S23 to acces 12" plastic pipe and lay 20' of new pipe.	4. 800
5. 2,600 SY of sod @ \$2.25/SY Additional sod needed not on plans.	5. 5,850
6. 4' ditch was 283 feet on plans and bid, ditch is actually 300'. Difference of 17 feet @ \$49 per foot = \$833	6. NO CHARGE
7. Turbidity Barrier was 50 feet on bid sheet, 100 feet were installed. Difference of 50 LF @ \$20 per foot = \$1000	7. NO CHARGE
8. Remove existing 36" Headwall. There was 1 on bid sheet, 2 were removed. Price \$250	8. NO CHARGE
TOTAL	\$ 16,731

Michael Schmidt

From: Michael Schmidt
Sent: Wednesday, January 19, 2011 11:13 AM
To: Roger Blaylock
Subject: Sabertooth HMGP, NTP

Roger,

As you recall bids were opened for the Sabertooth project on July 13, 2010 with Starfish, Inc being the low bidder with a price of \$698,806.75. However, this price exceeded the grant amount by approximately \$150,000.00. Starfish was willing to hold it's bid price while we asked FEMA to make up the difference. On October 26, 2010, FEMA notified us that this project was fully funded. On November 2, 2010 the County received the modified grant. On or around the week of December 6th the contractors submittal data was approved and drainage structures ordered. At that time it was decided to begin work in January 2011. Recommend we update BOCC and revise the notice to proceed date to January 28, 2011.

Timeline

July 13, 2010 - bid opening

October 26, 2010 - FEMA notifies project is fully funded

November 2 2010 - County receives modified grant

December 6, 2010 - All submittal data reviewed and approved

December 6, 2010 - Due to nature of project and upcoming Holidays decision was made to move project into 2011.

January 28, 2011 - New notice to proceed (180 calendar day)

Michael W. Schmidt, P.E.

Assistant County Engineer
Santa Rosa County Engineering
(850) 981-7100
(850) 983-2161 fax

1/19/2011

Michael Schmidt

From: Sheila Harris
Sent: Thursday, January 13, 2011 11:41 AM
To: Michael Schmidt
Cc: Angie Jones
Subject: FW: Ramblewood Drive Drainage Improvements

Michael,

Pegasus has met with the state regarding the Ramblewood Property Acquisition. Please review email below.

I think this needs to be an agenda item at the next BOCC Meeting. The board needs to know that at this point the only options are for the board to consider paying the difference in asking price to salvage the project or move forward with withdrawal of the project.

Let's discuss today or early next week.

Sheila

From: Leylah Saavedra [mailto:leylah@pegasusengineering.net]
Sent: Thursday, January 13, 2011 10:58 AM
To: Sheila Harris
Cc: 'David Hamstra'
Subject: Ramblewood Drive Drainage Improvements

Good Morning Sheila,

I met with Jason McCright, Luz Bossanyi and Florence Aihe from DEM yesterday afternoon to discuss the potential purchase of the two homes on Ramblewood Drive and the status of the project

I asked Florence if there was any funds left under Phase I to cover the additional engineering work by PBSJ. She said there was no money left under Phase I. At that point, Jason suggested for the County to request a cost increase for Phase I that would cover the drainage plan modifications, a revised cost estimate and an engineering report documenting the latest stormwater design. As long as the BCA is still at least 1.0 after the cost increase under Phase I, FEMA would most likely approve the cost increase request. The Phase I contract would have to be reinstated and extended in order for PBSJ's additional work to be approved for reimbursement.

We also discussed the appraised values of the homes and the selling price the homeowners are willing to accept (\$185,000 appraised value for each home versus \$215,000 & \$225,000 selling prices plus \$5,000 in moving expenses for each home). Luz and Florence confirmed that FEMA will reimburse the County for the appraised value of the homes. Any price difference (in this case \$80,000) would have to be covered by the County. I questioned Section 11 Page 11 of the HMGP desk reference which states that the value of the home to be acquired could be based on an "opinion of value" and not on an independent appraisal. Jason volunteered to look into this matter.

Regarding a relocation allowance under the Uniform Relocation Act, it was confirmed that because the sale of the properties is "voluntary", relocation costs are not covered by FEMA and will have to be completely covered

1/19/2011

by the County.

It will be crucial to determine if the property owners carry flood insurance. DEM staff confirmed that FEMA would allow for a credit consisting of up to five years of flood insurance premiums paid by the homeowners. Such value would be added to the purchase offer.

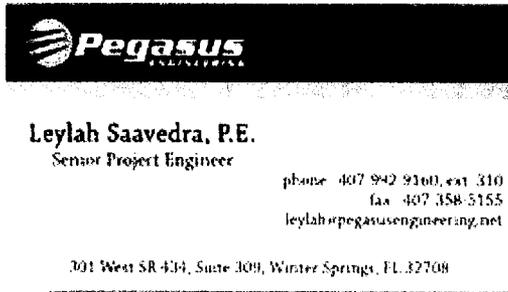
Regarding the \$22,500 maximum amount that FEMA allows for homeowners that face a shortfall between the selling price of their home and the price of their new property, DEM staff confirmed that such clause applies to properties that have been damaged, which is not the case of the Ramblewood properties.

If the County is not successful with the property acquisitions, the County will need to withdraw the HMGP grant application in February or March 2011 (the latest).

In summary, if the County and the homeowners agree on the selling price established by the homeowners, the County will need to cover their 25% local match as well as the \$80,000 price differential (selling price minus appraised value, in addition to the moving expenses approximated at \$5,000 per property.).

Let me know if you have any questions,

Leylah



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1/19/2011

AGENDA

**Santa Rosa County
Public Services Committee
Meeting January 24, 2011, 9:00 A.M.**

EMERGENCY MANAGEMENT

1. Recommend Board acceptance of the Citizen Corp. and CERT grant agreements with Florida Division of Emergency Management. There is no match requirement.

PLANNING & ZONING

2. Discussion of appointments to the Navarre Area Architectural Review Board.



Department of Public Services

Santa Rosa County, Florida
6051 Old Bagdad Highway, Suite 202
Milton, Florida 32583
www.santarosa.fl.gov
Office: (850) 981-7040 Fax: (850) 623-1208



Tony Gomillion, Director

To: Santa Rosa County Board of County Commissioners
From: Sheryl Bracewell, Director, Emergency Management
Through: Tony Gomillion, Director, Public Services
Re: Citizen Corps/CERT Sub-Grants
Date: January 13, 2011

RECOMMENDATION

The Board of County Commissioners accepts funding for the below grant agreements with the Florida Division of Emergency Management and authorizes the Chairman to sign the agreements and all related documentation. There is no match requirement for these grants.

