

APPENDIX 1

ACRONYMS &

DEFINITIONS



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ACRONYMS

For the purposes of the CEMP, in accordance with NIMS, the following acronyms apply:

AEOC	Alternate Emergency Operations Center
AHCA	Agency For Health Care Administration
ALF	Assisted Living Facility
APWA	American Public Works Association
ARC	American Red Cross
ARC-NWF	American Red Cross of Northwest Florida
ARES	Amateur Radio Emergency Services
ARL	Advanced Recovery Liaison
A-Team	Advance Team
BFE	Base Flood Elevation
BOCC	Board of County Commissioners
BNICE	Biological, Nuclear, Incendiary, Chemical, Explosive
CAA	Clean Air Act
CAO	Chief Administrative Officer
CAP	Civil Air Patrol
CBRA	Coastal Barrier Resources Act
CBRNE	Chemical, Biological, Radiological, Nuclear, Explosives
CDBG	Community Development Block Grant
CDC	Centers for Disease Control
CEMP	Comprehensive Emergency Management Plan
CEO	Chief Elected Official/Chief Executive Officer
CEPPO	Chemical Emergency Preparedness and Prevention Office
CERCLA	Comprehensive Environmental Response, Compensation and Liability Act
CERT	Community Emergency Response Teams
CFR	Code of Federal Regulations
CHHA	Coastal High Hazard Area
CIL	Citizen Information Lines
CISD	Critical Incident Stress Debriefing
CMT	Crisis Management Team
CO	County
COG	Continuity of Government
CoM	Consequence Management
CrM	Crisis Management
CRS	Community Rating System
CRT	Community Relations Team
CS	Comfort Station

DA	Damage Assessment
DAT	Damage Assessment Team
DCA	Department of Community Affairs
DEM	Division of Emergency Management
DEP	Department of Environmental Protection
DFO	Disaster Field Office
DFCO	Deputy Federal Coordinating Officer
DHS	Department of Homeland Security
DMAT	Disaster Medical Assistance Team
DMORT	Disaster Mortuary Response Team
DOC	Department Operations Center
DOD	Department of Defense
DOE	Department of Energy
DOEA	Department of Elder Affairs
DOF	Division of Forestry
DOH	Department of Health
DOI	Department of Insurance
DOJ	Department of Justice
DOT	Department of Transportation
DRC	Disaster Recovery Center
DRM	Disaster Recovery Manager
DSCO	Deputy State Coordinating Officer
DUA	Disaster Unemployment Assistance
E-911	Enhanced 911
EAS	Emergency Alert System
EBS	Emergency Broadcast System
ECC	Emergency Communications Center
EDICS	Emergency Deployable Interoperability Communications System
EM	Emergency Management
EMAC	Emergency Management Assistance Compact
EMPATF	Emergency Management Preparedness & Assistance Trust Fund
EMS	Emergency Medical Services
EOC	Emergency Operations Center
EPA	Environmental Protection Agency
EPZ	Emergency Planning Zone
ERT	Emergency Response Team
ESATCOM	Emergency Satellite Communications System
ESF	Emergency Support Function
F-SERT	Forward State Emergency Response Team
FAC	Florida Administrative Code
FAX	Facsimile
FCO	Federal Coordinating Officer
FDEM	Florida Division of Emergency Management

FDLE	Florida Department of Law Enforcement
FDOT	Florida Department of Transportation
FEMA	Federal Emergency Management Agency
FEPA	Florida Emergency Preparedness Association
FFCA	Florida Fire Chiefs Association
FHMO	Federal Hazard Mitigation Officer
FIC	Florida Insurance Commission
FLNG	Florida National Guard
FLNG-MSCA	Florida National Guard Operation Plan for Military Support to Civil Authorities
FMAP	Flood Mitigation Assistance Program
FMHO	Federal Hazard Mitigation Officer
FNG	Florida National Guard
FRERP	Federal Radiological Emergency Response Plan
FRP	Federal Response Plan
FRPTIA	Federal Response Plan Terrorism Incident Annex
FS	Florida Statutes
FSE	Full-Scale Exercise
FWFCC	Florida Fish and Wildlife Conservation Committee
GAR	Governor's Authorized Representative
GHC	Governor's Hurricane Conference
GIS	Geographic Information System
GSA	General Services Administration
HA	Hazards Analysis
HSPD-5	Homeland Security Presidential Directive-5
HAZMAT	Hazardous Material
HMGP	Hazard Mitigation Grant Program
HNAT	Human Needs Assessment Team
IA	Individual Assistance
IAP	Incident Action Plan
IC	Incident Commander
IC or UC	Incident Command or Unified Command
ICP	Incident Command Post
ICS	Incident Command System
ICT	Incident Command Team
IFG	Individual and Family Grant
IMS	Incident Management System
IMT	Incident Management Team
INF	Immediate Needs Funding
IPZ	Ingestion Pathway Zone
IRT	Intergovernmental Relations Team
JIC	Joint Information Center

