

**REQUEST FOR PROPOSALS FOR SERVICE PROVIDER
NAVARRE BEACH, SANTA ROSA COUNTY, FLORIDA**

Notice is hereby given that the Santa Rosa County Board of County Commissioners is calling for and requesting proposals for the provision of seasonal vending, concessions and/or recreation on Navarre Beach, Santa Rosa County, Florida.

All proposals must be in writing and delivered by hand, Fed Ex, or mail to the Santa Rosa County Procurement Department, 6495 Caroline Street Suite G, Milton, Florida 32570; and must be received by 10:00 a.m., February 29, 2012. The submittals will be publicly opened at this time. Only submittals received by the aforesated time and date will be considered. Submittals received after the time set for the opening will be rejected and returned unopened to the submitter. All submittals shall be sealed and clearly labeled, "**RFP- Seasonal Concessions.**" Please provide one original, eleven (11) copies of the proposal, and one (1) CD with all of the above information included (each document must be in an individual PDF format file).

Proposals shall include the following should be included all proposals:

1. A detail of the proposed operation, including but not limited to products and/or services to be provided, desired location, and hours of operation.
2. Proposed rate of compensation to Santa Rosa County.
3. Proposed length of contract.
4. If alcohol is to be sold, specifics of the alcohol-related operation.
5. If the proposal is chiefly for a recreational activity, any ancillary sales of food and beverage should be described in the proposal.
6. If a mobile operation is proposed, details of the routes and description of the vehicle should be included.

Submitters should be aware of the following:

1. Santa Rosa County reserves the right to reject all proposals.
2. Santa Rosa County reserves the right to negotiate with and award contracts to as many of the submitters as it deems fit.
3. No proposal may interfere with existing leaseholds or management agreements.
4. No operation may violate any county ordinance and submitters should familiarize themselves with all local, state and federal regulations. Such regulation includes but is not limited to: prohibition of glass on the beach; protection of endangered wildlife including nesting birds and turtles; dune protection; and prohibition of vehicles on the beach.
5. "Seasonal" may be generally defined to include the months of March through October.
6. Appropriate liability, workers compensation and other insurance will be required of successful Submitters.
7. Santa Rosa County may consider proposals for portions of the Navarre Beach Park (east of the Navarre Causeway), the Old Navarre Pavilion area (south of the Navarre Causeway), and the county's dune walkovers.

Each proposal shall detail the services, improvements, and payment to be provided by the submitter. Additionally, each proposal shall detail the experience of the submitter in providing these services. Santa Rosa County shall have the right to negotiate with such submitter (s) deemed to be in the best interest of Santa Rosa County.

The successful submitter (s) shall enter into an agreement with Santa Rosa County within sixty (60) days of being selected. The agreement shall be as drafted by Santa Rosa County and shall comply with all applicable regulations.

Questions concerning this proposal may be directed to the Santa Rosa County Engineer, Roger Blaylock at 850-981-7100.

The Board of County Commissioners reserves the right to waive informalities in bids, to reject any or all bids with or without cause, and to accept the bid that in its judgment is in the best interest of Santa Rosa County, Florida.

Santa Rosa County does not discriminate on the basis of race, color, national origin, sex, religion, age, or handicapped status in employment or provision of service.