PARKS AND RECREATION COMMITTEE MEETING
Wednesday, February 22, 2012, 5:30 p.m.
Administrative Complex Board Meeting Room

The February meeting of the Santa Rosa County Parks and Recreation Committee was held at the Administrative Complex beginning at 5:30 p.m. on Wednesday, February 22, 2012. The following members were present representing the sports associations and host organizations: Justin Labrato, Tiger Point Recreational Park.

Absent were representatives from Navarre Youth Sports Association, Navarre Sports Complex/Navarre Football-Soccer Park/Holley Ball Field; Pace Athletic & Recreation Association, Pace Athletic and Recreational Football Park/Santa Rosa SportsPlex; Fidelis Community Center and Park; Futbol Club of Santa Rosa, Inc., Santa Rosa Soccer/Horse Park; Benny Russell Park; Swenson Park; Chumuckla Athletic Association, Chumuckla Community Center and Park; and East Milton Youth Association, East Milton Recreational Park.

Present were the Special Projects/Grants Coordinator, Sheila Harris, and Doug Lasater, representative of the Bagdad Waterfronts Florida Partnership. A copy of the sign-in sheet is attached for reference.

The meeting was called to order at 5:32 p.m.

Sheila Harris welcomed all. The minutes for the September 28, 2011 regular meeting were presented for review. There were no questions or objections to the minutes, due to no quorum, September 2011 minutes will be presented at the following meeting for approval.

Sheila Harris presented the attendees with a powerpoint presentation of the proposed 2011/2012 Land and Water Conservation Fund (LWCF) Grant Application for improvements at the Bagdad Mill Site Passive Park. A copy of the presentation is included for reference.

2011/2012 Land and Water Conservation Fund (LWCF)
Grant Application

Bagdad Mill Site
Located at 6953 Main Street, Bagdad, Florida

Bagdad Mill Site – Existing Facilities
• Split-rail retaining wall fence for safety
• 81 native trees
• Chain-link perimeter fence (recently installed)
• Site has been cleared of buildings and debris, only a small amount of asphalt remains on the site

Site Pictures
(In file)

Bagdad Mill Site Proposed Improvements
• Necessary site preparation, erosion control, utility installation
• Adding a parking lot and parking spaces (with sidewalk and handicap ramp)
• Adding a multi-use trail around the perimeter of the park
• Construction of a Tee Fishing Pier (handicap accessible)
• Grassing, Landscaping & Irrigation
• Picnic Facilities (picnic tables & grills)
• Benches, Bike Racks, Trash Receptacles

Bagdad Mill Site – Project Costs
n Trail Construction $160,000
n Parking Lot Construction $135,000
n Picnic Facilities $ 6,000
n Landscaping/Irrigation of Commons $ 47,000
n Fishing Pier $ 45,000
n Support amenities $ 7,000
TOTAL PROJECT EST $400,000

Project Funding
TOTAL PROJECT EST $400,000
• LWCF Funds Requested $200,000
• Local Match $200,000
o TDC Trail Construction Collection $ 160,000
o Cash From Dist II Rec Funds $ 40,000

Public Input
• Parks Advisory Committee Meeting
o Wednesday, Feb 22 – 5:30 pm
• Bagdad Waterfronts Partnership
o Thursday, Feb 27 – 6:30 pm
• Public Meeting – Public Hearing
o Thursday, Mar 8 – 9:30 am

LWCF Grant Information
• LWCF program was funded during the last cycle
• Available program funds for current cycle have not been determined yet

• Applications will be scored and ranked in May 2012
• Congress will consider priority list and recommend funding levels no later than summer 2012
• Grant awards (if funded) will be made on or before September 2012
• If funds are awarded, target construction date is October 2012

Public Input Session
Mr. Labrato asked if the LWCF application (Navarre Beach Park) from last year was funded. Ms. Harris responded that the project did not score high enough to receive funding has since been dropped from consideration for this grant. Mr. Labrato also asked if the county had been successful in the past obtaining this grant. Ms. Harris responded that it has been quite some time since we had recieved LWCF funds but she believed it may have funded the purchase of Tiger Point Park property several years ago. There were no other questions or public input regarding the LWCF grant application.

