



SANTA ROSA COUNTY DEVELOPMENT SERVICES – Planning & Zoning

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Planning Director
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6051 Old Bagdad Highway, Suite 202 | Milton, Florida 32583

Off-Premise Sign Application

Instructions:

This application is for a determination of compliance with the Santa Rosa County Land Development Code requirements for Off-Premise Signs. Sign construction is also subject to the Florida Building Code and contractor competency requirements as administered by Santa Rosa County Development Services. As such, a separate permit is required for the actual construction of the sign.

Complete the application and submit along with the following:

1. A site plan of the property indicating property lines, the proposed sign location and dimensions from the property lines.
2. A drawing of the proposed sign showing all dimensions and sign height.
3. Notarized Owner/Trustee authorization letter.
4. Application fee of \$100.00.

Excerpt from the Santa Rosa County Land Development Code:

4.10.07 Permanent Off-Premise Signs

Permanent off-premise signs shall be permitted in the commercial zoning districts (excluding the Neighborhood Commercial District), industrial zoning districts and agriculture zoning districts south of Willard Norris Road and shall conform to the requirements below. No off-premises signs shall be allowed on Navarre Beach.

- A.** No signs permitted along a State Highway without approval from FDOT or without meeting the criteria for exemption per FS 479.16.
- B.** Advertising Display Area
1. Along the Highway 98, 87, Avalon Boulevard Corridors and Highway 90. The advertising display area of a permanent off-premise sign shall not exceed four hundred (400) square feet per individual advertising surface.
 2. All other areas:
 - a. Four-Lane Thoroughfares – The advertising display area of a permanent off-premise sign in these areas shall not exceed four hundred (400) square feet per individual advertising surface.
 - b. Two-Lane Thoroughfares – The advertising display area of a permanent off-premise sign in these areas shall not exceed one hundred (100) square feet per individual advertising surface.
- C.** Sign Height
1. Along the Highway 98, 87, Avalon Boulevard Corridors and Highway 90. No permanent off-premises sign in these corridors shall exceed an overall height of fifty (50) feet measured from the crown of the road for which the sign permitted to the top of the sign.
 2. All other areas:
 - a. Four-Lane and Two-Lane Thoroughfares -- No permanent off-premises sign in these areas shall exceed an overall height of thirty-five (35) feet measured from the crown of the road for which the sign is permitted to the top of the sign.
- D.** Spacing
1. Along the Highway 98, Highway 87, Avalon Boulevard Corridors and Highway 90. No off-premise sign shall be placed within two thousand (2,000) feet of any other off-premises sign on the same side of the street right-of-way within a three hundred (300) foot radius of another off-premises sign.
 2. All other areas:
 - a. Four-Lane and Two-Lane Thoroughfares -- No off-premise sign shall be placed within one thousand (1,000) feet of any

other off-premise sign on the same side of the right-of-way within these areas, nor shall any off-premises sign be placed within a three hundred (300) foot radius of another off-premises sign. For off-premise signs located within the agriculture zoning districts the minimum spacing between any off-premise signs located on the same side of the right-of-way shall be one thousand three hundred and twenty (1,320) feet.

3. Proximity to residential. No billboard shall be located within one hundred (100) feet of an existing residence.

E. Setbacks

1. Four-Laned Thoroughfares – Twenty-five (25') feet from the nearest right-of-way line; measured from the leading edge of the sign or supporting up right whichever protrudes farthest out toward the right-of-way.

2. Two-Laned Thoroughfares – Fifteen (15) feet from the nearest right-of-way line measured from the leading edge of the sign or supporting up right whichever protrudes farthest out toward the right-of-way line.

3. Five feet (5) from any side property line measured from the leading edge of the sign or supporting up right whichever protrudes farthest out.

F. The maximum number of advertising surfaces per sign structure, facing in one direction, is one (1). Stacked, off-premises signs shall be prohibited.

