

November 5, 2012

ECONOMIC DEVELOPMENT COMMITTEE

1. Discussion of Ad Valorem Tax rebate for Avalex Technologies for location in south Santa Rosa County.

BCC: 10/31/12

To: Santa Rosa County Board of County Commissioners
From: Shannon Ogletree, Interim Director
Re: Recommendations associated with **Avalex Technologies**
Date: November 5, 2012

DISCUSSION

1. That the Board of County Commissioners discuss/approve the Ad Valorem Tax Rebate for the improvements to building and all tangible personal property for Indigo Osprey LLC aka Avalex Technologies located in Gulf Breeze.

BACKGROUND

The previous economic development organization assisted **Avalex Technologies** in their relocation and expansion to the Gulf Breeze area. During the company's relocation plans to Gulf Breeze, the company was approved by Santa Rosa County for the Qualified Target Industry (QTI) Tax Refund; as part of the overall incentive package for **Avalex Technologies**, the company also qualified for the ED Ad Valorem Tax Exemption.

The current ED Ad Valorem Tax Exemption expired on December 31, 2010, thus making the economic development department and the property appraiser unable to properly document the ED Ad Valorem Tax Exemption and secure the incentive for the company.

To complete the incentive package that was initially used to lure **Avalex Technologies** to Gulf Breeze, the company is asking Santa Rosa County to approve them for the Ad Valorem Tax Rebate Program for a period of 10 years for their \$10 million project investment.

Based upon estimates the County would forgo, \$35,585.58 for this year (2012 Taxes of \$38,485.66 – 2010 Taxes of \$2,900.08), and \$4,985.54 on the tangible personal property tax. For example the total annual Ad Valorem Tax Rebate for 2012 will be approximately \$40,571.12 (\$35,585.58+ \$4,985.54). The company will still be required to pay school taxes and the water management district taxes. The 2012 estimated school taxes collected from **Avalex** will be \$48,415.67 annually.

Avalex Technologies is having a tremendous impact on our community. The company has approximately 59 full time employees with an average wage at least 150% (\$45,687) of Santa Rosa County average wage, which equals to a total annual direct impact of over \$3 million. Based upon the Regional Economic Model (REMI) for the area, the 59 FTEs employed will create an additional 33 jobs with value added of \$6.8 million to our Region's Gross Domestic Product.

BUDGETARY IMPACT

Forgo estimated amount for 2012 is \$40,571.12 but may vary in later years according to the building value.

LEGAL CONSIDERATION

The County Attorney has reviewed.

PERSONNEL

Santa Rosa EDO will work with the company to ensure proper documentation.

IMPLEMENTATION

Santa Rosa EDO will take the lead to ensure coordination between the various departments and agencies.

November 5, 2012

ADMINISTRATIVE COMMITTEE

1. Discussion of Request for Proposals received for Military Affairs Consulting Services.
2. Discussion of scheduling interviews with three (3) firms to provide executive recruiting services for Economic Development Director.
3. Discussion of proposals for architectural services for construction of Bagdad Volunteer Fire Department building.
4. Discussion of issuance of Permit to Provide Advanced Life Support (ALS) non-transport emergency response services to Pace Volunteer Fire Department.
5. Discussion of re-subordination of mortgage for SHIP Home Purchase loan to avoid foreclosure on property located at 4843 Covenant Circle.
6. Discussion of replacement of Nextel/Sprint with Verizon Wireless as County wireless communications provider.
7. Discussion of authorization for County Attorney to file petition with Florida Department of Administrative Hearings to contest incorrect billing by Florida Department of Juvenile Justice.
8. Discussion of bids received on Tiger Point Community Center.
9. Discussion of annual renewal of Permit for Operation of Non-emergency Medical Transport for TLT Transport, LLC.
10. Discussion of annual renewal of Permit for Operation of Non-emergency Medical Transport for Specialty Care Transporters, Inc. of Northwest Florida.
11. Discussion of issuance of Certificate of Public Convenience and Necessity for Operation of Emergency Air Ambulance Transportation Services to Baptist Life Flight.

12. Discussion of scheduling organizational/orientation meeting of the Local Restore Council.
13. Discussion of Clerk of Courts use of excess Recording Department fees to complete image/index project in that Department.
14. Hearing items scheduled for 9:30 a.m. Thursday, November 8, 2012:

An amendment to Ordinance 2005-37; suspending imposition of transportation impact fees for 2013.

1

**BID OPENING
October 30, 2012
Milton, Florida**

Present: Procurement Officer. The meeting took place at 10:00 a.m.

The purpose of the meeting was to open Request for Proposals for Military Affairs Consulting Services; submittals were received from the following:

RFP Military Affairs Consulting Services:

1. Ferdinand L Salomon
2. Greystone Consulting Services, LLC
3. LSI Business Development, Inc.
4. The Balmoral Group



SANTA ROSA COUNTY BOARD OF COMMISSIONERS

Santa Rosa Administrative Offices
6495 Caroline Street, Suite M
Milton, Florida 32570-4592



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HUNTER WALKER, County Administrator
ANGELA J. JONES, County Attorney
JAYNE BELL, OMB Director

October 12, 2012

Ron Holifield
Chief Executive Officer
Strategic Government Resources
P.O. Box 1642
Keller, Texas 76244

Dear Mr. Holifield,

At the October 11, 2012 meeting, the Santa Rosa County Board of Commissioners selected the following three (3) firms to interview for consideration of providing executive search services for Economic Development Director:

- KiJobGrowth, Pensacola, Florida
- Waters Consulting Group, Dallas, Texas
- Jorgenson Consulting, Greensboro, North Carolina

Thank you for your interest in Santa Rosa County. Please contact this office at (850) 983-1877 with questions.

Sincerely,

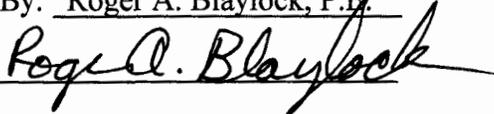

Hunter Walker
County Administrator

WHW

Evaluation Criteria for Bagdad Fire Station RFQ

	Location -4	Related Experience-4	Team-4	TOTAL-12	RANK
Sam Marshall Architects	4	2	3	9	3
Townes + Architects, P.A.	4	1	3	8	4
Dalrymple/Sallis Architecture	4	1	3	8	4
Quina Grundhoefer Architects	4	4	3	11	1
STOA Architects	4	3	3	10	2
Heffernan Holland Morgan Architecture	4	1	3	8	4
VBA Design, Inc.	3	4	3	10	2
CPH	3	4	3	10	2
Joseph Pozzuoli Architect	4	1	1	6	5
Sweet Sparkman Architects	1	4	3	8	4
Michael A. Byrd Architects	1	4	3	8	4

Evaluated By: Roger A. Blaylock, P.E.

Signature: 

Date: October 31, 2012



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ANGELA J. JONES, County Attorney
JAYNE N. BELL, OMB Director

M E M O R A N D U M

TO: Board of Commissioners

FROM: *WkW* Hunter Walker, County Administrator

DATE: October 31, 2012

SUBJECT: Certificate of Need - Pace VFD

Pace Volunteer Fire Department (VFD) has provided Advanced Life Support (ALS) first response within its district since Lifeguard Ambulance began providing emergency medical transport in August 2008. This arrangement with Lifeguard was conducted under the direction of EMS Medical Director Dr. Landry. The State of Florida now requires that response vehicles carrying ALS equipment must have a Certificate of Public Convenience and Need (COPCN) from the local government.

To that end Pace VFD is requesting a COPCN from the County for ALS first response which will be conducted under the medical direction of Dr. Landry and will continue to ensure ALS first response in that fire district. The ordinance governing issuance of these Certificates includes a \$500 application fee, which has not been charged to any other organization. There is no cost of any significance in this issuance and staff would recommend the COPCN and the fee waiver.

This matter will be included on agenda for November 5, 2012 Committee-of-the-Whole meeting.

STATE OF FLORIDA
COUNTY OF SANTA ROSA

APPLICATION FOR PERMIT PERTAINING
TO PROVISION OF NONTRANSPORT ADVANCED LIFE
SUPPORT SERVICES IN SANTA ROSA COUNTY

1. Name of Applicant: PACE FIRE RESCUE DISTRICT

2. Business address: 4773 PACE PATRIOT BLVD.

3. Telephone number: 850-994-6884 FAX-850-994-3683

4. Principal officers:

DONALD WADKINS

Title: FIRE CHIEF

RANDY MORRIS

Title: BATTALION CHIEF

DONNA MORRIS

Title: PRESIDENT OF BOARD

LEE PITTS

Title: VICE PRESIDENT OF BOARD

Title: _____

5. Directors of Applicant: DONALD WADKINS FIRE CHIEF

WALLACE WADKINS DEPUTY FIRE CHIEF

RANDY MORRIS BATTALION CHIEF

6. Territory which Applicant desires to serve: ALL OF PACE FIRE RESCUE DISTRICT
AND MUTUAL AID.

7. Number of vehicles: 6

8. Brief description of vehicles, including kind and type, passenger capacity, arrangement, size,
and gross weight: FIRE TRUCKS, 4 AND 6 PASSENGER CAPACITY.

1 DODGE PICK-UP TRUCK



COMMUNITY PLANNING, ZONING AND DEVELOPMENT DIVISION
SANTA ROSA COUNTY, FLORIDA

5

Housing Program

TO: Board of County Commissioners

FROM: Janice Boone
Housing Program Manager

THROUGH: Beckie Cato

DATE: October 31, 2012

SUBJECT: State Housing Initiatives Partnership (SHIP)
Second Mortgage Subordination Request
4843 Covenant Circle, Pace FL 32571

RECOMMENDATION:

Board approval of the request submitted on behalf of homeowner to execute a subordination agreement to be recorded in connection with a refinance/modification of the first mortgage in the approximate amount of \$129,189.

BACKGROUND:

SHIP Second Mortgage: \$9,815.57
Recorded: 1/26/2009
Purpose: Home Purchase Assistance

Proposal is to reduce the annual interest rate on the first mortgage from 5.75% to 4.0%.

The first lien will be increased from \$109,686 to approximately \$129,189.

The homeowner became unemployed and had unexpected medical expenses. Currently the homeowner is employed and desires to remain in the home.

The loan is in default. The first lien holder, BB&T has agreed to do a modification that will reinstate the loan with a reduced interest rate, subject to Santa Rosa County and Florida Housing Finance executing a re-subordination on the second and third liens.

The modification to reinstate will prevent foreclosure.



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HUNTER WALKER, County Administrator
ANGELA J. JONES, County Attorney
JAYNE N. BELL, OMB Director

M E M O R A N D U M

TO: Board of Commissioners

FROM: Hunter Walker, County Administrator

DATE: October 29, 2012

SUBJECT: Wireless Communication Service

Since late 2003 Santa Rosa County has utilized Nextel/Sprint for wireless communication service. This service was very attractive in cost and provided cellular telephone service in addition to the direct connect or push-to-talk feature that is heavily used by Public Works, Engineering, Animal Services, Parks/Recreation, and others throughout the County.

Several years ago Sprint merged with Nextel and since that time the County has struggled with consistency and reliability of this service. Problems of lack of consistent coverage in significant portions of the County and even coverage within existing buildings have worsened over time and not been resolved. These problems apparently were not exclusive to Santa Rosa County because both Okaloosa and Escambia counties and other governmental units across the Panhandle have changed wireless service to Verizon due to poor service, coverage, and reliability issues of Nextel/Sprint.

Verizon has provided estimate of cost based on the County's current level of service at \$6,500 per month which compares favorably to the current billing from Nextel/Sprint of \$7,400 per month. Given the service and coverage issues in addition to the cost, staff recommendation is to change wireless communications provider from Nextel/Sprint to Verizon as soon as practical.

This matter will be on agenda for November 5, 2012 Committee-of-the-Whole meeting. Call with questions.



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HUNTER WALKER, County Administrator
ANGELA J. JONES, County Attorney
JAYNE BELL, OMB Director

MEMORANDUM

TO: Board of County Commissioners
FROM: Angie Jones
CC: Hunter Walker, Wade Burroughs
DATE: October 31, 2012
RE: Santa Rosa County v. Department of Juvenile Justice

As you all are aware, Santa Rosa County, together with approximately 20 other counties, has been in litigation with the Department of Juvenile Justice for several years regarding DJJ's billing of the counties for juvenile detention service days. The current litigation concerns the DJJ 2007-08 billing, with billings for successive years held in abeyance until the case is resolved. Thus far, the administrative law judge has ruled in favor of the counties, and DJJ is appealing.

On October 24, 2012, we received DJJ's year-end bill for 2011-12. To compute the final amount, DJJ used the same methodology which the counties contend inappropriately shifts state service days to the counties.

At your meeting next week, I request that you authorize me to file a petition with the Department of Administrative Hearings to dispute the incorrect billing practice.

Hunter Walker

From: Hunter Walker
Sent: Thursday, November 01, 2012 11:04 AM
To: Board of County Commissioners
Cc: Roger Blaylock; Angie Jones
Subject: Tiger Point Community Center

Board,

The bids for construction of the Tiger Point Community Center will be received Tuesday November 6th, so I am including a "placeholder" for this matter on Monday Administrative Committee agenda. The architect should be able to review the bids and make recommendation for your consideration at November 8th regular meeting. Call with questions. Hunter



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HUNTER WALKER, County Administrator
ANGELA J. JONES, County Attorney
JAYNE BELL, OMB Director

TO: Hunter Walker, County Administrator

FROM: Kathy Jordan 

DATE: October 25, 2012

RE: Permit for operation of non-emergency Medical services by
TLT Transport, LLC

Attached for your review and recommendation is a copy of the application and proof of insurance for the issuance of a Permit for TLT Transport, LLC.



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HUNTER WALKER, County Administrator
ANGELA J. JONES, County Attorney
JAYNE BELL, OMB Director

RECEIVED OCT 19 2012

DATE: OCTOBER 1, 2012
TO: TLT TRANSPORT, LLC
FROM: KATHY JORDAN
RE: APPLICATION FOR PERMIT FOR NON-EMERGENCY AMBULANCE SERVICE

In accordance with Santa Rosa County Ordinance 87-54, please find enclosed in this packet an application for a permit pertaining to the operation of non-emergency medical services and a Vehicle Identification form. Please complete both forms and return by November 30, 2012 to the Santa Rosa County Administrator's Office, 6495 Caroline Street, Suite D, Milton, FL 32570.

A copy of your insurance, covering occurrences up to \$500,000 and a \$50.00 application fee are also required. Please make checks payable to Santa Rosa County.

If you have any questions concerning this process, please contact the Santa Rosa County Administrator's Office at (850) 983-1855.

Thank you.

ATTACHMENTS: APPLICATION
VEHICLE FORM

STATE OF FLORIDA
COUNTY OF SANTA ROSA

APPLICATION FOR PERMIT PERTAINING
TO OPERATION OF NON-EMERGENCY MEDICAL
SERVICES IN SANTA ROSA COUNTY

1. Name of Applicant: TLT TRANSPORT
2. Business address: 4097 Sheridan Dr Pace FL
3. Telephone number: 850-995-9300

4. Principal officers:

- Dominic Persichini Title: owner
Katherine Persichini Title: owner
Dominic Jr. Persichini Title: owner part

Title: _____

Title: _____

5. Directors of Applicant: Dominic & Kathleen Persichini

6. Territory which Applicant desires to serve: SRC/OKA/ESC/FLOR
7. Number of vehicles: 2

8. Brief description of vehicles, including kind and type, passenger capacity, arrangement, size, and gross weight: 2004 / 2007 250 E

5 people - High Top Vans

Ford Van from National Vans

2 people @ all times

90% 3 people

12. Names and addresses of three (3) residents of the County as references:

Devann Cook

John Roche

Preacher Lowery

13. By execution of this Application by its duly authorized officer, Applicant agrees to file, in the event that the Application is granted and prior to its effectiveness, copies of policies of public liability, property damage and malpractice insurance as provided in Ordinance 87-54 of the Board of County Commissioners of Santa Rosa County, Florida, or a surety bond conditioned for the payment and satisfaction of any final judgment as required by such ordinance.

