



Santa Rosa County Board of County Commissioners

6495 Caroline Street, Suite M
Milton, Florida 32570

COMMISSION REGULAR MEETING

Thursday, September 22, 2011 – 9:00 a.m.

Administrative Complex - Board Meeting Room

9:00 a.m. Call to Order – Chairman Lane Lynchard

Prayer – Brother Murray Hamilton, Heart of God Ministries

Pledge of Allegiance

Approval of the Minutes of the Special meetings of September 6, 2011 and September 19, 2011

Approval of the Agenda

Presentations

The Gulf Coast Horse and Rider Affiliates, Inc.

Proclamations

National 4-H Week

9:30 a.m. Public Hearings

Vacation of a portion of the Floridatown Subdivision plat as petitioned by Jerry Wilson on behalf of Mobile Attic of Northwest Florida, Inc.

Consider changes to, or removal of, the TC-1 and TC-2 zoning districts and consider any other changes to Heart of Navarre Overlay Districts.

Economic Development Committee – Williamson & Salter

1. Recommend recertification of Workforce Escarosa, Inc. Board of Directors and FY2011-2013 Workforce Escarosa, Inc. Workforce Services Plan.
2. Recommend scheduling economic development workshop Thursday, October 6, 2011 beginning at 9:00 a.m.
3. Recommend Amendment 2 to Office of Governor's Economic Development Transportation Trust Fund Agreement for construction of rail spur on behalf of Gulf Cable, LLC in Santa Rosa Industrial Park.

Administrative Committee – Lynchard & Williamson

1. Recommend scheduling public hearing on proposed reapportionment of Commission Districts based on 2010 Census at 9:30 a.m. Thursday, October 13, 2011.
2. Recommend accepting resumes for consideration of three (3) vacancies on Santa Rosa Bay Bridge Authority Board of Directors.
3. Recommend scheduling public hearing on November 10, 2011 beginning at 9:30 a.m. regarding expansion of exclusive franchise for collection of solid waste services in all or portions of central and northern Santa Rosa County.
4. Recommend proposed changes to SR 1300, the RESTORE Gulf Coast Act of 2011 as outlined in Florida Association of Counties memorandum of September 12, 2011.
5. Recommend renewal of Agreement with Medical Professional Agency, Inc. d/b/a Baptist Business Solutions for medical services for workers compensation program.
6. Recommend renewal of contract with Kim Landry, MD PA for Medical Director services through September 30, 2012.
7. Recommend renewal of lease with Islandview Development, Inc. for Guardian Ad Litem office space in Navarre.
8. Recommend contract with Jones-Phillips and Associates, Inc. for administrative services for 2010 CDBG Neighborhood Revitalization project.
9. Recommend annual contract with Florida Department of Health for operation of Santa Rosa County Health Department.

Administrative Committee – continued

10. Recommend scheduling interviews with following four (4) firms responding to Request for Qualifications for Updated Master Plan at Peter Prince Airport on Thursday, October 13, 2011 beginning at 1:30 p.m:
 - Atkins North America, Inc.
 - Baskerville-Donovan, Inc.
 - Volkert, Inc.
 - Hatch Mott McDonald Florida, LLC
11. Recommend Agreement with Florida Division of Emergency Management in the amount of \$4,214.80 for Advanced CERT training grant.
12. Recommend Cost Recovery Policy for public records requests as recommended by County Attorney.
13. Recommend acquisition of restrictive easement for 36.7 acre parcel adjacent to NAS Whiting Field from Terry and Natalie Sowell in the amount of \$118,000 funded by Florida Defense Infrastructure Grant.
14. Recommend acquisition of restrictive easement for 21 acre parcel adjacent to NAS Whiting Field from Cecil and Shirley Taylor in the amount of \$94,000 funded by Florida Defense Infrastructure Grant.
15. Recommend purchase of 20 acre parcel adjacent to NAS Whiting Field from Mickey Fay Canter in the amount of \$110,000 funded by Florida Defense Infrastructure Grant.
16. Recommend scheduling appeal by Julia Brown of Bagdad Architectural Advisory Board decision at 9:15 a.m. Thursday, October 13, 1011.
17. Recommend Florida Division of Library and Information Services 2011-2012 State Aid to Libraries Grant Agreement and authorize execution of all relevant documents.
18. Recommend acceptance of deed for portion of right-of-way on south side of Pond Creek Road from Figure 8 LLC as requirement of Rezoning 2011-R-008.
19. Recommend Eastern Surfing Association fall schedule for Emeralds of the Sea surfing event on Navarre Beach during the month of October, 2011.
20. Meetings (unless otherwise noted the meetings below will be held in the Board room of the Santa Rosa County Administrative Center):