JIS	Joint Information System
JOC	Joint Operations Center
JCE	Joint Coordinating Element
JMMO	Joint Medical Mobilization Office
JTF	Joint Task Force
LEPC	Local Emergency Planning Committee
LMS	Local Hazard Mitigation Strategy
LNO	Liaison Officer
LSA	Logistical Staging Area
LTR	Long Term Recovery
LZ	Landing Zone
MARS	Mutual Aid Resource System
MAC	Multi-Agency Coordination
MOA	Memorandum of Agreement
MOU	Memorandum of Understanding
MRE	Meal, Ready-to-Eat
NAWAS	National Warning System
NBCA	Nuclear Biological Chemical Agent
NCC	National Coordinating Center
NCP	National Oil and Hazardous Substances Pollution Contingency Plan
NDMOC	National Disaster Medical Operations Center
NDMS	National Disaster Medical System
NEPA	National Environmental Policy Act
NFDA	National Funeral Directors Association
NFIP	National Flood Insurance Program
NGB	National Guard Bureau
NGO	Nongovernmental Organization
NHPA	National Historic Preservation Act
NIMS	National Incident Management System
NRC	Nuclear Regulatory Commission
NRCS	National Resource Conservation Service
NRP	National Response Plan
NRT	Nuclear Response Team
NSEP	National Security Emergency Preparedness
NTC	National Teleregistration Center
NTSB	National Transportation Safety Board
NWS	National Weather Service
PA	Public Assistance
PAC	Public Assistance Coordinator
PAO	Public Assistance Officer
PDA	Preliminary Damage Assessment
PDAT	Preliminary Damage Assessment Team

PDD-39	Presidential Decision Directive 39, "United States Policy on Counter-terrorism"
PDM	Pre-Disaster Mitigation
PIO	Public Information Officer
PL	Public Law
PNP	Private, Non-Profit
PO	Purchase Order/Officer
POD	Point of Distribution
PW	Project Worksheet
RACES	Radio Amateur Civil Emergency Services (not in local area)
RC	Recovery Center
RCP	Regional Oil and Hazardous Substances Pollution Contingency Plan
RD	Regional Director
RDSTF	Regional Domestic Security Task Force
RIAT	Rapid Impact Assessment Team
RIC	Recovery Information Center
ROC	Regional Operations Center
RRC	Regional Recovery Center
RRT	Rapid/Regional Response Team
RSVP	Retired Senior Volunteer Program
SAR	Search and Rescue
SBA	Small Business Administration
SCEMP	State Comprehensive Emergency Management Plan
SCO	State Coordinating Officer
SEOC	State Emergency Operations Center
SERT	State Emergency Response Team
SFHA	Special Flood Hazard Areas
SHIP	State Housing Initiative Program
SITREP	Situation Report
SNS	Special Needs Shelter
SO	Safety Officer
SOG	Standard Operating Guidelines
SOP	Standard Operating Procedure
SR	Santa Rosa
SRC	Santa Rosa County
SR Co	Santa Rosa County
SRCBOCC	Santa Rosa County Board of County Commissioners
SRCCEMP	Santa Rosa County Comprehensive Emergency Management Plan
SRCDEM	Santa Rosa County Division of Emergency Management
SRCEMP	Santa Rosa County Emergency Management Program
SRCFFA	Santa Rosa County Firefighters Association
SRSO	Santa Rosa Sheriff's Office
SSMT	State Shelter Manager Team
STAPLEE	Social, Technical, Administrative, Political, Legal and

STARC	Economic/Environmental
STATEX	State Area Command
SWP	Statutory Exclusion
	State Warning Point
TBD	To Be Determined
TH	Temporary Housing
THO	Temporary Housing Officer
TTX	Tabletop Exercise
UC	Unified Command
USACE	United States Army Corps of Engineers
UHF	Ultra High Frequency
UN	Unmet Needs
USAF	United States Air Force
USAR	Urban Search and Rescue
USCG	United States Coast Guard
USDA	United States Department of Agriculture
USGS	United States Geological Survey
USPHS	United States Public Health Service
VHF	Very High Frequency
VOAD	Volunteer Organizations Active in Disasters
VOLAG	Voluntary Agent
VSA	Volunteer Staging Area
VRC	Volunteer Reception Center
WFRPC	West Florida Regional Planning Council
WTP	Water Treatment Plant
WMD	Water Management District

Definitions

Activation Level III: Monitoring Phase:	Operating under normal conditions and monitoring the situation. Notification shall be made to the appropriate local agencies, municipalities and the Emergency Support Functions (ESFs) who would need to take action as part of their everyday responsibilities. Santa Rosa County Emergency Management, as well as personnel from Emergency Communications Center (ECC), if needed, staffs the Emergency Operations Center (EOC).
Activation Level II: Limited Activation	Operating under standby conditions while preparing for conditions of possible danger. The EOC is staffed by Public Safety personnel and selected Emergency Support Function (ESF) representatives.
Activation Level I: Full Scale Activation	A catastrophe or accident that requires an all-call response. All primary and support agencies under this CEMP are notified. Division of Emergency Management personnel, Emergency Support Function (ESF) personnel and others staff the EOC as appropriate.
Advisory:	A National Weather Service message giving storm location, intensity, movement, and precautions to be taken.
Agency:	A division of government with a specific function offering a particular kind of assistance. In ICS, agencies are defined either as jurisdictional (having statutory responsibility for incident management) or as assisting or cooperating (providing resources or other assistance).
Agency Representative:	A person assigned by a primary, assisting, or cooperating state, local, or tribal government agency or private entity that has been delegated authority to make decisions affecting that agency's or organization's participation in incident management activities following appropriate consultation with the leadership of that agency.
Area Command (Unified Area Command):	An organization established (1) to oversee the management of multiple incidents that are each being handled by an ICS organization or (2) to oversee the management of large or multiple incidents to which several Incident Management Teams have been assigned. Area Command has the responsibility to set overall strategy and priorities, allocate critical resources according to priorities, ensure that incidents are properly managed, and ensure that objectives are met, and strategies followed. Area Command becomes Unified Area Command when incidents are multijurisdictional. Area Command may be established at an emergency operations center facility or at some location other than an incident command post.
Assessment:	The evaluation and interpretation of measurements and other information to provide a basis for decision-making.
Assignments:	Tasks given to resources to perform within a given operational period that are based on operational objectives defined in the IAP.
Assistant:	Title for subordinates of principal Command Staff positions. The title indicates a level of technical capability, qualifications, and responsibility subordinate to the primary positions. Assistants may also be assigned to unit leaders.