14. By execution of this Application by its duly authorized officer, Applicant agrees to file, in the event that the Application is granted and prior to its effectiveness, a copy of standard operating procedures which shall include all general and/or special instructions to personnel as to the exact nature of the duties, when applicable, under what conditions, to whom and how emergency care shall be rendered; and acknowledges that said standard operating procedures are to be reviewed and approved by the Board prior to initiation of service.

15. Attached to this application is Applicant's fee of \$50.00.

APPLICANT'S NAME:

TLT TRANSPORT

Tender Loving Touch transport

By: Michelle Persechini

Its: owner

FLORIDA AUTOMOBILE INSURANCE IDENTIFICATION CARD

COMPANY NUMBER: 01508
COMPANY: National Indemnity Company of the South
POLICY NUMBER: 74 APS 036566 - 01508
EFFECTIVE DATE: 07/29/2012 12:01 AM

YEAR: 2007 MAKE/ MODEL: FORD ECONOLINE
VEHICLE ID #: 1FTNS24W37DB24681

PERSONAL INJURY PROTECTION BENEFITS/
PROPERTY DAMAGE LIABILITY BODILY INJURY
LIABILITY

INSURED: TLT TRANSPORT, LLC

NOT VALID MORE THAN ONE YEAR FROM EFFECTIVE DATE
MISREPRESENTATION OF INSURANCE IS A FIRST DEGREE MISDEMEANOR

SEE IMPORTANT NOTICE ON REVERSE SIDE

M-5476 (04/2010)

THIS CARD MUST BE CARRIED IN THE INSURED
VEHICLE FOR PRODUCTION UPON DEMAND

Report All Accidents To:

1-800-356-5750

24 Hour Toll Free

Claims may also be reported at:
claims@nationalindemnity.com

*Van
2*

CUT ALONG THIS LINE

FLORIDA AUTOMOBILE INSURANCE IDENTIFICATION CARD

COMPANY NUMBER: 01508
COMPANY: National Indemnity Company of the South
POLICY NUMBER: 74 APS 036566 - 01508
EFFECTIVE DATE: 07/29/2012 12:01 AM

YEAR: 2004 MAKE/ MODEL: FORD ECONOLINE
VEHICLE ID #: 1FTNE24W94HB50598

PERSONAL INJURY PROTECTION BENEFITS/
PROPERTY DAMAGE LIABILITY BODILY INJURY
LIABILITY

INSURED: TLT TRANSPORT, LLC

NOT VALID MORE THAN ONE YEAR FROM EFFECTIVE DATE
MISREPRESENTATION OF INSURANCE IS A FIRST DEGREE MISDEMEANOR

SEE IMPORTANT NOTICE ON REVERSE SIDE

M-5476 (04/2010)

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Report All Accidents To:

1-800-356-5750

24 Hour Toll Free

Claims may also be reported at:
claims@nationalindemnity.com

*Van
1*

CUT ALONG THIS LINE



Hull & Company, Inc.
800 Carillon Parkway, Suite 150
St. Petersburg, FL 33716
(727)561-4855 Fax: (866)449-8219
Managing General Agents ■ Wholesale Insurance Brokers

DATE: 07/18/2012
TO: Dorothy Haynes
FISHER BROWN INSURANCE
1701 W Garden St
P O BOX 711
Pensacola, FL 32591

Agency Code: 86512

FROM: Rhonda Moore
(727)561-4855
RMOORE@hullco.com

Agency Fax: (850)438-4678

Insurance Binder

Insurance Terms:

Insured: Tlt Transport, Llc
DBA: Tlt Transport, Llc
4097 Sheridan Drive , Milton, FL 32571

Policy #: 74APS036566 **Renewal of Policy #:** 74APS031493

Insurer: Admitted
National Indem Co of the South

Effective Date: 07/29/2012

Term of Policy Coverage: 07/29/2012 to 07/29/2013

Premium:

Premium:	\$8,697.00
FHCF 1.3%	\$113.06
Total:	\$8,810.06

Locations:

4097 Sheridan Drive, Milton, FL, 32571

Commercial Auto

Coverage	Limit
Comprehensive and Collision	Stated Amount
Lessor	
CSL	\$500,000
Uninsured Motorist Non Stacked - CSL	\$300,000
Personal Injury Protection (PIP)	\$10,000

Endorsements/Exclusions: (include, but are not limited to, the following terms, conditions and exclusions.)
As per expiring.

Conditions: (include, but are not limited to, the following terms, conditions and exclusions.)
\$500 Deductible applies to Comprehensive & Collision
Cancellation is possible for unreported drivers
Minimum acceptable driver age is 24, Acceptable MVR with no major violations
Rating could change if employee/driver list changes
Symbol 7 applies to all coverages - See Auto Schedule
100 mile radius of operation

AUTO SCHEDULE



Vehicle Number: 1
Year: 2007
Make: Ford
Model: Econoline
VIN: 1FTNE24W94HB50598

Coverage	Limit	Deductible	Premium
CSL	\$500,000		2768
Uninsured Motorist Non Stacked - CSL	\$300,000		285
Personal Injury Protection (PIP)	\$10,000		537
Comprehensive and Collision	\$24,000	500 Comp/500 Coll	630

Vehicle Number: 2
Year: 2007
Make: Ford
Model: Econoline
VIN: 1FTNS24W37DB24681

Coverage	Limit	Deductible	Premium
CSL	\$500,000		2768
Uninsured Motorist Non Stacked - CSL	\$300,000		285
Personal Injury Protection (PIP)	\$10,000		537
Comprehensive and Collision	\$41,000	500 Comp/500 Coll	776
Lessor			111

***** INVOICE *****

**FROM: FISHER BROWN BOTTRELL
INSURANCE INC
PO BOX 711
PENSACOLA, FL 32591-0711**

850-432-7474

TO: TLT Transport LLC

LOCATION: 4097 Sheridan Dr

	<u>COVERAGE</u>	<u>PREMIUM</u>
1	Commercial Automobile Insurance Policy Effective 7/29/2012	\$8,641.90
	<u>TOTAL DUE</u>	<u>\$8,641.90</u>

MAKE CHECK PAYABLE TO: FISHER BROWN BOTTRELL INS INC (FBBII)

MAIL CHECK TO: PO BOX 711
PENSACOLA, FL 32591-0711

STOCK COMPANY

COMMERCIAL LINES POLICY



POLICY NUMBER: NPP8095466

Prior Policy Number: NPP8054164

WESTERN WORLD INSURANCE COMPANY TUDOR INSURANCE COMPANY STRATFORD INSURANCE COMPANY

SLA# A305417

COMMON POLICY DECLARATIONS

Agent/Broker # 05802

Named Insured and Mailing Address:

T.L.T. Transport LLC

4097 Sheridan Drive

Pace, FL 32571

Producer:

Hull & Company, Inc.
800 Carillon Parkway
Ste. 150
St. Petersburg, FL 33716

Producing Agent's Name: Dorothy Havnes
Producing Agent's Address:
1701 W Garden St, Pensacola, FL 32591

THIS INSURANCE IS ISSUED PURSUANT TO THE FLORIDA SURPLUS LINES LAW. PERSONS INSURED BY SURPLUS LINES CARRIERS DO NOT HAVE THE PROTECTION OF THE FLORIDA INSURANCE GUARANTY ACT TO THE EXTENT OF ANY RIGHT OF RECOVERY FOR THE OBLIGATION OF AN INSOLVENT UNLICENSED INSURER.

**SURPLUS LINES INSURER'S
POLICY RATES AND FORMS ARE
NOT APPROVED BY ANY FLORIDA
REGULATORY AGENCY.**

Policy Period: (Mo./Day/Yr.)

From: 07/29/2012

To: 07/29/2013

12:01 AM, standard time at your mailing address shown above.

IN RETURN FOR THE PAYMENT OF THE PREMIUM, AND SUBJECT TO ALL THE TERMS OF THIS POLICY, WE AGREE WITH YOU TO PROVIDE THE INSURANCE AS STATED IN THIS POLICY.

**THIS POLICY CONSISTS OF THE FOLLOWING COVERAGES FOR WHICH A PREMIUM IS INDICATED.
THIS PREMIUM MAY BE SUBJECT TO ADJUSTMENT.**

Commercial Property Coverage Part		\$ NOT COVERED
Commercial General Liability Coverage Part		\$ 1,800.00
Commercial Auto Coverage Part		\$ NOT COVERED
_____		\$ _____
_____		\$ _____
_____		\$ _____
Other Coverages: Terrorism Risk Insurance Act		\$ NOT COVERED
_____		\$ _____
_____		\$ _____
_____		\$ _____
FLAT CANCELLATION NOT PERMITTED	Minimum Earned Premium Applies	TOTAL ADVANCE PREMIUM \$ 1,800.00
		Policy Fee \$ 35.00
		FL SL Tax \$ 91.75
		Stamping Fee \$ 1.84
		FHCF Fee \$ 23.86
		\$ _____
		\$ _____
		GRAND TOTAL \$ 1,952.45

Forms and endorsements applying to this policy and attached at time of issue:

See Applicable Schedule Of Forms And Endorsements



Fisher Brown Bottrell
INSURANCE, INC.

1701 West Garden Street
Pensacola, FL 32502
Post Office Box 711
Pensacola, FL 32591-0711
(850) 432-7474 PHONE
(850) 438-4678 FAX
www.fbbins.com

July 26, 2012

TLT Transport LLC
4097 Sheridan Dr
Pace, FL 32571

RE: Policy Description: Commercial Auto
Policy Number: 74APS036566
Effective Date: 07/29/12
Expiration Date: 07/29/13

Dear Kathleen:

We are enclosing the above Policy for your file. Please read the Policy to be sure it is correct and let us know if any corrections are needed.

If you have any questions regarding this Policy, please contact us at your earliest convenience.

Best regards,

Dorothy Haynes
Commercial Account Manager

/dh
Enclosure



SANTA ROSA COUNTY BOARD OF COMMISSIONERS

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HUNTER WALKER, County Administrator
ANGELA J. JONES, County Attorney
JAYNE BELL, OMB Director

TO: Hunter Walker, County Administrator

FROM: Kathy Jordan *KJ*

DATE: October 25, 2012

RE: Permit for operation of non-emergency Medical services by Specialty Care Transporters Inc. of NWF

Attached for your review and recommendation is a copy of the application and proof of insurance for the issuance of a Permit for Specialty Care Transporters, Inc. of NWF.



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From 10
DATE: OCTOBER ⁴ 2012
TO: SPECIALTY CARE TRANSPORTERS, INC.
FROM: KATHY JORDAN
RE: APPLICATION FOR PERMIT FOR NON-EMERGENCY AMBULANCE SERVICE

In accordance with Santa Rosa County Ordinance 87-54, please find enclosed in this packet an application for a permit pertaining to the operation of non-emergency medical services and a Vehicle Identification form. Please complete both forms and return by November 30, 2012 to the Santa Rosa County Administrator's Office, 6495 Caroline Street, Suite D, Milton, Florida 32570.

A copy of your insurance, covering occurrences up to \$500,000, and a \$50.00 application fee are also required.

Please make checks payable to Santa Rosa County.

If you have any questions concerning this process, please contact the Santa Rosa County Administrator's Office at (850) 983-1855.

Thank you,

ATTACHMENTS: APPLICATION
VEHICLE FORM

*Application + check
Attached
Bruce Yelverton*

STATE OF FLORIDA
COUNTY OF SANTA ROSA

APPLICATION FOR PERMIT PERTAINING
TO OPERATION OF NON-EMERGENCY MEDICAL
SERVICES IN SANTA ROSA COUNTY

1. Name of Applicant: Specialty Care Transporters, Inc of Northwest FL
2. Business address: 8085 Stark Ave. Pensacola, FL 32514-6346
3. Telephone number: (850) 476-3599
4. Principal officers:

<u>Bruce Yelverton</u>	Title: <u>President</u>
<u>Cindy Yelverton</u>	Title: <u>Vice President</u>
_____	Title: _____
_____	Title: _____
5. Directors of Applicant: Same as above

6. Territory which Applicant desires to serve: Entire Santa Rosa County
7. Number of vehicles: Four.
8. Brief description of vehicles, including kind and type, passenger capacity, arrangement, size, and gross weight: 2004 Chevy 1500 Express Van, Rocky Ridge Conversion; set up for two ambulatory, one stretcher or one wheelchair client. 2000 Chevy 1500 Express Van, Rocky Ridge Conversion; set up for two ambulatory, one stretcher or one wheelchair client. 2005 Dodge Sprinter (Conversion by Bruan). Setup for three wheelchair, one stretcher or three ambulatory clients. 2004 Ford Diamond Bus type vehicle set up for three wheelchair clients and/or 6 ambulatory clients. 2006 Toyota Sienna (ramp van) setup for one wheelchair client and 3 ambulatory clients.

9. Describe the location and description of the place or places from which the vehicle is intended to operate: Vehicles are taken home by employees while they are on call. Currently have two employees who live in Santa Rosa. The other vehicles are located in Pensacola.

10. Describe briefly the training and experience of the applicant in the transportation and care of patients: Bruce Yelverton, President has thirty-six years experience. Twenty-five as EMT/Paramedic and Director of Escambia County EMS. Last ten years as owner/operator of non-emergency transport services.

11. Description of ambulance:

- a. Make: Chevy, Dodge, Ford, Toyota
- b. Model: Express, Sprinter, Ford Diamond, Sienna
- c. Year of manufacture: 2000, 2004, 2004, 2005, 2006
- d. Motor number: Chevy VIN #1GBFG15M6Y1239781 Chevy VIN # 1GBFG15TX41126952 Dodge Sprinter VIN # WD0PD744955827215 Toyota Sienna 5TDZA23C76S480727 Ford Diamond 1SDWE35114HB43696
- e. Chassis: Described above
- f. State or Federal Aviation Agency registration number: N/A
- g. Color scheme: White
- h. Insignia, name, monogram, or other distinguishing characteristics to be used to designate the Applicant's ambulance: Name (Specialty Care Transporters) & Phone (476-3599) number on both sides of vehicle, including on back.

12. Names and addresses of three (3) residents of the County as references:

Mike & Anita Williams; 5029 Soundside Dr. Gulf Breeze, FL 32561

Mary Yelverton; 103 San Carlos, Gulf Breeze, FL 32561

Phebe Gaines; 4805 Oscar Ln, Pace, FL

13. By execution of this Application by its duly authorized officer, Applicant agrees to file, in the event that the Application is granted and prior to its effectiveness, copies of policies of public liability, property damage and malpractice insurance as provided in Ordinance 87-54 of the Board of County Commissioners of Santa Rosa County, Florida, or a surety bond conditioned for the payment and satisfaction of any final judgment as required by such ordinance.

14. By execution of this Application by its duly authorized officer, Applicant agrees to file, in the event that the Application is granted and prior to its effectiveness, a copy of standard operating procedures which shall include all general and/or special instructions to personnel as to the exact nature of the duties, when applicable, under what conditions, to whom and how emergency care shall be rendered; and acknowledges that said standard operating procedures are to be reviewed and approved by the Board prior to initiation of service.

