



Santa Rosa County

Board of County Commissioners

6495 Caroline Street, Suite M
Milton, Florida 32570

COMMISSION COMMITTEE MEETING

Monday, December 5, 2011 – 9:00 a.m.

Administrative Complex - Board Meeting Room

Economic Development Committee – Cole & Salter

1. Discussion of License Agreement with NuFab Rebar, LLC for use of three (3) acre parcel in Santa Rosa Industrial Park for vehicle/trailer parking.
2. Discussion of granting satisfaction of mortgage to Production Metal Stamping, Inc. for completion of obligations under performance based mortgage.
3. Report on economic development review - Dave Hoxeng and Tom Ticknor.

Administrative Committee – Williamson & Cole

1. Discussion of FY11-12 Board of Commission committee assignments.
2. Discussion of Fee Summary from HOK, Inc. for concept design and update of judicial facility.
3. Discussion of proposal from Pro Sound and Video, Inc. in the amount of \$164,011.74 for upgrading audio/video/voting and agenda software in Boardroom as recommended by Walthall & Associates, Inc.
4. Discussion of security upgrades to Board meeting room.
5. Discussion of modifications to the Navarre Beach Pier for inclement weather.
6. Discussion of 2012 Beach Beautification Committee proposal for maintenance of Navarre Beach entrance and causeway projects.

Administrative Committee - continued

7. Discussion of renewal of lease with Navarre Beach Area Chamber of Commerce for office space in Visitor Information Center.
8. Discussion of Florida Legislature designating Santa Rosa County the Nature Outdoor Recreation Capitol of Florida as requested by Tourist Development Council (TDC).
9. Discussion of development of request for proposal format for Navarre Beach recreational amenities/concessions for summer season.
10. Discussion of Caretaker Agreement for structure located at Benny Russell Park.
11. Discussion of paying off the remaining \$2,473,758 of the loan for the expansion to the jail based on results of operations for FY2010-2011.
12. Discussion of FY12-13 Budget Calendar of Events.
13. Discussion of annual renewal of Permit for Operation of Non-emergency Medical Transport for Specialty Care Transporters Inc., of NWF.
14. Discussion of closure of Oak Street on July 20, 2012 from 7:00 a.m. until July 23, 2012 at 7:00 a.m. for the Bagdad Political Rally.
15. Discussion of scheduling public hearing on ordinance providing economic development incentives.
16. Discussion of prioritization of the 2012 Legislative Priorities as requested by Legislative delegation.
17. Public Hearing items scheduled for 9:30 a.m. Thursday, December 8, 2011:
 - An Ordinance relating to Santa Rosa County, Florida, amending ordinance 2005-37 and suspending imposition of transportation impact fees.
 - An ordinance amending ordinance 2007-16 section 5 permitting procedures for construction and demolition or land clearing debris solid waste disposal facilities; providing for the addition of disclosure of financial responsibility for closure procedures.
 - Annual Resolution authorizing uniform collection of Non-Ad Valorem assessments for projects which may include road paving, water, sewer, fire protection, etc. or any other purpose authorized by law.

Engineer's Report

1. Discussion of contract modification to Aero Training and Rental, Inc. in the amount of \$90,790.00 for expansion of the Ganges/Madura HMGP project. (Attachment A)
2. Discussion of Professional Engineering Services Agreement with Hatch Mott MacDonald for the Master Plan Update for Peter Prince Airport. (Attachment B)

Public Services Committee – Salter & Lynchard

1. Discussion of the mortgage subordination request for SHIP Mortgage securing property at 1466 Sterling Point Drive, Gulf Breeze.
2. Discussion of submission of the FY 2012 Federal Discretionary Program grants applications and authorization for the chairman to sign all related documents.
3. Discussion of the SR 87 Summit scheduled for December 15th at 9:00 a.m.
4. Discussion and review of the Santa Rosa Transit Pilot Program bus service.
5. Discussion of submission of four Florida Forest Service Volunteer Fire Assistance (VFA) grant applications and authorization for chairman to sign all related documents.

Public Works Committee – Lynchard & Melvin

1. Discussion of one (1) year extension of contract for engineering services with Southern Site and Utility Design, Inc. for Emergency Watershed Project (EWP) program under existing terms.

Public Works Committee – continued

2. Discussion of paving the following roads in District 4 at an estimated cost of \$116,337.00:
Stakley Lane
John Matthews Road
Bernice Road (*off Short Trail Road*)
Ernie Newton Drive
Michelle Lane
Floridale Drive
Six Pack Road
Arabian Road
Calypso Lane
Ruth Avenue
Farrier Road
3. Discussion of resurfacing the following roads in District 4 at an estimated cost of \$ 34,366.00:
Green Road
Last Chance Road
4. Discussion of pre-qualifying debris removal contractors for solicitation of bids after declared disasters.
5. Discussion of contract for Disaster Debris Planning and Support Management.
6. Discussion of resurfacing connector roadways.
7. Discussion of scheduling a Public Hearing on the proposed right-of-way vacation as requested by Ronald Price.

Budget & Financial Management Committee – Melvin & Williamson

1. Discussion of Cellular Services.
2. Discussion of Budget Amendment 2012 – 045 in the amount of \$298,236. Recognizes FY2011/2012 Community Transportation Grant (\$143,397), remaining FY2009/2010 Community Transportation Grant (\$136,839), and local match (\$18,000), and allocates for expenditure.
3. Discussion of Budget Amendment 2012 – 046 in the amount of \$49,500. Funds design of the Equestrian Center in East Milton Park from Reserve for Contingencies in District Two Projects Fund.

Budget & Financial Management Committee – continued

4. Discussion of Budget Amendment 2012 – 047 in the amount of \$165,000. Carries forward funds for design and replacement of audio/video/broadcasting equipment in Board meeting room in the General Fund.
5. Discussion of Budget Amendment 2012 – 048 in the amount of \$544,859. Recognizes Horizon BP Funds received (\$410,157), carries forward remaining BP balance from prior year (\$134,702), and allocates for expenditure in the Tourist Development Tax Fund.
6. Discussion of Budget Amendment 2012 – 049 in the amount of \$50,000. Carries forward funds for required ADA Upgrades at the Santa Rosa County Courthouse and allocates for expenditure in the Fine & Forfeiture Fund.
7. Discussion of Budget Amendment 2012 – 050 in the amount of \$96,916. Carries forward funds for Industrial Boulevard Lift Station Replacement in the General Fund.
8. Discussion of Budget Amendment 2012 – 051 in the amount of \$417,344. Carries forward funds for addition to Sheriff's budget for Capital Equipment in the General Fund.
9. Discussion of County Expenditures / Check Register