

August 24, 2015

ECONOMIC DEVELOPMENT COMMITTEE

1. Discussion of Resolution supporting request by CareerSource Escarosa for waiver of ITA/training requirement contained in Florida Workforce Innovation Act.
2. Discussion of approval of FY2015-2016 CareerSource Escarosa budget as required by State Statutes.
3. Update from DSB&P on current tourism marketing and promotion efforts.
4. Discussion of allocation of \$20,000 from tourist development tax reserves for Country on the Sound event as recommended by the Tourist Development Council.

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RESOLUTION - Santa Rosa County

**A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS
OF SANTA ROSA COUNTY, FLORIDA, SUPPORTING
WORKFORCE ESCAROSA'S REQUEST TO WAIVE THE
ITA/TRAINING EXPENDITURE REQUIREMENT; PROVIDING FOR
AN EFFECTIVE DATE.**

WHEREAS, President Obama signed into law in July 2014 the Workforce Innovation and Opportunity Act to maximize federally funded job training programs and create a comprehensive, locally controlled workforce investment system in order to allow Americans access to career management tools and enable U.S. companies to recruit a qualified workforce to compete in a global economy; and

WHEREAS, the workforce investment system is designed for federal, state and local partners to work cooperatively whereby local workforce investment boards, in partnership with local elected officials, plan and oversee the local system while the state workforce investment board provides statewide policy, guidance and interpretation; and

WHEREAS, in order to implement the provisions of the federal WIOA, the State of Florida passed the Workforce Innovation Act, §§445.01 et seq., Florida Statutes, creating Workforce Florida, Inc., dba as CareerSource Florida and establishing regional workforce boards to serve as the local workforce investment boards tasked with specified duties and functions as determined by law and as set forth by interlocal agreements approved by the two local governing bodies; and

WHEREAS, pursuant to an Interlocal Agreement, Workforce Escarosa, Inc., dba CareerSource Escarosa currently serves as the regional workforce board for Escambia and Santa Rosa County providing public workforce services, job training programs and economic development related to the WIOA; and

WHEREAS, the Regional Workforce Board Accountability Act (RWBAA) amended the Florida Workforce Innovation Act which requires 50% of WIOA Adult and Dislocated Worker funds be expended on tuition, books and fees of training providers and other training services prescribed in WIOA for Individual Training Accounts, but does allow for a waiver if supported by the Chief Elected Officials; and

WHEREAS, the Santa Rosa County Commissioners have determined that the request for a waiver of the 50% training requirement is justified; and

WHEREAS, the RWBAA also requires the Chief Elected Officials to review and approve the budget for Workforce Escarosa, Inc., dba CareerSource Escarosa.

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF ESCAMBIA COUNTY, FLORIDA, AS FOLLOWS :

SECTION 1. That the Board of County Commissioners of and Santa Rosa County, Florida hereby find the above recitals to be true and correct and incorporated herein by reference.

SECTION 2. That the Board of County Commissioners of Santa Rosa County and hereby fully support the waiver request of Workforce Escarosa that the waiver for FY 2015-2016 be at a 35% training expenditure requirement.

SECTION 3. That the Board of County Commissioners of and Santa Rosa County have reviewed and hereby approve Escarosa's budget as submitted for Fiscal Year 2015 – 2016.

SECTION 3. That this Resolution shall become effective immediately upon adoption by the Board of County Commissioners.

SECTION 4. That the Clerk of Court is hereby directed to forward a copy of this resolution to CareerSource Florida, Inc., and the Regional Workforce Board's Chairperson.

Adopted on this _____ day of _____, 2015.

**BOARD OF COUNTY
COMMISSIONERS
SANTA ROSA, FLORIDA**

**BY: _____
W. D. "Don" Salter, Chairman**

**ATTEST: Donald C. Spencer
Clerk of the Circuit Court**

BY: _____ (Seal)

BOARD OF COUNTY COMMISSIONER

**Workforce Escarosa, Inc.
DBA CareerSource Escarosa
ITA Waiver Request
August 6, 2015**

Funding Reductions for CareerSource Escarosa include the following:

Funding Category	2013 2014 Allocation	2012-2013 Allocation	Reduction 2013-2014	Percentage 2013-2014	2014-2015 Allocation	Reduction 2014-2015	Percentage
WIA Adult	\$1,063,000	\$1,222,146	(\$159,146)	13.0%	\$959,783	(\$103,217)	9.7%
WIA Dislocated Worker	\$1,127,014	\$1,176,455	(\$49,441)	4.2%	\$825,731	(\$301,283)	26.7%
WIA Dislocated Supplemental Award	\$ 239,910	\$ 260,289	(\$20,379)	7.8%	\$206,646	(\$33,264)	13.9%
WIA Youth	\$1,292,624	\$1,631,426	(\$338,802)	20.8%	\$1,116,559	(\$176,065)	13.6%
Welfare Transition program	\$1,308,285	\$1,657,310	(\$349,025)	21.1%	\$1,216,745	(\$91,540)	7.0%
Reemployment Assistance Services	\$ 75,794	\$ 71,991	\$3,803	5.3%	\$ 66,066	(\$13,728)	18.1%
Wagner Peyser	\$ 666,689	\$ 713,773	(\$47,104)	6.6%	\$610,715	(\$55,954)	8.4%
TOTAL:	\$5,773,296	\$6,733,390	(\$960,094)	14.3%	\$4,998,245	(\$775,051)	13.4%

Funding Category	2015-2016 Allocation	2014-2015 Allocation	Reduction 2015-2016	Percentage
WIOA Adult	\$ 910,669	\$ 959,783	(\$ 49,114)	-5.1%
WIOA Dislocated Worker	\$ 807,043	\$ 825,731	(\$ 18,688)	-2.3%
WIOA Dislocated Worker Supplemental	\$ 200,950	\$ 206,646	(\$ 5,696)	-2.8%
WIOA Youth	\$1,050,714	\$1,116,559	(\$ 65,845)	-5.9%
Welfare Transition Program	\$1,178,488	\$1,216,745	(\$ 38,257)	-3.1%
Unemployment	\$ 35,637	\$ 62,066	(\$ 26,429)	-42.6%
Wagner Peyser	\$ 603,218	\$610,715	(\$ 7,497)	-1.2%

	2015-2016 Allocation	2014-2015 Allocation	Reduction 2015 -2016	Percentage
TOTAL:	\$4,786,719	\$4,998,245	(\$ 211,526)	-4.2%

Factors Related to Need for 35% ITA Waiver Request:

- Cost Allocation process will require that WIA Adult funds be allocated to cover a larger portion of upfront services to include job search assistance due to reductions in all funding categories.
- Due to the requirement of an indirect cost rate and the method used to determine the rate, WIOA Adult and Dislocated Worker funds will be the funding streams impacted the most to support the indirect cost rate. The indirect rate required \$90,000 additional dollars from these two funding streams.
- Since 2013, Escarosa has lost \$1,946,671 in funding for a total percentage reduction of 29%.
- Training related items which are not counted toward the 50% ITA expenditure definition, needed to attend school (uniforms, immunizations, tools, supplies) will be limited and may be discontinued for WIOA Adult participants if the ITA Waiver request is not approved.
- For FY 2014 -2015, Escarosa served approximately 500 students on average per semester. Due to the above factors (i.e., loss of funds and the indirect cost rate), additional reductions may occur; however, this will be a last resort. Escarosa's first action will be to eliminate summer attendance for those courses that do not require that the student attend during this time.
- Our one stop visits have dropped from a record high of 145,000 during the recession to 100,000 for FY 2013-2014. In 2014 -2105, visits to our one stop centers decreased to pre-recession numbers of approximately 85,000 per year. It is estimated that visits will remain the same for fiscal year 2015 - 2016.
- Due to budget reductions, 7 FTE Escarosa staff positions were eliminated and 5 FTE from the Welfare Transition program were reassigned in FY 2013 -2014. For FY 2014 -2015, 1 FTE position and 2 Temporary Positions were eliminated from the WT program; 4 DEO OPS positions were eliminated from upfront services; and the elimination of the Disability Navigator FTE and the Special Projects Coordinator FTE position for a total of 9 positions for FT 2014 -2015. For FY 2015 -2016, several positions (3 FTEs) that had become vacant during FY 2014 -2015 were not filled; therefore no additional staffing reductions were made for FY 2015 -2016.
- WIOA Adult funds will be used to supplement the Welfare Transition Funds and Wagner Peyser services, in the amounts of \$280,565. This is in addition to the need to use \$90,000 to support the indirect cost rate.

Fiscal Year Funding – WIA Adult and Dislocated Worker	Total Expenditures WIA Adult and Dislocated Worker	Amount Expended for ITA Defined by CSF	%	Participants in Training (Average per Semester)	Amount needed to support Upfront/Universal Services and indirect cost rate
FY 2014 -2015 (Included carry-forward from FY 2013-2014)	\$2,704,691	\$1,186,300	43.9%	Average of 520 participants	\$308,840
FY 2015 – 2016 (Includes projected carry-forward from FY 2014 – 2015)	\$2,574,091 (Estimated)*	\$ 901,325 (Estimated)*	35.02 %	Average of 520 participants	\$370,565

8.06.15

On September 24, 2015 it is expected that the CareerSource Escarosa Board of Directors will approve an ITA Waiver of 35%. It is anticipated that the Escambia County Board of County Commissioners and the Santa Rosa County Board of County Commissioners will approve the Escarosa's request for a reduction of the ITA from 40% to 35% close to the end of August or first of September.

CareerSource Escarosa requests that CareerSource Florida approve our request for a 35% ITA expenditure rate.

CAREERSOURCE ESCAROSA
 FY 2015-2016 BUDGET

	FY 2015-2016			FY 2014-2015	VARIANCE
	ADMIN	PROGRAM SERVICES	TOTAL BUDGET	EXPENDITURES	
Salaries	310,916	1,502,866	1,813,782	1,798,956	14,826
Fringe Benefits	138,972	463,732	602,704	586,224	16,480
Retirement	15,241	73,671	88,912	79,557	9,355
Temporary Services/OPS	0	92,240	92,240	141,875	(49,635)
Advertising	2,000	250	2,250	448	1,802
Audit/Tax Return	27,000	0	27,000	31,000	(4,000)
Bank Service Charges	2,500	0	2,500	2,117	383
Cleaning Service	0	6,300	6,300	9,376	(3,076)
Communications	3,029	44,472	47,501	42,228	5,273
Consulting Services	0	1,100	1,100	1,771	(671)
Copier Costs	900	7,675	8,575	24,029	(15,454)
Equipment	506	43,544	44,050	71,816	(27,766)
Insurance	8,183	10,112	18,295	21,543	(3,248)
Legal	500	0	500	331	169
Materials & Supplies	4,094	42,008	46,102	45,165	937
Client Printed Materials	0	2,300	2,300	129	2,171
Postage	1,500	6,000	7,500	8,930	(1,430)
Publications	0	0	0	(85)	85
Rent	37,245	445,900	483,145	533,201	(50,056)
Equipment Rental	1,843	19,211	21,054	0	21,054
Utilities	0	12,500	12,500	11,953	547
Repairs & Maintenance	964	11,588	12,552	7,108	5,444
Repairs & Maintenance - Flood	0	0	0	1,507	(1,507)
Maintenance Contracts	6,140	31,457	37,597	37,958	(361)
Security Guards	0	56,420	56,420	55,742	678
Staff Training	1,500	225	1,725	600	1,125
Travel	20,102	34,697	54,799	36,835	17,964
Sponsorships	0	0	0	5,000	(5,000)
Outreach	0	250	250	2,086	(1,836)
Memberships	4,000	4,650	8,650	7,802	848
Work Verification/ETS		2,500	2,500	2,704	(204)
Total	587,135	2,915,668	3,502,803	3,567,906	(65,103)
Service Contract		1,014,479	1,014,479	1,031,445	(16,966)
Tuition & Books		1,164,274	1,164,274	1,152,017	12,257
Support Services		168,700	168,700	154,541	14,159
ITA Incentives		0	0	0	0
On-the-Job Training		25,000	25,000	36,337	(11,337)
					0
Total	0	2,372,453	2,372,453	2,374,340	(1,887)
					0
Total Budget	587,135	5,288,121	5,875,256	5,942,246	(66,990)

CAREERSOURC ESCAROSA
FISCAL YEAR 2015-2016

AVAILABLE FUNDS

	Allocations	Carryovers from	Transfers	Available	DEO Staff	Available	Available	Variance
	FY 2015-2016	FY 2014-2015	FY 2015-2016	Funds	Salaries & Benefits	Funds	Funds	
				FY 2015-2016	Held at State	FY 2015-2016	FY 2014-2015	
WIA/WIOA ADULT	910,669	661,070	858,353	2,430,092		2,430,092	2,816,861	(386,769)
WIA/WIOA DISLOCATED WORKERS	1,008,353	264,969	(858,353)	414,969		414,969	728,319	(313,350)
WIA/WIOA YOUTH	1,050,714	38,924		1,089,638		1,089,638	1,195,071	(105,433)
WIA PERFORMANCE INCENTIVES		16,667		16,667		16,667		16,667
FSET (Estimate)	50,000			50,000		50,000	100,000	(50,000)
UC SERVICES	35,637			35,637		35,637	62,066	(26,429)
WELFARE TRANSITION PROGRAM	1,178,488			1,178,488		1,178,488	1,216,745	(38,257)
MILITARY FAMILY EMPLOYMENT PROGRAM	78,232			78,232		78,232	78,232	-
TOTAL	4,312,093	981,630	0	5,293,723	0	5,293,723	6,197,294	(903,571)
JOINT MANAGED PROGRAMS:								
WAGNER PEYSER	603,218	57,133		660,351	391,715	268,636	291,351	(22,715)
WAGNER PEYSER PERFORMANCE INCENTIVES		30,616		30,616		30,616	63,271	(32,655)
VETERANS PROGRAMS - DVOP	242,985			242,985	102,178	140,807	179,931	(39,124)
VETERANS PROGRAMS - LVER	246,611			246,611	105,137	141,474	135,096	6,378
TOTAL	1,092,814	87,749	0	1,180,563	599,030	581,533	669,649	(88,116)
TOTAL	5,404,907	1,069,379	0	6,474,286	599,030	5,875,256	6,866,943	(991,687)

CAREERSOURCE ESCAROSA
BUDGET
FY 2015-2016

NOTES:

ADMINISTRATIVE COSTS:

Includes administrative and accounting functions.

UNIVERSAL SERVICES:

Includes resource rooms, universal services orientation rooms, and reception area, including IT costs and staff to deliver universal services and reception area.

SHARED STAFF FACILITIES:

Facility costs, including IT, for direct charge staff.

INDIRECT STAFF COSTS:

Includes costs of monitoring, MIS reporting, indirect program staff - allocated through cost pools.

DIRECT COSTS:

Costs charged directly to programs.

JOINT MANAGED PROGRAMS:

Wagner Peyser and the Veterans Programs are considered joint managed programs with DEO. The services under these programs must be delivered by state merit staff but Escasrosa is responsible for budgeting the funds. The funds budgeted for DEO staff (in the career centers) is retained at the state to pay salaries and benefits. All other costs for the DEO staff is paid by Escarososa.

No support documentation for this agenda item.

Date: August 20, 2015
To: Hunter Walker, County Administrator
From: Julie Morgan, Tourist Development Director
Subject: Recommendation for 2015 Country On The Sound

Country On The Sound produced by Astar Promotions is set to take place September 25-26, 2015 on Navarre Beach. This 2 day country music event is set to sell 4,500 tickets each day with a potential of bringing in 30% of out-of-town guests, therefore increasing bed tax collections. This event will be the kick-off of our Beaches to Woodlands Tour. This is the first year for this event and it is already in planning stages to become an annual event.

The TDC Board of Directors voted August 19, 2015 with no objections to recommend we spend \$20,000. as an awarded grant/aid to private organizations item out of the TDC budget. The vote was made specific that \$10,000 of that money be spent on talent and would be reimbursed to the grantee after the event is over and they have completed all necessary paperwork required by the Tourist Development Office. The vote was made specific that the remaining \$10,000 will be spent directly on out-of-town advertising efforts that our Ad Agency we currently have a contract with would oversee with radio buys, digital buys and package promotions.

I have looked closely at this event and believe it has the potential to bring in a large number of guests that will be staying the night in Santa Rosa County resulting in an increase in bed tax collections. Both evenings of the event are headlined by well-known country music artists that will draw a crowd because they have an established fan base. I as the Tourist Development Director recommend we spend the \$20,000 on the Country On The Sound event.

Sincerely,



Julie Morgan, Tourist Development Director



2015 Florida State Tourist Development Council
5740 Navarre Parkway, Navarre, FL 32566
www.floridastourism.com
www.floridastatecouncil.com





Santa Rosa County Tourist Development Office
8543 Navarre Parkway
Navarre, FL 32566

Local Event/Marketing Application

Any organization requesting funding will be required to complete this form

Applicant Organization NAVARRE FAMILY WATERSPORTS

Contact Person GREG BRITTON Title PRESIDENT

Organization Address 8671 NAVARRE PKWY

City NAVARRE State FL Zip 32566 Phone (850) 685-9801

Email Address: GREG@NEWUC.COM Web Address: WWW.NEWUC.COM

Cell (850) 685-9801 Organization IRS Status GOOD

Name of Event or Project: COUNTRY ON THE SOUND

Has this project received grant funding from the SRC Tourist Development Council in the past? NO

If yes, when and how much and what year? N/A

If yes, what is the room history of the event? # of rooms N/A # of nights N/A

2015/2016 Event Request Details

Location of Event or Project: 8671 NAVARRE PKWY, NAVARRE

Date(s) of Event or Project: SEPTEMBER 25TH & 26TH

Detailed Explanation of the Project: THE EVENT WILL BE A
TWO DAY COUNTRY MUSIC FESTIVAL. A 2020
VISION FOR THIS EVENT HAS BEEN ESTABLISHED
THAT CALLS FOR EXPANSION & DIVERSIFICATION.
SEE ATTACHED COTS-2015.R1 DOCUMENT

Total Budget of Event: \$ 384,100⁰⁰
 (A budget with anticipated revenue and expenses is required upon submittal of application)

Amount Requested: \$ 20,000

Intended use of Funds: ARTISTS/TALENT

Match Provide by Organization

In-kind description: CASH

Value of in-kind: \$ 300,000 Match dollars provided by your organization: \$ 300,000⁰⁰

Projected Attendance: 5000 Projected Number of Out of Town Visitors: 1750

What are the goals and objectives for this event for which you are applying for:

TO BRING A MUSIC EVENT LIKE NO OTHER
TO SANTA ROSA COUNTY. WHERE THIS EVENT
GROWS AND INCORPORATES THE ENTIRE COMMUNITY.

Describe how the effectiveness of this event will be measured:

LOCAL & OUT OF STATE TICKET SALES. THE PROMOTER
OF THE EVENT IS USING EXTREME TIX AND DEMOGRAPHICS
ARE APART OF THAT SYSTEM.

How will the event/project benefit tourism in Santa Rosa County?

THIS EVENT WILL HAVE A HUGE EFFECT ON THE
LOCAL ECONOMY FROM HEADS IN BEDS TO LOCAL
EATERIES

What are the demographics of your targeted attendees (i.e. families, professionals, youth, etc. plus other demographic information as available):

FAMILIES DURING THE DAY TURNING TO MILITARY,
LOCAL, OUT OF STATE MEN & WOMEN AGES 18+

Anticipated number of vendors: 10

Will you survey the participants to capture data: ONLY THROUGH TICKETING (LOCATION COMING FROM

If no, how do you intended to collect data for reporting purpose: EXTREMELY & BED TAX

Estimated Bed Tax Calculation (1ST YEAR)Estimated Number of Visitor Rooms: 350

X

Estimated number of nights: 2

X

Estimated Room Rate per Night*: 118⁰⁰= 82,600⁰⁰X .05 = \$ 4,130⁰⁰
Estimated Total Bed Tax Generated

*Use the following estimated rental rates to calculate bed tax estimates

- Spring (March 1-Memorial Day): \$151 per night
- Summer (Memorial Day - Labor Day): \$188 per night
- Fall (Aug. 31 - Nov. 1): \$118 per night
- Winter (Nov. 1 - Mar. 1): \$95 per night

Estimated Sales Tax CalculationEstimated Number of Visitors: 1750

X

Average Spending per out-of town visitor per day including transportation:

\$110

X

Estimated Number of Days In County: 2= 385,000X .065 = \$ 25,025
Estimated Total Sales Tax Generated**Total Potential Tax Impact (NOTE: DOES NOT INCLUDE LOCAL ATTENDANCE)**Total Estimated Bed Tax Generated (from calculation above): \$ 4,130⁰⁰Total Estimated Sales Tax Generated (from calculation above): \$ 25,025⁰⁰Total Estimated Tax: \$ 29,155⁰⁰

Describe how financial resources will be monitored

EXTREME TAX (OUT OF TOWN VERSUS LOCAL)GRANT USAGE WILL GO DIRECT TO TALENT AS THIS IS THE KEY TO THE DRAW OF OUT OF TOWN GUESTS.

Have you applied for an event permit? Y Are any licenses required? Y

If so, list the required licenses and permits and attach copies to this application

Will you purchase event insurance? Yes No, Carrier DONAT INSURANCE SERVICES

Liability/Medical Insurance? Yes No, Carrier DONAT INSURANCE SERVICES

Please list the Event's Lodging and non-Lodging partners:

Lodging Partners

Non-Lodging Partners

BEST WESTERN

MONTE'S COUNTRY CATUN COOKIN'

DAYS INN

TOMMY SNOWBALLS

HAMPTON INN

30A TV

COMFORT INN

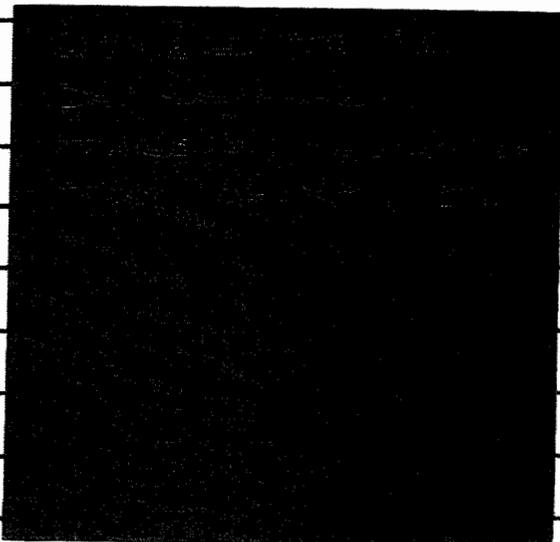
CAT COUNTRY 98.7

CARIBIAN RESORT

NASH 105.5

BEACH COLONY RESORT

COX MEDIA



Are lodging partners offering a special rate for this Event? Yes No

Will lodging partners provide room night verification after this Event? Yes No

How will information about room nights actually booked for this Event be obtained (e.g. lodging partner reports, registration roster, visitor survey, ticket sales)?

TICKET SALES, LODGING PARTNER REPORTS

If this is NOT a new event, what efforts are being made to grow the event to increase the number of overnight visitors from the previous year?

N/A - NEW EVENT

Please use the space below to add any additional event information:

PLEASE SEE ATTACHED COUNTRY ON THE SOUND DOCUMENTS.

Estimated Budget (SEE ATTACHED BUDGET)

Projected Income

	CASH	IN-KIND	
Entry Fees (participants)			
Admissions (spectators)			
Sales (merchandise, etc.)			
Sponsorships			
Other			
Local Event Marketing Funding			TOTAL INCOME
TOTAL	\$	\$	\$ 425,000

Projected Expenses

	CASH	IN-KIND	
Contracted officials			
Operations			
Rentals/Equipment			
Food and Beverage			
Merchandise for Sale			
Souvenirs/Giveaways			
Print Marketing			
Online Marketing			
Television Marketing			
Radio Marketing			
Direct Mail Marketing			
Direct Sales Marketing			
Florida's Playground-Branded Promo Items/Prizes			
Site Fees			
Sanction Fees			
Concert/Performance Fees			
Other			TOTAL EXPENSES
TOTAL	\$	\$	\$ 384,100⁰⁰

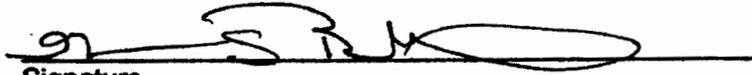
CERTIFICATION AND COMPLIANCE STATEMENT

APPLICANT:

I hereby certify that the information contained in this application is true and correct to the best of my knowledge and that I have read the policies and requirements of the Santa Rosa County TDC grants program and will abide by all legal, financial and reporting requirements as a condition of receiving grant funds from the Santa Rosa County TDC. Signatures must be original in blue ink.

Name: GREG S BRITTON

Organization: NAVARRE FAMILY WATERSPORTS


Signature

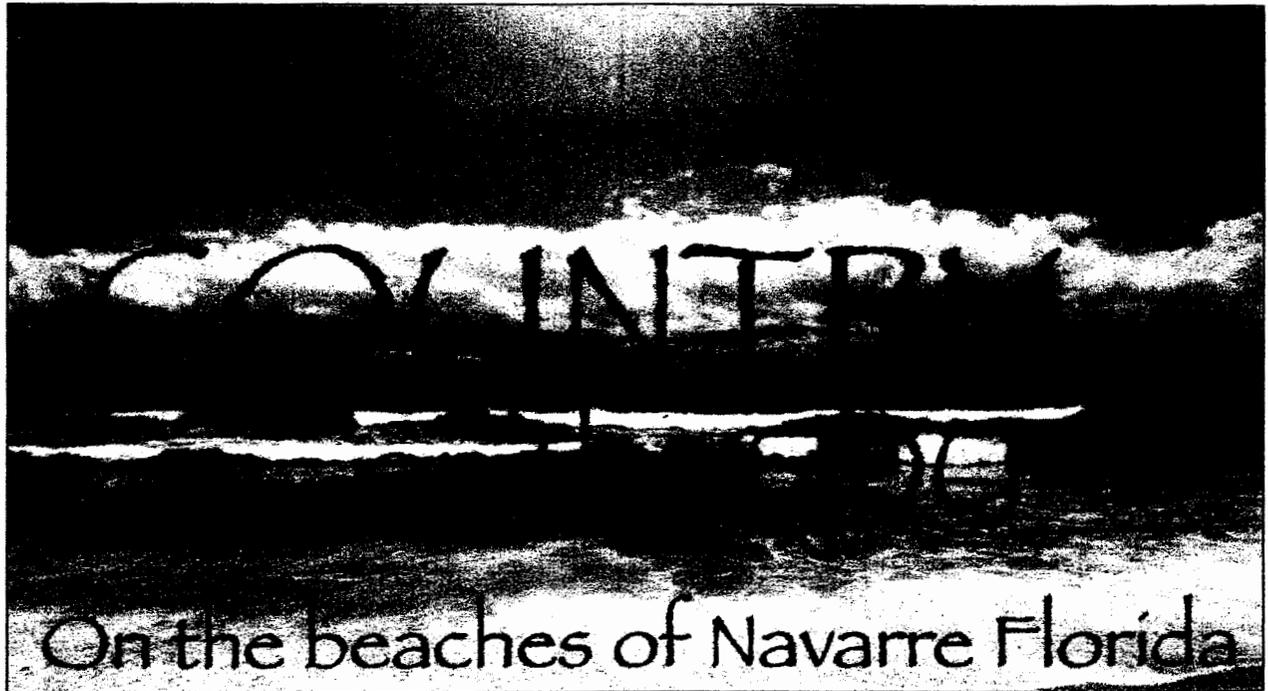
7/19/15
Date

Please return the original plus (4) four copies of the Application and the Certification & Compliance Page by **5 p.m. Monday, August 31** to:

Santa Rosa County Tourist Development Office
ATTN: Grants Program
8543 Navarre Parkway
Navarre, FL 32566

Application Check List

- Completed application (pages 4-9)
- Signed certification and compliance form (page 10)
- Copy of event license (if any)
- Copy of event permit (if any)
- Copy of event insurance (if any)
- Copy of liability insurance
- Anticipated budget, including detailed expenses and revenue
- Original and four copies of your complete application package (all items listed above)



September 25th & 26th

Country On The SOUND

Prepared by: Greg Britton, President

June 27, 2015

Proposal number: COTS-2015.R1

NAVARRE FAMILY WATERSPORTS

EXECUTIVE SUMMARY

Navarre Family Watersports, Free Bird Consulting and Astar Promotions have come together to build one of the most fun and exciting events in country music. The inaugural two day 2015 event will be held on the property of Navarre Family Watersports in Navarre, Florida. During the day it will mix country music with a myriad of watersports activities and scenic helicopter tours. It is the vision of the team to extend this festival to multiple stages and even more days for our 2020 vision.

The event will bring fun to all ages both in town and out of town. It will focus on bringing local artists to the stage from Pensacola to Destin. The music will start at 2:00pm and continue into the night. The main stage will close with a big name headliner each night and an after party beach event will be held until 1:00am.

The event is planned for September 25th and 26th for the inaugural year. After the first year the festival will always be on Columbus Day weekend. The festival is designed to bring in local as well as out-of-market attendees to the event. Big name headliners will hit the main stage in the evening drawing a large out-of-market crowd. The event is scheduled for the shoulder months to increase economic impact for the year. The initial projections for this event will bring over 2500 people each day to this event.

