

NOTICE TO BIDDERS
JAMES HARVELL ROAD SIDEWALK PROJECT

Notice is hereby given that the Board of County Commissioners of Santa Rosa County, Florida is soliciting bids for the construction of concrete sidewalks. Specifically, construction will take place on James Harvell Road from Highway 87 S to Presidio Street, Navarre, Florida (map included). Only properly licensed and insured contractors/consultants are invited to submit bids. This project must be completed by the date as described within the scope of this RFP.

All bids must be in writing and delivered by hand, overnight courier service, or U.S. Mail to the Santa Rosa County Procurement Department, 6495 Caroline Street, Suite J, Milton, Florida 32570, and must be received by 09:00 a.m., August 1, 2016, at which time will be publicly opened. Secondary delivery location shall be to Suite M at the above address. Only bids received by the aforesaid time and date will be considered. All bids shall be sealed and clearly labeled, "**ITB# 16-054 JAMES HARVELL ROAD SIDEWALK PROJECT**". Please provide the original proposal, labeled "ORIGINAL", and FOUR (4) copies labeled "COPY" (5 total complete packages) along with one (1) electronic file in OCR (readable) PDF format.

A Pre-Bid conference will be held 1:00 p.m., July 15, 2016 at the intersection of James Harvell Road and Gordon Goodin Lane, in Navarre, Florida. All interested parties are invited to attend. It is *Strongly Recommended* those interested in submitting bids attend.

Specifications may be secured from the Santa Rosa County Procurement Department, at the address provided above [Telephone (850) 983-1870], or by download from the Santa Rosa County Website (www.santarosa.fl.gov/bids/openbids.html).

Questions concerning this bid should be directed to Glenn Bailey at glennb@santarosa.fl.gov prior to 4:30 p.m., July 22, 2016.

The Board of County Commissioners reserves the right to accept or reject any and all bids in whole or in part and to waive all informalities and to award the bid that it determines to be in the best interest of Santa Rosa County. Santa Rosa County does not discriminate on the basis of race, color, national origin, sex, religion, age, or handicapped status in employment or provision of service.

By order of the Board of County Commissioners of Santa Rosa County, Florida

NOTICE TO BIDDERS
JAMES HARVELL ROAD SIDEWALK PROJECT

Only properly licensed contractors are invited to bid on the James Harvell Road Sidewalk Project. This work includes the installation/construction of concrete sidewalks as shown in attached map.

The Board of County Commissioners of Santa Rosa County, Florida (Owner) will receive sealed bids from qualified licensed contractors only until 9:00 A.M. (CST), August 1, 2016; at the Santa Rosa County Procurement Department, 6495 Caroline Street Suite J, Milton, Florida 32570. Bids received after this time will be rejected and returned unopened to the bidder. Bids will be opened publicly and read aloud. All interested parties are invited to attend.

Bid documents, Statement of Work, including single line diagram/map, sketch and specification relative thereto may be inspected at the Santa Rosa County Procurement Department, 6495 Caroline Street, Suite J, Milton, Florida. Plans and specifications may be secured from the Santa Rosa County Procurement office.

A pre-bid meeting will be held on July 15, 2016 at 1:00 P.M., on site at the intersection of James Harvell Road and Gordon Goodin Lane, in Navarre, Florida; attendance is strongly recommended. All interested parties are invited to attend.

Questions concerning this project should be directed, in writing, to Glenn Bailey at glennb@santarosa.fl.gov prior to July 22, 2016 at 4:30 P. M.

