



Santa Rosa County

Board of County Commissioners

6495 Caroline Street, Suite M
Milton, Florida 32570

COMMISSION COMMITTEE MEETING

Monday, October 19, 2015 – 9:00 a.m.

Administrative Complex - Board Meeting Room

Economic Development Committee – Lynchard & J. Williamson

No Items.

Administrative Committee – Salter & Lynchard

1. Discussion and review of eight (8) candidates for county administrator position recommended by Florida Association of County Managers (FACM) selection committee.
2. Discussion of City of Milton progress in securing property for construction of judicial center proximate to current courthouse.
3. Discussion of contract with Dr. Kim Landry for Medical Director Services at annual cost of \$82,400 effective November 1, 2015.
4. Discussion of developing non-binding Memorandum of Agreement with Holley-Navarre Water System, Inc. to explore the potential of merging with Navarre Beach Utility System.
5. Discussion of Navarre Beach Area Chamber of Commerce nomination of Judy Morehead, President/CEO to the Local Restore Council.
6. Discussion of use of Navarre Nature Walk Park for the annual Park Concert series sponsored by the Navarre Beach Area Chamber of Commerce from 5:00 p.m. until 9:00 p.m. each of the following Thursdays from May 19, 2016 through September 8, 2016.
7. Discussion of letter to Commanding Officer NAS Whiting Field requesting renewal of easement adjacent to Marty Martin Way due to expire in June 2016.

Administrative Committee – continued

8. Discussion of using Landrum Staffing for interim Human Resources Director position effective December 1, 2015.
9. Discussion of Resolution and corrected Interlocal Agreement creating the Florida-Alabama Transportation Planning Organization originally approved at July 23, 2015 meeting.
10. Discussion of Amendment to Florida Department of Environmental Protection Agreement extending Recreational Trails Program grant for Bagdad Mill Site through June 28, 2016.
11. Discussion of Agreement with Florida Division of Emergency Management for Maranatha Way Phase I Hazard Mitigation Grant Program (HMGP) drainage improvement project.
12. Discussion of proposal from Pegasus Engineering in the amount of \$5,000 for project and grant services for Maranatha Way HMGP Phase I drainage improvement project.
13. Discussion of following improvements to the Military Heritage Trail:
 - Replacement of 1,115 feet of damaged asphalt with Public Works Department providing labor and equipment and with materials estimated at \$25,150 from District 3 recreation fund.
 - Allocation of \$5,085 from Tree Mitigation Fund for planting park grade trees.
14. Discussion of issuance of Permit to Provide Advanced Life Support (ALS) non-transport emergency response services to Pace Volunteer Fire Department.
15. Discussion of proposals received for engineering and design services for the Patterson Lane/Pace Lane and Ranchettes Subdivision HMGP Phase I projects.
16. **INFO ONLY:** Public Hearing items scheduled for 9:30 a.m. Thursday, October 22, 2015:

Amending Ordinance 1991-19 to include area south of Yellow River into the South Santa Rosa County Tourism District.

Proposed ordinance amending Ordinance 2015-01 correcting effective dates of amendments to Comprehensive Plan

Proposed ordinance amending Ordinance 2015-05 correcting effective dates of amendments to Comprehensive Plan

Engineer's Report

1. Discussion of equipment lease for the central landfill for a John Deere 850K bulldozer and a Cat D6K2 dressing bulldozer. (Attachment A)
2. Discussion of Resolution and Local Agency Program Agreement for construction of the Blackwater Heritage Trail Connector project (formerly known as Old U.S. 90 Sidewalk project). (Attachment B)
3. Discussion of CEI services for the Tiger Point Sidewalks LAP Project. (Attachment C)
4. Discussion of approval of Preliminary Plat for Pebble Brook, an 8 lot subdivision, a portion of Sections 9 & 10, Township 2 South, Range 26 West, Santa Rosa County, Florida. (District 4) (Attachment D)
5. Discussion of approval of Preliminary Plat for Arbor Place, a 152 lot subdivision, a portion of Section 33, Township 2 North, Range 29 West, Santa Rosa County, Florida. (District 1) (Attachment E)
6. Discussion of approval of Construction Plans for Arbor Place, a 152 lot subdivision, a portion of Section 33, Township 2 North, Range 29 West, Santa Rosa County, Florida. (District 1) (Attachment E)
7. Discussion of approval of Paved Road and Drainage Maintenance for Ashley Plantation Phase Five, an 18 lot subdivision, a portion of Section 25, Township 2 North, Range 30 West, Santa Rosa County, Florida. (District 3) (Attachment F)

Callaway Trail	510 LF±
Mossy Creek Lane	1,861 LF±

Public Services Committee – J. Williamson & Lynchard

1. Discussion of approval of SHIP mortgage subordination agreement for the property located at 5720 Rolling Hills Drive, Milton. Agreement is consistent with Board policy.
2. Discussion of approval of SHIP Annual Report for close-out year 2013/2014 and authorization of the execution of the Certification forms by the chairman and county administrator.
3. Veterans Services update.