As an added feature the team has requested in our offers to the headliners as well as a few other artists visit one of the local bases and prior to the event and thank our men and women in uniform for the services that they provide. It is important to our team that we recognize their efforts and have even earmarked a percentage of the profits from the event to be donated to a local military charity.

The management team has a very strong commitment to this event and is well known for loyal partnerships. The loyalty of our partners today will be the key factor for who we partner with in the future.

EVENT DESCRIPTION

COUNTRY On The SOUND is a two day event, which will start on Friday afternoon and conclude on Saturday evening. It will mix live country music, watersports activities, helicopter tours and miniature golf throughout the day. As the day turns to night the event will transform to a country music ocean breeze beach party. It will bring in big name talent and commingle local flavor to not only boost the economy for Santa Rosa County in the shoulder months, but as well bring notice to local talent that is so deserving of a break. After the headliners complete their acts for the evening there will be an after party concert on the beach.

Local vendors as well as out-of-market vendors will be utilized as the supporting infrastructure of the event. Several food vendors will be utilized including churches to ensure the fun will be complimented by some great eats.

NAVARRE FAMILY WATERSPORTS

Other merchandise vendors on site will include, but will not be limited to T-shirt vendors, cowboy hat vendors and even mechanical bull riding opportunities.

EVENT VISION

The team has established a 2020 vision for the event. The first year the event will be held specifically at the Navarre Family Watersports venue. The growth plan for the event is to include neighbors such that the event will eventually make its way to the Navarre Bridge. Further expansion of the event could be possible in the out years with the development of a board walk such that all properties are connected from Navarre Family Watersports to include the Navarre park. Multiple stages will be apart of the event and different music genres will be included in the festival. Spread out through the festival would be vendors of food, drinks, and music merchandise. The event would turn into a multi-day event; which would bring in some of the most famous country musicians around.

MARKETING

Marketing outreaches will be strong and solid. The team has established a line up that will draw in a crowd by just name recognition. Social media, newspapers, radio, cable, television, flyers and other forms of marketing will be utilized for the event. Billboards and magazines as well will highlight the event.

EVENT SAFETY AND LOGISTICS

The event coordinators will coordinate with the Navarre Chamber, Santa Rosa County, Tourist Development Office, Santa Rosa County Sheriffs Department and Holley Navarre Life Safety to ensure a safe and family fun environment. After all permits are pulled and the headliners are announced the team will request a meeting with the above mentioned individuals and any recommended support organizations of the above aforementioned.

PARTNERS

The team welcomes all partners that will be contributors to the event. The team will reach out to the best of our abilities to all hotels and condos as partners in the event in return we will ask that the event be promoted on their websites and we will reciprocate and list them on our webpage.

Hotel partners as well as campground partners are key to the events success. The team will reach out to these partners in e-mail, and letter correspondence. Our prime partner will be the Best Western only because of locality and then we will reach out in a radial format from closest to furthest away. Santa Rosa County will be our primary

**Country on the Sound
Attendance Projections
2015 - 2020**

2015	Expected Attendance	In State	Out of State	Out of State Totals
Friday	2,500	65%	35%	875
Saturday	2,500	65%	35%	875
			Total:	1,750
2016	Expected Attendance	In State	Out of State	Out of State Totals
Friday	2,625	65%	35%	919
Saturday	2,625	65%	35%	919
			Total:	1,838
2017	Expected Attendance	In State	Out of State	Out of State Totals
Thursday	1,969	65%	35%	689
Friday	2,756	65%	35%	965
Saturday	2,756	65%	35%	965
			Total:	2,618
2018	Expected Attendance	In State	Out of State	Out of State Totals
Thursday	2,067	65%	35%	724
Friday	2,894	65%	35%	1,013
Saturday	2,894	65%	35%	1,013
			Total:	2,026
2019	Expected Attendance	In State	Out of State	Out of State Totals
Thursday	2,171	65%	35%	760
Friday	3,039	65%	35%	1,064
Saturday	3,039	65%	35%	1,064
			Total:	2,127
2020	Expected Attendance	In State	Out of State	Out of State Totals
Thursday	2,279	65%	35%	798
Friday	3,191	65%	35%	1,117
Saturday	3,191	65%	35%	1,117
			Total:	2,233

Assumptions:

1. % of attendees are from out of state = 35%
2. Annual growth rate of = 5%
3. In year 3, (2017 & forward), a third day is added to event
4. In year 3, Thurs attendance is based on 75% of Fri's attendance from prior yr
5. Green shaded fields are input fields

Budget - COTS

NAVARRE FAMILY WATERSPORTS**Revenue**

Grant/Sponsorship	\$	75,000
Ticket Sales	\$	195,000
Beer/Beverage Sales @ \$8.00/Beer	\$	120,000
Food Sales	\$	30,000
Other Sales (Hats, T-Shirts, CD's, Ect.)	\$	5,000
Total Revenue	\$	425,000

Expenses

Advertising	\$	(20,000)
Artist Hospitality	\$	(4,000)
Artists/Talent	\$	(250,000)
AStar Talent Buying & Show Production (15% Entertainment Spend)	\$	(37,500)
Event Insurance	\$	(1,500)
Fencing	\$	(3,000)
Generator	\$	(3,100)
Beverage Costs	\$	(15,000)
Hotel Rooms	\$	(13,500)
Miscellaneous	\$	(2,500)
Porta Porties/Tables/Tents	\$	(3,000)
Production (Stage/Sound/Lights)	\$	(18,000)
Production After Party	\$	(1,000)
Security	\$	(2,500)
Staffing (other)	\$	(1,000)
Stagehands	\$	(4,000)
Trailer (office trailer & ticket booth)	\$	(1,000)
Weather Insurance	\$	(3,000)
Wristbands	\$	(500)
Total Expenses:	\$	(384,100)

Total Income	\$	40,900
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August 24, 2015

ADMINISTRATIVE COMMITTEE

1. Discussion of installation of twelve (12) rescue tube stations west of the fishing pier on Navarre Beach as proposed by the Rotary Club of Navarre.
2. Discussion of Interlocal Agreement with City of Milton, City of Gulf Breeze, Town of Jay regarding distribution of local option gas tax proceeds.
3. Discussion of use of the Navarre Park for the annual Christmas in the Park activities sponsored by the Navarre Beach Area Chamber of Commerce Saturday, December 5, 2015.
4. Discussion of Resolution and Interlocal Agreement with Escambia County, Okaloosa County, and Walton County for medical examiner services in Florida Medical Examiner District One.
5. Discussion of Correction to Restated and Amended Lease Agreement with Holi Corp correcting clerical error in legal description.
6. Discussion of 2016 Legislative Priority List.
7. Discussion of declaration as surplus property items from Road and Bridge Department and from the County Health Department as recommended by the Clerk of Courts.
8. Discussion of use of the South Service Center for overflow parking for the Gulf Breeze Zoo "Boo at the Zoo" event on October 17 and 18, 2015 and October 24 and 25, 2015.
9. Discussion of acceptance of Florida Department of Law Enforcement Byrne Memorial Justice Assistance Grant (Countywide Task Force 2015-2016) in the amount of \$41,309 for Narcotics Task Force and designate Paula Way as Point of Contact.
10. **INFO ONLY:** Public Hearing items scheduled for 9:30 a.m. Thursday, August 27, 2015: NONE

8/24
Committee 1

Mr. Walker,

Thank you for your assistance we will work with either date as you advise. I will send you a 2 pager of the program from Hawaii. There is another we located in North Carolina, there may be a form of this program in Florida, but I have not found it.

We have been in contact with and gained the support of the county EOC/EMS. We are sending specs to the county attorney for review and want to get in front of the commissioners. The article that I will forward you is straight forward, the brief presentation I have will be relevant to our statistics and documented rescues and fatalities that we're provided to me by the county. The Rotary club of Navarre would like to help get this initiative rolling as we started last year and with recent events on the beaches there is now interest.

I am both a long time resident, currently the store manager for our local Navarre Walmart, the vice chair for the group SAFER, and the secretary for our local Navarre Rotary club that is behind this initiative. I generally support the community very quietly and behind the scenes, this program really is a no brainer, and given our surge in foot traffic on the coast and frequent rescues and fatalities, this program could be a winner. Message to follow.

Thanks,

Bryan Boney

----- Original message -----

From: Hunter Walker <HunterW@santarosa.fl.gov>
Date: 08/05/2015 4:00 PM (GMT-06:00)
To: 'bboney30' <bboney30@gmail.com>
Cc: Roger Blaylock <RogerB@santarosa.fl.gov>
Subject: FW: Navarre Rotary initiative

Mr. Boney,

I hit the send button too quick. I recommend the second meeting in August which will be August 24 (Committee-of-Whole meeting) and Thursday August 27 regular meeting. Any reason why program has not been replicated in Florida to this point? Send the information and I will be in touch. Thanks. Hunter

From: Hunter Walker
Sent: Wednesday, August 05, 2015 3:57 PM
To: 'bboney30' <bboney30@gmail.com>
Cc: Roger Blaylock <RogerB@santarosa.fl.gov>
Subject: RE: Navarre Rotary initiative

Mr. boney,

Navarre Beach Rescue Tube Project

8/24/15
Committee

Navarre Beach, like many coastal areas, has a shortage of life guard stations and life guards. Budgetary constraints leave most of Navarre Beach unguarded. Increased visitor counts to Navarre Beach over the last 18 months have put an even greater burden on our limited resources and with the addition of a 160 room hotel on Navarre Beach beginning in 2016, it is expected that visitor count to increase even further.

Proposed: The Rotary Club of Navarre, in cooperation with Santa Rosa County, is proposing to install twelve (12) rescue tube stations along Navarre Beach, west of the fishing pier, at each public access point.

The expense to build, install, maintain and replenish the rescue tube stations would be guaranteed by the Rotary Club of Navarre. The club would raise funds from individuals and businesses through donations and sponsorship to offset costs, but is financially capable of funding the project on its own. The club is prepared to make a long term commitment to this project. ***The club also has the Rotary International general liability policy and we can name additional insured parties, up to \$2million.***

Based on initial research, we anticipate the cost of each rescue tube station to be \$125-\$150. Additional funds will be set aside for replacement of lost/damaged equipment and replacement for wear and tear.

In addition to funding the rescue tube stations, the Rotary Club of Navarre plans to work with the Tourism Board and Emergency Services to build a website with educational information about the tubes including a map, written instructions and an instructional video. The video will be displayed on the rescue tube website and may also be displayed on other tourist related sites ran by the county and Navarre Beach businesses.

The Need for Rescue Tubes: Since 2010, 6 people have drowned on Navarre Beach in the unguarded area that would be covered by these proposed rescue tube stations. In two instances, the victim of drowning was attempting to rescue a swimmer in distress.

Rescue tubes have shown to be effective in helping both swimmers in distress and the Samaritan attempting to assist them in reaching the beach safely.

So far in 2015, according to statistics provided to the Club, there have been 80 rescues on Navarre Beach by Navarre Beach Lifeguards. 36 of those rescues have occurred in the area covered by our proposed rescue tubes stations.

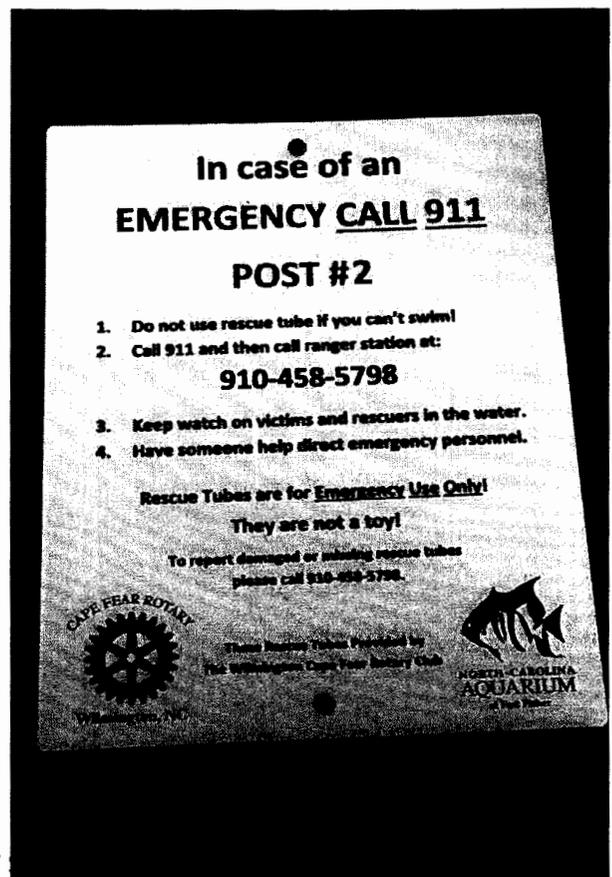
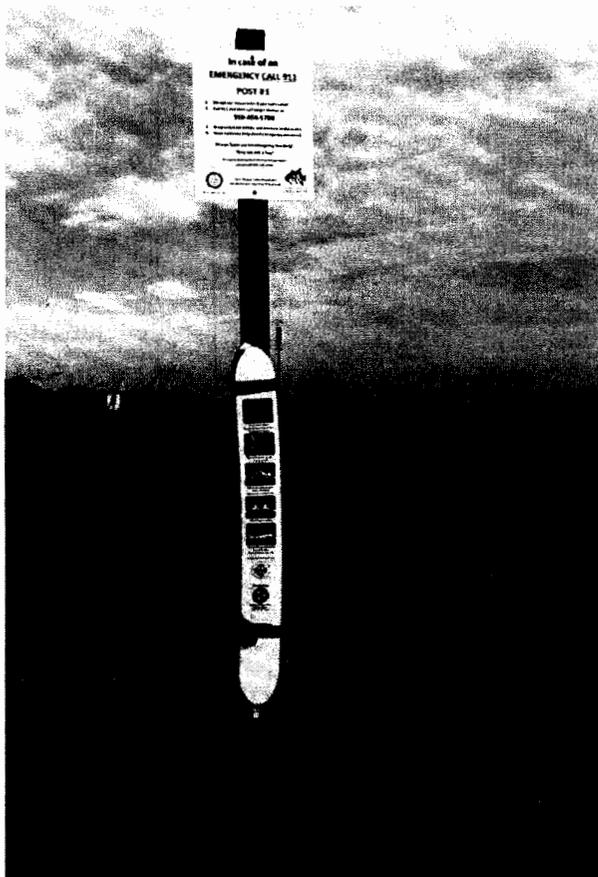
Navarre Beach Rescue Tube Project

The Rescue Tube Stations: These stations are comprised of a post sunk into the sand near each public access point with signage that explains what to do in case of accident and a rescue tube mounted with a Velcro strap that allows for quick access in case of a water emergency.

- Rescue tubes are on station 24/7/365 and easy to use and provide a safer way for a Samaritan to assist a swimmer in distress.
- Rescue tubes allow for immediate response to a swimmer in distress.
- Each rescue tube station would be numbered and mapped in the 911 emergency systems to better guide emergency responders to the correct beach access for all types of emergencies.
- The rescue tubes are easy to install and maintain and have low installation and maintenance costs.
- The rescue tubes will typically last 2-3 years and then need replacing. And Hawaii has seen a low instance of loss (less than 20%) with their installed tubes.

This is an example of rescue tube station to be installed on Navarre Beach. The station is comprised of a 12 foot pressure treated 4x4 post that is sunk 4 foot into the sand at each public access point.

Each station would have a numbered sign with emergency instructions and a phone number for reporting lost tubes along with sponsor information and the rescue tube.



981 Hwy 87

Contact: Bryan Boney – bboney30@gmail.com – (850) 449-1144

Navarre Beach Rescue Tube Project

Rescue Tube Bi-Lingual Instruction Graphics

Instructions silk screened on front of rescue tube.

Graphic for side of tube.



Si no sabe nadar,
No utilice este dispositivo,
No entre al agua



Grite pidiendo ayuda
y llame al 911



Jale el tubo de rescate
atrás de usted
Use aletas si es posible



Mantenga la calma



Patalee diagonalmente
hacia la costa,
No contra la corriente

rescuetubefoundation.org



of Navarre - 1981 Hwy 87 S. #301, Navarre FL :

Contact: Bryan Boney – bboney30@gmail.com – (850) 449-1144

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Navarre Beach Rescue Tube Project

Success Stories & Additional References

Hawaii – The Rescue Tube Foundation (www.rescuetubefoundation.org)

- Since 2009, have installed over 300 rescue tube stations on Kauai's beaches and have dozens of confirmed rescues. Their website includes a history, articles and updates and the instructional video that shows at the airport as you are entering the state that explains what the rescue tubes are and shows how to use them. We intend on creating a similar video for our visitors.

Custer South Dakota (<http://www.custerrotary.org/Stories>)

- The Rotary Club of Custer, SD has installed 5 rescue tubes at the beach in Custer State Park and 3 at the local swimming pool.

Fort Fisher Rec Area in North Carolina (<http://www.capefearrotary.com/>)

- The Rotary Club of Cape Fear, in coordination with the State of NC and the North Carolina Aquarium installed 10 rescue tubes along a 5 mile stretch of beach prior in early 2014.

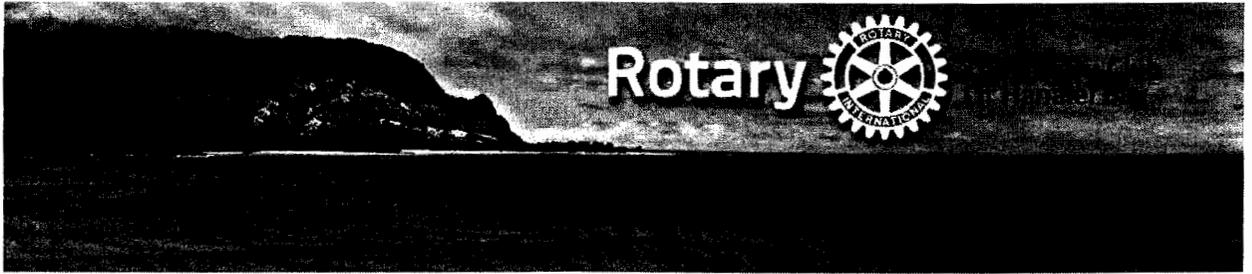
Emerald Isle Parks and Recreation, NC (<http://www.jdnews.com/article/20130630/News/306309948>)

- Installed 13 rescue tubes in 2012 and have recorded saved lives with the rescue tubes.

About the Rotary Club of Navarre

- The Rotary Club of Navarre is a 503c4 corporation and was founded in 1995.
- We are comprised of local professionals and community leaders committed to improving our community through service to others.
- We have funded tens of thousands of dollars in Navarre High School scholarships over the last ten years.
- Our other service projects include providing additional nutrition for displaced/homeless Navarre students, supporting multiple local organizations with financial assistance and volunteer hours.

Rescue Tube Initiative



More people on Kauai have died in the ocean than on the highway. It's hard to imagine, but it's true.

Kauai's rip currents are killers. They have created the highest drowning rate in Hawaii.

The Rescue Tubes on Kauai's beaches are personal flotation devices to be used to stabilize distressed swimmers before rescue by our lifeguards.

Since the first Rescue Tube was installed more than two years ago, 48 Rescue Tube saves have been reported, and it is estimated that 15 to 18 drowning may have been prevented.

There are over 200 Rescue Tubes surrounding Kauai today, but the job isn't finished because all of those rescue tubes have to be maintained and replaced on an ongoing basis so that there will be a Rescue tube available for the next emergency..

Coming later this year, the number on top of each Rescue Tube station will indicate the GPS position of that station and will be used by 911 to properly dispatch emergency responders to that exact location.

When you see a Rescue Tube, take a closer look and become familiar with it. Explain them to your family and friends. Tell visitors. Rescue Tubes are there for all of us.

Let's enjoy our beautiful beaches and stay safe Kauai!

Navarre Beach proposal



The Navarre Rotary Club requests an opportunity to appear on the county commissioners agenda, in order to discuss a partnership/sponsorship in the implementation of a Rescue Tube initiative. This initiative is needed in order to cover the many public accesses that have no feasible life guard coverage. The above article highlights the success that has been realized in Hawaii and we have located another success story in N.C. from another club.

We have been working to initiate such a program ahead of this summer's season. We began partnerships with local county offices in the EOC/EMS areas and are attempting to help move forward an agenda that can make a difference. Any assistance in providing our club the opportunity to give a very brief presentation and share our local statics and those from areas that have had updated results from their programs would be greatly appreciated.

Sincerely,

Bryan Boney

Rotary Club of Navarre

2

ORDINANCE NO. 2015 - ____

AN ORDINANCE OF SANTA ROSA COUNTY, FLORIDA, IMPOSING A FIVE CENT LOCAL OPTION GAS TAX UPON EVERY GALLON OF MOTOR FUEL AND SPECIAL FUEL SOLD IN SANTA ROSA COUNTY AND TAXED UNDER THE PROVISIONS OF CHAPTER 206, FLORIDA STATUTES; PROVIDING FOR DISTRIBUTION PURSUANT TO INTERLOCAL AGREEMENT BETWEEN SANTA ROSA COUNTY, THE CITY OF MILTON, THE CITY OF GULF BREEZE, AND THE TOWN OF JAY; PROVIDING FOR CODIFICATION; AND, PROVIDING FOR AN EFFECTIVE DATE.

BE IT ORDAINED BY THE BOARD OF COUNTY COMMISSIONERS OF SANTA ROSA COUNTY, FLORIDA:

SECTION 1. This ordinance shall be known and may be cited as the “Santa Rosa County 2015 Local Option Gas Tax Ordinance.”

SECTION 2. This ordinance is adopted pursuant to Chapter 206, F.S., as amended.

SECTION 3. Tax. There is hereby imposed a five-cent local option gas upon every gallon of motor fuel and diesel fuel sold in the county and taxed under the provisions of Chapter 206, Parts I or II, F.S..

SECTION 4. Proceeds. Proceeds of the tax hereby imposed shall be divided and distributed by the state Department of Revenue, in accordance with the terms of the applicable interlocal agreement entered into between the county and the City of Milton, the City of Gulf Breeze and the Town of Jay. The distribution formula in the interlocal agreement shall provide for distribution of the entire proceeds of the local option gas tax among the county government and all eligible municipalities within the county.

SECTION 5. Use of funds. The proceeds of the tax provided in this ordinance shall be used for transportation expenditures within the county.

SECTION 6. Rescission. It is the intent of the Board of County Commissioners in establishing this ordinance that it be and is hereby empowered to rescind this local option gas tax at any time.

SECTION 7. Duration. The tax imposition provided by this article, unless rescinded as set out in Section 6, shall be effective from January 1, 2016, to December 31, 2026, both inclusive.

SECTION 8. Codification. The provisions of this ordinance shall become and be made a part of the code of laws and ordinances of the County of Santa Rosa. The sections of this ordinance may be renumbered or relettered to accomplish such, and the word "ordinance" may be changed to "section", "article", or any other appropriate word.

SECTION 9. Effective Date. This Ordinance shall take effect January 1, 2016.

PASSED AND ADOPTED by a vote of __ yeas and __ nays and __ absent of the Board of County Commissioners of Santa Rosa County, Florida, on the ____ day of September, 2015.

**BOARD OF COUNTY COMMISSIONERS
SANTA ROSA COUNTY, FLORIDA**

By: _____
Chairman

ATTEST:

Clerk of Court

I, Donald C. Spencer, Clerk of Court of Santa Rosa County, Florida, do hereby certify that the same was adopted and filed of record and sent electronically to the Secretary of the State of Florida, on this _____ day of _____, 2015.

Donald C. Spencer, Clerk of Court

ORDINANCE NO. 2015 - ____

AN ORDINANCE OF SANTA ROSA COUNTY, FLORIDA, IMPOSING THE LOCAL OPTION NINTH-CENT GAS TAX UPON EVERY GALLON OF MOTOR FUEL AND SPECIAL FUEL SOLD IN SANTA ROSA COUNTY AND TAXED UNDER THE PROVISIONS OF CHAPTER 336 and CHAPTER 206, FLORIDA STATUTES; PROVIDING FOR CODIFICATION; AND, PROVIDING FOR AN EFFECTIVE DATE.

BE IT ORDAINED BY THE BOARD OF COUNTY COMMISSIONERS OF SANTA ROSA COUNTY, FLORIDA:

SECTION 1. This ordinance shall be known and may be cited as the “Santa Rosa County 2015 Local Option Ninth-Cent Gas Tax Ordinance.”

SECTION 2. This ordinance is adopted pursuant to F.S. § 336.021, as amended.

SECTION 3. Tax. There is hereby imposed a one-cent local option gas tax (called the "ninth-cent" gas tax) upon every gallon of motor fuel and special fuel sold in the county as such motor fuel and special fuel is described and taxed under the provisions of F.S. §§ 336.025, F.S. 336.0255 and F.S. Chapter 206, Parts I or II.

SECTION 4. Proceeds. Proceeds of the tax hereby imposed shall be collected by the state Department of Revenue and transferred to the state ninth-cent gas tax trust fund, from which such proceeds shall be distributed by the state Department of Revenue to the county.

SECTION 5. Use of funds. The proceeds of the tax provided in this ordinance shall be used for transportation expenditures within the county.

SECTION 6. Rescission. It is the intent of the Board of County Commissioners in establishing this ordinance that it be and is hereby empowered to rescind this local option gas tax at any time, which rescission shall become effective as provided in F.S. § 336.021(5).

SECTION 7. Duration. The tax hereby imposed is effective from January 1, 2016, and is for an indefinite duration, unless rescinded as set out in Section 6.

SECTION 8. Codification. The provisions of this ordinance shall become and be made a part of the code of laws and ordinances of the County of Santa Rosa. The sections of this ordinance may be renumbered or relettered to accomplish such, and the word “ordinance” may be changed to “section”, “article”, or any other appropriate word.

SECTION 9. Effective Date. This Ordinance shall take effect January 1, 2016.

PASSED AND ADOPTED by a vote of __ yeas and __ nays and __ absent of the Board of County Commissioners of Santa Rosa County, Florida, on the ____ day of September, 2015.

**BOARD OF COUNTY COMMISSIONERS
SANTA ROSA COUNTY, FLORIDA**

By: _____
Chairman

ATTEST:

Clerk of Court

I, Donald C. Spencer, Clerk of Court of Santa Rosa County, Florida, do hereby certify that the same was adopted and filed of record and sent electronically to the Secretary of the State of Florida, on this ____ day of _____, 2015.

Donald C. Spencer, Clerk of Court

INTERLOCAL AGREEMENT

THIS INTERLOCAL AGREEMENT, entered into this 13 day of July, 2006, between Santa Rosa County, a political subdivision of the State of Florida, by and through its Board of County Commissioners, and the City of Milton, the City of Gulf Breeze, and the Town of Jay, for the purpose of providing for the division and distribution of the proceeds of the local option gas tax enacted by the County pursuant to Section 336.025, Florida Statutes.

WITNESSETH:

WHEREAS, Section 336.025, Florida Statutes, grants the County the authority to levy, in addition to other taxes allowed by law, a local option gas tax upon every gallon of motor fuel and special fuel sold in the County and taxed under the provisions of Chapter 206, Florida Statutes; and,

WHEREAS, pursuant to said enactment, the County may establish by interlocal agreement with one or more of the municipalities located in Santa Rosa County representing a majority of the incorporated area population with the County, a distribution formula for dividing the proceeds of the local option gas tax amount the County government and all eligible municipalities within Santa Rosa County; and

WHEREAS, the City of Milton, the City of Gulf Breeze, and the Town of Jay which are parties to this agreement are municipalities located within Santa Rosa County, Florida, eligible to receive a portion of the local option gas tax, and represents a majority of the incorporated area population within Santa Rosa County, and desire to jointly establish with the County a distribution formula pursuant to Section 336.025 (3)(a)(1), Florida Statutes;

NOW, THEREFORE, in consideration of the mutual covenants contained herein, and pursuant to section 163.01, et seq., the parties hereto agree as follows:

1. The local option gas tax shall be divided among, and distributed to the County and the municipalities within the County as follows:

A. Fifty percent (50%) of the total tax receipts shall be distributed among Santa Rosa County, the City of Milton, the City of Gulf Breeze, and the Town of Jay based on the population of the County and each municipality as proportion of the total population.

The initial population figures are as established by the most recent data from the Federal Census Bureau. The population totals and percentages are as follows:

	<u>Population</u>	<u>Percent</u>
1. Santa Rosa County	118,349	89.55%
2. City of Milton	7,436	5.63%
3. City of Gulf Breeze	5,790	4.38%
4. Town of Jay	586	.44%

The population percentage computation shall be recalculated before November 30, 2011, for purposes of determining the distribution for the five-year period beginning January 1, 2012. The recalculation shall utilize the population figures as established by the 2010 census, or if a final census report is not available, the preliminary census report shall be utilized.

B. Fifty percent (50%) of the total tax receipts shall be distributed among Santa Rosa County, the city of Milton, the City of Gulf Breeze, and the Town of Jay based on the transportation expenditures of each for the five (5) fiscal years preceding the fiscal year 2006 as a proportion of the total of such expenditures for the County and such municipalities.

