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PROCUREMENT RECOMMENDATION

1. PRODUCT/SERVICE: ADVERTISEMENT OF DELINQUENT TAX LISTS

2. RESPONSIBLE OFFICE: TAX COLLECTOR

3. DESCRIPTION OF SERVICE/PRODUCT:

Advertisement of Delinquent Tax Lists.

4. SCOPE OF WORK:

Advertisement of the real property delinquent tax list once a week for three (3) weeks and the personal property delinquent tax list for one (1) week.

5. BIDDERS AND PRICES:

A. Santa Rosa Press Gazette	10 cents per line
B. Gulf Breeze News	13.9 cents per line
C. Navarre Press	35 cents per line

**BID OPENING
December 15, 2015
Milton, Florida**

Present: Procurement Officer. The meeting took place at 10:00 a.m.

The purpose of the meeting was to receive bids for the advertisement of the delinquent tax lists. Bids were received from the following:

Advertisement of Delinquent Tax Lists:

- | | |
|---------------------|---------------------|
| 1. Press Gazette | 10 cents per line |
| 2. Gulf Breeze News | 13.9 cents per line |
| 3. Navarre Press | 35 cents per line |

December 15, 2015

MEMORANDUM

TO: Company Addressed
FROM: Santa Rosa County Procurement Department
SUBJECT: Advertisement of Delinquent Tax Lists

In response to this request for bids for printing the real property delinquent tax list once a week for three (3) weeks and the personal property tax list for one (1) week for the tax year 2015, I submit the following:

Cost per line per run in 6 point type 10-cents

Advertisements for the real property delinquent tax list shall run once a week for three (3) weeks and the personal property delinquent tax list shall run for one (1) week and shall be printed in 5 columns, in 6 point type and must comply with Florida Statute, Department of Revenue regulations and requirements of the Santa Rosa County Tax Collector. Each bidder should contact Amy Brinkerhoff with the Santa Rosa County Tax Collector's Office at (850) 983-1800, prior to submission of bid to assure that such bidder is aware of all relevant requirements, including the definition of "line". One Hundred (100) copies of the advertisement shall be given to the Tax Collector's Office for distribution.

The last advertisement for delinquent real property taxes must run no later than May 28, 2016. Advertisements must run in at least 2000 issues of each publication run.

The advertisement for delinquent personal property taxes must run no later than May 28, 2016.

All bidders must be legally qualified to advertise delinquent tax lists pursuant to Florida Law.

It is estimated, but not guaranteed, that each real property delinquent tax list shall consist of approximately 29,000, lines and that the personal property delinquent tax list shall consist of approximately 1,300 lines.

All bids must be original and delivered by hand, Fed Ex, or mail to the Santa Rosa County Procurement Department at 6495 Caroline Street Suite G, Milton, Florida, 32570; and must be received by 10:00 a.m. local time December 15, 2015, at which time bids will be opened and read aloud. Bids received after the time set for the bid opening will be rejected and returned unopened to the bidder. All interested parties are invited to attend.

Bids are to be sealed and plainly labeled "BID - DELINQUENT TAX LISTS."

SANTA ROSA PRESS GAZETTE
Name of Newspaper

December 10, 2015

MEMORANDUM

TO: Santa Rosa County Procurement Department
FROM: Lisa Newell, Gulf Breeze News
SUBJECT: Advertisement of Delinquent Tax Lists

In response to this request for bids for printing the real property delinquent tax list once a week for three (3) weeks and the personal property tax list for one (1) week for the tax year 2015, I submit the following:

Cost per line per run in 6 point type .139 cents

Advertisements for the real property delinquent tax list shall run once a week for three (3) weeks and the personal property delinquent tax list shall run for one (1) week and shall be printed in 5 columns, in 6 point type and must comply with Florida Statute, Department of Revenue regulations and requirements of the Santa Rosa County Tax Collector. Each bidder should contact Amy Brinkerhoff with the Santa Rosa County Tax Collector's Office at (850) 983-1800, prior to submission of bid to assure that such bidder is aware of all relevant requirements, including the definition of "line". One Hundred (100) copies of the advertisement shall be given to the Tax Collector's Office for distribution.

The last advertisement for delinquent real property taxes must run no later than May 28, 2016. Advertisements must run in at least 2000 issues of each publication run.

The advertisement for delinquent personal property taxes must run no later than May 28, 2016.

All bidders must be legally qualified to advertise delinquent tax lists pursuant to Florida Law.

It is estimated, but not guaranteed, that each real property delinquent tax list shall consist of approximately 29,000, lines and that the personal property delinquent tax list shall consist of approximately 1,300 lines.

All bids must be original and delivered by hand, Fed Ex, or mail to the Santa Rosa County Procurement Department at 6495 Caroline Street Suite G, Milton, Florida, 32570; and must be received by 10:00 a.m. local time December 15, 2015, at which time bids will be opened and read aloud. Bids received after the time set for the bid opening will be rejected and returned unopened to the bidder. All interested parties are invited to attend.