Each bid shall be submitted on the bid form shown and must be accompanied by a Certified Check or bid Bond in the amount of five percent (5%) of the Base Bid, and copies of appropriate licenses. Such Bid Bond or Check is given with the understanding and agreement that it guarantees: (1) that the bidder will not withdraw his bid for a period of 60 days after the bids have been opened; and, (2) that if his bid is accepted, the Bidder will enter into the written Contract with Santa Rosa County and furnish the required Performance Bond Payment Bond Insurance Certificates, within 10 days after receipt of Notice of Award of his bid. Pursuant to Florida Statutes, Section 255.05, should the contract exceed \$100,000, the Contractor shall be required to execute and record the performance and payment bonds. The bonds must state the name and principal business address of both the principal and the surety and a description of the project sufficient to identify it. In the event the bidder fails to comply with any of these conditions and requirements in whole or in part, the full amount of the bond or check shall be automatically forfeited to Santa Rosa County as damages on account of the default of the bidder.

The Owner reserves the right to waive informalities in bids, to reject any or all bids with or without cause and to accept the bid that in its judgment is in the best interest of Santa Rosa County, Florida.

The Contract form shall be provided by the County Attorney.

Completion Time: The entire project shall be completed within one hundred twenty (120) calendar days after the Notice to Proceed.

The date of substantial completion of the work or designated portion thereof is the date certified by the Engineer when construction is sufficiently complete and approved in accordance with the

Contract Documents so the Owner can occupy or utilize the work for the use which it was intended.

Liquidated damages will be established in the amount of \$500.00 per calendar day for each calendar day after completion date if the work is not substantially complete as certified by the Engineer.

Payment requests approved by the Engineer for work completed satisfactorily in accordance with the Contract Documents shall be reduced by a ten percent (10%) retainer. The ten percent (10%) retainer shall be retained by the Owner until final completion and acceptance of the work by the Engineer.

Santa Rosa County Board of County Commissioners encourages all segments of the business community to participate in its procurement opportunities, including small businesses, minority/women owned businesses, and disadvantaged business enterprises. The Board does not discriminate on the basis of race, color, religion, national origin, disability, sex, or age in the administration of contracts.

MINIMUM SPECIFICATIONS
JAMES HARVELL ROAD SIDEWALK PROJECT
QUALIFICATIONS OF CONTRACTORS:

Prospective contractors must have a minimum of five (5) years' experience in concrete sidewalk construction. Contractors must be familiar with ADA sidewalk requirements, FDOT safety protocol for working within the state and county right-of-way.

INSURANCE REQUIREMENTS:

Contractor shall purchase and maintain Commercial General Liability Insurance, I.S.O. Form CG 00 01, or an equivalent form acceptable to the County. Such policy shall not be endorsed to exclude contractual liability and products or completed operations. A minimum each occurrence limit of \$300,000 is required. Such policy shall name Santa Rosa County, its elected officials and Employees as additional insureds. Contractor shall purchase and maintain Business Auto Coverage, I.S.O. Form CA 00 01, written to cover all owned, hired and non-owned vehicles, using I.S.O. symbols 1: or symbols 2, 8, and 9, or an equivalent non-I.S.O. form acceptable to the County. Limit required is \$300,000 combined single limit, or split limits of 250/500/100. Contractor shall purchase and maintain statutory Worker's Compensation Coverage. Any policies written with non-admitted insurance companies shall have a rating of B+ or better. Certificates of insurance with 30 day cancellation clause shall be provided to the county. Contractor agrees to indemnify, defend, and hold harmless Santa Rosa County, its agents, elected officials, and employees from any and all claims arising out of the activities of the contractor in the performance of this agreement.

Scope of Work

The scope of work is to construct concrete sidewalks on James Harvell Road from Highway 87 South to Presidio Street. (See attached map and cross section). The attached single line diagram/map indicates general sidewalk location. Exact sidewalk alignment shall be coordinated with county public works department prior to construction. The sidewalk shall be constructed to match the existing grade. The sidewalk will have a transverse slope either toward or away from the road to maintain existing drainage patterns. Cut, fill, grading and compaction will be required during construction to provide a smooth transition of the sidewalk and maintain existing drainage patterns.