Utility Board	September 26	Cancelled
Bagdad Architectural Review Board	September 28	8:30 a.m.
Conference Room, 6051 Old Bagdad Hwy., Milton		
Affordable Housing Advisory Committee (SHIP)	September 28	3:00 p.m.
Conference Room, 6051 Old Bagdad Hwy., Milton		
Parks and Recreation	September 28	5:30 p.m.
Marine Advisory	October 4	5:00 p.m.

Administrative Committee – continued

Santa Rosa Housing Coalition Conference Room, 6051 Old Bagdad Hwy., Milton	October 5	1:30 p.m.
Economic Development Workshop	October 6	9:00 a.m.
Commission Committee	October 10	9:00 a.m.
Fire Department Executive Group Emergency Operations Center, 4499 Pine Forest Rd, Milton	October 10	6:30 p.m.
Navarre Area Architectural Review Board Navarre Visitor's Center, 8543 Navarre Parkway, Navarre	October 11	Cancelled
Tourist Development South End Committee Navarre Visitors' Center, 8543 Navarre Parkway, Navarre	October 12	9:00 a.m.
Building Code Board of Adjustments Conference Room, 6051 Old Bagdad Hwy., Milton	October 12	2:30 p.m.
Tourist Development North End Committee Blackwater Heritage State Trail, 5533 Alabama St., Milton	October 13	8:30 a.m.
Commission Regular	October 13	9:00 a.m.
Zoning Board	October 13	6:00 p.m.

Engineer's Report

1. Discussion of proposed Requests for Proposals for Recycling Services format.
2. Recommend staff proceed with design and bidding of the proposed East Spencerfield Road and U.S. 90 intersection improvements.

Public Services Committee – Cole & Melvin

1. Recommend submission of U.S. Department of Transportation 2011 TIGER Grant pre-application and subsequent application for the design of SR 87N from Coldwater Creek to North of SR 4 and authorize execution of all relevant documents.
2. Recommend staff develop alternatives for parking recreational vehicles at construction sites.

Public Works Committee – Salter & Lynchard

1. Recommend Resolution and Joint Participation Agreement with Florida Department of Transportation for Small County Outreach Program project for resurfacing CR 191A (Old Bagdad Hwy) from SR 10 (US 90) to CR 191 (Forsyth Street).
2. Recommend one year extension of contract for uniform services with Unifirst Corporation at current pricing.

Budget & Financial Management Committee – Melvin & Cole

1. Recommend Budget Amendment 2011 – 157 in the amount of \$100,000 carrying forward funds for fuel and oil products for the remainder of this fiscal year in the Road & Bridge Fund.
2. Recommend Budget Amendment 2011 – 158 in the amount of \$12,815 for FY2011 expenditures for Beach/Dune Recovery from Reserves in the MSBU Beach Renourishment Fund.
3. Recommend Budget Amendment 2011 – 159 in the amount of \$25,400 an interdepartmental transfer for two diesel powered replacement mowers for the Parks Department.
4. Recommend Budget Amendment 2011 – 160 in the amount of \$80,532 for survey, lighting equipment, and drainage structures for parking lot improvements at Santa Rosa Industrial Park from Electric Franchise Fee Economic Development Reserves.
5. Recommend Budget Amendment 2011 – 161 in the amount of \$69,856 for Whiting Aviation Park Master Plan from Electric Franchise Fee Economic Development Reserves.
6. Recommend Budget Amendments 2011 – 162, 163, 164, 165 and 166 for year end budget amendments.
7. Recommend County Expenditures / Check Register.

County Administrator

County Attorney

Public Forum