Citizen Corps - ten thousand one hundred twenty-five dollars (\$10,125)

Community Emergency Response Team - six thousand seven hundred fifty dollars (\$6,750).

BACKGROUND

The purpose of these programs is to continue our support of Citizen Corps, CERT, and those volunteer groups that are firmly established within Santa Rosa County. CERT teams along with several other volunteer organizations provide additional response capabilities throughout the county whenever necessary. The funds cover the costs for planning, education and training, and equipment necessary to maintain these groups.

COMPLETION

Four (4) copies of each agreement have been routed to the county attorney for review and for the Chairman's signature. The project will be managed by DEM staff.

Animal Services
Dominic Persichini
Director

4451 Pine Forest Road
Milton, FL 32583
(850) 983-4680

**Building Inspections &
Code Compliance**
John T. Tolbert
Building Official

6051 Old Bagdad Hwy, Ste 202
Milton, FL 32583
(850) 981-7000

Emergency Management
Sheryl Bracewell
Director

4499 Pine Forest Rd
Milton, FL 32583
(850) 983-5360

**Community Planning,
Zoning & Development**
Rebecca Cato
Director

6051 Old Bagdad Hwy, Ste 202
Milton, FL 32583
(850) 981-7075

Veterans Services
Karen Haworth
Director

6051 Old Bagdad Hwy
Ste 204
Milton, FL 32570
(850) 981-7155

"One Team, One Goal, One Mission"



Santa Rosa County Development Services



Beckie Faulkenberry, AICP
Planning and Zoning Director

Tony Gomillion
Public Service Director

John T. "Tim" Tolbert
Building and Fire Official

MEMORANDUM

TO: Board of County Commissioners
FROM: Beckie Cato, Planning Director *BC*
DATE: January 5, 2011
RE: Re-Appointment of Navarre Area Architectural Review Board Membership

Recommendation:

That the Board appoint the following individuals as members of the Navarre Area Architectural Review Board to fill 4 expired positions based upon their evaluation. The four applicants identified below received the highest scores and are listed in rank order.

- Dave Woodworth
- Joanne Connor
- Ken Walters
- Gaius Bruce

Background:

In August 2005, the BOCC appointed 7 members to serve on the Navarre Area Architectural Review Board (NAARB). NAARB was established to review any new development or redevelopment within the Heart of Navarre Overlay District. The LDC requires that board to be composed of seven members meeting the following requirements:

- (a) one of which owns property in the Town Center District,
- (b) one of which owns property in the Heart of Navarre District,
- (c) one of which resides in the Navarre Area as defined in the Navarre Town Center Plan (October 2004),
- (d) two of which have architectural design or construction experience, and
- (e) all members shall be residents of Santa Rosa County.

The BOCC appointed membership as follows:

Terms expiring in 2010: Gaius Bruce
Kenneth Walter
Joanne Connor
vacant seat previously occupied by Susan Haddock

Terms expiring in 2013: Greg Fountain
Kathi Martin
Lisa Epstein

During the re-appointment process, the Planning and Zoning Division received 7 applications to be considered for the 4 expired seats on this board. The applications were evaluated by staff using a point system to individually score the applicants. Attendance records for the existing members were also used in the evaluation.

Santa Rosa County Public Service Complex
6051 Old Bagdad Highway, Suite 202 Milton, Florida 32583
www.santarosa.fl.gov
Office: (850) 981-7000

Inspections/Compliance Division Fax: (850) 623-1208 • Planning/Zoning Division Fax: (850) 983-9874

Navarre Area Architectural Review Board (NAARB)

- NAARB is composed of seven voting members appointed by the BOCC;
- Membership must consist of:
 - 1 member who owns property within TC District,
 - 1 member who owns property in the HON District
 - 1 member who resides within the Navarre Area
 - 2 members who have architectural design or construction experience
- Current Selection Process will consider 4 expired positions, including 1 vacant position

Current Membership	One TC property owner?	One HON property owner?	One Resides in the Navarre Area?	Two with architectural design or construction experience?	Resident of Santa Rosa County?	Term Expiration	Comments – <ul style="list-style-type: none"> • taken from initial appointment data • NEW information
Greg Fountain			Yes	Yes	Yes	2013	owns Fountain Design-Build
Gaius Bruce	Yes					2010	Member of NTCP Steering Group
Joanne Connor			Yes		Yes	2010	Member of NTCP Steering Group
Ken Walters		Yes	Yes		Yes	2010	Retired policeman; owns Emerald Coast Campgrounds; originally was not credited for owning property within HON
Susan Haddock RESIGNED		Yes	Yes	Yes	Yes	2013	BS in Landscape/Nursery Management (U of Florida) & MBA in Marketing landscape designer past community involvement includes Florida Tissue Bank Board of Directors, SRC Extension Residential Horticulture Advisory Board
Lisa Epstein			Yes	Yes	Yes	2013	BS in Bldg Construction (Georgia Tech); 25+ years in construction mgmt & property development; recent project was Robinson's Mill (Esc Co) currently serves on Biscayne Pointe/Pine Ranch HOA Board of Directors and Marriott's Legend Edge Condo Assn Board of Directors (acting V-P)
Kathi Martin		Yes	Yes	Yes	Yes	2013	Land surveyor; owns Southern Surveying Inc. (20 years) Knowledgeable of LDC and developer concerns during planning process

Navarre Area Architectural Review Board (NAARB)