Work shall include the following:

- 1) Prepare site for concrete sidewalk. Scarify soil, remove top soil/organics/vegetation and compact native soil. Remove unsuitable soils, replace with granular fill, and compact. Fill, grade and compact. Santa Rosa County shall provide and deliver suitable fill as required. Fill material will be stock piled within the project area. Fill material shall be placed and compacted by contractor.
- 2) Form, place and finish two (2) sections of new concrete sidewalks as shown in attached site plan. North Section of sidewalk from Highway 87 S to Presidio Street shall be 4" thick, 5' wide and approximately 635 LF. South Section of sidewalk from Highway 87 S to Presidio Street shall be 4" thick, 5' wide and approximately 670 LF. The project is divided in to the two sidewalk sections North and South for the purpose of scheduling and possible phasing depending on funds availability. Please provide a quote for each section of sidewalk as well as a total using the bid table below.
- 3) Sidewalk finish shall match existing adjacent sidewalks on James Harvell Road.
- 4) Sidewalks shall have a minimum strength of 2500 pounds per square inch (PSI) and be reinforced with woven wire fabric or fiber reinforced concrete.
- 5) Sidewalks shall be constructed with a maximum of ¼ inch in 12 inches slope.
- 6) Sidewalks shall conform to ADA requirements.
- 7) Sidewalks shall have ADA ramps at all street intersections.
- 8) One-half (1/2) inch expansion joints shall be at thirty (30) foot intervals or less, with control joints at ten (10) foot intervals.
- 9) Contractor shall be responsible for any incidental work associated with sidewalk construction such as utility valve box adjustments, irrigation repairs/relocates etc.
- 10) Contractor shall remove and haul any excess soil and vegetation removed from site.
- 11) Clean and restore site. Restoration shall include seeding and sodding any areas disturbed during construction. Dispose of all construction debris, trash and unused materials.

NOTES:

- 1) After removing vegetation and top soil, compact existing soil for base materials. Remove unsuitable soils, replace with granular fill, and compact. Santa Rosa County shall provide and deliver suitable fill as required. Fill material shall be placed and compacted by the contractor.
- 2) The sidewalk shall be constructed to match the existing grades. The sidewalk will have a transverse slope either toward or away from the road to maintain existing drainage patterns.
- 3) Sidewalks shall conform to ADA requirements.

BID FORM

JAMES HARVELL ROAD SIDEWALK PROJECT

Santa Rosa County Procurement Department

6495 Caroline Street, Suite J

Milton, Florida 32570

Date _____

Dear Sir:

The undersigned agrees to furnish the service as requested by you for Santa Rosa County in your invitation to bid and certifies that the bid meets or exceeds the specifications called for, except as set out in "Exceptions to Bid Conditions" and attached to this form.

Name & Address of Bidder _____

Bid Tabulation Sheet		
Madura Road Sidewalks	Location	Bid
North Section - Sidewalks	Highway 87 S to Presidio Street (North Side)	
South Section – Sidewalks	Highway 87 S to Presidio Street (South Side)	
Total Job (North and South Sidewalk Sections)	Highway 87 S to Presidio Street (North and South Sides)	

Company Representative Signature

Telephone

NOTE: Please return this bid form to the above address.

NO OTHER BID FORM WILL BE ACCEPTED.

SWORN STATEMENT UNDER SECTION 287.133 (3) (A),
FLORIDA STATUTES, ON PUBLIC ENTITY CRIMES

THIS FORM MUST BE SIGNED IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICER AUTHORIZED TO ADMINISTER OATHS.

1. This sworn statement is submitted to _____
by _____
(print individual's name and title)
for _____
(print name of entity submitting sworn statement)

whose business address is _____
and (if applicable) its Federal Employer Identification Number (FEIN) is _____
If the entity has no FEIN, include the Social Security Number of the individual signing this Sworn Statement: _____

2. I understand that a "public entity crime" as defined in Paragraph 287.133(1)(g), Florida Statutes, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or with the United States, including, but not limited to, any bid or contract for goods or services to be provided to any public entity or an agency or political subdivision of any other state or of the United States and involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation.
3. I understand that "convicted" or "conviction" as defined in Paragraph 287.133(1)(b), Florida Statutes, means a finding of guilt or a conviction of a public entity crime, with or without an adjudication of guilt, in any federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, nonjury trial, or entry of a plea of guilty or nolo contendere.
4. I understand that an "affiliate" as defined in Paragraph 287.133(1)(a), Florida Statutes, means:
1. A predecessor or successor of a person convicted of a public entity crime; or
 2. An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term "affiliate" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate. The ownership by one person of shares constituting a controlling interest in another person, or a pooling of equipment or income among persons when not for fair market value under an arm's length agreement, shall be a prima facie case that one person controls another person. A person who knowingly enters into a joint venture with a person who has been convicted of public entity crime.
5. I understand that a "person" as defined in Paragraph 287.133(1)(e), Florida Statutes, means any natural person or entity organized under the laws of any state or of the United States with legal power to enter into a binding contract and which bids or appeals to bid on contracts for the provision of goods and services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term "person" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity.
6. Based on information and belief, the statement which I have marked below is true in relation to the entity submitting this sworn statement. (Indicate which statement applies.)
- _____ Neither the entity submitting this sworn statement, nor one or more of the officers, directors, executives, partners, shareholders, employees, members, or agents who are active in management of the entity, nor any affiliate of the entity have been charged with and convicted of a public entity crime subsequent to July 1, 1989.
- _____ The entity submitting this sworn statement, or one or more of the officers, directors, executives, partners, shareholders, employees, members, or agents who are active in management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.
- _____ The entity submitting this sworn statement, or one or more of the officers, directors, executives, partners, shareholders, employees, members, or agents who are active in management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989. However, there has been a subsequent proceeding before a Hearing Officer of the State of Florida, Division of Administrative Hearings and the Final Order entered by the Hearing Officers determined that it was not in the public interest to place the entity submitting this sworn statement on the convicted vendor list. (ATTACH A COPY OF THE FINAL ORDER.)

I UNDERSTAND THAT THE SUBMISSION OF THIS FORM TO THE CONTRACTING OFFICER FOR THE PUBLIC ENTITY IDENTIFIED IN PARAGRAPH 1 (ONE) ABOVE IS FOR THAT PUBLIC ENTITY ONLY AND THAT THIS FORM IS VALID THROUGH DECEMBER 31 OF THE CALENDAR YEAR IN WHICH IT IS FILED. I ALSO UNDERSTAND THAT I AM REQUIRED TO INFORM THE PUBLIC ENTITY PRIOR TO ENTERING INTO A CONTRACT IN EXCESS OF THE THRESHOLD AMOUNT PROVIDED IN SECTION 287.017, FLORIDA STATUTES FOR CATEGORY TWO OF ANY CHANGE IN THE INFORMATION CONTAINED IN THIS FORM.

(Signature)

Sworn to and subscribed before me this _____ day of _____, 2_____.

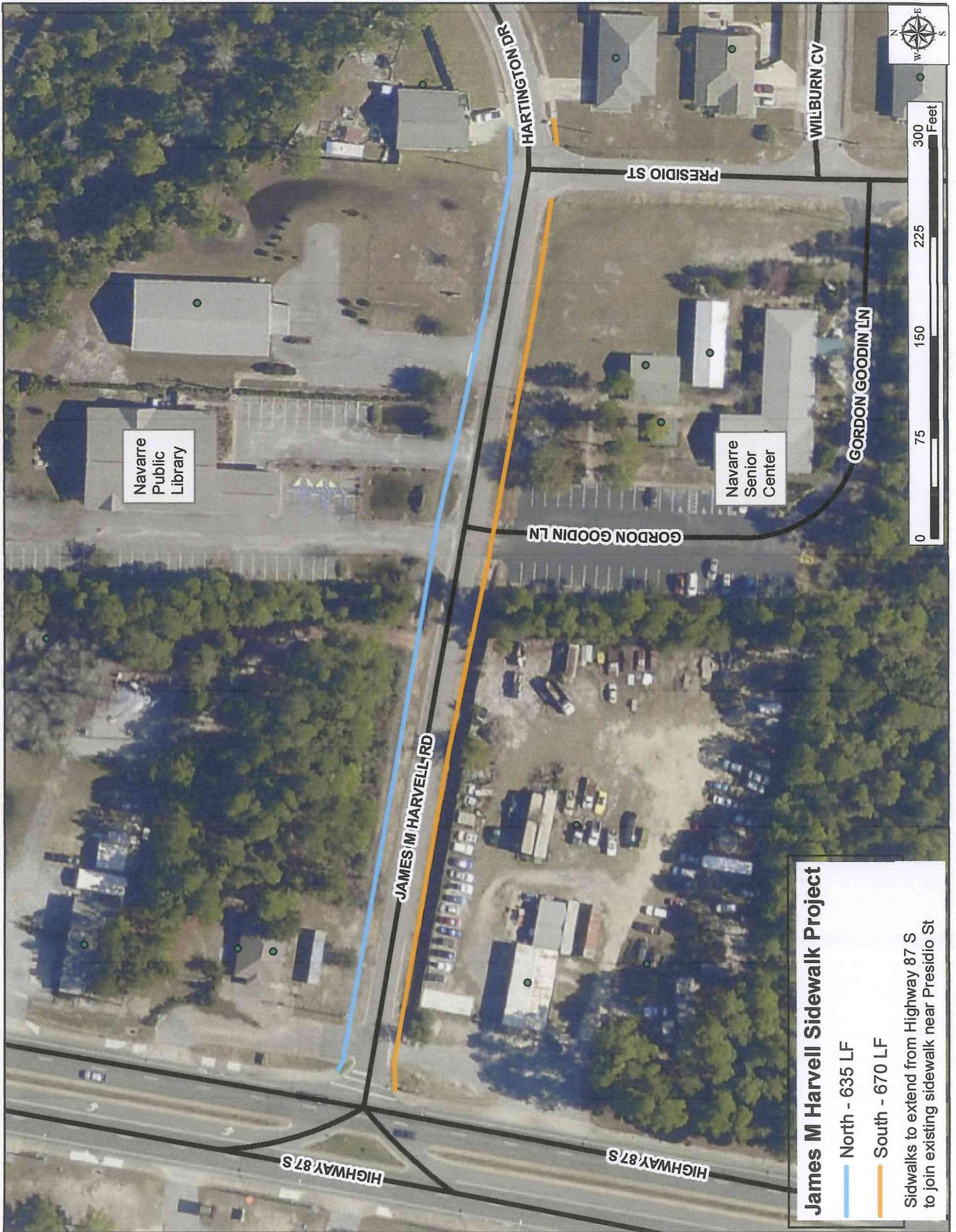
Personally known _____

or Produced identification _____ Notary Public – State of _____

(Type of identification)