Assisting Agency:

An agency or organization providing personnel, services, or other resources to the agency with direct responsibility for incident management. See also Supporting Agency.

Available Resources:

Resources assigned to an incident, checked in, and available for a mission assignment, normally located in a Staging Area.

Branch:

The organizational level having functional or geographical responsibility for major aspects of incident operations. A branch is organizationally situated between the section and the division or group in the Operations Section, and between the section and units in the Logistics Section. Branches are identified by the use of roman numerals or by functional area.

Basic Plan

Describes the various types of emergencies that are likely to occur in Santa Rosa County. It further provides procedures for disseminating warnings, coordinating response, ordering evacuations, opening shelters, and for determining, assessing, and reporting the severity and magnitude of such emergencies. This establishes the concept under which the County and municipal governments will operate during response, recovery and mitigation to natural, technological and man-made disasters.

Burn Sites

Open area identified for the collection and open burning of disaster caused debris.

Catastrophic Disaster

A disaster that will require massive State and Federal assistance, including immediate military involvement.

Chain of Command:

A series of command, control, executive, or management positions in hierarchical order of authority.

Clearance Time

The amount of time is based on the number of people required to evacuate, the number of vehicles that may be used, the suitability of the roads (capacity, elevation, location, etc.) and then any special evacuation considerations such as medical facilities and people with special needs.

Comprehensive Emergency Management Plan (CEMP)

The CEMP establishes uniform policy and procedures for the effective coordination of response, recovery, and mitigation to natural, technological, and man-made disasters.

County Warning Point

Is the location that the State will contact in case of an emergency. The 24-hour County Warning Point is operated through the Santa Rosa County Emergency Communications Center (ECC) in Milton, Florida.

Check-In:

The process through which resources first report to an incident. Check-in locations include the incident command post, Resources Unit, incident base, camps, staging areas, or directly on the site.

Chief:

The ICS title for individuals responsible for management of functional sections: Operations, Planning, Logistics, Finance/Administration, and Intelligence (if established as a separate section).

Command:

The act of directing, ordering, or controlling by virtue of explicit statutory, regulatory, or delegated authority.

Command Staff:	In an incident management organization, the Command Staff consists of the Incident Command and the special staff positions of Public Information Officer, Safety Officer, Liaison Officer, and other positions as required, who report directly to the Incident Commander. They may have an assistant or assistants, as needed.
Common Operating Picture:	A broad view of the overall situation as reflected by situation reports, aerial photography, and other information or intelligence.
Communications Unit:	An organizational unit in the Logistics Section responsible for providing communication services at an incident or an EOC. A Communications Unit may also be a facility (e.g., a trailer or mobile van) used to support an Incident Communications Center.
Cooperating Agency:	An agency supplying assistance other than direct operational or support functions or resources to the incident management effort.
Coordinate:	To advance systematically an analysis and exchange of information among principals who have or may have a need to know certain information to carry out specific incident management responsibilities.
Deputy:	A fully qualified individual who, in the absence of a superior, can be delegated the authority to manage a functional operation or perform a specific task. In some cases, a deputy can act as relief for a superior and, therefore, must be fully qualified in the position. Deputies can be assigned to the Incident Commander, General Staff, and Branch Directors.
Disaster Recovery Center (DRC)	Locations set-up for victims to apply for State and Federal assistance programs for which they may be eligible.
Disaster Field Office (DFO)	Is established in or near the designated area to support State and Federal response and recovery operations. The DFO houses the Federal Coordinating Officer (FCO) and the Emergency Response Team (ERT), and where possible, the State Coordinating Officer (SCO) and support staff.
Dispatch:	The ordered movement of a resource or resources to an assigned operational mission or an administrative move from one location to another.
Distribution Centers	Locations where in-kind donations of food, water, and other supplies received from the Resource Staging Centers will be distributed to residents. Distribution Centers may be located in parking lots or open fields in the disaster area, as close to victims as possible.
Division:	The partition of an incident into geographical areas of operation. Divisions are established when the number of resources exceeds the manageable span of control of the Operations Chief. A division is located within the ICS organization between the branch and resources in the Operations Section.
Emergency:	Absent a Presidentially declared emergency, any incident(s), human-caused or natural, that requires responsive action to protect life or property. Under the Robert T. Stafford Disaster Relief and Emergency Assistance Act, an emergency means any occasion or instance for which, in the determination of the President, Federal assistance is needed to supplement State and local efforts and capabilities to save lives and to protect property and public health and safety, or to lessen or avert the threat of a catastrophe in any