Public Works Committee – Cole & R. Williamson

1. Discussion of Affiliation Agreement with the Santa Rosa School Board for the “Learning Experience” program to be implemented with cooperation from Public Works Maintenance Shop.
2. Discussion of “Off System Project Maintenance Agreement” with FDOT for state installed improvements on county roadways intersecting the state’s right of way.
3. Discussion of award of Base Bid and Bid Alternate #1 for re-bid of the improvements to the Bagdad Mill Site Park to Chavers Construction as the low bidder. Funding to be provided by a combination of grant sources (RTP, LWCF), District 2 Recreation Funds, TDC Allocations, and private donations.

Budget & Financial Management Committee – R. Williamson & Cole

1. Discussion of bids received for the Bagdad Mill Site Utility Project Phase I, apparent low bidder is Chavers Construction, Inc., with a bid of \$293,916.
2. Discussion of Budget Amendment 2015 – 211 in the amount of \$2,245 to recognize increased Law Library revenues in the Fine & Forfeiture Fund and allocate for expenditure.
3. Discussion of Budget Amendment 2015 – 212 in the amount of \$2,200 to carry forward funds in the E-911 Fund for Professional Services for 911 interface and management.
4. Discussion of Budget Amendment 2015 – 213 in the amount of \$23,810 to carry forward funds in the General Fund for September communication expenditures.
5. Discussion of Budget Amendment 2015 – 214 in the amount of \$487 to carry forward funds in the General Fund for West Publishing.
6. Discussion of Budget Amendment 2016 – 008 in the amount of \$47,205 to carry forward unspent funds in the Fine & Forfeiture Fund for the panic alarm system in the courthouse (\$17,840); the camera in the lobby of Courtroom 100 (\$957); and the x-ray system at the courthouse (\$28,408).
7. Discussion of Budget Amendment 2016 – 009 in the amount of \$22,430 to carry forward unspent funds from Tree Mitigation revenues to be used for the purpose of purchasing, planting and maintaining trees on public property.
8. Discussion of Budget Amendment 2016 – 010 in the amount of \$208,000 to carry forward unspent funds for the construction of the parking lot in the Industrial Park as approved at the May 14, 2015 meeting.

Budget & Financial Management Committee – continued

9. Discussion of Budget Amendment 2016 – 011 in the amount of \$285,651 to carry forward funds for the resurfacing portion of Berryhill Road as approved at the September 10, 2015 meeting. FDOT through the LAP program will be funding \$953,681 of the project.
10. Discussion of Budget Amendment 2016 – 012 in the amount of \$29,500 for the Tiger Point Boulevard sidewalks using Area 3 Impact Fee Reserves as approved at the September 24, 2015 meeting. FDOT through the LAP program will be funding \$58,500 of the project.
11. Discussion of Budget Amendment 2016 – 013 in the amount of \$772,195 to carry forward prior year income and interest and recognize current year program income and interest and reallocate strategy balances to Substantial Rehabilitation and SHIP Administration in the SHIP Fund.
12. Discussion of Budget Amendment 2016 – 014 in the amount of \$422,243 to recognize the remainder of unspent authorized funds associated with the Defense Infrastructure Grant and allocate for expenditure.
13. Discussion of Budget Amendment 2016 – 015 in the amount of \$112,236 to recognize the FY2012/2013 Community Transportation Grant (\$94,236) with the local match (\$18,000) from the General Fund and allocates for expenditure.
14. Discussion of Budget Amendment 2016 – 016 in the amount of \$40,942 to recognize the local match as required by Section 5310 Notification of Funding for the purchase of public transportation replacement vehicles and allocates for expenditure as approved at the July, 2014 BOCC meeting.
15. Discussion of Budget Amendment 2016 – 017 in the amount of \$2,310 to carry forward prior year authorized but unspent EFF Drainage Reserve for design and grant application services for the Venetian Way / Coronado Drive Stormwater / Drainage project.
16. Discussion of Budget Amendment 2016 – 018 in the amount of \$394,178 to carry forward prior year authorized but unspent FEMA HMGP Grant Revenues and required match for Phase II construction, post design engineering services and grant/project administration for the Settler's Colony Stormwater/drainage project.
17. Discussion of Budget Amendment 2016 – 019 in the amount of \$50,566 to recognize the remainder of unspent 2015 – 2016 DRG Grant for October 2015 through contract end (6/30/16).
18. Discussion of Budget Amendment 2016 – 020 in the amount of \$207,430 to carry forward unspent loans proceeds and TDC funds of \$350,000 less \$242,606.25 (\$228,150 for CSX crossing improvements expended in FY13 and \$14,456.25 for sidewalk paving in FY14) to complete the Milton/Bagdad