My commission expires _____

_____ (Printed, typed, or stamped commissioned name of notary public.)



James M Harvell Sidewalk Project

- North - 635 LF
- South - 670 LF

Sidewalks to extend from Highway 87 S to join existing sidewalk near Presidio St

Navarre Public Library

Navarre Senior Center

HARTINGTON DR

WILBURN CV

PRESIDIO ST

GORDON GOODIN LN

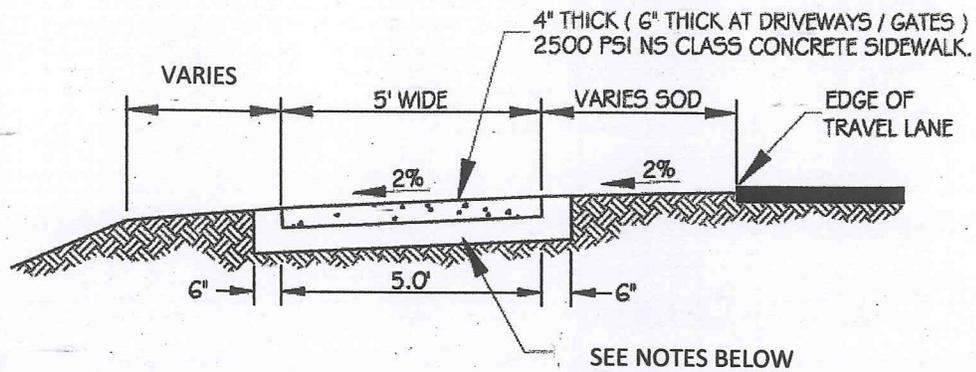
GORDON GOODIN LN

JAMES M HARVELL RD

HIGHWAY 87 S

HIGHWAY 87 S





5 FOOT WIDE SIDEWALK DETAIL

N.T.S.

NOTES:

- 1) After removing vegetation and top soil, compact existing soil for base materials. Remove unsuitable soils, replace with granular fill, and compact. Santa Rosa County shall provide and deliver suitable fill as required. Fill material shall be placed and compacted by the contractor.
- 2) The sidewalk shall be constructed to match the existing grades. The sidewalk will have a transverse slope either toward or away from the road to maintain existing drainage patterns.
- 3) Sidewalks shall conform to ADA requirements.



SANTA ROSA COUNTY PROCUREMENT DEPARTMENT

DAVID KING
Procurement Officer
davidk@santarosa.fl.gov

6495 Caroline Street, Suite J | Milton, Florida 32570

TO: Plan-holders
FROM: Dave King
Procurement Officer
DATE: July 21, 2016
REF: ADDENDUM #1 to RFP #16-054 James Harvell Sidewalks

PROJECT ADDENDUM #1

The following additions/clarifications are to be incorporated into the project scope of work

Question: Who is responsible for residential irrigation system repairs or relocations?
Answer: The contractor is responsible for any irrigation system damages or relocations required for sidewalk construction.

Question: Who is responsible for moving or re-constructing residential mailboxes?
Answer: We will adjust the sidewalk alignment to avoid mailbox conflicts. There may be one or two mailbox posts where we may seek permission from the owners to relocate.

Question: Who is responsible for street sign conflicts?
Answer: The County will relocate any signage that may be in conflict with the sidewalk alignment.

Question: Who is responsible for relocating communication cabinets that are in conflict with the proposed sidewalk?
Answer: There will be no communication cabinet relocations.

Question: How far off the right-of-way will the sidewalk be constructed?
Answer: Sidewalk alignment will vary. In most instances, alignment will be 2-3 feet from the back of curb or the edge of pavement. So, assume all sidewalk construction will form work.

Question: There are one or two locations that appear to need handrails installed. Who will install handrails?
Answer: The contractor is not responsible for any handrail work. This will be handled by Santa Rosa County.

Question: Who is responsible for crosswalk striping?
Answer: Santa Rosa County will handle any paint striping.

Question: Who is responsible for management of traffic (MOT)?
Answer: The contractor is responsible for MOT. Flagmen are required when traffic or contractor operations warrant but not for all operations.

Question: Will density of concrete testing be required?
Answer: No. However, the contractor is expected to provide adequate soil compaction as well as ensure concrete mixtures are suitable to provide a quality-finished product.



SANTA ROSA COUNTY PROCUREMENT DEPARTMENT

DAVID KING
Procurement Officer
davidk@santarosa.fl.gov

6495 Caroline Street, Suite J | Milton, Florida 32570

Statement: At the west end of the project on the north side of the road, there appears to be heavy vehicle traffic at this business (2162 Hwy 87S). For this 100-foot section of sidewalk, construct it to be 6" thick instead of the previously specified 4" thick.

This Addendum Number 1 is furnished to all known prospective Proposers. Please sign and return one copy of this Addendum, with original signature, with your proposal as an acknowledgement of your having received same. You may photocopy for your records.

SIGNED:

COMPANY:

Page 2 of 2

End of ADDENDUM #1.