New Applicants:	Date Received	One TC property owner?	One HON property owner?	One who resides in the Navarre Area?	Two with architectural design or construction experience?	Resident of Santa Rosa County?	Comments –
William Broxson	11-15-10	No	No	No	No	Yes	Owns business located within HON (Broxson Outdoors) Navarre resident for 25 years
Gaius Bruce	11-09-10	Yes	No	No	No	Yes	Current Member (2005); retired NTCP working & steering groups; historical reference
Joanne Connor	11-22-10	No	No	Yes	No	Yes	Current Member (2005); retired NTCP working & steering groups; historical reference; Master Gardner w/ SRC Extension; involved in community through Navarre Garden Club (past president), HOA and PTO's
William Goulet	11-15-10	No	Yes	Yes	Maybe	Yes	Currently serves on Holley-Navarre Water System Board & Fairpoint Board; served as owner-builder in construction of personal SFD; remodeling experience; worked part-time for family building business believes in "architecturally eclectic style" for expansion of community
Larry Tashlik	11-08-10	No	No	Yes	No	Yes	retired past ZBOA member (Chairman) NTCP working groups; historical reference
Ken Walters	11-24-10	No	Yes	Yes	No	Yes	Current member (2005); retired policeman; local business owner w/ a business w/in HON (Emerald Coast Campgrounds)
Dave Woodworth	11-15-10	No	No	Yes	Yes	Yes	BS in Architectural Engineering Certified Bldg Contractor (CBC1254467, 8/31/2012) National Homebuilders Assn member accredited "green" verifier certified "green" professional certified "Aging in Place" specialist

AGENDA
PUBLIC WORKS COMMITTEE

January 24, 2011

Chairman: Commissioner Salter

Vice Chairman: Commissioner Lynchard

1. Discussion of paving the following dirt roads in District One at an estimated cost of \$85,937.00:

Plum Avenue

North 32nd Avenue (San Martino St. to Santa Monica St.)

San Blas Street (Summer St. to east end)

San Juan Street (N. 14th Ave. to N. 6th Ave.)

North 30th Avenue (north of Delmonte St.)

San Vair Street

Murray Lane

Ladda Court

2. Discussion of resurfacing the following roads in District One at an estimated cost of \$70,010.00:

Sports Drive

Windermere Trace

Moors Oaks Drive

Oban Court

Glasgow Court

Aberdeen Court



Department of Public Works

SANTA ROSA COUNTY, FLORIDA
Milton, Florida 32583

AVIS WHITFIELD
Director of Public Works
6075 Old Bagdad Hwy.
626-0191 • 994-5721 • 623-2221
Fax 623-1331

Stephen L. Furman
Assistant
Public Works Director
6075 Old Bagdad Hwy.
626-0191 • 994-5721 • 623-2221

Thad Allen
Superintendent
Building Maintenance/Parks
P. O. Box 864
623-1569 • 939-1877

January 19, 2011

Mr. Jim Williamson
Santa Rosa County Board of County Commissioners
6495 Caroline Street
Milton, FL 32570

Dear Mr. Williamson:

The estimated cost for paving the following roads in District One is \$ 85,937.00:

Plum Avenue	\$ 4,789.00
North 32 nd Avenue (San Martino St. to Santa Monica St.)	11,399.00
San Blas Street (Summer St. to east end)	10,983.00
San Juan Street (N. 14 th Ave. to N. 6 th Ave.)	26,598.00
North 30 th Avenue (north of Delmonte St.)	6,246.00
San Vair Street	2,915.00
Murray Lane	12,597.00
Ladda Court	10,410.00

Sincerely,

A handwritten signature in black ink, appearing to read "Avis Whitfield".

Avis Whitfield
Public Works Director

AW/lc



Department of Public Works
SANTA ROSA COUNTY, FLORIDA
Milton, Florida 32583

Stephen L. Furman
Assistant
Public Works Director
6075 Old Bagdad Hwy.
626-0191 • 994-5721 • 623-2221

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P. O. Box 864
623-1569 • 939-1877

January 19, 2011

Mr. Jim Williamson
Santa Rosa County Board of County Commissioners
6495 Caroline Street
Milton, FL 32570

Dear Mr. Williamson:

The estimated cost for resurfacing the following roads in District One is \$ 70,010.00:

Sports Drive	\$ 5,308.00
Windermere Trace	29,180.00
Moors Oaks Drive	29,072.00
Oban Court	2,224.00
Glasgow Court	2,224.00
Aberdeen Court	2,002.00

Sincerely,

A handwritten signature in black ink, appearing to read "Avis Whitfield", is written over a horizontal line.

Avis Whitfield
Public Works Director

AW/lc

BUDGET & FINANCIAL MANAGEMENT COMMITTEE

Chairman: Commissioner Melvin
Vice Chairman: Commissioner Cole

January 24, 2011

Bid Actions:

None

Tax Deed Overbids:

None

Budget:

- 1) Discussion of bank loan quotes/rates received for Longhorn Trail Paving/Sewer MSBU secured by Longhorn Trail MSBU.
- 2) **Budget Amendment 2011 – 066** in the amount of **\$65,500**. Funds improvements to Russell Harber Landing (\$64,000) and tables and chairs for Santa Rosa Arts & Culture (\$1,500) through the City of Milton from Dist. II Recreation Funds.
- 3) **Budget Amendment 2011 – 067** in the amount of **\$52,392**. Carries forward funds from prior year for restroom upgrades (\$24,000) and in-field improvements (\$24,005); and funds rye seed (\$4,387) all for Tiger Point Park in the District V Recreation Projects Fund.
- 4) **Budget Amendment 2011 – 068** in the amount of **\$363,250**. Funds resurfacing Nichols Lake Road (\$300,000) and Avenida De Sol (Fourth Street to Torres Street and Tortuga Street to East Bay Blvd. for \$63,250) from Electric Franchise Fees Roads and Bridges Reserves.
- 5) **Budget Amendment 2011 – 069** in the amount of **\$41,784**. Recognizes funds received from DCA (\$22,346) for NSP program administration; recognizes funds for reimbursement of administration expense (\$9,701) for HUD HOME Program; and recognizes prior year refunds (\$9,737) per SHIP guidelines and appropriates for Community Development Housing salaries, advertising, office supplies, and subscriptions.
- 6) **Budget Amendment 2011 – 070** in the amount of **\$86,985**. Authorizes expenditure for materials only for HMGP funded Long Street Drainage Project. 25% local match being met with in-kind labor and equipment in the Road & Bridge Fund.
- 7) **Budget Amendment 2011 – 071** in the amount of **\$75,000**. Carries forward funds to allocate for canal maintenance expenditures in the Santa Rosa Shores MSBU Fund.

County Expenditure/Check Register:

- 8) Recommend approval of County Expenditures / Check Register

Results of RFQ for Longhorn Trail MSBU
 BQ/Tax-Exempt 6-year loan
 \$395,000

Bank	Interest Rate	Total Interest Payment	Bank Fees & Charges	Total with Charges	Notes
Hancock	2.24%	\$ 28,241.72	\$ 2,500	\$ 30,742	Bank Counsel Fees
SunTrust	2.44%	\$ 30,820.64	\$ -	\$ 30,821	no other fees
BB&T	2.37%	\$ 29,916.95	\$ 2,500	\$ 32,417	Bank Counsel Fees

DEBT SERVICE SCHEDULE - 6 - Year Amortization

Hancock Bank

CLOSURE DATE: 24-Feb-11
 PRINCIPAL \$395,000

Qtrs (6 Years) 24
 Interest Rate 2.24%

PERIOD / DATE	Yr	PRINCIPAL	Coupon Rate @ 365 day Year	INTEREST	TOTAL PAYMENT	Principal =	Interest =
1	06/01/09	\$15,423.07	2.24%	\$2,212.00	\$17,635.07	\$30,932.51	\$4,337.63
2	09/01/09	\$15,509.44	2.24%	\$2,125.63	\$17,635.07		\$35,270.14
3	12/01/09	\$15,596.29	2.24%	\$2,038.78	\$17,635.07	\$62,911.17	\$7,629.12
4	03/01/10	\$15,683.63	2.24%	\$1,951.44	\$17,635.07		\$70,540.29
5	06/01/10	\$15,771.46	2.24%	\$1,863.61	\$17,635.07		
6	09/01/10	\$15,859.78	2.24%	\$1,775.29	\$17,635.07		
7	12/01/10	\$15,948.60	2.24%	\$1,686.48	\$17,635.07	\$64,332.26	\$6,208.03
8	03/01/11	\$16,037.91	2.24%	\$1,597.16	\$17,635.07		\$70,540.29
9	06/01/11	\$16,127.72	2.24%	\$1,507.35	\$17,635.07		
10	09/01/11	\$16,218.04	2.24%	\$1,417.04	\$17,635.07		
11	12/01/11	\$16,308.86	2.24%	\$1,326.21	\$17,635.07	\$65,785.45	\$4,754.83
12	03/01/12	\$16,400.19	2.24%	\$1,234.89	\$17,635.07		\$70,540.29
13	06/01/12	\$16,492.03	2.24%	\$1,143.04	\$17,635.07		
14	09/01/12	\$16,584.38	2.24%	\$1,050.69	\$17,635.07		
15	12/01/12	\$16,677.26	2.24%	\$957.82	\$17,635.07	\$67,271.47	\$3,268.81
16	03/01/13	\$16,770.65	2.24%	\$864.42	\$17,635.07		\$70,540.29
17	06/01/13	\$16,864.56	2.24%	\$770.51	\$17,635.07		
18	09/01/13	\$16,959.01	2.24%	\$676.07	\$17,635.07		
19	12/01/13	\$17,053.98	2.24%	\$581.10	\$17,635.07	\$68,791.06	\$1,749.23
20	03/01/14	\$17,149.48	2.24%	\$485.59	\$17,635.07		\$70,540.29
21	06/01/14	\$17,245.52	2.24%	\$389.56	\$17,635.07		
22	09/01/14	\$17,342.09	2.24%	\$292.98	\$17,635.07		
23	12/01/14	\$17,439.21	2.24%	\$195.87	\$17,635.07	\$34,976.07	\$294.07
24	03/01/15	\$17,536.87	2.24%	\$98.21	\$17,635.07		#REF!
		<u>\$395,000.00</u>		<u>\$28,241.72</u>	<u>\$423,242</u>		



Hancock Bank
PUBLIC FINANCE DEPARTMENT

VIA FACSIMILE

January 14, 2011

Honorable Board of Commissioners
Santa Rosa County, Florida

C/o Mr. Joel Haniford
Director, Office of Management & Budget
Santa Rosa Administrative Offices
6495 Carolina Street, Suite L
Milton, Florida 32570-4592

Re: \$395,000 Revenue Note ("MSBU" loan)
The County's RFP dated January 4, 2011

Please accept this letter as a commitment of the undersigned to purchase the above captioned Note upon the terms and conditions outlined below:

Issuer: Santa Rosa County, Florida.

Amount: \$395,000 non ad valorem revenue note, Series 2011 (the "Series 2011 Note").

Purpose of Issue: Proceeds of the Note will be used for various governmental purposes as outlined in the County's RFP dated January 4, 2011 and to pay the cost of issuance related to the financing (the "Project").

Authority for Issue: Provisions of the Florida Constitution, Chapter 125 of the Florida Statutes, as amended, and any other valid constitutional and statutory authority.

Dated Date of Note - Date of Delivery

Form of Certificate: The Note will be issued as single typewritten or printed certificate, in fully registered form.

Santa Rosa County – Revenue Note, Series 2011
 Page 2

Interest Rates & Terms: the County has requested fixed rate financing with a term of 6 years utilizing monthly payments. Pursuant to this request the Bank is offering the following terms:

Fixed Rate Option **

<u>Term</u>	<u>Annual Interest Rate #</u>
6 years – fully amortized (monthly pmts. of principal & interest)	2.24%

** The Issuer would fully fund the loan on the day we close the loan.

*The quoted fixed interest rate is contingent upon the County Board of Commissioners accepting our proposal by no later than 20 days from the date of this letter. If the Board of Commissioners accepts our proposal by the stipulated time, we will **hold** the above referenced fixed interest rate **firm** provided that the Note is closed (fully funded) no later than 60 days from the date of this proposal. If the Note is not fully funded within 60 days the interest rate could be higher based on market conditions at the time we close the loan.*

Interest and Principal Payments: Equal monthly payments of principal and interest. See attached amortization schedule.

Prepayment Provisions: The principal may be prepaid in whole on any date with 10 days advance written notice to the Bank *without prepayment penalty*. Principal may be prepaid in part on any principal payment date (each monthly payment date) with 10 days advance written notice to the Bank *without prepayment penalty*. In the event of partial prepayment, the loan would be re-amortized, using the remaining principal balance, in equal monthly payments of principal and interest over the remaining term of the original amortization.

Credit Approval: Already approved.

Security: We understand that the County would like to secure and repay the Note with the revenues it receives from a "Municipal Special Benefits Unit" (MSBU), which it has created to provide street paving, drainage and water & sewer line installation. Given some of the issues and complexities inherent in MSBU financing we would want to additionally secure the loan with a "covenant to budget and appropriate" (CBA) from all legally available Non Ad Valorem Revenues of the County, subject only to the payment of debt secured by a lien on specific revenues and the requirement that the County fund essential governmental services (the County will not otherwise be entitled to fail to budget and appropriate debt service in order to balance its budget). Such covenant to budget and appropriate shall be cumulative to the extent not paid, and shall continue until such non-ad valorem revenues in amounts sufficient to make all such required payments shall have been budgeted, appropriated and actually paid.

Santa Rosa County – Revenue Note, Series 2011
Page 3

Additional Debt: The County would not incur additional debt secured by a lien on all or a portion of the legally available non ad valorem revenues or by a covenant to budget and appropriate unless it shall certify that the legally available non ad valorem revenues, after provision for essential governmental service and payment of all debt secured by all or a portion of the legally available non ad valorem revenues, is no less than 1.25 times the maximum annual debt service on all debt secured by a covenant to budget and appropriate from legally available non ad valorem revenues, including any debt payable from a lien on one or more specific non ad valorem revenue sources and any future proposed debt secured by a covenant to budget and appropriate or a specific lien on one or more non ad valorem revenue sources.

Required Accounts: We would not require the County to set up a reserve fund or sinking fund for this loan.

Documentation: All documentation would need to be acceptable to the Bank and "Bank Counsel". The Bank and Bank Counsel would need to review and approve all documentation prior to adoption and/or acceptance by the Issuer's Board. All opinion letters from the County's legal counsel would also have to be acceptable to the Bank and Bank Counsel. All opinion letters would need to be addressed to the Bank. We understand that the County desires to use Richard Lott with McGuire Woods to perform the duties of "Bond Counsel". Bond Counsel would draft the bond documents and issue the customary legal and tax opinions. Based on this, the role of "Bank Counsel" would be limited to that of a "review function" only. We have outlined the cost of Bank Counsel in the paragraph captioned "Closing costs, fees and expenses" presented below.

Additional Documentation Requirements: We would require that the interest rate on the loan be "grossed up" and applied retroactively to the date of any event of taxability should it be determined by the Internal Revenue Service that the tax status of the Note has changed. Such "gross up" would not exceed any statutory limit imposed by the State of Florida and would be equal to the tax equivalent yield as originally contemplated by the Bank. The required documentation would also include, but not be limited to, a customary non-arbitrage certificate in form and substance acceptable to the Bank and Bank Counsel. The loan documentation would define standard events of default as are customary for this type of transaction and would provide reasonable remedies to the Bank in the event of default under the loan documents. The County would agree to provide to the Bank (at no cost) a copy of its audited financial statement within 210 days following the end of its fiscal year as well as provide to the Bank a copy of its final annual budget for each fiscal year within 30 days of adoption or such other information as the Bank may reasonably request.

Closing costs, fees and expenses: The Bank would charge no fees and assess no closing costs for its own benefit. However, we would require the County to *reimburse* the Bank for "Bank Counsel" expense. Bank Counsel's expense would not exceed \$2,500.00 for the role outlined above in the paragraph captioned "Documentation".

Tax Status of the Note: The quoted interest rate is predicated upon the Note being designated as a "qualified" tax-exempt obligation under Section 265(b) (3) of the Internal Revenue Service Code of 1986, as amended.

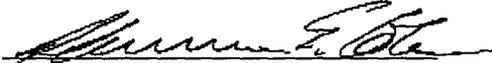
Santa Rosa County – Revenue Note, Series 2011
Page 4

Delivery. As soon as possible after all approvals, but in any event the Note would be closed no later than 60 days from the date of this proposal in order for us to hold firm the quoted fixed interest rate.

This proposal shall remain valid for a period of 70 days provided the County's Governing Body accepts this proposal within 20 days from the date of this letter.

Yours very truly,

HANCOCK BANK

By: 
Steven E. Cole
Senior Vice President
Public Finance Department

Accepted and Approved:

The Governing Body of the Santa Rosa County has accepted this Financing Proposal from Hancock Bank and hereby selects Hancock Bank to finance the above referenced Project.

Approved and accepted: As of this the _____ day of _____ 2011.

Chairman

Attest:

Clerk

BUDGET MODIFICATION RESOLUTION

No.

Whereas, the Board of County Commissioners has determined that a need exists to amend the budget pursuant to Florida Statute 129.06. NOW, THEREFORE, The Board of County Commissioners of Santa Rosa County, Florida does make the following budget amendments:

REQUESTER ACTION

DATE: January 18, 2011

FROM: **Recreation Projects Fund**
TO: Board of County Commissioners
VIA: Budget Director
SUBJ: Request Approval of the following

ADDITION:
MODIFICATION: X
DELETION:
OVERDRAFT:

	<u>Line Item Number</u>	<u>Description</u>	<u>Amount</u>
Fund 312:	2322 – 599001	Reserve for Contingencies Dist II	(\$ 65,500)
	2322 – 59100110	To Recreation Projects Fund	\$ 65,500
Fund 110:	110 – 3810024	Transfer from Dist. II Capital Fund	\$ 65,500
	2622 – 5810011	Aid to Municipalities	\$ 65,500

State reason for this request:

Funds improvements to Russell Harber Landing (\$64,000) and tables and chairs for Santa Rosa Arts & Culture (\$1,500) through the City of Milton from Dist. II Recreation Funds.

Requested by: Joel Haniford/s/

BUDGET DIRECTOR ACTION

DOCUMENT NO. 2011-066

Budget Updated: _____ Allowed: _____ Forwarded: _____ Returned: _____

Comment: _____

BUDGET DIRECTOR

BUDGET COMMITTEE ACTION

DATE: 01/24/11

Approved: _____ Hold: _____ Withdrawn: _____ Comment: _____

PASSED AND ADOPTED by the Board of County Commissioners of Santa Rosa County, Florida on this 27th day Of January, 2011.

ATTESTED:

CHAIRMAN

CLERK OF THE COURTS

BUDGET MODIFICATION RESOLUTION

No.

Whereas, the Board of County Commissioners has determined that a need exists to amend the budget pursuant to Florida Statute 129.06. NOW, THEREFORE, The Board of County Commissioners of Santa Rosa County, Florida does make the following budget amendments:

REQUESTER ACTION

DATE: January 18, 2011

FROM: **District V Capital Fund**
TO: Board of County Commissioners
VIA: Budget Director
SUBJ: Request Approval of the following

ADDITION:
MODIFICATION: X
DELETION:
OVERDRAFT:

	<u>Line Item Number</u>	<u>Description</u>	<u>Amount</u>
Fund 315:	2325 – 599001	Dist. V Reserves	(\$ 4,387)
	2325 – 59100110	Transfer to Fund 110	\$ 4,387
Fund 110:	110 – 3990001	Cash Carried Forward Dist. V	\$ 48,005
	110 – 3810004	From Dist. V Capital Fund	\$ 4,387
	2625 – 546001	Repair & Maintenance	\$ 52,392

State reason for this request:

Carries forward funds from prior year for restroom upgrades (\$24,000) and in-field improvements (\$24,005); and funds rye seed (\$4,387) all for Tiger Point Park in the District V Recreation Projects Fund.

Requested by: Tammy Simmons/s/

BUDGET DIRECTOR ACTION

DOCUMENT NO. 2011-067

Budget Updated: _____ Allowed: _____ Forwarded: _____ Returned: _____

Comment: _____

BUDGET DIRECTOR

BUDGET COMMITTEE ACTION

DATE: 01/24/11

Approved: _____ Hold: _____ Withdrawn: _____ Comment: _____

PASSED AND ADOPTED by the Board of County Commissioners of Santa Rosa County, Florida on this 27th day Of January, 2011.

ATTESTED:

CHAIRMAN

CLERK OF THE COURTS

Diane Ebentheuer

2011-067

From: Tammy Simmons
Sent: Thursday, January 06, 2011 3:45 PM
To: Joel Haniford; Diane Ebentheuer
Cc: Commissioner Lynchard
Subject: FW: Tiger Point Field Improvements
Attachments: Est_22986_from_Southern_Athsoftball.pdf; Est_22987_from_Southern_Athbaseball.pdf; Summary of Material from Kelly Seed.docx; labor.pdf

I need a BA for Tiger Point; Commissioner Lynchard has approved the below request in the amount of \$24,005 for in-field improvements. Additionally he has approved \$24,000 for restroom upgrades. this money was approved on the 2010-026 budget amendment coming from account 110-2625-546001.

From: Shane Player [mailto:shaneplayer@bellsouth.net]
Sent: Tuesday, January 04, 2011 7:14 AM
To: Tammy Simmons
Cc: Mike Werner
Subject: Fw: Tiger Point Field Improvements

Tammy,
 I wanted to follow-up on below note. What should TP do to help expedite this process? Baseball/softball season is just around the corner.

Also, I saw county trackers moved all the extra clay and sand we had at the park. What going on with that?

Thanks
 Shane Player
 850-294-5663

----- Forwarded Message -----

From: Shane Player <shaneplayer@bellsouth.net>
To: Tammy Simmons <TammyS@santarosa.fl.gov>
Cc: Lane Lynchard <comm-lynchard@santarosa.fl.gov>
Sent: Thu, December 30, 2010 10:10:41 AM
Subject: Tiger Point Field Improvements

Tammy,
 As you know we have spent the bulk of our time and appropriated district #5 money working to improve the grass portions of the #9 baseball/softball fields at the park. We are now turning our attention to the infields. Attached are quotes for the materials and labor needed to make the improvements to the TPSA infields fields.

Baseball Fields dirt and equipment: \$8687.50
 Bag materials for both sports: \$3430.00
 Softball Fields bulk dirt and equipment: \$8687.50
 Labor to spread the dirt: \$3200.00

Total cost: \$24,005.00

This will allow us to improve all the dirt portions of all fields. Please let me know when you have a minute to discuss.

Joel Haniford

2011-067

From: Tammy Simmons
Sent: Monday, January 10, 2011 10:04 AM
To: Joel Haniford; Diane Ebentheuer
Subject: FW:

Please add \$4387 to the budget amendment for field improvements per Commissioner Lynchard.

From: Commissioner Lynchard
Sent: Friday, January 07, 2011 11:54 AM
To: Tammy Simmons
Subject: RE:

Ok, we can put that in with the other 2 BA's. I talked to Mike yesterday and we are going to get together toward the end of the month.

Lane Lynchard
Santa Rosa County Commissioner, District 5
850-983-1876

Public Records Notice

Florida has a very broad public records law. Written communications to or from elected officials regarding official matters are public records available to the public and media upon request. Your e-mail and other communications are subject to public disclosure.

From: Tammy Simmons
Sent: Thu 1/6/2011 3:47 PM
To: Commissioner Lynchard
Cc: Shane Player
Subject:

We received a bill from Sportco Inc. in the amount of \$4,100 for rye seed Tiger Point ordered; in order for us to pay this I will need a budget amendment. I need to know what bills/contracts (Woerner Turf, Lawn Master, etc.) Tiger Point has so I can get a budget amendment for the 2011 year.

Tammy C. Simmons, Administrative Services Manager
Santa Rosa County BOCC
6495 Caroline Street, Suite J
Milton, Florida 32570
(850) 983-1858 (850) 983-1861 (fax)
tammys@santarosa.fl.gov
<http://www.santarosa.fl.gov/>

BUDGET MODIFICATION RESOLUTION

No.

Whereas, the Board of County Commissioners has determined that a need exists to amend the budget pursuant to Florida Statute 129.06. NOW, THEREFORE, The Board of County Commissioners of Santa Rosa County, Florida does make the following budget amendments:

REQUESTER ACTION

DATE: January 18, 2011

FROM: **Electric Franchise Fee Fund**
TO: Board of County Commissioners
VIA: Budget Director
SUBJ: Request Approval of the following

ADDITION:
MODIFICATION: X
DELETION:
OVERDRAFT:

	<u>Line Item Number</u>	<u>Description</u>	<u>Amount</u>
Fund 106:	9106 – 59100101	To Road & Bridge Fund	\$ 363,250
	9106 – 5990016	Electric Franchise Reserves Road & Bridges	(\$ 363,250)
Fund 101:	101 – 3810001	From Electric Franchise Fee Fund	\$ 363,250
	2100 – 5340034	Secondary Road Projects	\$ 363,250

State reason for this request:

Funds resurfacing Nichols Lake Road (\$300,000) and Avenida De Sol (Fourth Street to Torres Street and Tortuga Street to East Bay Blvd. for \$63,250) from Electric Franchise Fees Roads and Bridges Reserves.