	part of the United States.
Emergency Operations Centers (EOCs):	The physical location at which the coordination of information and resources to support domestic incident management activities normally takes place. An EOC may be a temporary facility or may be located in a more central or permanently established facility, perhaps at a higher level of organization within a jurisdiction. EOCs may be organized by major functional disciplines (e.g., fire, law enforcement, and medical services), by jurisdiction (e.g., Federal, State, regional, county, city, tribal), or some combination thereof.
Emergency Operations Plan:	The "steady-state" plan maintained by various jurisdictional levels for responding to a wide variety of potential hazards.
Emergency Public Information:	Information that is disseminated primarily in anticipation of an emergency or during an emergency. In addition to providing situational information to the public, it also frequently provides directive actions required to be taken by the general public.
Emergency Response Provider:	Includes state, local, and tribal emergency public safety, law enforcement, emergency response, emergency medical (including hospital emergency facilities), and related personnel, agencies, and authorities. See Section 2 (6), Homeland Security Act of 2002, Pub. L. 107-296, 116 Stat. 2135 (2002). Also known as Emergency Responder.
Evacuation:	Organized, phased, and supervised withdrawal, dispersal, or removal of civilians from dangerous or potentially dangerous areas, and their reception and care in safe areas.
Event:	A planned, nonemergency activity. ICS can be used as the management system for a wide range of events, e.g., parades, concerts, or sporting events.
Federal:	Of or pertaining to the Federal Government of the United States of America.
Field Hospitals/Emergency Clinics	Those sites where DMATS (Disaster Medical Assistance Teams) or local hospitals/physicians may set-up temporary emergency clinics to provide emergency medical care in the disaster area. The locations are established to supplement the pre-existing medical network.
Forward Command	The Command Post set-up near the emergency/disaster site, the Forward Command Incident Commander runs the scene and coordinates with the EOC.
Function:	Function refers to the five major activities in ICS: Command, Operations, Planning, Logistics, and Finance/Administration. The term function is also used when describing the activity involved, e.g., the planning function. A sixth function, Intelligence, may be established, if required, to meet incident management needs.
General Staff:	A group of incident management personnel organized according to function and reporting to the Incident Commander. The General Staff normally consists of the Operations Section Chief, Planning Section Chief, Logistics Section Chief, and Finance/Administration Section Chief.
Group:	Established to divide the incident management structure into functional

	areas of operation. Groups are composed of resources assembled to perform a special function not necessarily within a single geographic division. Groups, when activated, are located between branches and resources in the Operations Section. (See Division.)
Hazard:	Something that is potentially dangerous or harmful, often the root cause of an unwanted outcome.
Hazard Mitigation	Is the process of potential improvements that would reduce or remove the hazard vulnerability.
Host Shelter	A facility that is relatively safe and provides essential support services. Host Shelters do not have to meet the guidelines in ARC 4496.
Hurricane	A tropical weather system characterized by pronounced rotary circulation with a constant minimum wind speed of 74 miles per hour (64 knots) that is usually accompanied by rain, thunder and lightning, and storm surge. Hurricanes often spawn tornadoes.
Hurricane Eye	The roughly circular area of comparatively light winds and fair weather at the center of a hurricane. Eyes are usually 25-30 miles in diameter. The area around the eye is called the wall cloud. (Do not go outdoors while the eye is passing, the full intensity of the storm will reoccur in minutes.)
Hurricane Landfall	The point and time during which the eye of the hurricane passes over the shoreline. After passage of the calm eye, hurricane winds begin again with the same intensity as before but from the opposite direction.
Hurricane Season	The six-month period from June 1st through November 30th is considered to be the hurricane season
Hurricane Warning	Is issued by the National Hurricane Center 24 hours before hurricane conditions (winds greater than 74 mph) are expected. If the hurricane path changes quickly, the warning may be issued 10 to 18 hours or less, before the storm makes landfall. A warning will also identify where dangerously high water and waves are forecast even though winds may be less than hurricane force.
Hurricane Watch	Issued by the National Hurricane Center when a hurricane threatens, the watch covers a specified area and time period. A hurricane watch indicates hurricane conditions are possible, usually within 24-36 hours. When a watch is issued, listen for advisories, and be prepared to take action if advised to do so.
Incident:	An occurrence or event, natural or human-caused, that requires an emergency response to protect life or property. Incidents can, for example, include major disasters, emergencies, terrorist attacks, terrorist threats, wildland and urban fires, floods, hazardous materials spills, nuclear accidents, aircraft accidents, earthquakes, hurricanes, tornadoes, tropical storms, war-related disasters, public health and medical emergencies, and other occurrences requiring an emergency response.
Incident Action Plan:	An oral or written plan containing general objectives reflecting the overall strategy for managing an incident. It may include the identification of operational resources and assignments. It may also include attachments

	that provide direction and important information for management of the incident during one or more operational periods.
Incident Command Post (ICP):	The field location at which the primary tactical-level, on-scene incident command functions are performed. The ICP may be collocated with the incident base or other incident facilities and is normally identified by a green rotating or flashing light.
Incident Command System (ICS):	A standardized on-scene emergency management construct specifically designed to provide for the adoption of an integrated organizational structure that reflects the complexity and demands of single or multiple incidents, without being hindered by jurisdictional boundaries. ICS is the combination of facilities, equipment, personnel, procedures, and communications operating within a common organizational structure, designed to aid in the management of resources during incidents. It is used for all kinds of emergencies and is applicable to small as well as large and complex incidents. ICS is used by various jurisdictions and functional agencies, both public and private, to organize field-level incident management operations.
Incident Commander (IC):	The individual responsible for all incident activities, including the development of strategies and tactics, the ordering and the release of resources. The IC has overall authority and responsibility for conducting incident operations and is responsible for the management of all incident operations at the incident site.
Incident Management Team (IMT):	The IC and appropriate Command and General Staff personnel assigned to an incident.
Incident Objectives:	Statements of guidance and direction necessary for selecting appropriate strategy(s) and the tactical direction of resources. Incident objectives are based on realistic expectations of what can be accomplished when all allocated resources have been effectively deployed. Incident objectives must be achievable and measurable, yet flexible enough to allow strategic and tactical alternatives.
Individual Assistance	Is provided to individuals and private business in the form of grants and low interest loans by the Federal government.
Initial Action:	The actions taken by those responders first to arrive at an incident site.
Initial Response:	Resources initially committed to an incident.
Intelligence Officer:	The intelligence officer is responsible for managing internal information, intelligence, and operational security requirements supporting incident management activities. These may include information security and operational security activities, as well as the complex task of ensuring that sensitive information of all types (e.g., classified information, law enforcement sensitive information, proprietary information, or export-controlled information) is handled in a way that not only safeguards the information, but also ensures that it gets to those who need access to it to perform their missions effectively and safely.
Joint Information Center (JIC):	A facility established to coordinate all incident-related public information activities. It is the central point of contact for all news media at the scene of