The following transportation expenditure figures shall be utilized for determining the

distribution for the five-year period beginning September 1, 2006:

	<u>Amount</u>	<u>Percent</u>
1. Santa Rosa County	58,368,860	91.41%
2. City of Milton	2,853,599	4.47%
3. City of Gulf Breeze	2,415,159	3.78%
4. Town of Jay	214,740	.34%

The transportation expenditure percentage computation shall be recalculated before November 30, 2011, for purposes of determining the distribution for the five-year period beginning June 1, 2012. The recalculation shall utilize the transportation expenditure figures of each for the five (5) fiscal years preceding the fiscal year of 2012 as submitted by the County and municipalities to the Florida Department of Revenue on the end of year financial statement, which funds must have been spent for transportation expenditures as defined in Section 336.025, Florida Statutes.

C. By utilizing the two computations specified in subsections A and B above, the distribution percentages for the total gas tax receipts for the five-year period beginning January 1, 2007, shall be as follows:

	<u>Percent</u>
1. Santa Rosa County	90.48%
2. City of Milton	5.05%
3. City Gulf Breeze	4.08%
4. Town of Jay	.39%

The distribution figures for the total gas tax receipts for the ten -year period beginning January 1, 2007, shall be in accordance with the recalculations specified in sections 1(A) and 1(B).

If distribution in accordance with the above referenced percentages should cause the

B

distribution to any municipality to fall below the absolute distribution amount to said municipality in fiscal year 1995-1996, the County shall supplement said distribution so that it equals the fiscal year 1995-1996 distribution. However, no supplement shall be required to the extent that revenue distribution falls below the fiscal year 1995-1996 levels when using the distribution formula contained in the 1986 Interlocal Agreement.

2. This agreement shall take effect on January 1, 2007, and shall terminate on either December 31, 2016, or, if the local option gas tax is levied for less than ten (10) years, on December 31 of the year in which the levy terminates. It shall also govern the division and distribution of proceeds of the local option gas tax imposed through December 31 but not collected or otherwise available for distribution until after December 31 of the year the agreement terminates.

3. If, during the term of this agreement, any party hereto becomes ineligible to receive a share of the local option gas tax for any reason, any funds otherwise undistributed because of ineligibility shall be distributed to eligible governments within Santa Rosa County in proportion to other monies distributed pursuant to paragraph 1 herein..

4. Upon execution of this agreement by the necessary parties, the County shall provide the State of Florida Department of Revenue the distribution proportions established by this agreement.

5. The Department of Revenue is hereby requested to distribute the tax receipts directly to the various parties of this agreement, in accordance with section 1 of this Agreement.

6. A copy of this agreement and all subsequent amendments hereto shall be filed by the County with the Clerk of the Circuit Court of Santa Rosa County, Florida, upon its execution by

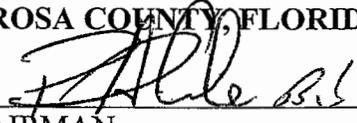
all parties hereto.

7. This agreement may be amended only in writing approved by all parties executing this agreement.

8. It is recognized that in the absence of this agreement, state law would provide that the distribution would be made based solely on the transportation expenditure figures.

IN WITNESS WHEREOF, the parties hereto have caused this Interlocal Agreement to be executed by their duly authorized officials on the day and year first above-written.

**BOARD OF COUNTY COMMISSIONERS
SANTA ROSA COUNTY, FLORIDA**

By: 
CHAIRMAN

BCC approved July 13, 2006

ATTEST:


Clerk

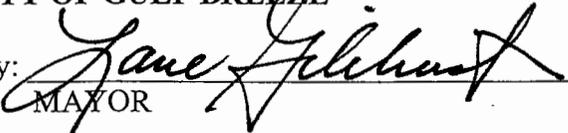
CITY OF MILTON

By: 
MAYOR

ATTEST:

Clerk

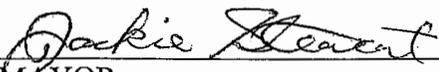
CITY OF GULF BREEZE

By: 
MAYOR

ATTEST:


Clerk

TOWN OF JAY

By: 
MAYOR

ATTEST:


Clerk

D



8543 Navarre Parkway, Navarre FL 32566
(850) 939 3267 (850) 939 0085 exec@navarrechamber.com

August 17, 2015

Santa Rosa County Administrator
Mr. Hunter Walker
6495 Caroline St, Suite M
Milton FL, 32570-4592

Dear Mr. Walker:

The Chamber is making plans for its 21st Annual community Christmas In the Park festival scheduled for Saturday, December 5th, 2015. The event has proven to be popular with area residents and visitors with hundreds of families attending each year, especially for the community Tree Lighting Ceremony at dark.

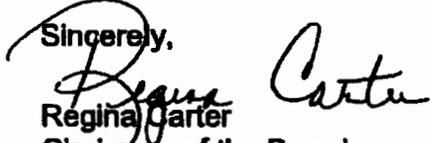
The Chamber is requesting permission to use the entire Navarre Park, to include the pavilions where Santa's Workshop, Mrs. Claus' Bakery, and other events will take place. As in previous years, we will need the requested area reserved for the entire day (December 5th), the actual event hours in the park are from 2 pm until 6 pm. The park will be decorated prior to the event. No decorations, other than colored lights, will be hung in the large pavilions and the decorations will remain in the park until after the first of the year.

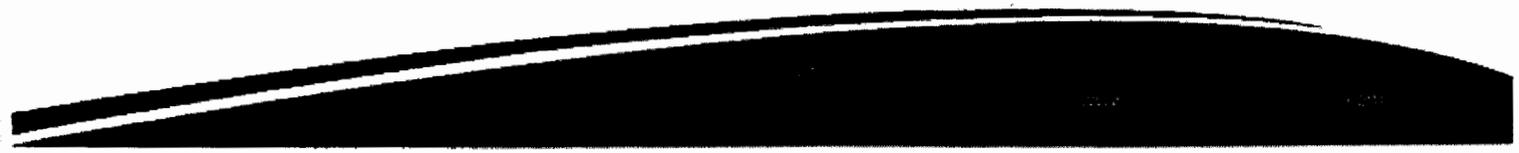
The Chamber is also is requesting permission for the annual Jingle Bell Fun Run and the Christmas Parade Saturday December 5th. The Jingle Bell Fun Run will take place at the Holley Navarre Main Fire Station from 8 - 9 am and travel through the residential areas and return to the fire station. Christmas Parade will start at approximately 2 pm at the Navarre Library, travel primarily south on Presidio St and end behind Centennial Bank near Hwy 98 directly across from Navarre Park and take about one hour.

We will be sending a request to decorate Navarre Park in a separate letter.

Please let us know if you have any questions.

Thank you for your consideration.

Sincerely,

Regina Carter
Chairman of the Board





8543 Navarre Parkway, Navarre FL 32566
(850) 939 3267 (850) 939 0085 exec@navarrechamber.com

August 14, 2015

Santa Rosa County Administrator
Mr. Hunter Walker
6495 Caroline St, Suite M
Milton FL, 32570-4592

Dear Mr. Walker:

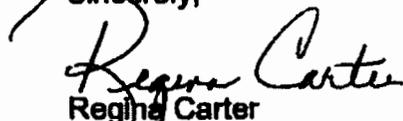
Each year, Navarre Chamber volunteers decorate Navarre Park starting in November. The Chamber is making plans for its 21st Annual community Christmas in the Park festival scheduled for Saturday, December 5th, 2015. The event has proven to be popular with area residents and visitors with hundreds of families attending each year.

In order to hang lights and other decorations for the event, the Chamber is requesting permission to use the entire park, to include all pavilions, on Saturday, November 14th and Saturday, November 21st, 2015. Our expectation is to be done with all decorations on November 14th, tying up any loose ends on Sunday, November 15th. Our request for the second Saturday is to account for weather cancellations or logistics delays. As in previous years, we will need the requested area reserved for the entire day. No decorations, other than colored lights, will be hung in the large pavilions and the decorations will remain in the park until after the first of the year.

Please let us know if you have any questions.

Thank you for your consideration.

Sincerely,


Regina Carter
Chairman of the Board

August 20, 2015

Via Electronic Mail

Roy V. Andrews, Esq.
Santa Rosa County Attorney
6495 Caroline Street, Suite C
Milton, FL 32570
RoyA@santarosa.fl.gov

Re: Aircraft Management Services, Inc. v. Santa Rosa County, Florida
FAA Docket No. 16-12-02 Corrective Action Plan

Dear Roy:

As you are aware, our firm represents Santa Rosa County, Florida (the "County") in the above-referenced matter. On March 27, 2015, the FAA issued a Director's Determination (the "DD") in connection with the Part 16 complaint in FAA Docket No. 16-12-02 filed by Aircraft Management Services, Inc. In the DD, the FAA found the County in violation of Grant Assurance 22, *Economic Nondiscrimination*. As a result, the County is required to submit a Corrective Action Plan to the FAA on or before Tuesday, August 25, 2015.

Please find enclosed a recommended corrective action plan to be presented to the Board of County Commissioners for consideration. The corrective action plan was developed in coordination with County staff along with input from the FAA. Should you have any questions, please feel free to contact us.

Thank you for your assistance.

Sincerely,

Lynn Hoshihara

Enclosures

TO: Bill Farris, Program Manager
Orlando Airports District Office

FROM: Lynn M. Hoshihara – Nabors, Giblin and Nickerson, P.A. on behalf of
Santa Rosa County, Florida

DATE: August 25, 2015

SUBJECT: FAA Docket No. 16-12-02 - Santa Rosa County's Corrective Action Plan

On March 27, 2015, the FAA issued a Director's Determination (the "DD") in response to the Part 16 Complaint filed by Aircraft Management Services, Inc. ("AMS") against Santa Rosa County, Florida (the "County") relating to the Peter Prince Airport (the "Airport"). In the DD, the FAA found the County in violation of Grant Assurance 22, Economic Nondiscrimination, by granting another fixed base operator ("FBO"), Milton Aviation Partners ("MAP"), more favorable lease terms than AMS. Based on these findings, the FAA ordered the County to submit a Corrective Action Plan (the "CAP").

The County hereby submits this CAP to address the following matters raised in the DD:

- 1) Fuel Flowage Fees;
- 2) Operating Hours;
- 3) Rental Rates;
- 4) Lease Terms; and
- 5) Minimum Standards.

Implementation of this CAP will require amendments to the both FBO lease agreements. The County will coordinate with the Orlando Airports District Office ("ADO") prior to finalizing any lease amendments to ensure full compliance with Grant Assurance 22.

FUEL FLOWAGE FEES

FINDING: The FAA found that the Grant Assurance 22 violation was based on inequitable fuel service provisions in the respective FBO lease agreements.

RESPONSE: The County proposes to eliminate fuel flowage fees for both FBOs.

OPERATING HOURS

FINDING: The FAA noted that a difference in operating hours between the two FBOs could indicate unreasonable favoritism since AMS would have more of a burden in having to operate during off-hours. Additionally, the FAA found no record evidence that AMS was compensated in its lease for off-hour operations not also required of MAP or that MAP's lease contained terms rendering the different treatment equitable.

RESPONSE: The County proposes to equalize the operating hours of both FBOs by increasing MAP's operating hours to that of AMS.

RENTAL RATES

FINDING: The FAA noted that the record is silent as to differences in financial terms between the two FBOs and contains no details that would support the argument that the rental rates provided to MAP reflect a higher level of investment which can be compared to AMS' investment.

RESPONSE: The County proposes to increase MAP's rental rates to that of AMS.

LEASE TERMS

FINDING: The FAA determined that the difference between 15 years (i.e., AMS' lease term) and 30 years (i.e., MAP's lease term) is a significant advantage and would have to be justified through an acceptable methodology.

RESPONSE: The County proposes a 15-year initial term and one 15-year renewal term for both FBOs.

MINIMUM STANDARDS

FINDING: The FAA recommended that the County's *Minimum Standard Requirements for Aeronautical Business Activities* be revised to reflect that the scope of details of negotiations of rates and fees be limited by the grant assurances and the Rates and Charges Policy in that there are limitations on what the County can and cannot agree to.

RESPONSE: The County will adopt revisions to the Minimum Standards as recommended by the FAA. Prior to final adoption, the County will seek input from the Orlando ADO.

RESOLUTION NO. 15-_____

A RESOLUTION BY THE BOARD OF COUNTY COMMISSIONERS OF SANTA ROSA COUNTY, FLORIDA, APPROVING THE TERMS AND CONDITIONS OF AN INTERLOCAL AGREEMENT BY AND BETWEEN SANTA ROSA COUNTY, FLORIDA, ESCAMBIA COUNTY, FLORIDA, OKALOOSA COUNTY, FLORIDA, AND WALTON COUNTY, FLORIDA, EACH COUNTY A POLITICAL SUBDIVISION OF THE STATE OF FLORIDA; PROVIDING FOR THE EFFECT OF RECITALS; AUTHORIZING THE CHAIRMAN TO EXECUTE THE AGREEMENT AND SUPPLEMENTAL DOCUMENTATION; PROVIDING FOR CORRECTION OF ERRORS; AND PROVIDING AN EFFECTIVE DATE.

RECITALS:

WHEREAS, the provision of medical examiner services detailed in Chapter 406 (Part 1), Florida Statutes, is an integral part of the criminal justice system; and

WHEREAS, Escambia County, Okaloosa County, Santa Rosa County, and Walton County comprise Florida Medical Examiner District One; and

WHEREAS, it is advantageous for Santa Rosa County, Escambia County, Okaloosa County and Walton County to enter into an Interlocal Agreement, to set forth terms, conditions, and responsibilities of each county with respect to the provision of medical examiner services detailed in Chapter 406, Florida Statutes; and

WHEREAS, the District One Medical Examiner Interlocal Agreement (attached hereto and incorporated herein) sets forth the terms, conditions, provisions, and requirements of the on-going relationship among the Counties in providing medical examiner services; and

WHEREAS, each of the Counties has determined that by executing the Agreement, their collective interests and needs under Chapter 406, Florida Statutes, will be served; and

WHEREAS, Chapter 163, Florida Statutes, allows each of the Counties to enter into this Agreement for the purposes noted above.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF SANTA ROSA COUNTY, FLORIDA, AS FOLLOWS:

Section 1. Effect of Recitals.

The above Recitals are incorporated into the body of this Agreement, and said Recitals are adopted as Findings of Fact.

Section 2. Authorization to Execute.

The Chairman, or designee, is hereby authorized to execute the District One Medical Examiner Interlocal Agreement on behalf of Santa Rosa County. The Chairman, or designee, is further authorized to execute any supplemental documentation which facilitates the provision of services set forth in the Interlocal Agreement.

Section 3. Correction of Errors.

To the extent that there are typographical, administrative or scrivener's errors that do not change the tone, tenor or concept of this Resolution, then this Resolution may be revised without further action by the Board of County Commissioners.

Section 4. Effective Date.

This Resolution shall become effective immediately upon its adoption.

PASSED AND ADOPTED this 27th day of August, 2015, by a vote of __ yeas, __ nays, and __ absent of the Board of County Commissioners of Santa Rosa County, Florida.

**BOARD OF COUNTY COMMISSIONERS
SANTA ROSA COUNTY, FLORIDA**

By: _____
Don Salter, Chairman

ATTEST:

Donald C. Spencer, Clerk of Courts

**DISTRICT ONE MEDICAL EXAMINER
INTERLOCAL AGREEMENT**

THIS INTERLOCAL AGREEMENT (Agreement) for the provision of Medical Examiner Services is entered into by, and between Escambia County, Florida (“Escambia”), Okaloosa County, Florida (“Okaloosa”), Santa Rosa County, Florida (“Santa Rosa”), and Walton County, Florida (“Walton”), each County a political subdivision of the State of Florida, (collectively referred to as “Counties”).

RECITALS

WHEREAS, the provision of medical examiner services detailed in Chapter 406 (Part 1), Florida Statutes, is an integral part of the criminal justice system; and

WHEREAS, Escambia, Okaloosa, Santa Rosa, and Walton comprise Florida Medical Examiner District One; and

WHEREAS, it is advantageous for Escambia, Okaloosa, Santa Rosa, and Walton to enter into an Interlocal Agreement, to set forth terms, conditions, and responsibilities of each county with respect to the provision of medical examiner services detailed in Chapter 406, Florida Statutes; and

WHEREAS, this Agreement sets forth the terms, conditions, provisions, and requirements of the on-going relationship among the Counties; and

WHEREAS, the Counties have determined that by executing this Agreement, their collective interests and needs under Chapter 406, Florida Statutes, will be served; and

WHEREAS, Chapter 163, Florida Statutes, allows the Counties to enter into this Agreement, for the purposes noted above.

NOW, THEREFORE, THE COUNTIES AGREE AS FOLLOWS:

Section 1. Effect of Recitals.

The above Recitals are incorporated into the body of this Agreement, and said Recitals are adopted as Findings of Fact.

Section 2. Severability.

If any word, phrase, sentence, part, section, subsection, or other portion of this Agreement, or any application thereof, to any person, or circumstance is declared void, unconstitutional, or invalid for any reason, then such word, phrase, sentence, part, section, subsection, other portion, or the proscribed application thereof, shall be

severable, and the remaining portions of this Agreement, and all applications thereof, not having been declared void, unconstitutional, or invalid shall remain in full force and effect.

Section 3. Governing Law and Venue.

This Agreement shall be construed according to the laws of the State of Florida. Venue for any administrative and/or legal action arising under this Agreement shall be in Okaloosa County, Florida.

Section 4. Effective Date.

This Agreement shall be applicable from Fiscal Year 2016, and remain in force and effect until the end of Fiscal Year 2017, unless sooner terminated under the terms and provisions noted in this Agreement. For purposes of this Agreement, Fiscal Year 2016 shall mean 12:01 a.m., October 1, 2015 through 11:59 p.m., September 30, 2016, and Fiscal Year 2017 shall mean 12:01 a.m., October 1, 2016 through 11:59 p.m., September 30, 2017. Unless Notice of Termination of Agreement is given by March 1 of each year, then this Agreement will be extended on a yearly basis thereafter, on the same terms, or on revised terms if each County approves the revisions to the terms of this Agreement.

Section 5. Responsibilities of the Counties.

For the duration of this Agreement, which includes any amendment, extension, or renewal, the Counties agree to provide the following:

1. Appropriate funding for the Medical Examiner's Office as per the approved annual budget, exclusive of body transport and/or county specific services or costs, in the percentages and cost responsibility allocations as set forth in the attached 2015-2016 Budget for the Office of the Medical Examiner, District One, as may be amended in future years through the funding and budget approval process.
2. To pay compensation as provided for and allocated to each of the Counties in the approved annual budget for the Office of the Medical Examiner, District One.
3. To pay their respective portions of the District One Medical Examiner's Office annual budget, as more fully set forth in Section 7 of this Agreement.

Section 6. Acknowledgment of Services Provided by Medical Examiner's Office.

Counties acknowledge that the services provided by the Office of the Medical Examiner, District One's Office include, but are not limited to the following:

1. To perform all of the duties and responsibilities required by Chapter 406, Florida Statutes, and any other applicable laws, statutes, ordinances, rules, or regulations.
2. To be available, or have a qualified designee available, to law enforcement for performance of Medical Examiner duties and responsibilities on a continuing, and on-going basis.

Section 7. Annual Medical Examiner's Office Budget Methodology.

1. The Office of the Medical Examiner, District One's Office budget will be established as a result of each County's prior year case volume as outlined in paragraph 3 below, in order to provide all services, as set forth in Section 6 of this Agreement (Services Provided by the Medical Examiner's Office).
2. Each County will pay their respective portion of the Office of the Medical Examiner, District One's Office Annual Operating Budget and Annual Building Cost, based on a percentage calculation herein known as the County Percentage.
3. Each County's County Percentage is calculated based upon that County's last fiscal year case volume related to the number of Autopsies, Observations and Investigations performed by the Medical Examiner. Each County will pay its respective portion of the Annual Operating Budget, which is calculated by multiplying each County's respective County Percentage by the total County Board of County Commissioners' adopted Medical Examiner's Office's Annual Operating Budget. In the event that actual case volume in a County exceeds the amount budgeted for that County, the Medical Examiner will come to that participating County's Board of County Commissioners to request an adjustment to the funding provided.
4. In addition to the Medical Examiner's Office budget, and to the extent permitted by law, each County will pay its respective portion of any costs, expenses, and/or fees (including reasonable attorneys' fees) associated with any administrative, and/or judicial action, in which the Medical Examiner is a named party. The Counties will cooperate on arranging the

representation of the Medical Examiner in any such action, and mutually agree on the provision of such representation.

5. The initial County Percentages for each County are reflected in the attached and incorporated Exhibit A, 2015-2016 Budget, Office of the Medical Examiner District One, Florida. The percentage allocations for future Fiscal Years under this Agreement will be determined through the budgeting process of the Counties and the Medical Examiner's Office.

Section 8. Amendment to this Agreement.

The Counties acknowledge that this Agreement constitutes the complete agreement and understanding of each County.

Further, the Counties acknowledge that any change, amendment, or modification to this Agreement shall be approved by each County and shall be reduced to writing in the form of an Amendment to this Agreement.

Section 9. Termination of this Agreement.

Upon at least ninety (90) days advance notice to other parties to this Agreement, any County may terminate this Agreement, for any, or no, reason. The effective date of termination shall be consistent, and set forth in each notice of termination letter.

Upon at least ninety (90) days advance notice by any party to this Agreement, a County may terminate this Agreement for cause. Such cause must be set forth in the notice of termination. At least sixty (60) days to resolve/cure the dispute that led to the notice of termination letter. Should the dispute be resolved/cured, then this Agreement will remain in effect.

Section 10 Notices.

All Notices sent under this Agreement shall be sufficient if sent by regular U.S. Mail to the following addresses:

- | | | |
|----|------------------|---|
| A. | Escambia County: | County Administrator
221 Palafox Place, Suite 420
Pensacola, Florida 32502 |
| B. | Okaloosa County: | County Administrator
1804 Lewis Turner Boulevard, Suite 400
Ft. Walton Beach, Florida 32547 |

- C. Santa Rosa County County Administrator
6495 Caroline Street, Suite D
Milton, Florida 32570

- D. Walton County County Administrator
Post Office Box 1355
DeFuniak Springs, Florida 32433

Section 11. Access to Records.

The access to, disclosure, non-disclosure, or exemption of records, data, documents, and/or materials associated with this Agreement shall be subject to applicable provisions of the Florida Public Records Law (Chapter 119, Florida Statutes), and other applicable State or Federal Law. It is specifically understood that access to “personally identifiable information as defined in the Health Insurance Portability and Accountability Act of 1996 (HIPAA), is controlled and subject to the provisions of HIPAA. Access to such public records may not be blocked, thwarted, or hindered by placing the public records in the possession of a third party or an unaffiliated party.

Section 12. Filing of Interlocal Agreement.

Pursuant to Section 163.01, Florida Statutes, this Agreement shall be executed by an authorized representative of Escambia County, Okaloosa County, Santa Rosa County, and Walton County. This Agreement will take effect immediately upon filing with the Clerks of the Circuit Courts of the Counties. Each County agrees to file an original of this Agreement with its Circuit Court Clerk immediately upon receipt of fully executed copies of this Agreement.

IN WITNESS WHEREOF, the Counties have caused this Agreement to be executed by their authorized officials on the dates set forth below.

ATTEST:

Board of County Commissioners of
Escambia County, Florida, on behalf of
Escambia County, Florida

By: _____

By: _____

Date: _____

Date: _____

Legally Sufficient:

Deputy County Attorney

Date: _____

ATTEST:

Board of County Commissioners of
Okaloosa County, Florida, on behalf of
Okaloosa County, Florida

By: _____

By: _____

Date: _____

Date: _____

ATTEST:

Board of County Commissioners of
Santa Rosa County, Florida, on behalf of
Santa Rosa County, Florida

By: _____

By: _____

Date: _____

Date: _____

ATTEST:

Board of County Commissioners of
Walton County, Florida, on behalf of
Walton County, Florida

By: _____

By: _____

Date: _____

Date: _____

THIS INSTRUMENT WAS PREPARED BY
LINDA A. HOFFMAN, ESQ. OF
CARVER DARDEN KORETZKY TESSIER
FINN BLOSSMAN & AREAUX, LLC
801 WEST ROMANA ST., SUITE A
PENSACOLA, FLORIDA 32502

CORRECTION TO RESTATED AND AMENDED LEASE AGREEMENT

This Correction to Restated and Amended Lease Agreement is executed this __ day of August, 2015 between SANTA ROSA COUNTY, a political subdivision of the state of Florida, hereinafter called the "Lessor" and HOLICORP, a Delaware corporation, hereinafter called the "Lessee".

WHEREAS, on or about June 28, 2014, Lessor and Lessee executed that certain Restated and Amended Lease Agreement, which is recorded in Official Records Book 3352, Page 1013 of the public records of Santa Rosa County, Florida (the "Lease"); and

WHEREAS, the Lease sets forth the legal description of the Premises Leased on Exhibit "A" (the "Legal Description") which is attached to the Lease; and

WHEREAS, Lessor and Lessee have realized that the last paragraph of the Legal Description includes a clerical error, when it erroneously references Escambia County, instead of Santa Rosa County.

NOW, THEREFORE, in consideration of the covenants and agreements herein contained, and for other valuable consideration the receipt and adequacy of which are hereby acknowledged, the parties agree as follows:

AGREEMENT

1) The Recitals referenced above are hereby acknowledged as being true and accurate and are incorporated herein by reference. The Recitals are a substantive, contractual part of this Agreement.

2) The last paragraph of the Legal Description set forth on Exhibit "A" is hereby deleted in its entirety and is replaced with the following:

The 50' parcel of property identified as "Lane" located between Lots 26 and 27 of the First Addition of Navarre Beach, as recorded in Plat Book B, Page 93 of the public records of Santa Rosa County, Florida.

3) In connection with the foregoing and only in connection with the foregoing, the Lease is hereby amended, but in all other respects all of the terms and conditions of the Lease remain unaffected.

IN WITNESS WHEREOF, the undersigned have signed their names and their seals effective as of the date set forth above.

ATTEST:

**BOARD OF COUNTY COMMISSIONERS
SANTA ROSA COUNTY, FLORIDA**

ChairPerson

ATTEST:

HOLI CORP.

Marilyn W. Hess, President

STATE OF FLORIDA
COUNTY OF _____

The foregoing instrument was acknowledged before me this ____ day of _____, 2015, by _____, as Chairman of Board of Commissioners, Santa Rosa County, a political subdivision of the State of Florida on behalf of the political subdivision. He/She is personally known to me or has produced a _____(state) driver's license as identification.

My Commission Expires:

(AFFIX NOTARY SEAL)

Notary Public (Signature)

(Printed Name)

(Title or Rank)

(Serial Number, if any)

STATE OF FLORIDA
COUNTY OF _____

The foregoing instrument was acknowledged before me this ____ day of _____, 2015, by Marilyn W. Hess, as President of Holi Corp., a Delaware corporation on behalf of the corporation. She is personally known to me or has produced a _____(state) driver's license as identification.

My Commission Expires:

(AFFIX NOTARY SEAL)

Notary Public (Signature)

(Printed Name)

(Title or Rank)

(Serial Number, if any)

2016 Draft Legislative Priorities (Not listed by any ranking)

NAVARRE BEACH RE-NOURISHMENT

The county is seeking increased funding support for FDEP's, Florida Beach Management Funding Assistance Program (BMFAP), also known as the Beach Erosion Control Program, which was established for the purpose of working in concert with local, state and federal governmental entities to achieve the protection, preservation and restoration of the sandy beaches located on the Gulf of Mexico, Atlantic Ocean, or Straits of Florida. Navarre Beach has approximately 4-miles of critically eroded beach which are eligible for FDEP cost sharing subject to legislative appropriation for the BMFAP. Completion of this project is critical to the continued economic recovery of Santa Rosa County from the recent recession and from the damages inflicted by the Deepwater Horizon Oil Spill.

The Santa Rosa County Board of Commission requests the Florida Legislature to appropriate \$xx million in BMFAP in FY 2016/17 or as may be needed to fund the reimbursement of \$5.25 million in eligible FDEP cost sharing for the Navarre Beach project and all the projects estimated at ranking higher in the FDEP assessments.

NORTHWEST FLORIDA @I-10 INDUSTRIAL PARK CAPITAL IMPROVEMENTS

Northwest Florida Industrial Park @ I-10 is located directly off Interstate 10 and offers shovel-ready sites from two to 200 acres. As a Gulf Power Certified Site with industrial zoning, the location is unique as it offers businesses an opportunity to reach Houston and Nashville just as quickly as Miami as well as proximity to the new Airbus facility in Mobile, AL. Target industries include aviation and defense, logistics and transportation companies. With the county's first industrial park nearing capacity, the park @I-10 is the next target for industrial and job growth in Santa Rosa. Based on project leads, developing the park could have a tremendous impact on the county and Northwest Florida. One project alone could bring 417 jobs, with annual impact of \$40.2 million.

While the property has had numerous leads and interest, a major limitation of marketing the industrial park is the lack of capital improvements. The infrastructure for phase I is estimated at \$893,268 and includes roads, water and sewer lines, and storm water improvements. As many companies visiting our county are asking to see existing buildings instead of green space, an onsite spec building would be a game-changing marketing tool. This asset would set the park apart from our competitors and draw more site selectors and companies to our area for that vital "first look." The ideal spec building would be a 40,000 to 50,000 square foot facility with an eave height of 24 to 30 feet and is estimated at \$2.8 million to construct.

