

**SANTA ROSA COUNTY STAPLEE ALL-IN-ONE EVALUATION**

*Approved 4/27/2017*

PROJECT NAME \_\_\_\_\_

SUBMITTED BY \_\_\_\_\_

SCORED BY \_\_\_\_\_ DATE \_\_\_\_\_

CATEGORY: SOCIAL				
	Question	Helpful Hints	Scoring Values in Points	Score
1	How critical is the proposed project to the entire community?	Consider public safety, health, economic, environmental or other reasons and extent of "community."	Critical to entire county or entire municipality: 4 Critical to north, central or south end: 3 Critical to one neighborhood or area: 2 Not very critical: 1 Minimal: 0	
2	Does the project mitigate a health or safety issue in the community? Mitigate = reduces or eliminates loss of life or property in future disasters. Not simply restoration to normal.	Consider effect on local waters where people swim and fish; reduced risk of flooding, fire, etc.; removal of debris which attracts rodents and can become airborne in high winds; reduced risk of traffic accidents; etc.	Yes: 1 No: 0	
3	If the hazard for which the project proposes to mitigate should occur prior to implementation of the proposed project, are the anticipated impacts of the hazard likely to result in an immediate need?	Consider impacts from previous disasters such as how many people were affected and other economic considerations.	Yes: 1 No: 0	
4	Does the proposed project benefit a critical facility, critical infrastructure, or a road which is the only entrance and exit?	Check list of critical facilities from EM. Examples are fire stations, EMS, hospitals, communications towers, water wells and towers, WWTP's, lift stations, buildings that serve as shelters, nursing homes, and selected government offices. It is listed or plan to be listed?	Yes: 1 No: 0	

CATEGORY: SOCIAL CONTINUED				
	Question	Helpful Hints	Scoring Values in Points	Score
5	Does the proposed project have (or can easily gain) the support and acceptance of the impacted community and is it compatible with present and future community values?	Consider comments from residents and community organizations, newspaper articles and electronic media, community plans. An example is public response to construction of berms on the beach. For community values, check community plans, local newspapers, homeowner association (HOA) websites, etc. Examples of community values are safety, aesthetics, historical preservation, recreation, environment, pro-commercial or industrial, etc.	Public has expressed uniform support: 1 Public has expressed no opinion: 0 Public opinion is mixed: 0 Public has expressed uniform opposition: -1	
6	Will the proposed project adversely affect minority and low-income populations?	Consider using demographic maps (race, age, income, voting districts). Look for disproportionate adverse effects.	No: 1 Yes: -1	
7	Will the proposed project disrupt established neighborhoods, break up voting districts, or cause the relocation of low income people?	Consider using demographic and other maps (voting districts, neighborhood if available). Look for disproportionate adverse effects.	No: 1 Yes: -1	
8	What effects will the proposed project have on cultural, tribal, archeological or historical resources (known or suspected) within the area?	Consult with the University of West Florida, Santa Rosa Historical Society and local Santa Rosa Creek Indians.	Positive effects: 1 No effect: 0 Negative effects: -1	
			<b>SOCIAL TOTAL POINTS</b>	

CATEGORY: TECHNICAL				
	Question	Helpful Hints	Scoring Values in Points	Score
1	Is the proposed project technically feasible considering, for example, acquisition of right-of-way, easements or property that may be necessary?	Rely upon best available engineering and public works expertise. Acquisition of land or easements is considered extraordinary action.	Feasible with no extraordinary actions: 1 Feasible with extraordinary actions: -1 Not feasible at all: -2	
2	How effective is the proposed project in avoiding or reducing future losses for the long term?	Applicant should include information regarding historic or repetitive losses and how the project will mitigate against future losses.	Extremely effective: 2 Effective: 1 Not effective: 0	
3	Will the proposed project impact utilities or transportation systems?	A positive effect would occur, for instance, if utilities needed to be replaced or upgraded anyway and could be done as a "goes with" project, saving resources. Similarly, another positive effect would be if sidewalks would be added as a "goes with" project or the project prevents flooding of a road.	Positive impact: 1 No impact: 0 Negative impact: -1	
4	Will it create more problems than it solves?	For example, if a property is purchased, will a vacant lot in a neighborhood give rise to other problems such as dumping, vagrancy, etc. In this case, the problem is solved for one homeowner but another problem is created for the neighborhood.	No: 1 Unknown: 0 Yes: -1	
5	Does the proposed project solve the problem or only a symptom?	Rely upon best available engineering, public works and planning expertise. For example, a neighborhood may want pumps or improved drainage to reduce flooding, but the ultimate solution is to remove homes from areas of repetitive flooding and prevent or modify future construction through zoning or overlay districts. Replacing sheet rock on a house with a leaking roof is another example of solving the symptom. A pumping station malfunction may be the result of an electric power failure rather than the pump itself.	Solves the problem: 2 Solves a symptom: 1	