	the incident. Public information officials from all participating agencies should collocate at the JIC.
Joint Information System (JIS):	Integrates incident information and public affairs into a cohesive organization designed to provide consistent, coordinated, timely information during crisis or incident operations. The mission of the JIS is to provide a structure and system for developing and delivering coordinated interagency messages; developing, recommending, and executing public information plans and strategies on behalf of the IC; advising the IC concerning public affairs issues that could affect a response effort; and controlling rumors and inaccurate information that could undermine public confidence in the emergency response effort.
Jurisdiction:	A range or sphere of authority. Public agencies have jurisdiction at an incident related to their legal responsibilities and authority. Jurisdictional authority at an incident can be political or geographical (e.g., city, county, tribal, State, or Federal boundary lines) or functional (e.g., law enforcement, public health).
Liaison:	A form of communication for establishing and maintaining mutual understanding and cooperation.
Liaison Officer:	A member of the Command Staff responsible for coordinating with representatives from cooperating and assisting agencies.
Local Government:	A county, municipality, city, town, township, local public authority, school district, special district, intrastate district, council of governments (regardless of whether the council of governments is incorporated as a nonprofit corporation under State law), regional or interstate government entity, or agency or instrumentality of a local government; an Indian tribe or authorized tribal organization, or in Alaska a Native village or Alaska Regional Native Corporation; a rural community, unincorporated town or village, or other public entity. See Section 2 (10), Homeland Security Act of 2002, Pub.L. 107-296, 116 Stat. 2135 (2002).
Local State of Emergency	May be declared by the County Administrator (when authorized), when normal community functions are, or may be severely disrupted, Santa Rosa County requires outside assistance, or as deemed necessary.
Logistics Section:	The section responsible for providing facilities, services, and material support for the incident.
Long Term Recovery Period	May begin within a week of the disaster impact and may continue for years. Long-term recovery activities include on-going human service delivery; rebuilding the economy, infrastructure, and housing; implementation of hazard mitigation projects; and, funds recovery.
Major Disaster:	any natural catastrophe (including any hurricane, tornado, storm, high water, wind-driven water, tidal wave, tsunami, earthquake, volcanic eruption, landslide, mudslide, snowstorm, or drought), or, regardless of cause, any fire, flood, or explosion, in any part of the United States, which in the determination of the President causes damage of sufficient severity and magnitude to warrant major disaster assistance under this Act to supplement the efforts and available resources of States, tribes, local governments, and disaster relief organizations in alleviating the damage,

	loss, hardship, or suffering caused thereby.”
Management by Objective:	A management approach that involves a four-step process for achieving the incident goal. The Management by Objectives approach includes the following: establishing overarching objectives; developing and issuing assignments, plans, procedures, and protocols; establishing specific, measurable objectives for various incident management functional activities and directing efforts to fulfill them, in support of defined strategic objectives; and documenting results to measure performance and facilitate corrective action.
Mandatory Evacuation Order	The governor may issue an order for mandatory evacuation when there is a definite threat of life safety. Failure to comply with a mandatory evacuation order is a misdemeanor under Florida Statute 252.36.e.
Mass Feeding Sites	Temporary locations strategically placed near the disaster area where residents can go for a meal. Food may also be distributed to take home from these locations.
Minor Disaster	A disaster that is likely to be within the response capabilities of local government and result in only minimal need for State or Federal assistance.
Mitigation:	The activities designed to reduce or eliminate risks to persons or property or to lessen the actual or potential effects or consequences of an incident. Mitigation measures may be implemented prior to, during, or after an incident. Mitigation measures are often informed by lessons learned from prior incidents. Mitigation involves ongoing actions to reduce exposure to, probability of, or potential loss from hazards. Measures may include zoning and building codes, floodplain buyouts, and analysis of hazard-related data to determine where it is safe to build or locate temporary facilities. Mitigation can include efforts to educate governments, businesses, and the public on measures they can take to reduce loss and injury.
Mobilization:	The process and procedures used by all organizations-state, local, and tribal-for activating, assembling, and transporting all resources that have been requested to respond to or support an incident.
Multiagency Coordination Entity:	A multiagency coordination entity functions within a broader multiagency coordination system. It may establish the priorities among incidents and associated resource allocations, deconflict agency policies, and provide strategic guidance and direction to support incident management activities.
Multiagency Coordination Systems:	Multiagency coordination systems provide the architecture to support coordination for incident prioritization, critical resource allocation, communications systems integration, and information coordination. The components of multiagency coordination systems include facilities, equipment, emergency operation centers (EOCs), specific multiagency coordination entities, personnel, procedures, and communications. These systems assist agencies and organizations to fully integrate the subsystems of the NIMS.
Multijurisdictional Incident:	An incident requiring action from multiple agencies that each have jurisdiction to manage certain aspects of an incident. In ICS, these incidents will be managed under Unified Command.

Mutual-Aid Agreement:	Written agreement between agencies and/or jurisdictions that they will assist one another on request, by furnishing personnel, equipment, and/or expertise in a specified manner.
National:	Of a nationwide character, including the state, local, and tribal aspects of governance and policy.
National Disaster Medical System:	A cooperative, asset-sharing partnership between the Department of Health and Human Services, the Department of Veterans Affairs, the Department of Homeland Security, and the Department of Defense. NDMS provides resources for meeting the continuity of care and mental health services requirements of the Emergency Support Function 8 in the Federal Response Plan.
National Incident Management System:	A system mandated by HSPD-5 that provides a consistent nationwide approach for state, local, and tribal governments; the private-sector, and nongovernmental organizations to work effectively and efficiently together to prepare for, respond to, and recover from domestic incidents, regardless of cause, size, or complexity. To provide for interoperability and compatibility among state, local, and tribal capabilities, the NIMS includes a core set of concepts, principles, and terminology. HSPD-5 identifies these as the ICS; multiagency coordination systems; training; identification and management of resources (including systems for classifying types of resources); qualification and certification; and the collection, tracking, and reporting of incident information and incident resources.
National Response Plan:	A plan mandated by HSPD-5 that integrates Federal domestic prevention, preparedness, response, and recovery plans into one all-discipline, all-hazards plan.
NFIP Flood Zones	Areas designated by the National Flood Insurance Program (NFIP) as being vulnerable to velocity and/or freshwater flooding based on the 100- and 500-year storms. Flood Zones include inland areas.
Nongovernmental Organization:	An entity with an association that is based on interests of its members, individuals, or institutions and that is not created by a government but may work cooperatively with government. Such organizations serve a public purpose, not a private benefit. Examples of NGOs include faith-based charity organizations and the American Red Cross.
Operational Period:	The time scheduled for executing a given set of operation actions, as specified in the Incident Action Plan. Operational periods can be of various lengths, although usually not over 24 hours.
Operations Section:	The section responsible for all tactical incident operations. In ICS, it normally includes subordinate branches, divisions, and/or groups.
Personnel Accountability:	The ability to account for the location and welfare of incident personnel. It is accomplished when supervisors ensure that ICS principles and processes are functional and that personnel are working within established incident management guidelines.
Planning Meeting:	A meeting held as needed prior to and throughout the duration of an incident to select specific strategies and tactics for incident control operations and for service and support planning. For larger incidents, the

	planning meeting is a major element in the development of the Incident Action Plan (IAP).
Planning Section:	Responsible for the collection, evaluation, and dissemination of operational information related to the incident, and for the preparation and documentation of the IAP. This section also maintains information on the current and forecasted situation and on the status of resources assigned to the incident.
Preparedness:	The range of deliberate, critical tasks and activities necessary to build, sustain, and improve the operational capability to prevent, protect against, respond to, and recover from domestic incidents. Preparedness is a continuous process. Preparedness involves efforts at all levels of government and between government and private-sector and nongovernmental organizations to identify threats, determine vulnerabilities, and identify required resources. Within the NIMS, preparedness is operationally focused on establishing guidelines, protocols, and standards for planning, training and exercises, personnel qualification and certification, equipment certification, and publication management.
Preparedness Organizations:	The groups and fora that provide interagency coordination for domestic incident management activities in a nonemergency context. Preparedness organizations can include all agencies with a role in incident management, for prevention, preparedness, response, or recovery activities. They represent a wide variety of committees, planning groups, and other organizations that meet and coordinate to ensure the proper level of planning, training, equipping, and other preparedness requirements within a jurisdiction or area.
Prevention:	Actions to avoid an incident or to intervene to stop an incident from occurring. Prevention involves actions to protect lives and property. It involves applying intelligence and other information to a range of activities that may include such countermeasures as deterrence operations; heightened inspections; improved surveillance and security operations; investigations to determine the full nature and source of the threat; public health and agricultural surveillance and testing processes; immunizations, isolation, or quarantine; and, as appropriate, specific law enforcement operations aimed at deterring, preempting, interdicting, or disrupting illegal activity and apprehending potential perpetrators and bringing them to justice.
Primary Agency	Each ICS/ESF is headed by a primary agency that has been selected based on its expertise, authorities, resources and capabilities.
Private Sector:	Organizations and entities that are not part of any governmental structure. It includes for-profit and not-for-profit organizations, formal and informal structures, commerce and industry, and private voluntary organizations (PVO).
Probability	The likelihood that a threat will harm an asset with some severity of consequences (see Risk)
Processes:	Systems of operations that incorporate standardized procedures, methodologies, and functions necessary to provide resources effectively and efficiently. These include resource typing, resource ordering and

	tracking, and coordination.
Public Information Officer:	A member of the Command Staff responsible for interfacing with the public and media or with other agencies with incident-related information requirements.
Public Assistance	Is the reimbursement and emergency assistance provided to State and local governments and private non-profit entities from the Federal government.
Publications Management:	The publications management subsystem includes materials development, publication control, publication supply, and distribution. The development and distribution of NIMS materials is managed through this subsystem. Consistent documentation is critical to success, because it ensures that all responders are familiar with the documentation used in a particular incident regardless of the location or the responding agencies involved.
Qualification and Certification:	This subsystem provides recommended qualification and certification standards for emergency responder and incident management personnel. It also allows the development of minimum standards for resources expected to have an interstate application. Standards typically include training, currency, experience, and physical and medical fitness.
Radio Amateur Civil Emergency Services (RACES)	A volunteer group of amateur radio operators, who may be activated by the Santa Rosa County Division of Emergency Management, to provide communications support in times of emergency.
Reception Area:	This refers to a location separate from staging areas, where resources report in for processing and out-processing. Reception Areas provide accountability, security, situational awareness briefings, safety awareness, distribution of IAPs, supplies and equipment, feeding, and bed down.
Recommended Evacuation	Will be issued when it is determined that the hazard may cause discomfort to residents and minimal damage to property, but it is not expected to threaten life safety.
Recovery:	The development, coordination, and execution of service- and site-restoration plans; the reconstitution of government operations and services; individual, private-sector, nongovernmental, and public-assistance programs to provide housing and to promote restoration; long-term care and treatment of affected persons; additional measures for social, political, environmental, and economic restoration; evaluation of the incident to identify lessons learned; post incident reporting; and development of initiatives to mitigate the effects of future incidents.
Recovery Plan:	A plan developed by a State, local, or tribal jurisdiction with assistance from responding Federal agencies to restore the affected area.
Red Cross Service Centers	Provide direct services, to victims needing long-term recovery assistance, primarily through the use of vouchers for food, clothing, personal items, furnishings, and rental assistance.
Regional Recovery Center (RRC)	The location where all resources from outside of the area will be directed for redistribution to County Resource Staging Center as requested. The RRC is known by many other names.

Resources:

Personnel and major items of equipment, supplies, and facilities available or potentially available for assignment to incident operations and for which status is maintained. Resources are described by kind and type and may be used in operational support or supervisory capacities at an incident or at an EOC.

Resource Staging Centers (RSC)

Locations in the County where supply donations and volunteers will be received from the Regional Recovery Center for re-distribution to County distribution points. RSCs may be used as distribution points. Supplies may also be warehoused at the RSC if space permits.

Resource Management:

Efficient incident management requires a system for identifying available resources at all jurisdictional levels to enable timely and unimpeded access to resources needed to prepare for, respond to, or recover from an incident. Resource management under the NIMS includes mutual-aid agreements; the use of special state, local, and tribal teams; and resource mobilization protocols.

Resources Unit:

Functional unit within the Planning Section responsible for recording the status of resources committed to the incident. This unit also evaluates resources currently committed to the incident, the effects additional responding resources will have on the incident, and anticipated resource needs.

Response:

Activities that address the short-term, direct effects of an incident. Response includes immediate actions to save lives, protect property, and meet basic human needs. Response also includes the execution of emergency operations plans and of mitigation activities designed to limit the loss of life, personal injury, property damage, and other unfavorable outcomes. As indicated by the situation, response activities include applying intelligence and other information to lessen the effects or consequences of an incident; increased security operations; continuing investigations into nature and source of the threat; ongoing public health and agricultural surveillance and testing processes; immunizations, isolation, or quarantine; and specific law enforcement operations aimed at preempting, interdicting, or disrupting illegal activity, and apprehending actual perpetrators and bringing them to justice.

Risk

Risk is the potential for an unwanted outcome resulting from an incident, event, or occurrence as determined by its likelihood and the associated consequences. (Risk = Threats x Vulnerability x Impact)

Safety Officer:

A member of the Command Staff responsible for monitoring and assessing safety hazards or unsafe situations and for developing measures for ensuring personnel safety.

Saffir/Simpson Hurricane Scale

Is used by the National Hurricane Center to provide a continuing assessment of the potential for wind. Winds Tropical Storm 39- 73 mph Category 1 74-95 mph Category 2 96-110 mph Category 3 111-130 mph Category 4 131-155 mph Category 5 155+ mph

Santa Rosa County Sheriff's Office (SCSO)

A separate constitutional agency of Santa Rosa County. The Sheriff is the Chief Law Enforcement Officer for the county and will act as ESF 16 and will command all Law Enforcement activities in support of Emergency Operations.

Section:	The organizational level having responsibility for a major functional area of incident management, e.g., Operations, Planning, Logistics, Finance/Administration, and Intelligence (if established). The section is organizationally situated between the branch and the Incident Command.
Security Checkpoints	Those locations where all traffic will be stopped to check for identification in order to determine access to the disaster area.
Severity	Referring to the intensity of an event. If vulnerability is high, severity will be high.
Shelters	Temporary emergency shelters activated prior to or after a disaster impact, operated during the disaster and closed as soon as residents can be returned to their homes or relocated to long term shelters or temporary housing areas.
Shelter-In-Place	Means that residents will be advised to remain in their homes with the windows closed and all open- air circulation systems turned off.
Short-Term Recovery Period	May begin immediately after the disaster impact and continues for approximately six months. The Short-Term Recovery Period includes the implementation of both individual assistance programs, through Disaster Recovery Centers (DRC) and Red Cross Service Centers, and public assistance programs through damage survey teams and forms-completion. Other short-term activities include sheltering (hotels/motels, mobile homes, tent cities, etc.), on-going human service delivery, debris removal, contractor licensing, permitting and inspections.
Span of Control:	The number of individuals a supervisor is responsible for, usually expressed as the ratio of supervisors to individuals. (Under the NIMS, an appropriate span of control is between 1:3 and 1:7.)
Special Needs Population Program	The program through which impaired persons who need special assistance in times of emergency are registered, evacuated, and sheltered.
Staging Area:	Location established where resources can be placed while awaiting a tactical assignment. The Operations Section manages Staging Areas.
Standard Operating Guidelines	A set of instructions having the force of a directive, covering those features of operations which lend themselves to a definite or standardized procedure without loss of effectiveness
State:	When capitalized, refers to any State of the United States, the District of Columbia, the Commonwealth of Puerto Rico, the Virgin Islands, Guam, American Samoa, the Commonwealth of the Northern Mariana Islands, and any possession of the United States. See Section 2 (14), Homeland Security Act of 2002, Pub. L. 107-296, 116 Stat. 2135 (2002).
Statewide State of Emergency	Is issued by the Governor when an emergency/disaster is eminent or has occurred. States of emergencies normally encompass specific geographic or threatened areas.
Strategic:	Strategic elements of incident management are characterized by continuous long-term, high-level planning by organizations headed by elected or other