15. Attached to this application is Applicant's fee of \$50.00.

APPLICANT'S NAME:

Specialty Care Transporters, Inc of Northwest FL

By: Bruce Yelverton

Its: President

July 31, 2012

Varno Insurance Agency Inc
Mike Varno
1507 S Alexander St
Plant City, FL 33563

INSURANCE BINDER

THE TERMS AND CONDITIONS OF THIS CONFIRMATION OF INSURANCE MAY NOT COMPLY WITH THE SPECIFICATIONS SUBMITTED FOR CONSIDERATION. PLEASE READ THIS CONFIRMATION CAREFULLY AND COMPARE IT WITH ANY QUOTE AND SUBMISSION DOCUMENTS AND REVIEW THE POLICY FORMS FOR THE ACTUAL COVERAGES PROVIDED.

IN ACCORDANCE WITH YOUR INSTRUCTIONS, AND IN RELIANCE UPON THE STATEMENTS MADE BY THE RETAIL BROKER IN THE INSURED'S APPLICATION/SUBMISSION, WE HAVE OBTAINED INSURANCE AT YOUR REQUEST AS FOLLOWS:

INSURER: Zurich American Insurance Company
A.M. Best Rating: A+, XV

ADMITTED NON-ADMITTED

INSURED: Specialty Care Transporters of Northwest Fl. Inc
8085 Stark Ave,
Pensacola, FL 32514

POLICY NO.: GLA9475285-01,
Reference #: 954526

COVERAGE: Z-P-KC Commercial GL & Auto

POLICY PERIOD: 8/1/2012 TO 8/1/2013
12:01 A.M. STANDARD TIME AT THE LOCATION
ADDRESS OF THE NAMED INSURED.

TERM: 365 Days

COVERAGE/LIMITS: COMMERCIAL AUTOMOBILE LIABILITY COVERAGE AUTOMOBILE
\$1,000,000 CSL BI & PD (Symbol 7)
\$20,000 Uninsured Motorists
Basic PIP/No-Fault
AUTOMOBILE PHYSICAL DAMAGE COVERAGE
Comprehensive
Collision
GENERAL LIABILITY COVERAGE
\$2,000,000 General Aggregate
\$2,000,000 Products - Comp/Ops Aggregate
\$1,000,000 Personal & Advertising Injury
\$1,000,000 Each Occurrence
\$100,000 Fire Damage (Any One Fire)
\$5,000 Medical Expense (Any One Person)



SANTA ROSA COUNTY BOARD OF COMMISSIONERS

Santa Rosa Administrative Offices
6495 Caroline Street, Suite M
Milton, Florida 32570-4592



JIM WILLIAMSON, District 1
ROBERT A. "BOB" COLE, District 2
W. D. "DON" SALTER, District 3
JIM MELVIN, District 4
R. LANE LYNCHARD, District 5

HUNTER WALKER, County Administrator
ANGELA J. JONES, County Attorney
JAYNE BELL, OMB Director

TO: Hunter Walker, County Administrator

FROM: Kathy Jordan *KJ*

DATE: October 25, 2012

RE: Certificate of Public Convenience and Necessity for operation of emergency
air ambulance service by Baptist Life Flight

Attached for your review and recommendation is a copy of the application and proof of insurance for the issuance of a Certificate of Public Convenience and Necessity for Baptist Life Flight.



SANTA ROSA COUNTY BOARD OF COMMISSIONERS

Santa Rosa Administrative Offices
6495 Caroline Street, Suite M
Milton, Florida 32570-4592

RECEIVED JUN 16 2012



JIM WILLIAMSON, District 1
ROBERT A. "BOB" COLE, District 2
W. D. "DON" SALTER, District 3
JIM MELVIN, District 4
R. LANE LYNCHARD, District 5

HUNTER WALKER, County Administrator
ANGELA J. JONES, County Attorney
JAYNE BELL, OMB Director

DATE: OCTOBER 17, 2011
TO: BAPTIST LIFE FLIGHT
FROM: KATHY JORDAN
RE: APPLICATION FOR CERTIFICATE OF CONVENIENCE AND
NECESSITY FOR EMERGENCY AIR AMBULANCE SERVICES

In accordance with Santa Rosa County Ordinance 87-54, please find enclosed in this packet an application for a permit pertaining to the operation of emergency medical services and an Aircraft Identification form. Please complete both forms and return no later than November 30, 2011 to the Santa Rosa County Administrator's Office, 6495 Caroline Street, Suite D, Milton, FL 32570.

A copy of your insurance, covering occurrences up to \$500,000, and a \$50.00 application fee are also required.

Please make checks payable to Santa Rosa County.

If you have any questions concerning this process, please contact the Santa Rosa County Administrator's Office at 850-983-1855.

Thank you.

Kathy Jordan

ATTACHMENTS: APPLICATION
AIRCRAFT FORM

STATE OF FLORIDA
COUNTY OF SANTA ROSA

APPLICATION FOR CERTIFICATE OF
CONVENIENCE AND NECESSITY PERTAINING
TO OPERATION OF EMERGENCY AIR AMBULANCE TRANSPORTATION
SERVICES IN SANTA ROSA COUNTY

1. Name of Applicant: Baptist Life Flight
2. Business address: 1000 W. MORENO ST PENSACOLA, FL. 32501
3. Name which applicant will operate: Baptist Life Flight
4. Telephone Number: 850-434-4586 / 800-874-1555
5. Principal officers:

<u>MIKE WOOD</u>	Title: <u>Program Director</u>
<u>JOE PATRONI</u>	Title: <u>Medical Director</u>
<u>EDDIE ISHMAEL</u>	Title: <u>Communications Supervisor</u>
<u>NORMAN LACAMANA</u>	Title: <u>Base Manager</u>
_____	Title: _____
6. Directors of Applicant: Baptist Hospital Inc.
David Wildebraut - President
Bill Perkins - V.P.
Mike Wood - Program Director
7. Territory which Applicant desires to serve: Santa Rosa County
8. Number of vehicles: One Helicopter Air Ambulance
9. Brief description of vehicles, including kind and type, passenger capacity, arrangement, size, and gross weight: One EC135 helicopter right now. Changing To EC 130 4c in next month, single patient carry Crew Pilot, RN-Paramedic, Paramedic Max Gross weight

EC-135	6415
EC-130	5350

10. Describe the location and description of the place or places from which the vehicle is

intended to operate: Based at Baptist Hospital Helipad
Responds to calls in NW Florida & southern Alabama

11. Describe briefly the training and experience of the applicant in the transportation and care of patients:

Annual License renewal, Annual Recurrent Training
with medical directors, quarterly computer based Training
Program Has been serving NWFL since 1977

12. Description of ambulance:

a. Make: American Eurocopter

b. Model: EC-135 P2+

c. Year of manufacture: 2007

d. Motor number: model #PW206BZ #1 PCE-BT0431 #2 PCE-BT0432

e. Chassis: N577LF FL Permit

f. State or Federal Aviation Agency registration number: N577LF

g. Color scheme: Blue, Gold

h. Insignia, name, monogram, or other distinguishing characteristics to be used to designate the Applicant's ambulance: Life Flight

13. Names and addresses of three (3) residents of the County as references:

Mike Wood 2701 Glen Oaks Cir Gulf Breeze, FL 32563

Diana Adams 6977 Loysburg St Navarre, FL 32566

Rob Greenquist 3921 Sun Valley Ct Milton, FL 32583

14. By execution of this Application by its duly authorized officer, Applicant agrees to file, in the event that the Application is granted and prior to its effectiveness, copies of policies of public liability, property damage and malpractice insurance as provided in Ordinance 87-54 of the Board of County Commissioners of Santa Rosa County, Florida, or a surety bond conditioned for the payment and satisfaction of any final judgment as required by such ordinance.

15. By execution of this Application by its duly authorized officer, Applicant agrees to file, in the event that the Application is granted and prior to its effectiveness, a copy of standard operating procedures which shall include all general and/or special instructions to personnel as to the exact nature of the duties, when applicable, under what conditions, to whom and how emergency care shall be rendered; and acknowledges that said standard operating procedures are to be reviewed and approved by the Board prior to initiation of service.

16. Attached to this application is Applicant's fee of \$50.00.

APPLICANT'S NAME:

Baptist Life Flight

By: Mike Wood

Its: Program Director

Date: _____

CERTIFICATE OF INSURANCE

ISSUE DATE:
4/15/12

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER COVERAGE.

INSURED: **Baptist Health Care Corporation**
1000 West Moreno Street
Pensacola, FL 32522-7500

COMPANIES AFFORDING COVERAGE:

A BAPTIST HEALTH CARE SELF-INSURED FUND

B

C

COVERAGES:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN. THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS, AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

CO LTR	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE	POLICY EXPIRATION DATE	LIMITS OF INSURANCE	
A	GENERAL LIABILITY COMMERCIAL GL CLAIMS MADE		04/15/12	04/15/13	EACH OCCURRENCE ANNUAL AGGREGATE	\$3000,000 \$9,000,000
	EXCESS LIABILITY UMBRELLA FORM OTHER THAN UMBRELLA - BUFFER		04/15/12	04/15/13	EACH OCCURRENCE ANNUAL AGGREGATE	\$ \$2,000,000
A	PROFESSIONAL LIABILITY CLAIMS-MADE OCCURRENCE		04/15/12	04/15/13	EACH MEDICAL INCIDENT ANNUAL AGGREGATE	\$3000,000 \$9,000,000

DESCRIPTION OF OPERATIONS/LOCATIONS/SPECIAL ITEMS: Proof of Coverage as respects Baptist Hospital, Inc.

CERTIFICATE HOLDER:

Evidence of Coverage

CANCELLATION:

SHOULD ANY OF THE ABOVE DESCRIBED POLICES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING COMPANY WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO MAIL SUCH NOTICE SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE COMPANY, ITS AGENTS OR REPRESENTATIVES.

AUTHORIZED REPRESENTATIVE:

Alicia M. Hall

SIGNATURE OF AN AUTHORIZED REP OF THE INSURED

12

Hunter Walker

From: Hunter Walker
Sent: Thursday, November 01, 2012 11:36 AM
To: Board of County Commissioners
Cc: Joy Tsubooka; Angie Jones
Subject: Local Restore Council

Board,

The Board needs to schedule the initial meeting of the Local Restore Council, probably the first week in December which will be used as a general overview or briefing of the RESTORE Act, the role of the Council, etc. The Florida Association of Counties (FAC) has some good overview/orientation material which should work fine. I have placed on Administrative Committee for your consideration. Hunter

Hunter Walker

From: Mary Johnson [johnsonm@fcjn.net]
Sent: Thursday, November 01, 2012 1:14 PM
To: Hunter Walker
Subject: Excess fees - Recording - FY '11-'12

Hunter,

Please place on the agenda my request for the excess recording fees to be returned to the Clerk's Office. The amount is \$109,290.83. These funds are to be used to finalize a conversion that is started with linking images/indexes from 1961 through 1982. If funds are not used, they will be returned to the Board of County Commissioners.

Thanks,
Mary Johnson

Email scanned by Check Point

ORDINANCE NO. 2012 - ____

AN ORDINANCE OF SANTA ROSA COUNTY, FLORIDA,
AMENDING ORDINANCE 2005-37; SUSPENDING
IMPOSITION OF TRANSPORTATION IMPACT FEES;
PROVIDING FOR CODIFICATION; AND, PROVIDING
FOR AN EFFECTIVE DATE.

BE IT ORDAINED BY THE BOARD OF COUNTY COMMISSIONERS OF
SANTA ROSA COUNTY, FLORIDA:

SECTION 1. Santa Rosa County Ordinance 2005-37 as amended is amended as follows:

(Language added is printed in type which is bold underline type, and language deleted is printed
in ~~struck through~~-type.)

The imposition of transportation impact fees pursuant to Ordinance 2005-37, as
amended, is hereby suspended for a one year period beginning on January 1, 2013.

SECTION 2. CODIFICATION. The provisions of this ordinance shall become and be
made a part of the code of laws and ordinances of the County of Santa Rosa. The sections of this
ordinance may be renumbered or relettered to accomplish such, and the word "ordinance" may
be changed to "section", "article", or any other appropriate word.

SECTION 3. EFFECTIVE DATE. This Ordinance shall take effect upon the
filing of a certified copy of this Ordinance with the Department of State within ten (10) days
after enactment.

PASSED AND ADOPTED by a vote of __ yeas and __ nays and __ absent of the Board
of County Commissioners of Santa Rosa County, Florida, on the ____ day of November, 2012.

BOARD OF COUNTY COMMISSIONERS
SANTA ROSA COUNTY, FLORIDA

By: _____
Chairman

ATTEST:

Clerk of Court

I, Mary M. Johnson, Clerk of Court of Santa Rosa County, Florida, do hereby certify that
the same was adopted and filed of record and a copy deposited in the Postal Department of the
United States of America for delivery by registered mail to the Secretary of the State of Florida,
on this ____ day of _____, 2012.

Mary M. Johnson



SANTA ROSA COUNTY ENGINEERING
SANTA ROSA COUNTY, FLORIDA
6051 OLD BAGDAD HWY., STE. 300
MILTON, FLORIDA 32583
www.santarosa.fl.gov

Preliminary
Engineers Report
November 5, 2012

Roger A. Blaylock, P.E.
Santa Rosa County Engineer

This is a Preliminary check list:

The items listed below may be on the agenda for meeting of Board of County Commissioners of Santa Rosa County, Florida, for November 8, 2012 at 9:00 a.m. in Milton, Florida.

1. Discussion of Settlers Colony/Villa Venyce flooding. (Attachment A)
2. Discussion of Project Amendment #1 to Navarre Beach Restoration Monitoring Contract 12SR1 with the Florida Department of Environmental Protection. (Attachment B)
3. Discussion of Engineering Services for the renewal of the Navarre Beach Wastewater Treatment Facility FDEP 5-year permit. (Attachment C)
4. Recommend approval of Final Plat for Forest at Oriole Beach Phase One, a 25 lot subdivision of a portion of Section 31, Township 2 South, Range 28 West, Santa Rosa County, Florida.
(Working District 5)

Location: $\frac{3}{4}$ mile, more or less, South on Oriole Beach Road from U.S. 98, property is on the West side of the road.

Roger Blaylock

From: Sheila Harris
Sent: Tuesday, October 30, 2012 9:28 AM
To: Commissioner Lynchard
Cc: Hunter Walker; Roger Blaylock
Subject: HMGP Allocation for TS Debby
Attachments: Notice_of_Funding_Availability pdf.pdf
Commissioner Lynchard,

Several weeks ago, we met to discuss the Settler's Colony and Villa Venyce area flooding, specifically what funding sources might be available to assist with a solution. Since we met, we have recieved the notice of funding of HMGP funds associated with TS Debby. The notice indicates a "90 day estimate" of \$\$256,552.90 (federal allocation) for Santa Rosa County. The state will release the "6-month Lock-in" amount in January which may be more or less. HMGP projects are funded at 75% of total project costs not to exceed the approved allocation.

Project applications must be submitted on or before February 15, 2013 for these funds. A grant award is not likely for at least six months, possibly longer meaning that the project could not be started until late 2013 at the earliest. For reference, the last HMGP project application for the Long Street drainage project associated with the severe flooding event of 2009 was submitted in January of 2010 but was not awarded until September 2010.

As with all HMGP funded projects, projects must demonstrate cost-effectiveness and be technically feasible.

