



Santa Rosa County

Board of County Commissioners

6495 Caroline Street, Suite M
Milton, Florida 32570

COMMISSION COMMITTEE MEETING

Monday, January 24, 2011 – 9:00 a.m.

Administrative Complex - Board Meeting Room

Economic Development Committee – Williamson & Salter

No items.

Administrative Committee – Lynchard & Williamson

1. Discussion of acquisition of development rights easement for 42.2 acre parcel adjacent to NAS Whiting Field for the amount of \$147,000 funded by U.S. Navy and Florida Defense Initiative Grant.
2. Discussion of Attachment A, Scope of Work for contract with Coastal Tech for preliminary design and engineering services for Navarre Beach renourishment project.
3. Discussion of Five Points intersection improvement project by Baskerville-Donovan, Inc. consulting engineers.
4. Discussion of proposals received for solid waste services in south Santa Rosa County.
5. Discussion of renewal of the Employee Assistance Program Agreement with Stone Ridge Counseling Center under current terms.
6. Discussion of revisions to Personnel Policies 80-1 as recommended by Human Resources Director.
7. Discussion of review of Municipal Services Benefit Unit (MSBU) policies.
8. Discussion of request for the following items regarding the Navarre Beach Area Chamber of Commerce 27th Annual Fun Fest scheduled for April 29-30, 2011:
 - Use of County owned parking lot behind Cocodrie's for entire event
 - Use of all rentable pavilions in county park
 - Permit for fireworks display

Administrative Committee – continued

9. Discussion of request from the Navarre CERT Amateur Radio Club for use of the large center pavilion at Navarre Park June 25-26, 2011 for annual Amateur Radio Relay League Field Day.
10. Discussion of Resolution authorizing submission of annual Section 5311 Grant application with Florida Department of Transportation for public transportation.
11. Public Hearing items scheduled for 9:30 a.m. Thursday, January 27, 2011:

Resolution authorizing submittal of a Land and Water Conservation Fund grant application for improvements to the Navarre Beach Park located at 8704 Gulf Blvd.

Engineer's Report

1. Discussion of Greenbriar HMGP contract modification to AERO Training, Inc. in the amount of \$16,731.00. (Attachment A)
2. Discussion of Notice to Proceed date modification to January 28, 2011 for the Sabertooth HMGP. (Attachment B)
3. Discussion of Ramblewood HMGP. (Attachment C)

Public Services Committee – Cole & Melvin

1. Discussion of Board acceptance of the Citizen Corp. and CERT grant agreements with Florida Division of Emergency Management. There is no match requirement.
2. Discussion of appointments to the Navarre Area Architectural Review Board.

Public Works Committee – Salter & Lynchard

1. Discussion of paving the following dirt roads in District One at an estimated cost of \$85,937.00:

Plum Avenue

North 32nd Avenue (San Martino St. to Santa Monica St.)

San Blas Street (Summer St. to east end)

San Juan Street (N. 14th Ave. to N. 6th Ave.)

North 30th Avenue (north of Delmonte St.)

San Vair Street

Murray Lane

Ladda Court

2. Discussion of resurfacing the following roads in District One at an estimated cost of \$70,010.00:

Sports Drive

Windermere Trace

Moors Oaks Drive

Oban Court

Glasgow Court

Aberdeen Court

Budget & Financial Management Committee – Melvin & Cole

1. Discussion of bank loan quotes/rates received for Longhorn Trail Paving/Sewer MSBU secured by Longhorn Trail MSBU.
2. Discussion of Budget Amendment 2011 – 066 in the amount of \$65,500. Funds improvements to Russell Harbor Landing (\$64,000) and tables and chairs for Santa Rosa Arts & Culture Foundation (\$1,500) through the City of Milton from Dist. II Recreation Funds.
3. Discussion of Budget Amendment 2011 – 067 in the amount of \$52,392. Carries forward funds from prior year for restroom upgrades (\$24,000) and in-field improvements (\$24,005); and funds rye seed (\$4,387) all for Tiger Point Park in the District V Recreation Projects Fund.
4. Discussion of Budget Amendment 2011 – 068 in the amount of \$363,250. Funds resurfacing Nichols Lake Road (\$300,000) and Avenida De Sol (Fourth Street to Torres Street and Tortuga Street to East Bay Blvd. for \$63,250) from Electric Franchise Fees Roads and Bridges Reserves.

Budget & Financial Management Committee – continued

5. Discussion of Budget Amendment 2011 – 069 in the amount of \$41,784. Recognizes funds received from DCA (\$22,346) for NSP program administration; recognizes funds for reimbursement of administration expense (\$9,701) for HUD HOME Program; and recognizes prior year refunds (\$9,737) per SHIP guidelines and appropriates for Community Development Housing salaries, advertising, office supplies and subscriptions.
6. Discussion of Budget Amendment 2011 – 070 in the amount of \$86,985. Authorizes expenditure for materials only for HMGP funded Long Street Drainage Project. 25% local match being met with in-kind labor and equipment in the Road & Bridge Fund.
7. Discussion of Budget Amendment 2011 – 071 in the amount of \$75,000. Carries forward funds to allocate for canal maintenance expenditures in the Santa Rosa Shores MSBU Fund.
8. Discussion of County Expenditures / Check Register.