Sheila Harris presented the attendees with a powerpoint presentation of the proposed 2012 Recreational Trails Program (RTP) Grant Application for improvements at the Bagdad Mill Site Passive Park. A copy of the presentation is included for reference.

2012 Recreational Trails Program (RTP)
Grant Application

Bagdad Mill Site
Located at 6953 Main Street, Bagdad, Florida

Bagdad Mill Site – Existing Facilities
• Split-rail retaining wall fence for safety
• 81 native trees
• Chain-link perimeter fence (recently installed)
• Site has been cleared of buildings and debris, only a small amount of asphalt remains on the site

Site Pictures
(In file)

Recreational Trails Program Info
• RTP Funds can be used for development or maintenance of recreational trails
• Funds can also be used for trail support amenities
• Maximum request is $200,000 for non-motorized trails
• Applications are due March 31, 2012
• RTP program was funded during 2011 cycle
• Projects will be scored and ranked on or around July 2012
• Grant awards (if funded) will be made on or before August 2012
• If funds are awarded, target construction start date is October 2012

Bagdad Mill Site Proposed Improvements
• Construction of multi-use trail loop around perimeter of the park
• Construction of Trail Support Facilities including:
o Parking lot construction (with sidewalk and handicap ramp)
o Trail Amenities (benches, trash receptacles, bike racks)
o Water Fountain
• Site preparation including:
o Erosion control, utility installation
o Grassing, Landscaping & Irrigation

Bagdad Mill Site – Project Costs
n Trail Construction $160,000
n Parking Lot Construction $182,000
n Water Fountain $ 3,000
n Trail Amenities (benches, etc) $ 25,000
TOTAL PROJECT EST $370,000

Project Funding
TOTAL PROJECT EST $370,000
• RTP Funds Requested $185,000
• Local Match $200,000
o TDC Trail Construction Collection $ 160,000
o Cash From Dist II Rec Funds $ 25,000

100% match funds are not required; however we score the greatest number of points for providing 100% match.

Public Input
• Parks Advisory Committee Meeting
o Wednesday, Feb 22 – 5:30 pm
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o Thursday, Feb 27 – 6:30 pm
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o Thursday, Mar 8 – 9:30 am

Public Input Session
Mr. Labrato asked if these grants were federal funds. Ms. Harris responded that the LWCF grant was NOAA funds through DEP and RTP was Federal Highway funds through DEP. Mr. Labrato asked how long the trail within the park was. Ms. Harris responded that it is approximately 1 mile. Doug Lasater commented about how much community support there was for this project and named the organizations who have been participating in fundraising and various other park projects. Ms. Harris noted that we have been working on the site for several years. Ms. Harris indicated that multiple awards were highly unlikely

and in the event we did receive awards for both we could make a determination at that time which one best met our needs and would have the opportunity to decline an award if necessary. There were no other questions or public input.

The meeting adjourned at 5:50 p.m.

2012 Recreational Trails Program (RTP) Grant Application

Sheila Harris
Special Projects/Grants

Bagdad Mill Site
Location: 6953 Main St., Bagdad, Florida

Bagdad Mill Site - Existing Facilities
nSplit-rail retaining wall fence for safety
n81 Newly planted, native trees
nChain-link perimeter fence
nSite has been cleared of buildings and debris, only a small amount of asphalt remains

Site Pictures

Recreational Trails Program
nRTP funds can be used for development or maintenance of recreational trails
nFunds can also be used for trail support amenities
nMaximum request is $200,000 for non-motorized trails
nApplications are due March 31, 2012