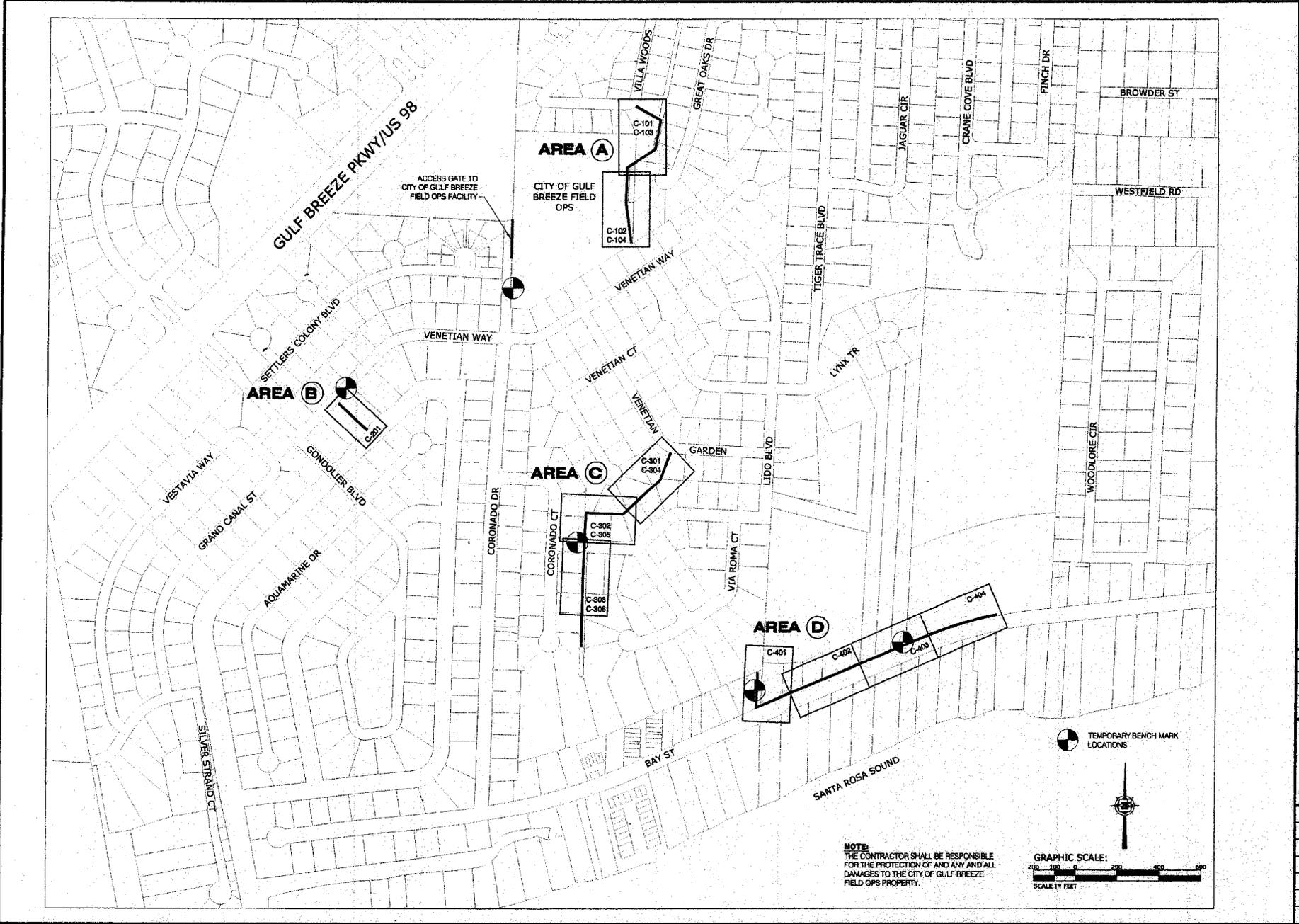
If it is the wishes of the board to pursue an HMGP project application associated with the Settler's Colony/Villa Venyce problem areas, the LMS committee will meet at the end of November to formally approve development of an application. It would be helpful for the LMS committee to know the availability and source of available matching funds.

Please let me know if you have any questions.

Sheila A. Harris, Special Projects/Grants
Santa Rosa County BOCC
6495 Caroline Street, Suite H
Milton, Florida 32570
(850) 983-1848 (850) 393-5239 (Cell)
(850) 983-1944 Fax
sheilah@santarosa.fl.gov

Florida has a very broad Public Records Law. Virtually all written communications to or from Santa Rosa County Personnel are public records available to the public and media upon request. E-mail sent or received on the county system will be considered public and will only be withheld from disclosure if deemed confidential pursuant to State Law.

10/30/2012



Revisions:

WILLIAM V. PHILLIPS, P.E.

P.E. #17034
Designed By: MOP
Drawn By: DMD
Checked By: WVP
Date: MAY 1, 2015
Job Number: 070207-01-000
File Name: 070207-01-000
Sheet: 001 of 001
G-004

OPINION OF PROBABLE CONSTRUCTION COST

Santa Rosa County Engineering
6051 Old Bagdad Highway
Milton Florida
Phone (850) 981-7100 FAX (850) 983-2161

Project Name: Settlers Colony - Alternative 1*
Upgrade Existing Pipes & Ditch

Project No.: XXXXX
Date: 3-Oct-12
Page: 1 of 1

Project Engineer: Marc Bonifay
Basis: Preliminary Plans
Estimator: MB

Item No.	Description	Quantity	Unit	Unit Price	Amount
1	Mobilization/Demobilization	1	LS	\$57,000.00	\$57,000.00
2	Maintenance of Traffic (Inc./Signing)	1	LS	\$8,000.00	\$8,000.00
3	Remove Existing Pipes	460	LF	\$40.00	\$18,400.00
4	48" RCP	460	LF	\$160.00	\$73,600.00
5	30" RCP	300	LF	\$80.00	\$24,000.00
6	24" RCP	108	LF	\$60.00	\$6,480.00
7	Headwall	1	EA	\$7,500.00	\$7,500.00
8	Ditch Bottom Inlets (Type H)	1	EA	\$8,000.00	\$8,000.00
9	Ditch Bottom Inlets (Type D)	6	EA	\$3,500.00	\$21,000.00
10	Curb Inlets (Double A)	2	EA	\$10,000.00	\$20,000.00
11	Junction Boxes	2	EA	\$3,500.00	\$7,000.00
12	48" Energy Dissipater (Type U)	1	EA	\$25,000.00	\$25,000.00
13	Temporary Dam	1	LS	\$7,500.00	\$7,500.00
14	Sheet Pile	950	LF	\$120.00	\$29,400.00
15	Concrete Ditch	490	SY	\$60.00	\$32,000.00
16	Cut & Patch Roadway	320	SY	\$100.00	\$32,000.00
17	Remove & Replace Curb & Gutter	20	LF	\$13.50	\$270.00
18	Cut & Patch Driveways	100	SY	\$50.00	\$5,000.00
19	Sod	1750	SY	\$3.00	\$5,250.00
20	Utility Relocations	1	LS	\$50,000.00	\$50,000.00
21	Erosion Control	1	LS	\$5,000.00	\$5,000.00
22	Remove, Replace, Repair Miscellaneous Items	1	LS	\$50,000.00	\$50,000.00
23	In House Expenses (Geotech, Utility Locates, Etc)	1	LS	\$12,000.00	\$12,000.00
				Sub-Total	\$504,400.00
				Engineering & Surveying	\$100,000.00
				15% Contingency	\$76,000.00
				Total	\$680,400.00

* This Alternative is Dependent on Obtaining Easements.

OPINION OF PROBABLE CONSTRUCTION COST

Santa Rosa County Engineering
6051 Old Bagdad Highway
Milton Florida
Phone (850) 981-7100 FAX (850) 983-2161

Project Name: Settlers Colony - Alternative 2
Purchase the Homes that Flood

Project No.: XXXXX
Date: 3-Oct-12
Page: 1 of 1

Project Engineer: Marc Bonifay
Basis: Preliminary Plans
Estimator: MB

Item No.	Description	Quantity	Unit	*Unit Price	Amount
1	2628 Settlers Colony Blvd (Lot 1)	1	LS	\$128,391.00	\$128,391.00
2	2630 Settlers Landing (Lot 2)	1	LS	\$106,985.00	\$106,985.00
3	2632 Settlers Landing (Lot 3)	1	LS	\$101,364.00	\$101,364.00
4	2634 Settlers Landing (Lot 4)	1	LS	\$87,405.00	\$87,405.00
5	2636 Settlers Landing (Lot 5)	1	LS	\$85,858.00	\$85,858.00
6	2638 Settlers Way (Lot 6)	1	LS	\$84,956.00	\$84,956.00
7	2640 Settlers Way (Lot 7)	1	LS	\$99,985.00	\$99,985.00
8	2646 Settlers Way (Lot 10)	1	LS	\$89,198.00	\$89,198.00
9	2629 Settlers Colony Blvd (Lot 13)	1	LS	\$94,002.00	\$94,002.00
10	2631 Settlers Colony Blvd (Lot 14)	1	LS	\$76,467.00	\$76,467.00
11	2633 Settlers Colony Blvd (Lot 15)	1	LS	\$98,070.00	\$98,070.00
12	2637 Settlers Colony Blvd (Lot 16)	1	LS	\$105,986.00	\$105,986.00
13	2641 Settlers Colony Blvd (Lot 17)	1	LS	\$83,838.00	\$83,838.00
14	2640 Venetian Way (Lot 4)	1	LS	\$88,364.00	\$88,364.00
15	2644 Venetian Way (Lot 5)	1	LS	\$119,094.00	\$119,094.00
				Sub-Total	\$1,449,963.00
				5% Contingency	\$72,498.15
				Total	\$1,522,461.15

* Unit Prices are based on Santa Rosa County Property Appaiser's Assessed Values.



Florida Department of Environmental Protection

Marjory Stoneman Douglas Building
3900 Commonwealth Boulevard
Tallahassee, Florida 32399-3000

Rick Scott
Governor

Jennifer Carroll
Lt. Governor

Herschel T. Vinyard Jr.
Secretary

October 23, 2012

VIA: FEDEX

Roger Blaylock
County Engineer
Santa Rosa County
6051 Old Bagdad Highway, Suite 300
Milton, Florida 32570

RE: Execution of Project Amendment #1
Navarre Beach Restoration Monitoring
DEP Contract 12SR1

Dear Mr. Blaylock:

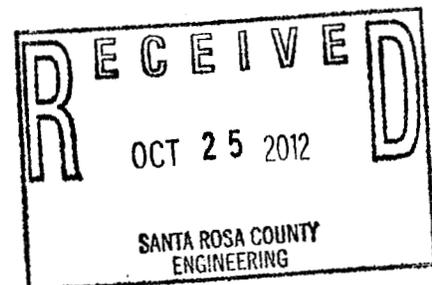
Enclosed please find a set of three (3) originals to execute the referenced project amendment. If you find the Amendment to be in order, it is requested that you execute each original by having them signed and dated, as appropriate. **It is further requested that you return the three (3) executed originals to me at the letterhead address, Mail Station #300, within five (5) working days following completion of your internal review and signature process.** Upon receipt of the three (3) executed originals I will have them signed and dated on behalf of the Department by Acting Bureau Chief, Gene Chalecki. Once signed by the Department, I will return one (1) signed original to you for your records. Failure to execute and return the originals to the Department in a timely manner may result in future payment delays, rejected billings or the possible reversion of funds intended for this project.

Should you have any questions, please contact me at 850/922-7711 or Catherine Florko, the project manager at 850/922-7706.

Sincerely,

Dena VanLandingham
Grants Program Administrator
Bureau of Beaches and Coastal Systems

DV/lr
Enclosures



AMENDMENT No: 1
 DEP AGREEMENT No: 12SR1
 FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION
 BUREAU OF BEACHES AND COASTAL SYSTEMS
 BEACH MANAGEMENT FUNDING ASSISTANCE PROGRAM
 STATE OF FLORIDA
 GRANT AGREEMENT FOR
 NAVARRE BEACH RESTORATION MONITORING

THIS AGREEMENT is entered into on the 18th day of June, 2012, between the FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION (hereinafter referred to as the "DEPARTMENT"), whose address is 3900 Commonwealth Boulevard, Tallahassee, Florida 32399-3000, and SANTA ROSA COUNTY, a local government, (hereinafter referred to as the "LOCAL SPONSOR"), whose address is 6051 Old Bagdad Highway, Suite 300, Milton, Florida 32570, for the project described herein.

WHEREAS, the 2012 Legislature has appropriated funds for NAVARRE BEACH in the amount of \$13,891, and this amendment reflects the addition of these funds; and,

WHEREAS, an additional task has been added to the original Agreement; and,

WHEREAS, other changes to the Agreement are necessary.

NOW, THEREFORE, in consideration of the mutual benefits to be derived herefrom, the DEPARTMENT and the LOCAL SPONSOR do hereby agree as follows:

- Paragraph 7 is hereby deleted in its entirety and replaced with the following:

The LOCAL SPONSOR shall develop a detailed Scope of Work for each eligible PROJECT task, as specified in Table 1 below. It is understood and agreed that the detailed Scope of Work shall include a narrative description of each task, a corresponding detailed budget for each deliverable under that task and a schedule for completion of each task and deliverable. Each Scope of Work shall require approval by the DEPARTMENT as to content, deliverables, and schedule prior to initiating the work. The tasks must be incorporated into the Grant Work Plan in the form of an approved amendment to this Agreement. The DEPARTMENT may require that at least ten percent (10%) of the total cost share for a specified task be forfeited for failure to obtain prior approval from the DEPARTMENT for a specified task.

- Paragraph 8 Table 1 is hereby deleted in its entirety and replaced with the following:

TABLE 1

Task #	Eligible Project Tasks	Estimated Project Costs			
		Federal	DEP	Local	Total
4.0	Monitoring				
4.1	Future Monitoring		\$27,091	\$29,079	\$56,170
4.2	2012 Monitoring		\$16,461	\$17,669	\$34,130
	TOTAL PROJECT COSTS		\$43,552	\$46,748	\$90,300

- Paragraph 9 is hereby deleted in its entirety and replaced with the following:

The DEPARTMENT has determined that 96.45 percent of the PROJECT cost is eligible for state cost sharing. Therefore, the DEPARTMENT's financial obligation shall not exceed the sum of \$43,552 for this PROJECT or up to 48.23 percent of the non-federal project cost, if applicable, for the specific eligible PROJECT items listed above, whichever is less. To the extent applicable, it is understood and agreed that for portions of the PROJECT which are located within lands owned and managed by the DEPARTMENT's Division of Recreation and Parks, no cost share for construction activities shall be required of the LOCAL SPONSOR, and the PROJECT costs for such portions shall be paid by the DEPARTMENT.

- Paragraph 12 sentence three is hereby deleted in its entirety and replaced with the following:

If at any time the LOCAL SPONSOR fails to maintain the subject beach access sites and public parking, the LOCAL SPONSOR agrees to reimburse the DEPARTMENT all funds provided by the DEPARTMENT associated with any beach access site and/or parking spaces which are no longer available to the public for the preceding 10-year period.

- Paragraph 13A is hereby deleted in its entirety and replaced with the following:

- A. In accordance with Section 216.181(16)(b), Florida Statutes, the DEPARTMENT, upon written request from the LOCAL SPONSOR, including justification for said request, and written approval from the State Chief Financial Officer, may provide an advance payment to the LOCAL SPONSOR. In addition to the written request for advance payment, the LOCAL SPONSOR shall also complete and submit the applicable portions of **Attachment C (Advance Payment Justification Form)**, attached hereto and made a part hereof. Consideration for advance payment is at the discretion of the DEPARTMENT, and shall be limited to eligible study and project construction costs identified in Table 1. The LOCAL SPONSOR's expenditures shall draw proportionally upon both the LOCAL SPONSOR's funds and the DEPARTMENT's advanced funds in accordance with the cost share ratios established pursuant to this Agreement.