G. The following areas are designated as scenic zones. Off-premise signs are prohibited in these zones.

1. Beginning at the west right-of-way line of Woodbine Road at the intersection of Highway 90 and Woodbine Road proceeding west on both the north and south sides of Highway 90 to the county line in the Escambia River.

2. On Avalon Boulevard beginning at the southerly right-of-way line of Coronado Street, proceeding south along Avalon Boulevard on both the east and west sides of the highway to the intersection of Garcon Point Road and Avalon Boulevard.

3. On Garcon Point Road and beginning at Jake's Bayou, proceeding south along Garcon Point Road on both east and west sides of the highway to the north end of the Garcon Point Bridge, on both the east and west to the south end of the bridge. Then from the south end of the bridge proceeding south, on both the east and west sides of the highway to the north right-of-way line of Highway 98.

4. Beginning five hundred (500) feet west of the Interstate 10 Bridge going over Blackwater River, on both the north and south sides of the Interstate and continuing over the bridges to a point five hundred (500) feet east of the bridge.

5. Pea Ridge Connector - Beginning on the northern right-of-way line of Highway 90 proceeding north to Hamilton Bridge Road.

H. For off premise signs located in areas of Santa Rosa County south of Yellow River there shall be a cap and replace provision.

I. Permanent Off-Premise Directional Signs – Permanent off-premise directional signs shall be permitted and shall conform to the following requirements.

1. No signs permitted along the State Highways (unless permitted by the State).

2. The advertising display area shall not exceed thirty-two (32) square feet.

3. Sign height shall not exceed fifteen (15) feet.

4. Signs shall not be placed within the road right-of-way and no closer than twenty (20) feet to the curb, edge of pavement or corner of an intersection.

5. Written and notarized permission from the property owner will be required.

6. Three off-premise directional signs will be permitted for any one entity.

7. No off-premise directional sign shall be placed within five hundred (500) feet of any other off-premise directional sign on the same side of the right-of-way.

J. Priority of Signs – Where the location of two or more permanent off-premises signs conflict under the requirements of this ordinance, the sign meeting the requirements of this ordinance, and having the earliest dated permit for its erection shall have priority over other sign in conflict therewith.



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Off-Premise Sign Application

** FOR OFFICIAL USE ONLY **			
Application No.	_____ -SP- _____	Date Received:	_____
Review Fee:	\$100.00	Receipt No.:	_____
Zoning District:	_____	Roadway:	_____

Property Owner Information

Property Owner Name: _____

Address: _____

Phone: _____ Email: _____

Applicant Information

Check here and skip this section if the applicant is the Property Owner. Otherwise, complete this section and the Owner/Trustee Authorization Letter on the next page.

Company: _____

Contact Name: _____

Address: _____

Phone: _____ Email: _____

Project Information

Parcel Number(s): _____

Type of Sign: Off Premise Off Premise Directional Sign Faces: 1 2

Height: _____ Face Area: _____ Dimensions: _____

Acknowledgment Authorization

By my signature hereto, I acknowledge that deliberate misrepresentation of information related to this application will be grounds for denial, reversal or revocation of any approval of this application. I do hereby authorize County staff to enter upon the property at any reasonable time for purposes of site inspection.

Applicant Name & Title (Type or Print)

Applicant Signature

_____/_____/_____
Date

Owner/Trustee Authorization Letter

I declare and affirm that I am the Owner or Trustee of the real **property** (land) mentioned here:

_____ (Tax Parcel ID Number)

located at: _____ (Street address if existing)

and have full authority to authorize:

_____ (Applicant name and/or company)

to submit a Off-Premise Sign Application for the aforementioned real property. I understand that sign construction is subject to the Florida Building Code and contractor competency requirements as administered by the Santa Rosa County Building Inspections Department.

(Print Name of Owner or Trustee) Notary _____
(Print Name)

(Owner Street Address) Expiration Date of Seal _____

(City, State, Zip) ID Produced _____

(Owner or Trustees Phone Number) Personally Known _____

(Signature of Owner or Trustee) Notary Signature _____

(Date) Date _____

(Date) Seal: _____

Comments: