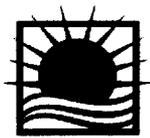


March 7, 2011

ECONOMIC DEVELOPMENT COMMITTEE

1. Recommend contract for sale in the amount of \$22,500 per acre for five (5) acre parcel in Santa Rosa Industrial Park to Davis Express, Inc. to include performance based mortgage as recommended by TEAM Santa Rosa EDC, Inc.



TEAM Santa Rosa
FLORIDA
ECONOMIC DEVELOPMENT COUNCIL, INC

To: Santa Rosa County Board of County Commissioners

From: Cindy W. Anderson, P.E., Executive Director

Re: Sale of County Property to Davis Express Inc.

Date: March 2, 2010

RECOMMENDATION

That the Board of County Commissioners accept the bid from Davis Express Inc. (aka Jimmy Davis) for approximately five acres in the Santa Rosa Industrial Park and approve the contract for the sale of said property for \$ 22,750 per acre contingent on a mortgage being held by the County for a period of five years on the value of the property to ensure performance of:

Buyer will employ within 5 years of closing a minimum of 25 employees and pay an average wage rate in excess of 135% the County's average as reported by the Agency for Workforce Innovation, for 2016.

All contracts are subject to the review and approval of the County Attorney.

BACKGROUND

In accordance with F.S. 125, the County advertised for the sale of approximately 5 acres of County owned real property within the SRIP. Davis Express Inc. was the sole bid with a price of \$22,270 per acre. Davis Express Inc., owned by Jimmy Davis, is a hauler for a major grocery store chain with intention to utilize the site for the purpose of staging tractor trailer rigs that distribute throughout the southeast.

IMPLEMENTATION

TEAM Santa Rosa EDC will work with the County Attorney and County Administrator to ensure all steps associated with the process are completed as needed.

March 7, 2011

ADMINISTRATIVE COMMITTEE

1. Discussion of status of contract negotiations with solid waste contractors.
2. Discussion of moratorium on permitting private construction and demolition (C&D) landfills enacted December 9, 2010.
3. Discussion of annual Run for the Reef 5K race on Navarre Beach Saturday October 15, 2011 beginning at 7:30 a.m. as requested by Navarre Chamber Foundation, Inc.
4. Discussion of use of grassy area south of the gravel Courthouse parking area from April 12-19, 2011 by Main Street Milton during Scratch Ankle festival.
5. Discussion of designation of temporary "No Wake Zone" on the Blackwater River from the railroad bridge northward to the Riverwalk gazebo effective daylight Friday April 8, 2011 through midnight Sunday April 10, 2011 for 23rd Annual Riverwalk Arts Festival.
6. Discussion of Resolution authorizing submission of application to Florida Department of Health for FY 10/11 EMS County Grant for pre-hospital emergency response.
7. Discussion of appointment of Bob Janda to Santa Rosa Bay Bridge Authority.
8. Public Hearing items scheduled for 9:30 a.m. Thursday, March 10, 2011: None

Hunter Walker

From: Etta [hlawlor@bellsouth.net]
Sent: Wednesday, March 02, 2011 11:54 AM
To: Hunter Walker; Board of County Commissioners
Cc: Angie Jones; Roger Blaylock; Wallis Mahute
Subject: Landfill Moratorium

On December 9, 2010 the Santa Rosa Board of Commissioners placed a moratorium on permitting private construction and demolition (C&D) landfills pending modification of local ordinances pertaining to adequate financial assurance for closure and other considerations as discussed by the Board.

Please at your March 7, 2011 committee meeting consider adding to the agenda a discussion of modifying the moratorium to include permitting and change of use for all private landfills to include Class I, Class II and Class III landfills and industrial waste disposal facilities pending modification of local ordinances pertaining to adequate financial assurance for closure and other considerations as discussed by the Santa Rosa Board of Commissioners on December 9, 2010.

Sincerely,
Etta Lawlor, Navarre, FL
Wallis Mahute, Milton, FL

Email secured by Check Point



Navarre Chamber Foundation
8668 Navarre Parkway #142
Navarre, FL 32566
850-939-3267
Navarrechamberfoundation.org

February 21, 2011

Santa Rosa County Board of Commissioners
6495 Caroline St, Suite M
Milton FL, 32570-4592

Subject: Annual Marine Sanctuary Run for the Reef 5K race

Request permission to conduct our annual marine sanctuary Run for the Reef 5K race on Navarre Beach Saturday, October 15, 2011. The event will be run on Gulf Blvd, Arkansas, and White Sands starting at 0730 and the course will close at 0830. The multi use path along Gulf Blvd and in the park will also be used for walkers and children. Awards ceremony will take place near the Navarre Pier.

Event insurance will be secured and off duty deputies will be hired.

The event will be part of Beaches to Woodlands and will not disrupt the normal operations at Navarre Pier.

Please contact me if you have additional questions, 939-6973, mjsandler@bellsouth.net.

Sincerely,

Mike Sandler

Mike Sandler
Foundation Board Member

Hunter Walker

From: Main Street Milton [downtownmilton@gmail.com]
Sent: Wednesday, February 23, 2011 1:06 PM
To: Hunter Walker
Subject: Courthouse overflow parking lot

Attachments: Area requested for Scratch Ankle photo.pdf; Area requested for Scratch Ankle aerial.pdf



Area requested for Scratch Ank... Area requested for Scratch Ank...

Mr. Walker,

After hearing the concerns about closing a section of the Courthouse overflow parking lot for seven days, Main Street would like to withdraw our request for the gravel parking lot, but in turn would like to request the grassy area south of the gravel parking area (where the little blue house once stood) for use. We will not use the area that is posted as "boggy when wet."

Please find attached two files: 1) an aerial outline of the new area requested, and 2) a street level picture of the new area requested.

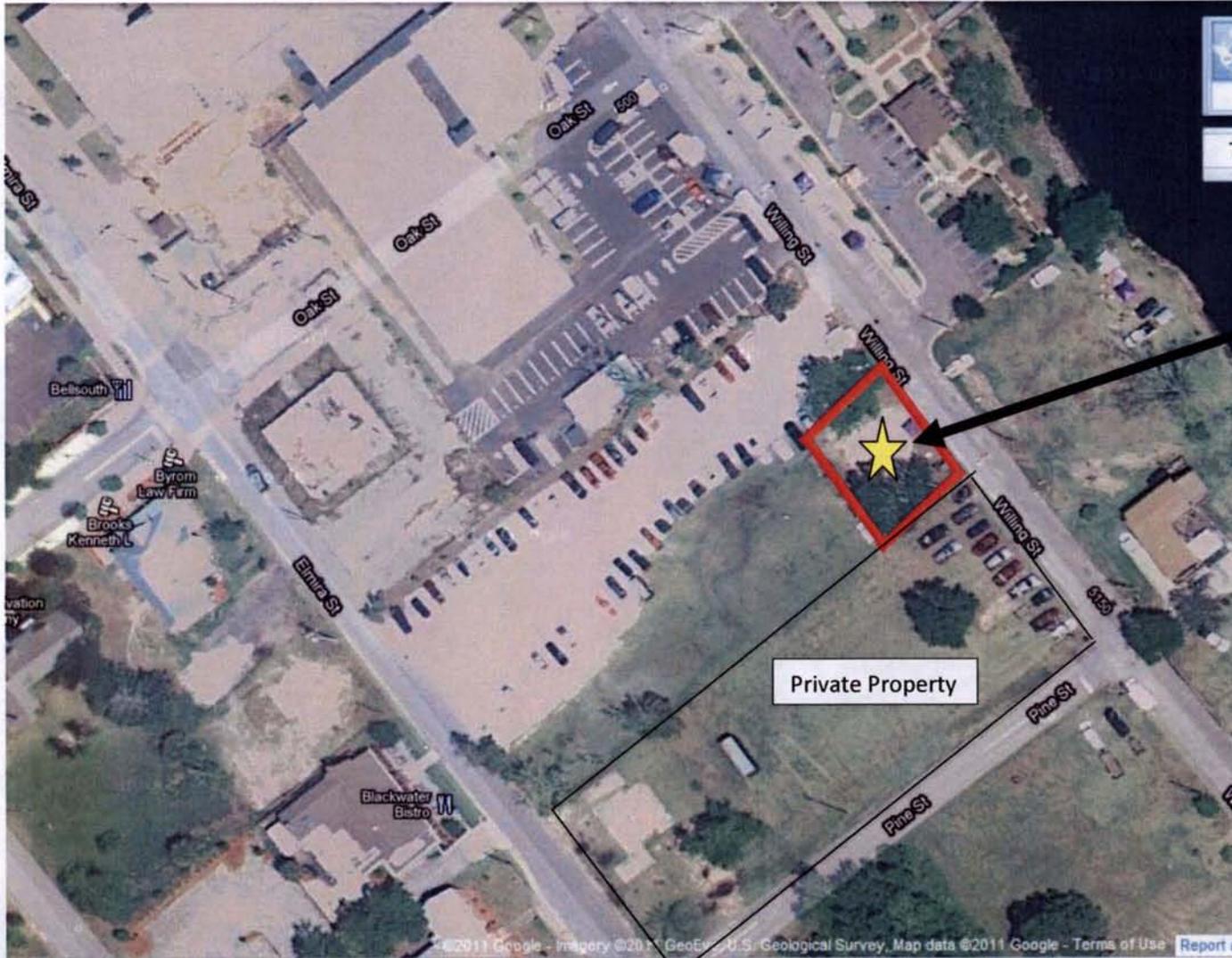
We understand if this may wait until the BOCC Committee Meeting in March for discussion.

Thanks for all your help -
Josh

--

Main Street Milton, Inc.
P.O. Box 821
Milton, FL 32572
Phone: (850) 626-6246
Web: www.MainStreetMilton.org
Email: manager@MainStreetMilton.org





Area Requested
for use 4/12-4/19

Private Property

RECEIVED FEB 28 2011

bcc
Adm
Angie
Avis

NAVY LEAGUE

SANTA ROSA



COUNTY COUNCIL

P. O. Box 3893
Milton, Florida 32572-3893

7772 Lakeside Drive
Milton, FL 32583
PHONE 623-9808
25 February 2011

Commissioner Lane Lynchard
Chairman, Santa Rosa County Board of County Commissioners
6495 Caroline Street, Suite M
Milton, Florida 32570

Hi Commissioner Lynchard,

Subject: Request for temporary No-Wake Zone on Blackwater River

The 23rd Annual Riverwalk Arts Festival is 10 AM - 5 PM Saturday & Sunday, 9 & 10 April 2011, held at Riverwalk Park in down-town Milton. "Set-up" time will be Friday, 21 May, with many boats anticipated.

It is requested that a temporary No-Wake Zone be designated and enforced during day-light hours Friday - Sunday, 8 - 10 April on that area of the Blackwater River from the Railroad Bridge extending north to include the Riverwalk North Gazabo.

Our Navy League, Santa Rosa County Council's biggest contribution to the Riverwalk Arts Festival is to invite a U. S. Coast Guard ship to be here and be available for visiting. They plan to be here operational commitments permitting. We want them to come strictly as our guests, and not as our water safety / law enforcement agency.

The heavy wake from fast moving boats makes it dangerous and almost impossible for visiting boats to "dock" alongside our Riverwalk.

Thanks for your consideration

Very sincerely,

Walt Reese
Coordinator with USCG

Copy to: Hunter Walker, SRC Administrator



Santa Rosa County Board of County Commissioners

Sheila Harris, Special Projects/Grant Coordinator

6495 Caroline Street, Milton, FL. 32570-4978, Phone (850) 983-1848 / Fax (850) 983-1944

MEMORANDUM

TO: Hunter Walker
DATE: February 28, 2011
FROM: Sheila Harris
RE: FY 10/11 EMS County Grant Application

Attached is the grant application for the FY 10/11 EMS County Grant. Please place on the agenda for the March 7, 2011 meeting for approval.

Due to declining revenues, the disbursement of county grant funds is being paid in two separate payments. The first payment in the amount of \$12,038 represents 45 percent of the funds our county deposited into the EMS Trust Fund between July 1, 2010 and December 31, 2010. We will be notified in July regarding the amount of the 2nd payment and will need to reapply for the funds at that time.

Also required is a resolution which is also attached.



FLORIDA DEPARTMENT OF HEALTH
BUREAU OF EMERGENCY MEDICAL SERVICES

**EMS COUNTY GRANT PROGRAM
APPLICATION PACKET**

TABLE OF CONTENTS

Description of Program	1
County Grant Process	1
Application	3
Request for Grant Fund Distribution	5
EMS Grant Program Change Request	6
EMS Grant Program Expenditure Report	7
General Conditions and Requirements	8
Financial	8
Rollovers	8
Disallowed Expenditures	9
Vehicles and Equipment	9
Transfer of Property	9
Requests for Change	9
Supplanting Funds	9
Deposit of Funds	10
Reports	10
Grant Signature	10
Records	10
Final Reports	10
Communications Equipment	10
Expenditures	11
Credit Statement	11
Financial and Compliance Audit Requirements	11
State Funded	11
Submission of Audit Reports	12
Records Retention	13

DESCRIPTION OF PROGRAM

OVERVIEW:

The Department of Health, Bureau of Emergency Medical Services (EMS) is authorized by Chapter 40I, Part II, F. S., to dispense grant funds. Forty-five (45) percent of these funds are made available to the 67 boards of county commissioners (BCCs) to improve and expand prehospital EMS systems in their county.

On-going costs for EMS and replacement of equipment cannot be funded under this grant program. These costs remain the responsibility of the counties and EMS agencies and organizations.

ELIGIBILITY:

EMS County grants are awarded only to BCCs. However, each BCCs is encouraged to assess its countywide EMS needs and establish priorities before submitting a grant application. The assessment should be coordinated with area EMS councils, when available.

COUNTY GRANT PROCESS

APPLICATION FORM:

BCCs must copy and complete the form titled "EMS County Grant Application, DH Form 1684, December 2008". The BCCs will return the county grant application and resolution (item 5 on the application) to the department.

NOTICE OF GRANT AWARD:

The Department shall send a Notice of Grant Award letter to the BCCs. This is the BCCs official notice that its grant application has been approved for funding. The letter and its attachments will include the amount of the award, the beginning and ending dates of the grant, due dates for required reports, the approved budget, and additional grant conditions, if any.

APPLICATION SUBMISSION:

The BCCs must submit:

1. A completed application (DH Form 1684, December 2008) with original signatures of the authorized county official.
2. A county resolution certifying the EMS county grant funds received shall be used to improve and expand prehospital EMS and that the funds will not be used to supplant existing county EMS budget allocations (item 4 in the application).

A complete EMS County Grant packet consists of the above two items. No copies are required.

Mail the application to:

County Grant
Emergency Medical Services
4052 Bald Cypress Way, Bin C18
Tallahassee, Florida 32399-1738

Retain this application packet because it contains the grant conditions and requirements, and other information and forms needed.

EMS COUNTY GRANT APPLICATION

**FLORIDA DEPARTMENT OF HEALTH
Bureau of Emergency Medical Services**

Complete all items

ID. Code (The State Bureau of EMS will assign the ID Code – leave this blank) C

1. County Name: Santa Rosa
Business Address: 6495 Caroline St. Suite M Milton, FL 32570
Telephone: 850-983-1877
Federal Tax ID Number (Nine Digit Number): VF 5 9 6 0 0 0 8 4 2

2. Certification: (The applicant signatory who has authority to sign contracts, grants, and other legal documents for the county) I certify that all information and data in this EMS county grant application and its attachments are true and correct. My signature acknowledges and assures that the County shall comply fully with the conditions outlined in the Florida EMS County Grant Application.	
Signature:	Date:
Printed Name: Lane Lynchard	Attest:
Position Title: Chairman, Board of County Commissioners	Mary M. Johnson, Clerk of Court

3. Contact Person: (The individual with direct knowledge of the project on a day-to-day basis and has responsibility for the implementation of the grant activities. This person is authorized to sign project reports and may request project changes. The signer and the contact person may be the same.)			
Name:	Sheryl Bracewell		
Position Title:	Director, Emergency Management		
Address:	4499 Pine Forest Rd, Milton, FL 32583		
Telephone:	850-983-5375	Fax Number:	850-983-5352
E-mail Address: sherylb@santarosa.fl.gov			

4. Resolution: Attach a current resolution from the Board of County Commissioners certifying the grant funds will improve and expand the county pre-hospital EMS system and will not be used to supplant current levels of county expenditures.
--

5. Budget: Complete a budget page(s) for each organization to which you shall provide funds. List the organization(s) below. (Use additional pages if necessary)
Please see the attached spreadsheet. It indicates the amounts awarded to each individual organization.

RESOLUTION NUMBER 2011 - _____

A RESOLUTION BY THE BOARD OF THE COUNTY COMMISSIONERS OF SANTA ROSA COUNTY TO USE THE 2010-2011 EMERGENCY MEDICAL SERVICES (EMS) COUNTY GRANT AWARD TO EXPAND THE EMERGENCY MEDICAL SYSTEM IN SANTA ROSA COUNTY.

WHEREAS, the Board of County Commissioners of Santa Rosa County, Florida, is responsible for the general safety and well being of the residents of Santa Rosa County, and

WHEREAS, the Board of County Commissioners of Santa Rosa County, Florida, is responsible for the sound fiscal management of the county,

NOW, THEREFORE, BE IT RESOLVED that the Board of County Commissioners of Santa Rosa County, Florida, hereby certifies that any monies from the County Emergency Medical Services Award will be used to improve and to expand the County's pre-hospital Emergency Medical System, and that the funds will not be used to supplant existing County Emergency Medical Services budget allocations.

PASSED AND ADOPTED this 10th day of March, 2011,

by a vote of _____ yeas and _____ nays, and _____ absent of the Board of County Commissioners of Santa Rosa County, Florida.

SANTA ROSA COUNTY, FLORIDA

BY _____
Lane Lynchard, Chairman

ATTEST:

Mary M. Johnson, Clerk of Court



SANTA ROSA COUNTY ENGINEERING

SANTA ROSA COUNTY, FLORIDA

6051 OLD BAGDAD HWY., STE. 300

MILTON, FLORIDA 32583

www.santarosa.fl.gov

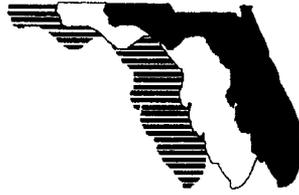
Preliminary
Engineers Report
March 7, 2011

Roger A. Blaylock, P.E.
Santa Rosa County Engineer

This is a Preliminary check list:

The items listed below may be on the agenda for meeting of Board of County Commissioners of Santa Rosa County, Florida, for March 10, 2011 at 9:00 a.m. in Milton, Florida.

1. Discussion of Resolution and Supplemental Agreement No. 1 with FDOT for additional funding to cover the base bid plus all bid alternates for the S.R. 1 Historic Restoration Project. (Attachment A)
2. Discussion of selection of firm for Historic S.R. 1 Construction, Engineering, and Inspection services to be funded for LAP agreement with FDOT. (Attachment B)



Florida Department of Transportation

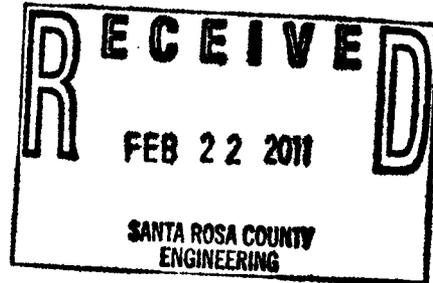
RICK SCOTT
GOVERNOR

1074 Hwy. 90 East
Chipley, FL 32428

OFFICE OF THE
SECRETARY

February 18, 2011

Mr. Roger Blaylock, P.E.
County Engineer
Santa Rosa County Engineering Department
6051 Old Bagdad Hwy., Ste. 300
Milton, FL 32583



**Subject: Local Agency Program Supplemental Agreement #1
FPID 420623-1-38-01 and 420623-1-58-01
FL S.R. 1 Historic Restoration**

Dear Mr. Blaylock:

Attached are five originals of Local Agency Program Supplemental Agreement #1 for the above referenced project. Please have the appropriate parties sign each agreement and return all five executed agreements to me.

Upon final execution by the Department, a copy of the supplemental agreement will be provided for your records.

The purpose of this supplemental agreement is to add additional funding to cover the base bid plus all bid alternates.

If you have any questions, please feel free to call me at (850) 415-9449.

Sincerely,

Keith Shores
District LAP Administrator

SUPPLEMENTAL NO.: 1 FDOT DUNS NO. : 80-939-7102	STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION LOCAL AGENCY PROGRAM SUPPLEMENTAL AGREEMENT	FPN: 420623-1-38-01 & 420623-1-58-01 CONTRACT NO.: AOM48
--	---	--

The Department of Transportation _____ desires to supplement the original Agreement entered into and executed on March 7, 2007 as identified above. All provisions in the original Agreement and supplements, if any, remain in effect except as expressly modified by this supplement.

The changes to the Agreement and supplements, if any, are described as follows:

PROJECT DESCRIPTION

Name: S.R. 1 Historic Restoration – Bicycle/Pedestrian Path Project Length: 9.5 Miles

Termini: _____

Description of Work:

This project is for the design and construction to rehabilitate a multi-use bicycle/pedestrian path along S.R. 1 from east of the canal near Marquis Basin to Black Water River State Park, with 0.2 miles of new multi-use path to be constructed.

Reason for Supplement:

Local Agency Program Agreement funding is being increased to allow the Base Bid plus Bid Alternates #1, #2 and #3 to be constructed. The additional funding will allow the complete multi-use path to be rehabilitated, providing connectivity between the Blackwater Heritage State Trail and the Bagdad Heritage Trail systems.

Other:

The following Article is added to Page 11 of the Local Agency Program Agreement dated March 7, 2007.

13.16 E- VERIFY

The Agency shall utilize the U.S. Department of Homeland Security's E-Verify system, in accordance with the terms governing use of the system, to confirm the employment eligibility of:

- 1. All persons employed by the Agency during the term of the Contract to perform employment duties within Florida;
And*
- 2. All persons, contractors, including subcontractors, assigned by the Agency to perform work pursuant to the contract with the Department.*

The second paragraph under Special Consideration by Department in Exhibit A of the Local Agency Program Agreement dated March 7, 2007 is deleted and the following substituted:

The Department will reimburse the Agency for the eligible actual costs directly related to the Design, Construction, and Construction Engineering & Inspection(CEI) not to exceed \$1,802,152.

SUPPLEMENTAL NO. 1 FDOT DUNS NO.: 80-939-7102	STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION LOCAL AGENCY PROGRAM SUPPLEMENTAL AGREEMENT	FPN: 420623-1-38-01 & 420623-1-58-01 CONTRACT NO.: AOM48
--	---	--

TYPE OF WORK By Fiscal Year	FUNDING				
	(1) PREVIOUS TOTAL PROJECT FUNDS	(2) ADDITIONAL PROJECT FUNDS	(3) CURRENT TOTAL PROJECT FUNDS	(4) TOTAL AGENCY FUNDS	(5) TOTAL STATE & FEDERAL FUNDS
Planning					
2006-2007	_____	_____	_____	_____	_____
2007-2008	_____	_____	_____	_____	_____
2008-2009	_____	_____	_____	_____	_____
2009-2010	_____	_____	_____	_____	_____
Total Planning Cost	\$0	\$0	\$0	\$0	\$0
Project Development & Environment (PD&E)					
2006-2007	_____	_____	_____	_____	_____
2007-2008	_____	_____	_____	_____	_____
2008-2009	_____	_____	_____	_____	_____
2009-2010	_____	_____	_____	_____	_____
Total PD&E Cost	\$0	\$0	\$0	\$0	\$0
Design					
2006-2007	\$175,000	\$0	\$175,000	\$0	\$175,000
2007-2008	_____	_____	_____	_____	_____
2008-2009	_____	_____	_____	_____	_____
2009-2010	_____	_____	_____	_____	_____
Total Design Cost	\$175,000	\$0.00	\$175,000	\$0.00	\$175,000
Right-of-Way					
2006-2007	_____	_____	_____	_____	_____
2007-2008	_____	_____	_____	_____	_____
2008-2009	_____	_____	_____	_____	_____
2009-2010	_____	_____	_____	_____	_____
Total Right-of-Way Cost	\$0	\$0	\$0	\$0	\$0
Construction & Construction Engineering and Inspection (CEI)					
2007-2008	_____	_____	_____	_____	_____
2008-2009	_____	_____	_____	_____	_____
2009-2010	\$673,900	_____	\$673,900	\$0	\$673,900
2010-2011	_____	\$953,252	\$953,252	\$0	\$953,252
Total Construction & CEI Costs	\$673,900	\$953,252	\$1,802,152	\$0	\$1,802,152
TOTAL COST OF THE PROJECT	\$848,900	\$953,252	\$1,802,152	\$0	\$1,802,152

SUPPLEMENTAL NO. 1 DUNS NO.: 80-939-7102	STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION LOCAL AGENCY PROGRAM SUPPLEMENTAL AGREEMENT	FPN: 420623-1-38-01 & 420623-1-58-01 CONTRACT NO.: AOM48
---	---	--

IN WITNESS WHEREOF, the parties have caused these presents to be executed the day and year first above written.

AGENCY: Santa Rosa County B.O.C.C.

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION

By: _____
Name:
Title:

By: _____
Name: Phillip Gainer, P.E.
Title: Director of Transportation Development

Attest: _____
Name:
Title:

Attest: _____
Name:
Title:

Date: _____

Date: _____

As to form:

As to form:

Attorney

Office of the General Counsel

REQUEST FOR LETTERS OF RESPONSE

CONSTRUCTION, ENGINEERING, INSPECTION SERVICES

S.R. 1 HISTORIC RESTORATION / MULTI-USE TRAIL

Notice is hereby given that the Santa Rosa County Board of County Commissioners is calling for and requesting letters of response for CEI services for the construction of the S.R. 1 Historic Restoration / Multi Use Trail project. Santa Rosa County is looking for a firm to provide this service. Proposals must conform to the specifications. Professional services required shall be secured in accordance with the County's Procurement Policy.

All proposals must be in writing and delivered by hand, mail, or Fed EX to the Santa Rosa County Procurement Department, 6495 Caroline Street Suite G, Milton, Florida 32570, and must be received by 10:00 a.m., March 8, 2011. Only proposals received by the aforesaid time and date will be considered. All proposals shall be sealed and clearly labeled, "S.R. 1 HISTORIC RESTORATION / MULTI USE TRAIL - CEI". Please provide the original proposal, labeled "ORIGINAL", and eleven (11) copies labeled "COPY" (12 total complete packages).

Specifications may be secured from the Santa Rosa County Website (www.santarosa.fl.gov/bids) or at the Santa Rosa County Procurement Department at the above address. Telephone (850) 983-1870

Questions concerning this request should be directed in writing to Chris Phillips, P.E. at chrisp@santarosa.fl.gov no later than 2:00 pm on February 25, 2011.

The Board of County Commissioners reserves the right to waive informalities in bids, to reject any or all bids with or without cause, and to accept the bid that in its judgment is in the best interest of Santa Rosa County, FL

This project is federally funded with assistance from the Florida Department of Transportation and the Federal Highway Administration. By submitting a Letter of Response, the consultant certifies that no principal (which includes officers, directors, or executives) is presently suspended, proposed for debarment, declared ineligible or voluntarily excluded from participation on this transaction by any Federal Department or Agency.

Santa Rosa County does not discriminate on the basis of race, color, national origin, sex, religion, age, or handicapped status in employment or provision of service.

By order of the Board of County Commissioners of Santa Rosa County, Florida

Legal Notice

Three Issues – February 4th, 11th, and 18th 2011 – Pensacola News Journal.

Bill and Proof to Santa Rosa County Procurement Department, Attention: Orrin L. Smith, 6495 Caroline Street, Suite G, Milton, Florida 32570

March 7, 2011

PUBLIC SERVICES COMMITTEE

NO ITEMS

AGENDA
PUBLIC WORKS COMMITTEE

March 7, 2011

Chairman: Commissioner Salter

Vice Chairman: Commissioner Lynchard

1. Discussion of paving the following dirt roads in District Four at an estimated cost of \$104,571.00:
Big Buck Road
St. Joseph Street
Horizon Road
Sabol Road
Bright Oak Circle
Wren Road
2. Discussion of resurfacing the following roads in District Four at an estimated cost of \$45,936.00:
Blackwater Drive
Camp Henderson Road (S.R. 87 to Peppermint Ln)
3. Discussion of construction of a new Dog Park on High School Boulevard and improvements to the existing Dog Park at the Navarre Youth Sports Park at an estimated cost of \$26,000.00 to be funded from District Four Recreation Funds.
4. Discussion of construction of a Multi-Purpose path on East Bay Boulevard (C.R. 399) from Robledal Drive to Edgewood Drive to be funded from Impact Fees.



Department of Public Works

SANTA ROSA COUNTY, FLORIDA

Milton, Florida 32583

AVIS WHITFIELD

Director of Public Works

6075 Old Bagdad Hwy.

626-0191 • 994-5721 • 623-2221

Fax 623-1331

Stephen L. Furman

Assistant

Public Works Director

6075 Old Bagdad Hwy.

626-0191 • 994-5721 • 623-2221

Thad Allen

Superintendent

Building Maintenance/Parks

P. O. Box 864

623-1569 • 939-1877

March 1, 2011

Mr. Jim Melvin
Santa Rosa County Board of County Commissioners
6495 Caroline Street
Milton, FL 32570

Dear Mr. Melvin:

The estimated cost of paving the following dirt roads in District Four is \$104,571.00:

Big Buck Road	\$ 26,650.00
St. Joseph Street	13,117.00
Horizon Road	26,130.00
Sabol Road	5,830.00
Bright Oak Circle	26,546.00
Wren Road	6,298.00

Sincerely,

A handwritten signature in black ink, appearing to read "Avis Whitfield".

Avis Whitfield
Public Works Director

AW/lc



Department of Public Works

SANTA ROSA COUNTY, FLORIDA

Milton, Florida 32583

AVIS WHITFIELD

Director of Public Works

6075 Old Bagdad Hwy.

626-0191 • 994-5721 • 623-2221

Fax 623-1331

Stephen L. Furman

Assistant

Public Works Director

6075 Old Bagdad Hwy.

626-0191 • 994-5721 • 623-2221

Thad Allen

Superintendent

Building Maintenance/Parks

P. O. Box 864

623-1569 • 939-1877

March 1, 2011

Mr. Jim Melvin
Santa Rosa County Board of County Commissioners
6495 Caroline Street
Milton, FL 32570

Dear Mr. Melvin:

The estimated cost of resurfacing the following roads in District Four is \$ 45,936.00:

Blackwater Drive	\$ 12,479.00
Camp Henderson Road (S.R. 87 to Peppermint Ln)	\$ 33,457.00

Sincerely,

A handwritten signature in black ink, appearing to read "Avis Whitfield".

Avis Whitfield
Public Works Director

AW/lc

Navarre Dog Park Cost Estimate

Feb. 2011

Irrigation and sodding for existing "Large Dog" area:

(To be converted to "Improved Small Dog" area)

Sod	330sy @ \$65/pallet (50 sy/ pallet) => 6 pallets	= \$390
Irrigation estimate from contractor to include all labor and materials		= \$1,750
Power service to site for lighting and irrigation		= \$1,527
Galvanized automatic watering bowl		= \$36
Additional security light (estimate)		= \$300

Subtotal for improvements to existing area = **\$4,003**

Modifications to old recycle area for new large dog area:

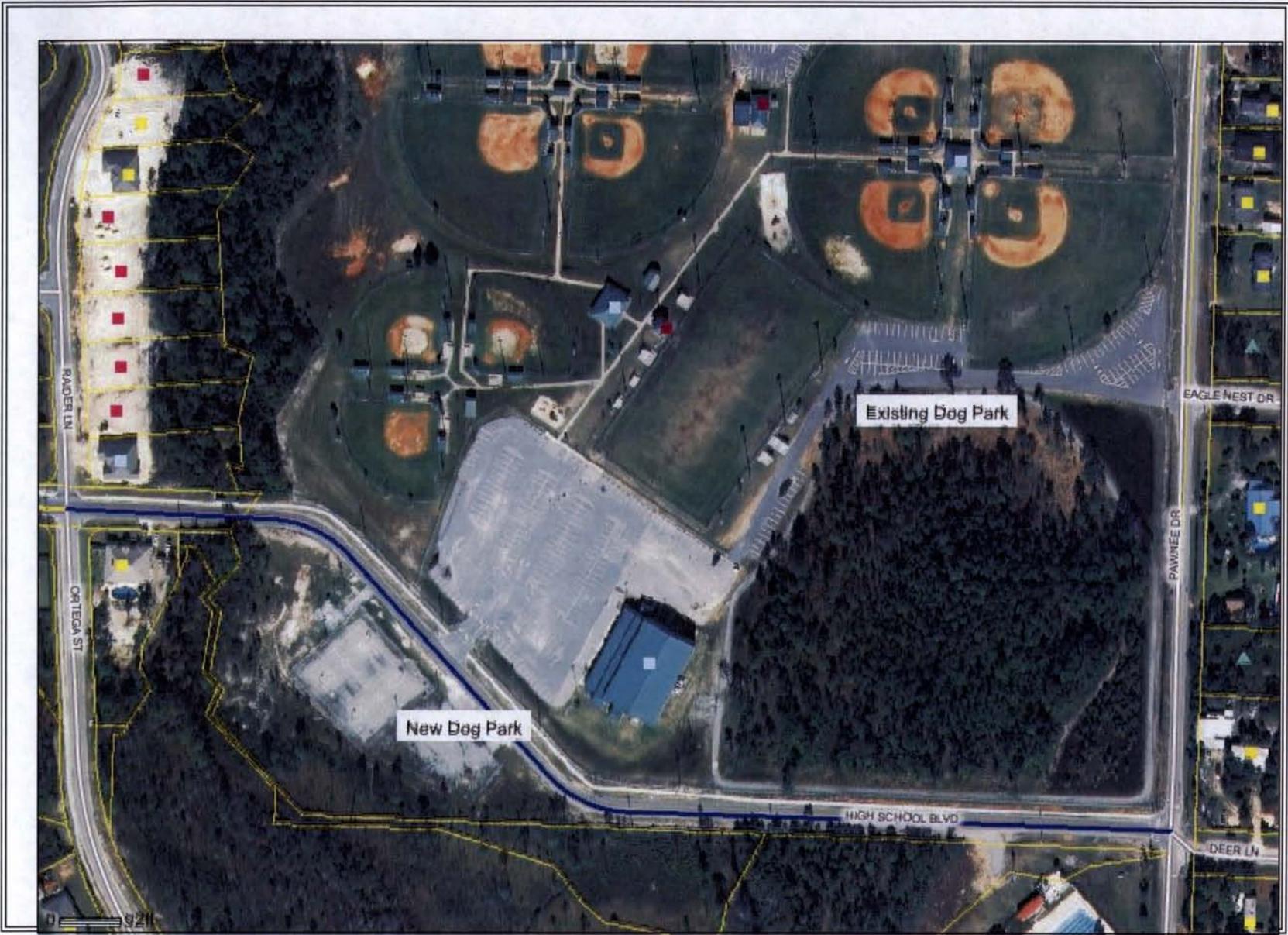
Sod	1656 sy @ \$65/pallet (50 sy/ pallet) => 32 pallets	= \$2000
Irrigation estimate from contractor to include all labor and material		= \$2,400
Power service to site for lighting and irrigation		= \$1,527
Galvanized automatic watering bowl		= \$36
Dogi-pot		= \$65
Dogi-pot bags (1 roll)		= \$150
Dogi-pot keys and lock		= \$12
12' X 24' Pavilion		= \$1,484
Benches (2) @ \$75/each		= \$150
Removal of one gate and installation of dog staging area		= \$1,420
Additional security light (estimate)		= \$300
Water service to site by HNWS (includes service to existing large dog park area)		= \$10,000

Subtotal for improvements to old recycle area = **\$19,544**

Project Subtotal: = **\$23,547**

10% Contingency = **\$2,355**

Estimated Project Total: = **\$25,902**





Department of Public Works
SANTA ROSA COUNTY, FLORIDA
 Milton, Florida 32583

Stephen L. Furman
 Assistant
 Public Works Director
 6075 Old Bagdad Hwy.
 626-0191 • 994-5721 • 623-2221

AVIS WHITFIELD
 Director of Public Works
 6075 Old Bagdad Hwy.
 626-0191 • 994-5721 • 623-2221
 Fax 623-1331

Thad Allen
 Superintendent
 Building Maintenance/Parks
 P. O. Box 864
 623-1569 • 939-1877

MEMO

TO: Hunter Walker, County Administrator
FROM: Avis Whitfield, Public Works Director *AW*
SUBJECT: East Bay Blvd (C.R. 399) 8-ft wide concrete sidewalk from Robledal to Edgewood Drive.
DATE: March 1, 2011

Concrete:	4450' x 8' - 436 yd ³ @ \$100 per yd ³	\$ 43,600.00
Sod:	2.5' each side - 2473 yd ² @ \$1.65 per yd ²	4,081.00
Walk Bridges:	2 @ 30' x 8' - 480 ft ² @ \$10 per ft ²	4,800.00
Culvert work:	1200' x 18" aluminized culvert pipe @ \$8.59 per ft.	10,308.00
Paving:	12 dirt roads/driveways	
	1200 yd ² @ 220 lbs per yd ² = 132 tons @ \$59.70 per ton	7,881.00
	Clay base for driveways = 266 yd ³ @ \$1.50 per yd ³	399.00
Signs/Warning Devices:		10,000.00
Contingency:	10% of estimate	<u>8,107.00</u>

Materials Estimate: \$ 89,176.00

Labor:	with benefits - 20 weeks @ \$4,375.60 per week	\$ 87,512.00
Contingency:	10%	<u>8751.00</u>

Total Labor with benefits: \$ 96,263.00

Equipment:	20 weeks @ \$2,752.00 per week	\$ 55,040.00
Contingency:	10%	<u>5,504.00</u>

Total Equipment: \$ 60,544.00

Option 1:	Materials Only	\$ 89,176.00
Option 2:	Materials & Labor	\$ 185,439.00
Option 3:	Materials, Labor, & Equipment	\$ 245,983.00

AW/lc

BUDGET & FINANCIAL MANAGEMENT COMMITTEE

Chairman: Commissioner Melvin
Vice Chairman: Commissioner Cole

March 7, 2011

Bid Actions:

- 1) Discussion of rescinding action taken by the Board at the December 9, 2010 meeting awarding the bid for the housing reconstruction project located at 6581 Magnolia Street, and re-bidding the project.

Tax Deed Overbids:

- 2) Recommend approval to accept unclaimed overbid money from **Tax Deed Sales 10-169, and 10-173** in the total amount of **\$1,624.60**.

Budget:

- 3) **Budget Amendment 2011 – 089** in the amount of **\$15,367**. Interdepartmental transfer to purchase 11 Dell Optiplex 960's to replace Dell 620's to meet new requirements for the state in the General Fund.
- 4) **Budget Amendment 2011 – 090** in the amount of **\$458,995**. Recognizes debt proceeds (\$395,000) and carries forward fund balance (\$63,995) and allocates for expenditures in the Longhorn Trail MSBU Fund.
- 5) **Budget Amendment 2011 – 091** in the amount of **\$24,982**. Recognizes EPA Environmental Justice Small Grant to fund Wellfield Protection project for contract with Advanced Geospatial (\$13,000); and education brochures and related expenditures (\$11,982) in the General Fund.
- 6) **Budget Amendment 2011 – 092** in the amount of **\$200,000**. Carries forward funds to increase Health Care Responsibility Act (HCRA) authorization because of increased claims this year in the General Fund.

County Expenditure/Check Register:

- 7) Recommend approval of County Expenditures / Check Register

RECEIVED FEB 16 2011

2

MARY M. JOHNSON
CLERK OF COURT

P. O. BOX 472
MILTON, FL 32572
PHONE: 850-983-1968
FAX: 850-983-1991

FEB. 16, 2011

SANTA ROSA COUNTY BOARD OF COMMISSIONERS
6495 CAROLINE ST.
MILTON, FL 32570

RE: TAX DEED SURPLUS

DEAR SIRs:

ENCLOSED YOU WILL FIND OUR CHECK #2875, IN THE AMOUNT OF \$926.78. THIS IS UNCLAIMED SURPLUS MONEY FROM THE TAX DEED SALE LISTED BELOW.

FILE #10-169 \$926.78
SALE DATE: 11-15-2010
CERT. #2218
CERT. DATE: 5-30-2008
CERT. HOLDER: BLACKWELL LIVING TRUST
PAYEE: RBC CENTURA BANK
P. O. BOX 500
ROCKY MOUNT, N.C. 27802

SINCERELY,

Debbie Lawson
DEBBIE LAWSON
DEPUTY CLERK

DOCUMENT CONTAINS COLORED BACKGROUND, MICROPRINTED SIGNATURE LINE, BLEED THRU NUMBERING, FLUORESCENT FIBERS, BACKSIDE HAS WATERMARK AND ENDORSEMENT AREA.

**SANTA ROSA COUNTY
CLERK OF THE CIRCUIT COURT**

TAX REDEMPTION ACCOUNT
P.O. BOX 472
MILTON, FL 32572-0472

REGIONS
63-1011/632

002875
DATE 2/16/11

AMOUNT
\$ 926.78

SANTA ROSA COUNTY BRD OF COMMISSIONERS
Nine Hundred Twenty-Six And 78 / 100

VOID AFTER 90 DAYS

Mary M. Johnson

AUTHORIZED SIGNATURE

MP

002875 0632101121 0032544901

BID FEES 10-169

AY
O THE

MARY M. JOHNSON
CLERK OF COURT

2

P. O. BOX 472
MILTON, FL 32572
PHONE: 850-983-1968
FAX: 850-983-1991

FEB. 24, 2011

SANTA ROSA COUNTY BOARD OF COMMISSIONERS
6495 CAROLINE ST.
MILTON, FL 32570

RE: SURPLUS TAX DEED MONEY

DEAR SIRs:

ENCLOSED YOU WILL FIND OUR CHECK #2881, IN THE AMOUNT OF \$697.82. THIS IS UNCLAIMED SURPLUS MONEY FROM THE TAX DEED SALE LISTED BELOW.

FILE #10-173 \$697.82
SALE DATE: 11-22-2010
CERT. #2442
CERT. DATE: 5-30-2008
CERT. HOLDER: BLACKWELL LIVING TRUST
PAYEE: TIMOTHY K. & MICHAEL R. WALKER
5825 EAST BAY BLVD.
GULF BREEZE, FL 32563

SINCERELY,

Debbie Lawson

DEBBIE LAWSON
DEPUTY CLERK

DOCUMENT CONTAINS COLORED BACKGROUND, MICROPRINTED SIGNATURE LINE, BLEED THRU NUMBERING, FLUORESCENT FIBERS, BACKSIDE HAS WATERMARK AND ENDORSEMENT AREA.

SANTA ROSA COUNTY
CLERK OF THE CIRCUIT COURT

TAX REDEMPTION ACCOUNT
P.O. BOX 472
MILTON, FL 32572-0472

REGIONS
63-1011/632

002881
DATE 2/24/11

AMOUNT
\$ 697.82

SANTA ROSA CTY BRD OF COMMISSIONERS

Six Hundred Ninety-Seven And 82 / 100

VOID AFTER 90 DAYS

Mary M. Johnson

MP

AUTHORIZED SIGNATURE

002881 063210112 0032544901

BID FEES 10-173

AY
O THE

3

BUDGET MODIFICATION RESOLUTION

No.

Whereas, the Board of County Commissioners has determined that a need exists to amend the budget pursuant to Florida Statute 129.06. NOW, THEREFORE, The Board of County Commissioners of Santa Rosa County, Florida does make the following budget amendments:

REQUESTER ACTION

DATE: February 28, 2011

FROM: **General Fund/ Supervisor of Elections**
TO: Board of County Commissioners
VIA: Budget Director
SUBJ: Request Approval of the following

ADDITION:
MODIFICATION: X
DELETION:
OVERDRAFT:

	<u>Line Item Number</u>	<u>Description</u>	<u>Amount</u>
FROM:	0060 – 5340047	Election Day Worker	(\$ 12,000)
	0060 – 547001	Printing & Binding	(\$ 3,367)
TO:	0060– 564001	Machinery & Equipment	\$ 15,367

State reason for this request:

Interdepartmental transfer to purchase 11 Dell Optiplex 960's to replace Dell 620's to meet new requirements for the state in the General Fund.

Requested by: Ann Bodenstein/s/

BUDGET DIRECTOR ACTION

DOCUMENT NO. **2011-089**

Budget Updated: _____ Allowed: _____ Forwarded: _____ Returned: _____

Comment: _____

BUDGET DIRECTOR

BUDGET COMMITTEE ACTION

DATE: March 7, 2011

Approved: _____ Hold: _____ Withdrawn: _____ Comment: _____

PASSED AND ADOPTED by the Board of County Commissioners of Santa Rosa County, Florida on this 10th day Of **March, 2011**.

ATTESTED:

CHAIRMAN

CLERK OF THE COURTS

BUDGET MODIFICATION RESOLUTION

2011-089

NO. _____

WHEREAS, the Board of County Commissioners has determined that a need exists to amend the budget pursuant to Florida Statute 129.06.

NOW, THEREFORE the Board of County Commissioners of Santa Rosa County, Florida does make the following budget amendments:

3

REQUESTOR ACTION

FROM: Supervisor of Elections

DATE: 2-21-11

TO: Board of County Commissioners

VIA: Budget Director

1. Request approval of the following:

(Check one or more of the following)

ADDITION _____ MODIFICATION DELETION _____

FROM:

Line Item Number	Description	Amount
0060-5340047	Election Day Worker	\$ 12,000.00
0060-547001	Printing & Binding	\$ 3,367.00

TO:

0060-564001	Machinery & Equipment	\$ 15,367.00

State reason for this request: (Use extra sheet if necessary)

purchase of 11 Dell Optiplex 960's. To replace 11 Dell 620's. The reason for replacement - 620's will not process new requirements for state.

Requested by: Ann W. Bodewstein

BUDGET DIRECTOR ACTION

Document No. _____

Budget Updated _____ Allowed

Forwarded _____ Returned, Comment: _____

Budget Director

BUDGET COMMITTEE ACTION

Date: _____

Approved _____ Hold
 Withdrawn _____ Comment: _____

PASSED AND ADOPTED by the Board of County Commissioners of Santa Rosa County, Florida on the _____ day of _____, 19____.

ATTESTED:

Chairman

Clerk

4

BUDGET MODIFICATION RESOLUTION

No.

Whereas, the Board of County Commissioners has determined that a need exists to amend the budget pursuant to Florida Statute 129.06. NOW, THEREFORE, The Board of County Commissioners of Santa Rosa County, Florida does make the following budget amendments:

REQUESTER ACTION

DATE: February 25, 2011

FROM: Longhorn Trail MSBU Fund
TO: Board of County Commissioners
VIA: Budget Director
SUBJ: Request Approval of the following

ADDITION:
MODIFICATION: X
DELETION:
OVERDRAFT:

	<u>Line Item Number</u>	<u>Description</u>	<u>Amount</u>
FROM:	149 - 384000	Debt Proceeds	\$ 395,000
	149 - 3990001	Cash Carried Forward	\$ 63,995
TO:	84010 - 5340039	Paving Project	\$ 411,485
	84011 - 573001	Other Debt Service Costs	\$ 9,500
	84011 - 59100201	To Debt Service Fund	\$ 35,271
	84011 - 549051	Assessment Return	\$ 2,739

State reason for this request:

Recognizes debt proceeds (\$395,000) and carries forward fund balance (\$63,995) and allocates for expenditures in the Longhorn Trail MSBU Fund.

Requested by: Diane Ebentheuer/s/

BUDGET DIRECTOR ACTION

DOCUMENT NO. 2011-090

Budget Updated: _____ Allowed: _____ Forwarded: _____ Returned: _____

Comment: _____

BUDGET DIRECTOR

BUDGET COMMITTEE ACTION

DATE: March 7, 2011

Approved: _____ Hold: _____ Withdrawn: _____ Comment: _____

PASSED AND ADOPTED by the Board of County Commissioners of Santa Rosa County, Florida on this 10th day Of March, 2011.

ATTESTED:

CHAIRMAN

CLERK OF THE COURTS

5

BUDGET MODIFICATION RESOLUTION

No.

Whereas, the Board of County Commissioners has determined that a need exists to amend the budget pursuant to Florida Statute 129.06. NOW, THEREFORE, The Board of County Commissioners of Santa Rosa County, Florida does make the following budget amendments:

REQUESTER ACTION

DATE: February 28, 2011

FROM: **General Fund/Planning & Zoning**
TO: Board of County Commissioners
VIA: Budget Director
SUBJ: Request Approval of the following

ADDITION:
MODIFICATION: X
DELETION:
OVERDRAFT:

	<u>Line Item Number</u>	<u>Description</u>	<u>Amount</u>
FROM:	001 - 331xxxx	EPA Environmental Justice Small Grant	\$ 24,982
TO:	3300 - 534001	Other Contractual Services	\$ 13,000
	3300 - 549001	Other Current Charges	\$ 11,982

State reason for this request:

Recognizes EPA Environmental Justice Small Grant to fund Wellfield Protection project for contract with Advanced Geospatial (\$13,000); and education brochures and related expenditures (\$11,982) in the General Fund.

Requested by: Sheila Harris/s/

BUDGET DIRECTOR ACTION

DOCUMENT NO. **2011-091**

Budget Updated: _____ Allowed: _____ Forwarded: _____ Returned: _____

Comment: _____

BUDGET DIRECTOR

BUDGET COMMITTEE ACTION

DATE: March 7, 2011

Approved: _____ Hold: _____ Withdrawn: _____ Comment: _____

PASSED AND ADOPTED by the Board of County Commissioners of Santa Rosa County, Florida on this **10th day Of March, 2011.**

ATTESTED:

CHAIRMAN

CLERK OF THE COURTS

6

BUDGET MODIFICATION RESOLUTION

No.

Whereas, the Board of County Commissioners has determined that a need exists to amend the budget pursuant to Florida Statute 129.06. NOW, THEREFORE, The Board of County Commissioners of Santa Rosa County, Florida does make the following budget amendments:

REQUESTER ACTION

DATE: March 1, 2011

FROM: **General Fund/Health**
TO: Board of County Commissioners
VIA: Budget Director
SUBJ: Request Approval of the following

ADDITION:
MODIFICATION: X
DELETION:
OVERDRAFT:

	<u>Line Item Number</u>	<u>Description</u>	<u>Amount</u>
FROM:	001 - 3990001	Cash Carried Forward	\$ 200,000
TO:	0015 - 5310021	HCRA	\$ 200,000

State reason for this request:

Carries forward funds to increase Heath Care Responsibility Act (HCRA) authorization because of increased claims this year in the General Fund.

Requested by: Joel Haniford/s/

BUDGET DIRECTOR ACTION

DOCUMENT NO. **2011-092**

Budget Updated: _____ Allowed: _____ Forwarded: _____ Returned: _____

Comment: _____

BUDGET DIRECTOR

BUDGET COMMITTEE ACTION

DATE: March 7, 2011

Approved: _____ Hold: _____ Withdrawn: _____ Comment: _____

PASSED AND ADOPTED by the Board of County Commissioners of Santa Rosa County, Florida on this **10th** day Of **March, 2011**.

ATTESTED:

CHAIRMAN

CLERK OF THE COURTS