Requested by: **Avis Whitfield/s/**

BUDGET DIRECTOR ACTION

DOCUMENT NO. **2011-068**

Budget Updated: _____ Allowed: _____ Forwarded: _____ Returned: _____

Comment: _____

BUDGET DIRECTOR

BUDGET COMMITTEE ACTION

DATE: 01/24/11

Approved: _____ Hold: _____ Withdrawn: _____ Comment: _____

PASSED AND ADOPTED by the Board of County Commissioners of Santa Rosa County, Florida on this 27th day Of January, 2011.

ATTESTED:

CHAIRMAN

CLERK OF THE COURTS

Joel Haniford

2011-068

From: Avis Whitfield
Sent: Thursday, January 06, 2011 3:20 PM
To: Joel Haniford
Subject: FW: Budget Amendment

I think you may have forgotten this one but it can wait until the 2nd meeting in January.

Thanks,

Avis Whitfield
Director
Santa Rosa County Public Works

-----Original Message-----

From: Avis Whitfield
Sent: Thursday, December 09, 2010 10:42 AM
To: Joel Haniford
Cc: Louann Callahan; Greg Cotton
Subject: Budget Amendment

Joel,

I request a Budget Amendment in the amount of \$363,250.00 from Electric Franchise Fees for Roads and Drainage to 2100-5340034 Secondary Roads for road resurfacing projects on Nichols Lake Road at an estimated cost of \$300,000.00 and Avenida De Sol (from Fourth St. to Torres St. and from Tortuga St. to East Bay Blvd.) at an estimated cost of \$63,250.00. These projects were approved by the BOCC on December 9, 2010.

Thanks,

Avis Whitfield
Director
Santa Rosa County Public Works

BUDGET MODIFICATION RESOLUTION

No.

Whereas, the Board of County Commissioners has determined that a need exists to amend the budget pursuant to Florida Statute 129.06. NOW, THEREFORE, The Board of County Commissioners of Santa Rosa County, Florida does make the following budget amendments:

REQUESTER ACTION

DATE: January 18, 2011

FROM: **Grants Fund**
TO: Board of County Commissioners
VIA: Budget Director
SUBJ: Request Approval of the following

ADDITION:
MODIFICATION: X
DELETION:
OVERDRAFT:

	<u>Line Item Number</u>	<u>Description</u>	<u>Amount</u>
Fund 104:	104 – 33150081	Neighborhood Stabilization Program	\$ 22,346
	104 – 3413004	Admin Fee – Escambia County	\$ 9,701
	9104 – 5910001	To General Fund	\$ 32,047
Fund 113:	113 – 3690003	Refund Prior Year Expense	\$ 9,737
	0780 – 5910001	To General Fund	\$ 9,737
Fund 001:	001 – 3810008	From SHIP Fund	\$ 9,737
	001 – 3810043	From Grants Fund	\$ 32,047
	3301 –	See Attached	\$ 41,784

State reason for this request:

Recognizes funds received from DCA (\$22,346) for NSP program administration; recognizes funds for reimbursement of administration expense (\$9,701) for HUD HOME Program; and recognizes prior year refunds (\$9,737) per SHIP guidelines and appropriates for Community Development Housing salaries, advertising, office supplies, and subscriptions.

Requested by: Janice Boone/s/

BUDGET DIRECTOR ACTION

DOCUMENT NO. **2011-069**

Budget Updated: _____ Allowed: _____ Forwarded: _____ Returned: _____

Comment: _____

BUDGET DIRECTOR

BUDGET COMMITTEE ACTION

DATE: 01/24/11

Approved: _____ Hold: _____ Withdrawn: _____ Comment: _____

PASSED AND ADOPTED by the Board of County Commissioners of Santa Rosa County, Florida on this 27th day Of January, 2011.

ATTESTED:

CHAIRMAN

CLERK OF THE COURTS

BA 2011- 069 (continued)

To:	3301 - 51210	Regular Salaries	\$	28,419
	3301 - 52110	FICA	\$	1,805
	3301 - 52310	H&A Insurance	\$	7,425
	3301 - 52210	Retirement	\$	3,075
	3301 - 5490011	Advertising	\$	153
	3301 - 551001	Office Supplies	\$	567
	3301 - 554001	Subscriptions	\$	340
			Total	\$ 41,784

2011-069

Budget Amendment Request:

1/13/2011

FUND	104 Grants		
DEPT	789 Neighborhood Stabilization		
Revenue Account:		33150081	
	Received 12/28/2010		22,345.43
	Total		<u>22,345.43</u>
TO:	General Fund		
	3301-51210	Regular Salaries	\$ 14,718.43
	3301-52110	FICA Taxes	\$ 835.00
	3301-52310	H&A Insurance	\$ 4,462.00
	3301-554001	Subscriptions	\$ 340.00
	3301-551001	Office Supplies	\$ 299.00
	3301-52210	Retirement	\$ 1,691.00
		Total	<u>\$ 22,345.43</u>

Administration funds received from DCA for NSP Program administration.
Request allocation to housing cost center.

Requested by:

Janice Boone
Housing Program Mgr.

2011-069

Budget Amendment Request:

1/13/2011

FUND	104 Grants		
DEPT	0787 HUD HOME Program		
Revenue Account:		3413004	
	Received 11/9/10		9,700.68
	(Prior Year Revenue)		
	Total		<u>9,700.68</u>
TO:	General Fund		
	3301-51210	Regular Salaries	\$ 6,700.00
	3301-52110	FICA	\$ 470.00
	3301-52310	H&A Insurance	\$ 1,535.00
	3301-5490011	Advertising	\$ 152.68
	3301-551001	Office Supplies	\$ 168.00
	3301-52210	Retirement	\$ 675.00
		Total	<u>\$ 9,700.68</u>

Reimbursement of administration expense for the HUD HOME Program.
Request allocation to housing cost center.

Requested by:

Janice Boone
Housing Program Mgr.

