



# Santa Rosa County

## Board of County Commissioners

6495 Caroline Street, Suite M  
Milton, Florida 32570

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### COMMISSION COMMITTEE MEETING

Monday, October 5, 2015 – 9:00 a.m.

Administrative Complex - Board Meeting Room

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#### **Economic Development Committee – Lynchard & J. Williamson**

1. Discussion of appointment of Steve Rhodes of Gulf Power as private sector representative on the CareerSource Escarosa, Inc. Board of Directors.
2. Discussion of bid from Gulf Cable Properties, LLC in the amount of \$35,000 for two (2) acre parcel in the Santa Rosa Industrial Park pursuant to Board pricing guidelines.

#### **Administrative Committee – Salter & Lynchard**

1. Discussion of establishment of work release center by Sheriff Office using building formerly leased to the Florida Department of Juvenile Justice.
2. Discussion of proposed ordinance establishing special events permitting process.
3. Discussion of Local Option Sales Tax initiative during 2016 election cycle.
4. Discussion of consent agreement with Holi Corp and Trans World Assurance Company acknowledging placement of mortgage on Navarre Beach leased property for construction of hotel.
5. Discussion of consent agreement with TTN, Inc. and Centennial Bank regarding placement of mortgage on Navarre Beach leased property for construction of hotel.
6. Discussion of proposals for landscaping services for portion of US98 median funded by Tourist Development Tax proceeds.
7. Discussion of declaring unrepairable vehicle damaged in April 2014 flooding as surplus and provide to Harold VFD for extrication equipment training.
8. Discussion of scheduling 2015-2016 Board reorganization meeting at conclusion of November 12, 2015 regular meeting pursuant to Resolution 97-44.

### **Administrative Committee – continued**

9. Discussion of request from TVC Development, Inc. for allocation of \$20,000 in SHIP funding for development of senior housing project located in City of Milton.
10. Update on county administrator position recruitment process.
11. **INFO ONLY:** Public Hearing items scheduled for 9:30 a.m. Thursday, October 8, 2015:

Repealing Ordinance 2005-37, as amended, known as the Santa Rosa County Roadway Impact Fee Ordinance.

### **Engineer's Report**

1. Discussion of CEI services for C.R. 184A Berryhill Road Mill and Resurfacing project. (Attachment A)
2. Discussion of donation of surplus equipment from the Environmental Department to Locklin Technical Center. (Attachment B)
3. Discussion of approval of Final Plat for Ashley Plantation Phase Five, an 18 lot subdivision, a portion of Section 25, Township 2 North, Range 30 West, Santa Rosa County, Florida. (District 3) (Attachment C)
4. Discussion of approval of Final Plat for Cottonwood Subdivision Third Addition, a 13 lot subdivision, a portion of Section 30, Township 2 North, Range 28 West, Santa Rosa County, Florida. (District 3) (Attachment D)

### **Public Services Committee – J. Williamson & Lynchard**

1. Discussion of approval of the HHRP mortgage subordination agreement for the property located at 4325 Chalet Circle, Pace. Agreement is consistent with Board policy.
2. Discussion of approval of the HOME Interlocal Agreement with Escambia County, which is consistent with the previously approved housing plan and authorization to execute all relevant documents.

### **Public Services Committee – continued**

3. Discussion of a request to work with Gulf Coast Energy Network to develop and submit a competitive application for free training provided by Smart Growth America.
4. Discussion of a floodplain variance request for 5268 Farwell Way, Milton, made by Anthony Zackowski.
5. Discussion of the approval of Citizen Corp grant agreement in the amount of \$11,700.00 with Florida Division of Emergency Management and authorization to execute all relevant documentations. There is no matching requirement.
6. Discussion of the updated Federal requirements for cost re-imbusement. (Information only).

### **Public Works Committee – Cole & R. Williamson**

1. Discussion of first allowable annual renewal of the contract with Osburn Associates, Inc. for signs and reflective materials at current pricing.
2. Discussion of second allowable annual renewal of the contract with UniFirst Corporation for employee uniform services at current pricing.
3. Discussion of first allowable annual renewal of the contract with Coastline Striping, Inc. at current pricing.
4. Discussion of request from Charles and Mary Kort, 4822 Kitty Hawk Circle, for a “Letter of No Objection” for an encroachment of their existing swimming pool into the platted drainage easement along the rear of their property.

### **Budget & Financial Management Committee – R. Williamson & Cole**

1. Discussion of MSBU Fee Comparison and petition process.
2. Discussion of Budget Amendment 2015 – 207 in the amount of \$1,864 to carry forwards funds in the Fine & Forfeiture Fund for books and publications for the Law Library.
3. Discussion of Budget Amendment 2015 – 208 in the amount of \$10,837 to transfer funds from the Reserve for Retirements to the Retirement Contributions account for retirement payouts.
4. Discussion of Budget Amendment 2015 – 209 in the amount of \$3,177 to carry forward funds for FY2015 communication expenditures due to the wireless project implemented ahead of schedule.

## **Budget & Financial Management Committee – continued**

5. Discussion of Budget Amendment 2015 – 210 in the amount of \$18,760 to fund additional expanded services proposal with Pegasus Engineering for additional design services and grant application services for the Venetian Way/Coronado Dr. project as approved at the August 27, 2015 meeting. If the application is approved, expenditures may be reimbursable at 75%.
6. Discussion of Budget Amendment 2016 – 001 in the amount of \$24,878 to carry forward funds in the Bernath Place MSBU for bridge repairs.
7. Discussion of Budget Amendment 2016 – 002 in the amount of \$500,000 to carry forward unspent funds for the Public Safety Radio System upgrade as approved at the November 13, 2014 meeting.
8. Discussion of Budget Amendment 2016 – 003 in the amount of \$23,986 to recognize State of Florida Elections Grant and 15% County Matching Funds for Help America Vote Act requirements.
9. Discussion of Budget Amendment 2016 – 004 in the amount of \$8,151 to roll over unspent authorization (BA 2015-104) associated with FMA grant (15FM-J2-01-67-01-276) to complete the elevation project at 3135 Harrison Street (lift). There is no match requirement.
10. Discussion of Budget Amendment 2016 – 005 in the amount of \$41,308 to roll over unspent authorization (BA 2015-090) associated with the Florida Defense Support Task grant (DTF 15-07) to complete the Whiting Field Entrance “Carwash” Project.
11. Discussion of Budget Amendment 2016 – 006 in the amount of \$78,000 to roll over unspent authorization (BA 2015-183) associated with the Florida Defense Support Task grant (DTF 16-03) to update the Land Acquisition Study.
12. Discussion of Budget Amendment 2016 - 007 in the amount of \$180,407 to roll over unspent authorized (BA 2015-170) associated with FMA grant (15FM-J9-01-67-01-486) to complete the elevation of the flood prone properties located at 1690 College Parkway, 8120 Glenview Road, and 6036 Saddle Club Road. There is no match requirement.
13. Discussion of County Expenditures / Check Register.

## **Public Forum**