The county is requesting approximately \$3.7 million in a non-recurring special appropriation capital improvements at the Northwest Florida @I-10 Industrial Park

SUPPORT WHITING AVIATION PARK

Santa Rosa County is poised to develop a one of a kind aviation focused park - Whiting Aviation Park. With up to 269 acres available, the park offers access to 6,000 feet of Naval Air Station Whiting Field's runway through the first of its kind limited use agreement between the U.S. Navy and the county. With runway access, monitored airspace, VFR flight conditions over 300 days each year, and an available workforce of the second highest concentration of military retirees in the nation, the future of Whiting Aviation Park offers a unique opportunity for aviation related companies.

The project would not only help protect the industry that has brought over 14,000 jobs and that has an economic impact of \$1.1 billion per year, Whiting Aviation Park has the ability to transform economic development through above average paying job creation in Santa Rosa County and Northwest Florida.

Plans are to develop Whiting Aviation Park over a two phased process, the first phase would be develop detail construction plans utilizing many of infrastructure items currently in place that by the Navy, updated and refined construction cost estimates, a comprehensive utility development plan, and optional bidding scenarios to support development of the park. The second phase of the aviation park would be the construction of the infrastructure improvements which would include but not limited to Taxiway Yankee Improvements, Construction of Taxiway, construction of a South Entrance Road, and Public Ramp Grading and Paving. **The county is requesting approximately \$8.8 million in a non-recurring special appropriation for phase one and partial phase two construction.**

NAVARRE BEACH WWTF EFFLUENT DISCHARGE RELOCATION AND REGIONAL BENEFICIAL REUSE PROJECT

Santa Rosa County has been working since the late 1990s toward the goal of removing the discharge of the WWTF's effluent from the Sound to improve water quality in the sound and the Pensacola Bay Watershed. Various alternative discharge options were evaluated in detail as a part of the Wastewater Treatment Effluent Disposal Comprehensive Plan for the Navarre Beach WWTF prepared by CH2M HILL in 2001. In 2001, the county commissioners approved a plan to eliminate discharge to the sound by conveying the effluent to a land application site located on Eglin AFB property. The project is also proposed to include partnering with the other wastewater utilities within the region because of their need for reliable, long-term effluent disposal and a source of reuse water for summer irrigation. Often during dry periods, the wastewater utilities do not have sufficient reuse capacity to adequately serve existing customers.

To date, the county has spent nearly \$1 million toward the project, but the progress has been stalled because of the lack of available funding to continue to move forward. The planning and preliminary engineering for the RIB site and the pipeline are complete. All of the environmental assessments, surveys, and permits have been obtained. The county has negotiated a preliminary agreement for a long-term lease with Eglin AFB.

The proposed project includes permanently relocating the discharge of the WWTF effluent to a land application site located on approximately 200 acres of Eglin AFB property. The project will include the construction of 35, 2.5-acre, rapid-rate infiltration basins for groundwater recharge; upgrades to the

WWTF, including new effluent filters and effluent pump station; approximately 9 miles of force main ranging in size from 6 inches in diameter to 18 inches in diameter to convey the effluent from the WWTF to the RIB site; and an intermediate pump station. The project will provide effluent disposal capacity of up to 7.0 million gallons per day. In addition to discharging the effluent to a dedicated land application site, the project will also include provisions for distributing reuse water to various residential and commercial customers in the area to reduce potable water use and reduce withdrawals from the groundwater aquifer. It will also include provisions to accept treated effluent from other participating utilities in the area.

The county is requesting approximately \$19 million in a non-recurring special appropriation for project construction costs.

SUPPORT NEW JUDICIAL CENTER

The current Santa Rosa County Courthouse is located in downtown Milton. Built in 1927, the building size is no longer sufficient for all the necessary courthouse functions and the design of the building creates security issues for the public and staff. The parking, heating and cooling system, and telephone and computer network infrastructure are also no longer adequate for daily operations. With over 11,000 people entering the front door each month, a new facility that can serve our fast growing county today, and up to 75 years in the future, is needed.

While voters rejected a one cent local option sales tax to fund the project in 2002 and 2014, the need to replace the current facility grows as does the price tag to build a new judicial center and the cost to maintain the current facility continues to increase. With the downturn in the economy, Santa Rosa County has struggled to maintain the same level of service to one of the fastest growing counties the U.S. with 21% less revenue. The county's general fund cannot support the construction of a new facility without placing a large portion of the burden on the homeowners of county. **The county is requesting a \$12 million non-recurring special appropriation for construction of a judicial center to help offset the cost of construction to our local residents.**

SANTA ROSA AGRI-PLEX

Santa Rosa County currently has the number one ranked project for 2014-2015 agriculture education and promotion facility funding through F.S. 2881175, the Santa Rosa Agri-Plex. The mission of the facility is to ensure the long-term sustainability of agriculture in Northwest Florida through education, promotion, research, marketing, tourism and economic development and is a collaborative project of several local, regional and state partners. The county has invested \$1.4 million in Phase I of the complex, the multi-use covered arena.

Phase II of the project is ranked first on the project list, for \$593,000 in funding, based on the statutorily required ranking criteria. This phase includes construction of a clinical exhibition space, multi-use livestock barns and stalls. The Florida Department of Agriculture and Consumer Science has ranked the Santa Rosa Agri-Plex in the first position three out of the four years, but the project has been skipped in previous years while other projects were funded.

Florida statutes require the Florida Department of Agriculture and Consumer Services to solicit applications for funding of projects in local communities for the construction and/or renovation of agricultural education facilities. The funding for the next fiscal year is again expected to be very limited, and the prospect for grant funding is questionable. **The commission requests support in continued funding of F.S. 2881175 and the use of the FDACS ranking system when awarding project funding.**

RETAIN SCOP POPULATION LIMITS INCREASE

Santa Rosa County depends heavily on the FDOT Small County Outreach Program funding for large projects on major/high capacity county roadways. This year, Santa Rosa no longer qualifies for the program due to exceeding the program population limits of 150,000. Two major projects totaling over \$2 million, the repaving of southern segment of Munson Highway and CR184, were dropped from the 2017 work program as a result. For the past several years, SCOP projects in Santa Rosa have averaged over \$1 million per year.

With the population of Florida increasing at a rate of about 800 new residents a day, Florida is the third most populist state, overtaking New York this year. While the state's population has grown, the program qualification limits have not been adjusted in 14 years to accommodate the growth. **The commission is requesting that the legislature sustain the 2015 SCOP maximum population of 165,000 or increase to 175,000 to accommodate for statewide growth.**

1. GENERAL SUPPORT INITIATIVES

- The board requests that care be given by the Legislature when dealing with revenue shortfall to resist transferring/shifting functions and responsibilities to county government in the form of **unfunded mandates or masked mandates including increased Medicaid costs.**
- Continued funding of **Florida Defense Grant programs** including Defense Infrastructure Grants, Defense Reinvestment Grants and the Florida Defense Support Task Force that further enhance the continued viability of NAS Whiting Field and its outlying fields.
- Restore historic funding levels to **Florida's conservation and working land acquisition** programs including the Florida Forever program utilizing funds from the passing of Amendment 1. Appropriate sufficient levels of funding for trail management and maintenance statewide. Santa Rosa County has participated in partnership with state and federal governments to purchase environmentally sensitive property adjacent to Clear Creek with the dual purpose of protecting this environmentally sensitive watershed and also buffer NAS Whiting Field from developmental encroachment.
- Continued funding of **State-Aid to libraries** program which is long-standing partnership between State of Florida and local governments to provide quality library services for our mutual residents/constituents. This becomes even more important during economic downturns as libraries provide books and other material free and also serve as conduit to employment and benefit databases necessary for those seeking employment and related services.



DONALD C SPENCER
CLERK OF THE CIRCUIT COURT & COMPTROLLER
SANTA ROSA COUNTY, FLORIDA

Clerk of the County Court & Comptroller
Recorder of Deeds
Clerk and Accountant of the Board of County Commissioners
Custodian of County Funds
County Auditor

Wanda G. Harris
Property Inventory Clerk
6495 Caroline Street
Suite B
Milton Florida 32570
P O Box 472
Milton, Florida 32572
Telephone: (850) 983-1956
Fax: (850) 983-1985

August 18, 2015

Mr. Hunter Walker
C/o Santa Rosa County Board of Commissioners

Dear Mr. Walker:

The Santa Rosa County Finance Department is asking the Board to approve the following item from the **Navarre Beach & Road & Bridge** offices for surplus. Once approved for surplus they will then be auctioned off online by Global Auction Services.

The Santa Rosa Board of Commissioners is being petitioned to have the following declared as surplus and set for auction.

Your immediate attention in this matter will be greatly appreciated.

Sincerely,

Michael Burton, CPA
Director of Finance
Santa Rosa County Clerk of Courts

MEMORANDUM

To: Wanda Harris
From: Stephen Furman, Public Works Director
Date: August 17, 2015
RE: Transfer of County Vehicle

Please transfer the following Vehicles from the Road & Bridge Department to Surplus.

Year	Model #	VIN # / SN #
1993	Ford F-250 (503)	1FTHF25M7PNB14454
1995	Ford F-250 (637)	1FTHF25F9SNB34764
1987	International (670)	1HTLCHXNXHH477474
1994	GMC Top Kick (515)	1GDT7H4JORJ517117
1994	GMC Top Kick (103)	1GDT7H4JORJ516937
1999	Ford E-350 (6022)	1FBSS31L2XHC09186
1998	Ford E-350 (6023)	1FBSS31LOXHC09185
1999	Ford F-250 (620)	1FTWS30F1XEC78951
1990	Ford Dump Truck (130)	1FDYU82A5LVA29539
1998	Bushog (110)	12-00314
1998	Bushog (414)	12-00313
1996	Bushog (541)	12-00227
	DR Brush Mower (8000)	12096

Authorized by:



Stephen Furman,
Public Works Director

DONALD C. SPENCER
CLERK OF COURT &
COMPTROLLER
2015 AUG 20 AM 10 29
SANTA ROSA COUNTY, FL
FINANCE FILED

SUNGARD PENTAMATION, INC.
 DATE: 08/18/2015
 TIME: 15:13:35

SANTA ROSA COUNTY BOCC
 ROAD & BRIDGE AUCTION 2015

PAGE NUMBER: 1
 REPORT10

SELECTION CRITERIA: (((assets.loccode MATCHES "*R & B 0*")) AND ((assets.user_3 MATCHES "***SURPLUS**")))

SORTED BY: dept,assets.tagno, assets.improvement_num

ASSET ID	DESCRIPTIVE INFORMATION	ACQUISITION INFORMATION	DEPRECIATION INFORMATION
21000110	BUSH HOG	FUNDING 100	CAPITAL ASSET Y
-000	MFR BUSHHOG	CLS M VENDOR PENSACOLA	TRACTOR & EQ
	MODEL 3610	CAT VE EQUIP PO 005280	UNITS 1
	S/N 12-00314	LOC R & B 0 CHECK 12-9748	UN CST 7089.00
	INVENTORY DATE 08/11/15	FUND TYPE G ACQUIRE 09/04/98	COST 7089.00
	CONDITION STATUS	DPT 2100 INS CO	
	NEXT SCHEDULED MAINTENANCE	GRT INS VAL	0.00
	"USER FIELD 1"	"USER FIELD 2"	
	"USER FIELD 3" SURPLUS/AUCTION 2015 ??	"USER FIELD 4"	
	TAG #		

DISTRIBUTION INFORMATION

FUNCTION	ACTIVITY	DEP ORGN	ACCOUNT	PCT
540 TRANSPORTATION	541 ROAD & STREET FACILITIES	2100	559001	1.00

21000414	BUSHHOG	FUNDING 001	CAPITAL ASSET Y
-000	MFR BUSHHOG	CLS M VENDOR PENSACOLA	TRACTOR AND EQ
	MODEL 3610	CAT VE EQUIP PO 005280	UNITS 1
	S/N 12-00313	LOC R & B 0 CHECK 12-9748	UN CST 7089.00
	INVENTORY DATE 08/11/15	FUND TYPE G ACQUIRE 09/08/98	COST 7089.00
	CONDITION STATUS	DPT 2100 INS CO	
	NEXT SCHEDULED MAINTENANCE	GRT INS VAL	0.00
	"USER FIELD 1"	"USER FIELD 2"	
	"USER FIELD 3" SURPLUS/AUCTION 2015 ??	"USER FIELD 4"	
	TAG #		

DISTRIBUTION INFORMATION

FUNCTION	ACTIVITY	DEP ORGN	ACCOUNT	PCT
540 TRANSPORTATION	541 ROAD & STREET FACILITIES	2100	559001	1.00

21000541	BUSH HOG	FUNDING 100	CAPITAL ASSET Y
-000	MFR BUSH HOG	CLS M VENDOR PENSACOLA	FORD TRACTOR
	MODEL BH7351	CAT VE EQUIP PO 005817	UNITS 1
	S/N 1200227	LOC R & B 0 CHECK 10-0728	UN CST 6995.00
	INVENTORY DATE 08/11/15	FUND TYPE G ACQUIRE 08/05/96	COST 6995.00
	CONDITION STATUS	DPT 2100 INS CO	
	NEXT SCHEDULED MAINTENANCE	GRT INS VAL	0.00
	"USER FIELD 1"	"USER FIELD 2"	
	"USER FIELD 3" SURPLUS/AUCTION 2015 ??	"USER FIELD 4"	
	TAG # SOUTH ZONE -WESLEY WELLS		

DISTRIBUTION INFORMATION

FUNCTION	ACTIVITY	DEP ORGN	ACCOUNT	PCT
540 TRANSPORTATION	541 ROAD & STREET FACILITIES	2100	559001	1.00

SUNGARD PENTAMATION, INC.
 DATE: 08/18/2015
 TIME: 15:13:35

SANTA ROSA COUNTY BOCC
 ROAD & BRIDGE AUCTION 2015

PAGE NUMBER: 2
 REPORT10

SELECTION CRITERIA: (((assets.loccode MATCHES "*R & B 0*")) AND ((assets.user_3 MATCHES "***SURPLUS***")))

SORTED BY: dept,assets.tagno, assets.improvement_num

ASSET ID	DESCRIPTIVE INFORMATION	ACQUISITION INFORMATION				DEPRECIATION INFORMATION		
21001030	1994 TANDUM DUMP TRUCK	FUNDING 100	CAPITAL ASSET Y	EST LIFE	DEP LIFE			
-000	MFR GMC	CLS M	VENDOR GENERAL GMC TRUCK SALE	DEP N POST DP N	DEP METH			
	MODEL TC7H064	CAT VE EQUIP PO	001140 UNITS 1	SALVAGE VALU		.00		
	S/N 1GDT7H4J0RJ516937	LOC R & B 0	CHECK 011693 UN CST 47812.00	ACCUM DEP		47812.00		
	INVENTORY DATE 08/11/15	FUND TYPE G	ACQUIRE 03/10/94 COST 47812.00	REM BOOK BASIS		.00		
	CONDITION STATUS	DPT 2100	INS CO	DEP BASIS		47812.00		
	NEXT SCHEDULED MAINTENANCE	GRT	INS VAL 0.00	LAST POSTING DATE		09/30/04		
	"USER FIELD 1" 94261	"USER FIELD 2"		SALE AMOUNT		.00		
	"USER FIELD 3" SURPLUS/AUCTION 2015??	"USER FIELD 4"		RETIRED DATE				
	TAG # TAG 132817							

DISTRIBUTION INFORMATION

FUNCTION	ACTIVITY	DEP ORGN	ACCOUNT	PCT
540 TRANSPORTATION	541 ROAD & STREET FACILITIES	2100	559001	1.00

21001300	1990 FORD DUMP TRUCK	FUNDING 001	CAPITAL ASSET Y	EST LIFE	DEP LIFE		
-000	MFR FORD	CLS M	VENDOR AMERICAN FORD	DEP N POST DP N	DEP METH		
	MODEL	CAT VE EQUIP PO	UNITS 1	SALVAGE VALU		.00	
	S/N 1FDYU82A5LVA29539	LOC R & B 0	CHECK 01-4230 UN CST 47521.00	ACCUM DEP		47521.00	
	INVENTORY DATE 05/20/14	FUND TYPE G	ACQUIRE 01/25/90 COST 47521.00	REM BOOK BASIS		.00	
	CONDITION STATUS	DPT 2100	INS CO	DEP BASIS		47521.00	
	NEXT SCHEDULED MAINTENANCE	GRT	INS VAL 0.00	LAST POSTING DATE		09/30/04	
	"USER FIELD 1"	"USER FIELD 2"		SALE AMOUNT		.00	
	"USER FIELD 3" SURPLUS/AUCTION 2015 ??	"USER FIELD 4"		RETIRED DATE			
	TAG # TAG 107179						

DISTRIBUTION INFORMATION

FUNCTION	ACTIVITY	DEP ORGN	ACCOUNT	PCT
540 TRANSPORTATION	541 ROAD & STREET FACILITIES	2100	559001	1.00

21005030	1996 F-250 TRUCK	FUNDING 100	CAPITAL ASSET Y	EST LIFE	DEP LIFE		
-000	MFR FORD	CLS M	VENDOR ORVILLE BECKFORD	DEP N POST DP N	DEP METH		
	MODEL F250	CAT VE EQUIP PO	005171 UNITS 1	SALVAGE VALU		.00	
	S/N 1FTHF25M7PNB14454	LOC R & B 0	CHECK 01-4230 UN CST 14350.00	ACCUM DEP		14350.00	
	INVENTORY DATE 08/11/15	FUND TYPE G	ACQUIRE 06/09/93 COST 14350.00	REM BOOK BASIS		.00	
	CONDITION STATUS	DPT 2100	INS CO	DEP BASIS		14350.00	
	NEXT SCHEDULED MAINTENANCE	GRT	INS VAL 0.00	LAST POSTING DATE		09/30/04	
	"USER FIELD 1" TAG REPLACED 5/1/13	"USER FIELD 2" OLD #132753		SALE AMOUNT		.00	
	"USER FIELD 3" SURPLUS/AUCTION 2015??	"USER FIELD 4"		RETIRED DATE			
	TAG # TAG TD1900						

DISTRIBUTION INFORMATION

FUNCTION	ACTIVITY	DEP ORGN	ACCOUNT	PCT
540 TRANSPORTATION	541 ROAD & STREET FACILITIES	2100	559001	1.00

SUNGARD PENTAMATION, INC.
 DATE: 08/18/2015
 TIME: 15:13:35

SANTA ROSA COUNTY BOCC
 ROAD & BRIDGE AUCTION 2015

PAGE NUMBER: 3
 REPORT10

SELECTION CRITERIA: (((assets.loccode MATCHES "*R & B 0*")) AND ((assets.user_3 MATCHES "***SURPLUS***")))

SORTED BY: dept,assets.tagno, assets.improvement_num

ASSET ID	DESCRIPTIVE INFORMATION	ACQUISITION INFORMATION	DEPRECIATION INFORMATION
21005150	1994 GMC DUMP TRUCK	FUNDING 100 CAPITAL ASSET Y	EST LIFE DEP LIFE
-000	MFR GMC	CLS M VENDOR GENERAL GMC TRUCK SALE	DEP N POST DP N DEP METH
	MODEL TC7J064	CAT VE EQUIP PO 001140 UNITS 1	SALVAGE VALU .00
	S/N 1GDT7H4JORJ517117	LOC R & B 0 CHECK 01-1693 UN CST 47812.00	ACCUM DEP 47812.00
	INVENTORY DATE 05/20/14	FUND TYPE G ACQUIRE 05/12/94 COST 47812.00	REM BOOK BASIS .00
	CONDITION STATUS	DPT 2100 INS CO	DEP BASIS 47812.00
	NEXT SCHEDULED MAINTENANCE	GRT INS VAL 0.00	LAST POSTING DATE 09/30/04
	"USER FIELD 1"	"USER FIELD 2"	SALE AMOUNT .00
	"USER FIELD 3" SURPLUS/AUCTION 2015 ??	"USER FIELD 4"	RETIRED DATE
	TAG # TAG 132818		

DISTRIBUTION INFORMATION

FUNCTION	ACTIVITY	DEP ORGN	ACCOUNT	PCT
540 TRANSPORTATION	541 ROAD & STREET FACILITIES	2100	559001	1.00

21006370	FORD CARGO TRUCK	FUNDING 100 CAPITAL ASSET Y	EST LIFE DEP LIFE
-000	MFR FORD	CLS M VENDOR ORVILLE BECKFORD	DEP N POST DP N DEP METH
	MODEL F250	CAT VE EQUIP PO 002324 UNITS 1	SALVAGE VALU .00
	S/N 1FTHF2SF95NB34764	LOC R & B 0 CHECK 08-6657 UN CST 20600.00	ACCUM DEP 20600.00
	INVENTORY DATE 08/11/15	FUND TYPE G ACQUIRE 05/25/95 COST 20600.00	REM BOOK BASIS .00
	CONDITION STATUS	DPT 2100 INS CO	DEP BASIS 20600.00
	NEXT SCHEDULED MAINTENANCE	GRT INS VAL 0.00	LAST POSTING DATE 09/30/05
	"USER FIELD 1"	"USER FIELD 2"	SALE AMOUNT .00
	"USER FIELD 3" SURPLUS/AUCTION 2015??	"USER FIELD 4"	RETIRED DATE
	TAG # TAG 135727		

DISTRIBUTION INFORMATION

FUNCTION	ACTIVITY	DEP ORGN	ACCOUNT	PCT
540 TRANSPORTATION	541 ROAD & STREET FACILITIES	2100	559001	1.00

21006700	1987 INTERNATIONAL TRUCK	FUNDING 100 CAPITAL ASSET Y	EST LIFE DEP LIFE
-000	MFR INTERNATIONAL S-1700	CLS M VENDOR STATE OF FLORIDA	DEP N POST DP N DEP METH
	MODEL CREW DUMP TRUCK	CAT VE EQUIP PO 001285 UNITS 1	SALVAGE VALU .00
	S/N 1HTLCHXNXHH477474	LOC R & B 0 CHECK 12-0375 UN CST 8552.00	ACCUM DEP 8552.00
	INVENTORY DATE 08/11/15	FUND TYPE G ACQUIRE 12/03/97 COST 8552.00	REM BOOK BASIS .00
	CONDITION STATUS	DPT 2100 INS CO	DEP BASIS 8552.00
	NEXT SCHEDULED MAINTENANCE	GRT INS VAL 0.00	LAST POSTING DATE 09/30/08
	"USER FIELD 1" FLOATER	"USER FIELD 2"	SALE AMOUNT .00
	"USER FIELD 3" SURPLUS/AUCTION 2015??	"USER FIELD 4"	RETIRED DATE
	TAG # TAG 155620		

DISTRIBUTION INFORMATION

FUNCTION	ACTIVITY	DEP ORGN	ACCOUNT	PCT
540 TRANSPORTATION	541 ROAD & STREET FACILITIES	2100	559001	1.00

SUNGARD PENTAMATION, INC.
 DATE: 08/18/2015
 TIME: 15:13:35

SANTA ROSA COUNTY BOCC
 ROAD & BRIDGE AUCTION 2015

PAGE NUMBER: 4
 REPORT10

SELECTION CRITERIA: (((assets.loccode MATCHES "*R & B 0*")) AND ((assets.user_3 MATCHES "***SURPLUS**")))

SORTED BY: dept,assets.tagno, assets.improvement_num

ASSET ID	DESCRIPTIVE INFORMATION	ACQUISITION INFORMATION				DEPRECIATION INFORMATION			
2100EQ8000	DR MOWER (BRUSHMOWER)	FUNDING	100	CAPITAL ASSET	Y	EST LIFE	10	DEP LIFE	10
-000	MFR	CLS M	VENDOR	COASTAL MACHINERY	CO	DEP Y	POST DP	N	DEP METH
	MODEL DR2096	CAT VE EQUIP	PO	UNITS	1	SALVAGE VALU			.00
	S/N ATM112096	LOC R & B	0	CHECK	76259	UN CST	2350.00	ACCUM DEP	1370.75
	INVENTORY DATE 08/11/15	FUND TYPE	G	ACQUIRE	11/18/08	COST	2350.00	REM BOOK BASIS	979.25
	CONDITION STATUS	DPT	2100	INS CO				DEP BASIS	2350.00
	NEXT SCHEDULED MAINTENANCE	GRT		INS VAL	0.00			LAST POSTING DATE	09/30/14
	"USER FIELD 1"			"USER FIELD 2"				SALE AMOUNT	.00
	"USER FIELD 3" SURPLUS/AUCTION 2015 ??			"USER FIELD 4"				RETIRED DATE	
	TAG # INMATE CREW								

DISTRIBUTION INFORMATION

FUNCTION	ACTIVITY	DEP ORGN	ACCOUNT	PCT
540	TRANSPORTATION	541	ROAD & STREET FACILITIES	2100
			559001	1.00

2100HE6022	1999 15 PASSENGER VAN	FUNDING	100	CAPITAL ASSET	Y	EST LIFE		DEP LIFE	
-000	MFR FORD	CLS M	VENDOR	ORVILLE BECKFORD		DEP N	POST DP	N	DEP METH
	MODEL F-350	CAT VE EQUIP	PO	004052	UNITS	1	SALVAGE VALU		.00
	S/N 1FBSS31L2XHC09186	LOC R & B	0	CHECK	141393	UN CST	21381.85	ACCUM DEP	21381.85
	INVENTORY DATE 08/11/15	FUND TYPE	G	ACQUIRE	07/13/99	COST	21381.85	REM BOOK BASIS	.00
	CONDITION STATUS	DPT	2100	INS CO				DEP BASIS	21381.85
	NEXT SCHEDULED MAINTENANCE	GRT		INS VAL	0.00			LAST POSTING DATE	06/30/09
	"USER FIELD 1"			"USER FIELD 2"				SALE AMOUNT	.00
	"USER FIELD 3" SURPLUS/AUCTION 2015 ??			"USER FIELD 4"				RETIRED DATE	
	TAG # TAG 070189								

DISTRIBUTION INFORMATION

FUNCTION	ACTIVITY	DEP ORGN	ACCOUNT	PCT
540	TRANSPORTATION	541	ROAD & STREET FACILITIES	2100
			559001	1.00

2100HE6023	1999 15 PASSENGER VAN	FUNDING	100	CAPITAL ASSET	Y	EST LIFE		DEP LIFE	
-000	MFR FORD	CLS M	VENDOR	ORVILLE BECKFORD		DEP N	POST DP	N	DEP METH
	MODEL E-350	CAT VE EQUIP	PO	004052	UNITS	1	SALVAGE VALU		.00
	S/N 1FBSS31LOXHC09185	LOC R & B	0	CHECK	141393	UN CST	21381.85	ACCUM DEP	21381.85
	INVENTORY DATE 08/11/15	FUND TYPE	G	ACQUIRE	07/13/99	COST	21381.85	REM BOOK BASIS	.00
	CONDITION STATUS	DPT	2100	INS CO				DEP BASIS	21381.85
	NEXT SCHEDULED MAINTENANCE	GRT		INS VAL	0.00			LAST POSTING DATE	06/30/09
	"USER FIELD 1"			"USER FIELD 2"				SALE AMOUNT	.00
	"USER FIELD 3" SURPLUS/AUCTION 2015 ??			"USER FIELD 4"				RETIRED DATE	
	TAG # TAG 070188								

DISTRIBUTION INFORMATION

FUNCTION	ACTIVITY	DEP ORGN	ACCOUNT	PCT
540	TRANSPORTATION	541	ROAD & STREET FACILITIES	2100
			559001	1.00

SUNGARD PENTAMATION, INC.
 DATE: 08/18/2015
 TIME: 15:13:35

SANTA ROSA COUNTY BOCC
 ROAD & BRIDGE AUCTION 2015

PAGE NUMBER: 5
 REPORT10

SELECTION CRITERIA: (((assets.loccode MATCHES "*R & B 0*")) AND ((assets.user_3 MATCHES "***SURPLUS***")))

SORTED BY: dept,assets.tagno, assets.improvement_num

ASSET ID	DESCRIPTIVE INFORMATION	ACQUISITION INFORMATION				DEPRECIATION INFORMATION		
2100HE6200	1999 F-350 TRUCK	FUNDING 100	CAPITAL ASSET Y	EST LIFE	DEP LIFE			
-000	MFR FORD	CLS M	VENDOR ORVILLE BECKFORD	DEP N POST DP N	DEP METH			
	MODEL F-350 SD	CAT VE EQUIP PO	004053 UNITS 1	SALVAGE VALU				.00
	S/N 1FTSW30F1XEC78951	LOC R & B 0	CHECK 136689 UN CST 25993.85	ACCUM DEP				25993.85
	INVENTORY DATE 08/11/15	FUND TYPE G	ACQUIRE 03/16/99 COST 25993.85	REM BOOK BASIS				.00
	CONDITION STATUS	DPT 2100	INS CO	DEP BASIS				25993.85
	NEXT SCHEDULED MAINTENANCE	GRT	INS VAL 0.00	LAST POSTING DATE				03/31/09
	"USER FIELD 1" TAG REPLACED 5/12 #127671	"USER FIELD 2"		SALE AMOUNT				.00
	"USER FIELD 3" SURPLUS/AUCTION 2015 ??	"USER FIELD 4"		RETIRED DATE				
	TAG # TAG 211499							

DISTRIBUTION INFORMATION

FUNCTION	ACTIVITY	DEP ORGN	ACCOUNT	PCT
540 TRANSPORTATION	541 ROAD & STREET FACILITIES	2100	559001	1.00

SORT GROUP TOTAL	13 RECORDS	
COST		278,927.55
INSURANCE VALUE		.00
SALVAGE VALUE		.00
ACCUMULATED DEPRECIATION		277,948.30
SALE AMOUNT		.00

REPORT TOTAL	13 RECORDS SELECTED	
COST		278,927.55
INSURANCE VALUE		.00
SALVAGE VALUE		.00
ACCUMULATED DEPRECIATION		277,948.30
SALE AMOUNT		.00



DONALD C SPENCER
CLERK OF THE CIRCUIT COURT & COMPTROLLER
SANTA ROSA COUNTY, FLORIDA

Clerk of the County Court & Comptroller
Recorder of Deeds
Clerk and Accountant of the Board of County Commissioners
Custodian of County Funds
County Auditor

Wanda G. Harris
Property Inventory Clerk
6495 Caroline Street
Suite B
Milton Florida 32570
P O Box 472
Milton, Florida 32572
Telephone: (850) 983-1956
Fax: (850) 983-1985

August 19, 2015

Mr. Hunter Walker
C/o Santa Rosa County Board of Commissioners

Dear Mr. Walker:

During the process of the yearly inventory, it has been noted that there are inventory items that are broken, damaged, out of date, and some that have been in need of upgrading. These items have a lesser value than what is required by the Florida Statutes. This letter is for the approval of items damaged in the April Storm at the Midway Health Department; please consider these items to be recycled.