2011-069

Budget Amendment Request:

1/13/2011

FUND	113 SHIP		
DEPT	0780 State Housing Initiative		
Revenue Account:		3690003	
	Refund Prior Years Exp.		9,737.00
	2009/2010		
	Total		<u>9,737.00</u>
TO:	General Fund		
	3301-51210	Regular Salaries	\$ 7,000.00
	3301-52110	FICA Taxes	\$ 500.00
	3301-52310	H&A Insurance	\$ 1,428.00
	3301-554001	Subscriptions	\$ -
	3301-551001	Office Supplies	\$ 100.00
	3301-52210	Retirement	\$ 709.00
		Total	<u>\$ 9,737.00</u>

Administration funds per the SHIP guidelines.
Request allocation to housing cost center.

Requested by:

Janice Boone
Housing Program Mgr.

BUDGET MODIFICATION RESOLUTION

No.

Whereas, the Board of County Commissioners has determined that a need exists to amend the budget pursuant to Florida Statute 129.06. NOW, THEREFORE, The Board of County Commissioners of Santa Rosa County, Florida does make the following budget amendments:

REQUESTER ACTION

DATE: January 18, 2011

FROM: **Road & Bridge Fund**
TO: Board of County Commissioners
VIA: Budget Director
SUBJ: Request Approval of the following

ADDITION:
MODIFICATION: X
DELETION:
OVERDRAFT:

	<u>Line Item Number</u>	<u>Description</u>	<u>Amount</u>
From:	101 - 33139028	FEMA HMGP -Long Street Drainage	\$ 86,985
To:	2106 - 552001	Long Street Drainage Project	\$ 86,985

State reason for this request:

Authorizes expenditure for materials only for HMGP funded Long Street Drainage Project. 25% local match being met with in-kind labor and equipment in the Road & Bridge Fund.

Requested by: Sheila Harris/s/

BUDGET DIRECTOR ACTION

DOCUMENT NO. 2011-070

Budget Updated: _____ Allowed: _____ Forwarded: _____ Returned: _____

Comment: _____

BUDGET DIRECTOR

BUDGET COMMITTEE ACTION

DATE: 01/24/11

Approved: _____ Hold: _____ Withdrawn: _____ Comment: _____

PASSED AND ADOPTED by the Board of County Commissioners of Santa Rosa County, Florida on this 27th day Of January, 2011.

ATTESTED:

CHAIRMAN

CLERK OF THE COURTS

Diane Ebentheuer

2011-070

From: Sheila Harris
Sent: Tuesday, January 18, 2011 3:32 PM
To: Joel Haniford
Cc: Diane Ebentheuer
Subject: Budget Amendment - Long Street Drainage Improvement

Need a budget amendment as follows:

101 - 331xxxx	FEMA HMGP Revenue - Long Street Drainage	\$86,985
2106 - 552001	Long Street Drainage Project	\$86,985

Authorizes budget for HMGP funded Long Street Drainage Project. 25% local match being met with in-kind labor and equipment. Expenditures will be for materials needed for the project.

***If possible, a new revenue and expenditure account should be established for this project.

Sheila A. Harris, Special Projects/Grants
Santa Rosa County BOCC
6495 Caroline Street, Suite H
Milton, Florida 32570
(850) 983-1848 (850) 393-5239 (Cell)
(850) 983-1944 Fax
sheilah@santarosa.fl.gov

PLEASE NOTE: Florida has a very broad Public Records Law. Most written communications to or from State and Local Officials regarding State or Local business are public records available to the public and media upon request. Your email communications may therefore be subject to public disclosure.

BUDGET MODIFICATION RESOLUTION

No.

Whereas, the Board of County Commissioners has determined that a need exists to amend the budget pursuant to Florida Statute 129.06. NOW, THEREFORE, The Board of County Commissioners of Santa Rosa County, Florida does make the following budget amendments:

REQUESTER ACTION

DATE: January 19, 2011

FROM: **Santa Rosa Shores MSBU Fund**
TO: Board of County Commissioners
VIA: Budget Director
SUBJ: Request Approval of the following

ADDITION:
MODIFICATION: X
DELETION:
OVERDRAFT:

	<u>Line Item Number</u>	<u>Description</u>	<u>Amount</u>
From:	121 – 3990001	Cash Carried Forward	\$ 75,000
To:	8200 – 5340038	Canal Maintenance	\$ 75,000

State reason for this request:

Carries forward funds to allocate for canal maintenance expenditures in the Santa Rosa Shores MSBU Fund.

Requested by: Diane Ebentheuer/s/

BUDGET DIRECTOR ACTION

DOCUMENT NO. 2011-071

Budget Updated: _____ Allowed: _____ Forwarded: _____ Returned: _____

Comment: _____

BUDGET DIRECTOR

BUDGET COMMITTEE ACTION

DATE: 01/24/11

Approved: _____ Hold: _____ Withdrawn: _____ Comment: _____

PASSED AND ADOPTED by the Board of County Commissioners of Santa Rosa County, Florida on this 27th day Of January, 2011.

ATTESTED:

CHAIRMAN

CLERK OF THE COURTS

Diane Ebentheuer

From: Don Richards [don_richards@bellsouth.net]
Sent: Wednesday, January 19, 2011 9:50 AM
To: Diane Ebentheuer
Subject: RE: Santa Rosa Shores Updated Wk sheet

I believe we will spend less than \$75,000 for the balance of this year unless we get the COE permit which will open the flood gates.

Thanks much Diane, the spreadsheet looks great and I will give it the close review this evening.

Kindest regards,

Don

From: Diane Ebentheuer [mailto:DianeE@santarosa.fl.gov]
Sent: Wednesday, January 19, 2011 8:56 AM
To: Don Richards
Subject: FW: Santa Rosa Shores Updated Wk sheet

Ooops ---see attached

Diane Ebentheuer
Budget Department
Santa Rosa County
6495 Caroline Street, Suite L
Milton, FL 32570
850-983-1853
dianee@santarosa.fl.gov

From: Diane Ebentheuer
Sent: Wednesday, January 19, 2011 8:56 AM
To: 'Don Richards'
Subject: Santa Rosa Shores Updated Wk sheet

Don,
Attached is your summary worksheet updated for Santa Rosa Shores.
I finally had time to get back to it. :)
Let me know how much more expected (in invoices) for this calendar year (through Sept 30th) so I can get authority (budget amendment) to pay out future invoices through Sept.

Thanks,

Diane Ebentheuer
Budget Department
Santa Rosa County
6495 Caroline Street, Suite L
Milton, FL 32570
850-983-1853
dianee@santarosa.fl.gov