Bids are to be sealed and plainly labeled "BID – DELINQUENT TAX LISTS."

Lisa Newell
Gulf Breeze News

December 15, 2015

MEMORANDUM

TO: Company Addressed
FROM: Santa Rosa County Procurement Department
SUBJECT: Advertisement of Delinquent Tax Lists

In response to this request for bids for printing the real property delinquent tax list once a week for three (3) weeks and the personal property tax list for one (1) week for the tax year 2015, I submit the following:

Cost per line per run in 6 point type 0.35

Advertisements for the real property delinquent tax list shall run once a week for three (3) weeks and the personal property delinquent tax list shall run for one (1) week and shall be printed in 5 columns, in 6 point type and must comply with Florida Statute, Department of Revenue regulations and requirements of the Santa Rosa County Tax Collector. Each bidder should contact Amy Brinkerhoff with the Santa Rosa County Tax Collector's Office at (850) 983-1800, prior to submission of bid to assure that such bidder is aware of all relevant requirements, including the definition of "line". One Hundred (100) copies of the advertisement shall be given to the Tax Collector's Office for distribution.

The last advertisement for delinquent real property taxes must run no later than May 28, 2016. Advertisements must run in at least 2000 issues of each publication run.

The advertisement for delinquent personal property taxes must run no later than May 28, 2016.

All bidders must be legally qualified to advertise delinquent tax lists pursuant to Florida Law.

It is estimated, but not guaranteed, that each real property delinquent tax list shall consist of approximately 29,000, lines and that the personal property delinquent tax list shall consist of approximately 1,300 lines.

All bids must be original and delivered by hand, Fed Ex, or mail to the Santa Rosa County Procurement Department at 6495 Caroline Street Suite G, Milton, Florida, 32570; and must be received by 10:00 a.m. local time December 15, 2015, at which time bids will be opened and read aloud. Bids received after the time set for the bid opening will be rejected and returned unopened to the bidder. All interested parties are invited to attend.

Bids are to be sealed and plainly labeled "BID – DELINQUENT TAX LISTS."

Navarre Press
Name of Newspaper

The Board of County Commissioners reserves the right to waive irregularities in bids, to reject any or all bids with or without cause, and to award the bid that it determines to be in the best interest of Santa Rosa County.

Navarre Press
Name of Newspaper

S. Kemp
Representative's Signature

7502 Harvest Village Ct.
Address

850-939-8040
Telephone Number

**NOTICE TO BIDDERS
ADVERTISEMENT OF DELINQUENT TAXES**

Notice is hereby given that the Board of County Commissioners of Santa Rosa County, Florida, will receive sealed bids for the advertisement of delinquent taxes.

Advertisements for the real property delinquent tax list shall run once a week for three (3) weeks and the personal property delinquent tax list shall run for one (1) week and shall be printed in 5 columns, in 6 point type and must comply with Florida Statute, Department of Revenue regulations and requirements of the Santa Rosa County Tax Collector. Each bidder should contact Amy Brinkerhoff with the Santa Rosa County Tax Collector's Office at (850) 983-1800, prior to submission of bid to assure that such bidder is aware of all relevant requirements, including the definition of "line". One Hundred (100) copies of the advertisement shall be given to the Tax Collector's Office for distribution.

The last advertisement for delinquent real property taxes must run no later than May 28, 2016. Advertisements must run in at least 2000 issues of each publication run.

The advertisement for delinquent personal property taxes must run no later than May 28, 2016

All bidders must be legally qualified to advertise delinquent tax lists pursuant to Florida Law.

It is estimated but not guaranteed that each real property delinquent tax list shall consist of approximately 29,000 lines, and that the personal property delinquent tax list shall consist of approximately 1,300 lines.

All bids must be original and delivered by hand, Fed Ex, or mail to the Santa Rosa County Procurement Department at 6495 Caroline Street Suite G, Milton, FL 32570; and must be received by 10:00 a.m. local time, December 15, 2015, at which time bids will be opened and read aloud. Bids received after the time set for opening will be rejected and returned unopened to the bidder. All interested parties are invited to attend.

The Board of County Commissioners reserves the right to waive irregularities in bids, to reject any or all bids with or without cause, and to award the bid that it determines to be in the best interest of Santa Rosa County.

Santa Rosa County Board of County Commissioners encourages all segments of the business community to participate in its procurement opportunities, including small businesses, minority/women owned businesses, and disadvantaged business enterprises. The Board does not discriminate on the basis of race, color, religion, national origin, disability, sex, or age in the administration of contracts.

By order of the Board of County Commissioners of Santa Rosa County, Florida

LEGAL NOTICE

One issue – November 21, 2015 - Press Gazette, November 26, 2015 - Navarre Press, and November 26, 2015 - Gulf Breeze News; November 26, 2015 – South Santa Rosa News

Bill and proof to Santa Rosa County Procurement Department, 6495 Caroline Street, Suite G, Milton, Florida, 32570, Attn.: Orrin L. Smith.