The Santa Rosa Board of Commissioners is being petitioned to classify these low or no value items as surplus or recycle and to approve the disposal by the most cost efficient method.

Your immediate attention in this matter will be greatly appreciated.

Sincerely,

Michael Burton, CPA
Financial Services Administrator/Fiscal

WGH/attachments

SUNGARD PENTAMATION, INC.
DATE: 08/19/2015
TIME: 13:37:19

SANTA ROSA COUNTY BOCC
MIDWAY HEALTH DEPT> APRIL FLOOD DAMAGED

PAGE NUMBER: 1
REPORT10

SELECTION CRITERIA: assets.tagno='0015HE9310'

SORTED BY: dept,assets.tagno, assets.improvement_num

ASSET ID	DESCRIPTIVE INFORMATION	ACQUISITION INFORMATION				DEPRECIATION INFORMATION		
0015HE9310	2002 FORD FOCUS	FUNDING	001	CAPITAL ASSET	Y	EST LIFE	DEP LIFE	
-000	MFR	CLS M	VENDOR	ORVILLE BECKFORD	FORD	DEP N POST	DP N DEP	METH
	MODEL FOCUS	CAT VE EQUIP	PO	023199	UNITS 1	SALVAGE VALU		.00
	S/N 1FAPP33P62W238098	LOC HEALTH	CHECK	179718	UN CST 12348.85	ACCUM DEP		12348.85
	INVENTORY DATE 03/27/14	FUND TYPE	G ACQUIRE	03/21/02	COST 12348.85	REM BOOK BASIS		.00
	CONDITION STATUS	DPT	0015	INS CO		DEP BASIS		12348.85
	NEXT SCHEDULED MAINTENANCE	GRT		INS VAL	0.00	LAST POSTING DATE		03/31/12
	"USER FIELD 1" MIDWAY	"USER FIELD 2"		FLOOD DAMAGED		SALE AMOUNT		.00
	"USER FIELD 3" RECYCLE 2015 (APRIL STORM)	"USER FIELD 4"				RETIRED DATE		
	TAG #	TAG		204564				

DISTRIBUTION INFORMATION

FUNCTION	ACTIVITY	DEP ORGN	ACCOUNT	PCT
560 HUMAN SERVICES	562 HEALTH	0015	559001	1.00

REPORT TOTAL 1 RECORDS SELECTED

COST	12,348.85
INSURANCE VALUE	.00
SALVAGE VALUE	.00
ACCUMULATED DEPRECIATION	12,348.85
SALE AMOUNT	.00

will be sold @ auction

SUNGARD PENTAMATION, INC.
 DATE: 08/19/2015
 TIME: 13:26:56

SANTA ROSA COUNTY BOCC
 MIDWAY HEALTH DEPT. APRIL FLOOD DAMAGED

PAGE NUMBER: 1
 REPORT10

SELECTION CRITERIA: (((assets.user_2 MATCHES "***FLOOD DAMAGED***")))

SORTED BY: dept,assets.tagno, assets.improvement_num

ASSET ID	DESCRIPTIVE INFORMATION	ACQUISITION INFORMATION				DEPRECIATION INFORMATION			
0015EQ0300	MEDICAL CART	FUNDING	001	CAPITAL ASSET	Y	EST LIFE	10	DEP LIFE	10
-000	MFR HARLOFF	CLS M	VENDOR	SUN SURGICAL		DEP Y POST	DP N	DEP METH	SL
	MODEL 6201	CAT EQUIP	PO	00000053	UNITS 1	SALVAGE VALU			.00
	S/N 53571	LOC HEALTH	CHECK		UN CST 1155.00	ACCUM DEP			490.79
	INVENTORY DATE 07/27/15	FUND TYPE	G ACQUIRE	06/16/10	COST 1155.00	REM BOOK BASIS			664.21
	CONDITION STATUS	DPT 0015	INS CO			DEP BASIS			1155.00
	NEXT SCHEDULED MAINTENANCE	GRT	INS VAL		0.00	LAST POSTING DATE			09/30/14
	"USER FIELD 1" RM 27	"USER FIELD 2"	FLOOD DAMAGED			SALE AMOUNT			.00
	"USER FIELD 3" RECYCLE 2015 (APRIL STORM)	"USER FIELD 4"				RETIRED DATE			
	TAG # MIDWAY								

DISTRIBUTION INFORMATION

FUNCTION	ACTIVITY	DEP ORGN	ACCOUNT	PCT
560 HUMAN SERVICES	562 HEALTH	0015	559001	1.00

0015EQ0302	SCALE	FUNDING	001	CAPITAL ASSET	Y	EST LIFE	10	DEP LIFE	10
-000	MFR SECA	CLS M	VENDOR	SUN SURGICAL		DEP Y POST	DP N	DEP METH	SL
	MODEL 763	CAT EQUIP	PO	4784610	UNITS 1	SALVAGE VALU			.00
	S/N 5763144101176	LOC HEALTH	CHECK		UN CST 1050.00	ACCUM DEP			446.25
	INVENTORY DATE 07/27/15	FUND TYPE	G ACQUIRE	06/29/10	COST 1050.00	REM BOOK BASIS			603.75
	CONDITION STATUS	DPT 0015	INS CO			DEP BASIS			1050.00
	NEXT SCHEDULED MAINTENANCE	GRT	INS VAL		0.00	LAST POSTING DATE			09/30/14
	"USER FIELD 1" HALLWAY	"USER FIELD 2"	FLOOD DAMAGED			SALE AMOUNT			.00
	"USER FIELD 3" RECYCLE 2015 (APRIL STORM)	"USER FIELD 4"				RETIRED DATE			
	TAG # MIDWAY								

DISTRIBUTION INFORMATION

FUNCTION	ACTIVITY	DEP ORGN	ACCOUNT	PCT
560 HUMAN SERVICES	562 HEALTH	0015	559001	1.00

0015EQ0303	SCALE	FUNDING	001	CAPITAL ASSET	Y	EST LIFE	10	DEP LIFE	10
-000	MFR SECA	CLS M	VENDOR	SUN SURGICAL		DEP Y POST	DP N	DEP METH	SL
	MODEL 763	CAT EQUIP	PO	4784610	UNITS 1	SALVAGE VALU			.00
	S/N 5763144101177	LOC HEALTH	CHECK		UN CST 1050.00	ACCUM DEP			446.25
	INVENTORY DATE 07/27/15	FUND TYPE	G ACQUIRE	06/29/10	COST 1050.00	REM BOOK BASIS			603.75
	CONDITION STATUS	DPT 0015	INS CO			DEP BASIS			1050.00
	NEXT SCHEDULED MAINTENANCE	GRT	INS VAL		0.00	LAST POSTING DATE			09/30/14
	"USER FIELD 1" RM-22	"USER FIELD 2"	FLOOD DAMAGED			SALE AMOUNT			.00
	"USER FIELD 3" RECYCLE 2015 (APRIL STORM)	"USER FIELD 4"				RETIRED DATE			
	TAG # MIDWAY								

DISTRIBUTION INFORMATION

FUNCTION	ACTIVITY	DEP ORGN	ACCOUNT	PCT
560 HUMAN SERVICES	562 HEALTH	0015	559001	1.00

SUNGARD PENTAMATION, INC.
 DATE: 08/19/2015
 TIME: 13:26:56

SANTA ROSA COUNTY BOCC
 MIDWAY HEALTH DEPT. APRIL FLOOD DAMAGED

PAGE NUMBER: 3
 REPORT10

SELECTION CRITERIA: (((assets.user_2 MATCHES "***FLOOD DAMAGED***")))

SORTED BY: dept,assets.tagno, assets.improvement_num

ASSET ID	DESCRIPTIVE INFORMATION	ACQUISITION INFORMATION	DEPRECIATION INFORMATION
00150E0008	COPIER	FUNDING 001	CAPITAL ASSET Y
-000	MFR XEROX	CLS M	VENDOR IMAGING SOLUTIONS INC
	MODEL DC425AC40	CAT OFF EQUI PO	UNITS 1
	S/N EYC013699	LOC HEALTH CHECK	UN CST 6200.00
	INVENTORY DATE 07/27/15	FUND TYPE G ACQUIRE 12/27/02	COST 6200.00
	CONDITION STATUS	DPT 0015	INS CO
	NEXT SCHEDULED MAINTENANCE	GRT	INS VAL 0.00
	"USER FIELD 1" RM-4	"USER FIELD 2" FLOOD DAMAGED	
	"USER FIELD 3" RECYCLE 2015 (APRIL STORM)	"USER FIELD 4"	
	TAG # MIDWAY CLINIC		

DISTRIBUTION INFORMATION

FUNCTION	ACTIVITY	DEP ORGN	ACCOUNT	PCT
560 HUMAN SERVICES	562 HEALTH	0015	559001	1.00

00150E0027	DISPLAY CASE	FUNDING 001	CAPITAL ASSET Y
-000	MFR MCSI	CLS M	VENDOR MCSI
	MODEL EL-42S	CAT OFF EQUI PO	1922
	S/N	LOC HEALTH CHECK	UNITS 1
	INVENTORY DATE 07/27/15	FUND TYPE G ACQUIRE 05/05/03	UN CST 2600.00
	CONDITION STATUS	DPT 0015	COST 2600.00
	NEXT SCHEDULED MAINTENANCE	GRT	INS VAL 0.00
	"USER FIELD 1" STORAGE BLDG	"USER FIELD 2" FLOOD DAMAGED	
	"USER FIELD 3" RECYCLE 2015 (APRIL STORM)	"USER FIELD 4"	
	TAG # MIDWAY TOBACCO		

DISTRIBUTION INFORMATION

FUNCTION	ACTIVITY	DEP ORGN	ACCOUNT	PCT
560 HUMAN SERVICES	562 HEALTH	0015	559001	1.00

00150E0028	NEC DISPLAY TV	FUNDING 001	CAPITAL ASSET Y
-000	MFR MCSI	CLS M	VENDOR MCSI
	MODEL PX-42VP4D	CAT OFF EQUI PO	1729
	S/N 0127216632001479S	LOC HEALTH CHECK	UNITS 1
	INVENTORY DATE 07/27/15	FUND TYPE G ACQUIRE 05/12/03	UN CST 4848.00
	CONDITION STATUS	DPT 0015	COST 4848.00
	NEXT SCHEDULED MAINTENANCE	GRT	INS VAL 0.00
	"USER FIELD 1" STORAGE BUILDING	"USER FIELD 2" FLOOD DAMAGED	
	"USER FIELD 3" RECYCLE 2015 (APRIL STORM)	"USER FIELD 4"	
	TAG # MIDWAY TOBACCO		

DISTRIBUTION INFORMATION

FUNCTION	ACTIVITY	DEP ORGN	ACCOUNT	PCT
560 HUMAN SERVICES	562 HEALTH	0015	559001	1.00

SUNGARD PENTAMATION, INC.
 DATE: 08/19/2015
 TIME: 13:26:56

SANTA ROSA COUNTY BOCC
 MIDWAY HEALTH DEPT. APRIL FLOOD DAMAGED

PAGE NUMBER: 5
 REPORT10

SELECTION CRITERIA: (((assets.user_2 MATCHES "***FLOOD DAMAGED***")))

SORTED BY: dept,assets.tagno, assets.improvement_num

ASSET ID	DESCRIPTIVE INFORMATION	ACQUISITION INFORMATION				DEPRECIATION INFORMATION			
00150E0231	STORAGE CUPBOARD	FUNDING	001	CAPITAL ASSET	Y	EST LIFE	10	DEP LIFE	10
-000	MFR HON	CLS M	VENDOR	CORE SERVICES		DEP Y POST	DP N	DEP METH	SL
	MODEL	CAT OFF EQUI	PO	UNITS	1	SALVAGE VALU			.00
	S/N	LOC HEALTH	CHECK	000022	UN CST	1625.40		ACCUM DEP	1178.29
	INVENTORY DATE 07/27/15	FUND TYPE	G ACQUIRE	07/09/07	COST	1625.40		REM BOOK BASIS	447.11
	CONDITION STATUS	DPT	0015	INS CO				DEP BASIS	1625.40
	NEXT SCHEDULED MAINTENANCE	GRT		INS VAL	0.00			LAST POSTING DATE	09/30/14
	"USER FIELD 1" ACROSS FROM NURSE STATION	"USER FIELD 2"	FLOOD DAMAGED					SALE AMOUNT	.00
	"USER FIELD 3" RECYCLE 2015 (APRIL STORM)	"USER FIELD 4"						RETIRED DATE	
	TAG # MIDWAY CLINIC								

DISTRIBUTION INFORMATION

FUNCTION	ACTIVITY	DEP ORGN	ACCOUNT	PCT
560 HUMAN SERVICES	562 HEALTH	0015	559001	1.00

00150E0240	LASER PRINTER	FUNDING	001	CAPITAL ASSET	Y	EST LIFE	10	DEP LIFE	10
-000	MFR HEWLETT PACKARD	CLS M	VENDOR	HEWLETT PACKARD		DEP Y POST	DP N	DEP METH	SL
	MODEL P4015N	CAT OFF EQUI	PO	D0119366	UNITS	1		SALVAGE VALU	.00
	S/N CNDY244776	LOC HEALTH	CHECK	000273	UN CST	1053.00		ACCUM DEP	622.90
	INVENTORY DATE 08/19/15	FUND TYPE	G ACQUIRE	11/07/08	COST	1053.00		REM BOOK BASIS	430.10
	CONDITION STATUS	DPT	0015	INS CO				DEP BASIS	1053.00
	NEXT SCHEDULED MAINTENANCE	GRT		INS VAL	0.00			LAST POSTING DATE	09/30/14
	"USER FIELD 1" RM-41 DENTAL	"USER FIELD 2"	FLOOD DAMAGED					SALE AMOUNT	.00
	"USER FIELD 3" RECYCLE 2015 (APRIL STORM)	"USER FIELD 4"						RETIRED DATE	
	TAG # MIDWAY DENTAL								

DISTRIBUTION INFORMATION

FUNCTION	ACTIVITY	DEP ORGN	ACCOUNT	PCT
560 HUMAN SERVICES	562 HEALTH	0015	559001	1.00

00150E0243	DESK	FUNDING	001	CAPITAL ASSET	Y	EST LIFE	10	DEP LIFE	10
-000	MFR DMI	CLS M	VENDOR	CUSTOM HOUSE		DEP Y POST	DP N	DEP METH	SL
	MODEL 7350-570 & 579	CAT OFF EQUI	PO	3404750	UNITS	1		SALVAGE VALU	.00
	S/N	LOC HEALTH	CHECK	000457	UN CST	1813.99		ACCUM DEP	1028.01
	INVENTORY DATE 07/27/15	FUND TYPE	G ACQUIRE	01/21/09	COST	1813.99		REM BOOK BASIS	785.98
	CONDITION STATUS	DPT	0015	INS CO				DEP BASIS	1813.99
	NEXT SCHEDULED MAINTENANCE	GRT		INS VAL	0.00			LAST POSTING DATE	09/30/14
	"USER FIELD 1" RM-40	"USER FIELD 2"	FLOOD DAMAGED					SALE AMOUNT	.00
	"USER FIELD 3" RECYCLE 2015 (APRIL STORM)	"USER FIELD 4"						RETIRED DATE	
	TAG # MIDWAY								

DISTRIBUTION INFORMATION

FUNCTION	ACTIVITY	DEP ORGN	ACCOUNT	PCT
560 HUMAN SERVICES	562 HEALTH	0015	559001	1.00

SUNGARD PENTAMATION, INC.
DATE: 08/19/2015
TIME: 13:26:56

SANTA ROSA COUNTY BOCC
MIDWAY HEALTH DEPT. APRIL FLOOD DAMAGED

PAGE NUMBER: 7
REPORT10

SELECTION CRITERIA: (((assets.user_2 MATCHES "***FLOOD DAMAGED***")))

SORTED BY: dept,assets.tagno, assets.improvement_num

ASSET ID	DESCRIPTIVE INFORMATION	ACQUISITION INFORMATION	DEPRECIATION INFORMATION
00150E0280	SERVER RACK	FUNDING 001	CAPITAL ASSET Y
-000	MFR DELL	CLS M	VENDOR DELL
	MODEL 2420 (24 RACK)	CAT OFF EQUI PO	6513482
	S/N 508G3LI	LOC HEALTH	CHECK
	INVENTORY DATE 07/27/15	FUND TYPE G	ACQUIRE 07/30/12
	CONDITION STATUS	DPT 0015	INS CO
	NEXT SCHEDULED MAINTENANCE	GRT	INS VAL 0.00
	"USER FIELD 1" RM-43	"USER FIELD 2"	FLOOD DAMAGED
	"USER FIELD 3" RECYCLE 2015 (APRIL STORM)	"USER FIELD 4"	
	TAG # MIDWAY		

DISTRIBUTION INFORMATION

FUNCTION	ACTIVITY	DEP ORGN	ACCOUNT	PCT
560 HUMAN SERVICES	562 HEALTH	0015	559001	1.00

00150E0303	SWITCH	FUNDING 001	CAPITAL ASSET Y	EST LIFE 10	DEP LIFE 10
-000	MFR HP	CLS M	VENDOR CDW	DEP Y POST DP N	DEP METH SL
	MODEL 2910AL - J9148A	CAT OFF EQUI PO	4582817	UNITS 1	SALVAGE VALU .00
	S/N SG0021S04Q	LOC HEALTH	CHECK	UN CST 4300.00	ACCUM DEP 1934.94
	INVENTORY DATE 07/22/15	FUND TYPE G	ACQUIRE 04/06/10	COST 4300.00	REM BOOK BASIS 2365.06
	CONDITION STATUS	DPT 0015	INS CO		DEP BASIS 4300.00
	NEXT SCHEDULED MAINTENANCE	GRT	INS VAL 0.00		LAST POSTING DATE 09/30/14
	"USER FIELD 1" RM-43	"USER FIELD 2"	FLOOD DAMAGED		SALE AMOUNT .00
	"USER FIELD 3" RECYCLE 2015 (APRIL STORM)	"USER FIELD 4"			RETIRED DATE
	TAG # MIDWAY				

DISTRIBUTION INFORMATION

FUNCTION	ACTIVITY	DEP ORGN	ACCOUNT	PCT
560 HUMAN SERVICES	562 HEALTH	0015	559001	1.00

00150E0522	ULTIMA LAMINATOR SYSTEM	FUNDING 001	CAPITAL ASSET Y	EST LIFE	DEP LIFE
-000	MFR	CLS M	VENDOR CUSTOM HOUSE	DEP N POST DP N	DEP METH
	MODEL 9252A1	CAT OFF EQUI PO	4619	UNITS 1	SALVAGE VALU .00
	S/N GBC-1711500	LOC HEALTH	CHECK VISA	UN CST 1995.00	ACCUM DEP 1995.00
	INVENTORY DATE 07/27/15	FUND TYPE G	ACQUIRE 05/31/01	COST 1995.00	REM BOOK BASIS .00
	CONDITION STATUS	DPT 0015	INS CO		DEP BASIS 1995.00
	NEXT SCHEDULED MAINTENANCE	GRT	INS VAL 0.00		LAST POSTING DATE 06/30/11
	"USER FIELD 1" NURSES STATION	"USER FIELD 2"	FLOOD DAMAGED		SALE AMOUNT .00
	"USER FIELD 3" RECYCLE 2015 (APRIL STORM)	"USER FIELD 4"			RETIRED DATE
	TAG # MIDWAY				

DISTRIBUTION INFORMATION

FUNCTION	ACTIVITY	DEP ORGN	ACCOUNT	PCT
560 HUMAN SERVICES	562 HEALTH	0015	559001	1.00

SUNGARD PENTAMATION, INC.
 DATE: 08/19/2015
 TIME: 13:26:56

SANTA ROSA COUNTY BOCC
 MIDWAY HEALTH DEPT. APRIL FLOOD DAMAGED

PAGE NUMBER: 9
 REPORT10

SELECTION CRITERIA: (((assets.user_2 MATCHES "***FLOOD DAMAGED***")))

SORTED BY: dept,assets.tagno, assets.improvement_num

ASSET ID	DESCRIPTIVE INFORMATION	ACQUISITION INFORMATION	DEPRECIATION INFORMATION
00150E8368 -000	DESK W/RETURN MFR MODEL S/N INVENTORY DATE 07/27/15 CONDITION STATUS NEXT SCHEDULED MAINTENANCE "USER FIELD 1" RM-12 - RON DAVIS "USER FIELD 3" RECYCLE 2015 (APRIL STORM) TAG # MIDWAY	FUNDING 001 VENDOR DOH DESIGN CONSTRUCTION CAT OFF EQUI PO 0332 UNITS 1 LOC HEALTH CHECK UN CST 1146.21 FUND TYPE G ACQUIRE 05/23/00 COST 1146.21 DPT 0015 INS CO GRT INS VAL 0.00 "USER FIELD 2" FLOOD DAMAGED "USER FIELD 4"	EST LIFE DEP LIFE DEP N POST DP N DEP METH SALVAGE VALU .00 ACCUM DEP 1146.21 REM BOOK BASIS .00 DEP BASIS 1146.21 LAST POSTING DATE 09/30/10 SALE AMOUNT .00 RETIRED DATE

DISTRIBUTION INFORMATION

FUNCTION	ACTIVITY	DEP ORGN	ACCOUNT	PCT
560 HUMAN SERVICES	562 HEALTH	0015	559001	1.00

00150E8460 -000	FILING SYSTEM MFR MODEL MM05 S/N INVENTORY DATE 07/27/15 CONDITION STATUS NEXT SCHEDULED MAINTENANCE "USER FIELD 1" RM-42 FILE ROOM "USER FIELD 3" RECYCLE 2015 (APRIL STORM) TAG # MIDWAY	FUNDING 001 VENDOR OFFICE PLANNING GROUP CAT OFF EQUI PO 0331 UNITS 1 LOC HEALTH CHECK UN CST 5478.96 FUND TYPE G ACQUIRE 05/24/00 COST 5478.96 DPT 0015 INS CO GRT INS VAL 0.00 "USER FIELD 2" FLOOD DAMAGED "USER FIELD 4"	EST LIFE DEP LIFE DEP N POST DP N DEP METH SALVAGE VALU .00 ACCUM DEP 5478.96 REM BOOK BASIS .00 DEP BASIS 5478.96 LAST POSTING DATE 09/30/10 SALE AMOUNT .00 RETIRED DATE
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DISTRIBUTION INFORMATION

FUNCTION	ACTIVITY	DEP ORGN	ACCOUNT	PCT
560 HUMAN SERVICES	562 HEALTH	0015	559001	1.00

SORT GROUP TOTAL	26 RECORDS	
COST		67,169.64
INSURANCE VALUE		.00
SALVAGE VALUE		.00
ACCUMULATED DEPRECIATION		52,578.27
SALE AMOUNT		.00

REPORT TOTAL	26 RECORDS SELECTED	
COST		67,169.64
INSURANCE VALUE		.00
SALVAGE VALUE		.00
ACCUMULATED DEPRECIATION		52,578.27
SALE AMOUNT		.00

Hunter Walker

From: Meg Mogensen <mmogensen@gulfbreezozoo.org>
Sent: Monday, August 17, 2015 2:37 PM
To: Commissioner Jim Melvin; Hunter Walker; Sheriff's Dept - Steve Collier; DeVann Cook; Thad Allen; Commissioner Lynchard; Tappie Villane
Cc: director@gulfbreezozoo.org
Subject: Boo at the Zoo 2015

Jim, Hunter-

The Gulf Breeze Zoo is hosting Boo at the Zoo the last 2 weekends in October (17, 18, 24 & 25th) and parking is always a safety issue on these busy event days. (We have several thousand people each day of the 4 day event.)

The Zoo would like to use the Annex for overflow parking and shuttle guests to the Zoo as we have in previous years. Would that be possible?

Thank you,
Meg

Meg Mogensen
Marketing & Events
Gulf Breeze Zoo
5701 Gulf Breeze Parkway
(850) 932-2229 x110 Office
(850) 932-8575 Fax
(540) 570-0271 Mobile



11th Annual ZAA Conference
Las Vegas, Nevada - November 7-10, 2015



Florida Department of
Law Enforcement

Richard L. Swearingen
Commissioner

Business Support
Office of Criminal Justice Grants
Post Office Box 1489
Tallahassee, FL 32302-1489
(850) 617-1250
www.fdle.state.fl.us

Rick Scott, *Governor*
Pam Bondi, *Attorney General*
Jeff Atwater, *Chief Financial Officer*
Adam Putnam, *Commissioner of Agriculture*

August 5, 2015

Ms. Paula Way
Administrative Clerk III
Santa Rosa County Sheriff's Department
5755 East Milton Road
Milton, Florida 32570

Dear Ms. Way:

The Florida Department of Law Enforcement (FDLE), Office of Criminal Justice Grants (OCJG) received a Certificate of Participation from Santa Rosa County. The form indicates you have been selected as the county coordinator for the Edward Byrne Memorial Justice Assistance Grant (JAG) Program.

Allocations for the JAG funds must be used for one of the seven federal purpose areas. Subrecipients are strongly encouraged to support the Department of Justice (DOJ) Bureau of Justice Assistance's (BJA) JAG priority areas and choose to fund programs to reduce gun violence and recidivism, for pretrial reform and justice system realignment, indigent defense, and improving mental health. Subrecipients are also encouraged to use grant funds for evidence based programs.

Applicants should carefully read and follow the instructions when completing the application. Also, letters from at least 51 percent of the local units of government representing at least 51 percent of the county population must be submitted with the hard copies of the application for funding.

Please refer to <http://www.fdle.state.fl.us/content/Grants/JAGC2016> for instructions regarding the application process and a sample 51 percent letter. Applications that do not comply with the instructions or do not include all required information will be returned for inclusion of the missing information or will have a special condition withholding funds placed on the grant at the time of award. **Please distribute the above information to your applicants as soon as possible.** As soon as you have determined what projects will be funded in your county, please provide us with a list of the proposed projects including the agency, project title, and dollar amount. Please e-mail the list to criminaljustice@fdle.state.fl.us.

Recipients must apply online using FDLE's grant management system, Subgrant Information Management ON-Line (SIMON). SIMON can be accessed at <http://simon.fdle.state.fl.us>. Application completion will require an announcement code which is a security feature allowing access to the application. The announcement code is **JAGC1516** and will be active beginning **August 20, 2015**. Application completion will not be possible without this announcement code.

To assist you in completing this application a user manual and a video guide are available online. In addition, all applicants are invited to participate in an online training on the application process that will be conducted August 20, 2015, at 2:30 p.m. Eastern Time. Additional information about the training will be provided by email.

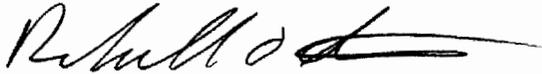
Ms. Paula Way
August 5, 2015
Page Two

The deadline for the online submission of all JAG applications is **September 4, 2015, at 5:00 p.m.** at which time the announcement code will be deactivated. In addition to the electronic submission, recipients must print the completed application and required certifications and submit two hard copies (with original signatures) by **September 10, 2015** to:

Florida Department of Law Enforcement
Office of Criminal Justice Grants
Attention: Petrina T. Herring
2331 Phillips Road
Tallahassee, Florida 32308

Our office is available Monday through Friday, 8:00 a.m. – 5:00 p.m. EDT at (850) 617-1250 to assist with any questions. For issues relating to SIMON, please call this number and request the SIMON Help Desk.

Sincerely,



Randy Smyth
Senior Management Analyst Supervisor

RS/ar

Emily Spencer

From: Way, Paula <PWay@srsso.net>
Sent: Tuesday, August 11, 2015 10:52 AM
To: Emily Spencer
Subject: JAG Grant

Subgrantee: Santa Rosa Board of County Commissioners
Title of Project: 2015-2016 County Wide Task Force
Dollar Amount: \$41,309.00

TKs,

Paula Way
Santa Rosa County Sheriff's Office
Narcotics Unit Administrative Clerk
5755 E Milton Rd
Milton FL 32583
Office: 850-981-2140
Fax: 850-981-2150

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No support documentation for this agenda item.