	senior officials. These elements involve the adoption of long-range goals and objectives, the setting of priorities; the establishment of budgets and other fiscal decisions, policy development, and the application of measures of performance or effectiveness.
Strike Team:	A set number of resources of the same kind and type that have an established minimum number of personnel.
Strategy:	The general direction selected to accomplish incident objectives set by the IC.
Supporting Technologies:	Any technology that may be used to support the NIMS is included in this subsystem. These technologies include orthophoto mapping, remote automatic weather stations, infrared technology, and communications, among various others.
Support Agency	Agency in support of one or more ICS Functional sections based on their resources and capabilities to support the functional area.
Task Force:	Any combination of resources assembled to support a specific mission or operational need. All resource elements within a Task Force must have common communications and a designated leader.
Technical Assistance:	Support provided to State, local, and tribal jurisdictions when they have the resources but lack the complete knowledge and skills needed to perform a required activity (such as mobile-home park design and hazardous material assessments).
Temporary Housing Area	Where tents or mobile home units may be set-up for residents to live in before they are able to return to their own homes or they find a new home.
Temporary Debris Storage Area	Park, open area or landfill space where debris will be held after debris clearance until it can be moved to a landfill, incinerator, or other appropriate disposal location.
Terrorism:	Under the Homeland Security Act of 2002, terrorism is defined as activity that involves an act dangerous to human life or potentially destructive of critical infrastructure or key resources and is a violation of the criminal laws of the United States or of any State or other subdivision of the United States in which it occurs and is intended to intimidate or coerce the civilian population or influence a government or affect the conduct of a government by mass destruction, assassination, or kidnapping. See Section 2 (15), Homeland Security Act of 2002, Pub. L. 107-296, 116 Stat. 2135 (2002).
Threat:	An indication of possible violence, harm, or danger.
Tools:	Those instruments and capabilities that allow for the professional performance of tasks, such as information systems, agreements, doctrine, capabilities, and legislative authorities.
Tornadoes:	Are formed by severe thunderstorms, most frequently in the spring and summer. A tornado can travel for miles along the ground, lift, and suddenly change direction and strike again.
Tornado Watch	A watch is issued when weather conditions are favorable to the formation of

	tornadoes, for example during severe thunderstorms. During a Tornado Watch, keep an eye on the weather and be prepared to take shelter immediately if conditions worsen.
Traffic Control Points	Key intersections on the road network where we anticipate needing personnel to physically control traffic flow.
Tribal:	Any Indian tribe, band, nation, or other organized group or community, including any Alaskan Native Village as defined in or established pursuant to the Alaskan Native Claims Settlement Act (85 stat. 688) [43 U.S.C.A. and 1601 et seq.], that is recognized as eligible for the special programs and services provided by the United States to Indians because of their status as Indians.
Tropical Storm	An area of low pressure with a definite eye and counter clockwise winds of 39- 74 mph. A tropical storm may strengthen to hurricane force in a short period of time.
Tropical Storm Warnings	Issued by the National Hurricane Center when winds of 55- 73 mph (48- 63 knots) are expected.
Type:	A classification of resources in the ICS that refers to capability. Type 1 is generally considered to be more capable than Types 2, 3, or 4, respectively, because of size; power; capacity; or, in the case of incident management teams, experience and qualifications.
Unaffiliated Volunteers	Volunteers that are not associated with any recognized disaster response agency, but possess valuable training, skills and experience to assist in the recovery of the community
Unified Area Command:	A Unified Area Command is established when incidents under an Area Command are multijurisdictional. (See Area Command.)
Unified Command:	An application of ICS used when there is more than one agency with incident jurisdiction or when incidents cross political jurisdictions. Agencies work together through the designated members of the UC, often the senior person from agencies and/or disciplines participating in the UC, to establish a common set of objectives and strategies and a single IAP.
Unit:	The organizational element having functional responsibility for a specific incident planning, logistics, or finance/administration activity.
Unity of Command:	The concept by which each person within an organization reports to one and only one designated person. The purpose of unity of command is to ensure unity of effort under one responsible commander for every objective.
Volunteer:	For purposes of the NIMS, a volunteer is any individual accepted to perform services by the lead agency, which has authority to accept volunteer services, when the individual performs services without promise, expectation, or receipt of compensation for services performed. See, e.g., 16 U.S.C. 742f(c) and 29 CFR 553.101.
Volunteer Reception Center	Provides a specific location, staffed by skilled volunteer managers capable of screening, interviewing and referring citizens in a professional manner. Documentations of volunteer permits a dollar value to be placed on donated

services, contributing to required matching funds for reimbursement purposes.

Vulnerability

Degree to which something is susceptible to negative consequences as a result of an event.