CATEGORY: TECHNICAL CONTINUED				
	Question	Helpful Hints	Scoring Values in Points	Score
6	How long will it take to complete the project and is the time frame reasonable?	Best answered by appropriate staff.	Less than two years and reasonable time frame: 2 Less than 4 years and reasonable time frame: 1 More than four years but reasonable time frame: 0 Unreasonable time frame: -1	
7	Is technical expertise available and at what cost?	Best answered by appropriate staff. As an example, the requirement to hire archeological consultants significantly increases the cost of a project.	Project can be done in-house without consultants: 2 Consultants must be hired but cost is reasonable: 1 Consultants must be hired and cost is extremely high: 0	
			<b>TECHNICAL TOTAL POINTS</b>	

CATEGORY: ADMINISTRATIVE				
	Question	Helpful Hints	Scoring Values in Points	Score
1	Does the entity have the capability (staff, expertise, time, funding) to implement the proposed project? If not, what is lacking?	Does the entity have a proven track record of project management? Does the entity have balance sheets/ profit-loss statements/ IRS Form 990's to show its financial solvency?	Yes: 1 Unknown or not applicable: 0 No: -1	
2	Can the entity provide the necessary maintenance of the proposed project in terms of staffing, resources or funding?	Has the entity maintained other similar projects successfully?	Yes: 1 Unknown or not applicable: 0 No: -1	
3	Can the proposed project be accomplished in a timely manner without a drain on entity resources?	Consider if the entity is capable of expanding, if needed, to complete the project.	Yes: 1 Unknown: 0 No: -1	
			<b>ADMINISTRATIVE TOTAL POINTS</b>	

CATEGORY: POLITICAL				
	Question	Helpful Hints	Scoring Values in Points	Score
1	Have political leaders participated in the planning processes so far? Is there a local champion willing to help see the proposed project to completion?	Self explanatory.	Yes to both political participation and local champion: 2 Yes to either political participation or local champion: 1 Unknown: 0 Political leaders opposed: -1	
2	Who are the stakeholders in the proposed project and have all stakeholders been offered an opportunity to participate in the planning process?	Stakeholders could be residents, HOA's, community organizations, the military in Santa Rosa County, representatives of different local governments, businesses, schools, law enforcement, etc.	All stakeholders have been involved: 2 Some stakeholders have been involved: 1 No stakeholders have been involved: 0	
3	Will the proposed project comply with comprehensive plan and land use elements, zoning activities, transportation, environmental, flood zone, historical and other long range plans?	Best answered by appropriate staff. Consider if the project would be out of compliance with any known plan.	Yes to all plans: 2 Yes to some plans: 1 Unknown: 0 Out of compliance with at least one plan: -1	
4	Does the proposed project accomplish the desired objective at the "lowest" cost to the public?	Consider alternatives, if any, based on past experience or case studies.	Yes: 1 Unknown: 0 No: -1	
			<b>POLITICAL TOTAL POINTS</b>	

CATEGORY: LEGAL				
	Question	Helpful Hints	Scoring Values in Points	Score
1	Does the proposing entity have the authority to implement the project?	Self explanatory.	Has authority: 1 Does not have authority: -1	
2	Do HOA bylaws apply to the project?	Self explanatory.	HOA bylaws apply and allow the project: 1 HOA bylaws do not apply: 1 HOA bylaws do not apply: 0 HOA bylaws apply and do not allow the project without an amendment: -1 HOA bylaws apply and do not allow the project: -2	
3	Will the proposed project comply with local, state, and federal regulations?	Self explanatory.	Yes: 1 No: -1	
4	Are the proper laws, ordinances, and resolutions in place to implement the proposed project?	Consider if the project can move forward with amendments to the applicable laws, ordinances, etc. (excluding capital improvements program or element)	Yes: 1 No but amendments are possible to bring the project into compliance: 0 No and amendments are not likely: -1	
5	Are there potential legal consequences or is the proposed project likely to be challenged by stakeholders who may be negatively affected?	Consider the potential for lack of compliance with existing laws and the potential for legal opposition.	No: 1 Maybe or unknown: 0 Yes: -1	
			<b>LEGAL TOTAL POINTS</b>	