SANTA ROSA COUNTY ENGINEERING
SANTA ROSA COUNTY, FLORIDA
6051 OLD BAGDAD HWY., STE. 300
MILTON, FLORIDA 32583
www.santarosa.fl.gov

Preliminary
Engineers Report
August 24, 2015

Roger A. Blaylock, P.E.
Santa Rosa County Engineer

This is a Preliminary check list:

The items listed below may be on the agenda for meeting of Board of County Commissioners of Santa Rosa County, Florida, for August 27, 2015 at 9:00 a.m. in Milton, Florida.

1. Discussion of Task Order with Coastal Tech for plans, specifications and CEI services for beach renourishment. (Attachment A)
2. Discussion of Resolution and Joint Participation Agreement with FDOT for the construction of the east taxiway at Peter Prince Airport. (Attachment B)
3. Presentation of Villa Venyce HMGP by Mr. David Hamstra with Pegasus Engineering.
4. Discussion of redesign services to Pegasus Engineering in the amount of \$18,760.00 for the Villa Venyce HMGP project. Fee reimbursed by FEMA at 75% rate. (Attachment C)
5. Discussion of contract modification to Panhandle Paving & Grading in the amount of \$27,026.97 for LED lighting of the Industrial Park parking lot. (Attachment D)
6. Recommend approval of Preliminary Plat for Hawk's Landing, a 177 lot subdivision, a portion of Section 5, Township 1 North, Range 29 West, Santa Rosa County, Florida. (District 1) (Attachment E)

Location: 2-1/2 miles, more or less, North on Chumuckla Highway from U.S. 90, property on the East side of Chumuckla Highway.
7. Recommend approval of Construction Plans for Hawk's Landing, a 177 lot subdivision, a portion of Section 5, Township 1 North, Range 29 West, Santa Rosa County, Florida. (District.1) (Attachment E)

Location: 2-1/2 miles, more or less, North on Chumuckla Highway from U.S. 90, property on the East side of Chumuckla Highway.

8. Discussion of a variance for low pressure sewer for The Waters Phase 2. (Attachment F)

9. Recommend approval of Construction Plans for The Waters Phase 2, a 16 lot subdivision, a portion of Section 26, Township 2 South, Range 26 West, Santa Rosa County, Florida. (District 5) (Attachment G)

Location: 1-1/2 miles, more or less, South and East on Soundside Drive, property on the north side of Soundside Drive.

10. Recommend approval of Final Plat for Ashley Plantation Phase Five, an 18 lot subdivision, a portion of Section 25, Township 2 North, Range 30 West, Santa Rosa County, Florida. (District 3) (Attachment H)

Location: 2-1/2 miles, more or less, Northwest on Quintette Road from Five Points, South and East on Alderbrook Boulevard, South on Granite Springs Drive.

Attachment "A" - **Scope of Work**
Supplemental Agreement 2015-1

Introduction: In general, under this Scope of Work, CTC-GEC will (a) assist the COUNTY with State of Florida funding requests, update the Draft Funding Plan for the Navarre Beach Re-Nourishment Project (*Project*), and assist the COUNTY with adoption and implementation of the Plan. The following tasks describe the work by CTC-GEC:

Task 1 – FDEP Funding: CTC-GEC will revise the COUNTY's *FY 2016/2017 Local Government Funding Request* (LGFR) to reflect an updated construction schedule and subsequent monitoring and re-nourishment events in the "Schedule and Budget" section. CTC-GEC will review the revised LGFR with COUNTY staff and make any revisions deemed necessary by COUNTY staff. CTC-GEC will submit the revised LGFR to the Florida Department of Environmental Protection (FDEP). CTC-GEC will confer with COUNTY staff and prepare FDEP LGFRs for the next State fiscal year for FY2017/18– to be prepared and submitted in the prior year. For the FY2016/2017 and FY 2017/2018 LGFR, through December 31, 2016, CTC-GEC will:

- review and update the COUNTY's portion of the "*FDEP Long Range Beach Erosion Control Budget Plan*" for each fiscal year,
- attend follow-up meetings with FDEP staff via WebEx and/or provide other communication with FDEP staff to secure favorable ranking for the COUNTY's LGFRs;
- assist COUNTY staff with review and completion of resulting funding contracts;
- prepare and submit FDEP quarterly Project status reports in concert with reimbursement requests.

Task 2 – MSBU Update: The COUNTY will provide an updated list of properties within the proposed MSBU boundaries – as a modified assessment roll or list of properties from the previous assessment roll - identifying those properties where ownership and/or use has changed. CTC-GEC will identify potential assessments required to provide the local share of costs for the *Project* based upon:

- the updated property list provided by the COUNTY,
- the probable costs – as determined separately by CTC-GEC,
- an equal division of cost for the local share between COUNTY and the MSBU (per the August 13, 2015 direction from the COUNTY Commission); and
- the MSBU assessment formulas adopted by the COUNTY for the original Project construction.

CTC-GEC will:

- prepare and provide a brief letter report summarizing the results of the above with an EXCEL spreadsheet of assessments by property, and
(a) confer with the COUNTY (via teleconference or online webinar) to review the letter report and confirm the further actions required to develop an MSBU to fund the *Project*.

Task 3 – Meetings: CTC-GEC will participate in and create a presentation for a *Public Workshop* with the COUNTY at a location acceptable to the COUNTY to present and obtain public input regarding the *Task 2 – MSBU Update*. CTC-GEC will prepare and submit to the COUNTY a summary of the public comments received at the workshop and advise the COUNTY on potential modifications in response to public comment.

CTC-GEC will participate in a public hearing or informal meeting, as requested by the COUNTY, associated with adoption of a funding plan or MSBU. CTC-GEC will present the *Task 2 – MSBU Update* (as may have been revised based on comments received at the *Public Workshop*) and advise the COUNTY on potential modifications in response to public comment.

CTC-GEC will participate in up to two (2) additional meetings in Navarre Beach or Milton as may be identified by the COUNTY.

Task 4 – Final Funding Plan: Based on the results of Tasks 1-3 above, CTC-GEC will prepare a *Final Funding Plan*. CTC-GEC will meet with COUNTY staff (via teleconference or online webinar) to review the *Final Funding Plan*, make any changes deemed necessary by COUNTY staff and submit the *Final Funding Plan* to the COUNTY. CTC-GEC will prepare a draft letter to the USACE from the COUNTY requesting USACE assessment of federal interests in a potential Navarre Beach SPP.

Santa Rosa County - Navarre Beach
Re-Nourishment Funding - Summary
 August 19, 2015

Schedule			Task Description	Estimated Fees
Start	Finish	Days		Task Total
27-Aug-15	26-Sep-15	30	Task 1 - FDEP Funding	\$10,231
27-Aug-15	26-Sep-15	30	Task 2 - MSBU Update	\$5,678
26-Sep-15	26-Oct-15	30	Task 3 - Meetings	\$38,301
26-Oct-15	10-Dec-15	45	Task 4 - Final Funding Plan	\$2,889
			Total Costs :	\$57,099

**Santa Rosa County - Navarre Beach
Re-Nourishment Funding**

**Attachment "B"
Estimated Fees and Schedule
Supplemental Agreement 2015-1
August 19, 2015**

Notice to Proceed
August 27, 2015

Schedule			Task Description	Principal Engineer	Senior Engineer	Coastal Mgmt. Sp.	Sr. Permit Specialist	Clerical	Total	Direct Costs		Line Total	Task Total	
Start	Finish	Days		\$257	\$257	\$111	\$136	\$59	Fees	Amount	Description			
			Task 1 - FDEP Funding											\$10,231
27-Aug-15	26-Sep-15	30	Revise FY 2016/17 LGFR	1		2	2		\$751				\$751	
			Confer with COUNTY and submit revised FY 2016/17 LGFR	1		3			\$590				\$590	
1-Jul-16	31-Jul-16	30	Prepare LGFR for FY2017/18	3	1	12	8	2	\$3,566				\$3,566	
27-Aug-15	31-Dec-16	492	Follow-up meetings & FDEP coordination	2	1	12	6		\$2,919				\$2,919	
			Contract assistance & quarterly report submittal for FYs 2016/17 and 2017/18	1		12	6		\$2,405				\$2,405	
27-Aug-15	26-Sep-15	30	Task 2 - MSBU Update											\$5,678
			Identify Potential Assessments	4	1	16			\$3,061				\$3,061	
			Provide Brief Letter Report	2	1	8			\$1,659				\$1,659	
			Confer w/ COUNTY to review Letter Report; Revisions as-needed per COUNTY	2		4			\$958				\$958	
26-Sep-15	26-Oct-15	30	Task 3 - Meetings											\$38,301
			Create Presentation, Participate in Public Workshop, Summarize Public Comments	26	2	34			\$10,970	\$825	Travel & Per Diem		\$11,795	
			Update Presentation, Participate in Public Meeting Summarize Public Comments	24	1	26			\$9,311	\$825	Travel & Per Diem		\$10,136	
			Up to 2 additional Meetings	40		40			\$14,720	\$1,650	Travel & Per Diem		\$16,370	
26-Oct-15	10-Dec-15	45	Task 4 - Final Funding Plan											\$2,889
			Prepare & Submit Final Funding Plan	2	1	8			\$1,659				\$1,659	
			Preparation of USACE Letter	1	1	4	2		\$1,230				\$1,230	
				Total Hours :	109	9	181	24	2	325				
				Total Costs :	\$28,013	\$2,313	\$20,091	\$3,264	\$118	\$53,799	\$3,300		\$57,099	

Attachment "A" - **Scope of Work**
Supplemental Agreement 2015-2

General: The Navarre Beach Restoration Project (Project) extends from the eastern limit of the Gulf Islands National Seashore (500 feet east of FDEP reference monument R192) eastward to the Navarre Beach County Park (FDEP reference monument R214) in Santa Rosa County. Permits for the Project have been issued by the Florida Department of Environmental Protection (FDEP) Permit Number 0220096-006-JC and the U.S. Army Corps of Engineers (USACE) Permit Number SAJ-2003-10496 (SP-TSH).

The initial construction of the Project took place from March to November, 2006 and included placement of 2.95M cubic yards of sand obtained from an offshore borrow area. Since the 2006 restoration, Hurricanes Gustav and Ike impacted the Project area in a span of less than two weeks in the summer of 2008; both of these storms generated waves in the Project area that nearly overtopped the dune crest at +14.5 NAVD. The worst erosion was realized on the west end of the Project area from about 500 feet east of R192 to a few hundred feet east of R194. In April 2010, the COUNTY completed a partial dune restoration project using 11,881 cubic yards of sand from an upland sand source via a truck haul project to rebuild a portion of the damaged dune in this western portion of the Project. The Feasibility Study and Environmental Assessment, developed before the initial 2006 project, estimated an 8-year re-nourishment interval with re-nourishment expected in 2014. Though the initial Project has lasted longer than expected, its current erosive condition and the availability of funds now warrant Project re-nourishment.

For re-nourishment of Navarre Beach, the work under this Scope of Work provides for:

- Bidding & construction phase services, and
- Post-construction phase monitoring services through one-year after construction.

Services shall be provided by Coastal Tech – G.E.C., Inc. (CTC-GEC) as supported via sub-contracts with (a) Morgan & Eklund, Inc. (M&E) – for survey support, and (b) Swift Creek, LLC (SC) - for seabird and shorebird monitoring support.

The following describes the work to be performed under this *Scope of Work*:

Part 1 – Pre-Construction Phase Services

Task 1a – Bidding & Contract Award: In general, CTC-GEC will assist the COUNTY with preparation of Bid Documents and solicitation of bids and award of a construction contract for the Project. CTC-GEC will revise the Drawings and Technical Specifications – prepared under prior authorization – to (a) reflect the any revisions requested by the COUNTY, and (b) address the bid dates identified by the COUNTY. CTC-GEC will assist the COUNTY with review and compilation of "front-end" bid documents developed by the COUNTY – to check for consistency with the Drawings and Technical Specifications.

Prior to receipt of bids, CTC-GEC will:

- address questions from prospective bidders as directed by the COUNTY,
- attend a pre-bid meeting to clarify the proposed construction and address questions posed by prospective bidders, and
- draft addenda to the Bid Documents – as requested by the COUNTY.

Upon receipt of bids, the COUNTY will verify that each bidder submitted a valid bid including the COUNTY's insurance/bond requirements for the work. For the valid bids identified by the COUNTY, CTC-GEC will:

- assess the qualifications of the qualified bidders,
- review the bids and prepare a draft summary-and-ranking of the bids, and
- confer with the COUNTY to review the results and confirm the recommended award of a construction contract.

Upon award of a construction contract by the COUNTY, CTC-GEC will:

- prepare and provide an exhibit summarizing representatives of the COUNTY, CTC-GEC and CONTRACTOR - including responsibilities and appropriate means of communication, and
- confer with the COUNTY and CONTRACTOR to identify, obtain, and review the CONTRACTOR submittals required by the construction Contract prior to COUNTY issuance of a Notice-to-Proceed to the CONTRACTOR.

Task 1b - Pre-construction Lighting Survey: Per Specific Condition 30 of the FDEP permit, CTC-GEC will conduct a beachfront lighting survey – prior to initiation of construction. The survey shall be conducted so as to “include a landward view from the seaward most extent of the new beach profile” following “standard techniques for such a survey and include number and type of visible lights, location of lights and photo documentation” as required by the FDEP Permit. CTC-GEC will identify (a) each light source visible, and (b) recommendations for correcting the light in accordance with the Florida Model Lighting Ordinance for Marine Turtle Protection (Ch. 62B-55, F.A.C.) and local lighting restrictions. The COUNTY will (a) notify the property owner via COUNTY Code Enforcement and document that the property owner(s) have been notified of the problem light with recommendations, and (b) take additional actions as may be needed to ensure that no lights or light sources are visible from the newly elevated beach. CTC-GEC will prepare a report summarizing all visible lights and submit the report to FWC Imperiled Species Management Section by the 1st of the month following the survey. The COUNTY will (a) prepare a summary report documenting what corrective actions have been taken including compliance and enforcement actions, and (b) submit the report by December 15. CTC-GEC will confer with FWC and the FWS to discuss the survey report as well as any documented sea turtle disorientations in or adjacent to the Project area.

Task 1c – Pre-Construction Surveys: Per Special Condition 35 of the FDEP Permit, CTC-GEC, via sub-contract with M&E, will perform topographic and bathymetric profile surveys of the beach and offshore area of the Project area and borrow area in accordance with the approved physical monitoring plan dated October 28, 2013. The surveys shall be performed within 90 days prior to commencement of construction. Profile surveys of the Project area shall include FDEP reference monuments between R-187 (Escambia County) and R-215 (Santa Rosa County) with an additional three (3) intermediate profile surveys which shall be obtained at the general midpoint between each monument from R-208 to R-211 to evaluate changes associated with the Navarre Pier. Bathymetric surveys of the borrow area(s) shall be conducted with survey grid lines across the borrow area(s) spaced to provide sufficient detail for accurate volumetric calculations but spaced not more than a maximum of 500 feet apart, and shall extend a minimum of 500 feet beyond the boundaries of the borrow site.

Task 1d - Permit Compliance: CTC-GEC will:

- (1) prepare a summary of FDEP and USACE permit conditions (henceforth referred to as "Permit Tracker") in the form of an MS EXCEL file identifying each permit condition, the due date, the responsible entity (COUNTY, CONTRACTOR, CTC-GEC, or others), and the dates that compliance with the condition was completed,
- (2) arrange and attend a pre-construction conference/meeting between the COUNTY, DEP, Florida Fish & Wildlife Conservation Commission (FWC) and the permitted person responsible for marine turtle egg relocation - as required by Specific Conditions 5 and 12 of the FDEP permit and "Measure" A8 of the U.S. Fish & Wildlife Service (USFWS) Statewide Programmatic Biological Opinion (SPBO), and prepare a written summary of the meeting,
- (3) per Specific Condition 4 of the FDEP permit: (a) provide to FDEP final construction plans, the names, credentials and contact information for the individuals who will conduct turbidity monitoring for the CONTRACTOR, and (b) request and obtain a written "Notice to Proceed" from FDEP,
- (4) per Specific Condition 9 of the FDEP permit, at least forty-eight (48) hours prior to commencement of authorized activity, submit to the BIPP (JCP Compliance Officer) a written notice of commencement of construction,
- (5) per Special Condition 2 of the USACE permit, verify that the CONTRACTOR notifies the USACE of commencement,
- (6) verify that a complete copy of the FDEP Permit is kept at the work site and that the CONTRACTOR has reviewed the Permit. – per General Condition 7 of the FDEP permit, and
- (7) verify all hopper dredge related Special Conditions (4 -12 and 16-19) of the USACE permit are addressed by the CONTRACTOR.

Task 1e – Update Construction Quantities: CTC-GEC will:

- (1) analyze pre-construction surveys [obtained under Task 1c] to assess the estimated volume required for construction and to update the Drawings and probable cost of construction prior to construction contract award;
- (2) produce and deliver five (5) sets [two (2) for the COUNTY and three (3) for the CONTRACTOR] of the amended Technical Specifications and Drawings to the COUNTY with digital copies furnished to the COUNTY upon request; and
- (3) prepare a Change Order for the revised quantities – if required.

Part 2 – During-Construction Phase Services

The COUNTY will retain a "permitted sea turtle surveyor" to perform sea turtle monitoring as required by Specific Condition 12, 13, 14, 19, and 20 of the FDEP Permit and Biological Opinions associated with the USACE Permit.

Task 2a - Construction Administration: In general, CTC-GEC will assist the COUNTY with administration of the Construction Contract. The COUNTY will fulfill its responsibilities as outlined in the Contract Documents. CTC-GEC will serve as the Engineer-of-Record and generally monitor and check the construction to provide reasonable assurances that the work is constructed in reasonable conformity with the Drawings, General Conditions, Technical Specifications, permits, and the Construction Contract. It is expected that dune planting will occur over the subsequent month following completion of fill placement and grading.

Over the period of the CONTRACTOR's mobilization onto the site (~30 days) and prior to the initiation of dredging operations, CTC-GEC will conduct spot checks of the CONTRACTOR's progress. During the period of actual dredging operations, expected to entail no more than 90 days, CTC-GEC will provide a full-time, on-site resident engineer-representative at an average of twelve (12) hours per day. During dredging operations, estimated herein at 90 days, CTC-GEC will:

- Observe the CONTRACTOR's work to determine the progress and quality of work, identify discrepancies and report significant discrepancies to the COUNTY,
- Keep records of the CONTRACTOR's daily operations and of significant events that affect the work and provide to the COUNTY a written summary of the CONTRACTOR's progress on a weekly basis,
- Monitor the CONTRACTOR's work for general conformity with the USACE and FDEP permits,
- Check that the CONTRACTOR maintains Record Drawings – as anticipated to be required by the FDEP and USACE permits,
- Monitor the CONTRACTOR's vessels and equipment to reasonably assure that:
 - no obstruction to navigation is caused by CONTRACTOR's construction activities,
 - the required Aids to Navigation are provided and maintained by the CONTRACTOR,
 - no subaqueous cable crossings are impacted by the CONTRACTOR's activities.
- Check the layout of the beach fill work by the CONTRACTOR,
- Monitor the condition of FDEP survey reference monuments, and the CONTRACTOR's care of these monuments,
- Monitor the CONTRACTOR's electronic positioning and calibration of the positioning equipment,
- Collect and review the CONTRACTOR's Dredge Monitoring Data and QC Reports,
- Monitor the CONTRACTOR's Borrow Area buoys and dredge limits,
- Monitor the CONTRACTOR's mobilization and demobilization of men and equipment,
- Monitor the CONTRACTOR's transport of material from the Borrow Area to the beach,
- Monitor the details of the work including final grading and dressing of placed fill,
- Monitor the CONTRACTOR's work area and measures to provide for public safety,
- Monitor turbidity monitoring and reporting by the CONTRACTOR,
- Monitor the CONTRACTOR's compliance with the Sand QC/QA Plan,
- Monitor the CONTRACTOR's work relative to any impacts to any historical, archeological, and cultural resources,

- Perform independent spot-check analysis of sediment samples (≤ 50 samples) to check the CONTRACTOR's compliance with the Sand Quality Control/Quality Assurance Plan,
- Attend onsite weekly Project progress meetings with CONTRACTOR and COUNTY,
- Consult and advise the COUNTY,
- Review and approve shop drawings,
- Draft Change Orders for approval by the COUNTY and CONTRACTOR,
- Prepare Construction Field Directives,
- Interpret the Contract Documents,
- Seek to resolve claims by the CONTRACTOR and/or COUNTY,
- Via M&E, as subcontractor to CTC-GEC, perform "pay profile surveys" and determine actual quantities placed by the CONTRACTOR for acceptance of fill segments [At a minimum segment length of 100 feet, a total of 220 "pay surveys" are required; a total of 240 "pay surveys" are planned to allow for additional spot check surveys.],
- Review payment applications from the CONTRACTOR, and prepare Certificates recommending payment by the COUNTY,
- Monitor the CONTRACTOR's dune planting using the flat vegetation test method and submit an as-built report within 30 days of planting completion to FDEP,
- Check the work for substantial compliance and monitor the CONTRACTOR's final clean-up, and
- Prepare and submit a Final Certification to FDEP.

Task 2b – Seabird & Shorebird Monitoring: As required by Specific Conditions 25 and 26 of the FDEP Permit, CTC-GEC shall subcontract SC to perform the required seabird and shorebird monitoring activities. Daily monitoring surveys shall be performed for up to 199 days from (a) February 15th or 10 days prior to project commencement, whichever is later, to (b) August 31st or upon completion of construction, whichever is earlier. Per Specific Condition 26, SC will:

- "establish a disturbance-free buffer around any location where shorebirds have been engaged in breeding behavior, including territory defense",
- mark buffer zones "with posts, twine and signs",
- keep "sufficient surveillance of such sites to expand the buffer zone as may be warranted,
- "work with the FWC Regional Species Biologist ... to determine if pedestrian access can be accommodated without compromising nesting success",
- designate and mark "Travel corridors", and
- provide, place, and maintain a "bulletin board ... in the construction staging area".

Task 2c – During Construction Permit Compliance: In general, CTC-GEC will document monitoring of the CONTRACTOR's work for compliance with the USACE and FDEP permits via maintenance of the "permit tracker" developed under Task 1d. CTC-GEC will confer with the CONTRACTOR, COUNTY, USACE and FDEP staff to provide a reasonable assurance that the CONTRACTOR, COUNTY, and CTC-GEC have collectively fulfilled reporting requirements as cited in the permits. CTC-GEC will maintain a written schedule and summary of permit compliance via the "permit tracker". On a weekly basis, CTC-GEC will submit weekly summaries of the monitoring data from the prior week to the FDEP. Upon completion of construction, CTC-GEC will provide summary documentation of permit compliance to the COUNTY to include an updated "permit tracker" and digital copies of documents demonstrating permit compliance.

Part 3 – Post Construction Services

The COUNTY will retain a "permitted sea turtle surveyor" to perform sea turtle monitoring as required by Specific Condition 29, and 14 of the FDEP Permit and Biological Opinions associated with the USACE Permit. The COUNTY will address escarpments and provide for tilling of the beach for three (3) years after construction per Specific Conditions 16 and 17 of the FDEP Permit.

Task 3a – Post Construction Surveys: Per Special Condition 35 of the FDEP Permit, CTC-GEC will subcontract M&E to perform topographic and bathymetric profile surveys of the beach and offshore area of the Project area and borrow area in accordance with the approved physical monitoring plan dated October 28, 2013 – and per the methods identified in Task 1c.

Per Special Condition 24 of the FDEP permit, in order for the dune restoration to be considered successful 80 percent of the total planted dune vegetation shall be documented to survive six months following planting of vegetation. CTC-GEC will perform a post-construction dune vegetation survey, using the flat vegetation test method to document planted vegetation survivorship. CTC-GEC will prepare a report summarizing this post-construction dune vegetation survey and submit the report to FDEP.

Task 3b – Post Construction - Physical Monitoring Report: Per Special Condition 35 of the FDEP Permit, CTC-GEC will prepare and submit an engineering report and the monitoring data to FDEP within 90 days following completion of the Task 3a surveys - in accordance with the approved physical monitoring plan dated October 28, 2013.

Task 3c - Post-Construction Lighting Survey: CTC-GEC will conduct a post-construction beachfront lighting surveys as required by FDEP Permit Specific Condition 30 – consistent with the methods cited above for Task 1a - immediately post-construction along the entire Project area and submit a summary report of the survey and documentation of property owner notification to FWC by the 1st of the following month with a final summary report provided by December 15th.

Task 3d – Year 1 Post Construction Survey: Per Special Condition 35 of the FDEP Permit, CTC-GEC will subcontract M&E to perform topographic and bathymetric profile surveys of the beach in the Project area in accordance with the approved physical monitoring plan dated October 28, 2013 – and per the methods identified in Task 1c and 3a.

Task 3e – Year 1 Post Construction - Physical Monitoring Report: Per Special Condition 35 of the FDEP Permit, CTC-GEC will prepare and submit an engineering report and the monitoring data to the Bureau within 90 days following completion of the Task 3d surveys - in accordance with the approved physical monitoring plan dated October 28, 2013.