- Paragraph 14 sentence four is hereby deleted in its entirety and replaced with the following:

These forms are to be submitted upon completion of the deliverables identified in the approved Scope of Work.

- Paragraph 15 sentence two and four are hereby deleted in their entirety and replaced with the following:

It is understood and agreed that any request for payment that requires the DEPARTMENT to request additional information of the LOCAL SPONSOR shall stop time for the DEPARTMENT's review period and will reset when such information is received as requested by the DEPARTMENT.

The cumulative amount retained for each eligible task/deliverable item shall be disbursed to the LOCAL SPONSOR after the DEPARTMENT has certified that the LOCAL SPONSOR has complied with all the terms and conditions of the Agreement.

- Paragraph 16 sentence three is hereby deleted in its entirety and replaced with the following:

Progress reports may be required to be submitted electronically in Word .doc or tab delimited .TXT format.

- Paragraph 23 sentence one is hereby deleted in its entirety and replaced with the following:

Any notices between the parties shall be considered delivered when posted by Certified Mail, return receipt requested, or overnight courier service, or delivered in person to the contact person at the addresses below.

- Paragraph 43 sentence three is hereby deleted in its entirety and replaced with the following:

If the parties agree that the delay or anticipated delay was caused, or will be caused by a force majeure, the DEPARTMENT may, at its discretion, extend the time for performance under this Agreement for a period of time equal to the delay resulting from the force majeure upon execution of an amendment to this Agreement.

Attachment A, Grant Work Plan, Attachment D, Request for Payment and Attachment F is hereby deleted in its entirety and replaced with Attachment A-1, Revised Grant Work Plan and Attachment F-1, Revised Request for Payment, attached hereto and made a part of the Agreement. All references in the Agreement to Attachment A, Grant Work Plan and Attachment F, Request for Payment, shall hereinafter refer to Attachment A-1, Revised Grant Work Plan and Attachment F-1, Revised Request for Payment.

In accordance with Paragraph 25 a revised copy of Exhibit 1 to Attachment F is herein provided to identify the additional funds under this Agreement. Exhibit 1 to Attachment F is hereby deleted in its entirety and replaced with Exhibit 1A, attached hereto and made a part hereof.

In all other respects, the Agreement of which this is an Amendment, and attachments relative thereto, shall remain in full force and effect.

REMAINDER OF PAGE INTENTIONALLY LEFT BLANK

IN WITNESS WHEREOF, the undersigned have signed and executed this Agreement on the respective dates under their signatures:

SANTA ROSA COUNTY

FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION

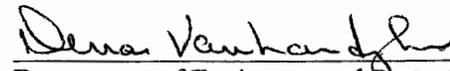
By: _____
Title: Commission Chair

By: _____
Secretary or designee

Date: _____

Date: _____

FEID No. 59-6000842


Department of Environmental Protection
Grant Program Administrator

ATTEST:

APPROVED as to form and legality:

Mary M. Johnson, Clerk of Court

APPROVED AS TO FORM AND CORRECTNESS:

Local Sponsor's Attorney
(if necessary)


Department of Environmental Protection
Attorney

*If someone other than the Commission Chair signs this Agreement, a resolution, statement or other documentation authorizing that person to sign the Agreement on behalf of the County/City must accompany the agreement.

List of Attachments/Exhibits included as part of this Agreement:

Specify Type	Letter/ Number	Description (include number of pages)
Attachment	A-1	Revised Grant Work Plan (2 pages)
Attachment	D-1	Revised Request For Payment, Parts I - III (3 pages)
Attachment	F	Exhibit 1A (page 5 of 5)

TASK ORDER 28

THIS TASK ORDER IS ISSUED PURSUANT TO THE STANDARD MASTER AGREEMENT FOR PROFESSIONAL SERVICES DATED FEBRUARY 24, 2000 AS AMENDED, FOR THE BOARD OF COUNTY COMMISSIONERS OF SANTA ROSA COUNTY, FLORIDA, WHICH IS INCORPORATED HEREIN BY THIS REFERENCE, WITH RESPECT TO

Professional Engineering and Consulting Services for Renewal of the Wastewater Treatment Facility Permit Issued by Florida Department of Environmental Protection to Navarre Beach Utilities

Article A. Purpose:

The purpose of this Task Order is to authorize and direct CH2M HILL to proceed with professional engineering and consulting services for the Santa Rosa County Board of County Commissioners (CLIENT) to renew the Navarre Beach Wastewater Treatment Facility's (NVBWWTF) permit. The Florida Department of Environmental Protection (FDEP) requires that a facility permit be renewed every 5 years, and that the permit application be submitted at least 180 days prior to the expiration of the existing permit, which is September 15, 2013.

Article B. Scope of Work:

As part of the permit renewal process, CH2M HILL will prepare and submit a Reclaimed Water/Effluent Analysis Report, Capacity Analysis Report, Operation and Maintenance Performance Report, Reclaimed Water or Effluent Analysis Report, FDEP Form 1 [62-620.910(1)], and FDEP Form 2A [62-620.910(1)], as required by FDEP to renew the permit. The detailed scope of work is summarized below.

Prepare Capacity Analysis Report

CH2M HILL will prepare an updated capacity analysis report (CAR) meeting the requirements of Rule 62-600.405, Florida Administrative Code (F.A.C.). As part of the CAR, CH2M HILL will assess historical flow trends by compiling, tabulating, and graphing the monthly average daily flows, 3-month average daily flows, and annual average daily flows for the past 5 years. The CLIENT will provide the NVBWWTF monthly operating reports that will be used as a basis for the flow analysis. CH2M HILL will also compile, tabulate, and graph the existing raw wastewater loads in terms of pounds of chemical biological oxygen demand (CBOD), total suspended solids (TSS), and total Kjeldahl nitrogen (TKN). The calculated historical influent flows and loads will be compared to the flows and loads that were used to design the NVBWWTF.

CH2M HILL will assess the 10-year projections for the annual average daily, 3-month average daily, and annual average daily flows. Records for existing (active) connections, water consumption, and estimated occupancy rates will be used to estimate the existing per capita flow rates to the facility. The estimated per capita flows and population projections will be used to estimate the 10-year flow projections. The CLIENT will assist CH2M HILL in estimating the projected population growth for the Navarre Beach service area by providing current and anticipated building permits and other information regarding anticipated development.

CH2M HILL will assess the seasonal variations in wastewater flow by identifying the month of the year when the 3-month average daily flow was maximum, and tabulating the ratio of the maximum three-month average daily flow to the annual average daily flow for the past 5 years.

CH2M HILL will prepare a draft report summarizing the capacity analysis of the NVBWWTF and submit the report to the CLIENT for review. CH2M HILL will incorporate any comments from the CLIENT into a final report that will be submitted with the permit application.

Prepare Operation and Maintenance Performance Report

CH2M HILL will prepare an Operation and Maintenance Performance Report (OMPR) meeting the requirements of Rule 62-620.335(2), F.A.C. The report will evaluate the capability of the facilities to function as intended during the period for which the operation permit is requested.

As part of this task, CH2M HILL will observe the physical condition of the treatment processes and related equipment during a 1-day site visit to the NVBWWTF. Using data provided by the CLIENT, CH2M HILL will also assess the treatment efficiencies of the individual treatment processes, the overall treatment efficiency of the treatment facility, performance trends, and the current operation and maintenance program. CH2M HILL will summarize the physical, capacity, performance, and operation and maintenance problems and deficiencies that need immediate attention as well as areas that are potential problems. If deficiencies are found, CH2M HILL will provide recommendations and, with input from CLIENT, develop schedules for corrective actions.

CH2M HILL will prepare a draft report summarizing the operation and maintenance assessment of the NVBWWTF and submit the report to the CLIENT for review. CH2M HILL will incorporate any comments from the CLIENT into a final report that will be submitted with the permit application.

Prepare Reclaimed Water or Effluent Analysis Report

CH2M HILL will prepare a Reclaimed Water or Effluent Analysis Report FDEP Form 62-620.910(15) for the portion of effluent that is land applied at the NVBWWTF site. CLIENT will provide the sampling and analysis data required to prepare the report.

Prepare Permit Application Forms and Package Submittal

CH2M HILL will prepare FDEP Forms 1 [62-620.910(1)] and 2A [62-620.910(1)], which will include a NVBWWTF site plan and a process flow diagram, and submit to the CLIENT for review and signatures. CH2M HILL will submit the executed forms along with the final CAR, OMPR, and Reclaimed Water or Effluent Analysis Report to FDEP.

CH2M HILL will respond to one request for additional information (RAI) from FDEP, which typically is sufficient to obtain the final permit. Once issued by FDEP, CH2M HILL will review the draft permit and provide a summary of recommended revisions to the permit, if applicable.

Specific Conditions

- CH2M HILL will make one site visit to the NVBWWTF to observe the condition of the equipment and structures of the unit process and to prepare the FDEP Field Evaluation Forms. The condition of the unit processes will be determined based on observations while at the NVBWWTF and discussions with NVBWWTF staff. The scope does not include a detailed condition assessment, testing, draining of tanks, excavations, or entering hazardous and confined spaces.
- CLIENT will be responsible for advertisement and payment of the Notice of Intent to Issue in a local newspaper, as required for the permit renewal.
- The assessments and evaluations will be limited to the NVBWWTF, and does not include an assessment of the collection system.
- The scope of work does not include any face to face meetings with FDEP, which are typically not needed to obtain the permit.
- The scope of work assumes that no major changes to the state or federal rules will occur that will significantly change the current permit conditions and effluent requirements.
- CH2M HILL will prepare and submit five draft and five final copies of the reports and forms.
- CLIENT will provide any additional sampling and analysis of the process flows as required to complete the reports described above or permit application.

- CLIENT will provide historical NVBWWTF operating data, including monthly operating reports and daily process control records, water consumption data, and water and wastewater customer connections for the previous 5 years, along with projected population data for Navarre Beach.
- CLIENT will provide payment for any permit processing fees that may be required.

Article C. Compensation Provisions:

As compensation for providing the services described within Task Order 28, CLIENT shall pay CH2M HILL in accordance with Article 2 of the February 24, 2000, Agreement. There will be a budget ceiling of \$19,500, which shall not be exceeded without a revision to Task Order 28. CH2M HILL will keep CLIENT informed of progress so that the budget and/or work effort can be adjusted if found necessary.

CH2M HILL is not obligated to incur costs beyond the indicated budgets, as may be adjusted, nor is CLIENT obligated to pay CH2M HILL beyond these limits. When any budget has been increased, CH2M HILL's excess costs expended prior to such increase will be allowable to the same extent as if such costs had been incurred after the approved increase.

Article D. Period of Service:

The proposed schedule and milestone dates for the Project within Task Order 28 are as follows:

Authorization to Proceed	November 9, 2012
Termination of Task Order	October 1, 2013

Article E. Authorized Representatives:

The Authorized Representatives designated below are authorized to act with respect to Task Order 28. Communications between the parties and between CH2M HILL's subcontractors shall be through the Authorized Representatives:

For the BOCC of Santa Rosa, Florida	For CH2M HILL
Name: Roger Blaylock, County Engineer	Name: William J. Klaus, P.E.
Address: 6065 Old Bagdad Highway, Milton, FL 32583	Address: 25 W. Cedar Street, Pensacola, FL 32502
Telephone: (850) 981-7100	Telephone: (850) 438-2740 ext. 59139

Article F. Authorization:

Task Order 28 is effective	
Accepted for CLIENT by:	Accepted for CH2M HILL by:
Name:	Name: Jonathan Childs, P.E.
Title:	Title: Operations Manager

***** End *****

No support documentation for this agenda item.



Public Services Committee

Chaired by:
Salter & Lynchard

Meeting:
November 5, 2012, 9:00 A.M.

AGENDA

Development Services

1. Recommend approval of the SHIP second mortgage subordination request for the property located at 5398 Jenny Circle, Milton.
2. Recommend acceptance of \$1,050.00 in satisfaction of the SHIP second mortgage as part of short sale agreement for the property located at 4264 Sea Port Road in lieu of foreclosure.
3. Recommend acceptance of \$2,000.00 in satisfaction of the SHIP second mortgage as part of short sale agreement for the property located at 5402 Fawn Ridge Drive in lieu of foreclosure.

Emergency Management

4. Request approval to purchase equipment and services as outlined from Intrada for Phase 3 upgrade of the E911 communication system.



COMMUNITY PLANNING, ZONING AND DEVELOPMENT DIVISION
SANTA ROSA COUNTY, FLORIDA

Housing Program

TO: Board of County Commissioners

FROM: Janice Boone
Housing Program Manager *JBoone*

THROUGH: Beckie Cato *BC*

DATE: 10/26/12

SUBJECT: State Housing Initiatives Partnership (SHIP)
Second Mortgage Subordination Request
5398 Jenny Circle, Milton FL 32571

RECOMMENDATION:

Board approval of the request submitted on behalf of homeowner to execute a subordination agreement to be recorded in connection with a refinance of the first mortgage in the approximate amount of \$83,000.

BACKGROUND:

SHIP Second Mortgage: \$19,807.42
Recorded: OR Book 2846 Page 721, 8-1-2008
Purpose: Substantial Home Rehabilitation

Proposal is to reduce the annual interest rate on the first mortgage from 6.75% to 3.875%.

Current monthly principal and interest: \$482.69
Proposed monthly principal and interest: \$389.83

The refinance and subordination request meets established guidelines and will:

- Reduce the mortgage interest rate.
- Reduce the monthly mortgage payment.
- Not provide any cash out.



**COMMUNITY PLANNING, ZONING AND DEVELOPMENT DIVISION
SANTA ROSA COUNTY, FLORIDA**

Housing Program

MEMORANDUM

TO: Board of County Commissioners

FROM: Janice Boone
Housing Program Manager

THROUGH: Beckie Cato, Director

DATE: October 29, 2012

SUBJECT: State Housing Initiatives Program (SHIP)
Short Sale Request
4264 Sea Port Road, Pace FL 32571

RECOMMENDATION:

Board approval to accept \$1,050 for payment of an outstanding SHIP loan in connection with a short sale in order to prevent foreclosure. This approval covers the sale of the property under comparable conditions and terms.

BACKGROUND:

The property was purchased in 2009 for \$106,000.
\$7,500 of SHIP funding was provided to assist with closing costs and down payment.
The first mortgage loan was in the amount of \$100,560. If the short sale is approved, the first mortgage lender would receive approximately \$53,950.

A hardship letter from the owner details personal and financial setbacks.

The homeowner may not receive any cash from the sale.

An offer to purchase dated 9/3/12 is pending in the amount of \$65,000.



COMMUNITY PLANNING, ZONING AND DEVELOPMENT DIVISION
SANTA ROSA COUNTY, FLORIDA

Housing Program

MEMORANDUM

TO: Board of County Commissioners

FROM: Janice Boone
Housing Program Manager

THROUGH: Beckie Cato, Director

DATE: October 31, 2012

SUBJECT: Hurricane Housing Recovery Program (HHRP)
Short Sale Request
5402 Fawn Ridge Dr., Gulf Breeze FL 32563

RECOMMENDATION:

Board approval to accept \$2,000 for payment of an outstanding HHRP loan in connection with a short sale in order to prevent foreclosure. This approval covers the sale of the property under comparable conditions and terms.

