



# Santa Rosa County Board of County Commissioners

6495 Caroline Street, Suite M  
Milton, Florida 32570

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## COMMISSION REGULAR MEETING

Thursday, January 27, 2011 – 9:00 a.m.

Administrative Complex - Board Meeting Room

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**9:00 a.m. Call to Order – Chairman Lane Lynchard**

Prayer – Pastor Larry Plank, Pace Presbyterian Church

Pledge of Allegiance

Approval of the Minutes of the January 13, 2011 Regular meeting

Approval of the Agenda

### **Presentations**

Public Services Employee of the Year

**9:30 a.m. Public Hearings**

Resolution authorizing submittal of Land and Water Conservation Fund grant application for improvements to the Navarre Beach Park located at 8704 Gulf Blvd.

### **Economic Development Committee – Williamson & Salter**

### **Administrative Committee – Lynchard & Williamson**

1. Recommend acquisition of development rights easement for 42.2 acre parcel adjacent to NAS Whiting Field for the amount of \$147,000 funded by U.S. Navy and Florida Defense Initiative Grant.
2. Recommend Attachment A, Scope of Work for contract with Coastal Tech for preliminary design and engineering services for Navarre Beach renourishment project.

### **Administrative Committee – continued**

3. Recommend scope of services and fee for redesign of Five Points intersection improvements by consulting engineering firm Baskerville-Donovan, Inc.
4. Recommend request to Florida Department of Transportation and Northwest Florida Regional Transportation Planning Organization for revision to TRIP grant to reflect revised Five Points Intersection project.
5. Recommend scheduling interviews with following companies responding to solid waste services in south Santa Rosa County beginning at 1:30 p.m. Tuesday, February 15, 2011:
  - Emerald Waste Services
  - Waste Pro of Florida, Inc.
  - Republic/Allied Waste Services, LLC
  - Veolia Environmental Services
  - Waste Management, Inc.
6. Recommend scheduling workshop to receive input on solid waste services proposals as follows:
  - Navarre Visitors Center, Tuesday, February 8, 2011 beginning at 6:00 p.m.
  - Community Life Center, Thursday, February 10, 2011 beginning at 6:00 p.m.
7. Recommend renewal of the Employee Assistance Program Agreement with Stone Ridge Counseling Center under current terms.
8. Recommend revisions to Personnel Policies 80-1 as recommended by Human Resources Director.
9. Discussion of revisions to the Municipal Services Benefit Unit (MSBU) guidelines.
10. Recommend request for the following items regarding the Navarre Beach Area Chamber of Commerce 27<sup>th</sup> Annual Fun Fest scheduled for April 29-30, 2011:
  - Use of County owned parking lot east of The Pier parking and south of Cocodrie's Restaurant for entire event
  - Use of all rentable pavilions in county park
  - Permit for fireworks display
11. Recommend request from the Navarre CERT Amateur Radio Club for use of the large center pavilion at Navarre Park June 25-26, 2011 for annual Amateur Radio Relay League Field Day.
12. Recommend Resolution authorizing submission of annual Section 5311 Grant application with Florida Department of Transportation for public transportation.

## **Administrative Committee – continued**

13. Recommend Resolution authorizing submission of application to Federal Highway Administration for Value Pricing Pilot Program with Santa Rosa Bay Bridge Authority and authorizing execution of all related documents.
14. Recommend installation of three gates on county owned property by the Florida Department of Corrections restricting unauthorized access to Santa Rosa Correctional Institution property.
15. Discussion of US90 Corridor Management Plan by Transportation Planner.
16. Meetings (unless otherwise noted the meetings below will be held in the Board room of the Santa Rosa County Administrative Center):

Marine Advisory	February 1	5:00 p.m.
Blackwater Soil and Water Conservation District Supervisors Board Jay Community Center, 5259 Booker St., Jay	February 3	5:30 p.m.
Tourist Development North End Committee Santa Rosa County Chamber of Commerce, 5247 Stewart St., Milton	February 3	8:30 a.m.
Zoning Board of Adjustments	February 3	6:00 p.m.
Commission Committee	February 7	9:00 a.m.
Navarre Area Architectural Review Board Navarre Visitor's Center, 8543 Navarre Parkway, Navarre	February 8	3:00 p.m.
Building Code Board of Adjustments Conference Room, 6051 Old Bagdad Hwy., Milton	February 9	2:30 p.m.
Tourist Development South End Committee Navarre Visitors' Center, 8543 Navarre Parkway, Navarre	February 9	9:00 a.m.
Commission Regular	February 10	9:00 a.m.
Local Planning Board	February 10	Cancelled

## **Engineer's Report**

1. Recommend Change Order No. 2 to contract with AERO Training, Inc. in the amount of \$16,731 for additions to for Greenbriar subdivision HMGP drainage improvement project.
2. Recommend modification of Notice to Proceed date for the Sabertooth Drive HMGP drainage improvement project to January 28, 2011.

### **Public Services Committee – Cole & Melvin**

1. Recommend the Florida Division of Emergency Management Agreements for Citizen Corp and Community Emergency Response Team (CERT) sub-grant agreements.

### **Public Works Committee – Salter & Lynchard**

1. Recommend paving the following dirt roads in District One at an estimated cost of \$85,937:  
Plum Avenue  
North 32<sup>nd</sup> Avenue (San Martino St. to Santa Monica St.)  
San Blas Street (Summer St. to east end)  
San Juan Street (N. 14<sup>th</sup> Ave. to N. 6<sup>th</sup> Ave.)  
North 30<sup>th</sup> Avenue (north of Delmonte St.)  
San Vair Street  
Murray Lane  
Ladda Court
2. Recommend resurfacing the following roads in District One at an estimated cost of \$70,010:  
Sports Drive  
Windermere Trace  
Moors Oaks Drive  
Oban Court  
Glasgow Court  
Aberdeen Court

### **Budget & Financial Management Committee – Melvin & Cole**

1. Recommend proposal from Hancock Bank for six (6) year bank qualified loan for the Longhorn Trail Paving/Sewer MSBU project and authorize execution of all related documents.
2. Recommend Budget Amendment 2011 – 066 in the amount of \$65,500 for improvements to Russell Harbor Landing from District II Recreation Funds.
3. Recommend Budget Amendment 2011 – 067 in the amount of \$52,392 carrying forward repair and maintenance items in Tiger Point Park from District V Recreation Fund.

## **Budget & Financial Management Committee – continued**

4. Recommend Budget Amendment 2011 – 068 in the amount of \$363,250. Funds resurfacing Nichols Lake Road and intersection improvements from Electric Franchise Fees Roads and Bridges Reserves.
5. Recommend Budget Amendment 2011 – 069 in the amount of \$41,784 recognizing Florida Department of Community Affairs NSP program revenue and expenses.
6. Recommend Budget Amendment 2011 – 070 in the amount of \$86,985 Long Street Drainage Project funded by HMGP grant.
7. Recommend Budget Amendment 2011 – 071 in the amount of \$75,000 carrying forward funds for the Santa Rosa Shores MSBU Fund.
8. Recommend County Expenditures / Check Register.

## **County Administrator**

## **County Attorney**

## **Public Forum**