**Santa Rosa County - Navarre Beach
Beach & Dune Re-Nourishment Project**

August 19, 2015

Attachment "B"

Notice to Proceed August 27, 2015
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**Estimated Fees and Schedule - Summary
Supplemental Agreement 2015-2**

August 19, 2015

\$862,651

Start	Finish	Days	Task Description	Subtask Total	Task Total
			Part 1 - Pre-Construction Services		
27-Aug-15	9-Nov-15	74	Task 1a - Bidding & Contract Award	\$34,734	
27-Aug-15	25-Nov-15	90	Task 1b - Pre-construction Lighting Survey	\$10,696	
9-Nov-15	9-Dec-15	30	Task 1c - Pre-construction Surveys	\$32,351	
27-Aug-15	10-Jan-16	136	Task 1d - Permit Compliance	\$14,319	
9-Dec-15	6-Jan-16	28	Task 1e - Update Construction Quantities:	\$10,888	
			Part 2 - During-Construction Services		\$658,201
4-Jan-16	2-Sep-16	242	Task 2a - Construction Administration	\$532,090	
15-Feb-16	1-Sep-16	199	Task 2b - Seabird & Shorebird Monitoring	\$105,159	
4-Jan-16	1-Sep-16	241	Task 2c - During Construction Permit Compliance	\$21,012	
			Part 3 - Post Construction Services	\$0	\$144,452
3-May-16	2-Jun-16	30	Task 3a - Post Construction Surveys:	\$38,796	
2-Jun-16	2-Jul-16	30	Task 3b - Post Construction - Physical Monitoring Report:	\$15,368	
3-May-16	1-Aug-16	90	Task 3c - Post-construction Lighting Survey	\$12,492	
3-May-17	2-Jun-17	30	Task 3d - Year 1 Post Construction Surveys:	\$19,378	
2-Jun-17	2-Jul-17	30	Task 3e - Year 1 Post Construction - Physical Monitoring Report:	\$15,368	
				\$862,651	\$862,651

**Santa Rosa County - Navarre Beach
Beach & Dune Re-Nourishment Project**

Attachment "B"
Estimated Fees and Schedule
Supplemental Agreement 2015-2

Revised to Proposed
August 27, 2015

August 19, 2015
892-651

			COASTAL TECH										Total		Unit Costs		Line	Subtask	Task				
Start	Finish	Days	Principal Engineer	Senior Engineer	Engineer II	Engineer III	On Site	St. Permit Specialist	St. Coastal Engineer	Permit Specialist	Clerical	Fee	Amount	Description	Total	Total	Total	Total					
			\$257	\$176	\$117	\$111	\$111	\$136	\$111	\$95	\$59												
Task 1a - Bidding & Contract Award																			\$24,724				
27-Aug-15	28-Sep-15	30	review Drawings & Tech Specs; assist COUNTY with "front-end" bid documents	16	4	32			4	2	2	\$9,444						\$9,444					
28-Sep-15	28-Oct-15	30	Pre-bid Meeting	8	20							\$4,726	\$610	travel/per diem				\$5,336					
28-Oct-15	9-Nov-15	14	address bidder questions; issue addendum	6	6	12						\$4,120						\$4,120					
9-Nov-15	30-Dec-15	21	review & evaluate bids; recommend award; confer with COUNTY	4	2	12						\$2,802						\$2,802					
30-Dec-15			Exhibit of Engineer's Representations	1	4	3						\$726						\$726					
9-Nov-15	30-Dec-15	21	Identify, obtain, and review CONTRACTOR submittals	12	4	40					12	20	\$12,195					\$12,195					
Task 1b - Pre-construction Lighting Survey																			\$10,696				
27-Aug-15	28-Sep-15	30	field survey & report	1	1	4		20		32	10	4	\$7,683	\$780	travel/per diem			\$8,463					
28-Sep-15	20-Nov-15	50	perform, assist County with Compliance Report/Notice to Owners, and send to agencies	1	1	4						\$2,233						\$2,233					
Task 1c - Pre-construction Surveys																			\$32,351				
9-Nov-15	9-Dec-15	30	Beach Profile Survey	1	1	13						\$3,770	\$17,000	HME - Survey				\$19,770					
			Borrow Area Survey	1	1	8						\$1,193	\$11,700	HME - Survey				\$12,893					
Task 1d - Permit Compliance																			\$14,319				
27-Aug-15	28-Sep-15	30	(1) prepare "Permit Tracker"	2	20				2	8		\$3,830	\$780	travel/per diem				\$4,610					
9-Nov-15	23-Dec-15	14	(2) arrange and attend a pre-construction conference with written summary	2	24				20	2		\$5,732						\$5,732					
			(3) provide to FDEP final construction plans etc; request/submit FDEP RTP	1	4				2	2		\$880						\$880					
9-Nov-15	10-Jan-16	31	(4) submit to the BPP a written notice of commencement of construction	1	1				1			\$212						\$212					
			(5) verify that the CONTRACTOR notifies the USACE of commencement	2	2				1			\$329						\$329					
			(6) verify that a complete copy of the FDEP Permit is kept at the work site	2	2							\$234						\$234					
			(7) verify all barge dredge Special Conditions are addressed by the CONTRACTOR	4	2	8						\$2,316						\$2,316					
Task 1e - Update Construction Quantities																			\$10,800				
9-Nov-15	25-Dec-15	14	(1) assess volume required; update Drawings and probable cost of construction	2	1	16					32		\$5,602					\$5,602					
			(2) produce and deliver amended Technical Specifications and Drawings	4	2	12					16		\$4,304					\$4,304					
23-Dec-15	6-Jan-16	14	(3) prepare a Change Order for the revised quantities - if required.	2	2	4						\$892						\$892					
Task 2 - Construction Administration																			\$332,000				
4-Nov-15	3-Feb-16	30	Site Visits - Mobilization	2	4	60		60				24	\$46,314	\$1,560	travel/per diem			\$47,874					
3-Feb-16	3-May-16	90	(A) Site Visits - dredging Operations - observe Contractor's work	130	60	457	457	457			145	90	\$217,970	\$28,000	travel/per diem			\$245,970					
			(B) Keep accurate detailed records of the Contractor's daily operations										\$360	reproduction				\$360					
			(C) Monitor the Contractor's work for conformity with permits.															\$0					
			(D) Record Drawings/Documents Review															\$0					
			(E) Monitor vessels and equipment															\$0					
			(F) Check Layout of the Work															\$0					
			(G) Monitor FDEP Reference Measurements															\$0					
			(H) Monitor Electronic Positioning & Calibration															\$0					
			(I) Review & Collect Dredge Monitoring Data (Daily)															\$0					
			(J) Monitor Borrow Area Buys & Dredge Limits															\$0					
			(K) Monitor Mobilization/Demobilization of Contractor															\$0					
			(L) Monitor Material Transport															\$0					
			(M) Monitor Construction Details & Dressing															\$0					
			(N) Monitor Work Area & Public Safety															\$0					
			(O) Check Turbidity Monitoring & send reports to FDEP															\$0					
			(P) Monitor Sand QC Plan										\$5,850	Sand Sample Lab analysis				\$5,850					
			(Q) Monitor Historical, Arch. & Cultural resources															\$0					
			(R) Check IR material for colorization & grain size										\$8,400	Coastal Sediments Lab				\$8,400					
			(S) Attend weekly Project progress meetings with CONTRACTOR and COUNTY															\$0					
			(T) Consult & Advise SRC															\$0					
			(U) Review/Approve Shop Drawings	2	2	4							\$1,100					\$1,100					
			(V) Change Orders	12	6	24	12	12					12	\$18,300				\$18,300					
			(W) Construction Field Directives	12	6	24	12	12					12	\$18,300				\$18,300					
			(X) Contract Interpretations	24	12	16	8	8						\$11,908				\$11,908					
			(Y) Resolution of Claims	20	10	40	20	20						\$16,020				\$16,020					
			(Z) Pay Profile Survey & Volume Calcul	36	18	96	32	32			160		\$95,956	\$132,655	HME - Surveys			\$198,611					
			(aa) Review Payment Applic & prep Cert. for Payment	16	8	40	24	12					\$15,132					\$15,132					
4-May-16	3-Jun-16	30	(bb) Site Visit - dune planting operations & as-built report	4	2	30						24	\$7,356	\$780	travel/per diem			\$8,136					
4-Jun-16	2-Sep-16	90	(cc) Substantial Completion/Final Acceptance & Monitor Final Clean-up	24	2	48							\$12,136	\$777	per diem, phone, vehicle			\$12,913					
15-Feb-15	1-Sep-15	189	Task 2b - Seabird & Shorebird Monitoring	2	2	4		16	72			\$11,150	\$82,225	SC at \$45.45 / day			\$93,375						
			daily surveys - up to 150 days															\$0					
			establish disturbance-free buffers															\$0					
			mark buffer zones										\$0	SC Material Costs				\$1,760					
			keep surveillance of nesting birds															\$0					
			work with the FWC Regional Species Biologist															\$0					
			identify and mark "Trend corridors"															\$0					
			provide, place, and maintain a "habitat board"															\$0					
			included in mark buffer zones															\$0					
4-Nov-15	1-Feb-16	30	Task 2c - Dredging Construction Permit Compliance															\$21,012					
			confer with the CONTRACTOR, COUNTY, USACE and FDEP	1	4	8		8		8	2		\$3,863					\$3,863					
			maintain "permit tracker"	1	2	4		2		4	2		\$2,881					\$2,881					
			maintain "permit tracker"	1	2	4		4		8	2		\$2,499					\$2,499					
			submit weekly summaries of the monitoring data to FDEP	1	8	12		12	8	24	20		\$9,049					\$9,049					
			compile & provide necessary documentation to COUNTY	2	1	6		4	4	12			\$3,320					\$3,320					
Task 3a - Post Construction Surveys																			\$38,796				
3-May-16	3-Jun-16	30	Beach Profile Survey	1	1	13							\$3,770	\$17,000	HME - Survey			\$19,770					
			Borrow Area Survey	1	1	8							\$1,193	\$11,700	HME - Survey			\$12,893					
20-Nov-15	20-Dec-15	30	Dune Planting Survival Survey	1	1	24		2	20				\$6,445					\$6,445					
Task 3b - Post Construction - Physical Monitoring Reports																			\$15,360				
3-Nov-15	2-Feb-16	30	Task 3b - Post-construction Lighting Survey	12	4	60							\$15,360					\$15,360					
Task 3c - Post-construction Lighting Survey																			\$12,492				
3-May-16	2-Jun-16	30	field survey & report	1	1	2	20	20		32	8	4	\$9,479	\$780	travel/per diem			\$10,259					
2-Jun-16	1-Sep-16	90	perform, assist County with Compliance Report/Notice to Owners, and send to agencies	1	1	4							\$2,233					\$2,233					
Task 3d - Year 1 Post Construction Surveys																			\$19,370				
3-May-17	3-Jun-17	30	Beach Profile Survey	1	1	13							\$3,770	\$17,000	HME - Survey			\$19,770					
3-Jun-17	3-Jul-17	30	Task 3d - Year 1 Post Construction - Physical Monitoring Reports	12	4	60							\$15,360					\$15,360					
TOTAL																			\$1,025,540	\$33,000	\$1,058,540	\$82,225	\$1,140,765

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION
PUBLIC TRANSPORTATION
JOINT PARTICIPATION AGREEMENT

725-030-06
PUBLIC TRANSPORTATION
OGC - 12/14
Page 1 of 13

Financial Project Number(s): (item-segment-phase-sequence) 42229429401	Fund: <u>DDR, DPTO</u> Function: <u>637</u> Federal Number: _____	FLAIR Category.: <u>088719</u> Object Code: <u>750004</u> Org. Code: <u>55032020329</u>
Contract Number: _____	DUNS Number: <u>80-939-7102</u> Agency DUNS Number: <u>142887426</u>	Vendor No.: <u>F596000842010</u> CSFA Number: <u>55004</u> CSFA Title: <u>Aviation</u>
CFDA Number: _____		
CFDA Title: _____		

THIS AGREEMENT, made and entered into this _____ day of _____, by and between the STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION, an agency of the State of Florida, hereinafter referred to as the Department, and Santa Rosa County BOCC
6495 Caroline Street Milton, Fl. 32570
hereinafter referred to as Agency. The Department and Agency agree that all terms of this Agreement will be completed on or before June 30, 2019 and this Agreement will expire unless a time extension is provided in accordance with Section 16.00.

WITNESSETH:

WHEREAS, the Agency has the authority to enter into said Agreement and to undertake the project hereinafter described, and the Department has been granted the authority to function adequately in all areas of appropriate jurisdiction including the implementation of an integrated and balanced transportation system and is authorized under 332.006(6)

Florida Statutes, to enter into this Agreement.

NOW, THEREFORE, in consideration of the mutual covenants, promises and representations herein, the parties agree as follows:

1.00 Purpose of Agreement: The purpose of this Agreement is
Construct East Taxiway

and as further described in Exhibit(s) A,B,C,D, Att.1 attached hereto and by this reference made a part hereof, hereinafter referred to as the project, and to provide Departmental financial assistance to the Agency and state the terms and conditions upon which such assistance will be provided and the understandings as to the manner in which the project will be undertaken and completed.

2.00 Accomplishment of the Project:

2.10 General Requirements: The Agency shall commence, and complete the project as described in Exhibit "A" attached hereto and by this reference made a part hereof this Agreement, with all practical dispatch, in a sound, economical, and efficient manner, and in accordance with the provisions herein, and all applicable laws.

2.20 Pursuant to Federal, State, and Local Law: In the event that any election, referendum, approval, permit, notice, or other proceeding or authorization is requisite under applicable law to enable the Agency to enter into this Agreement or to undertake the project hereunder, or to observe, assume or carry out any of the provisions of the Agreement, the Agency will initiate and consummate, as provided by law, all actions necessary with respect to any such matters so requisite.

2.30 Funds of the Agency: The Agency shall initiate and prosecute to completion all proceedings necessary including federal aid requirements to enable the Agency to provide the necessary funds for completion of the project.

2.40 Submission of Proceedings, Contracts and Other Documents: The Agency shall submit to the Department such data, reports, records, contracts and other documents relating to the project as the Department may require as listed in Exhibit "C" attached hereto and by this reference made a part hereof. The Department has the option to require an activity report on a quarterly basis. The activity report will include details of the progress of the project towards completion.

3.00 Project Cost: The total estimated cost of the project is \$ 284,000. This amount is based upon the estimate summarized in Exhibit "B" attached hereto and by this reference made a part hereof this Agreement. The Agency agrees to bear all expenses in excess of the total estimated cost of the project and any deficits involved.

4.00 Department Participation: The Department agrees to maximum participation, including contingencies, in the project in the amount of \$ 227,200 as detailed in Exhibit "B", or in an amount equal to the percentage(s) of total cost shown in Exhibit "B", whichever is less.

4.10 Project Cost Eligibility : Project costs eligible for State participation will be allowed only from the effective date of this agreement. It is understood that State participation in eligible project costs is subject to:

- (a) Legislative approval of the Department's appropriation request in the adopted work program year that the project is scheduled to be committed;
- (b) Availability of funds as stated in Section 15.00 of this Agreement; Approval of all plans, specifications, contracts or other obligating documents as required by the Department, and all other terms of this Agreement;
- (c) Department approval of costs in excess of the approved funding or attributable to actions which have not received the required approval of the Department and all other terms of this Agreement;
- (d) Department approval of the project scope and budget (Exhibits A & B) at the time appropriation authority becomes available.

4.20 Front End Funding : Front end funding is is not applicable. If applicable, the Department may initially pay 100% of the total allowable incurred project costs up to an amount equal to its total share of participation as shown in paragraph 4.00.

5.00 Project Budget and Payment Provisions:

5.10 The Project Budget: A project budget shall be prepared by the Agency and approved by the Department. The Agency shall maintain said budget, carry out the project and shall incur obligations against project funds only in conformity with the latest approved budget for the project. No budget increase or decrease shall be effective unless it complies with fund participation requirements established in Section 4.00 of this Agreement, or Amendment thereto, and is approved by the Department Comptroller.

If a payment is not available within 40 days after receipt of the invoice and receipt, inspection and approval of goods and services, a separate interest penalty in accordance with Section 215.422(3)(b), F.S. will be due and payable, in addition to the invoice amount to the Agency. The interest penalty provision applies after a 35 day time period to health care providers, as defined by rule. Interest penalties of less than one (1) dollar will not be enforced unless the Agency requests payment. Invoices which have to be returned to an Agency because of vendor preparation errors will result in a delay in the payment. The invoice payment requirements do not start until a properly completed invoice is provided to the Department.

A Vendor Ombudsman has been established within the Department of Financial Services. The duties of this individual include acting as an advocate for Agencies who may be experiencing problems in obtaining timely payment(s) from the Department. The Vendor Ombudsman may be contacted at (850) 413-5516 or by calling the Division of Consumer Services at 1-877-693-5236.

21.00 Public Entity Crime: A person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid on a contract to provide any goods or services to a public entity, may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work, may not submit bids on leases of real property to a public entity, may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity, and may not transact business with any public entity in excess of the threshold amount provided in s. 287.017, F.S. for CATEGORY TWO for a period of 36 months from the date of being placed on the convicted vendor list.

22.00 Discrimination: An entity or affiliate who has been placed on the discriminatory vendor list may not submit a bid on a contract to provide any goods or services to a public entity, may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work, may not submit bids on leases of real property to a public entity, may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity, and may not transact business with any public entity.

23.00 E-Verify:

Vendors/Contractors:

1. shall utilize the U.S. Department of Homeland Security's E-Verify system to verify the employment eligibility of all new employees hired by the Vendor/Contractor during the term of the contract; and

2. shall expressly require any subcontractors performing work or providing services pursuant to the state contract to likewise utilize the U.S. Department of Homeland Security's E-Verify system to verify the employment eligibility of all new employees hired by the subcontractor during the contract term.

IN WITNESS WHEREOF, the parties hereto have caused these presents be executed, the day and year first above written.

AGENCY

FDOT

Santa Rosa County BOCC

AGENCY NAME

DEPARTMENT OF TRANSPORTATION

Jason D. Peters

SIGNATORY (PRINTED OR TYPED)

TITLE Director of Transportation Development

SIGNATURE

LEGAL REVIEW
DEPARTMENT OF TRANSPORTATION

See attached Encumbrance Form for date of Funding Approval by Comptroller

TITLE

FINANCIAL PROJECT NO: 42229429401

EXHIBIT "B"
PROJECT BUDGET

This exhibit forms an integral part of that certain Joint Participation Agreement between the State of Florida, Department of Transportation and Santa Rosa County BOCC as referenced by the above Financial Project Number.

I. PROJECT COST: \$284,000.00

TOTAL PROJECT COST: \$284,000.00

II. PARTICIPATION:

Maximum Federal Participation
FTA, FAA

(%) or \$

Agency Participation

In-Kind

(%) \$

Cash

(%) or \$56,800.00

Other

(%) \$

Maximum Department Participation,
Primary

(DS)(DDR)(DIM)(PORT)

(%) or \$227,200.00

Federal Reimbursable (DU)(FRA)(DFTA)

(%) or \$

Local Reimbursable (DL)

(%) or \$

TOTAL PROJECT COST \$284,000.00

No support documentation for this agenda item.



July 24, 2015

SRC-22008

Ms. Sheila A. Fitzgerald
Special Projects/Grants Director
Santa Rosa County Board of County Commissioners
6495 Caroline Street, Suite H
Milton, Florida 32570

**Re: Venetian Way and Coronado Drive Drainage Improvements
FEMA Hazard Mitigation Grant Program (HMGP) Application
Florida Severe Storms, Tornadoes, Straight-line Winds, and Flooding
(FEMA-4177-45-FL-DR)**

**Subj: Additional HMGP Application Services
Change Order #2**

Dear Ms. Fitzgerald:

Please find enclosed two (2) copies of the following documentation in support of Change Order #1 for your review and approval associated with the subdivision-wide re-design of the Venetian Way and Coronado Drive Drainage Improvements, prompted by DEM's request to improve the project's overall level of service in order to qualify for FEMA funding under a HMGP grant:

- Exhibit "A" (Scope of Work); and
- Exhibit "B" (Manhour and Fee Estimate).

In May 2015, the Board of County Commissioners approved Pegasus' proposal to provide expanded HMGP Application Services for the above referenced project. This need was prompted upon DEM's determination that the originally envisioned drainage improvements prepared by County staff were not sufficient to achieve the required level of service. Specifically, the May 2015 proposal included the re-design of the portions of the Villa Venyce area that were originally identified by the computer modeling previously prepared by Santa Rosa County's Engineering Department. However, after numerous iterations to improve the level of service of the affected areas, it was concluded and agreed upon by County staff and Pegasus Engineering that subdivision-wide drainage improvements were necessary to attain DEM's minimum acceptable level of service.

Therefore, the purpose of this change order is to request permission from Santa Rosa County to perform an overall and detailed project re-design by expanding the proposed conveyance improvements throughout the Villa Venyce subdivision limits, extending from Gulf Breeze Parkway (U.S. Highway 98) to the north, to the Santa Rosa Sound to the south, to Tiger Trace Boulevard to the east and Coronado Drive to the west.

"Engineering a Higher Standard"

301 West State Road 434, Suite 309, Winter Springs, FL 32708 • 407-992-9160 • Fax 407-358 5155

Ms. Sheila Fitzgerald

July 24, 2015

Page 2

The proposed subdivision-wide drainage improvements are intended to provide enhanced flood protection throughout the Villa Venyce subdivision with the exception of the areas exposed to flooding due to tidal surge. Based on the original design prepared by County staff, the anticipated total cost of the project was \$379,675. In order to secure funding under Tier 1, it was anticipated that FEMA would allocate \$284,756 (75%) and Santa Rosa County would fund the remaining 25% (\$94,919). However, the subdivision-wide re-design will have a higher cost of construction than the originally-anticipated total cost. It is uncertain at this time if FEMA will be able to reallocate funds from any of the other County-sponsored HMGP projects being reviewed for funding, in case the other projects experience cost underruns.

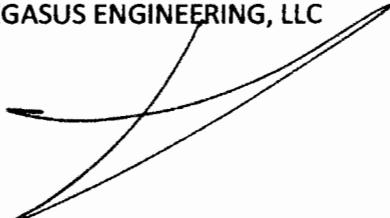
With that said, a revised overall engineering design and associated project cost estimate must be prepared and submitted to DEM in July 2015 in order to allow sufficient time to the State to complete engineering and environmental technical reviews to substantiate a recommendation for FEMA funding.

The above described services will be performed for an hourly not to exceed amount of \$18,760. Note that the professional services encompassed in this fee are considered Pre-Award services and therefore qualify for reimbursement from FEMA at a 75% Federal rate.

We look forward to the opportunity to continue serving Santa Rosa County on this important assignment and to ultimately secure FEMA funds on behalf of the County to allow for the full implementation of this important flood protection project, which will in turn provide much needed relief to many affected County residents. If you have any questions, please do not hesitate to contact me directly at 407-992-9160, extension 309, or by e-mail at david@pegasusengineering.net.

Very truly yours,

PEGASUS ENGINEERING, LLC

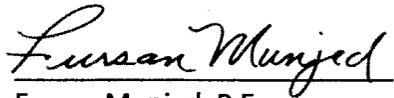


David W. Hamstra, P.E., CFM
Principal / Project Manager

cc: Leylah Saavedra, Pegasus Engineering

**Venetian Way and Coronado Drive Drainage Improvements
Additional HMGP Application Services | Change Order #2
FEMA Hazard Mitigation Grant Program (HMGP) Application
Florida Severe Storms, Tornadoes, Straight-line Winds, and Flooding
(FEMA-4177-45-FL-DR)**

Approved for Pegasus Engineering, LLC



Fursan Munjed, P.E.

Principal _____
Officer's Title

July 24, 2015 _____
Date

Proposal is hereby accepted and authorization to proceed is hereby given
(Please return one executed copy of this proposal for our Pegasus Engineering records).

Authorized Signature

Officer's Title

Date

**VENETIAN WAY AND CORONADO DRIVE DRAINAGE IMPROVEMENTS
ADDITIONAL HMGP APPLICATION SERVICES | CHANGE ORDER #2
SANTA ROSA COUNTY, FLORIDA**



EXHIBIT "A"

SCOPE OF WORK



EXHIBIT "A"
SCOPE OF WORK
for the
Venetian Way and Coronado Drive Drainage Improvements
Additional HMGP Application Services | Change Order #2

OBJECTIVE:

The following scope of work and fee proposal encompass the preparation and submittal of pertinent engineering materials (detailed computer modeling and project cost estimate) associated with a subdivision-wide project re-design. The main purpose of the project re-design is to secure FEMA funding to offset the costs associated with the implementation of the Venetian Way and Coronado Drive Drainage Improvements project by providing an enhanced level of service than the originally envisioned improvements.

A HMGP application for this project was prepared and submitted to the Department of Emergency Management (DEM) on March 9, 2015. Based on a technical review performed by DEM, it was determined that the project's proposed level of service must be increased in order to maximize the flood protection benefits to County residents while minimizing future flooding damages and losses. This determination requires a subdivision-wide re-design of the originally proposed drainage improvements.

PROFESSIONAL ENGINEERING SERVICES:

The Consultant (Pegasus Engineering, LLC) shall provide the following engineering services enumerated below:

1. Create an Existing Conditions Interconnected Channel and Pond Routing (ICPR) computer model to encompass the entire Villa Venyce Subdivision and establish the current flood stages for the various storm events and the level of service.
2. Create a Proposed Conditions ICPR computer model to design and analyze the drainage conveyance improvements throughout the Villa Venyce Subdivision.
3. Prepare a detailed cost of construction estimate to encompass the recommended drainage improvements throughout Villa Venyce Subdivision.
4. Prepare for and conduct a project briefing with County staff regarding the project budget, schedule, and discuss the recommended drainage conveyance improvements.
5. Address additional Request for Information (RFI) from the DEM based on their technical review of the project.
6. Prepare for and conduct a presentation to the Board of County Commissioners.

EXHIBIT "A"
SCOPE OF WORK
for the
Venetian Way and Coronado Drive Drainage Improvements
Additional HMGP Application Services | Change Order #2

BASIS OF PROPOSAL / ASSUMPTIONS:

The following conditions and assumptions are noted as qualifications to this proposal.

1. This proposal does not include fees associated with survey services. It is assumed that the Santa Rosa County Survey Department will provide said services, as required.
2. This proposal does not include fees associated with grant administration services. If requested, the Consultant shall submit a change order for review and consideration to perform the following services:
 - Prepare and submit quarterly reports to the DEM during the duration of the contract.
 - Prepare and submit reimbursement request to the DEM during the duration of the contract.
 - Prepare and submit the required Phase I and/or Phase II deliverables and close-out documentation to the DEM.
3. This proposal does not include fees associated with Phase II engineering services such as permitting, final design, and preparation of bid documents (construction plans, bid schedule, specifications, and an engineer's cost estimate). It is assumed that Santa Rosa County Engineering Department will perform these services in-house and/or outsource the professional services via a Request for Proposal procurement arrangement.

**VENETIAN WAY AND CORONADO DRIVE DRAINAGE IMPROVEMENTS
ADDITIONAL HMGP APPLICATION SERVICES | CHANGE ORDER #2
SANTA ROSA COUNTY, FLORIDA**



EXHIBIT "B"

**MANHOUR AND
FEE ESTIMATE**





EXHIBIT "B"
Manhour and Fee Estimate



VENETIAN WAY AND CORONADO DRIVE DRAINAGE IMPROVEMENTS
ADDITIONAL HMGP APPLICATION SERVICES | CHANGE ORDER #2
Santa Rosa County, Florida

Task Description (Effective: July 23, 2015)	Sr. Project Manager (Hamstra, P.E.)	Sr. Project Engineer (Saavedra, P.E.)	AutoCAD / GIS Technicians (Staff)	Administrative Assistant (Villanueva)	Task Hours	Task Fees
Standard Hourly Rates	\$180.00	\$165.00	\$80.00	\$65.00		
Revise the Existing Conditions Computer Model to encompass the entire Villa Venyce Subdivision	0	24	16	0	40	\$5,240.00
Perform additional Proposed Conditions Computer Modeling to extend throughout the Villa Venyce Subdi	4	24	16	0	44	\$5,960.00
Revise the detailed Cost of Construction Estimate to extend throughout the Villa Venyce Subdivision	4	16	0	0	20	\$3,360.00
Prepare for and conduct a project briefing with County staff regarding project budget and schedules	8	0	0	0	0	\$1,440.00
Address additional Request for Information (RFI) from DEM based on their technical review of the project	0	8	0	0	8	\$1,320.00
Prepare for and Conduct a Presentation to the BOCC	8	0	0	0	8	\$1,440.00
TASK HOURS	24	72	32	0	120	
TASK LABOR COSTS	\$4,320.00	\$11,880.00	\$2,560.00	\$0.00	\$18,760.00	\$18,760.00
PERCENT BREAKDOWN	23.0%	63.3%	13.6%	0.0%	100.0%	

Estimate - Change Order No.1

EXT. BY: BRM

CHKD. BY:

SHEET NO. 1 OF 1

Project:SRIP Parking Lot

SEC. NO: Light Fixture Replacement

ITEM	DESCRIPTION	QUANTITY	UNIT	LABOR		MATERIAL		SUBCONTRACTOR		TOTAL	REMARKS
				UNIT Price	TOTAL	UNIT	TOTAL	UNIT	TOTAL		
1	Fixture Replacement - Armstrong	1	LS	23,519.73				23,519.73	\$23,519.73	\$23,519.73	
2	Remobilization of Equipment - Aampstrong	1	LS	1,050.24	\$1,050.24	\$0.00		1,050.24	\$1,050.24	\$1,050.24	
3					\$0.00	\$0.00			\$0.00	\$0.00	
4					\$0.00	\$0.00			\$0.00	\$0.00	
5					\$0.00	\$0.00			\$0.00	\$0.00	
6					\$0.00	\$0.00			\$0.00	\$0.00	
7					\$0.00	\$0.00			\$0.00	\$0.00	
8					\$0.00	\$0.00			\$0.00	\$0.00	
9					\$0.00	\$0.00			\$0.00	\$0.00	
10					\$0.00	\$0.00			\$0.00	\$0.00	
11					\$0.00	\$0.00			\$0.00	\$0.00	
12					\$0.00	\$0.00			\$0.00	\$0.00	
13					\$0.00	\$0.00			\$0.00	\$0.00	
14					\$0.00	\$0.00			\$0.00	\$0.00	
15					\$0.00	\$0.00			\$0.00	\$0.00	
16					\$0.00	\$0.00			\$0.00	\$0.00	
17					\$0.00	\$0.00			\$0.00	\$0.00	
18					\$0.00	\$0.00			\$0.00	\$0.00	
19					\$0.00	\$0.00			\$0.00	\$0.00	
20					\$0.00	\$0.00			\$0.00	\$0.00	
21					\$0.00	\$0.00			\$0.00	\$0.00	
22					\$0.00	\$0.00			\$0.00	\$0.00	
23					\$0.00	\$0.00			\$0.00	\$0.00	
24					\$0.00	\$0.00			\$0.00	\$0.00	
25					\$0.00	\$0.00			\$0.00	\$0.00	
26					\$0.00	\$0.00			\$0.00	\$0.00	
27					\$0.00	\$0.00			\$0.00	\$0.00	
28					\$0.00	\$0.00			\$0.00	\$0.00	
29					\$0.00	\$0.00			\$0.00	\$0.00	
30					\$0.00	\$0.00			\$0.00	\$0.00	
					\$1,050.24	\$0.00		\$24,569.97	\$24,569.97		
								Markup 10%	\$2,457.00		
								Total	\$27,026.97		



ARMSTRONG ELECTRIC CO., INC

4920 Chaney Street
Pensacola, Florida 32503
Phone Number (850) 432-2371
Fax Number (850) 434-5308

Date: 8/3/2015

1 Number of Pages Including Cover

Re: SRIP Parking Lot

To: Brad

MESSAGE:

Brad,

Please find below the breakdown for the additional cost to supply 211 Watt LED lights as an alternate to the as specified.

(20) 211 Watt LED Lights with mounting hardware.	19,140.00
Sales tax	1,223.40

Total including Tax	20,363.40
5% Overhead	1,018.17

	21,381.57
10% Profit	2,138.16

Total with Overhead and profit	23,519.73

Thanks Rick Armstrong



ARMSTRONG ELECTRIC CO., INC

4920 Chaney Street
Pensacola, Florida 32503
Phone Number (850) 432-2371
Fax Number (850) 434-5308

Date: 7/30/2015

1 Number of Pages Including Cover

Re: SRIP Parking Lot

To: Brad

MESSAGE:

Brad,

Please find below the additional costs to come back to the jobsite and install the lighting fixtures after the poles have been installed.

