

**Santa Rosa County Library System
Field Trip Application**

- Please allow 14 days for processing and response to application. Questions may be directed to the library manager.
- Cancellations and rescheduling requests or any changes MUST be made at least 48 hours prior to scheduled use.
- First point of contact MUST be an employee of the school/organization.

Location (Circle): Gulf Breeze Milton Navarre Pace Jay Genealogy

Please Print

Event: Date _____ Time _____ to _____

Event Description: _____

Number of Children _____ Age Range _____

Organization _____

Contact Name / Title _____

Address _____

E-Mail Address _____

Phone _____

Phone _____

Alternate Contact Name _____

Address _____

E-Mail Address _____

Phone _____

Phone _____

Please submit the completed application to the library manager or fax to:

850-916-5403 Gulf Breeze Library

850-675-6774 Jay Library

850-626-3096 Milton Library

850-995-3627 Pace Library

850-936-6016 Navarre Library

850-626-3085 Genealogy Library

I have read and understand the above polices and agree to abide by them.

Signature

Date of Application

LIBRARY USE ONLY

Approved or Denied _____

Notification Date _____

If Denied, Reason: _____