CATEGORY: ECONOMIC				
	Question	Helpful Hints	Scoring Values in Points	Score
1	Is funding currently available to implement the proposed project?	Consider if the project is in a capital improvements program (CIP ) or budget in the first year, later years or will be added. Fund sources might be local government revenue, grants, donations from private sources, or a combination.	Yes, full funding is committed within the first year: 3 Yes, funding is spread over the 5 years: 2 Partial funds have been identified: 1 No funds have been identified: 0	
2	Does the cost of the proposed project seem reasonable for the size of the problem and likely benefits?	Consider if a cost estimate has been done. If not, rely upon the best engineering and public works expertise available.	Yes, and a cost estimate has been done: 1 Yes, but a cost estimate has not been done: 0 No, the project cost seems to be unreasonable for the size of the problem and the likely benefits: -1	
3	Has a benefit-cost analysis (BCA) been conducted and can a positive cost effective ratio be demonstrated?	FEMA offers various benefit-cost analysis methodologies in <i>Using Benefit-Cost Analysis in Mitigation Planning</i> (FEMA 386-5). Federally funded projects must be shown to be cost effective.	Yes to both: 2 A BCA has not been conducted: 0 A BCA has been conducted and the cost effective ratio is less than one: -1	
4	What burden will be placed on the tax base or local economy to implement and maintain the proposed project?	Consider if funds must come from local government revenues.	No burden to implement and maintain: 1 Reasonable burden to implement and maintain: 0 Excessive burden to implement and maintain: -1	
5	Does the proposed project contribute to other community economic goals, such as improvements or economic development? Will the proposed project generate additional permanent jobs locally?	An example is the proposed WWTP in East Milton. It will allow for increased development in Milton and East Milton that otherwise would be curtailed because of lack of waste water treatment. Consider job creation from construction, demolition, and operation of the new plant.	Does contribute: 1 No applicable, unknown or no effect: 0 Negative effect: -1	
			<b>ECONOMIC TOTAL POINTS</b>	

CATEGORY: ENVIRONMENTAL				
	Question	Helpful Hints	Scoring Values in Points	Score
1	How will the proposed project affect the environment (water, land, endangered species, etc)?	Rely upon best environmental expertise available.	Positive effect: 1 Unknown or no effect: 0 Negative effect: -1	
2	Will the proposed project comply with local, state, and federal environmental laws and regulations.	Rely upon best environmental expertise available.	Yes: 1 Unknown: 0 No: -1	
3	Is the proposed project in a floodplain or wetland or will it directly impact the natural and beneficial functions of a floodplain and wetland?	Check maps and rely upon the best floodplain and environmental expertise available.	Will benefit a floodplain or wetland: 1 Not applicable, unknown or no effect: 0 Negative effect on a floodplain or wetland: -1	
4	Does the project involve issues on a coastal barrier island or coastal high hazard area?	Development on coastal barrier islands can be complex. Rely upon the best expertise available in planning, environmental, and engineering.	Yes, but the outcome is positive: 1 Not applicable, unknown or no effect: 0 Negative effect: -1	
5	What effects/impacts will the proposed project have on the quality of surface waters?	An example is moving the treated effluent from the Navarre Beach WWTP from Santa Rosa Sound to the rapid infiltration basins on Eglin Air Force Base.	Positive effect on surface waters: 1 Not applicable, unknown or no effect: 0 Negative effect on surface waters: -1	
6	Is the proposed project consistent with community environmental goals?	Consider the comprehensive plan and community plans or the value the community puts on clean water for drinking and recreation, clean air, heritage trees, proper siting and management of landfills, and lands for hunting and other types of recreation.	Consistent with environmental goals: 1 Not applicable, unknown or no effect: 0 Inconsistent with environmental goals: -1	
			<b>ENVIRONMENTAL TOTAL POINTS</b>	

**SANTA ROSA COUNTY STAPLEE EVALUATION SCORE SUMMARY**

PROJECT NAME \_\_\_\_\_

SUBMITTED BY \_\_\_\_\_

SCORED BY \_\_\_\_\_ DATE \_\_\_\_\_

Enter scores from previous pages and total:

<b>TOTAL OF ALL CATEGORIES</b>	
<b>CATEGORY</b>	<b>SCORE</b>
Social	
Technical	
Administrative	
Political	
Legal	
Economic	
Environmental	
<b>GRAND TOTAL</b>	