

**Notice to Bidders**  
**Carpet**

Notice is hereby given that the Board of County Commissioners of Santa Rosa County, Florida, will receive sealed bids for carpeting areas of the **Gulf Breeze Library**.

All bids must be original and delivered by hand or Fed Ex, or mail to the Santa Rosa County Procurement Department, 6495 Caroline Street, Suite G, Milton, FL 32570; and must be received by 10:00 a.m., June 24, 2008, at which time bids will be opened and read aloud. All interested parties are invited to attend.

Each bid shall be submitted on the bid form enclosed. Bids are to be sealed and plainly labeled "**BID – CARPET.**" Bids received after the time set for the bid opening will be rejected and returned unopened to the bidder.

Questions concerning this request should be directed to Mr. Thad Allen at (850) 623-1569.

Specifications and bid form may be secured from the Santa Rosa County Website ([www.santarosa.fl.gov/bids](http://www.santarosa.fl.gov/bids)) or at the Santa Rosa County Procurement Department at the above address. Telephone (850) 983-1833.

The Board of County Commissioners reserves the right to waive irregularities in bids, to reject any or all bids with or without cause, and to award the bid that it determines to be in the best interest of Santa Rosa County.

Santa Rosa County does not discriminate on the basis of race, color, national origin, sex, religion, age, or handicapped status in employment or provision of service.

By order of the Board of County Commissioners of Santa Rosa County, Florida.

**LEGAL NOTICE**

One issue – June 7, 2008 - Press Gazette, June 12, 2008 - Navarre Press

Bill and proof to Santa Rosa County Procurement Department, 6495 Caroline Street, Suite G, Milton, FL 32570, Attn.: Orrin L. Smith.

June 7, 2008

**MEMORANDUM**

TO: Company Addressed

FROM: Santa Rosa County Procurement Department

SUBJECT: Carpeting

Notice is hereby given that the Board of County Commissioners of Santa Rosa County, Florida, will receive sealed bids for carpeting areas of the **Gulf Breeze Library**.

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## **MINIMUM SPECIFICATIONS CARPET**

### **SCOPE OF WORK:**

This request is for complete installation of carpet tile and standard 4" cove base around the interior walls.

Library personnel will be responsible for removing all books from the shelving prior to carpet tile installation.

Library personnel will also be responsible for moving all of the shelving in order to install the carpet tile and replacing the shelving after installation.

The successful bidder will be responsible for extracting all existing carpet and cove base, removing it from the job site, preparing the surface, and installation of the new carpet tile and cove base to meet the manufacturer's recommended installation.

It will be the responsibility of the successful bidder to schedule the removal and installation of the carpet tile and cove base to coincide with the closing of the library. The library will be closed August 9, 2008 through August 18, 2008. During this time the contractor will need to remove the existing carpet, and install the new carpet tile, It will be necessary to coordinate this action with the Building Maintenance Director or his designated representative.

The color of the carpet tile and cove base will be selected by county personnel after the bid is awarded the successful bidder.

It is the responsibility of the bidder to measure the area to be installed with carpet tile and cove base.

Bidders may submit a sample of the product meeting specifications with bid packet for comparison purposes.

An additional two (2) cases of matching carpet tile are to be provided after the installation is complete for future replacement and repairs.

**Warranty:**

A Statement of Warranty is required with this bid. The following information must be supplied with the bid packet:

- Copy of Manufacturer's Standard Warranty Policy
- Copy of any Additional Manufacturer or Dealers Warranty Policy
- Name, Location and Point of Contact of Responsible Party for processing Warranty Claims
- Name, Location and Point of Contact of Responsible Party for Actual Warranty Repairs
- Normal Response Time for Repair or Replacement after Submission of Warranty Claim
- The Successful Bidder shall provide a Three (3) Year Warranty on the workmanship effective after Completion of Project.

## SPECIFICATIONS

1. Carpet Area: Existing Carpet Area in Library (Except Bookstore)
2. Installation: Carpet Tile (24" x 24")
3. Fiber Content : 100% Solution Q Dyed Nylon
4. Pile Weight: 97 Oz.
5. Finished Pile Thickness: .104 Inches  
Total Thickness; .259 inches
6. Gauge: 9
7. Primary Backing: Polypropylene  
Secondary Backing: Eco\*works
8. Total Weight yd: 97 oz
9. Dye Method: Solution dyed
10. Coefficient of Friction: .79
11. Density Ozs.Yd2: 6.923
12. Weight Density: 138.460 Oz / Yd3
13. Pattern Repeat: None
14. Static: 3.5 K.V. or Less
15. Flammability: The carpet must comply with the specific flammability criteria of Pill Test (CPSC FF1-70) and have a Class 1 Radiant Panel Rating (ASTME E-640)
16. Smoke Density: A specific Optical Density (DM) of 450 or less.  
(Flaming and Non Flaming)
17. Warranty: Minimum 10 year Commercial Warranty
18. Cove Base: 4" Standard and Factory Recommended Installation.

**BID FORM**  
**Carpet**

Santa Rosa County Procurement Department  
6495 Caroline Street, Suite G  
Milton, Florida 32570

Date \_\_\_\_\_

Dear Sir:

The undersigned agrees to furnish the service and product as requested by you for Santa Rosa County in your invitation to bid and certifies that the bid meets or exceeds the specifications called for, except as set out in "Exceptions to Bid Conditions" and attached to this form.