Budget & Financial Management Committee – continued

- connector including Henry Street improvements. Also recognizes refund from CSX of \$100,036.64 that reflects actual cost of Henry Street rail-ped crossing improvements. Funds earmarked for pedestrian improvements to connect the communities of Bagdad and Milton.
19. Discussion of Budget Amendment 2016 – 021 in the amount of \$7,781 to carry forward funds received from builder in FY15 to pave Shelby Court.
 20. Discussion of Budget Amendment 2016 – 022 in the amount of \$171, 300 to recognize new FDOT Landscape Program JPA funding for landscaping and irrigation improvements to SR 30 (US 98) from west Andorra Street to Ortega Street in Navarre and allocate for expenditure.
 21. Discussion of Budget Amendment 2016 – 023 in the amount of \$112,700 to carry forward funds for the Holley-by-the-Sea drainage project in the Road & Bridge Fund.
 22. Discussion of Budget Amendment 2016 – 024 in the amount of \$4,000 to carry forward unspent funds for beach renourishment (Coastal Tech) in the Beach Renourishment MSBU Fund.
 23. Discussion of Budget Amendment 2016 – 025 in the amount of \$20,250 to carry forward unspent funds for the Wastewater Treatment Plant/Effluent Disposal (CH2M Hill) in the Navarre Beach Utility Fund.
 24. Discussion of Budget Amendment 2016 – 026 in the amount of \$13,933 to carry forward unspent EMS grant funds and allocate for expenditure.
 25. Discussion of Budget Amendment 2016 – 027 in the amount of \$32,000 recognizing FY2014 Homeland Security Grant award and allocates for expenditure.
 26. Discussion of Budget Amendment 2016 – 028 in the amount of \$16,471 to carry forward funding approved August (2015-190) and September (2015-193) 2015 for replacement equipment in Swenson Park from District 5 Rec funds. Equipment received in October.
 27. Discussion of Budget Amendment 2016 – 029 in the amount of \$65,732 to carry forward unspent FY2012-2013 Recreational Trails Program grant and match from TDC North-end reserves and authorizes for expenditure within the Bagdad Mill Site Park.
 28. Discussion of Budget Amendment 2016 – 030 in the amount of \$1,976 to carry forward unspent prior year funds for miscellaneous (\$788) and construction inspection expenses (\$1,188) for the Bagdad Mill Site.

Budget & Financial Management Committee – continued

29. Discussion of Budget Amendment 2016 – 031 in the amount of \$210,343 to carry forward TDC funds for the construction of the Bagdad Mill Site and allocates for expenditure.
30. Discussion of Budget Amendment 2016 – 032 in the amount of \$272,706 to carry forward unspent LWCF grant funds in the amount of \$162,355 and TDC matching funds in the amount of \$110,351. The remaining match funds are in-kind.
31. Discussion of Budget Amendment 2016 – 033 in the amount of \$5,600 to carry forward donations receipted in FY2013 from the Bagdad Waterfront Florida Partnership and the Blackwater Pyrates organizations and authorizes for expenditure for improvements to the Bagdad Mill Site Park.
32. Discussion of Budget Amendment 2016 – 034 in the amount of \$115,000 to recognize FEMA HMGP Grant Revenues and required match for Phase 1 design of stormwater and drainage improvements for Pace/Patterson Lane HMGP grant. Grant funds 75% with the local match coming from the Electric Franchise Fee Drainage Reserves.
33. Discussion of Budget Amendment 2016 – 035 in the amount of \$132,500 to recognize FEMA HMGP Grant Revenues and required match for Phase 1 design of stormwater and drainage improvements for the Ranchettes Subdivision HMGP grant. Grant funds 75% with the local match coming from the Electric Franchise Fee Drainage Reserves.
34. Discussion of Budget Amendment 2016 – 036 in the amount of \$809,011 to carry forward funds in the Capital Fund for the initial annual lease payment to Motorola Solutions, Inc. for the Public Radio System upgrade as approved at the November 13, 2014 meeting.
35. Discussion of County Expenditures / Check Register.

Public Forum