BACKGROUND:

The property was purchased in 2007 for \$127,900.
\$50,000 of HHRP funding was provided to assist with down payment and closing costs.
The first mortgage loan was in the amount of \$78,800. If the short sale is approved, the first mortgage lender would receive approximately \$64,329.21.

The homeowner is now homeless and has moved out of state.

The homeowner may not receive any cash from the sale.

An offer to purchase dated 8/17/12 is pending in the amount of \$73,550.



Department of Public Services

Santa Rosa County, Florida
6051 Old Bagdad Highway, Suite 202
Milton, Florida 32583
www.santarosa.fl.gov
Office: (850) 981-7040 Fax: (850) 623-1208



Tony Gomillion, Director

To: Santa Rosa County Board of County Commissioners
From: Sheryl Bracewell, Director, Emergency Management
Through: Tony Gomillion, Director, Public Services
Re: VIPER System – Phase III
Date: November 8, 2012

RECOMMENDATION

Request approval to purchase the products and services (as listed in the attached summary) from Intrado in the amount of two hundred seven thousand eight hundred seventy-four dollars (\$207,874). This will complete phase 3 of the ongoing 911 system upgrade initiated in 2010 for the three (3) Public Safety Answering Points (PSAP) in the county which includes the Emergency Management, the Sheriff's Office, and Milton Police Department Communications Centers.

BACKGROUND

The Board approved Positron Public Safety Systems (PPSS) as our 911 vendor in 2001. Positron was acquired by Intrado in 2008. Intrado continues to be a leading provider of fully integrated public safety solutions that support the most recent technology for Enhanced 9-1-1 operations. Intrado provides excellent service and support to Santa Rosa County.

The 9-1-1 upgrade has been an ongoing project for the past two years in an effort to upgrade our 911 system to an operating platform that prepares us for Next Generation (NG) 911. NG911 facilitates several features such as VOIP and 911 text messaging. Last year Phase II of the project provided equipment and software that enabled redundancy throughout the aforementioned communication centers. As we move forward with Phase III, we will replace 5 year old servers that are beginning to fail and can no longer perform effectively with the system and work stations. The current operating system (Windows XP) will soon no longer be supported by Microsoft; consequently it is necessary to upgrade this software to the Windows 7 operating system at all three centers.

The funding for these upgrades will come from the E911 budget which is acquired through wire-line and cellular fees. In addition to current year funds ninety-six thousand four hundred seventy-seven dollars (\$96,477) will come from E911 funds reserved for contingencies for capital improvements.

COMPLETION

The system would be acquired by and managed by the Division of Enhanced 911.

Animal Services
Dominic Persichini
Director

4451 Pine Forest Road
Milton, FL 32583
(850) 983-4680

**Building Inspections &
Code Compliance**
Rhonda C. Royals
Building Official

6051 Old Bagdad Hwy, Ste 202
Milton, FL 32583
(850) 981-7000

Emergency Management
Sheryl Bracewell
Director

4499 Pine Forest Rd
Milton, FL 32583
(850) 983-5360

**Community Planning,
Zoning & Development**
Rebecca Cato
Director

6051 Old Bagdad Hwy, Ste 201
Milton, FL 32583
(850) 981-7075

Veterans Services
Karen Haworth
Director

6051 Old Bagdad Hwy
Ste 204
Milton, FL 32583
(850) 981-7155

"One Team, One Goal, One Mission"

Summary - ECC

Item	Cost
VIPER Equipment	\$47,497.50
IWS Hardware	\$26,698.00
Site Survey	\$3,350.00
Staging	\$6,000.00
Installation	\$13,550.00
Project Management	\$3,375.00
Shipping Charge Estimate	\$650.00
Software Protection & Remote Technical Support	\$3,600.00
Software Subscription Service	\$9,000.00
Total	\$113,720.50

Summary - SO

Item	Cost
VIPER Equipment	\$33,267.50
IWS Hardware	\$14,125.00
Site Survey	\$1,700.00
Staging	\$6,000.00
Installation	\$11,850.00
Project Management	\$3,000.00
Shipping Charge Estimate	\$500.00
Software Protection & Remote Technical Support	\$3,000.00
Software Subscription Service	\$7,500.00
Total	\$80,942.50

Summary - Milton PD

Item	Cost
Workstation Hardware	\$8,211.00
Staging	\$500.00
Shipping Charge Estimate	\$300.00
Software Protection & Remote Technical Support	\$1,200.00
Software Subscription Service	\$3,000.00
Total	\$13,211.00

AGENDA
PUBLIC WORKS COMMITTEE

November 5, 2012

Chairman: Commissioner Lynchard

Vice Chairman: Commissioner Melvin

1. Discussion of request for three-way stop at the intersection of Pansy Drive and Azalea Avenue.
2. Discussion of funding to complete the Chumuckla Springs Boat Ramp Project.
3. Discussion of paving the following roads in District 5 at an estimated cost of \$47,940.00:

Federal Court

Torres Street (Frontera St to Salamanca St)

Salamanca Street (Montalban St to Pamplona St)

Hemlock Drive (Duval St to Broadmoor St)

Cedarcrest Lane

4. Discussion of resurfacing the following roads in District 5 at an estimated cost of \$104,885.00:

Baltar Drive

William Drive

Rexford Street (Citrus St to Hilton Dr)

Pompano Street (east of Second St)

Blue Jay Drive

Turkey Bluff Drive

Pompano Street (Winston Ave to Blue Tip Dr)

Salem Avenue

Citrus Drive (south of Manatee St)

Bonanza Drive

Hummingbird Court

Avis Whitfield

From: Tom Collins
Sent: Wednesday, October 17, 2012 8:40 AM
To: Avis Whitfield
Cc: Stephen Furman
Subject: All Way Stop at Pansy Drive and Azalea Avenue

Avis/Stephen,

A phone poll was conducted by the Road & Bridge Department from October 1, 2012 through October 15, 2012, regarding the installation of a "All Way Stop" condition at the intersection of Pansy Drive and Azalea Avenue with the results listed below:

Yes = 5 (1 vote outside immediate neighborhood)

No = 18 (5 votes outside immediate neighborhood)

Additionally, a petition was submitted by Mr. Thomas B. Keeley of 6438 Pansy Drive which resulted in 30 yes votes, all votes were obtained from within the immediate neighborhood. Note: only one vote per address was counted.

Regards,
Tom Collins, Fleet and Facility Manager
Santa Rosa County Public Works
6075 Old Bagdad Highway
Milton, FL. 32583
(850) 981-7151, (850) 623-1331 (fax)
tomc@santarosa.fl.gov

Florida has a very broad Public Records Law. Virtually all written communications to or from Santa Rosa County Personnel are public records available to the public and media upon request. E-mail sent or received on the county system will be considered public and will only be withheld from disclosure if deemed confidential pursuant to State Law.





Department of Public Works

SANTA ROSA COUNTY, FLORIDA
Milton, Florida 32583

Stephen L. Furman
Assistant
Public Works Director
6075 Old Bagdad Hwy.
626-0191 • 994-5721 • 623-2221

AVIS WHITFIELD
Director of Public Works
6075 Old Bagdad Hwy.
626-0191 • 994-5721 • 623-2221
Fax 623-1331

Thad Allen
Superintendent
Building Maintenance/Parks
P. O. Box 864
623-1569 • 939-1877

MEMO

TO: Hunter Walker, County Administrator
FROM: Avis Whitfield, Public Works Director *AW*
SUBJECT: Chumuckla Springs Boat Ramp
DATE: October 30, 2012

Please see the attached estimate of \$180,663 to complete the Chumuckla Springs Boat Ramp project. We still have approximately \$43,000 budgeted for the project. Therefore, I recommend a budget amendment in the amount of \$138,000 from the Boating Improvement Fund to complete the project.

The initial funding for this project was for land acquisition and construction, but was done prior to the engineering and design of the project. The design required various improvements that were necessary to obtain environmental permits. These improvements included significant cost in the construction of stormwater ponds, silt fencing, concrete ditch construction, etc. Ongoing environmental inspection and geotechnical services have also added to the cost of the project.

AW/lc

Chumuckla Springs Boat Ramp remaining construction items cost estimate

Oct-12

	Unit	Quantity	Materials Unit Cost	Cost
Sheet pile rental	Month	2	\$10,000.00	\$20,000.00
Rip-Rap	Ton	648	\$45.00	\$29,160.00
Filter cloth	SY	425	\$2.25	\$956.25
Bahama base	Ton	850	\$19.85	\$16,872.50
Crushed concrete	Ton	120	\$12.00	\$1,440.00
Concrete for ramp	CY	131	\$83.00	\$10,873.00
Sand for underdrains	CY	50	\$10.00	\$500.00
Underdrain pipe	LF	230	\$9.00	\$2,070.00
Stormwater Pipe	LF	260	\$17.50	\$4,550.00
Concrete ditch/flume paving	CY	20	\$80.00	\$1,600.00
Asphalt entrance road	Ton	550	\$67.40	\$37,070.00
4 Ft. Farm Fence	LF	825	\$7.00	\$5,775.00
Forming materials	LS	1	\$600.00	\$600.00
Seed & Mulch	SY	5850	\$0.50	\$2,925.00
Sod	SY	11150	\$1.05	\$11,707.50
Environmental inspections	Month	6	\$2,100.00	\$12,600.00
Bumper blocks	Each	20	\$60.00	\$1,200.00
10 ft. timbers for parking stalls	Each	180	\$23.00	\$4,140.00
Stripping/Signage	LS	1	\$200.00	\$200.00
10% Contengency				\$16,423.93
<u>Estimated Total for Materials</u>				<u>\$180,663.18</u>

3



Department of Public Works
SANTA ROSA COUNTY, FLORIDA
Milton, Florida 32583

Stephen L. Furman
Assistant
Public Works Director
6075 Old Bagdad Hwy.
626-0191 • 994-5721 • 623-2221

AVIS WHITFIELD
Director of Public Works
6075 Old Bagdad Hwy.
626-0191 • 994-5721 • 623-2221
Fax 623-1331

Thad Allen
Superintendent
Building Maintenance/Parks
P. O. Box 864
623-1569 • 939-1877

October 30, 2012

Mr. Lane Lynchard
Santa Rosa County Board of County Commissioners
6495 Caroline St., Suite M
Milton, FL 32570

Dear Mr. Lynchard:

Please find listed below the estimated cost for paving the following dirt roads in District Five at an estimated cost of \$ 47,940.00:

Federal Court	\$ 5,821.00
Torres Street (Frontera St to Salamanca St)	\$ 9,483.00
Salamanca Street (Montalban St to Pamplona St)	10,530.00
Hemlock Drive (Duval St to Broadmoor St)	\$ 15,631.00
Cedarcrest Lane	6,475.00

Sincerely,

Avis Whitfield
Public Works Director

AW/lc



Department of Public Works
SANTA ROSA COUNTY, FLORIDA
Milton, Florida 32583

4
Stephen L. Furman
Assistant
Public Works Director
6075 Old Bagdad Hwy.
626-0191 • 994-5721 • 623-2221

AVIS WHITFIELD
Director of Public Works
6075 Old Bagdad Hwy.
626-0191 • 994-5721 • 623-2221
Fax 623-1331

Thad Allen
Superintendent
Building Maintenance/Parks
P. O. Box 864
623-1569 • 939-1877

October 31, 2012

Mr. Lane Lynchard
Santa Rosa County Board of County Commissioners
6495 Caroline St., Suite M
Milton, FL 32570

Dear Mr. Lynchard:

Please find listed below the estimated cost for resurfacing the following roads in District Five at an estimated cost of \$ 104,885.00:

Baltar Drive	\$ 14,135.00
William Drive	8,746.00
Rexford Street (Citrus St to Hilton Dr)	17,246.00
Pompano Street (east of Second St)	6,625.00
Blue Jay Drive	12,872.00
Turkey Bluff Drive	7,802.00
Pompano Street (Winston Ave to Blue Tip Dr)	7,602.00
Salem Avenue	7,157.00
Citrus Drive (south of Manatee St)	2,300.00
Bonanza Drive	9,942.00
Hummingbird Court	10,458.00

Sincerely,

A handwritten signature in black ink, appearing to read "Avis Whitfield".

Avis Whitfield
Public Works Director

AW/lc

BUDGET & FINANCIAL MANAGEMENT COMMITTEE

Chairman: Commissioner Melvin
Vice Chairman: Commissioner Williamson

November 5, 2012

Budget:

- 1) **Budget Amendment 2013 – 037** in the amount of \$ 60,000 to establish budget for new FDOT Landscape Program JPA for landscaping & Irrigation improvements to Hwy 98 medians between Bayshore Rd & Sanibel Lane in the Grant Fund.
- 2) **Budget Amendment 2013 – 038** in the amount of \$ 8,000 to fund the rewiring of Navarre Park to accommodate outdoor electrical usage from District IV Projects Fund.
- 3) **Budget Amendment 2013 – 039** in the amount of \$ 372,645 to recognize Community Transportation Grant and local match and allocates for expenditure in the Grant Fund.
- 4) **Budget Amendment 2013 – 040** in the amount of \$ 31,945 to recognize prior year remaining Job Access and Reverse Commute (JARC) grant and transit ticket sales and carries forward for expenditure in the Grant Fund.
- 5) **Budget Amendment 2013 – 041** in the amount of \$ 15,405 to carry forward unspent budget authorization for FY 2011-2012 to reduce principal amount due to bank for the Pace VFD building in the MSBU Fire Districts Fund.
- 6) **Budget Amendment 2013 – 042** in the amount of \$ 336,624 to carry forward E 911 funds previously authorized for Viper system upgrade in the Enhanced 911 Program Fund.
- 7) **Budget Amendment 2013 – 043** in the amount of \$ 76,584 to recognize prior year (FY 2012) unspent grant funds and allocates for expenditure.
- 8) **Budget Amendment 2013 – 044** in the amount of \$ 4,800 to fund the payment to Florida Association of Counties (FAC) for promotional costs for development of FAC Gulf Consortium.
- 9) **Budget Amendment 2013 – 045** in the amount of \$ 881,737 to carry forward funds for addition to Sheriff's budget for Capital Equipment in the General Fund.
- 10) **Budget Amendment 2013 – 046** in the amount of \$ 76,481 to carry forward funds of \$11,481 to cover the Navarre Beach Beautification contracts and \$60,000 for the Navarre Beach Sea Turtle Conservation Center and \$5,000 for the Santa Rosa Historical Society for Parlor Museum Displays for the Imogene Theatre.
- 11) Discussion of County Expenditures / Check Register

BUDGET MODIFICATION RESOLUTION

No.

Whereas, the Board of County Commissioners has determined that a need exists to amend the budget pursuant to Florida Statute 129.06. NOW, THEREFORE, The Board of County Commissioners of Santa Rosa County, Florida does make the following budget amendments:

REQUESTER ACTION

DATE: October 24, 2012

FROM: **Grant Fund**
TO: Board of County Commissioners
VIA: Budget Director
SUBJ: Request Approval of the following

ADDITION:
MODIFICATION: X
DELETION:
OVERDRAFT:

	<u>Line Item Number</u>	<u>Description</u>	<u>Amount</u>
From:	104 - 33490013	FDOT Program Grant	\$ 60,000
To:	0791- 5340035	FDOT Grant Projects (Landscape & Irrigation)	\$ 60,000

State reason for this request:

Establishes budget for new FDOT Landscape Program JPA for landscaping & irrigation improvements to Hwy 98 medians between Bayshore Road and Sanibel Lane.

Requested by Sheila Harris/s/

BUDGET DIRECTOR ACTION

DOCUMENT NO. 2013-037

Budget Updated: _____ Allowed: _____ Forwarded: _____ Returned: _____

Comment: _____

BUDGET DIRECTOR

BUDGET COMMITTEE ACTION

DATE: 11/05/2012

Approved: _____ Hold: _____ Withdrawn: _____ Comment: _____

PASSED AND ADOPTED by the Board of County Commissioners of Santa Rosa County, Florida on this 8th day Of November, 2012.

ATTESTED:

CHAIRMAN

CLERK OF THE COURTS

Jayne Bell

From: Sheila Harris
Sent: Wednesday, October 24, 2012 9:23 AM
To: Jayne Bell
Subject: Budget Amendment Request - JPA Landscape Grant

Jayne,

Please process the following budget amendment:

104	-	33490013	FDOT Landscape Program Grant	\$60,000
0791	-	5340035	FDOT Grant Projects (Landscaping & Irrigation)	\$60,000

Establishes budget for new FDOT Landscape Program JPA for landscaping & irrigation improvements to Hwy 98 medians between Bayshore Rd and Sanibel Lane.

Sheila A. Harris, Special Projects/Grants
Santa Rosa County BOCC
6495 Caroline Street, Suite H
Milton, Florida 32570
(850) 983-1848 (850) 393-5239 (Cell)
(850) 983-1944 Fax
sheilah@santarosa.fl.gov

Florida has a very broad Public Records Law. Virtually all written communications to or from Santa Rosa County Personnel are public records available to the public and media upon request. E-mail sent or received on the county system will be considered public and will only be withheld from disclosure if deemed confidential pursuant to State Law.

BUDGET MODIFICATION RESOLUTION

No.

Whereas, the Board of County Commissioners has determined that a need exists to amend the budget pursuant to Florida Statute 129.06. NOW, THEREFORE, The Board of County Commissioners of Santa Rosa County, Florida does make the following budget amendments:

REQUESTER ACTION

DATE: October 30, 2012

FROM: **Dist. IV Projects Fund**
TO: Board of County Commissioners
VIA: Budget Director
SUBJ: Request Approval of the following

ADDITION:
MODIFICATION: X
DELETION:
OVERDRAFT:

	<u>Line Item Number</u>	<u>Description</u>	<u>Amount</u>
From:	2324- 599001	Reserve for Contingencies	(\$ 8,000)
To:	2324 - 563001	Improvements Other Than Buildings	\$ 8,000

State reason for this request:

Funds the rewiring of portions of Navarre Park to accommodate outdoor electrical usage from Dist. IV Projects Fund.

Requested by: Jayne Bell/s/

BUDGET DIRECTOR ACTION

DOCUMENT NO. 2013-038

Budget Updated: _____ Allowed: _____ Forwarded: _____ Returned: _____

Comment: _____

BUDGET DIRECTOR

BUDGET COMMITTEE ACTION

DATE: 11/05/12

Approved: ___ Hold: ___ Withdrawn: ___ Comment: _____

PASSED AND ADOPTED by the Board of County Commissioners of Santa Rosa County, Florida on this 8th day Of November, 2012.

ATTESTED:

CHAIRMAN

CLERK OF THE COURTS

Hunter Walker

From: Hunter Walker
Sent: Friday, October 26, 2012 11:03 AM
To: 'Kelley Fuller NBACOC President & CEO'
Cc: Rhonda Royals; Tammy Simmons; Thad Allen; Commissioner Jim Melvin; Rebecca Welch
Subject: Navarre Park

Kelley,

Commissioner Melvin provided me copy of the Chamber letter and schematic regarding the safety re-wiring of portions of Navarre Park to accommodate outdoor electrical usage including Christmas decorations. Please accept this as permission to proceed with this rewiring in the park as indicated. As I understand it an electrical contractor will pull the appropriate permits for this work and since it is in the Park this office is authorized to waive the permit fee. I will pass the schematic of these improvements to Tammy Simmons for inclusion in the Navarre Park file. Finally, the Board will process a budget amendment at the November 8, 2012 meeting in the amount of \$8,000 for the the materials needed for the re-wiring and refreshing of Christmas lighting from District IV recreation fund. Thanks for your assistance. If you need anything else of me, let me know.

Hunter Walker
County Administrator

10/26/2012



October 25, 2012

Santa Rosa County Commissioner Jim Melvin
6495 Carolina Street
Milton, FL 32570

Call Kelley RE
funding - permits or
permits

Dear Commissioner Melvin,

As you know the Navarre Chamber has been decorating Navarre Park for the holidays for the last 18 plus years. The park is beautiful, with over 75,000 lights, decorations, and a large community Christmas tree. Additionally, we set aside one day to have a community event to include a parade, photos with Santa, baked goods and hot cocoa, music and kid's crafts - all at no charge to attendees. We have well over 800 children in the park that one day, and many people enjoying the holiday displays throughout the Christmas Season.

We ask Chamber members to sponsor the event each year, and they come through for us by sponsoring the parade and other free activities for the community. But after 18 years, we are in desperate need of replacement lights and upgrades for the electrical wiring structure for the park.

We have an organization who is willing donate their time to partner with the County in the rewiring for the park to make it safer and more user friendly for ALL park activities.. We are writing to ask you to use some of your Parks and Recreation Funds to pay for the equipment needed to complete this project and monies to help us purchase replacement lights for Christmas.

Again, the rewiring will make the park safer for all park activities, including the popular Thursdays in the Park Summer Concert Series, the Annual Arts and Crafts Show, and all the other community events held in the park. The estimated cost of rewiring materials is \$5000 and we are asking for an additional \$3000 for replacement lighting.

I have attached a breakdown of sponsors for Christmas in the Park so you can see the investment businesses and organizations make to the event. It truly is one of Navarre's most loved community celebrations.


Kelley Fuller
President/CEO

2013 Christmas In the Park Donors

Gulf Power	\$1000
Individual donations	\$1000
SRC TDC	\$ 750
Santa Rosa Medical Center	\$ 500
Walmart (in kind)	\$ 500
Hampton Inn & Suites	\$ 250
East Bay Insurance Co	\$ 250
Navarre Lumber (in kind)	\$ 250
Publix (in kind)	\$ 250
Anonymous (in kind wiring)	<u>\$5000</u>
	\$9750

BUDGET MODIFICATION RESOLUTION

No.

Whereas, the Board of County Commissioners has determined that a need exists to amend the budget pursuant to Florida Statute 129.06. NOW, THEREFORE, The Board of County Commissioners of Santa Rosa County, Florida does make the following budget amendments:

REQUESTER ACTION

DATE: October 30, 2012

FROM: **Transportation Disadvantaged**
TO: Board of County Commissioners
VIA: Budget Director
SUBJ: Request Approval of the following

ADDITION:
MODIFICATION: X
DELETION:
OVERDRAFT:

	<u>Line Item Number</u>	<u>Description</u>	<u>Amount</u>
Fund 001:	9001 – 599001	Reserve For Contingencies	(\$ 18,000)
	9000 – 59100104	To Grant Fund	\$ 18,000
Fund 104:	104 – 3314901	Community Transportation Grant	\$ 354,645
	104 – 38100011	From General Fund	\$ 18,000
	2310 – 5340018	Community Transportation	\$ 372,645

State reason for this request:

Recognizes FY2012/2013 Community Transportation Grant (\$158,674), the FY2011/2012 Community Transportation Grant (\$143,397) with local match (\$18,000) from the General Fund and the remaining FY2009/2010 Community Transportation Grant (\$52,574)), and allocates for expenditure.

Requested by: Shawn Ward/s/

BUDGET DIRECTOR ACTION

DOCUMENT NO. 2013-039

Budget Updated: _____ Allowed: _____ Forwarded: _____ Returned: _____

Comment: _____

BUDGET DIRECTOR

BUDGET COMMITTEE ACTION

DATE: November 5, 2012

Approved: _____ Hold: _____ Withdrawn: _____ Comment: _____

PASSED AND ADOPTED by the Board of County Commissioners of Santa Rosa County, Florida on this 8th day Of November, 2012.

ATTESTED:

CHAIRMAN

CLERK OF THE COURTS

Jayne Bell

From: Shawn Ward
Sent: Thursday, October 25, 2012 4:04 PM
To: Jayne Bell
Subject: Santa Rosa Transit Budget Rollover
Attachments: Transit Rollover 2012-023.pdf; BA Rollover_100212.doc

Hi Jayne,

Please review the attached roll over request for Santa Rosa Transit for the November Agenda. I have attached last year's rollover for reference. There will be no new JARC funds since the BOCC decided not to support the service past December 28, 2012. We'll finish out this calendar year and be done.

There is also \$45.00 remaining in Expense Acct # 0790-549001 Advertising that needs to be removed or deleted since it will not be used during FY 2013. We would have received reimbursement from the West Florida Regional Planning Council if we spent it so I am not sure how you may want to address this.

This is all new to me so I may not be the most clear in understanding the process so bear with me. I'll be happy to come over and go over everything if I need to. I have another transportation program budget request I will get to you within the next day or so. I appreciate the help and assistance.

Shawn Ward, Transportation Planner
Santa Rosa County Development Services
Office Ph: 850.981.7082 Fax: 850.983.9874

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BUDGET MODIFICATION RESOLUTION

No.

Whereas, the Board of County Commissioners has determined that a need exists to amend the budget pursuant to Florida Statute 129.06. NOW, THEREFORE, The Board of County Commissioners of Santa Rosa County, Florida does make the following budget amendments:

REQUESTER ACTION

DATE: October 30, 2012

FROM: **Grants Fund**
TO: Board of County Commissioners
VIA: Budget Director
SUBJ: Request Approval of the following

ADDITION:
MODIFICATION: X
DELETION:
OVERDRAFT:

	<u>Line Item Number</u>	<u>Description</u>	<u>Amount</u>
From:	104 – 3314102	Job Access / Reverse Commute Grant	\$ 24,466
	104 – 3443001	SRC Transit Ticket Sales	\$ 341
	104 – 3990001	Cash Carried Forward	\$ 7,138
To:	0790 – 534001	Other Contract Services	\$ 31,945

State reason for this request:

Recognizes prior year remaining Job Access and Reverse Commute (JARC) grant (\$24,466); advance transit ticket sales from Sept. 2011 to Oct. 2012 (\$341); and carries forward \$7,138 prior year funds for expenditure.

Requested by Shawn Ward/s/

BUDGET DIRECTOR ACTION

DOCUMENT NO. **2013-040**

Budget Updated: _____ Allowed: _____ Forwarded: _____ Returned: _____

Comment: _____

BUDGET DIRECTOR

BUDGET COMMITTEE ACTION

DATE: 11/05/2012

Approved: _____ Hold: _____ Withdrawn: _____ Comment: _____

PASSED AND ADOPTED by the Board of County Commissioners of Santa Rosa County, Florida on this 8th day Of November, 2012.

ATTESTED:

CHAIRMAN

CLERK OF THE COURTS

Jayne Bell

From: Shawn Ward
Sent: Friday, October 26, 2012 9:52 AM
To: Jayne Bell
Subject: Budget Rollover Request
Attachments: Section 5311 Rollover 2012-045.pdf; 5311 & \$18K budget amend_Nov12.doc

Jayne,

Attached is the my second budget rollover request for the next BOCC agenda. This one is for the Section 5311 transportation grant. I have attached last years request for reference. If I need to provide any additional information please let me know.

I appreciate the help and assistance.

Shawn Ward, Transportation Planner
Santa Rosa County Development Services
Office Ph: 850.981.7082 Fax: 850.983.9874

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BUDGET MODIFICATION RESOLUTION

No.

Whereas, the Board of County Commissioners has determined that a need exists to amend the budget pursuant to Florida Statute 129.06. NOW, THEREFORE, The Board of County Commissioners of Santa Rosa County, Florida does make the following budget amendments:

REQUESTER ACTION

DATE: October 31, 2012

FROM: **MSBU Fire Districts**
TO: Board of County Commissioners
VIA: Budget Director
SUBJ: Request Approval of the following

ADDITION:
MODIFICATION: X
DELETION:
OVERDRAFT:

	<u>Line Item Number</u>	<u>Description</u>	<u>Amount</u>
From:	120 – 3390001	Cash Carried Forward	\$ 15,405
	120 – 59100201	To Debt Service Fund	\$ 15,405
To:	201- 38100013	From VFD Fire District MSBU	\$ 15,405
	0710 – 5710016	VFD 15-Year Building Loan	\$ 15,405

State reason for this request:

Carries forward unspent budget authorization for FY 2011-2012 to reduce principal amount due to bank for Pace VFD Building.

Requested by Brad Baker/s/

BUDGET DIRECTOR ACTION

DOCUMENT NO. 2013-041

Budget Updated: _____ Allowed: _____ Forwarded: _____ Returned: _____

Comment: _____

BUDGET DIRECTOR

BUDGET COMMITTEE ACTION

DATE: 11/05/2012

Approved: _____ Hold: _____ Withdrawn: _____ Comment: _____

PASSED AND ADOPTED by the Board of County Commissioners of Santa Rosa County, Florida on this 8th day Of November, 2012.

ATTESTED:

CHAIRMAN

CLERK OF THE COURTS

PACE FIRE/RESCUE DISTRICT INC

4773 PACE PATRIOT BLVD.

PACE. FL. 32571

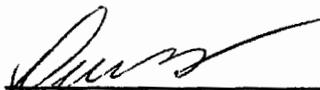
PHONE (850)994-6884

FAX (850)994-3683

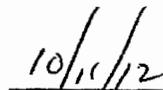
To: Brad Baker

This is about our building payments for the last two fiscal years We have placed in our budget \$162,172. 00 which is what the bank said would be close to what they would bill, and for 2010-2011 they billed and was paid \$159,254.31 a difference of \$2,917.69, and for 2011-2012 they billed and was paid \$149,684.83 a difference of \$12,487.17. This is a total of \$15,404.86 that was taken out of our budget each year to go to the Building and since this was not used for that purpose we would like this money to place on the loan to help reduce the principal amount and reduce another payment that will shorten the loan. The Bank also told us in June that \$162,172.00 would be a good amount for this year too. We will adjust next year to be closer to the amount.

Thanks



Donnie E Wadkins
Chief



DATE

PACE FIRE/RESCUE DISTRICT INC

4773 PACE PATRIOT BLVD.

PACE. FL. 32571

PHONE (850)994-6884

FAX (850)994-3683

To: Whomever

The following is Bank Notes made on the Pace Fire Rescue District building payments for 2010-2011.

Paid Dec. 2010	\$39,953.71
Paid Mar. 2011	\$39,833.88
Paid Jun. 2011	\$39,786.78
Paid Sept. 2011	\$39,679.94

\$159,254.31

**We had projected and had taken out of our Budget \$162,172.00
The difference of \$2,917.69**

Paid Dec. 2011	\$37,709.68
Paid Mar. 2011	\$35,950.50
Paid Jun. 2011	\$37,728.09
Paid Sept. 2011	\$37,709.68

\$149,684.83

**We had projected and had taken out of our Budget \$162,172.00
The difference of \$12,487.17**

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BUDGET MODIFICATION RESOLUTION

No.

Whereas, the Board of County Commissioners has determined that a need exists to amend the budget pursuant to Florida Statute 129.06. NOW, THEREFORE, The Board of County Commissioners of Santa Rosa County, Florida does make the following budget amendments:

REQUESTER ACTION

DATE: October 31, 2012

FROM: **Emergency Management**
TO: Board of County Commissioners
VIA: Budget Director
SUBJ: Request Approval of the following

ADDITION:
MODIFICATION: X
DELETION:
OVERDRAFT:

	<u>Line Item Number</u>	<u>Description</u>	<u>Amount</u>
From:	105 - 3390001	Cash Carried Forward	\$ 336,624
To:	3420 - 564001	Machinery & Equipment	\$ 309,324
	3420 - 546001	Repair & Maintenance	\$ 27,300

State reason for this request:

Carries forward E 911 fund balances for previously authorized but uncompleted purchase of Intrado (Positron) Phase II Viper system upgrade. Allocate funds approved for Phase III purchases from cash carried forward.