Name & Address of Bidder \_\_\_\_\_

\_\_\_\_\_

Cash Bid Price - (Carpet)

\$ \_\_\_\_\_

Specify Warranty Information \_\_\_\_\_

Delivery Date Must Be Specified \_\_\_\_\_

\_\_\_\_\_  
Company Representative Signature

\_\_\_\_\_  
Telephone

NOTE: Please return this bid form to the above address. NO OTHER BID FORM WILL BE ACCEPTED.

COMMENTS: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

SWORN STATEMENT UNDER SECTION 287.133 (3) (A),  
FLORIDA STATUTES, ON PUBLIC ENTITY CRIMES

THIS FORM MUST BE SIGNED IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICER AUTHORIZED TO ADMINISTER OATHS.

1. This sworn statement is submitted to \_\_\_\_\_  
by \_\_\_\_\_  
(print individual's name and title)  
for \_\_\_\_\_  
(print name of entity submitting sworn statement)  
whose business address is \_\_\_\_\_  
\_\_\_\_\_ and (if applicable) its Federal  
Employer Identification Number (FEIN) is \_\_\_\_\_. If the entity has no FEIN, include the  
Social Security Number of the individual signing this Sworn Statement: \_\_\_\_\_.

2. I understand that a "public entity crime" as defined in Paragraph 287.133(1)(g), Florida Statutes, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or with the United States, including, but not limited to, any bid or contract for goods or services to be provided to any public entity or an agency or political subdivision of any other state or of the United States and involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation.

3. I understand that "convicted" or "conviction" as defined in Paragraph 287.133(1)(b), Florida Statutes, means a finding of guilt or a conviction of a public entity crime, with or without an adjudication of guilt, in any federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, nonjury trial, or entry of a plea of guilty or nolo contendere.

4. I understand that an "affiliate" as defined in Paragraph 287.133(1)(a), Florida Statutes, means:  
1. A predecessor or successor of a person convicted of a public entity crime; or  
2. An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term "affiliate" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate. The ownership by one person of shares constituting a controlling interest in another person, or a pooling of equipment or income among persons when not for fair market value under an arm's length agreement, shall be a prima facie case that one person controls another person. A person who knowingly enters into a joint venture with a person who has been convicted of public entity crime.

5. I understand that a "person" as defined in Paragraph 287.133(1)(e), Florida Statutes, means any natural person or entity organized under the laws of any state or of the United States with legal power to enter into a binding contract and which bids or appeals to bid on contracts for the provision of goods and services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term "person" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity.

6. Based on information and belief, the statement which I have marked below is true in relation to the entity submitting this sworn statement. (Indicate which statement applies.)  
\_\_\_\_\_ Neither the entity submitting this sworn statement, nor one or more of the officers, directors, executives, partners, shareholders, employees, members, or agents who are active in management of the entity, nor any affiliate of the entity have been charged with and convicted of a public entity crime subsequent to July 1, 1989.  
\_\_\_\_\_ The entity submitting this sworn statement, or one or more of the officers, directors, executives, partners, shareholders, employees, members, or agents who are active in management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.  
\_\_\_\_\_ The entity submitting this sworn statement, or one or more of the officers, directors, executives, partners, shareholders, employees, members, or agents who are active in management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989. However, there has been a subsequent proceeding before a Hearing Officer of the State of Florida, Division of Administrative Hearings and the Final Order entered by the Hearing Officers determined that it was not in the public interest to place the entity submitting this sworn statement on the convicted vendor list. (ATTACH A COPY OF THE FINAL ORDER.)

I UNDERSTAND THAT THE SUBMISSION OF THIS FORM TO THE CONTRACTING OFFICER FOR THE PUBLIC ENTITY IDENTIFIED IN PARAGRAPH 1 (ONE) ABOVE IS FOR THAT PUBLIC ENTITY ONLY AND THAT THIS FORM IS VALID THROUGH DECEMBER 31 OF THE CALENDAR YEAR IN WHICH IT IS FILED. I ALSO UNDERSTAND THAT I AM REQUIRED TO INFORM THE PUBLIC ENTITY PRIOR TO ENTERING INTO A CONTRACT IN EXCESS OF THE THRESHOLD AMOUNT PROVIDED IN SECTION 287.017, FLORIDA STATUTES FOR CATEGORY TWO OF ANY CHANGE IN THE INFORMATION CONTAINED IN THIS FORM.

\_\_\_\_\_ (Signature)

Sworn to and subscribed before me this \_\_\_\_\_ day of \_\_\_\_\_, 2\_\_\_\_\_.

Personally known \_\_\_\_\_

or Produced identification \_\_\_\_\_ Notary Public – State of \_\_\_\_\_

\_\_\_\_\_ My commission expires \_\_\_\_\_

(Type of identification)

\_\_\_\_\_ (Printed, typed, or stamped commissioned name of notary public.)

June 11, 2008

**ADDENDUM #1**

TO: Company Addressed  
FROM: Santa Rosa County Procurement Department  
SUBJECT: Carpet

This Addendum will revise the Bid Documents as follows:

1. Item number 4 should read:  
Face Weight: 20 oz.