Lift rental (2) days.	204.00
Sales Tax	15.30

Total equipment	215.30
Labor 25 Hours @ 27.60	690.00

Total equipment rental and labor	909.30
5% Overhead	45.46

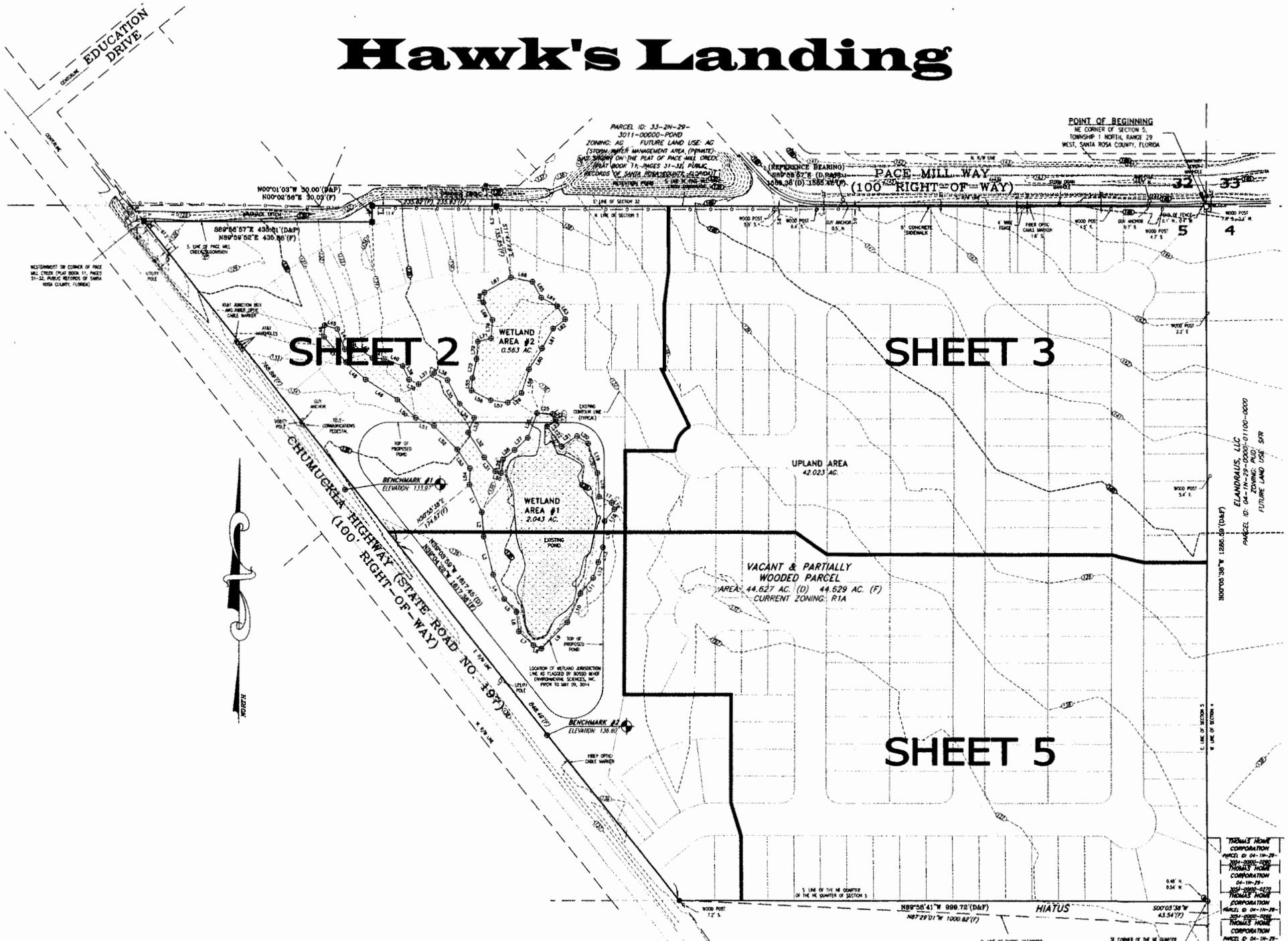
	954.76
10% Profit	95.48

Total with Overhead and Profit	1,050.24

Thanks Rick Armstrong



Hawk's Landing





PREBLE-RISH INC
CONSULTING ENGINEERS & SURVEYORS

July 2, 2015

Mr. Roger Blaylock, PE
County Engineer
Santa Rosa County
6051 Old Bagdad Hwy # 204
Milton, FL 32583
RogerB@santarosa.fl.gov

**Subject: Sewer Variance Request
The Waters - 2015S-002**

Mr. Blaylock -

We respectfully request consideration for a variance to allow for the installation of low pressure sewer for The Water's Subdivision pursuant to the following guidelines set forth by Santa Rosa County at the 8/24/06 Board of County Commission Meeting.

1. All components of the system crossing public right-of-ways shall be buried at least 48 inches below finished grade.
2. The main line shall be contained within a Utility Easement on the lots.
3. All lines (main lines and laterals) that cross public rights-of-way shall be sleeved and have tracer wire.
4. Disclosure to homeowners that grinder pumps do not work when electricity is off due to storm or other causes shall be provided.
5. Topographic constraints exist that would cause gravity sewer to exceed twenty (20) feet in depth for both sewer manholes and line depth.

Also, attached please find a copy of the letter from South Santa Rosa Utility System stating their acceptance of the proposed lines.

Sincerely,

Joe A. Rector, Jr., P.S.
PREBLE-RISH, Inc.
Vice President / Regional Manager

Cc: Marc Bonifay, P.E., Project Engineer

218 East Government Street, Pensacola, FL 32502

Santa Rosa Beach | Panama City | Port St. Joe | Blountstown | Ft. Walton Beach | Freeport | Quincy | Crawfordville
Tallahassee | Pensacola | Lake City | Daphne | Mississippi | Haiti



City of Gulf Breeze

June 23, 2015

Malcolm Williams
877 North County Road 393
Santa Rosa Beach, FL 32459

RE: The Water's Low Pressure Sewer

Dear Mr. Williams;

The City of Gulf Breeze d/b/a South Santa Rosa Utility System will accept for maintenance and operation all low pressure collection and transmission mains, either in the rights of way or in easements designated for utility use. The system must be reviewed, designed and built to the standards of the utility. Service lines, individual low pressure lift stations and mains outside or rights of way or dedicated easements will not be accepted for ownership nor maintenance.

IF you should have any questions, please feel free to contact me at (850) 934-5110.

Sincerely,

A handwritten signature in cursive script that reads "Vernon L. Prather".

Vernon L. Prather
Director of Public Services

(850) 934-5100 • (850) 934-5114

P.O. BOX 640 • 1070 SHORELINE DRIVE • GULF BREEZE, FLORIDA 32562-0640



**THE WATERS
PHASE 2**

HICKORY SHORES RD

GULF BREEZE PKWY

GULF BREEZE PKWY

BATES RD

OVERDOWN DR

OCEAN BREEZE LN

TRADEWINDS DR

SEA VISTA CT

KITTY HAWK CIR

CONSTELLATION DR

KITTY HAWK DR

BAY BREEZE DR

REESE RD

WHITEWOOD RD

MARTINA WAY

CONNEMARA CIR

DUBOSE RD

ARMITAGE RD

SABINE DR

SMOKEY RD

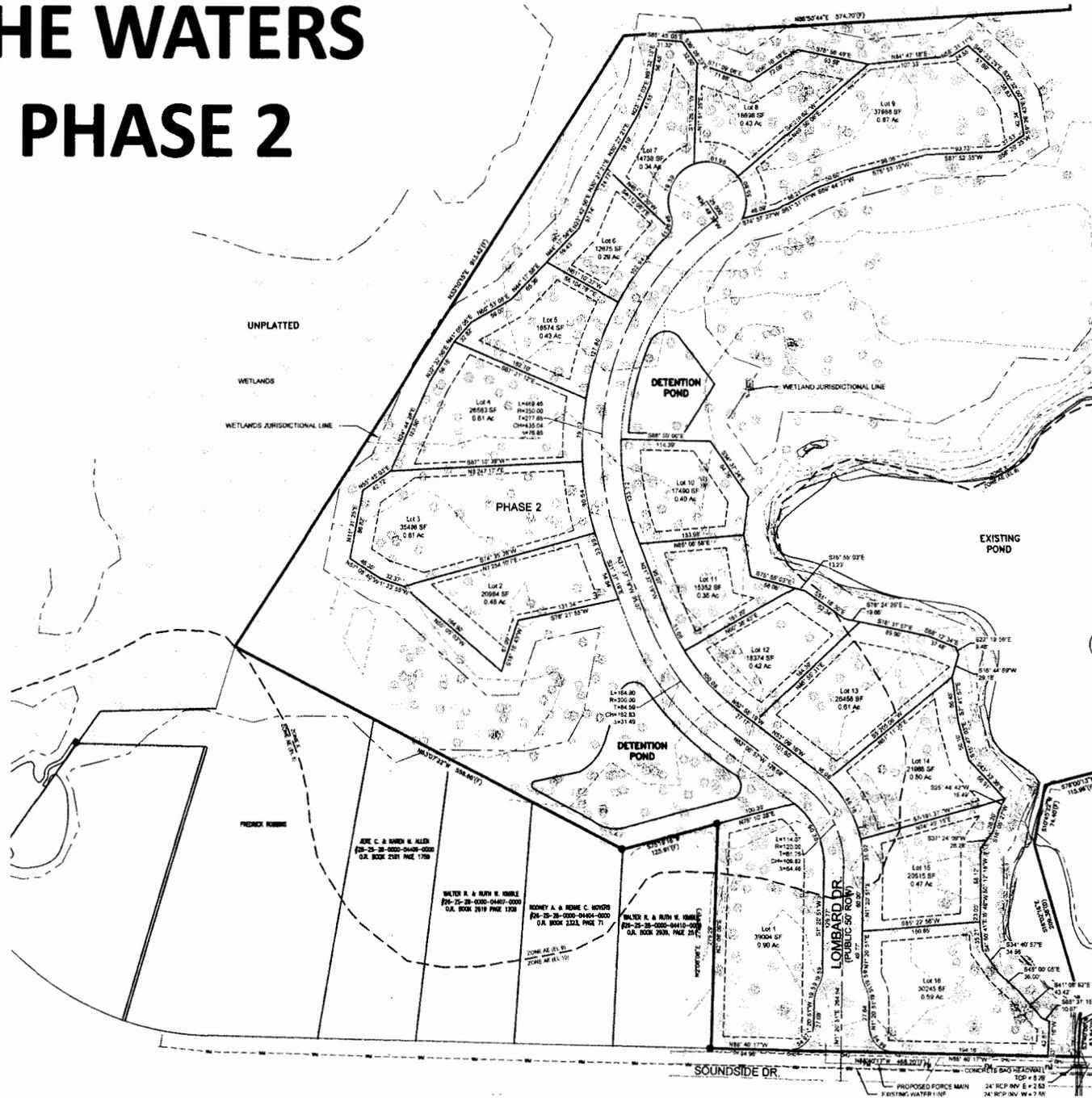
SOULE PL

CHINQUAPIN DR

SOUNDSIDE DR

NEW HOPE RD

THE WATERS PHASE 2



**ASHLEY PLANTATION
PHASE 5**





Public Services Committee

Chaired by:

J. Williamson and Lynchard

Meeting:

August 24, 2015, 9:00 A.M.

AGENDA

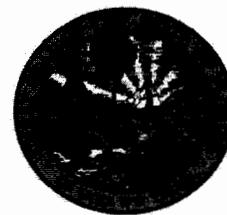
Emergency Management

- 1) Discussion of the contract with 911 QA Runner Incorporated in the amount of \$9047.04 for the interim (September 1st until December 31st) E911 Quality Assurance monitoring program.

Department of Public Services

Santa Rosa County, Florida
6051 Old Bagdad Highway, Suite 202
Milton, Florida 32583
www.santarosa.fl.gov
Office: (850) 981-7040 Fax: (850) 623-1208

Tony Gomillion, Director



MEMORANDUM

To: Santa Rosa County Board of County Commissioners
From: Brad Baker, Director, Emergency Management
Through: Tony Gomillion, Director, Public Services
Re: 9-1-1 Quality Assurance
Date: August 27, 2015

RECOMMENDATION

Recommend that the Board of County Commissioners approve contract for third party Quality Assurance (QA) with 911 QA Runner INC. in the amount of \$9,047.04 and authorizes the Chairman to sign all related documentation.

BACKGROUND

With the recent retirement of our QA Officer we have been researching options for QA. The national trend appears to be moving from in-house programs to third party contractors for these services. We are requesting to do a trial period from September 1st to December 31st to determine if this fits our program and help us to understand what items need to be included in an RFP. 9-1-1 funds will be utilized for this project and a copy of the contract is included.

COMPLETION

The project will be managed by DEM.

Animal Services
Dale Hamilton
Director

4451 Pine Forest Road
Milton, FL 32583
(850) 983-4680

**Building Inspections &
Code Compliance**
Rhonda C. Royals
Building Official

6051 Old Bagdad Hwy, Ste 202
Milton, FL 32583
(850) 981-7000

Emergency Management
Brad Baker
Director

4499 Pine Forest Rd
Milton, FL 32583
(850) 983-5360

**Community Planning,
Zoning & Development**
Rebecca Cato
Director

6051 Old Bagdad Hwy, Ste 202
Milton, FL 32583
(850) 981-7000

Veterans Services
Karen Haworth
Director

6051 Old Bagdad Hwy, Ste 204
Milton, FL 32583
(850) 981-7155

"One Team, One Goal, One Mission"

AGREEMENT

SANTA ROSA COUNTY ("County") and 911 QA Runner INC, ("Contractor")

enter into this Agreement this day of __day of _____, 2015.

A. This Agreement shall be for the period of Sept. 1, 2015 through Dec. 31, 2015, for Quality Assurance Services for the County as follows:

1. Contractor will be required to provide services to Santa Rosa County as set out in the Contractor's Proposal attached as Exhibit A.

2. Contractor will provide QA reports to the Santa Rosa County Communications Chief by the 15th of the month for reviews of previous month's calls. Contractor will only communicate with Communications Chief, EM Director or Medical Director as it relates to QA reviews.

3. Contractor shall maintain only a professional relationship with employees of Santa Rosa County ECC. Contractor shall immediately disclose any personal relationship with any employee of Santa Rosa County ECC who is subject to a QA review.

4. Contractor shall maintain a minimum of \$300,000 liability insurance.

5. Payment shall be in the amount \$9,047.04 payable in monthly amounts of \$2,261.76 per month payable upon completion and submission of reports from previous month reviews. The final payment of \$2,261.76 shall not be paid until final completion of the project.

6. Either party may terminate this agreement without cause upon giving sixty (60) days written notice. Contractor will be paid for all work performed prior to termination.

7. Contractor agrees to indemnify and hold harmless County, its agents, officials, and employees for any and all claims, suits and damages arising out of the operation of this contract.

IN WITNESS WHEREOF, the parties have signed this agreement as of the day and year first above written.

SANTA ROSA COUNTY, FLORIDA

ATTEST:

By: _____
Don Salter, Chairman

Donald C. Spencer, Clerk

CONTRACTOR: 911 QA Runner INC

WITNESSES:

By: _____

EXHIBIT A

911 QA RUNNER INC

420 Quigley Road
Pensacola, FL. 32506
Tel: (850) 698-2296
911qarunner@gmail.com

Thank you for your interest regarding 911 QA Runner INC for Santa Rosa County Emergency Management E-911 Communications (SRC EMC 911) medical call reviews. The following is a proposal based on the services that I can provide.

SRC EMC 911 ("Client") is looking for help with Quality Assurance reviewing medical calls for service using compliance standards of International Academies of Emergency Dispatch (IAED). 911 QA Runner INC can assist with those needs and can audit cases to assure compliance for IAED standards are met.

To meet these requirements, I propose the following services: Call Auditing

911 QA Runner, INC responsibilities:

Currently at SRC EMC 911 each dispatcher has 8 random EMD calls reviewed per month for compliance.

Review (QA) the audio recordings and CAD/PROQA records. Based on 24 employees who maintain EMD Certification a total of 8 calls from medical per operator for a total of 192 calls per month. Meeting the IAED recommendations for QA.

For each call reviewed, score the EMD compliance with IAED standards using the AQUA software from Priority Consultants in house, make appropriate notes and annotations about each call in order to assist SRC EMC 911 QI personnel with the improvement of SRC EMC 911 compliance.

Include detailed information when necessary to address agency-wide problems from standard reports from AQUA software.

911 QA Runner LLC being available for conference calls or scheduled meeting with SRC EMC 911 with case review process or EMD scoring.

Call reviews will be completed weekly, and all reports submitted with AQUA, or as desired by SRC EMC 911.

SRC EMC 911 responsibilities:

Provide Laptop computer with SRC securities and firewalls for VPN access to recorder and PROQA / AQUA software on the same machine.

Cost:

Per random call reviewed \$11.78

1 employee cost of \$94.24 per month based on 8 calls reviewed.
24 employees cost \$2,261.76 per month based on 192 calls reviewed.
1 employee cost \$1,130.88 per year based on 96 calls reviewed.
24 employees cost \$27,141.12 per year based on 2,304 calls reviewed a year.

Options:

Review specific cases from the Medical Director, field units or staff (“exceptions”) not included in monthly random review set.

Additional charge of \$8.25 per call not to exceed 10 per month.

Additional charge of \$10.75 per call greater than 10 not to exceed 15 per month.

Additional charge of \$16.75 per call greater than 15.

Example for the above pricing – staff request an additional 13 calls for the month of July \$82.50 for the first ten and \$32.25 for the next three. The additional fee of \$114.75 will be billed for July.

Additional call review request will be billed to the agency and payment will be made to 911 QA Runner by the 20th of the following month

Additional training, continuing Dispatch Education, etc. is available on a fee for service basis

AGENDA
PUBLIC WORKS COMMITTEE

August 24, 2015

Chairman: Commissioner Cole

Vice Chairman: Commissioner Rob Williamson

1. Discussion of resurfacing the following roads in District Two at an estimated cost of \$29,098.00:

Old Spanish Trail (*Cathy St. to eastern right of way of Hwy 90*)
Cathy Street
Dale Street
2. Discussion of paving Memory Lane in District Two at an estimated cost of \$12,019.00
3. Discussion of request from Leo Whitworth to provide cost sharing for the paving of Shelby Court in the amount of \$7,780.12.



Department of Public Works
SANTA ROSA COUNTY, FLORIDA
Milton, Florida 32583

Glenn Bailey
Asst. Director of Public Works
Road & Bridge Dept.
6075 Old Bagdad Hwy.
626-0191

STEPHEN FURMAN
Director of Public Works
6075 Old Bagdad Hwy.
626-0191
Fax 623-1331

Thad Allen
Superintendent
Building Maintenance/Parks
P.O. Box 864
981-7071

August 18, 2015

Mr. Bob Cole
Santa Rosa County Board of County Commissioners
6495 Caroline St., Suite M
Milton, FL 32570

Dear Mr. Cole:

Please find listed below the estimated cost for resurfacing the following roads in District Two at an estimated total of \$29,098.00:

Old Spanish Trail (<i>Cathy St. to the eastern right of way of Hwy 90</i>)	\$ 9,912.00
Cathy Street	17,666.00
Dale Street	1,520.00

A handwritten signature in black ink, appearing to read "S. Furman", is written over the signature line.

Sincerely,

Stephen Furman
Public Works Director

SF/tt



Department of Public Works
SANTA ROSA COUNTY, FLORIDA
Milton, Florida 32583

2
Glenn Bailey
Asst. Director of Public Works
Road & Bridge Dept.
6075 Old Bagdad Hwy.
626-0191

STEPHEN FURMAN
Director of Public Works
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Building Maintenance/Parks
P.O. Box 864
981-7071

August 18, 2015

Mr. Bob Cole
Santa Rosa County Board of County Commissioners
6495 Caroline St., Suite M
Milton, FL 32570

Dear Mr. Cole:

The estimated cost for paving Memory Lane in District Two is an estimated total of \$12,019.00.

Sincerely,

A handwritten signature in black ink, appearing to read "SF", followed by a long horizontal line extending to the right.

Stephen Furman
Public Works Director

SF/tt

Tana Tynes

From: Stephen Furman
Sent: Wednesday, August 19, 2015 8:01 AM
To: Hunter Walker
Cc: Tana Tynes
Subject: Agenda Item, Shelby Ct. Paving

Hunter, Mr. Leo Whitworth owns a lot at the corner of Fenwick St. and Shelby Ct. in HBTS. Fenwick St. is paved and Shelby Ct. is a county maintained dirt road. Mr. Whitworth approached us about the possibility of his paying for the necessary materials and the county providing the labor for paving Shelby Ct. This is a similar arrangement to our MSBU dirt road paving program. Mr. Whitworth has offered to provide an "up-front" payment of our estimated cost of \$7,780.12 to cover the clay, prime coat, and pavement (placed by our contractor).

Public Works supports this request.

Please let me know if there are any questions.

Thanks,

Stephen

Stephen L. Furman P.E.
Public Works Director
Santa Rosa County
(850) 981-7121

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BUDGET & FINANCIAL MANAGEMENT COMMITTEE

Chairman: Commissioner Williamson
Vice Chairman: Commissioner Cole

August 24, 2015

Bid Actions:

- 1) Discussion of bids received for HOME Program / Housing Reconstruction Project located at 4051 Vern Street in Pace. Low bidder meeting specifications is Bill Walther Construction, Inc. with a bid of \$74,000.
- 2) Discussion of bids received for Lawn and Yard Services. Low bidder meeting specifications is Altman Landscaping, Inc. with a bid of \$13,200 annually.
- 3) Discussion of bids received for HVAC Mechanical Services. Lowest responsive bidder meeting specifications is Comfort Systems USA Southeast.

Budget:

- 4) **Budget Amendment 2015 – 191** in the amount of **\$ 15,000** for a contribution for the Pace Area Tennis Association (PATA) from District 1 and District 3 Recreation Funds for equipment to promote Cardio Tennis and various supplies.

County Expenditure/Check Register:

- 5) Discussion of County Expenditures / Check Register

PROCUREMENT RECOMMENDATION

1. **PRODUCT/SERVICE:** HOUSING RECONSTRUCTION PROJECT LOCATED AT 4051 VERN STREET, PACE, FL 32571

2. **RESPONSIBLE OFFICE:** HOUSING DEPARTMENT

3. **DESCRIPTION OF SERVICE/PRODUCT:**

Demolition of current dwelling and construction of new dwelling

4. **SCOPE OF WORK:**

Demolition of current dwelling and construction on a 1,100 square foot dwelling

5. **BIDDERS AND PRICES:**

A. Bill Walther Construction.	\$ 74,000
B. Joe Baker Construction, Inc	\$ 78,775

PROCUREMENT RECOMMENDATION

1. **PRODUCT/SERVICE:** LAWN & YARD SERVICES
2. **RESPONSIBLE OFFICE:** BUILDING MAINTENANCE
3. **DESCRIPTION OF SERVICE/PRODUCT:**

Lawn & Yard services for the following buildings: Administrative Center, 6495 Caroline Street; Animal Services Building, 4451 Pine Forest Road; Co-Operative Extension Service Building, 6263 Dogwood Drive; Emergency Management, 4499 Pine Forest Road; Milton Library, 5541 Alabama Street; Gulf Breeze Library, 1060 Shoreline Drive; Navarre Library, 8484 James Harvell Road; Pace Library, 4750 Pace Patriot Blvd.; Santa Rosa Archives, 6444 Open Rose Drive; Santa Rosa Library Admin, 6275 Dogwood Drive

4. **SCOPE OF WORK:**

Contract is for a period of two years, with the possibility of annual renewals.

All lawn and yard work to be performed under this proposal shall consist of furnishing all equipment, tools, labor, supervision, and insurance necessary to perform this contract. All work under this proposal may be done during or after normal business hours.

The following areas of each site under this proposal shall be MOWED, TRIMMED, EDGED, SWEPT, and WEEDED two (2) times each month on a regular basis, other than June, July, and August, when three (3) times a month shall be required: Entrance areas, All grassy areas, Flower beds, Paved and parking areas, and Trash container areas.

5. **BIDDERS AND PRICES:**

A. Altman Landscaping	\$13,200 Annually
B. Blackmon Lawn Care	\$14,400 Annually
C. Gulf Coast Environmental Contractors, Inc.	\$17,500 Annually
D. Economy Landscaping Inc. of NW FL	\$22,545 Annually
E. First Choice Maintenance Services	\$22,815 Annually

PROCUREMENT RECOMMENDATION

1. PRODUCT/SERVICE: MECHANICAL/ HVAC SERVICES

2. RESPONSIBLE OFFICE: BUILDING MAINTENANCE

3. DESCRIPTION OF SERVICE/PRODUCT:

Perform repairs on all mechanical heating/cooling and mechanical control equipment in all buildings owned by the Board of County Commissioners.

4. SCOPE OF WORK:

All work to be performed under this proposal shall consist of furnishing all materials, equipment, tools, labor, supervision and insurance necessary to perform this contract.

5. BIDDERS AND PRICES:

A. Comfort Systems USA Southeast	Detailed Pricing
B. I. E. S. HVAC	Detailed Pricing

Orrin Smith

From: Stephen Furman
Sent: Tuesday, August 18, 2015 1:26 PM
To: Hunter Walker
Cc: Jayne Bell; Thad Allen
Subject: HVAC bid award

Hunter, pursuant to our discussion on the bids received for the HVAC Mechanical Services, we are recommending award of the bid to Comfort Systems USA Southeast as the low bidder meeting the qualifications as outlined in the bid package. I.E.S. HVAC LLC submitted lower pricing, however, even after repeated attempts, we were not able to verify their work with **any** of the listed references. Due to the high importance associated with properly functioning HVAC units, we deem it in the best interest of the county to award this bid to Comfort Systems USA Southeast.

Please let me know if you have any questions.

Respectfully,

Stephen Furman

Stephen L. Furman P.E.
Public Works Director
Santa Rosa County
(850) 981-7121

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BUDGET MODIFICATION RESOLUTION

No.

Whereas, the Board of County Commissioners has determined that a need exists to amend the budget pursuant to Florida Statute 129.06. NOW, THEREFORE, The Board of County Commissioners of Santa Rosa County, Florida does make the following budget amendments:

REQUESTER ACTION

DATE: August 12, 2015

FROM: **Districts 1 & 3 Capital Funds**
TO: Board of County Commissioners
VIA: Budget Director
SUBJ: Request Approval of the following

ADDITION:
MODIFICATION: X
DELETION:
OVERDRAFT:

	<u>Line Item Number</u>	<u>Description</u>	<u>Amount</u>
Fund 311:	2321 – 599001	Dist. 1 Reserves	(\$ 7,500)
	2321 – 59100001	To General Fund	\$ 7,500
Fund 313:	2323 – 599001	Dist. 3 Reserves	(\$ 7,500)
	2323 – 59100001	To General Fund	\$ 7,500
Fund 001:	001 – 3810009	From Dist. 1 Recreation Projects	\$ 7,500
	001 – 38100010	From Dist. 3 Recreation Projects	\$ 7,500
	0013 – 5820019	Athletic Associations	\$15,000

State reason for this request:

A contribution for the Pace Area Tennis Association (PATA) from Dist. 1 and Dist. 3 Recreation Project Fund Reserves for the equipment to promote Cardio Tennis and Quick Start Tennis, Wind Screens, Nets, Net Straps, Court Caddies and various supplies.

Requested by: Tammy Simmons/s/

BUDGET DIRECTOR ACTION

DOCUMENT NO. **2015-191**

Budget Updated: _____ Allowed: _____ Forwarded: _____ Returned: _____

Comment: _____

BUDGET DIRECTOR

BUDGET COMMITTEE ACTION

DATE: August 24, 2015

Approved: _____ Hold: _____ Withdrawn: _____ Comment: _____

PASSED AND ADOPTED by the Board of County Commissioners of Santa Rosa County, Florida on this 27th day Of August, 2015.

ATTESTED:

CHAIRMAN

CLERK OF THE COURTS

Jayne Bell

From: Tammy Simmons
Sent: Tuesday, August 11, 2015 9:28 AM
To: Jayne Bell
Cc: Henry Brewton
Subject: FW: PATA Request for Funding

I need a Budget Amendment in the amount of \$15,000 as a contribution to the Pace Area Tennis Association, PATA, from District 1 and District 3 recreation funds, to be split equally.

Thanks, Tammy

From: Commissioner Salter
Sent: Tuesday, August 11, 2015 9:15 AM
To: Tammy Simmons
Subject: Re: PATA Request for Funding

Yes.

Sent from my iPhone

On Aug 11, 2015, at 9:06 AM, Tammy Simmons <TammyS@santarosa.fl.gov> wrote:

Yes, are you ready for me to move forward on this?

From: Commissioner Salter
Sent: Friday, August 07, 2015 10:07 AM
To: Tammy Simmons
Subject: Re: PATA Request for Funding

Is District One willing to pay half ?

Sent from my iPhone

On Aug 6, 2015, at 3:33 PM, Tammy Simmons <TammyS@santarosa.fl.gov> wrote:

From: tim@timwheatcpa.com [<mailto:tim@timwheatcpa.com>]
Sent: Thursday, August 06, 2015 3:29 PM
To: Tammy Simmons
Subject: PATA Request for Funding

Commissioner Don Salter,

The Pace Area Tennis Association (PATA) request funding in the amount of \$15,000.

These funds are needed for the Equipment to promote Cardio Tennis and Quick Start Tennis, Wind Screens, Nets, Net Straps, Court Caddies with scoring posts and trash cans and various supplies.

Thank you for your consideration of this request.

Sincerely,

Tim Wheat
President

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No support documentation for this agenda item.