Bagdad Mill Site
Proposed Improvements
nConstruction of multi-use trail loop around perimeter of the park
nConstruction of Trail Support Facilities including:
nParking lot construction (with sidewalk and handicap ramp)
nTrail amenities (benches, trash receptacles, bike racks)
nWater fountain
nSite Preparation including:
nSite preparation, erosion control, utility installation
nGrassing, Landscaping & Irrigation

Bagdad Mill Site – Project Costs
nTrail Construction $160,000
nParking Lot Construction $182,000
nWater Fountain $ 3,000
nTrail Amenities (benches, etc) $ 25,000
TOTAL PROJECT ESTIMATE $ 370,000
**Cost of site prep, utility installation, etc included within trail construction and parking lot.

Project Funding
TOTAL PROJECT EST $ 370,000
nRTP Funds Requested $ 185,000
nLocal Match $ 185,000
nTDC Trail Construction Collection $ 160,000
nCash From Dist II Rec Funds $ 25,000
*100% Match is Not required, however you receive maximum points for 100% match

Public Input
nParks Advisory Committee Meeting
nWednesday, February 22 – 5:30 pm
nBagdad Waterfronts Partnership
nMonday, February 27 – 6:00 pm
nBoard of Commissioners Meeting
nThursday, March 8 – 9:30 am

Grant Information
nRTP program was funded during 2011 cycle
nProjects will be scored and ranked on or around July 2012
nGrant awards (if funded) will be made on or before August 2012
nIf funds are awarded, target construction start date is October 2012

Public Input Session
For additional comments contact
Sheila Harris at:
983-1848 or sheilah@santarosa.fl.gov

2011/2012 Land and Water Conservation Fund (LWCF) Grant Application

Sheila Harris
Special Projects/Grants

Bagdad Mill Site
Location: 6953 Main St., Bagdad, Florida

Bagdad Mill Site - Existing Facilities
nSplit-rail retaining wall fence for safety
n81 Newly planted, native trees
nChain-link perimeter fence
nSite has been cleared of buildings and debris, only a small amount of asphalt remains

Site Pictures

Bagdad Mill Site Proposed Improvements
nSite preparation, erosion control, utility installation
nParking lot construction (with sidewalk and handicap ramp)
nAdding a multi-use trail around the perimeter of the park
nConstruction of Tee Fishing Pier (ADA accessible)
nGrassing, Landscaping & Irrigation
nPicnic Facilities (Picnic Tables & Grills)
nBenches, Bike Racks, Trash receptacles

Bagdad Mill Site – Project Costs
nTrail Construction $160,000
nParking Lot Construction $135,000
nPicnic Facilities $ 6,000
nLandscaping/Irrigation of Commons $ 47,000
nFishing Pier $ 45,000
nSupport amenities (benches, etc) $ 7,000
TOTAL PROJECT ESTIMATE $ 400,000
**Cost of site prep, utility installation, etc included within trail construction.

Project Funding
TOTAL PROJECT EST $ 400,000
nLWCF Funds Requested $ 200,000
nLocal Match $ 200,000
nTDC Trail Construction Collection $ 160,000
nCash From Dist II Rec Funds $ 40,000
*100% Match is Required

Public Input
nParks Advisory Committee Meeting
nWednesday, February 22 – 5:30 pm
nBagdad Waterfronts Partnership
nMonday, February 27 – 6:00 pm
nBoard of Commissioners Meeting
nThursday, March 8 – 9:30 am

Grant Information
nLWCF program was funded during 2010/2011 cycle
nAvailable program funds for 2011/2012 have net been determined and are contingent upon annual congressional appropriation.
nProjects will be scored and ranked in May 2012
nCongress will consider priority list and recommend funding levels no later than summer 2012
nGrant awards (if funded) will be made on or before September 2012
nIf funds are awarded, target construction start date is October 2012

Public Input Session
For additional comments contact
Sheila Harris at:
983-1848 or sheilah@santarosa.fl.gov