Requested by Sheryl Bracewell/s/

BUDGET DIRECTOR ACTION

DOCUMENT NO. 2013-042

Budget Updated: _____ Allowed: _____ Forwarded: _____ Returned: _____

Comment: _____

BUDGET DIRECTOR

BUDGET COMMITTEE ACTION

DATE: 11/05/2012

Approved: ___ Hold: ___ Withdrawn: ___ Comment: _____

PASSED AND ADOPTED by the Board of County Commissioners of Santa Rosa County, Florida on this 8th day Of November, 2012.

ATTESTED:

CHAIRMAN

CLERK OF THE COURTS

BUDGET MODIFICATION RESOLUTION

No.

Whereas, the Board of County Commissioners has determined that a need exists to amend the budget pursuant to Florida Statute 129.06. NOW, THEREFORE, the Board of County Commissioners of Santa Rosa County, Florida does make the following budget amendments:

REQUESTER ACTION

DATE: November 8, 2012

FROM: Emergency Management
TO: Board of County Commissioners
VIA: Budget Director
SUBJ: Request Approval of the following

ADDITION:
MODIFICATION: X
DELETION:
OVERDRAFT:

	<u>Line Item Number</u>	<u>Description</u>	<u>Amount</u>
FROM:	105 - 3990001	Cash Carried Forward	\$240,147.32
	105 - 599001	Reserve for Contingencies	\$96,476.00
TO:	3420 - 564001	Machinery / Equipment	\$309,323.32
	3420 - 546001	Repair and Maintenance	\$ 27,300.00

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State reason for this request:

Carries forward E911 fund balances for previously authorized but uncompleted purchase of Intrado (Positron) Phase II Viper system upgrade. Allocate funds approved for Phase III purchases from cash carried forward and reserve for contingencies.

Requested by: Sheryl Bracewell/s/

BUDGET DIRECTOR ACTION

DOCUMENT NO. 2012-xxx

Budget Updated: _____ Allowed: _____ Forwarded: _____ Returned: _____

Comment: _____

BUDGET DIRECTOR

BUDGET COMMITTEE ACTION

DATE:

Approved: _____ Hold: _____ Withdrawn: _____ Comment: _____

PASSED AND ADOPTED by the Board of County Commissioners of Santa Rosa County, Florida on this 8th day of November, 2012.

ATTESTED:

CHAIRMAN

CLERK OF THE COURTS

BUDGET MODIFICATION RESOLUTION

No.

Whereas, the Board of County Commissioners has determined that a need exists to amend the budget pursuant to Florida Statute 129.06. NOW, THEREFORE, The Board of County Commissioners of Santa Rosa County, Florida does make the following budget amendments:

REQUESTER ACTION

DATE: October 31, 2012

FROM: **Emergency Management**
TO: Board of County Commissioners
VIA: Budget Director
SUBJ: Request Approval of the following

ADDITION:
MODIFICATION: X
DELETION:
OVERDRAFT:

	<u>Line Item Number</u>	<u>Description</u>	<u>Amount</u>
FROM:	104 – 3312007	Homeland Security – HSGP	\$ 41,407
	104 – 33120061	CERT Grant	\$ 9,550
	104 – 33120062	Citizens Corps Grant	\$ 3,085
	104 – 3346902	EMS County Grant	\$ 22,542
TO:	3403 – 5340051	Homeland Security	\$ 41,407
	6420 – 5520030	Operating Supplies – CERT	\$ 9,550
	6420 – 5520029	Operating Supplies – Citizens Cops	\$ 3,085
	2201 – 5340016	EMS County Grant	\$ 22,542

State reason for this request:

Recognize prior year (FY2012) unspent grant funds and allocates for expenditure.

Requested by Sheryl Bracewell/s/

BUDGET DIRECTOR ACTION

DOCUMENT NO. **2013-043**

Budget Updated: _____ Allowed: _____ Forwarded: _____ Returned: _____

Comment: _____

BUDGET DIRECTOR

BUDGET COMMITTEE ACTION

DATE: 11/05/2012

Approved: _____ Hold: _____ Withdrawn: _____ Comment: _____

PASSED AND ADOPTED by the Board of County Commissioners of Santa Rosa County, Florida on this 8th day Of November, 2012.

ATTESTED:

CHAIRMAN

CLERK OF THE COURTS

BUDGET MODIFICATION RESOLUTION

No.

Whereas, the Board of County Commissioners has determined that a need exists to amend the budget pursuant to Florida Statute 129.06. NOW, THEREFORE, the Board of County Commissioners of Santa Rosa County, Florida does make the following budget amendments:

REQUESTER ACTION

DATE: November 8, 2012

FROM: Emergency Management
TO: Board of County Commissioners
VIA: Budget Director
SUBJ: Request Approval of the following

ADDITION:
MODIFICATION: X
DELETION:
OVERDRAFT:

	<u>Line Item Number</u>	<u>Description</u>	<u>Amount</u>
FROM:	104 - 3312007	Homeland Security-HSGP	\$41,407.00
	104 - 33120061	CERT Grant	\$ 9,550.00
	104 - 33120062	Citizen Corps Grant	\$ 3,085.00
	104 - 3346902	EMS County Grant	\$22,542.00
TO:	3403 - 5340051	Homeland Security	\$41,407.00
	6420 - 5520030	Operating Supplies - CERT	\$ 9,550.00
	6420 - 5520029	Operating Supplies - Citizen Corps	\$ 3,085.00
	2201 - 5340016	EMS County Grant	\$22,542.00

State reason for this request:

Recognize prior year (FY2012) unspent grant funds and allocate for expenditure.

Requested by: Sheryl Bracewell/s/

BUDGET DIRECTOR ACTION

DOCUMENT NO. 2012-xxx

Budget Updated: _____ Allowed: _____ Forwarded: _____ Returned: _____

Comment: _____

BUDGET DIRECTOR

BUDGET COMMITTEE ACTION

DATE:

Approved: _____ Hold: _____ Withdrawn: _____ Comment: _____

PASSED AND ADOPTED by the Board of County Commissioners of Santa Rosa County, Florida on this 8th day of November, 2012.

ATTESTED:

CHAIRMAN

CLERK OF THE COURTS

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BUDGET MODIFICATION RESOLUTION

No.

Whereas, the Board of County Commissioners has determined that a need exists to amend the budget pursuant to Florida Statute 129.06. NOW, THEREFORE, The Board of County Commissioners of Santa Rosa County, Florida does make the following budget amendments:

REQUESTER ACTION

DATE: October 31, 2012

FROM: **General Fund**
TO: Board of County Commissioners
VIA: Budget Director
SUBJ: Request Approval of the following

ADDITION:
MODIFICATION: X
DELETION:
OVERDRAFT:

	<u>Line Item Number</u>	<u>Description</u>	<u>Amount</u>
From:	9001 – 599001	Reserve for Contingencies	(\$ 4,800)
To:	0013 – 531001	Professional Services	\$ 4,800

State reason for this request:

Funds payment to Florida Association of Counties (FAC) for proportional costs for development of FAC Gulf Consortium.

Requested by Jayne Bell /s/

BUDGET DIRECTOR ACTION

DOCUMENT NO. **2013-044**

Budget Updated: _____ Allowed: _____ Forwarded: _____ Returned: _____

Comment: _____

BUDGET DIRECTOR

BUDGET COMMITTEE ACTION

DATE: 11/05/2012

Approved: _____ Hold: _____ Withdrawn: _____ Comment: _____

PASSED AND ADOPTED by the Board of County Commissioners of Santa Rosa County, Florida on this 8th day Of November, 2012.

ATTESTED:

CHAIRMAN

CLERK OF THE COURTS

BUDGET MODIFICATION RESOLUTION

No.

Whereas, the Board of County Commissioners has determined that a need exists to amend the budget pursuant to Florida Statute 129.06. NOW, THEREFORE, The Board of County Commissioners of Santa Rosa County, Florida does make the following budget amendments:

REQUESTER ACTION

DATE: October 31, 2012

FROM: **Sheriff**
TO: Board of County Commissioners
VIA: Budget Director
SUBJ: Request Approval of the following

ADDITION:
MODIFICATION: X
DELETION:
OVERDRAFT:

	<u>Line Item Number</u>	<u>Description</u>	<u>Amount</u>
From:	001 – 3990001	Cash Carried Forward	\$ 881,737
To:	0075 – 564001	Machinery & Equipment	\$ 881,737

State reason for this request:

Carries forward funds for addition to Sheriff's budget for Capital Equipment in the General Fund.

Requested by: Wendell Hall/s/

BUDGET DIRECTOR ACTION

DOCUMENT NO. 2013-045

Budget Updated: _____ Allowed: _____ Forwarded: _____ Returned: _____

Comment: _____

BUDGET DIRECTOR

BUDGET COMMITTEE ACTION

DATE: November 5, 2012

Approved: _____ Hold: _____ Withdrawn: _____ Comment: _____

PASSED AND ADOPTED by the Board of County Commissioners of Santa Rosa County, Florida on this 8th day Of November, 2012.

ATTESTED:

CHAIRMAN

CLERK OF THE COURTS

Sheriff



WENDELL HALL

SANTA ROSA COUNTY
FISCAL DIVISION
P.O. BOX 7129
MILTON, FLORIDA 32572
PHONE (850)983-1175
FAX (850)983-1104

MEMORANDUM

TO: Board of County Commissioners

Via: Mr. Hunter Walker
County Administrator
FROM: Sheriff Wendell Hall *wt*
DATE: October 29, 2012
RE: Recommendation for Proposed Budget Modification

RECOMMENDATION:

That the Board takes the following action concerning budget modifications as requested by the Sheriff for fiscal year 2012-13;

A. **Approve the addition to the Sheriff's budget:**

Law Enforcement Equipment	\$881,737.00
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BUDGETARY IMPACT:

This request is for the addition to funds already appropriated under the Sheriff's FY 2012-13 budget.

LEGAL CONSIDERATIONS:

Section 129.06(2) Florida Statutes provides that the Board of County Commissioners at anytime within a fiscal year may amend a budget for that year as follows: (a) Appropriations for expenditures in any fund may be decreased and other appropriations in the same fund correspondingly increased by motion recorded in the minutes, provided that the total of the

appropriations of the fund may not be changed. The board of county commissioners, however, may establish procedures by which the designated budget officer may authorize certain intradepartmental budget amendments, provided that the total appropriation of the department may not be changed.

PERSONNEL:

Once approved by the Board the County Office of Management and Budget Director and the Sheriff's Office Chief Financial Officer will coordinate the modification of these account lines. Sheriff's Office personnel will be responsible for carrying out of projects and purchase of items facilitated by this budget modification.

POLICY REQUIREMENTS FOR BOARD ACTION:

Florida statutes as previously stated require this action come before the Board of County Commissioners for approval.

IMPLEMENTATION REQUIREMENTS:

Once approved by the Board the County Office of Management and Budget Director will be responsible for preparing the modification as requested. The modification will be forwarded to the Sheriff's CFO and appropriate changes within the Sheriff's Budget lines will be made. No further action by the Board will be required.

COORDINATION WITH OTHER AGENCIES/DEPARTMENTS:

All coordination will be between the Board's staff and Sheriff's Office Department of Administration personnel including the CFO.

BUDGET MODIFICATION RESOLUTION

No.

Whereas, the Board of County Commissioners has determined that a need exists to amend the budget pursuant to Florida Statute 129.06. NOW, THEREFORE, The Board of County Commissioners of Santa Rosa County, Florida does make the following budget amendments:

REQUESTER ACTION

DATE: November 1, 2012

FROM: **Tourist Development Tax Fund**
TO: Board of County Commissioners
VIA: Budget Director
SUBJ: Request Approval of the following

ADDITION:
MODIFICATION: X
DELETION:
OVERDRAFT:

	<u>Line Item Number</u>	<u>Description</u>	<u>Amount</u>
From:	107 – 3990001	Cash Carried Forward	\$ 76,481
To:	4010 – 534001	Other Contracts	\$ 11,481
	4010 – 5820028	Aid to Other Organizations	\$ 65,000

State reason for this request:

Carries forward funds of \$11,481 to cover the Navarre Beach Beautification contracts and \$60,000 for the Navarre Beach Sea Turtle Conservation Center and \$5,000 for the Santa Rosa Historical Society for Parlor Museum Displays for the Imogene Theatre.

Requested by: Kate Wilkes/s/

BUDGET DIRECTOR ACTION

DOCUMENT NO. **2013-046**

Budget Updated: _____ Allowed: _____ Forwarded: _____ Returned: _____

Comment: _____

BUDGET DIRECTOR

BUDGET COMMITTEE ACTION

DATE: November 5, 2012

Approved: _____ Hold: _____ Withdrawn: _____ Comment: _____

PASSED AND ADOPTED by the Board of County Commissioners of Santa Rosa County, Florida on this 8th day Of November, 2012.

ATTESTED:

CHAIRMAN

CLERK OF THE COURTS

Kathy Jordan

From: Kate Wilkes [kwilkes27@gmail.com]
Sent: Wednesday, October 31, 2012 12:17 PM
To: Hunter Walker
Subject: Fwd: Budget modifications requests
Attachments: Navarre Beach Landscape.pdf

I realize that the Millsite Park request has been postponed until a later date but I would like the other items listed below to be added to the Nov. 5 BOCC agenda. Thanks, Kate

----- Forwarded message -----

From: Kate Wilkes <kwilkes27@gmail.com>
Date: Thu, Oct 18, 2012 at 1:22 PM
Subject: Budget modifications requests
To: Hunter Walker <HunterW@santarosa.fl.gov>, Vernon Compton <comptonv@bellsouth.net>

At the Oct. 17, 2012 meeting of the TDC the following requests were approved:

\$175,000 from TDC account 107 to Santa Rosa County for the Santa Rosa County Millsite Park

Navarre Beach Beautification contracts for coming year came in at \$43,481- we have budgeted \$32,000 and request \$11,481 be moved from the TDC account 107 to the 534001 "other contract services" in the TDC budget. Contracts attached.

The Navarre Beach Beautification Committee has been extremely pleased with all the companies they have been working with.

The TDC also approved the following:

\$60,000 for The Navarre Beach Sea Turtle Conservation Center -

\$ 5,000 for the Santa Rosa Historical Society for Parlor Museum Displays for the Imogene

Please allow the \$65,000 to be moved from TDC account 107 to 5820028 Aid to other Organizations

Please add to agenda for Monday Oct.22, 2012

Thank you,
 Kate

--

Kate Wilkes
 Executive Director
 Santa Rosa County Tourist Development
 8543 Navarre Parkway
 Navarre, FL 32566
 850-939-8666
 kwilkes27@gmail.com
 www.floridabeachstorivers.com

Please note: Due to Florida's very broad public records file, most written communication to or
 11/1/2012

from County Employees regarding County business are public records, available to the public and media upon request. Therefore, this written e-mail communication may be subject to public records disclosure.

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Kate Wilkes
Executive Director
Santa Rosa County Tourist Development
8543 Navarre Parkway
Navarre, FL 32566
850-939-8666
kwilkes27@gmail.com
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11/1/2012

No support documentation for this agenda item.